



City of Sutherlin

Wastewater Division
126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax 541-459-9363
www.cityofsutherlin.com

Date: _____

STEP SYSTEM INSTALLATION CHECKLIST

- Pre-installation conference and first site visit – contact Jody Gardner 541-459-5768
- Tank placement (preferably in front) yard area. Access riser installed (preferably blank) to finish grade. 8" inspection port installed and extended to finish grade. Tank shall be bedded and **backfilled with $\frac{3}{4}$ minus to top of tank.**
- Access riser clear of debris. Backfill tank to a point 2" above the riser/adaptor joint. Tank tested for water tightness.
- Control panel location identified within visual site of tank
- Power available at panel location must be 20 AMP 115 Volt
Don't install phone line! Power must come out of wall 30" above foundation
- Conduit trench excavated from access riser to control panel location at least 18" below finish grade – **bedded in sand or $\frac{3}{4}$ minus**
- 1" transport line installed with bedding (**sand or $\frac{3}{4}$ minus, no native soil**) and connected to serve connection. **Backfill with sand or $\frac{3}{4}$ minus**
- Toning wire on transport line to be green 12-gauge solid core (**to be inspected before backfilling**). Connected with water tight connector.
- Ball valve shall be clear of debris and enclosed in a riser for easy accessibility. Check valve shall be located on the property side of the ball valve.
- DO NOT** backfill trenches until 2nd site visit (after approved) – contact Jody Gardner – 541-459-5768
- Sign the STEP System Maintenance agreement and return to City Hall (126 E. Central Ave)

Inspected By: _____

Property Address: _____