

Upshur County Commission Meeting Agenda



Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: May 9, 2019

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• May 2, 2019
- 9:05 a.m. Doyle Cutright, E-911 Communication Center Director – Discuss job responsibilities and request pay increase for the E-911 Communication Center Assistant to the Director position. These wages are charged to the 911 fund.
- 10:00 a.m. Jennifer Piercy, County Commissioners' Association of WV Communications Director – Presentation of award to the 2019 County Government Essay Contest Winners Alayna Whitehair, 1st place, and Regan McCauley, honorable mention. Page 4
- 1:00 p.m. Supervisor Meeting
- 2:00 p.m. Policy Board

Items for Discussion / Action / Approval:

1. Approval and signature of the Upshur County Flood Control Dam and Channel Operation, Maintenance Funding Agreement in the amount of \$2,000. Annual contributions will be used to address the operation and maintenance of the Peck's Run Watershed. * Page 5-7
2. Review and signature of correspondence to Todd Goddard, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$6,168. This is for Request for Funds #12.* Page 8-9
3. Approval of pool opening advertisement. The Upshur County Pool will open to the public, for the season, on May 25, 2019*. Page 10
4. Approval of seasonal employment of additional B-U Recreational Facility staff, effective May 12, 2019.* Page 11
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

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1. Memo from Mike Manley with Software Systems regarding billing for other vendor related services. Page 12
2. Letter from Maureen Lewis, Administrative Law, with the Secretary of State, State of West Virginia, requesting the filing of a list of all Public Service Districts (PSD's) and their current board members along with the board member's term of office by July 1, 2019. Page 13
3. Correspondence from Wolf Run Mining LLC enclosing the legal advertisement for Wolf Run Mining LLC, Permit No. U-28-83, in compliance with the surface mining laws of WV. Page 14-16
4. Correspondence from David W. McCauley, City of Buckhannon Mayor, to the WV Dept. of Transportation Cabinet Secretary Byrd E. White, III, requesting a traffic study of U.S. Route 33 in Buckhannon. Page 17-18
5. WV counties receive disaster designation article – May 3, 2019 Page 19-20
6. Upshur County Building Permits for the month of April 2019 Page 21-23
7. Public Notices:
 - a. Newsletters and/or Event Notifications:
 - James W. Curry Public Library Calendar of Events for June 2019 Page 24
 - James W. Curry Public Library Calendar of Events for July 2019 Page 25
 - b. Agendas and/or Notice of Meetings:
 - Elkins Road PSD May 7, 2019 Page 26
 - Buckhannon River Watershed Association May 8, 2019 Page 27
 - Upshur County Safe Structures and Sites Enforcement Board May 9, 2019 Page 28
 - Buckhannon-Upshur Airport Authority May 9, 2019 Page 29
 - City Council of Buckhannon – Special Meetings May 28, 2019 Page 30
 - June 4, 2019
 - June 6, 2019
 - c. Meeting Minutes:
 - Buckhannon River Watershed Association March 13, 2019 Page 31-33
 - d. Meetings:
 - 05/07/19 5:30 p.m. Elkins Road PSD
 - 05/07/19 4:00 p.m. Hodgesville PSD
 - 05/02/19 7:00 p.m. Banks District VFD
 - 05/02/19 7:00 p.m. Selbyville VFD
 - 05/13/19 12:00 p.m. Upshur County Family Resource Network
 - 05/13/19 4:30 p.m. Upshur County Solid Waste Authority
 - 05/13/19 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 05/06/19 6:00 p.m. Lewis-Upshur Community Corrections Board-Upshur County
 - 05/14/19 7:30 p.m. Adrian VFD
 - 05/02/19 6:00 p.m. Buckhannon-Upshur Board of Health
 - 05/15/19 7:00 a.m. Upshur County Development Authority – Full Board

- 05/08/19 12:00 p.m. Upshur County Senior Center Board
- 05/09/19 3:00 p.m. Upshur County Conventions & Visitors Bureau
- 05/15/19 6:00 p.m. Upshur County Citizens Corp – CERT
- 05/08/19 7:00 p.m. Warren District VFD
- 05/09/19 10:00 a.m. Adrian PSD
- 05/08/19 3:00 p.m. Tennerton PSD
- 05/09/19 4:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
- 05/09/19 7:30 p.m. Buckhannon VFD
- 05/09/19 4:00 p.m. Buckhannon Upshur Airport Authority
- 05/02/19 6:30 p.m. Upshur County Youth Camp Board – Special Meeting
- 05/19/19 6:00 p.m. Washington District VFD
- 05/20/19 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 05/15/19 4:00 p.m. Upshur County Public Library Board
- 05/21/19 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 05/21/19 6:30 p.m. Upshur County Fire Board, Inc.
- 05/23/19 12:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 05/08/19 7:00 p.m. Ellamore VFD
- 05/15/19 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 05/16/19 2:00 p.m. Upshur County Farmland Protection Board
- 05/22/19 10:00 a.m. James W. Curry Advisory Board
- 04/29/19 6:00 p.m. Upshur County Fire Fighters Association
- 05/08/19 6:00 p.m. Buckhannon River Watershed Association - WVWC
- 06/14/19 11:00 a.m. Region VI Local Elected Officials – Taylor County

8. Appointments Needed or Upcoming:

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Approval and signature of the Upshur County Youth Camp Timber Sale Request for Proposals, Prospectus and Agreement.*

Page 34-45

Next Regular Meeting of the Upshur County Commission
May 16, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

****The regularly scheduled Commission Meeting on May 30, 2019 is CANCELLED****

NEWS RELEASE

Contact: Vivian Parsons
Executive Director
County Commissioners' Association of West Virginia
304.345.4639
vivian@ccawv.org

**County Commissioners' Association of West Virginia Announces 2019 County Government
Essay Contest Winners**

April is "National County Government Month" and the County Commissioners' Association of WV (CCAWV) hosted their annual essay contest for eighth grade students across West Virginia. The 2019 winners include:

1st Place – Alayna Whitehair, Buckhannon-Upshur Middle School; Teacher – Tiffany Board

2nd Place – Heidi Payne, Braxton County Middle School; Teacher – Sterling Beane

3rd Place – Emma Clark, New Life Christian Academy; Teacher – Serena Thies

Honorable Mention:

Emily Kent, Edison Middle School; Teacher – Leila Marlow

Abigail Lake, Braxton County Middle School; Teacher – Sterling Beane

Samantha Carver, South Middle School; Teacher – Angel Conley

Regan McCauley, Buckhannon Upshur Middle School; Teacher – Lisa Crites

Michelle Batista, Bruceton School; Teacher – S. Bolinger

The mission of CCAWV is to "maintain a statewide agency for the purpose of promoting the interest and general welfare of local county government through a variety of communication tools; to represent county government before the West Virginia Legislature, administrative agencies, and the federal government; to educate the public about the value and need for county programs and services; and to facilitate the exchange of problems, ideas and solutions among county officials."

###

Program: OM&R Funding
County: Upshur
Agreement #

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Upshur County Flood Control Dam and Channel Operation, Maintenance Funding Agreement

THIS AGREEMENT made this _____ day of _____, 2019, by and between the Upshur County Commission, Tygarts Valley Conservation District, and the West Virginia Conservation Agency.

AUTHORITY: WVCA: W.Va. Code 19-21A-4
Upshur County Commission: W. Va. Code 7-1-3i

THE PURPOSE of this agreement is to recognize the need for ongoing operation, maintenance and inspection for critical infrastructure and to provide annual funding to operate and maintain the flood control structures in Upshur County.

It is Mutually agreed that:

This agreement shall run on a 12-month fiscal year, July 1 to June 30. This agreement may be extended for up to five years by mutual consent of each party.

All sponsors agree to provide funding to the Tygarts Valley Conservation District on an annual fiscal year basis to address the operation and maintenance of the structures covered under this agreement.

Unless otherwise noted, the annual contributions will be:

Upshur County Commission	\$2,000
West Virginia Conservation Agency ...	\$2,000

The Tygarts Valley Conservation District shall send a letter in January of each year requesting these funds in accordance with the list above.

As part of the request, the Tygarts Valley Conservation District, in collaboration with the West Virginia Conservation Agency, shall make a report to the Upshur County Commission on prior fiscal year's operation and maintenance work, and provide a projection of work that will be performed during the upcoming fiscal year.

All parties listed above shall attend the scheduled operation and maintenance inspections on an annual basis at a time mutually agreed to by the parties.

Any costs outside of the regular operation and maintain will be negotiated and become part of a separate agreement between the parties.



Page 2
OM&R Funding Agreement
Upshur County
Agreement #

West Virginia Conservation Agency funding is subject to annual appropriations from the WV Legislature.

