



Upshur County Commission Meeting Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 25, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• July 18, 2019

9:05 a.m. Dr. Joseph Reed – Reading and signature of the Green Bean Weekend 2019 Proclamation declaring August 8-10, 2019 as the Fourth Annual Green Bean and Volunteerism Weekend; Announcement of the upcoming Green Bean Stroll to be held at the River Walk on Saturday, August 10th at 9:00 am. Page 4

Dr. Joseph Reed on behalf of the Upshur County Tobacco Prevention Coalition – discuss ways the Commission can promote avoidance and cessation of use.

Items for Discussion / Action / Approval:

1. Correspondence from Craig Presar, WVU Extension Agent, on behalf of the Upshur County Community Education Outreach Service (CEOS) requesting use of the Courthouse Plaza to hold their annual mini fair on Friday, September 6, 2019 from 8:00 am to 3:00 pm. A copy of the Certificate of Liability Insurance has been received.* Page 5
2. Approval and signature of a General Contract of Services between the Upshur County Commission and Day Trippin Adventures LLC for services to be provided to the Buckhannon-Upshur Parks and Recreation Advisory Board on September 7, 2019. The Board plans to host a Community Float event and will pay for these services utilizing accumulated fundraising money.* Page 6-9
3. Correspondence from Phil Loftis requesting reappointment to the Buckhannon-Upshur Airport Authority. Upon approval, Mr. Loftis' new term will expire on June 30, 2022.* Page 10
4. Approval of the Upshur County Employee Handbook of Personnel Guidelines current revision, dated July 25, 2019. The Policy Board unanimously voted to approve the revision during their regularly scheduled meeting on July 18, 2019.* under separate cover
5. Correspondence from Deputy William T. Chidester announcing his resignation effective August 2, 2019.*
Item may lead to Executive Session per WV Code §6-9A-4 under separate cover
6. Correspondence from Jim and Faith Wilson announcing their resignation as counselors for the 26th Judicial Circuit Drug Court and Community Corrections, effective July 31, 2019.* Page 11
Item may lead to Executive Session per WV Code §6-9A-4
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Janella L. Cochran, LUACF Director, to the City of Buckhannon, announcing her resignation from the Animal Care & Control Commission in her capacity as the LUACF Director, effective immediately. Page 12
2. WV Ethics Commission training opportunity – Wednesday, August 21st beginning at 10:30 a.m. at the RETI Training Center in Sutton Page 13
3. Upshur County Sheriff's Settlement, Reconciliation of Cash and Commission – Fiscal Year Ending June 30, 2019 Page 14-20
4. Upshur County Sheriff's Financial Statement For Period Ending: June 2019 Page 21-22
5. Upshur County E911 Communication Reports --- June 2019 Under separate cover
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
6. NACo Prescription Drug Discount Card Program breakdown from 2015 to April 2019 Page 23
7. Public Notices:
 - a. Newsletters and/or Event Notifications:
 - Buckhannon-Upshur Parks & Recreation Advisory Board – Community Float – September 7, 2019 from 8 a.m. to 3 p.m. Page 24
 - b. Agendas and/or Notice of Meetings:

• Buckhannon-Upshur Parks and Recreation Advisory Board	July 22, 2019	<u>Page 25</u>
• Elkins Road PSD	August 6, 2019	<u>Page 26</u>
 - c. Meeting Minutes:

• James W. Curry Library/Park Advisory Board	April 24, 2019	<u>Page 27-29</u>
• Buckhannon-Upshur Parks and Recreation Advisory Board	May 13, 2019	<u>Page 30-31</u>
• James W. Curry Library/Park Advisory Board	May 22, 2019	<u>Page 32-33</u>
• Upshur County Public Library Board	June 25, 2019	<u>Page 34</u>
• Upshur County Public Library Board of Trustees	July 17, 2019	<u>Page 35</u>
 - d. Meetings:

• 08/06/19	5:30 p.m.	Elkins Road PSD
• 08/06/19	4:00 p.m.	Hodgesville PSD
• 08/01/19	7:00 p.m.	Banks District VFD
• 08/01/19	7:00 p.m.	Selbyville VFD
• 08/12/19	12:00 p.m.	Upshur County Family Resource Network
• 08/12/19	4:30 p.m.	Upshur County Solid Waste Authority
• 08/12/19	5:30 p.m.	Buckhannon-Upshur Recreational Park Advisory Board

- 08/05/19 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 08/13/19 7:30 p.m. Adrian VFD
- 09/05/19 6:00 p.m. Buckhannon-Upshur Board of Health
- 08/15/19 7:00 a.m. Upshur County Development Authority – Full Board
- 08/21/19 7:00 a.m. Upshur County Development Authority – Annual Meeting
- 08/14/19 12:00 p.m. Upshur County Senior Center Board
- 08/08/19 3:00 p.m. Upshur County Conventions & Visitors Bureau
- 08/21/19 6:00 p.m. Upshur County Citizens Corp – CERT
- 08/14/19 7:00 p.m. Warren District VFD
- 08/08/19 10:00 a.m. Adrian PSD
- 08/14/19 3:00 p.m. Tennerton PSD
- 08/08/19 4:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
- 08/08/19 7:30 p.m. Buckhannon VFD
- 08/08/19 4:00 p.m. Buckhannon Upshur Airport Authority
- 08/15/19 6:30 p.m. Upshur County Youth Camp Board
- 08/18/19 6:00 p.m. Washington District VFD
- 08/19/19 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 08/21/19 4:00 p.m. Upshur County Public Library Board
- 08/20/19 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 08/20/19 6:30 p.m. Upshur County Fire Board, Inc.
- 08/27/19 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 08/14/19 7:00 p.m. Ellamore VFD
- 08/21/19 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 08/15/19 2:00 p.m. Upshur County Farmland Protection Board
- 08/28/19 10:00 a.m. James W. Curry Advisory Board
- 07/29/19 6:00 p.m. Upshur County Fire Fighters Association
- 08/14/19 6:00 p.m. Buckhannon River Watershed Association - WVWC
- 08/26/19 10:00 a.m. Mountain CAP of WV, Inc., a CDC
- 09/13/19 11:00 a.m. Region VI Local Elected Officials

8. Appointments Needed or Upcoming:

- a. Buckhannon-Upshur Parks and Recreation Advisory Board (7/1/19 – 6/30/2021 City Rep.)
- b. Upshur County Library Board (7/1/19 – 6/30/2024 Board of Education)
- c. Buckhannon-Upshur Airport Authority (7/1/19 – 6/30/2022 City Rep.)

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission

August 1, 2019 --- 9:00 a.m.

Upshur County Courthouse Annex

****The regularly scheduled Commission Meeting on August 8, 2019 is CANCELLED ****

County of Upshur

4



PROCLAMATION

Green Bean Weekend Proclamation

Whereas, the Upshur County Commission, recognizes that hunger still exists in Upshur County; and,

Whereas, green beans are a productive and nutritious vegetable crop that is easily grown and harvested; and,

Whereas, the Upshur County Commission, acknowledges that many activities are a success in our county because of the multitude of volunteers who are the catalyst and workers in these activities; and,

Therefore, we, the Upshur County Commission, therefore declare August 8-10, 2019, as the Fourth Annual Green Bean and Volunteerism Weekend and urge all citizens of our County to **grow green beans** or to go to the Farmer's Market and purchase green beans, snap them, and deliver them to the Parish House to help feed those who are in nutritional need this year and the next.

Residents of the County are encouraged to volunteer:

At Create Buckhannon on Aug. 8th, come and help **snap beans**.

At Festival Fridays on Aug. 9th, come by and help **snap beans**. Bring your pot and beans and recipe and enter the first **Green Bean Cook-off**.

We invite all to the **Green Bean Stroll**, (1 mile) Aug. 10, 9 AM at the River Walk to walk, run, ride a wheelbarrow, stroller, wheel chair, roller skates, skate board, bicycle, little red wagon, electric scooter for the handicapped, or any other non-motorized transportation to celebrate activity. (Price of entry- 1 bag of snapped beans or \$5.00)

Given under our hands this 25th day of July, 2019

Terry B. Cutright
Commissioner

Samuel R. Nolte
President

Kristie G. Tenney
Commissioner

July 16, 2019

Upshur County Commission
Sam Nolte, President
91 W. Main St., Suite 101
Buckhannon, WV 26201

Dear Commission Members,

During the week of September 1-7, 2019, the members of the Upshur County Community Education Outreach Service (CEOS) program will be observing Upshur County CEOS week. To help celebrate, we hope to hold our annual Upshur County CEOS mini fair on the Courthouse Plaza.

We therefore request usage of the Courthouse Plaza on Friday, September 6, 2019 for the hours of 8:00 am to 3:00 pm. A copy of the Certificate of Liability Insurance for the WVU Extension Service has been provided to Carrie Wallace, County Administrator.

Thank you,



Craig D. Presar
WVU Extension Service

GENERAL CONTRACT FOR SERVICES

This Contract for Services is made effective as of September 07, 2019, by and between Upshur County Commission of 91 W main Street Suite 101, Buckhannon, West Virginia 26201 (the "Recipient"), and Day Trippin Adventures LLC of 11 Elizabeth Street, Buckhannon, West Virginia 26201 (the "Provider").

1. DESCRIPTION OF SERVICES. Beginning on September 07, 2019, Day Trippin Adventures LLC will provide to Upshur County Commission the services described in the attached Exhibit (collectively, the "Services").

