



**PERMIT TO DO CONSTRUCTION
OR UTILITY WORK
WITHIN PUBLIC RIGHT OF WAY**

Community Development
126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax 541-459-9363
www.cityofsutherlin.com

Application made by _____
(Applicant's Name and/or Organization)

To construct or install utilities or do other work within the public right of way at _____
(Nearest Street Address)

_____ in Sutherlin, OR for _____
(Description of Work; Attach Additional Pages if Needed)

Approximate size of cut: Length _____, Width _____, Depth _____

General Conditions:

1. Submit Public Right-of Way application to Community Development Department (CDD) located within City Hall or email to: j.fugate@ci.sutherlin.or.us
2. At least 48 hours before beginning work, Applicant or Contractor shall notify Public Works (PW's) Operations at 541-459-3542.
3. Unless specifically approved in space provided below, no excavation, spoil pile, machinery material, barricades, etc. or combination thereof may occupy more than one half the traveled width of the street. Special conditions must be strictly complied with. Any work closing one or more travel lanes requires a Street Closure Permit obtained from City Hall.
4. All work within the City right of way must be performed in accordance with the City standard and specifications and as directed by the PW's or CDD Director or representative. These specifications are available upon request. This office must be notified **at least 4 hours** before any backfill is placed (541-459-3542). No backfill shall be placed without the consent and inspection by an appointed representative of PW's or CDD office.
5. Applicant or their contractor shall provide traffic control in accordance with Part VI of the Manual on Uniform Traffic Control Devices (MUTCD) and the ODOT Short Term Traffic Control Handbook.
6. Applicant is responsible for backfill and compaction thereof and protection of the trench with "cold mix" asphalt **Immediately (same day) after completing repairs**, hook up, etc. A permanent patch shall be placed within 60 days.
7. Applicant shall assume full liability in cases involving excavation.
8. Applicant or their contractor shall be responsible for location and protecting all existing utilities (1-800-332-2344)
9. Work between the hours of 3:30 p.m. and 7:00 a.m. requires special authorization from the PW's or CDD Director and/or designee.
10. Applicant is responsible for maintaining the portion of the right-of-way affected by permitted work for a period one year from the date of final inspection. Should any evidence of subsidence or other forms of failure appear in the of one-year period, this shall be sufficient cause to reconstruct.
11. Oregon law requires Permittee to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-0001-0010 through OAR 952-001-0090. You may obtain copies of the rules by calling the center.
12. If any hazardous material is encountered Applicant shall be responsible for notifying the proper authorities and the City of Sutherlin. Applicant shall be responsible for any cost associated with testing, cleanup, and monitoring of the contaminated site.

Conditions of Approval: _____

The undersigned has read the General Conditions and agrees to comply with all conditions stated above.

Applicant's Signature: _____ Date: _____

Permission is hereby granted for construction in accordance with the above application.

Director or Designee: _____ Date: _____

- Notice:**
1. This permit is for the Public Right-of-Way only and does not include work on private property.
 2. For inspection call 541-459-3542 at least 4 hours prior to back filling.
 3. This permit is void after 120 days unless renewed.

PERMIT # : _____
INSPECTED: _____
For City Use Only