Upshur County Commission's funding is subject to annual appropriations.

This agreement reflects the entire understanding between the parties. Any changes to this agreement shall be in writing and signed by all parties.

This agreement is governed by West Virginia law. If any part of this agreement is declared to be invalid by a body having competent jurisdiction, the remaining terms and conditions of the agreement survive in their entirety.

UPSHUR COUNTY COMMISSION

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
Upshur County Commission on
the ____ day of _____, 2019,
in the State of West Virginia.

Attest:

(Signature)

(Title)

TYGARTS VALLEY CONSERVATION DISTRICT

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
Tygarts Valley Conservation District on
the ____ day of _____, 2019,
in the State of West Virginia.

Attest:

(Signature)

(Title)



Page 3
OM&R Funding Agreement
Upshur County
Agreement #

WEST VIRGINIA CONSERVATION AGENCY

By: _____

Title: _____

Date: _____

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UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 ▪ Buckhannon, West Virginia 26201
Equal Opportunity Employer (EOE)

Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550

May 9, 2019

Mr. Todd Goddard
Community Development Representative
WV Development Office
Building 3, Suite 700
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311

**RE: Upshur County Commission—Elkins Road PSD Phase III Water System Improvements
Small Cities Block Grant Project #16SCBG0008
Request for Funds #12**

Dear Mr. Goddard:

In accordance with the drawdown procedures established by the State, this letter of transmittal contains a progress report on the above-referenced project to support the enclosed Request for Payment:

1. **Administration**— The environmental review was submitted and approved on September 21, 2018. The sponsor received a binding commitment of their IJDC funds on January 3, 2019 and the project team is currently working toward receiving the authorization to bid. Amount requested is \$0.00.
2. **Engineering**— Study and Report Phase is 100% complete, preliminary design phase is 100% complete and final design is 95% complete. Amount requested is \$6,168.00.

The total amount of this request is \$6,168.00. If you have any questions or comments, please contact our project administrators at 304-472-6564.

Sincerely,

Samuel R. Nolte
President

Enclosure

**Community Development Block Grant - CDBG Program
REQUEST FOR PAYMENT**

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TO: West Virginia Development Office
Building 3, Suite 700
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-2234 304-558-3248

FROM: Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201

Project Name:	Elkins Road PSD Phase III Water System Improvements	Project #:	16SCBG0008
Drawdown #:	12	% of Project Complete:	9.2%
Time Period Covered by this Request:	2/8/2019	TO	5/9/2019
Amount of CDBG Funds on hand at the time of this Request:	\$ -		

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	BALANCE
Administration	\$ 100,000.00	\$ 19,433.65	\$ -	\$ 19,433.65	\$ -	\$ 80,566.35
Arch/Engineering	\$ 263,434.00	\$ 112,628.25	\$ 6,168.00	\$ 118,796.25	\$ 112,628.25	\$ 144,637.75
Land Acquisition	\$ -		\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,136,566.00	\$ -	\$ -	\$ -	\$ -	\$ 1,136,566.00
Permits/Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL:	\$ 1,500,000.00	\$ 132,061.90	\$ 6,168.00	\$ 138,229.90	\$ 112,628.25	\$ 1,361,770.10
Less Income						
TOTAL:	\$ 1,500,000.00	\$ 132,061.90	\$ 6,168.00	\$ 138,229.90	\$ 112,628.25	\$ 1,361,770.10

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT DETAILED PROGRESS REPORT

Administration— The environmental review was submitted and approved on September 21, 2018. The sponsor received a binding commitment of their IJDC funds on January 3, 2019 and the project team is currently working toward receiving the authorization to bid. Amount requested is 0.00

Engineering— Study and Report Phase is 100% complete, preliminary design phase is 100% complete and final design is 95% complete. Amount requested is \$6,168.00.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county, or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.

Chief Elected Official - Original Signature Required

Date

Print or Type Name & Title: Samuel R. Nolte, Upshur County Commission President

Upshur County Pool & Concession Stand will be open May 25th!!

****free Wi-Fi, arcade games & new splash feature****

Pool Hours----- Open 7 days per week

12 p.m. to 6 p.m. Monday - Saturday, \$5 per person after 3 p.m. is \$3, after 5 p.m. is \$2

FAMILY NIGHT – Every Monday from 6 p.m. to 8 p.m. -- \$3 per person

12:30 p.m. to 5:30 p.m. Sundays – FAMILY FUN DAY -- \$3 per person

LAP SWIM 7:45 a.m. – 8:45 a.m. M-F, 10:30 a.m. – 11:30 a.m. Sat. – Sun., \$3 per day

Group Swim Lessons - \$50 per week - 9:30 to 10:30 & 10:45 to 11:45

Monday-Friday

Children under 4 --PRIVATE LESSONS (by appointment only), \$15 per 45 min

6 p.m. – 8 p.m. or 8:30 p.m. – 10:30 p.m. PRIVATE POOL PARTIES

Water Aerobics classes will be offered every Monday and Wednesday from 9:30 a.m. – 10:30 a.m. starting Monday, June 3rd. Admission will be \$5 per class.


If you are interested in purchasing pool passes, scheduling swim lessons, booking parties or other facilities at the Buckhannon-Upshur Recreational Park, please contact the office of the Upshur County Commission at 304-472-0535 ext. 2 or the pool at (304) 472-5310.

Children 13 years old and younger **must** be accompanied by an adult 18 or older.

Also find us on Facebook, Instagram & Twitter --- Upshur County Swimming Pool



INTEROFFICE MEMORANDUM

TO: Upshur County Commission
FROM: Tabatha Perry, Assistant Administrator 
SUBJECT: Employment B-U Recreational Facility employees
DATE: May 9, 2019
CC: Debra Hull, County Bookkeeper

Commissioners,

I would like to request the seasonal employment of the following people for the 2019 season at the Buckhannon-Upshur Recreational Facility:

Alayna Thompson	Assistant Manager	\$10.00/hr.
Sarah C. Noll	Lifeguard	\$8.75/hr.
Brooke Newcome	Lifeguard	\$9.54/hr.
Christian Heater	Lifeguard	\$8.75/hr.

If approved, these employees will begin work on or around May 12, 2019 and will receive the hourly wage as listed above. Employment at the B-U Recreational Facility will end on or around August 17, 2019.

To: All Software Systems Maintenance Customers

From: Mike Manley

Subject: Billing for Other Vendor related services

Some of our customers have engaged other companies to handle their network and PC issues. In the past, we've helped these vendors, and included that help in your monthly maintenance. This would result in a higher maintenance contract next year, but has had no effect on the amounts we charge you monthly for this year's maintenance.

We do not feel that the assistance those other vendors should be reflected in the maintenance amounts we charge you. As a consequence, we have begun (this month) showing those charges on your regular invoice, and not including them under the value received as part of your maintenance contract. In the end, it's basically charge now, or charge next year (as our maintenance contracts are based on prior year usage). We do not feel that these activities are part of what we should be doing under your maintenance contract, so we will charge them separately in the future.

We understand that other vendors come to you with proposals stating that they can perform all the tasks you need, to maintain your networks and PC's. In fact, they have relied on us in the past to help with many of those activities. These relate to distribution and use of IBM licensed programs, and other things which we have spent our time and resources getting and staying authorized to market and support. We hope that breaking out these tasks will allow you to see what your other vendors are able to do, and when they need our assistance.

This same situation has occurred when our customers purchase printers, etc. from other sources, and then ask us to provide installation support. While we are most willing to provide any assistance you need, the pricing of our maintenance contracts was never intended to include those types of activities. Therefore, we will also be happy to continue to provide that support, but will list it separately, rather than including it under your maintenance contracts. Any hardware, software, network support, or any other consulting we routinely have provided to you will still be covered by our maintenance contracts (as they were priced based on the support we provided in the previous year).



Mac Warner
Secretary of State
State of West Virginia

Office of the Secretary of State
State Capitol
Charleston, West Virginia 25305



May 3, 2019

To The President of the County Commission:

We are updating our Public Service District files and request your help to insure that our records are current. West Virginia Code §16-13A-2(h) states that the county commission shall file a list of all Districts in the county and their current board members with the Secretary of State and the Public Service Commission by July 1 of each year.

Please supply the name, address and contact information for each Public Service District and the name of each board member along with the board member's term of office. This list must be sent to both the Secretary of State's office and the Public Service Commission's office:

Secretary of State
Attn: Maureen Lewis
1900 Kanawha Boulevard E
Building 1, Suite 157K
Charleston, WV 25305

WV Public Service Commission
Attn: Water and Wastewater Division
PO Box 812
Charleston, WV 25323

In addition, I have been asked to remind you of the requirements of West Virginia Code §16-13A-4. "The public service district shall certify the number of customers served to the Public Service Commission beginning on the first day of July, one thousand nine hundred eighty-six, and continue each fiscal year thereafter." The Public Service Commission typically mails the form to public service districts in late May or early June of each year. Please make sure that the Districts in your county comply with this statute.