2. PAYMENT. Payment shall be made to Provider according to the following schedule:

Event and Payment Amount

Before 9/7/2019
\$250.00

end of day 9/7/2019
\$250.00

Upshur County Commission shall pay all costs of collection, including without limitation, reasonable attorney fees. In addition to any other right or remedy provided by law, if Upshur County Commission fails to pay for the Services when due, Day Trippin Adventures LLC has the option to treat such failure to pay as a material breach of this Contract, and may cancel this Contract and/or seek legal remedies.

3. TERM. This Contract will terminate automatically upon completion by Provider of the Services required by this Contract.

Upon termination of this Contract, Provider will return to Recipient all records, notes, documentation and other items that were used, created, or controlled by Provider during the term of this Contract.

4. DEFAULT. The occurrence of any of the following shall constitute a material default under this Contract:

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for

the benefit of creditors, application or sale for or by any creditor or government agency.

- d. The failure to make available or deliver the Services in the time and manner provided for in this Contract.

5. REMEDIES. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 14 days from the effective date of such notice to cure the default(s). Unless waived in writing by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Contract.

6. FORCE MAJEURE. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

7. DISPUTE RESOLUTION. The parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst the parties. If the matter is not resolved by negotiation within 30 days, the parties will resolve the dispute using the below Alternative Dispute Resolution (ADR) procedure.

Any controversies or disputes arising out of or relating to this Agreement will be resolved by binding arbitration under the rules of the American Arbitration Association. The arbitrator's award will be final, and judgment may be entered upon it by any court having proper jurisdiction.

8. ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior written or oral agreements between the parties.

9. SEVERABILITY. If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed,

and enforced as so limited.

10. AMENDMENT. This Contract may be modified or amended in writing by mutual agreement between the parties, if the writing is signed by the party obligated under the amendment.

11. GOVERNING LAW. This Contract shall be construed in accordance with the laws of the State of West Virginia.

12. NOTICE. Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

13. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

14. ATTORNEY'S FEES TO PREVAILING PARTY. In any action arising hereunder or any separate action pertaining to the validity of this Agreement, the prevailing party shall be awarded reasonable attorney's fees and costs, both in the trial court and on appeal.

15. CONSTRUCTION AND INTERPRETATION. The rule requiring construction or interpretation against the drafter is waived. The document shall be deemed as if it were drafted by both parties in a mutual effort.

16. ASSIGNMENT. Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

Service Recipient:
Upshur County Commission

By: _____
Samuel R. Nolte

Service Provider:
Day Trippin Adventures LLC

By: _____
Alan Stephens

EXHIBIT A: DESCRIPTION OF SERVICES

9

DAY TRIPPING ADVENTURES will provide the
UPSON COUNTY community with: SHUTTLE, LAGOON AND
RECEPTION for the community float on 9-7-18
BETWEEN the hours of 8 AM to 3 PM. THE ITEMS INCLUDED
ARE AS FOLLOWS.

1 VAN

1 TRAILER

20 KATAKES (Singles and doubles)

waiters

1 LAGOON (MYSELF)

10

July 18, 2019

Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201

RE: Appointment to the Buckhannon-Upshur Airport Authority

Commissioners,

This letter serves as my official request for reappointment to the Buckhannon-Upshur Airport Authority. My term expired on June 30, 2019 and I would appreciate the opportunity to continue to serve on this board. This reappointment would be for a three year term to expire on June 30, 2022.

If you should have any questions, please do not hesitate to contact me.

Sincerely,

Phil Loftis

11

Date: July 15, 2019

To: The 26th Judicial Circuit Adult Drug Court

Dear Drug Court Treatment Team,

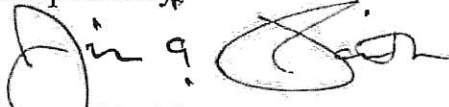
We are writing to inform you of our intention to resign from our positions as counselors for the 26th Judicial Circuit Drug Court and Community Corrections. Our resignation will be effective July 31, 2019.

We would like to say a special thank you to the Honorable Judges Reger and Hall, and the entire Drug Court Treatment Team. The generous sharing of your expertise greatly enriched our experience, and we are grateful for each of you.

As you know, we have been working two jobs for the last couple years. We have developed a residential drug treatment program inside the Kenneth "Honey" Rubenstein Center that is now becoming fully operational. As such, we feel called to commit to this project full-time.

Again, thank you for the opportunity to work with you all, and we believe that Drug Court will continue to be effective in helping this much needed population get on the recovery road.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim & Faith Wilson", with a stylized flourish at the end.

Jim and Faith Wilson

LEWIS UPSHUR ANIMAL CONTROL FACILITY
318 Mud Lick Rd. ▪ Buckhannon, West Virginia 26201

12

Telephone: (304) 472-3865
Telecopier: (304) 472-9430

www.upshuranimalcontrol.org
Adopt, Don't Shop!

July 17, 2019

City of Buckhannon
Attn: Mayor McCauley
70 East Main St.
Buckhannon, WV 26201

Re: Animal Care & Control Commission Resignation

Mayor McCauley,

I am unable to attend the Animal Care & Control Commission meetings in my capacity as the Lewis Upshur Animal Control Facility Director. My attendance would require overtime hours and these funds are expended in full each fiscal year with staff's required attendance to Saturday adoption events and work on holidays and weekends. Please accept this letter as my official resignation. I apologize for any inconvenience this may cause and appreciate the City's interest in protecting our community's animal population.

Sincerely,



Janella L. Cochran
LUACF Director

Cc: Upshur County Commission



WEST VIRGINIA ETHICS COMMISSION

210 BROOKS STREET, SUITE 300
CHARLESTON WV 25301-1804
(304) 558-0664 - FAX (304) 558-2169
ethics@wv.gov

Ethics Act training in Sutton

The West Virginia Ethics Commission will present training on the Ethics Act and the Open Meetings Act on Wednesday, August 21, 2019, at 10:30 a.m. in Sutton at the RETI Training Center, 89 Richard Minnick Drive.

Officials and employees of area counties and cities; members of county and city boards and commissions, and the public are invited to attend. The training will last approximately one hour and 15 minutes. Registration is not required.

The training is part of the Ethics Commission's efforts to educate governmental officials and employees of the requirements of the Ethics Act and the Open Meetings Act. Training sessions are being conducted around the state by the Commission. Sessions have been held in various cities around the state.

Information regarding the Ethics Act, the Open Meetings Act and the Ethics Commission may be obtained from the Commission's website at www.ethics.wv.gov. For questions regarding the training, contact the Ethics Commission at (304)558-0664.

Upshur County Sheriff's Office

14

DAVID H. COFFMAN, SHERIFF

Heather D. Parke

Chief Deputy
Tax Division

38 W. Main Street, Room 101 • Buckhannon, WV 26201

Tax Office Phone: 304-472-1180 • Law Enforcement Phone: 304-472-1182

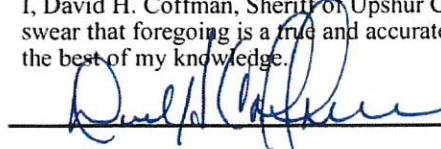
Tax Office Fax: 304-472-0937 • Law Enforcement Fax: 304-472-4547

Michael R. Kelley

Chief Deputy
Law Enforcement

Upshur County Sheriff's Settlement Fiscal Year Ending June 30, 2019		Total	Total	Total	Grand
		Governmental	Proprietary	Fiduciary	Total
		Funds	Funds	Funds	All Funds
Taxes Receivable					
1 Unpaid Taxes (prior years)		\$ 239,836.64		\$ 532,334.23	\$ 772,170.87
2 Adjustments to Unpaid Taxes					
3 Current Year Taxes-Real & Personal		\$ 4,451,532.54		\$ 10,086,136.84	\$ 14,537,669.38
4 Additional Levies: (Supplementals, Misc Changes, Bankruptcies)		\$ 92,104.32		\$ 121,372.46	\$ 213,476.78
5 Total Taxes Receivable		\$ 4,783,473.50		\$ 10,739,843.53	\$ 15,523,317.03
6 Add: Interest and Fees Collected on Taxes		\$ 123,621.65		\$ 81,071.42	\$ 204,693.07
7 Computer Differences + or (-)		\$ 88.42		\$ 190.16	\$ 278.58
8 Deduct: Taxes Exonerated without refund		\$ 10,669.01		\$ 24,409.53	\$ 35,078.54
9 Discounts		\$ 87,355.64		\$ 198,103.34	\$ 285,458.98
10 Land Sales Deductions		\$ 888.53		\$ 1,943.46	\$ 2,831.99
11 Ending Taxes Receivables as of June 30, 2019		\$ 247,767.00		\$ 640,258.81	\$ 888,025.81
12 Net Taxes Collected		\$ 4,560,503.39		\$ 9,956,389.97	\$ 14,516,893.36
13 Deduct: Exoneration with refund		\$ 3,170.21		\$ 7,615.57	\$ 10,785.78
14 Sheriff's Commission		\$ 4,633.26		\$ 10,366.74	\$ 15,000.00
15 Assessor's Valuation		\$ 105,280.81		\$ 162,111.46	\$ 267,392.27
16 Manual Distributions & Public Utilities		\$ 623,911.50		\$ 1,837,472.96	\$ 2,461,384.46
17 Total Taxes Collected		\$ 5,071,330.61		\$ 11,613,769.16	\$ 16,685,099.77
18 Other Taxes		\$ 471,486.79		\$ 13,797.84	\$ 485,284.63
19 Licenses and Permits		\$ 6,225.00		\$ 13,680.00	\$ 19,905.00
20 Intergovernmental: Federal		\$ 302,438.54			\$ 302,438.54
21 State		\$ 219,801.88		\$ 240,272.14	\$ 460,074.02
22 Local		\$ 23,235.90		\$ 390.00	\$ 23,625.90
23 Charges for Services: Sheriff		\$ 223,308.37		\$ 525,010.00	\$ 748,318.37
24 County Clerk		\$ 92,049.52			\$ 92,049.52
25 Circuit Clerk		\$ 29,614.93		\$ 17,881.26	\$ 47,496.19
26 Magistrate		\$ 2,884.98			\$ 2,884.98
27 Assessor		\$ 1,898.76			\$ 1,898.76
28 Other		\$ 1,524,508.59		\$ 140,118.09	\$ 1,664,626.68
29 Fines and Forfeits		\$ 203,485.32		\$ 8,259.39	\$ 211,744.71
30 Interest on Investments		\$ 7,909.53		\$ 1,723.12	\$ 9,632.65
31 Miscellaneous		\$ 2,281,453.07		\$ 22,740.96	\$ 2,304,194.03
32 Total Revenues and Receipts		\$ 10,461,631.79		\$ 12,597,641.96	\$ 23,059,273.75
33 Disbursements: Orders Issued		\$ 13,489,666.27		\$ 12,637,957.57	\$ 26,127,623.84
34 Bank Charges					\$ -
35 Other Disbursements					\$ -
36 Total Disbursements		\$ 13,489,666.27		\$ 12,637,957.57	\$ 26,127,623.84
37 Excess of Revenues over Expenditures		\$ (3,028,034.48)		\$ (40,315.61)	\$ (3,068,350.09)
38 Transfers		\$ 2,288,463.35			\$ 2,288,463.35
39 Beginning Balances as of July 1, 2018		\$ 3,970,973.03		\$ 604,154.96	\$ 4,575,127.99
40 Audit Adjustments					
41 Ending Balances as of June 30, 2019		\$ 3,231,401.90		\$ 563,839.35	\$ 3,795,241.25

