



CITY OF UNION
 10 E. Locust Street • Union, MO 63084 • Ph (636) 583-3600 • commdev@unionmissouri.gov

BUSINESS LICENSE APPLICATION

TEMPORARY MOBILE CONCESSION (FOOD TRUCK)

PLEASE TYPE OR PRINT CLEARLY:

\$100 - 1-YEAR LICENSE

Make Checks Payable to: "City of Union"

License will expire one year from issuance.

Location will be assigned as "Union City Limits"

\$25 - 1-DAY LICENSE

Make Checks Payable to: "City of Union"

Date of Event _____

Address of Event _____

Property Owner _____

MOBILE CONCESSION INFORMATION

MOBILE FOOD BUSINESS NAME _____

Note: The Business Name must be registered with the Missouri Secretary of State's Office.

BUSINESS PHONE _____ EMAIL _____

FACEBOOK PAGE or WEBSITE _____

OWNER INFORMATION

OWNER NAME _____

MAILING ADDRESS _____ CITY/ST/ZIP _____

OWNER PHONE _____ ALTERNATE PHONE _____

OWNER EMAIL _____

EMERGENCY CONTACT _____

Include Name and Phone Number

FEDERAL TAXPAYER ID# (NOT YOUR SS#) _____ SALES TAX ID# _____

Attach the following:

- Copy of Franklin County Health Department Food License
- Copy of Union Fire Protection District Safety Permit (or St. Louis County Fire Safety Permit for Food Trucks)
- Signed copy of the City of Union Temporary Mobile Concession (Food Truck) Rules & Regulations
- Payment of the \$100.00/annual or \$25.00/daily license fee payable to: City of Union

SIGNATURE

I, THE UNDERSIGNED, UNDERSTAND THAT: **(1)** IT IS UNLAWFUL FOR ANY PERSON TO TRANSACT OR CONDUCT ANY BUSINESS WITHOUT FIRST HAVING OBTAINED A BUSINESS LICENSE; **(2)** THIS DOCUMENT IS AN APPLICATION ONLY AND CERTAIN CONDITIONS MUST BE MET BEFORE A BUSINESS LICENSE WILL BE ISSUED TO ME; **(3)** I CERTIFY THE INFORMATION SUBMITTED ON AND WITH THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

 SIGNATURE OF APPLICANT

 DATE

CITY OF UNION CERTIFICATIONS – DO NOT WRITE BELOW THIS LINE

LICENSE #	IN-CODE ENTRY DATE	CHECKLIST					ISSUE DATE
		MO SOS	INS	SALES TAX	UFPD	HEALTH INSP	

TEMPORARY MOBILE CONCESSIONS – SUPPLEMENTAL REGULATIONS

Section 405.637.2 Temporary Mobile Concessions.

- A. Any license issued by the City can be revoked and its holder be subject to the general penalties of violation of any City Ordinances, if any of the regulations are not followed.
- B. Temporary Mobile Concessions vendors shall be limited to the following Zoning Districts set forth in Chapter 405 ZONING CODE of the Code of Ordinances of the City of Union:
 - a. All Residential Districts-as long as the vendor is not located in the same location for more than 5 minutes at a time.
 - b. Planned Mobile Home Parks
 - c. All Business Districts
 - d. Industrial Districts
- C. Any Food truck shall not obstruct streets or sidewalks and shall maintain 4-foot minimum clearance distance from sidewalks for pedestrians and accessibility. All sales shall be on curbside window. Vendor shall operate in such a manner to provide safe travel to both pedestrians and motor vehicles.
- D. Food truck/trailer parked on private property shall have written permission from property owner.
- E. Food truck/trailer shall not obstruct any streets, alleys, accessible parking spaces, nor accessible routes, or loading zones, private or public driveway.
- F. Food truck/trailer shall operate in a manner that does not obstruct the operation of vehicle or pedestrian traffic.
- G. Food truck/trailer shall only park and operate on paved surfaces.
- H. No food truck/trailer shall operate within 1000 feet of a city sponsored special event.
- I. No food truck/trailer shall operate within 500 feet of an existing restaurant. EXCEPTION: This prohibition shall not apply to "Special Events" approved by the Board of Alderman.
- J. Applicant shall acquire all necessary health department/fire department/building department permits & inspections. Franklin County Health department requires an inspection.
- K. All food trucks/trailers must be properly state registered and licensed to operate on any street or highway of this City.
- L. All food truck/trailer/pushcart operators shall apply for and obtain a sales tax identification number from the state of Missouri and shall remit all sales tax collected to the appropriate authorities.
- M. Food truck/trailer/pushcarts participating in City Sponsored or City approved special events shall be required to obtain a business license. The City sponsored events typically have a fee established by the department planning the event and the participant must follow all regulations.
- N. All Food trucks/trailers/pushcarts operating on City of Union property shall indemnify and save harmless the City of Union for all suits or actions brought against the City for or on account of any injuries or damages received or sustained by any party or parties for or from the said vendor and must also provide a City Approved copy of certificate of general liability insurance.
- O. All food trucks/ trailers/ pushcarts must dispose of all trash and cooking oil in a proper manner and shall provide waste receptacles for customers of the food truck.

Section 605.090 Fees.

All applicants for a Temporary Mobile Concession (Food Truck) license shall pay a non-refundable one hundred dollar (\$100.00) fee to the City. The cost of an annual renewal of said license, as required by Section **605.070**, shall be one hundred dollars (\$100.00). The license will be issued for a period of one-year from date of issuance.

Sign below to indicate your understanding and agree to abide by the above regulations as they pertain to Mobile Concessions.

Signature

Date