Should you have any questions, please contact me at 304-558-6000. Thank you for your assistance.

Sincerely,

Maureen Lewis
Administrative Law

WOLF RUN MINING LLC

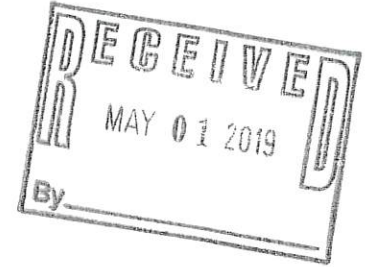
100 TYGART DRIVE • GRAFTON, WV • (304) 265-9700

A Subsidiary of

ArchCoal

14

April 29, 2019



CERTIFIED MAIL No. 7018 1830 0002 2850 6221
Return Receipt Requested

Upshur County Commission
38 W. Main Street, Suite 302
Buckhannon, WV 26201


To Whom it May Concern:

In compliance with the surface mining laws of West Virginia, enclosed please find a copy of a Legal Advertisement for Wolf Run Mining LLC, Permit No. U-28-83 to be placed in the local newspaper in conjunction with applying to the West Virginia Department of Environmental Protection for a Phase 2 and 3 release. This site is located in Washington District of Upshur County, 2.75 miles southeast of Buckhannon and discharges into Ellis Run of Brushy Fork and Cutright Run of the Buckhannon River of the Tygart Valley River of the Monongahela River.

Current laws and regulations require that current surface landowners of property within one hundred (100) feet of the permit area be notified of this release.

Wolf Run Mining LLC

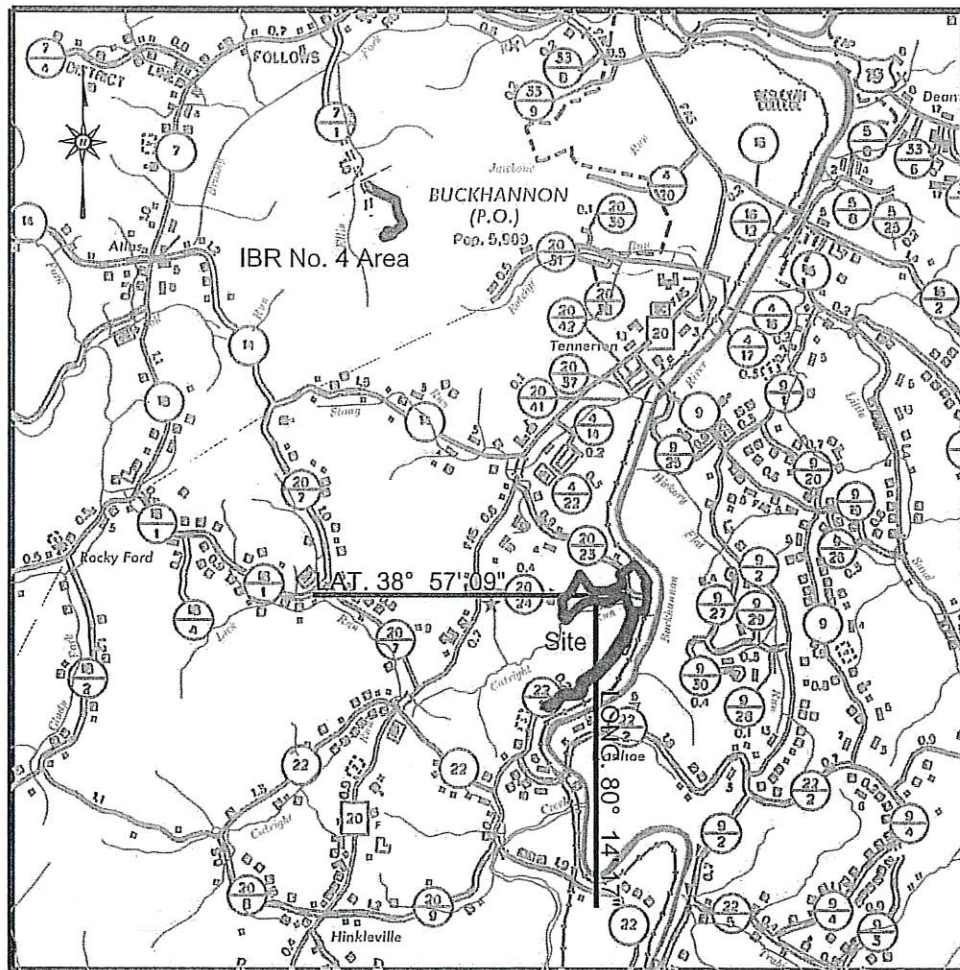
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	Applicant: WOLF RUN MINING LLC Reference ID: U-28-83 Phase 2 and 3 Release (04/22/2019) Status: New	Type: Phase 3 Release (Final) Permit ID: U002883 Printed: Apr. 29, 2019 8:46 AM
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MR-7-AD: Advertisement

INSTRUCTIONS	
This advertisement is for an application for a release of an Article 3 permit. Initial Date of Publication: <u>Wednesday</u> <u>May 1, 2019</u>	Ad will be published once a week for four successive weeks with six full days between publication. <i>Advertisement must include a location map.</i> Final Date of Publication: <u>May 22, 2019</u>

ADVERTISEMENT	
Notice is hereby given that WOLF RUN MINING LLC, 100 TYGART DR, GRAFTON, WV 26354	
has submitted an application with the Department of Environmental Protection (DEP), 47 School Street, Suite 301, Philippi, WV, 26416-1600 for a Phase <u>2 and 3</u> release on Permit Number <u>U002883</u> issued for <u>45.35</u> acres.	
The permit is located in <u>BUCKHANNON</u> District of <u>Upshur</u>	
County, <u>2.75</u> miles <u>southwest</u> (Direction) of <u>buckhannon</u> (Nearest PO) on <u>Ellis Run of Brushy Fork and Cutright Run</u>	
(Primary Receiving Stream) of <u>Buckhannon River</u>	
(Secondary Receiving Stream) of <u>Tygart Valley River</u> (Major Drainage Basin).	
<u>WOLF RUN MINING LLC</u> completed <u>final reclamation</u> on <u>10/07/2008</u> (Date) and is requesting release of <u>100</u> percent of the reclamation performance bond currently in the amount of \$ <u>\$35,840.00</u> .	
Written comments will be received at the DEP address above until <u>June 21, 2019</u> , or thirty (30) days from date of <u>final publication</u> .	



LOCATION MAP

SCALE: 1" = 1 Mile

Permit U-28-83 discharges into Ellis Run of Brushy Fork and Cutright Run of the Buckhannon River of the Tygart Valley River of the Monongahela River.

The site is located 2.75 miles southwest of Buckhannon, WV

in Washington District, Upshur County, WV

Site can be found on U.S.G.S. 7.5 MINUTE SERIES

BUCKHANNON, WV QUADRANGLE

20' CONTOUR

17

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

May 2, 2019

Honorable Byrd E. White, III, Cabinet Secretary
WV Department of Transportation
Building 5
1900 Kanawha Blvd. East
Charleston, WV 26305

RE: Traffic study request – U.S. Route 33 – Buckhannon

Dear Cabinet Secretary White:

I am writing to you as mayor of Buckhannon. On April 4, 2019, our City family was sadly impacted by the sudden passing of our longtime former municipal court judge, and assistant city attorney, Matt Hymes. Mr. Hymes had served our City for 53 years. Matt and his passenger, Sarah Downes, were killed instantly in this latest of many accidents occurring here with fatalities or serious injuries to motorists particularly between the Brushy Fork and Kesling Mill Road intersections with Corridor H here in Upshur County. This accident occurred at the Childers Run Road intersection. We all know and have observed that with each segment's completion of our new, super highway that traffic counts increase along Route 33. To be clear, we are very appreciative of our highway, as this ever-expanding, four-lane brings new visitors to our area who greatly support our local and regional economies.

That said, we in Buckhannon are mindful of the DOT's mission statement- "It is the mission of the West Virginia Department of Transportation to create and maintain for the people of West Virginia, the United States and the world a multi-modal and inter-modal transportation system that supports the safe, effective and efficient movement of people, information and goods that enhances the opportunity for people and communities to enjoy environmentally sensitive and economically sound development." We take, and we know you take- your agency's word "safe" to be an important part of our DOT's mission.

