

CITY OF SUTHERLIN
Urban Renewal Agency Meeting
Sutherlin Civic Auditorium
Monday, November 13, 2023 – 6:45 p.m.

AGENCY MEMBERS:

Gary Dagele, Joe Groussman, Debbie Hamilton, Shawn Smalley, Michelle Sumner, Larry Whitaker, and Lisa Woods

CITY STAFF: City Manager, Jerry Gillham

City Recorder, Melanie Masterfield
Finance Director, Tami Trowbridge
Finance & Administrative Asst., Lindsay Priest
Community Development Director, Kristi Gilbert
Public Works Director, Aaron Swan
Police Captain, Kurt Sorenson
Fire Chief, Mike Lane
Livability Services Director/Library Director, Pat Lynch
City Attorney, Chad Jacobs (via Zoom)

Audience: Kristine Godbey, Dan Bartram, Chris Owens, Michelle & Wayne Ellsworth, Danielle Vallotten, Karl Kiese, Anita & Brent Hunsaker, Mike & Karen Meier, Bud Terry, Genevieve Lister, Dianne Good, Terry Brock, Barbara Irons, Gary Fadness, Del Rae Bodine, Heidi Gamboa, Maryanne Anderson, Sherman Hong, Carol Wilson, Kristine Godley, John Day, Kim & Darwyn Eder, Jim & Beth Houseman, David Mansfield, Kerry Miller, Sheri Esterbrook, Valerie Shepherd, Jessica Batchelor, Leon Reyes, John & Jean Herrmann, Gail Kuntz, Kevin Kline, Kathy McManis, Ralph McManis, Bob Moczowski, Gene Coufal, Angie Wallis, Lynda Whitaker, Anthony Rosa, Bruce Pettengill

Via Zoom: Larry Bahr

Meeting called to order by Chair Hamilton at 6:45 p.m.

Roll Call: All present

Introduction of Media: None

****Chair Hamilton made an announcement for Zoom attendees.**

PUBLIC COMMENT

- None

CONSENT AGENDA

- **August 14, 2023 Minutes**

MOTION made by Whitaker to approve Consent Agenda as presented; second by Woods.

Discussion: None

In favor: Agency Members Whitaker, Smalley, Groussman, Hamilton, Sumner, Woods, and Dagele

Opposed: None

Motion carried unanimously.

AGENCY BUSINESS

- Grant Application Approval – North State Laundromat

Staff Report – Community Development Director, Kristi Gilbert – The Urban Renewal Task Force received two grant requests for 246 N. State Street for downtown improvements and a new business in the

amount of \$25,000 each. Construction will consist of an 800 sq ft laundromat and a 520 sq ft apartment with a covered carport.

MOTION made by Sumner to approve grant applications in the total amount of \$50,000 as presented; second by Whitaker.

Discussion:

- Woods – Asked for clarification of funds and construction. *Gilbert – This is one new building that will have an 800 sq ft laundromat on one side and a 520 sq ft apartment on the other. One grant is for the façade improvements and the other is for the new construction.*

In favor: Agency Members Whitaker, Smalley, Groussman, Hamilton, Sumner, Woods, and Dagele

Opposed: None

Motion carried unanimously.

REPORTS/DISCUSSIONS (verbal)

- **Urban Renewal/Tax Increment Financing Plan Report**

City Manager, Jerry Gillham, presented an annual Urban Renewal/Tax Increment Financing Plan Report explaining achievements and future goals. An Economic Development document for Stearns Ln was included for review.

- Sumner – Is Web Trax open at their new location? *Gilbert – Not yet but they have their Certificate of Occupancy.*

ADJOURNMENT

With no further business, meeting adjourned at 6:55 p.m.

Approved:

Jerry Gillham

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

Melanie Masterfield, City Recorder, CMC

Debbie Hamilton

Debbie Hamilton, Chair

APPROVED BY AGENCY MEMBERS ON FEBRUARY 12, 2024