

WILLIAMSTON PARKS AND RECREATION DEPARTMENT PICNIC SHELTER POLICY

Hours of Reservations

Full Day – Sunrise to Sunset.

Half Day – 8am-2pm and 3pm-Sunset (Godwin-Coppage Park)

Unless reserved, the shelter is available on a first-come first-served basis.

How to Reserve a Shelter

Reserve in person at the Gaylord Perry Center, 300 West Pine Street, Monday–Friday. A completed reservation form and fee are required. Reservations WILL NOT BE TAKEN BY PHONE OR FAX.

Picnic Areas

<u>Park Name</u>	<u>Tables</u>	<u>Approximate Capacity</u>
Godwin-Coppage Park (Covered)	8 tables – 6' & 8'	50
Gaylord Perry Park (Not Covered)	5 tables – 6' Long	30

Park Rules

Guests will be expected to follow all park rules and Town ordinances.

Amenities & Grills

Picnic shelter reservations only include the shelter, picnic tables, and grills if available. Other amenities are available for public use and are not included in the reservation.

Personal grills may be used in addition to any grills provided. Do not dump charcoal in trash receptacles or dumpsters. Any charcoal used should be left in grills or carried off-site.

Restrooms

Godwin-Coppage Park – Restrooms at the shelter are open during normal parks hours. These restrooms are always open to the general public, even when the shelter is reserved.

Gaylord Perry Park – Restrooms at the lower parking lot are available for outdoor rentals except during the winter.

Music

Music may be used as long as it is not a nuisance to other guests in the park or neighboring residents.

Tents and Play Structures

Tents and play structures are permitted as long as they are not staked in the ground. Tents should be tied down with cinder blocks or equivalent. Electrical, water, and sewer lines run underground near the shelter. Any inflatable or amusement device must comply with NC Department of Labor rules.

Water Faucets

Outdoor water hose spickets are not for public use.

Shelter Parking

Parking is restricted to parking lots. Please refrain from driving on grass areas.

Cancellations and Inclement Weather

A request for cancellation must be submitted in writing. Reservations cancelled at least 30 days prior to the reservation date will receive a full refund. If you cancel with less than 30 days to the reservation date you may reschedule your reservation but a refund will not be given.

Refunds will not be given for inclement weather. Rainouts may be rescheduled.

Unavailable Days

Shelters at Godwin-Coppage Park may not be available when the department has scheduled all-star tournaments, travel tournaments, and special events.

*Adopted 9-8-09
Revised 11-21-11*