It would be an easy exercise for me to list here the things that local citizens and governmental representatives have observed over the years that would correct our problems and reduce accidents along this stretch of highway. I know you have heard that- (1) speed reduction, and (2) more controlled entrances and exits, and (3) installation of stop signs and improved signage, and (4) more policing- would curtail the number of accidents.

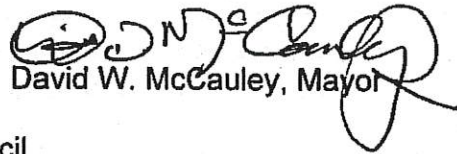
(18)

I do not pretend to know the solutions, but as a local governmental representative whose community has been repeatedly affected by the loss or diminution of lives resulting along our highway, I am compelled to reach out to request your assistance in examining our problems here, trusting that ultimately we can improve upon these issues if we all work together.

I will be pleased to share and discuss available, empirical data concerning accidents here and introduce you to our public safety players here, i.e., Buckhannon Police Chief, Matt Gregory, Fire Chief J.B. Kimble, and Sheriff David Coffman, all of whom can far better than I, identify and articulate the seemingly never-ending and growing problems along this portion of U.S. Route 33.

I request, and our City Council supports my request- our DOT to undertake a reasonable and appropriate traffic study to determine what improvements may be realized to help us better protect lives in our Buckhannon-Upshur community. Please feel free to contact me anytime at City Hall at (304) 472-1651, or via my City cell phone at (304) 642-1651, or at my home at (304) 472-3928 to discuss our problems. Additionally, my e-mail is <mccauley@wwwc.edu.> I look forward to hearing from you, and all of us in Buckhannon thank you for considering our request.

Very truly yours,


David W. McCauley, Mayor

cc: Members of Buckhannon City Council
Matt Gregory, Buckhannon Police Chief
J.B. Kimble, Buckhannon Fire Chief
David Coffman, Upshur County Sheriff
West Virginia State Police, Buckhannon Detachment
Upshur County Commission
Amby Jenkins, City Director of Finance & Administration
Jerry Arnold, City Director of Public Works
Thomas J. O'Neill, City Attorney
Callie Cronin-Sams, City Information Coordinator

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The Inter-Mountain

West Virginia counties receive disaster designation

CHARLESTON— The United States Department of Agriculture has approved 12 counties in West Virginia as primary natural disaster areas. Those counties are the following: Braxton, Calhoun, Clay, Jackson, Mason, Nicholas, Pleasants, Ritchie, Roane, Webster, Wirt and Wood. The designation is in response to the flooding caused by Hurricane Florence and Michael that occurred between April 2018 through Dec. 31, 2018.



“We thank USDA Secretary Sonny Perdue for issuing this designation. Having access to the tools for recovery after natural disasters hit is vitally important to the healing of our communities,” said Commissioner of Agriculture Kent Leonhardt. *“If a farmer was affected by flooding due to these hurricanes, they should reach out to their local Farm Service Agency office.”*



Disaster designation allows farm operators in primary counties and counties contiguous to be considered for certain assistance from the FSA. This assistance includes FSA emergency loans. Farmers in eligible counties have eight months from the date of Secretarial disaster declaration, April 2019, to apply for emergency loans.

Contiguous counties eligible for assistance include: Cabell, Doddridge, Fayette, Gilmer, Greenbrier, Kanawha, Lewis, Pocahontas, Putnam, Randolph, Tyler and Upshur.

For more information or assistance, farmers should reach out to their country FSA office.

UPSHUR COUNTY BUILDING PERMITS										
APRIL 1, 2019 - APRIL 15, 2019										
DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	PAID	CHECK, CASH, COUNTY CLERK OR	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	
4/1/2019	7650	NEW	CESARO, JONATHON J	214 RUTH RD, BISCOE, NC 27209	\$10,000.00	\$15.00	OL	STORAGE BUILDING	SELF	
4/1/2019	7651	NEW	OLDAKER, SEAN	9473 GEORGE WASHINGTON HWY, BRIDGEPORT, WV 26330	\$35,000.00	\$15.00	OL	ONE BEDROOM CABIN	SELF	
4/1/2019	7652	81033	SMITH, ROBERT	538 COUNTRY CLUB RD, BUCKHANNON, WV 26201	\$800.00	\$15.00	CHECK	24' X 24' CARPORT	SELF	
4/2/2019	7653	6494	BLACK, RICK	582 HICKORY FLAT RD, BUCKHANNON, WV 26201	\$850.00	\$15.00	CC	REPLACE PICTURE WINDOW	SELF	
4/2/2019	7654	32	LINGER, ROBERT	275 BUCKHANNON MTN RD, BUCKHANNON, WV 26201	\$1,000.00	\$15.00	CC	20' X 20' GARAGE	SELF	
4/2/2019	7655	13814	KELLEY, JASON A	569 W VICTORIA ST, BUCKHANNON, WV 26201	\$5,500.00	\$15.00	CASH	REPLACE BASEMENT WINDOWS AND PATIO DOOR	SELF	
4/2/2019	7656	NEW	LINGER, DONALD AND ELLA	11645 RT 20 SOUTH RD, ROCK CAVE, WV 26234	\$500.00	\$15.00	CASH	30 FT CAMPER AND 15' X 30' ROOF AND 12' PORCH	SELF	
4/2/2019	7657	2540	LANCASTER, TIMOTHY A	26 JUNIPER LN, BUCKHANNON, WV 26201	\$900.00	\$15.00	CHECK	4' X 16' SHED	SELF	
4/3/2019	7658	81777	GEORGE, RONNIE L	63 BARNETT ACRES RD, CLARKSBURG, WV 26301	\$19,000.00	\$15.00	OL	CAMPER; ROOF OVER CAMPER AND DECK	SELF	
4/3/2019	7659	NEW	HOSAFLOOK, SHARON	PO BOX 193, FRENCH CREEK, WV 26218	\$65,935.00	\$15.00	CHECK	SINGLE WIDE MOBILE HOME	TWIN OAKS HOME SALES LLC, PO BOX 2340, BUCKHANNON, WV 26201	
4/3/2019	7660	NEW	COLLINS, ORVILLE LEE	2899 SELBYVILLE RD, ROCK CAVE, WV 26234	\$5,000.00	\$15.00	CASH	12' X 24' BARN STYLE BUILDING WITH 8' X 24' PORCH	SELF	
4/4/2019	7661	8993	WOLFE, TRACY	929 MOUNTAIN RIDGE RD, BUCKHANNON, WV 26201	\$8,000.00	\$15.00	CHECK	12' X 16' DECK; 24' X 30' METAL GARAGE	SELF	
4/4/2019	7662	NEW	OSBURN, DENISE	53 BRYCENS LN, BELINTON, WV 26250	\$15,000.00	\$15.00	CASH	20' X 24' CAMP	SELF	
4/4/2019	7663	12689	HITE, STEVEN M	2 ALLMAN AVE, BUCKHANNON, WV 26201	\$12,750.00	\$15.00	CC	REPLACE ROOF	WOODY HOME IMPROVEMENT, 496 NATURAL BRIDGE RD, FRENCH CREEK, WV 26218	
4/4/2019	7664	10804	FARRELL, DIANE	1769 PLEASANT RIDGE RD, FRENCH CREEK, WV 26218	\$47,000.00	\$15.00	CC	30' X 30' TWO CAR GARAGE	WOODY HOME IMPROVEMENT, 496 NATURAL BRIDGE RD, FRENCH CREEK, WV 26218	
4/4/2019	7665	5802	BROWN, KENNA	PO BOX 146, FRENCH CREEK, WV 26218	\$3,000.00	\$15.00	CC	DECK AND GAZEBO	SELF	
4/4/2019	7666	2026	CHRISTIAN, SAMUEL	423 CORY HOLLOW RD, BUCKHANNON, WV 26201	\$27,121.16	\$15.00	CHECK	10' X 56' PORCH WITH ROOF ON FRONT OF HOUSE; 10' X 46' PORCH WITH ROOF ON BACK OF HOUSE; NEW METAL ROOF ON HOUSE	SUNNYSIDE CONSTRUCTION, 118 E MAIN ST, BUCKHANNON, WV 26201	
4/8/2019	7667	NEW	MCDANIEL, BEATRICE	117 PINE LANE, FOLSOM, WV 26348	\$8,000.00	\$15.00	CASH	FLEETWOOD RV WITH ROOF AND DECK	SELF	
4/8/2019	7668	81171	SERVETAS, SAVANNAH	686 LARRY LOUDIN RD, FRENCH CREEK, WV 26218	\$6,500.00	\$15.00	CASH	18' X 30' METAL GARAGE	SELF	

[illegible]