I, David H. Coffman, Sheriff of Upshur County, do solemnly swear that foregoing is a true and accurate statement to the best of my knowledge.



7/24/2019

Upshur County Sheriff's Settlement Reconciliation of Cash, June 30, 2019

Bank ID#	Account Code	Account Name	Bank Balance	Outstanding Checks / Debits	Outstanding Deposits / Credits	Book Balance
First Community Bank - 2						
	4019	UPSHUR CO. FIRE FEE-IBCK	3,147.68	-2,687.60	0.00	460.08
	4039	UPCO COAL REALLOCATED SEVERANCE TAX FUND	157,785.72	0.00	0.00	157,785.72
	4052	EMPLOYEE BENEFITS FUND-IBCK	934,382.02	-9,920.00	0.00	924,462.02
	4073	SP.LAW ENF.INVESTIG.-IBCK	2,485.46	0.00	0.00	2,485.46
	4080	COMMUNITY CORR. FUND - IBCK	77,673.02	-28,840.70	11,731.74	60,564.06
	6001	PARKS/REC CLEARING ACCT	1,821.00	-1,821.00	0.00	0.00
	7001	ADDRESSING/MAPPING CLEARING ACCT	75.00	-75.00	0.00	0.00
	8316	TAX CLEARING ACCOUNT	16,890.34	-21,854.08	4,963.74	0.00
	9003	DOG & KENNEL-CKNG	4,005.30	-46.06	2,236.83	6,196.07
	9004	GEN. CO. MISC-CKNG	30,657.27	0.00	0.00	30,657.27
	9006	WORTHLESS CHECK FUND-CKNG	142,994.09	0.00	0.00	142,994.09
	9013	CURRY PARK-CKNG	2,531.89	0.00	0.00	2,531.89
	9015	CURRY LIBRARY-CKNG	4,507.90	-635.36	0.00	3,872.54
	9056	ASSESSOR'S VALUATION-CKNG	20,666.79	-16,855.00	0.00	3,811.79
	9079	SPAY.& NEUTER. DEP. FUND	48,757.61	-200.00	0.00	48,557.61
	9102	AIRPORT IMP. PROJECT-CKNG	0.00	0.00	0.00	0.00
	9105	ADRIAN PSD WATERLINE PROJECT	0.00	0.00	0.00	0.00
	9106	ELKINS ROAD PSD	0.00	0.00	0.00	0.00
	9311	DMV LICENSE FUND-CKNG	23,370.80	-29,959.00	6,588.20	0.00
Bank Totals----->			1,471,751.89	-112,893.80	25,520.51	1,384,378.60
Progressive Bank - 3						
	0058	UP.CO.FIN.STBL.FUND-SV	700130.24	0.00	0.00	700130.24
	9058	UP.CO.FIN.STBL.FUND-CKNG	0.00	0.00	0.00	0.00
	9078	CHILD EXCHG & VISIT CTR	25237.65	0.00	0.00	25237.65
Bank Totals----->			725,367.89	0.00	0.00	725,367.89
First Community Bank - 2						
	59	CONCEALED WEAPON	27,670.42	-3,862.34	125.00	23,933.08
	8001	GENERAL COUNTY PAYROLL-CKNG	305,959.04	-267,007.50	6,264.86	45,216.40
	8366	BOARD OF HEALTH-PAYROLL-CKNG	21,484.53	-1,484.53	0.00	20,000.00
	9001	GENERAL COUNTY-CKNG	225,886.77	-171,139.70	24.08	54,771.15
	9002	COAL SEVERANCE-CKNG	1,000.00	0.00	0.00	1,000.00
	9007	E-911 -CNKG	11,705.68	-366.00	0.00	11,339.68
	9008	HOME DETENTION -IBCK	21,271.88	-2,284.19	5,552.50	24,540.19
	9018	AIRPORT CONSTRUCTION-CKNG	0.10	0.00	0.00	0.10
	9063	VOTER'S REGISTRATION-IBCK	5,250.58	0.00	0.00	5,250.58
	9071	JURY-CKNG	15,500.89	-460.89	0.00	15,040.00
	9245	WELLNESS COMPLEX	4,760.00	0.00	0.00	4,760.00
	9248	INDUSTRIAL PARK SEWER-CKNG	1.00	0.00	0.00	1.00
	9312	STATE CLEARING ACCOUNT-CKNG	585.00	-585.00	0.00	0.00
	9315	STATE POLICE FUND-CKNG	687.75	-800.00	117.25	5.00
	9316	GENERAL TAX ACCOUNT-CKNG	772.46	-118,219.47	117,447.01	0.00
	9364	TAX LEIN FUND-CKNG	136,002.36	-1,082.78	0.00	134,919.58
	9365	DELQ & NON-ENTERED LAND	72,791.53	0.00	0.00	72,791.53
	9366	BOARD OF HEALTH-CKNG	25,480.69	-5,480.69	0.00	20,000.00
	9369	WVDSRF-CKNG	709.00	0.00	175.00	884.00
Bank Totals----->			877,519.68	-572,773.09	129,705.70	434,452.29
Progressive Bank - 3						
	9021	EMPLOYEE HEALTH CARE REIMB. FUND-CKNG	41,068.18	0.00	0.00	41,068.18
Bank Totals----->			41,068.18	0.00	0.00	41,068.18
Total Checking Accounts all Banks----->			3,115,707.64	-685,666.89	155,226.21	2,585,266.96
First Community Bank - 2 INVESTMENT ACCOUNTS - BOOK BALANCE						
	13	CURRY PARK-MMA				33,624.62
	15	CURRY LIBRARY-MMA				44,968.23
	56	ASSESSOR'S VALUATION-MMA				155,653.51
	1	GENERAL COUNTY-MMA				385,187.74
	2	COAL SEVERANCE-MMA				3,263.36
	7	E-911-MMA				270,287.59
	316	GENERAL TAX ACCOUNT-MMA				0.00
	366	BOARD OF HEALTH-MMA				315,239.24
Bank Totals----->						1,208,224.29
Total Investment Accounts all Banks----->			0.00	0.00	0.00	1,208,224.29
Summary						
GRAND TOTALS ALL BANK ACCOUNTS ----->			3,115,707.64	-685,666.89	155,226.21	3,793,491.25
CASH ON HAND (Cash Drawers) ----->						1,750.00
GRAND TOTALS ALL BANK ACCOUNTS & CASH ----->						3,795,241.25

