

**CITY OF SUTHERLIN**  
**Urban Renewal Agency Meeting**  
**Sutherlin Civic Auditorium**  
**Monday, July 13, 2020 – Immediately following Council meeting**

**AGENCY MEMBERS:**

Tom Boggs, Debbie Hamilton, Todd McKnight, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent

**CITY STAFF:** City Manager, Jerry Gillham

Assistant CM/Finance Director, Dan Wilson  
Urban Renewal Administrator, Pat Lynch  
City Recorder, Diane Harris  
Deputy City Recorder, Melanie Masterfield  
Community Development Director, Brian Elliott  
Community Development Supervisor, Kristi Gilbert  
Media & Communications Coordinator/Sign Language Interpreter, Nancy Rodriquez  
City Attorney, Chad Jacobs (via Zoom)

**Audience:** None

Meeting called to order by Vice-Chair Boggs at 7:52 pm.

**Flag Salute:**

**Roll Call:** Board Member Chair Tomlinson - Excused

**Media:** None

**PUBLIC COMMENT**

- None

**CONSENT AGENDA**

- May 11, 2020 Minutes

**MOTION** made by Agency Member Vincent to approve the Consent Agenda as presented; second by Agency Member Sumner.

Discussion: None

In favor: Agency Members Boggs, Sumner, Vincent, Stone, Hamilton and McKnight.

Oppose: None

Motion carried unanimously.

**AGENCY BUSINESS**

- **Status Report Update**

Urban Renewal Administrator, Pat Lynch, provided updates on activities since the last meeting. Spoke specifically regarding funding.

- Meeting with different banks for the loan.
- Met with Umpqua Bank last week to discuss terms and if they can accommodate the loan.
- Discussion with the County regarding the Industrial Park have gone well.
- Discussions with the Golf Course for the Wine Center are going well, they are very interested.
- Downtown is starting to set parameters for revitalization projects. Working with city staff as well as business owners.
- A detailed budget needs to be set.
- Adding details to the policies and procedures.

Agency Member Boggs – Expressed concern that UCC is considering creating a wine center at the college and it could create competition. What else could the building be used for? ***Lynch – It's a big building so possibly an event center.***

Agency Member Stone – Expressed concern regarding the building structure. *Lynch – Agrees, we’ll have to figure that out.* How much money is being borrowed in the loan? *City Manager, Jerry Gillham - \$1-1.3million.*

**ADJOURNMENT**

With no further business meeting adjourned at 8:06 p.m.

Approved: *Jerry Gillham*  
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Jerry Gillham, City Manager

Respectfully submitted by,

*Melanie Masterfield*  
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Melanie Masterfield, Deputy City Recorder

*Tom Boggs*  
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Tom Boggs, Agency Vice Chair

APPROVED BY URBAN RENEWAL AGENCY ON JANUARY 29, 2021