UPSHUR COUNTY BUILDING PERMITS**APRIL 16, 2019 - APRIL 30, 2019**

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	PAID	CHECK, CASH, COUNTY CLERK OR	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	
4/16/2019	7685	NEW	PULLEN, BARBARA	153 MEADOWLANDS TP, BUCKHANNON, WV 26201	\$50,000.00	\$15.00	CC	28' X 40' CABIN TO REPLACE EXISTING STRUCTURE	SELF	
4/16/2019	7686	7817	HARRIS, LORI D	3 MABEL DR, BUCKHANNON, WV 26201	\$3,500.00	\$15.00	CASH	STORAGE BUILDING	SELF	
4/16/2019	7687	9022	SUDER, MELISSA	1030 RT 20 SOUTH RD, BUCKHANNON, WV 26201	\$5,000.00	\$15.00	OL	NEW ROOF	SELF	FLOODPLAIN; ROOF ONLY
4/17/2019	7688	16694	BUTCHER, ROGER	580 JAKE RUN RD, LOST CREEK, WV 26385	\$500.00	\$15.00	CASH	PUTTING IN NEW ELECTRIC AND REPLACING SOME BOARDS	SELF	
4/17/2019	7689	10611	HYRE, ANNETTE	PO BOX 156, ROCK CAVE, WV 26234	\$3,000.00	\$15.00	CASH	COCRETE FLOOR IN GARAGE	SELF	
4/22/2019	7690	NEW	RICE, KENNETH OR DEBRA	2309 KESLING MILL RD, BUCKHANNON, WV 26201	\$133,500.00	\$15.00	CHECK	28' X 56' (1,568 SQ FT) MODULAR HOME	MIDDLETOWN HOME SALES INC, 53 MIDDLETOWN RD, FAIRMONT, WV 26554	
4/22/2019	7691	80254	COCHRAN, TOMMY D	1725 MUD LICK RD, BUCKHANNON, WV 26201	\$8,000.00	\$15.00	CASH	32' X 28' GARAGE	SELF	
4/23/2019	7692	NEW	BOYLES, BRIAN	23 WILD MEADOW DR, BELINGTON, WV 26250	\$15,000.00	\$15.00	OL	20' X 32' CABIN	SELF	
4/23/2019	7693	9006	ANDREWS, LONNIE	687 ALTON RD, FRENCH CREEK, WV 26218	\$1,000.00	\$15.00	CASH	20' X 28' ADDITION TO OUT BUILDING	SELF	
4/23/2019	7694	81498	HOWES, JAIREDA	7535 LITTLE SAND RUN RD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00	CHECK	10' X 30' ADDITION TO HOUSE	SELF	
4/23/2019	7695	7877	POWERS, ERICA OR DALE	26 RIVER AVE, BUCKHANNON, WV 26201	\$7,000.00	\$15.00	CC	ROOF	SELF	
4/23/2019	7696	NEW	BURNSIDE, ADAM AND JESSICA	77 MARY LEE DR, BUCKHANNON, WV 26201	\$244,000.00	\$15.00	CC	2,200 SQ FT NEW HOME	KBAM BUILDERS, 638 MCCARTNEY RD, BUCKHANNON, WV 26201	
4/24/2019	7697	775	OGDEN, RICHARD E	PO BOX 1226, BUCKHANNON, WV 26201	\$1,100.00	\$15.00	CHECK	10' X 8' NEW DECK TO REPLACE REMOVED 12' X 30' DECK	SELF	
4/25/2019	7698	12778	PAGE, JIMMY AND ROBIN	124 HILLCREST DR, BUCKHANNON, WV 26201	\$20,000.00	\$15.00	CASH	METAL GARAGE	SELF	
4/29/2019	7699	NEW	WOLFE, ALICE K	663 MCDERMOTT RIDGE RD, BUCKHANNON, WV 26201	\$85,000.00	\$15.00	CHECK	16' X 76' SINGLE WIDE AND 8' X 10' PORCH	CLAYTON HOMES, PO BOX 4098, MARYVILLE, TN 37802	
4/29/2019	7700	8310	ROTH, NEIL	113 DAYSVILLE SHORTCUT RD, BUCKHANNON, WV 26201	\$5,000.00	\$15.00	CHECK	SHED TYPE BUILDING	SELF	
4/29/2019	7701	7851	HAYES, PAMELA	134 HOLBROOK RD, BUCKHANNON, WV 26201	\$50,000.00	\$15.00	CHECK	HOME IMPROVEMENT; OUT BUILDINGS; STAIRS; BATH; FLOORING; KITCHEN CABINETS; PORCH	SELF	
					TOTAL	TOTAL				
					\$634,600.00	\$255.00				
					GRAND TOTAL	GRAND TOTAL				
					\$1,329,653.16	\$780.00				



JAMES W. CURRY PUBLIC LIBRARY

1721 BROOKS HILL ROAD, FRENCH CREEK, WV 26218

PHONE: 304-924-6724 EMAIL: jameswcurrypubliclibrary@gmail.com FACEBOOK: @jwcpl

MON - WED 11AM - 7 PM, THUR 1 PM - 7 PM, FRI 10 AM - 6 PM, SAT 10AM - 3 PM

SUNDAY

MONDAY

TUESDAY

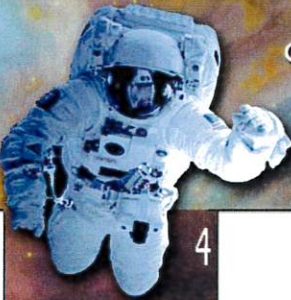
WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

A UNIVERSE
of Stories
Summer Reading



TUESDAY EVENINGS, 5:30 PM
JUNE 4TH - AUGUST 6TH
CELEBRATE THE 50TH ANNIVERSARY OF THE
APOLLO 11 MISSION.
TREK ACROSS THE UNIVERSE WITH
STORIES, CRAFTS, ACTIVITIES,
PRIZES, AND MORE!

BROOKS HILL
COMMUNITY BUILDING
PICKIN' ON THE HILL
BLUEGRASS FESTIVAL
9 AM - 10 PM

2	3	4 ASTRONAUT TRAINING ACADEMY 5:30 PM	5 ADULT YOGA FOR HEALTH 5:45 PM	6 Sit and Be Fit 2:00 PM GLOW STICK PARTY! 8 - 10 PM FREE ADMISSION	7	8 CYSTIC FIBROSIS FOUNDATION 10 TH ANNUAL ATV DICE RUN BROOKS HILL COMMUNITY BUILDING REGISTRATION 9-11 AM
9	10	11 TAKE ME TO YOUR READER 5:30 PM	12 ADULT YOGA FOR HEALTH 5:45 PM	13 Sit and Be Fit 2:00 PM	14	15
16 HAPPY FATHER'S DAY	17	18 STORIES IN THE SKY 5:30 PM	19 ADULT YOGA FOR HEALTH 5:45 PM	20 LIBRARY CLOSED West Virginia Day	21	22
23	24	25 ROCKETRY WITH JESSE E. WHITE NASA 5:30 PM	26 ADVISORY BOARD MEETING 10 AM FUND RAISING COMMITTEE MEETING 11:30 AM ADULT YOGA FOR HEALTH 5:45 PM	27 Sit and Be Fit 2:00 PM	28	29
30						



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MON - WED 11AM - 7 PM, THUR 1 PM - 7 PM, FRI 10 AM - 6 PM, SAT 10AM - 3 PM

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
A UNIVERSE of Stories Summer Reading		THERE'S NO PLACE LIKE SPACE 5:30 PM	ADULT YOGA FOR HEALTH 5:45 PM	LIBRARY CLOSED July 4th HAVE A HAPPY & SAFE HOLIDAY		
7	8	MISSION: MOON 5:30 PM	ADULT YOGA FOR HEALTH 5:45 PM	Sit and Be Fit 2:00 PM		
14	15	THE GREAT PLANET ADVENTURES 8:30 PM WV WESLEYAN PLANETARIUM	ADULT YOGA FOR HEALTH 5:45 PM	Sit and Be Fit 2:00 PM		
21	22	STARRY STORY TRAIL 7:00 PM	ADULT YOGA FOR HEALTH 5:45 PM	Sit and Be Fit 2:00 PM		
			ADVISORY BOARD MEETING 10 AM FUND RAISING COMMITTEE MEETING 11:30 AM		BROOKS HILL FAIR	CHECK OUT THE LIBRARY TENT AT THE FAIR
28	29	CAN YOU HEAR ME NOW? 5:30 PM	ADULT YOGA FOR HEALTH 5:45 PM	Sit and Be Fit 2:00 PM	A UNIVERSE of Stories Summer Reading "Splash-down" Skating Party August 6th, 7-9 PM	

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ELKINS ROAD PUBLIC SERVICE DISTRICT Agenda