16

7/24/19

SHERIFF'S SETTLEMENT
FOR THE PERIOD 07/18 THRU 06/19

PAGE 1

	TOTAL GOVERNMENTAL FUNDS	TOTAL PROPRIETARY FUNDS	TOTAL FIDUCIARY FUNDS	GRAND TOTAL ALL FUNDS
1 Unpaid Taxes	239836.64		532334.23	772170.87
2 Adjustments to Unpaid Taxes				
3 Current Year Taxes	4451532.54		10086136.84	14537669.38
4 Additional Levies	92104.32		121372.46	213476.78
5 TOTAL TAXES RECEIVABLE	4783473.50		10739843.53	15523317.03
6 Add: Interest and Fees Collected on Taxes	123621.65		81071.42	204693.07
7 Computer Differences + or (-)	88.42		190.16	278.58
8 Deduct: Taxes Exonerated without refund	10669.01		24409.53	35078.54
9 Discounts	87355.64		198103.34	285458.98
10 Land Sales Deductions	888.53		1943.46	2831.99
11 Ending Taxes Receivables	247767.00		640258.81	888025.81
12 NET TAXES COLLECTIONS	4560503.39		9956389.97	14516893.36
13 Deduct: Exonerations with refund	3170.21		7615.57	10785.78
14 Sheriff's Commission	4633.26		10366.74	15000.00
15 Assessor's Valuation	105280.81		162111.46	267392.27
16 Legal fees & costs				
17 Add: Manual Distributions & Public Utilities	623911.50		1837472.96	2461384.46
18 TOTAL TAXES COLLECTED	5071330.61		11613769.16	16685099.77
19 Other Taxes	471486.79		13797.84	485284.63
20 Licenses and Permits	6225.00		13680.00	19905.00
21 Intergovernmental: Federal	302438.54			302438.54
22 State	219801.88		240272.14	460074.02
23 Local	23235.90		390.00	23625.90
24 Charges for Services: Sheriff	223308.37		525010.00	748318.37
25 County Clerk	92049.52			92049.52
26 Circuit Clerk	29614.93		17881.26	47496.19
27 Magistrate	2884.98			2884.98
28 Assessor	1898.76			1898.76
29 Other	1524508.59		140118.09	1664626.68
30 Fines and Forfeits	203485.32		8259.39	211744.71
31 Interest on investments	7909.53		1723.12	9632.65
32 Miscellaneous	2281453.07		22740.96	2304194.03
33 TOTAL REVENUES & RECEIPTS	10461631.79		12597641.96	23059273.75
34 Disbursements: Orders Issued	13489666.27		12637957.57	26127623.84
35 Bank Charges				
36 Other Disbursements				
37 TOTAL DISBURSEMENTS	13489666.27		12637957.57	26127623.84
38 Excess of Revenues over Expenditures	3028034.48		40315.61	3068350.09
39 Transfers	2288463.35			2288463.35
40 Beginning Balances	3970973.03		604154.96	4575127.99
41 Audit Adjustments				
42 ENDING BALANCES 06/30/2019	3231401.90		563839.35	3795241.25

17

DATE: 7/24/19

TIME: 10:25:46

SHERIFF'S ACCOUNTING SYSTEM
RECONCILIATION OF CASH 06/30/2019

PAGE: 1

PROG: SA0068

BANK ONE	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00

FIRST COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
UPSHUR CO. FIRE FEE-IBCK	3,147.68	2,687.60-	.00	460.08
IBCK UP CO COAL REALLOCAT	157,785.72	.00	.00	157,785.72
EMPLOYEE BENEFITS-IBCK	934,382.02	9,920.00-	.00	924,462.02
SP.LAW ENF.INVESTIG.-IBCK	2,485.46	.00	.00	2,485.46
COMMUNITY CORR. FUND-IBCK	77,673.02	28,840.70-	11,731.74	60,564.06
PARKS/REC CLEARING ACCT	1,821.00	1,821.00-	.00	.00
ADDRESSING/MAPPING CLRING	75.00	75.00-	.00	.00
TAX CLEARING ACCOUNT	16,890.34	21,854.08-	4,963.74	.00
DOG & KENNEL-CKNG	4,005.30	46.06-	2,236.83	6,196.07
GEN. CO. MISC-CKNG	30,657.27	.00	.00	30,657.27
WORTHLESS CHECK FUND-CKNG	142,994.09	.00	.00	142,994.09
CURRY PARK-CKNG	2,531.89	.00	.00	2,531.89
CURRY LIBRARY-CKNG	4,507.90	635.36-	.00	3,872.54
ASSESSOR'S VALUATION-CKNG	20,666.79	16,855.00-	.00	3,811.79
SPAY.& NEUTER. DEP. FUND	48,757.61	200.00-	.00	48,557.61
AIRPORT IMP. PROJECT-CKNG	.00	.00	.00	.00
DMV LICENSE FUND-CKNG	23,370.80	29,959.00-	6,588.20	.00
*** BANK TOTAL ***	1,471,751.89	112,893.80-	25,520.51	1,384,378.60

PROGRESSIVE BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
UP.CO.FIN.STBL.FUND-SV	700,130.24	.00	.00	700,130.24
UP.CO.FIN.STBL.FUND-CKNG	.00	.00	.00	.00
CHILD EXCHG & VISIT CTR	25,237.65	.00	.00	25,237.65
*** BANK TOTAL ***	725,367.89	.00	.00	725,367.89

BELINGTON BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00

BANK ONE	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00

FIRST COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
----------------------	--------------	------------------------------	---------------------------------	--------------

(18)

DATE: 7/24/19

SHERIFF'S ACCOUNTING SYSTEM

PAGE: 2

TIME: 10:25:46

RECONCILIATION OF CASH 06/30/2019

PROG: SA0068

CONCEALED WEAPONS	27,670.42	3,862.34-	125.00	23,933.08
GENERAL COUNTY PAYROLL-CK	305,959.04	267,007.50-	6,264.86	45,216.40
BOARD OF HEALTH-PAYROLL	21,484.53	1,484.53-	.00	20,000.00
GENERAL COUNTY-CKNG	225,886.77	171,139.70-	24.08	54,771.15
COAL SEVERANCE-CKNG	1,000.00	.00	.00	1,000.00
E-911 -CKNG	11,705.68	366.00-	.00	11,339.68
HOME DETENTION-IBCK	21,271.88	2,284.19-	5,552.50	24,540.19
AIRPORT CONSTRUCTION-CKNG	.10	.00	.00	.10
VOTER'S REGISTRATION-IBCK	5,250.58	.00	.00	5,250.58
JURY-CKNG	15,500.89	460.89-	.00	15,040.00
ELKINS ROAD PSD GRANT-CKG	.00	.00	.00	.00
WELNESS COMPLEX FUND	4,760.00	.00	.00	4,760.00
INDUSTRIAL PARK SEWER-CKG	1.00	.00	.00	1.00
STATE CLEARING ACCOUNT-CK	585.00	585.00-	.00	.00
STATE POLICE FUND-CKNG	687.75	800.00-	117.25	5.00
GENERAL TAX ACCOUNT-CKNG	772.46	118,219.47-	117,447.01	.00
TAX LEIN FUND-CKNG	136,002.36	1,082.78-	.00	134,919.58
DELQ & NON-ENTERED LAND	72,791.53	.00	.00	72,791.53
BOARD OF HEALTH-CKNG	25,480.69	5,480.69-	.00	20,000.00
WVDSRF-CKNG	709.00	.00	175.00	884.00
*** BANK TOTAL ***	877,519.68	572,773.09-	129,705.70	434,452.29

PROGRESSIVE BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
EE HEALTH CARE REIMB FUND	41,068.18	.00	.00	41,068.18
*** BANK TOTAL ***	41,068.18	.00	.00	41,068.18
*** REGULAR TOTAL ***	3,115,707.64	685,666.89-	155,226.21	2,585,266.96

INVESTMENTS

FIRST COMMUNITY BANK	BOOK BALANCE
CURRY PARK-MMA	33,624.62
CURRY LIBRARY-MMA	44,968.23
ASSESSOR'S VALUATION-MMA	155,653.51
*** BANK TOTAL ***	234,246.36

FIRST COMMUNITY BANK	BOOK BALANCE
GENERAL COUNTY -MMA	385,187.74
COAL SEVERANCE-MMA	3,263.36
E-911 -MMA	270,287.59
GENERAL TAX ACCOUNT-MMA	.00
BOARD OF HEALTH-MMA	315,239.24
*** BANK TOTAL ***	973,977.93
*** INVESTMENT TOTAL ***	1,208,224.29

19

DATE: 7/24/19

SHERIFF'S ACCOUNTING SYSTEM

PAGE: 3

TIME: 10:25:46

RECONCILIATION OF CASH 06/30/2019

PROG: SA0068

*** COUNTY TOTAL ***

3,115,707.64

605,666.89-

155,226.21

3,793,491.25

CASH DRAWERS

1,750.00

*** TOTAL ***

3,795,241.25



07/22/2019
09.08.15

Sheriff's Commission
Sheriff of UPSHUR COUNTY County, West Virginia
07/01/2018-06/30/2019
Total Sheet

Current Year Taxes	11,281,482.99
Additional Levies	<u>-39,567.98</u>
A. Total Taxes Levied	11,241,915.01
Less: Exoneration without refund & Bankruptcy	-25,680.00
Exoneration with refund	<u>-4,621.85</u>
B. Total Net Levy	11,211,613.16
Less: Ending Accounts Receivable	<u>-421,342.52</u>
C. Net Current Year Taxes	10,790,270.64
Less: 85% of Net Levy	<u>-9,529,871.19</u>
D. Current Year Taxes over 85%	1,260,399.45
Less: 5% of Net Levy	<u>-560,580.66</u>
E. Collections over 90% Level	699,818.79
Less: 5% of Net Levy	<u>-560,580.66</u>
F. Collections over 95% Level	139,238.13
2.5% of Collections over 85% Level	31,509.99
1.0% of Collections over 90% Level	6,998.19
1.5% of Collections over 95% Level	<u>2,088.57</u>
Total	<u>40,596.75</u>
Total Sheriff's Commission (\$15,000 or less)	15,000.00 =====



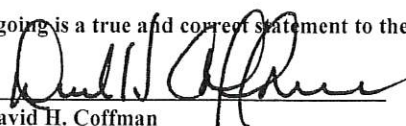
Upshur County Sheriff's Financial Statement

