



City of Sutherlin

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SEPTIC TANK EFFLUENT PUMPING (STEP) SYSTEM MAINTENANCE AGREEMENT

Property Owner/Responsible Party:

Name: _____

Address: _____

Phone: _____

Re: STEP System Maintenance terms and conditions agreement

Property Address: _____

Description of Services:

The City of Sutherlin ("City") will ensure that the unit is installed to city standards on the above listed address. The unit will continually be monitored and city maintenance and/or contracted personnel will be dispatched when necessary. As part of the monthly fee, the City maintenance and/or contracted personnel will visit the property during the first year, and a minimum of every three (3) years thereafter to inspect, test pumping equipment, clean the filter as necessary, and measure sludge and scum accumulation to determine the need to pump out the contents of the tank. In the case of an emergency, the City will notify the property owner/responsible party immediately.

The City shall be responsible for all parts within the tank unit, the control panel, and pumping out the tank contents. The property owner/responsible party is responsible for the tank unit and influent transport lines that convey the waste to the tank unit.

The City of Sutherlin shall perform the following services:

- Periodic Monitoring
- Annual Regulatory Compliance Report
- Alarm Response
- Preventative, Reactive Maintenance and Repairs

Charges:

- Monthly STEP System surcharge on utility statement

The property owner/responsible party shall provide the City access to the system, including electrical controls, and disconnects with sufficient workspace required to perform the necessary services.

At no time shall the property owner/responsible party make any alterations or modifications to the system, misuse or attach devices to the system by the original supplier, or perform or attempt to perform any type of maintenance services on the system, or any portion thereof the City's defined portion as stated above.

Signature Date

Signature Date

STEP System Approved:	
_____	_____
	Date/By
Inspected By:	_____
Pumped:	_____