Meeting Regular Monthly Meeting **Start Time** 5:30 PM
Date Tuesday, May 7, 2019 **Place** P.S.D. Office
4536 Old Elkins Rd, Buckhannon

Meeting Called to Order by Chairperson 5:30 PM
Pledge of Allegiance
Roll Call Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-Larry Heater, Board Member-Sonny Matthews
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Absent;
System Operator-David Wamsley
Recognize Current Customers
Approval of Minutes - April 4, 2019 Regular Monthly Meeting **Vote**
Treasurer Report/Payment of Bills for May/bal of April Invoices **Vote**

ITEMS FOR DISCUSSION

WVCoRP Renewal Proposal **Vote**
2019 - 2020

Phase III Extension Project Update **Vote**
Invoice payment approval
Update on Project
Pre-Const Sign Ups
Easements/Right of Ways Update
Greylock Pipeline, LLC (gas line relocation) Update

Maintenance Report
Truck Care
Mowing
Union Tank (Randy's pictures)
Union Booster Floor
Union PRV Drain Line

Date & Time of June 2019 Meeting - Tuesday, June 4, 2019 @ 5:30 pm

Adjournment **Vote**

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

Rough Draft Prepared by Office Manager April 18, 2019
Prepared by Board Chair and Office Manager April 26, 2019
Posted and Available to the Public on May 3, 2019



UPSHUR COUNTY SAFE STRUCTURES AND SITES
ENFORCEMENT BOARD

Meeting Agenda
Upshur County Administrative Annex
Thursday, May 9, 2019
4:00 p.m.

- I. Call meeting to order
- II. Recognition of Guests
- III. Public Comment
- IV. Approval of previous meeting(s) minutes
 - April 11, 2019
- V. Report and/or action on Pending Cases
 - 012017-01 and 012017-02 (George) – On hold until additional information is received to act on.
 - 020917-01 (Wojnovich) – Sold at tax sale, property owner has 18 months to redeem – waiting until the end of the 18 month period to see if the new owner brings the property into compliance – Sold during tax sale on 11/15/17. Discuss during June 2019 meeting.
 - 061418-03 (Best) – Sold at tax sale, property owner has 18 months to redeem – waiting until the end of the 18 month period to see if the new owner brings the property into compliance – Sold during tax sale during November 2018.
 - 121318-01 (Humphrey) – Review photographs of property
 - 011019-01 (Leichliter) – Review photographs of property
 - 041119-01 (Knight) – Review photographs of property
 - 041119-02 (Perrine) – Review photographs of property
- VI. Consider requests to establish new cases
 - One new complaint
- VII. Adjournment

The next Safe Structures & Sites Board Meeting will be held Thursday, June 13, 2019 at the Upshur County Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV.

Buckhannon-Upshur Airport Authority Agenda

Buckhannon-Upshur Airport Authority-Upshur County Development Office

Thursday, May 9, 2019 at 4:00 pm

- A. Call to order
- B. Recognized guests and public comment period
- C. Officer/Committee/Consultant Reports:
 - President's Report – Bill Thomas, President
 - Treasurer's Report – Phil Loftis, Treasurer
 - Approval of WVCorp's renewal proposal for the airport's property/worker's compensation coverage. The total annual premium is \$9,382.00 - down \$1,444.00 from last year.
 - Also need to discuss improvements to PC systems and backups.
 - Secretary's Report – Rich Clemens, Secretary
 - Rack Cards
 - Engineering Reports – Chapman/Technical
 - CIP Data Sheet for 2019 Hangar Reimbursement
 - Veritas Application for Payment No. 6
 - FAA Outlay Request No. 6
 - WVAC Outlay Request No. 5
 - Operations – Jamie Wilt, Jennifer Powers
 - Fuel Prices/Inventory
- D. Consent Agenda:
 - Approval of Minutes
 - Approval of Treasurer's Report
 - Authorization for payment of the bills
- E. Items Removed from the Consent Agenda for discussion and vote:
- F. Old Business:
 - New hangar space requests/applications/updates
- G. New Business:
 - New B-1 hangar leasee
- H. Board Member Comments and Announcements
- I. Adjournment



**NOTICE OF SPECIAL MEETINGS
OF THE BUCKHANNON CITY COUNCIL**

**BUCKHANNON CITY COUNCIL HAS SCHEDULED THE
FOLLOWING SPECIAL MEETINGS AT CITY HALL**

- **Tuesday, May 28, 2019 at 6:00 p.m.**

The purpose of the meeting is to review all applications regarding the Notice of Position of City Recorder and to determine applicants to be interviewed. The meeting will be called to order and Council will Motion to adjourn into executive session per WV Code 6-9a-4

- **Tuesday, June 4, 2019 at 6:00 p.m.**

The purpose of the meeting is to interview candidates for the position of City Recorder. The meeting will be called to order and Council will Motion to adjourn into executive session per WV Code 6-9a-4

**REGULAR CITY COUNCIL MEETING OF THE BUCKHANNON CITY
COUNCIL:**

- **Thursday, June 6, 2019 at 7:00 p.m.**

At City Council Meeting; Motion, Announcement of Appointment and Swearing in of the new City Recorder. Possible executive session per WV Code 6-9a-4 before the open session.

POSTED 05-06-19



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B.R.W.A. Board of Directors Meeting Agenda
Wednesday, March 13, 2019, 1800 hrs.
Third Floor Christopher Hall of Science
West Virginia Wesleyan College

The Buckhannon River Watershed Association (BRWA) is dedicated to preserving, conserving, and monitoring the health of the Buckhannon River Watershed and promoting our West Virginia river heritage through public awareness.

Meeting Time/Date – Wednesday, March 13, 2019 1800 hrs.

Present: Donnie Tenney, Jim Mitchell, G. Paul Richter, Kim Bjorgo-Thorne, Kevin Campbell, Don 'Woody' Martin, Terri Jo Bennett, Martin Christ

Start time: 1805 hrs. Quorum present (at least ≥ 4)? Yes

Guests:

- February 13, 2019 Board minutes review – Kevin moved seconded by Jim to accept the minutes, motion passed

Reports:

- BRWA Administrator's Report: Paul reported that Swamp Run #2 is progressing on the design & engineering; still need to get the USACE permit, hope to go by mid-May.
- Treasurer's Report: Jim presented the attached Treasurer's Report
- Membership Report: Paul reported 35 members including 8 organizations
- Facebook & Web site Report: Kim reported that she is working on updating them and to get the webpage switched

Old Business:

- Bull Run sampling – March 21 @ 1330 hrs. at Rt. 20 & Abbott Rd., Adrian
- Swamp Run # 2 status – as noted above
- HACH (Marsh McBirney) flow measurement instrument – should include in WVU report to send to Tim Craddock
- YSI & additional/back-up probes – Kim working on it
- Stream Partners grant – discussion regarding administrator, project manager & treasurer (990 form); can pay up to \$1k/yr from Stream Partners, \$1 – 2k/yr WCAP with 10% adm.
- Report compilation
 - Individual volunteers, # of hours/volunteer
 - Value = # of hours x \$15/
 - Photos
 - Expenses (mileage, etc.)
- The horizon
 - How do we want to develop the group?
 - What do we need to get there?
 - Review/revise strategic plan?
 - How can WCD be most useful to BRWA?

Increase membership

develop 5 – 10 word mission statement



- Maple Syrup Festival, March 16 & 17 – volunteers schedule

Saturday	Sunday
Kim & David – set-up and a.m. shift	Kevin & April - a.m. shift
Donnie – p.m. shift	Jim – p.m shift and tear-down

- Sampling dates – March 21 – Bull Run, @ 1330 hrs., March 22 – Herods Run @ 1000 hrs.
- Board of Directors meeting - Wednesday, April 10, 2019, 1800 hrs., Courthouse Annex *followed by the*
- **Annual meeting @ 1900 hrs.** with the Speaker, Matt Pennington, member of the mid-Atlantic biochar association.

Next BRWA Board of Directors and Project Team meetings Wednesday, May 8, 2019 ?

TREASURER'S REPORT
BUCKHANNON RIVER WATERSHED ASSOCIATION, INC.
2018 STREAM PARTNER REPORT

ACCOUNT BALANCE 01/16/18	\$5,000.00
ACCOUNT BALANCE 02/13/19	\$ 858.10

EXPENDITURES:

02/20/19 DON MARTIN—MILEAGE	\$ 80.42
TOTAL EXPENDITURES.....	\$ 80.42

ACCOUNT BALANCE 03/13/19	\$ 777.68
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2019 STREAM PARTNER GRANT

ACCOUNT BALANCE 01/05/19	\$3,400.00
ACCOUNT BALANCE 02/13/19	\$3,340.00

DISBURSEMENTS:

TOTAL DISBURSEMENTS.....	\$ 0.00
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ACCOUNT BALANCE 03/13/19	\$3,340.00
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TREASURER'S REPORT
BUCKHANNON RIVER WATERSHED ASSOCIATION, INC.