For Period Ending: June 2019

21

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 673,502.95	\$ 564,557.31	\$ (751,134.97)	\$ 486,925.29
FUND - 002 COAL SEVERANCE TAX FUND	\$ 4,263.20	\$ 0.16	\$ -	\$ 4,263.36
FUND - 003 DOG AND KENNEL FUND	\$ 38,037.22	\$ 846.20	\$ (32,687.35)	\$ 6,196.07
FUND - 004 GENERAL SCHOOL FUND	\$ 25,144.02	\$ 5,513.25	\$ -	\$ 30,657.27
FUND - 005 MAGISTRATE COURT FUND	\$ 12,646.12	\$ 1,517.72	\$ (14,163.84)	\$ -
FUND - 006 WORTHLESS CHECK FUND	\$ 142,701.47	\$ 292.62	\$ -	\$ 142,994.09
FUND - 007 E-911 FUND	\$ 450,978.34	\$ 35,563.82	\$ (204,914.89)	\$ 281,627.27
FUND - 008 HOME CONFINEMENT FUND	\$ 47,233.20	\$ 9,615.59	\$ (32,308.60)	\$ 24,540.19
FUND - 013 CURRY PARK FUND	\$ 58,394.04	\$ 921.90	\$ (23,159.43)	\$ 36,156.51
FUND - 015 CURRY LIBRARY FUND	\$ 50,206.03	\$ 540.73	\$ (1,905.99)	\$ 48,840.77
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ 0.10	\$ -	\$ -	\$ 0.10
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 1,410.12	\$ 360.08	\$ (1,310.12)	\$ 460.08
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 35,663.79	\$ 18,062.84	\$ (12,658.45)	\$ 41,068.18
FUND - 039 COAL REALLOCATION FUND	\$ 157,766.27	\$ 19.45	\$ -	\$ 157,785.72
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 874,060.43	\$ 78,384.43	\$ (27,982.84)	\$ 924,462.02
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 216,440.51	\$ 1,548.83	\$ (58,524.04)	\$ 159,465.30
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 698,389.05	\$ 1,741.19	\$ -	\$ 700,130.24
FUND - 059 CONCEALED WEAPONS FUND	\$ 26,759.66	\$ 1,683.76	\$ (4,510.34)	\$ 23,933.08
FUND - 063 VOTER'S REGISTRATION FUND	\$ 5,250.45	\$ 0.13	\$ -	\$ 5,250.58
FUND - 071 JURY FUND	\$ 15,040.00	\$ 1,766.50	\$ (1,766.50)	\$ 15,040.00
FUND - 073 SPECIAL LAW ENFRMNT INVESTIGATION FUND	\$ 2,485.40	\$ 0.06	\$ -	\$ 2,485.46
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 25,885.41	\$ 8,252.09	\$ (8,899.85)	\$ 25,237.65
FUND - 079 SPAYING & NEUTERING FUND	\$ 48,267.61	\$ 800.00	\$ (510.00)	\$ 48,557.61
FUND - 080 COMM. CORR. FUND	\$ 128,025.01	\$ 45,136.19	\$ (112,597.14)	\$ 60,564.06
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ -	\$ 6,168.00	\$ (6,168.00)	\$ -
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
FUND - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ 1.00	\$ -	\$ -	\$ 1.00
FUND - 311 DMV LICENSE FUND	\$ -	\$ 52,393.50	\$ (52,393.50)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ -	\$ 1,456.00	\$ (1,456.00)	\$ -
FUND - 313 COURT REPORTER FUND	\$ -	\$ 325.00	\$ (325.00)	\$ -
FUND - 314 STATE FINES FUND	\$ -	\$ -	\$ -	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 800.00	\$ (800.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 531.34	\$ (531.34)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ 420.00	\$ (420.00)	\$ -
FUND - 364 TAX LIEN FUND	\$ 139,565.12	\$ 419.16	\$ (5,064.70)	\$ 134,919.58
FUND - 365 DELQ & NONENT LAND	\$ 73,496.08	\$ -	\$ (704.55)	\$ 72,791.53
FUND - 366 BOARD OF HEALTH FUND	\$ 355,076.89	\$ 26,179.66	\$ (26,017.31)	\$ 355,239.24
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 422.00	\$ 884.00	\$ (422.00)	\$ 884.00
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 47,920.72	\$ (47,920.72)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 24,281.30	\$ (24,281.30)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 3,075.25	\$ (3,075.25)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 368.99	\$ (368.99)	\$ -
FINAL TOTALS	\$ 4,311,876.49	\$ 942,347.77	\$ (1,458,983.01)	\$ 3,795,241.25
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 4,273,721.18	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (814,286.87)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 334,056.94			
NET BANK BALANCE	\$ 3,793,491.25			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	\$ -			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	\$ 3,795,241.25			

I, David H. Coffman, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.


 David H. Coffman
 Sheriff & Treasurer, Upshur County

6/17/2019



Upshur County Sheriff's Financial Statement

For Period Ending: June 2019

Bank Balance Listing

22

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
FIRST COMMUNITY BANK					
	GENERAL COUNTY -MMA	\$ 254,208.73	\$ (11,172.97)	\$ 142,151.98	\$ 385,187.74
	COAL SEVERANCE-MMA	\$ 3,263.36	\$ -	\$ -	\$ 3,263.36
	E-911 -MMA	\$ 269,713.45	\$ -	\$ 574.14	\$ 270,287.59
	CURRY PARK-MMA	\$ 32,963.77	\$ -	\$ 660.85	\$ 33,624.62
	CURRY LIBRARY-MMA	\$ 44,947.23	\$ -	\$ 21.00	\$ 44,968.23
	AIRPORT CONSTRUCTION-MMA	\$ -	\$ -	\$ -	\$ -
	ASSESSOR'S VALUATION-MMA	\$ 152,740.43	\$ -	\$ 2,913.08	\$ 155,653.51
	CONCEALED WEAPONS	\$ 27,670.42	\$ (3,862.34)	\$ 125.00	\$ 23,933.08
	GENERAL TAX ACCOUNT-MMA	\$ 87,091.71	\$ (117,447.01)	\$ 30,355.30	\$ -
	BOARD OF HEALTH-MMA	\$ 313,084.86	\$ -	\$ 2,154.38	\$ 315,239.24
	UPSHUR CO. FIRE FEE-IBCK	\$ 3,147.68	\$ (2,687.60)	\$ -	\$ 460.08
	UP CO COAL REALLOCAT-IBCK	\$ 157,785.72	\$ -	\$ -	\$ 157,785.72
	EMPLOYEE BENEFITS-IBCK	\$ 934,382.02	\$ (9,920.00)	\$ -	\$ 924,462.02
	SP.LAW ENF.INVESTIG.-IBCK	\$ 2,485.46	\$ -	\$ -	\$ 2,485.46
	COMMUNITY CORR. FUND-IBCK	\$ 77,673.02	\$ (28,840.70)	\$ 11,731.74	\$ 60,564.06
	PARKS/REC CLEARING ACCT	\$ 1,821.00	\$ (1,821.00)	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 75.00	\$ (75.00)	\$ -	\$ -
	GENERAL COUNTY PAYROLL-CK	\$ 305,959.04	\$ (267,007.50)	\$ 6,264.86	\$ 45,216.40
	TAX CLEARING ACCOUNT	\$ 16,890.34	\$ (21,854.08)	\$ 4,963.74	\$ -
	BOARD OF HEALTH-PAYROLL	\$ 21,484.53	\$ (1,484.53)	\$ -	\$ 20,000.00
	GENERAL COUNTY-CKNG	\$ 225,886.77	\$ (171,139.70)	\$ 24.08	\$ 54,771.15
	COAL SEVERANCE-CKNG	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	DOG & KENNEL-CKNG	\$ 4,005.30	\$ (46.06)	\$ 2,236.83	\$ 6,196.07
	GEN. CO. MISC-CKNG	\$ 30,657.27	\$ -	\$ -	\$ 30,657.27
	WORTHLESS CHECK FUND-CKNG	\$ 142,994.09	\$ -	\$ -	\$ 142,994.09
	E-911 -CKNG	\$ 11,705.68	\$ (366.00)	\$ -	\$ 11,339.68
	HOME DETENTION-IBCK	\$ 21,271.88	\$ (2,284.19)	\$ 5,552.50	\$ 24,540.19
	CURRY PARK-CKNG	\$ 2,531.89	\$ -	\$ -	\$ 2,531.89
	CURRY LIBRARY-CKNG	\$ 4,507.90	\$ (635.36)	\$ -	\$ 3,872.54
	AIRPORT CONSTRUCTION-CKNG	\$ 0.10	\$ -	\$ -	\$ 0.10
	ASSESSOR'S VALUATION-CKNG	\$ 20,666.79	\$ (16,855.00)	\$ -	\$ 3,811.79
	VOTER'S REGISTRATION-IBCK	\$ 5,250.58	\$ -	\$ -	\$ 5,250.58
	JURY-CKNG	\$ 15,500.89	\$ (460.89)	\$ -	\$ 15,040.00
	SPAY.& NEUTER. DEP. FUND	\$ 48,757.61	\$ (200.00)	\$ -	\$ 48,557.61
	AIRPORT IMP. PROJECT-CKNG	\$ -	\$ -	\$ -	\$ -
	ELKINS ROAD PSD	\$ -	\$ -	\$ -	\$ -
	ADRIAN PSD WATERLINE PHASE VI	\$ -	\$ -	\$ -	\$ -
	WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	INDUSTRIAL PARK SEWER-CKG	\$ 1.00	\$ -	\$ -	\$ 1.00
	DMV LICENSE FUND-CKNG	\$ 23,370.80	\$ (29,959.00)	\$ 6,588.20	\$ -
	STATE CLEARING ACCOUNT-CK	\$ 585.00	\$ (585.00)	\$ -	\$ -
	STATE POLICE FUND-CKNG	\$ 687.75	\$ (800.00)	\$ 117.25	\$ 5.00
	GENERAL TAX ACCOUNT-CKNG	\$ 772.46	\$ (118,219.47)	\$ 117,447.01	\$ -
	TAX LEIN FUND-CKNG	\$ 136,002.36	\$ (1,082.78)	\$ -	\$ 134,919.58
	DELQ & NON-ENTERED LAND	\$ 72,791.53	\$ -	\$ -	\$ 72,791.53
	BOARD OF HEALTH-CKNG	\$ 25,480.69	\$ (5,480.69)	\$ -	\$ 20,000.00
	WVDSRF-CKNG	\$ 709.00	\$ -	\$ 175.00	\$ 884.00
	BANK TOTAL	\$ 3,507,285.11	\$ (814,286.87)	\$ 334,056.94	\$ 3,027,055.18
PROGRESSIVE BANK					
	UP.CO.FIN.STBL.FUND-SV	\$ 700,130.24	\$ -	\$ -	\$ 700,130.24
	EE HEALTH CARE REIMB FUND	\$ 41,068.18	\$ -	\$ -	\$ 41,068.18
	UP.CO.FIN.STBL.FUND-CKNG	\$ -	\$ -	\$ -	\$ -
	CHILD EXCHG & VISIT CTR	\$ 25,237.65	\$ -	\$ -	\$ 25,237.65
	BANK TOTAL	\$ 766,436.07	\$ -	\$ -	\$ 766,436.07
SUMMARY:					
	TOTAL ALL BANKS	\$ 4,273,721.18	\$ (814,286.87)	\$ 334,056.94	\$ 3,793,491.25
	PETTY CASH / CASH DRAWERS				\$ 1,750.00
	CASH SPECIAL INVESTIGATION FUND				\$ -
	GRAND TOTAL				\$ 3,795,241.25

23

Logout



NACo Live Healthy Prescription Discount Program

Live Healthy

U.S. Counties

Go Back

PRESCRIPTION, DENTAL AND HEALTH
DISCOUNT PROGRAMS FOR RESIDENTS

UPSHUR COUNTY, WV

		% OF PLAN	% OF PLAN RETAIL	AVERAGE MEMBER	RETAIL MEMBERS	AVERAGE RETAIL	RETAIL	AVERAGE PRICE	% OF PRICE	TOTAL
		PRICE	PRICE	COST	COST	PRICE	PRICE	SAVINGS	SAVINGS	UTILIZERS
2019										
APRIL	3	2 66.67%	1 33.33%	\$ 289.54	\$ 96.51	\$ 364.06	\$ 121.35	\$ 74.52	\$ 24.84	20.47%
MARCH	3	2 66.67%	1 33.33%	\$ 123.91	\$ 41.30	\$ 219.72	\$ 73.24	\$ 95.81	\$ 31.94	43.61%
FEBRUARY	1	1 100.00%	0 0.00%	\$ 44.91	\$ 44.91	\$ 99.49	\$ 99.49	\$ 54.58	\$ 54.58	54.86%
JANUARY	7	3 42.86%	4 57.14%	\$ 517.67	\$ 73.95	\$ 591.88	\$ 84.55	\$ 74.21	\$ 10.60	12.54%
2018										
DECEMBER	4	2 50.00%	2 50.00%	\$ 165.26	\$ 41.32	\$ 268.22	\$ 67.06	\$ 102.96	\$ 25.74	38.00%
NOVEMBER	4	0 0.00%	4 100.00%	\$ 150.17	\$ 37.54	\$ 164.47	\$ 41.12	\$ 14.30	\$ 3.58	8.00%
OCTOBER	4	2 50.00%	2 50.00%	\$ 298.68	\$ 74.67	\$ 373.96	\$ 93.49	\$ 75.28	\$ 18.82	20.00%
SEPTEMBER	5	1 20.00%	4 80.00%	\$ 111.73	\$ 22.35	\$ 188.88	\$ 37.78	\$ 77.15	\$ 15.43	40.00%
AUGUST	4	2 50.00%	2 50.00%	\$ 513.76	\$ 128.44	\$ 591.22	\$ 147.81	\$ 77.46	\$ 19.37	13.00%
JULY	4	2 50.00%	2 50.00%	\$ 560.77	\$ 140.19	\$ 676.22	\$ 169.06	\$ 115.45	\$ 28.86	17.00%
JUNE	3	1 33.00%	2 66.00%	\$ 248.68	\$ 82.89	\$ 269.17	\$ 89.72	\$ 20.49	\$ 6.83	7.00%
MAY	5	0 0.00%	5 100.00%	\$ 81.46	\$ 16.29	\$ 81.46	\$ 16.29	\$ 0.00	\$ 0.00	0.00%
APRIL	3	1 33.00%	2 66.00%	\$ 114.59	\$ 38.20	\$ 167.99	\$ 56.00	\$ 53.40	\$ 17.80	31.00%
MARCH	13	5 38.00%	8 61.00%	\$ 649.73	\$ 49.98	\$ 877.76	\$ 67.52	\$ 228.03	\$ 17.54	25.00%
FEBRUARY	1	0 0.00%	1 100.00%	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 0.00	\$ 0.00	0.00%
JANUARY	3	1 33.00%	2 66.00%	\$ 114.59	\$ 38.20	\$ 198.99	\$ 66.33	\$ 84.40	\$ 28.13	42.00%
2017										
DECEMBER	4	0 0.00%	4 100.00%	\$ 158.43	\$ 39.61	\$ 158.43	\$ 39.61	\$ 0.00	\$ 0.00	0.00%
NOVEMBER	10	1 10.00%	9 90.00%	\$ 158.99	\$ 15.90	\$ 227.55	\$ 22.76	\$ 68.56	\$ 6.86	30.00%
OCTOBER	13	4 30.00%	9 69.00%	\$ 594.30	\$ 45.72	\$ 760.69	\$ 58.51	\$ 166.39	\$ 12.80	21.00%
SEPTEMBER	12	3 25.00%	9 75.00%	\$ 138.80	\$ 11.57	\$ 160.32	\$ 13.36	\$ 21.52	\$ 1.79	13.00%
AUGUST	13	0 0.00%	13 100.00%	\$ 161.34	\$ 12.41	\$ 161.34	\$ 12.41	\$ 0.00	\$ 0.00	0.00%
JULY	9	2 22.00%	7 77.00%	\$ 270.34	\$ 30.04	\$ 371.48	\$ 41.28	\$ 101.14	\$ 11.24	27.00%
JUNE	5	2 40.00%	3 60.00%	\$ 164.17	\$ 32.83	\$ 203.66	\$ 40.73	\$ 39.49	\$ 7.90	19.00%
MAY	6	1 16.00%	5 83.00%	\$ 178.59	\$ 29.77	\$ 187.47	\$ 31.25	\$ 8.88	\$ 1.48	4.00%
APRIL	7	5 71.00%	2 28.00%	\$ 760.61	\$ 108.66	\$ 997.39	\$ 142.48	\$ 236.78	\$ 33.83	23.00%
MARCH	13	5 38.00%	8 61.00%	\$ 431.16	\$ 33.17	\$ 572.11	\$ 44.01	\$ 140.95	\$ 10.84	24.00%
FEBRUARY	8	4 50.00%	4 50.00%	\$ 745.79	\$ 93.22	\$ 958.10	\$ 119.76	\$ 212.31	\$ 26.54	22.00%
JANUARY	5	3 60.00%	2 40.00%	\$ 258.18	\$ 51.64	\$ 431.04	\$ 86.21	\$ 172.86	\$ 34.57	40.00%
2016										
DECEMBER	7	5 71.00%	2 28.00%	\$ 261.71	\$ 37.39	\$ 497.25	\$ 71.04	\$ 235.54	\$ 33.65	47.00%
NOVEMBER	9	1 11.00%	8 88.00%	\$ 331.43	\$ 36.83	\$ 424.14	\$ 47.13	\$ 92.71	\$ 10.30	21.00%
OCTOBER	13	5 38.00%	8 61.00%	\$ 470.89	\$ 36.22	\$ 703.59	\$ 54.12	\$ 232.70	\$ 17.90	33.00%
SEPTEMBER	11	2 18.00%	9 81.00%	\$ 190.36	\$ 17.31	\$ 207.64	\$ 18.88	\$ 17.28	\$ 1.57	8.00%
AUGUST	9	1 11.00%	8 88.00%	\$ 279.44	\$ 31.05	\$ 300.03	\$ 33.34	\$ 20.59	\$ 2.29	6.00%
JULY	10	5 50.00%	5 50.00%	\$ 552.27	\$ 55.23	\$ 769.48	\$ 76.95	\$ 217.21	\$ 21.72	28.00%
JUNE	6	2 33.00%	4 66.00%	\$ 311.25	\$ 51.88	\$ 343.62	\$ 57.27	\$ 32.37	\$ 5.40	9.00%
MAY	9	3 33.00%	6 66.00%	\$ 325.40	\$ 36.16	\$ 467.01	\$ 51.89	\$ 141.61	\$ 15.73	30.00%
APRIL	4	1 25.00%	3 75.00%	\$ 141.36	\$ 35.34	\$ 241.98	\$ 60.50	\$ 100.62	\$ 25.16	41.00%
MARCH	15	3 20.00%	12 80.00%	\$ 472.59	\$ 31.51	\$ 543.29	\$ 36.22	\$ 70.70	\$ 4.71	13.00%
FEBRUARY	13	7 53.00%	6 46.00%	\$ 727.41	\$ 55.95	\$ 1,069.62	\$ 82.28	\$ 342.21	\$ 26.32	31.00%
JANUARY	8	4 50.00%	4 50.00%	\$ 278.25	\$ 34.78	\$ 424.76	\$ 53.10	\$ 146.51	\$ 18.31	34.00%
2015										
DECEMBER	15	6 40.00%	9 60.00%	\$ 327.49	\$ 21.83	\$ 408.69	\$ 27.25	\$ 81.20	\$ 5.41	19.00%
NOVEMBER	10	5 50.00%	5 50.00%	\$ 497.71	\$ 49.77	\$ 664.52	\$ 66.45	\$ 166.81	\$ 16.68	25.00%
OCTOBER	7	2 28.00%	5 71.00%	\$ 211.60	\$ 30.23	\$ 238.74	\$ 34.11	\$ 27.14	\$ 3.88	11.00%
SEPTEMBER	22	8 36.00%	14 63.00%	\$ 388.44	\$ 17.66	\$ 477.70	\$ 21.71	\$ 89.26	\$ 4.06	18.00%
AUGUST	11	3 27.00%	8 72.00%	\$ 199.32	\$ 18.12	\$ 237.53	\$ 21.59	\$ 38.21	\$ 3.47	16.00%
JULY	13	4 30.00%	9 69.00%	\$ 237.36	\$ 18.26	\$ 290.36	\$ 22.34	\$ 53.00	\$ 4.08	18.00%
JUNE	16	7 43.00%	9 56.00%	\$ 305.12	\$ 19.07	\$ 378.72	\$ 23.67	\$ 73.60	\$ 4.60	19.00%
MAY	14	7 50.00%	7 50.00%	\$ 273.32	\$ 19.52	\$ 380.42	\$ 27.17	\$ 107.10	\$ 7.65	28.00%
APRIL	11	3 27.00%	8 72.00%	\$ 281.40	\$ 25.58	\$ 320.58	\$ 29.14	\$ 39.18	\$ 3.56	12.00%
MARCH	12	4 33.00%	8 66.00%	\$ 348.40	\$ 29.03	\$ 422.54	\$ 35.21	\$ 74.14	\$ 6.18	17.00%