	REGULAR CHECKING	2018 SP GRANT	2019 SP GRANT
02/13/19 CHECKING ACCOUNT BALANCE	\$ 8,605.03	\$858.10	\$3,400.00
<u>INCOME:</u>			
02/19/19 CONSER. AWARDS COUNCIL	\$ 200.00		
03/11/19 WVU RESEARCH CORPORATION	\$ 8,463.33		
TOTAL INCOME.....	\$ 8,663.33		
<u>DISBURSEMENTS:</u>			
02/20/19 DON MARTIN—MILEAGE		\$ 80.42	
03/12/19 SKELLY & LOY—SWAMP RUN	\$ 8,230.00		
03/12/19 G.PAUL RICHTER—WCAP ADMIN.	\$ 233.33		
TOTAL DISBURSEMENTS	\$ 8,463.33	\$ 80.42	
CHECKING ACCOUNT BALANCES 03/13/19	\$ 8,724.61	\$777.68	\$3,340.00
CHECKING AND CASH ON HAND	\$ 8,734.61		
CERTIFICATE OF DEPOSIT	\$ 3,223.57		

TREASURER'S REPORT
BUCKHANNON RIVER WATERSHED ASSOCIATION, INC.
OSM ACCOUNT

CHECKING ACCOUNT BALANCE 02/13/19	\$	11.00
<u>INCOME:</u>		
TOTAL INCOME.....	\$	0.00
<u>DISBURSEMENTS:</u>		
TOTAL DISBURSEMENTS.....	\$	0.00
CHECKING ACCOUNT BALANCE 03/13/19	\$	11.00

**Request for Proposals
Upshur County Youth Camp Timber Sale**

The Office of the Upshur County Commission is requesting sealed bid proposals for the Upshur County Youth Camp Timber Sale located in Selbyville, WV. A scope of work can be found here: http://www.upshurcounty.org/government/commission_office/bid.php or received via request to Carrie Wallace at clwallace@upshurcounty.org or 304-472-0535 x.3.

**Any and all sealed bids must be received no later than 4 p.m. on
Tuesday, June 4, 2019 at the following address:**

**Office of the Upshur County Commission
Sealed Bid – Upshur County Youth Camp Timber Sale
91 W. Main St., Suite 101
Buckhannon, WV 26201**

Sealed bids received by the above deadline will be opened, reviewed, and read aloud by the Upshur County Commission at 10:00 a.m. on Thursday, June 6, 2019.

The Upshur County Commission reserves the right to reject any and all bids, in whole or in part, and waive any informality during the bidding process.

Timber Sale Agreement



This AGREEMENT, made and entered into this _____ day of _____, 2019 by and between _____ Upshur County Commission _____ whose address is _____ 91 West Main Street, Buckhannon, WV 26201 _____ hereinafter referred to as the SELLER, and _____ whose address is _____ hereinafter referred to as the PURCHASER.

WITNESSETH:

ARTICLE I. The SELLER hereby agrees to sell and the PURCHASER agrees to purchase, according to conditions and requirements hereinafter mentioned, all live timber MARKED OR DESIGNATED by two blue paint spots at Diameter Breast High and on stump for cutting all merchantable timber located in Banks Magisterial District, Upshur County; and further described as follows: Portion of Map Parcel #5S - 51 located in the northeast corner of Selbyville Youth Camp. The timber sale is also situated east of and on the waters of the Right Fork of Buckhannon River.

ARTICLE II. The PURCHASER further agrees to pay the SELLER the total sum of _____ for the 927 designated trees whose volume is estimated to be 176,234 board feet measure, more or less, as determined by the DOYLE tree scale.

ARTICLE III. The PURCHASER further agrees, before cutting any material referred to in this AGREEMENT, to make payment according to the following schedule:

Payment 1/2 at signing of contract.
Payment 1/2 prior to start of logging.

ARTICLE IV. This AGREEMENT cannot be assigned in whole or in part without the consent of the SELLER.

ARTICLE V. All operations on the timber sale area may be suspended by the SELLER, in writing, if conditions and requirements set forth in this AGREEMENT are disregarded. Failure to comply with the said conditions and requirements, if persisted in after receipt of written notification from the SELLER, shall be sufficient cause to terminate this AGREEMENT.

ARTICLE VI. The SELLER agrees to the following conditions and requirements:

- A. To guarantee title to the forest products covered by this Agreement. Property lines for this tract were marked or designated by the SELLER or his AGENT. Any dispute concerning boundary line location shall be the responsibility of the SELLER.
- B. To grant freedom of entry and right-of-way to the PURCHASER and his employees on and across the area covered by this AGREEMENT provided such entry and/or right-of-way does not conflict with specific provisions of this AGREEMENT.

ARTICLE VII. The PURCHASER further agrees to cut and remove the said timber in strict compliance with the following conditions and requirements:



- A. All timber shall be cut and removed from the premises of the SELLER on or before October 31, 2022 by the PURCHASER.
- B. The PURCHASER further agrees to those practices as specified in The West Virginia Forest Practices Standards and to follow The Best Management Practices under the 208 Program where practicable.
- C. To do all within his and his employees' power, both independently and upon request of the SELLER to prevent and suppress forest fires.
- D. To cut stumps no higher than 12 inches adjacent to the highest ground, except in cases of forked trees and to utilize the tops to the smallest practicable diameter, preferably 10 inches.
- E. Undesignated trees which are cut or damaged through negligence shall be paid for at the rate of triple the stumpage price as appraised by the Forester designated and/or contracted by the Upshur County Commission during the terms of this agreement. Trees which are damaged through accident may be cut at the discretion of the Forester and paid for at the rate of a stumpage price as appraised by Forester. Trees which need to be cut for construction of skid roads shall be approved or designated by the Forester prior to cutting and paid for at the rate of a stumpage price as appraised by Forester. Volumes will be determined by the Forester using DOYLE tree scale and will include flagrant damage to remaining stand from cutting, felling, or skidding.
- F. The PURCHASER shall keep all structures used in connection with this scale, and the grounds in their vicinity, in a sanitary condition. All debris, such as paper, cans, bottles, oil filters, etc., left on the sale area shall be disposed of by the PURCHASER on completion of the operation. Sanitation measures specified in the Occupational Safety and Health Act of 1970 shall be met.
- G. The PURCHASER agrees to the following specifications regarding skid and haul roads and location of landings:
- 1) Most skid roads have been built previously. Existing roads shall be used wherever practical.
 - 2) Additional skid roads which need to be built must be approved by Forester prior to construction.
 - 3) Pipeline access and gas well access roads shall be maintained at all times for use by a 4-wheeler.
 - 4) Crossing of pipeline R/W shall be in accordance with provisions of Columbia Gas permit including matting of crossing from tree line to tree line and no rutting of R/W. All other pipeline crossings shall be matted and covered with a minimum of 1 foot of dirt. All mats may be removed after completion and acceptance of reclamation beyond the mats.
 - 5) Culverts shall be installed on skid roads when crossing seeps and springs. At the completion of skidding, all culverts installed by Purchaser for logging skid roads may be removed.

H. Trees or portions of trees that fall onto adjacent landowners' property shall be removed immediately by PURCHASER. All trees which fall into streams, fields, or gas line right-of-ways shall be removed before topping or limbing.

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I. Fences, roads, bridges, and other improvements shall be protected from damage during the logging operation and if damaged shall be repaired to their original condition by the PURCHASER. (1) The PURCHASER agrees to suspend operation of logging equipment on main access roads during periods that would cause excess rutting of road surface.

J. Young growth and trees left standing shall be protected from unnecessary damage.

K. The PURCHASER agrees to use the following measures to retard erosion on skid trails and haul roads upon completion of the operation:

1. All roads used for harvest of this designated timber shall be smoothed and drained by the PURCHASER. All road berms shall be pulled back into the road. Road shoulders shall be out sloped to allow drainage of water off the road surface. Water bars or rolling dips shall be installed where indicated by Forester.
2. Pipeline access and gas well access roads shall be ditched and have broad based dips installed where indicated by Forester. These roads shall be left in a condition which would be useable by a 4WD truck during dry weather.
3. If the PURCHASER plans to discontinue active logging in the sale area before the operation is completed, then the PURCHASER shall install water bars on roads and trails where indicated by Forester.
4. All log landings shall be smoothed and drained and all logging residue shall be removed from landing by PURCHASER.
5. Log landing and skid road(s) within 200' of landing shall be seeded and mulched. Spring crossings shall be seeded and fertilized for a distance of 50' on either side of spring crossing. Pipeline crossing shall be seeded and mulched for the width of the pipeline R/W. Any skid roads or portion of a skid road with a grade in excess of 15% shall be seeded and fertilized.