Community Float

Presented by: Buckhannon-Upshur Parks & Recreation Advisory Board

September 7, 2019
8am - 3pm

- Meet at the Riverwalk and enjoy a three hour leisurely float down the Buckhannon River
- \$20 boat & shuttle rental
- \$10 shuttle only

Shuttle service and boat rental provided by Day Trippin Adventures LLC

RSVP At:

<http://bit.ly/CommunityFloat>

Notice of Meeting

Buckhannon-Upshur Parks and Recreation Advisory Board

Location: Upshur County Pavilion

Date: July 22, 2019

Time: 5:30 PM

Agenda

1. Call meeting to order.
2. Approve May 13 minutes
3. Public comment
4. Discuss boat launch input signs
5. Discuss Community Float Progress
6. Discuss objectives and goals (1 yr. vs. next 5 yrs.) of the Board
7. Adjournment

Next Meeting: 5:30 PM, Aug. 12, 2019 at the pavilion.

26

**THE ELKINS ROAD PUBLIC SERVICE
DISTRICT WILL HOLD ITS REGULAR
MONTHLY MEETING ON TUESDAY,
AUGUST 6, 2019 @ 5:30 P.M.**

**ANYONE WISHING TO ADDRESS THE BOARD SHOULD REQUEST TO BE PUT ON THE AGENDA BY FRIDAY, AUGUST 2, 2019
FOR ADDITIONAL INFORMATION, PLEASE CALL 304-472-3008 MONDAY THRU FRIDAY 9-1.**

James W. Curry Library/Park Advisory Board Minutes April 24, 2019

The April 24, 2019 meeting of the James W. Curry Library/Park Advisory Board was called to order by President Mike Quinn at 9:57 am.

Roll Call: Present – Mike Quinn, Al Lake, Erv Lake, Patricia Tolliver, Carrie Wallace and Tink Simmons

Absent: Lori Ulderich-Harvey

Guests: Ginny Dixon (on behalf of Lori Ulderich-Harvey), Rhett Dusenbury (Congressman Mooney's Representative) and Nate Kennedy (10:10 am)

Staff: Judith Williams and Jonathan Freeman

Minutes: Minutes of the March 27, 2019 Advisory Board Meeting were approved; motion by Erv, seconded by Al; motion passed.

Public Comment Period:

Mr. Dusenbury introduced himself as Congressman Mooney's Representative in our 8 county region and provided cards and the "Mooney Memo" to all Advisory Board members. He explained that constituent services are here for us and offered letters of support for grant applications. Mooney's office will be holding mobile office hours in different locations throughout the community. Mooney is also working with the Library of Congress to have free books mailed to local libraries. Al and Erv both expressed concern with the presence of E. coli in the Buckhannon River and questioned what is going to be done with it and discussed the need for helipad in the Selbyville Community and the willingness to utilize Curry property for the purpose if Federal funding is available. Rhett will discuss available Homeland Security Grants with the Commission. Carrie explained that the Commission's plan is to perform a communications study if they are awarded funds in this year's grant cycle. The communications study can then be used to apply for grant funds to construct an additional tower(s) next year.

Carrie advised that Kristie Tenney has been invited and plans to attend a future meeting.

Staff Report:

Park: Jonathan reported that the story walk has been installed for the season and he is now busy mowing. All equipment is in good shape and ready for the summer.

Library: Judith reviewed the staff report included in the agenda packet. She explained that numbers have remained consistent, but was happy to report that 10 new library cards were released this month! A family with 5 minor children is new to the area and she is hoping that they will frequent the Library. 6 adults and 4 children attended Monopoly Fest which has become an annual event that the children look forward to. Judith shared a bat house with the Advisory Board that was constructed during story time. She explained that the children really enjoyed the hands on construction crafts and have asked for similar crafts in the future, thus her increase in requested funding for FY 20. These programs will provide important education for future job opportunities.

James W. Curry Library/Park

Advisory Board Minutes

April 24, 2019

28

Judith hasn't received any notice on her West Mon Ty Grant submission. Carrie thought it had been awarded and will follow up with Donnie Tenney.

Judith explained the increasing importance of a social media presence. The Library had 3 posts in the last month with very high views and engagements. The quilt alone had 1,324 views without boosting! Judith reminded Advisory Board members that quilt raffle tickets are now available for purchase (\$1 each or 6 for \$5). Three individuals have picked up Curry Scholarship Applications from the Library. Carrie reviewed the Commission's selection process with the Advisory Board.

Judith offered amnesty without success during the National Library Week. One customer returned items/paid for lost items since amnesty was offered; however, 28 are still on the barred list.

Beverly Fantasia, who owns and operates a cake baking/decorating business in the area, will be bringing homemade baked goods to the next meeting and will also be discussing providing refreshments during Summer Reading.

Timber: Nate reported that the bond release letter had been sent to the Commission and approved. He is scheduled to meet with Nathan Fetty and other trail group members to walk trails on Curry property for consideration on May 26th.

Old Business:

Consideration of Bike Trails on Curry Property – please find the explanation above.

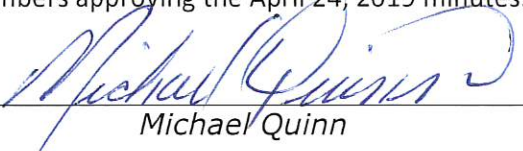
FY 20 Budget – Judith reviewed Library increase requests and noted that computer upgrades must be considered in the near future. The cost is unknown depending on the expandability of our current computers. By 2020 the circulation computer will need to be replaced at an estimated cost of \$1,000; the 2008 server we have will also need to be replaced in future years at an estimated cost of \$3,000. Jonathan reported that the Park didn't have any significant changes.

New Business:

Government Window – Carrie explained how the payment software will work and Judith provided a visual example on the flat screen tv.

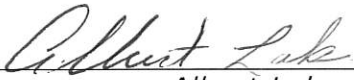
With no further business, the meeting adjourned at 11:16 am.