The Forester will inspect the area during cutting and upon completion of the operation to insure all measures meet the requirements of this AGREEMENT.

L. The PURCHASER hereby agrees to protect, indemnify and save harmless SELLER from any and all liability for personal injuries, death and/or property damage suffered or incurred by any person in connection with the PURCHASER'S performance of this contract. PURCHASER shall also provide the following proof of insurance:
\$1,000,000 Liability Insurance
Proof of current Workers Compensation Insurance
PURCHASER shall also list the Upshur County Commission and Upshur County Youth Camp Board as an additional insured on liability policy.

M. The PURCHASER agrees to furnish Upshur County Commission with a performance bond in the amount of 10% of the bid value. Actual bond amount will be rounded up to an even \$1,000 unit. Intent of performance bond is to cover logging reclamation costs if needed. PURCHASER'S performance bond shall be in the form of a surety bond, cashier's or certified check, money order, assignment of surety, or irrevocable letter of credit. Performance bond shall be kept in effect during the term of the agreement. Upshur County Commission shall release PURCHASER'S bond upon acceptance of completed and inspected logging reclamation.

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N. In case of dispute over the terms of this AGREEMENT, final decision shall rest with arbitrators, one of whom shall be selected by each party of this contract, and in case the two selected shall disagree, they shall select a third arbitrator, and the decision of the majority shall be final with respect either to acts to be done or compensation to be paid by either party to the other.

This completes the terms of this Agreement and the signature page follows.

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IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on this _____ day of _____ 20____.

WITNESSES:

(SELLER)

TAKEN, SUBSCRIBED, and SWORN TO before me this _____ day of _____
_____, 20____. My Commission Expires _____
_____, 20_____

(NOTARY PUBLIC)

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on this _____ day of _____ 20____.

WITNESSES:

(PURCHASER)

TAKEN, SUBSCRIBED, and SWORN TO before me this _____ day of _____
_____, 20____. My Commission Expires _____
_____, 20_____

(NOTARY PUBLIC)

NOTICE OF TIMBER SALE**LANDOWNER NAME
& ADDRESS**

Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201

**FORESTER NAME
& ADDRESS:**

Nate Kennedy dba
Kennedy Forest Management Services
36 Central Avenue
Buckhannon, WV 26201

**TIMBER SALE
SHOWING:**

Any questions regarding the timber sale may be directed to Nate
Nate Kennedy at 304-473-1541 or 304-613-5276.

BID DUE DATE:

4:00 P.M., Tuesday, June 4, 2019
Upshur County Administrative Annex
91 West Main Street, Suite 101
Buckhannon, WV 26201

**BID OPENING
DATE/TIME &
LOCATION:**

10:00 A.M., Thursday, June 6, 2019
Upshur County Commission Chambers
Courthouse Annex – Room 301
38 West Main Street
Buckhannon, WV 26201

SALE LOCATION:

This sale is located in portions of Map Parcel #5S-51, Banks
District, Upshur County, WV. The farm is also located in the
northeast corner of Selbyville Youth Camp adjacent to the
Selbyville VFD. The timber sale is also situated on the waters of
the Right Fork of Buckhannon River.

**DIRECTIONS TO
TIMBER SALE:**

From Selbyville VFD, go ~0.5 miles east on Brooks Hill Road to
the landing in a switchback of Brooks Hill Road. Park on landing
and walk skid road across Woody property ~1,700' to the timber
sale.

HARVEST TYPE:

The timber sale contains a total of 46.4 acres. Within the timber
sale area, all trees are marked with blue paint at breast height and
at stump level. Exterior timber sale boundaries are marked with
orange flagging.

**CRUISED VOLUMES
AND PRODUCTS:**

The timber sale contains 927 marked trees containing 176,234
board feet Doyle Scale. Details on average tree diameter and
volume and numbers of trees by species are available on Tree
Information page and Timber Sale Bid Sheet. In addition, cull

trees containing no volume and value have also been marked with blue Xs and blue slashes.

EXPIRATION DATE: October 31, 2022.

BID AND PAYMENT METHOD: Sealed bids. Lump sum sale (cash). Payment for timber sale purchase shall be payment of ½ of timber sale price at signing of timber sale agreement and the second ½ prior to start of logging. Landowner reserves the right to reject any and all bids. Regarding signing of the contract, time is of the essence. Landowner anticipates and expects signing of the timber sale agreement within 30 days after bid opening.

INSURANCE: PURCHASER shall save and hold harmless landowner and his representatives from any and all claims and list the Upshur County Commission and Upshur County Youth Camp Board as an additional insured on liability policy. PURCHASER shall also provide the following proof of insurance:
\$1,000,000 Liability Insurance
Proof of current Workers Compensation Insurance

PERFORMANCE BOND: 10% of bid value (unknown). Actual bond amount will be rounded up to an even \$1,000 unit. Performance Bond will be payable at time of signing and payment for timber sale contract. Intent of performance bond is to cover logging reclamation costs if needed.

HARVEST TECHNIQUES: Most skid roads and the haul road have been built previously. Portions of a gas well access road and a pipeline access road will need to be used as skid roads. Additional skid roads which need to be built shall be approved by Forester prior to construction. Culverts shall be installed when crossing seeps and springs. At the completion of skidding, all culverts not needed for farm and log haul access road may be removed. PURCHASER shall follow practices as specified in the West Virginia Forest Practices Standards including logger and company licensing and certification.

PROJECTS:

PERMITS: PURCHASER shall obtain a permit for crossing pipeline R/W from Columbia Gas.

SPECIAL CONSIDERATIONS: 1) All trees or portions which fall onto neighboring landowners and the pipeline R/W shall be immediately removed.
2) Pipeline access and gas well access roads shall be maintained at all times for use by 4-wheeler.

- 3) Crossing of pipeline R/W shall be in accordance with provisions of Columbia Gas permit including matting of crossing from tree line to tree line and no rutting of R/W. All other pipeline crossings shall be matted and covered with a minimum of 1 foot of dirt.
- 4) All easements for access have been obtained.
- 5) All skid roads shall have berms removed and shall be leveled and smoothed after completion of skidding. Skid roads shall also have rolling dips constructed as needed to divert water runoff.
- 6) Landing and skid road(s) within 200' of landing and skid roads for 50' on either side of spring crossings shall be seeded and mulched with hay after completion of all logging activities.
- 7) Any skid roads or portions of skid roads which are at or above 15% grade shall be seeded and fertilized.

TREE INFORMATION SHEET

Timber Sale Name: Selbyville Youth Camp
 Landowner: Upshur County Commission
 Timber Sale Acres: 47 Acres
 Cruised by: Danny James

SPECIES	AVERAGE DIAMETER	SAWLOG VOLUME DOYLE BF	AVERAGE VOLUME PER TREE	NUMBER OF TREES	% OF TOTAL VOLUME
RED OAK	20.2	25,373	305.7	83	14.4%
WHITE OAK	20.2	2,889	160.5	18	1.6%
BLACK OAK	21.5	4,849	230.9	21	2.8%
CHESTNUT OAK	17.5	5,392	119.8	45	3.1%
SCARLET OAK	22	295	295	1	0.2%
RED MAPLE	17	28,391	178.6	159	16.1%
SUGAR MAPLE	21.1	5,463	170.7	32	3.1%
BLACK CHERRY	18.7	5,724	301.3	19	3.2%
POPLAR/BASSWOOD/ CUCUMBER	19.9	58,896	243.4	242	33.4%
MISC. (INCLUDES HEMLOCK, BEECH, AND OTHER LOW GRADE SPECIES)	15.4	40,161	130.8	307	22.8%
TOTAL	17.9	176,234	190.1	927	

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TIMBER SALE BID SHEET

SPECIES	SAWLOG VOLUME DOYLE - BF	BID VALUE
RED OAK	25,373	
WHITE OAK	2,889	
BLACK OAK	4,849	
CHESTNUT OAK	5,349	
SCARLET OAK	195	
RED MAPLE	28,391	
SUGAR MAPLE	5,463	
BLACK CHERRY	4,525	
POPLAR/BASSWOOD/CUCUMBER	58,896	
MISC.	40,161	
TOTAL	176,234	

Company Name

Company Representative

Company Address

Company Phone Number



SELBYVILLE YOUTH CAMP TIMBER SALE
LOCATED IN: PORTIONS OF MAP PARCEL #5S-51
BANKS DISTRICT, UPSHUR COUNTY, WV
46.4 ACRES