Members approving the April 24, 2019 minutes:

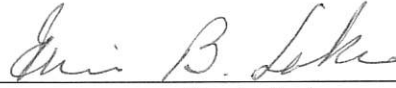

Michael Quinn


Carrie Wallace

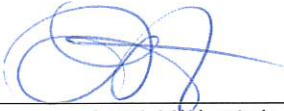
James W. Curry Library/Park
Advisory Board Minutes
April 24, 2019



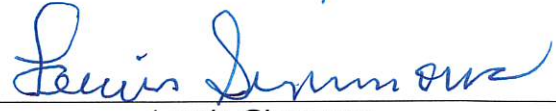
Albert Lake



Ervin Lake



Lori Ulderich Harvey



Lewis Simmons



Patricia Tolliver

Buckhannon-Upshur Parks and Recreation Advisory Board Minutes**5/13/2019**

Location: 91 W. Main Street

Attending: J. J. Ford, Hannah Lively, Dennis Cortes, Josh Hinchman and Katie Loudin

Absent: Buck Edwards and Sarah St.Clair

Guests: Tabatha Perry

Agenda

1. The meeting was called to order at 5:39 p.m.
2. The April 8, 2019 meeting minutes were approved on motion by Katie Loudin and seconded by J.J. Ford
3. Public comment: None
4. Summer 2019 Float:
 - a. A motion to hire Day Trippin' Adventures as the outfitter was made by J. J. Ford and seconded by Josh Hinchman. We will receive an invoice for services after the event.
 - b. Time: 8am – 3pm
 - c. Price: \$20 for boat and shuttle; \$10 shuttle only
 - d. Vendors: Hannah will invite Jaws BBQ again
 - e. Flyer: Sarah will update the flyer and circulate for approval
5. Signs/ Kiosks:
 - a. Josh will follow-up with Jerry at the City about funding for two signs
 - b. Tabatha is waiting on a response from Chad Corley regarding donating material
 - c. We have the distances, but would like the map of the river to be color-coded based on sections. We also should consider DNR regulations.
6. Review of Grant Options:
 - a. DOH grant: Hannah submitted "intent", but has not received anything back
 - b. LWCF: We are in the information gathering stage of what would be feasible at our pool
 - c. Try This: 8/8/19 is the new deadline to apply. The conference will be at WVWC on June 7th & 8th. The cost is \$100 per person. JJ, Katie & Sarah are unavailable and Hannah and Josh are stretched thin.
7. Discuss objectives and goals (1 yr. vs. next 5 yrs.) of the Board
 - a. 1 Year:

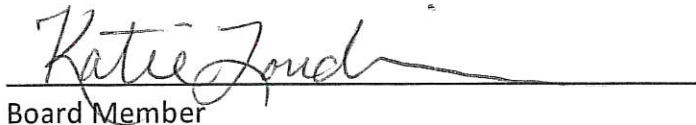
- i. Gaga Pit: Hannah has made contact with Lowes. We need to have a plan in place by August.
- ii. Grills: Have arrived and will be installed.
- b. 5 Year:
 - i. Sports Facility: No update
 - ii. Splash Pad at the Pool: Upshur County Commission is looking to apply for the LWCF grant.
 - iii. 2025 Initiative: Josh went to the last meeting and is working on the recreation side of the plan. Each group is writing specific details that will be compiled together in June. Josh will email the board an update after the plan has been compiled.
- 8. The BOE is discussing comprehensive facilities on June 6th from noon to 1:30 and encourages board members to attend.
- 9. With no further business, the Board adjourned at 6:33 p.m.

Next Meeting: 5:30 PM, June 10, 2019 at the Pavilion at the Upshur County Recreation Park

Approved By:


Board Member

7/22/19
Date


Board Member

7/22/19
Date

James W. Curry Library/Park Advisory Board Minutes May 22nd, 2019

32

The May 22nd meeting of the James W. Curry Library/Park Advisory Board was called to order by President Mike Quinn at 10:00 am.

Roll Call: Present – Mike Quinn, Al Lake, Erv Lake, Patricia Tolliver, and Tink Simmons

Absent: Carrie Wallace

Guests: Ginny Dixon (on behalf of Lori Ulderich-Harvey), Nate Kennedy, Beverly Fantasia

Staff: Judith Williams and Jonathan Freeman

Minutes: No minutes available.

Public Comment Period:

Beverly Ann Fantasia introduced herself and her local business, Cookies N Cakes. She graciously provided refreshments for the meeting and to provide opportunity for the Board to become familiar with her work.

Staff Report:

Park: Jonathan reported mostly mowing. No camping related issues.

Library: The book sale held during the Pickin' on the Hill Blue Grass Festival, Saturday, June 1st, brought in \$44.00 that has been earmarked towards refreshments for the Halloween and Christmas parties. Three (3) new library cards were issued during this reporting period after several months with no new patrons. A letter of interest will be sent to the Pallottine Foundation in pursuit of a grant. Summer Reading preparations and preparations for the Glow Stick Party are underway.

Timber: Nate reported that the property involved in the timber sale has been all cleaned up and seeded. Next timber sale will be 2025. He is scheduled to meet with Nathan Fetty and other trail group members to walk trails on Curry property for consideration on May 26th.

Old Business:

Consideration of Bike Trails on Curry Property – Nate Kennedy is scheduled to meet with Nathan Fetty and other trail group members to walk trails on Curry property for consideration on May 26th.

FY 20 Budget – Discussion tabled until Carrie is present

Government Window online payment platform - Discussion tabled until Carrie is present

New Business:

Black Walnut Sale - Discussion ensued about harvesting some black walnut trees on the property before they "go bad."

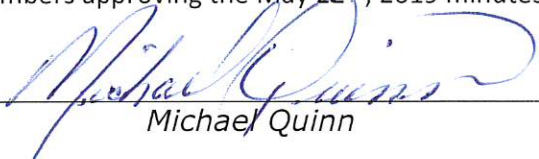
James W. Curry Library/Park
Advisory Board Minutes
May 22nd, 2019

33

Green Bean Seed - Ginny Dixon discussed the Green Bean Seed program to support Parish House Food Bank and asked to place seeds with Board members and leave some at the library to encourage patrons to support the food bank.

With no further business, the meeting adjourned at 10:47am.

Members approving the May 22nd, 2019 minutes:


Michael Quinn


Carrie Wallace


Albert Lake


Ervin Lake


Lori Ulderich Harvey


Lewis Simmons


Patricia Tolliver

Upshur County Public Library Board of Trustees Meeting
June 25, 2019

34

A special meeting of the Upshur County Public Library Board of Trustees was held on Tuesday, June 25th at 4:00 p.m. at the library. Board members in attendance were Dennis Xander, Michelle Strader, Carol Smith, John Haymond and Mike Kuba. Also in attendance were Paul Norko, Director; Beth Rogers, Assistant Director; Connie Cutright, Business Manager; Ann Slaughter, Friends of the Library representative; and George Carver, Business Manager for the Upshur County Board of Education.

The minutes of the May meeting were approved on a motion made by Mike and seconded by John.

The financial reports for May were approved on a motion made by Carol and seconded by Michelle.

Director's Report – see written report.

Points discussed concerning the budget:

- 1) Budget 1 is pretty close to FY2019's budget.
- 2) Budget 2 includes a .25 raise for employees, an additional \$900.00 in materials and an additional \$300.00 for programming.
- 3) Budget 3 includes a .35 raise for employees, an additional \$900.00 in materials and an additional \$300.00 for programming.
- 4) The budget for FY 2019 had a \$10,317.00 deficit but we will end the year not only making up the deficit, but with adding approximately \$7000.00 to the fund balance.
- 5) The \$8000.00 previously discussed for the equipment and installation of the new wifi service will be spent and reimbursed in the same fiscal year. A budget of \$1200.00 shows under capital expense which is the estimated difference between what will be spend and what will be reimbursed.

On a motion made by Carol and seconded by Michelle, Budget 3 was approved for FY 2020.

Connie reported that she had sent a request to Carrie Wallace requesting the county provide the toilet tissue and paper towels for the public restrooms because the library is the "public restroom" for this end of town. The County Commissioners agreed and will provide up to \$1000.00 worth of supplies for our public restrooms.

Raven Rock will be doing the installation for the new wifi service on July 10 and 11.

The Personnel Policy Committee met but has no recommendations at this time.

Dennis reported that the next steps in completing the parking lot will be the asphalt, then the awning over the doors and landscaping. A concrete section will need to be poured in the circle for the bookdrop to set on. Carol suggested that Loretta with county maintenance might be able to help with the landscaping.

George Carver spoke about the Board of Education's finances. He explained they have had a shortfall caused by majorly reduced Medicaid reimbursements and the decline of assessed property values. He stated the Board is interested in helping the library. One way is that they could use our meeting room to offer children's programming. They would be responsible for the programming and it would allow programming at the library at no cost to the library. The board would also pay the \$50.00 meeting room fee. Paul asked if there were any supplies that the Board of Education could help us with, such as copy paper or cleaning supplies.

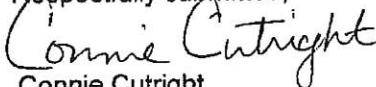
In staying connected with the Board of Education, Dennis suggested we send them minutes of our meetings. Connie will be begin sending the signed minutes to Adrienne Hissam.

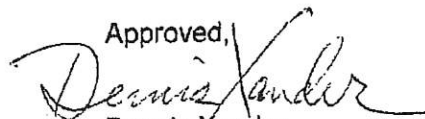
Ann reported that the Friends made a little over \$300.00 at the bake/book sale.

The next meeting will be Wednesday, July 17 at 4:00 p.m.

The meeting was then adjourned.

Respectfully submitted,


Connie Cutright
Business Manager

Approved,

Dennis Xander
Board President

Annual Meeting
Upshur County Public Library Board of Trustees
July 17, 2018

The Upshur County Public Library Board of Trustees met for their annual meeting on Tuesday, July 17, 2018, at the Upshur County Public Library. Board members in attendance were Dennis Xander, Michelle Strader, and Carol Smith. Also in attendance were Paul Norko and Connie Cutright.

The meeting was called to order at 4:00 p.m.

The minutes of the last annual meeting, July 18, 2017, was approved as read.

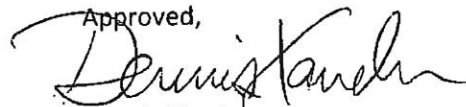
The annual election of officers was held. On a motion made by Michelle and seconded by Carol, Dennis Xander was nominated and elected as President, Carol Smith was nominated and elected as Secretary/Treasurer, and Michelle Strader was nominated and elected as Vice President.

The meeting was adjourned at 4:05 p.m.

Respectfully submitted,



Connie Cutright
Business Manager



Approved,
Dennis Xander
President