



**City of Sutherlin
Regular Council Meeting
Monday, September 9, 2019
Civic Auditorium – 7:00 p.m.
AGENDA**

Mayor Todd McKnight
Council President Boggs
Councilors Stone, Tomlinson, Vincent, Sumner and Wattles

1. CALL TO ORDER / FLAG SALUTE

2. ROLL CALL

3. INTRODUCTION OF MEDIA

4. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply.]

5. PRESENTATIONS

- a. Power Point of Sutherlin Downtown Survey Results

6. CONSENT AGENDA

- a. August 12, 2019 Minutes – Regular Meeting
- b. August 26, 2019 Minutes – Workshop

7. COUNCIL BUSINESS

- a. PW – Flush Truck Purchase
- b. Resolution 2019.16 – Community Center Rates
- c. IGA – Douglas County Communications Service

8. REPORTS

9. STRATEGIC PLAN UPDATE (Report in Council Packet)

- a. Valentine Project Update

10. CITY COUNCIL COMMENT

11. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

12. ADJOURN

Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.

If you have a disability that requires special materials, service, or assistance, please call 541.459.2856 at least 48 hours prior to the meeting to arrange for accommodations



Call to Order & Flag Salute





ROLL CALL





Introduction Of Media





PUBLIC COMMENT

Agenda Items only





Presentations and/or Proclamations





Power Point of Sutherlin Downtown Survey Results





Consent Agenda



CITY OF SUTHERLIN
Joint City Council & Planning Commission Workshop Meeting
Sutherlin Civic Auditorium
Monday, August 12, 2019 – 6:00 to 8:00p.m.

COUNCIL MEMBERS:

Tom Boggs, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent and Becky Wattles

MAYOR: Todd McKnight

PLANNING COMMISSION MEMBERS:

William Lee, Norman Davidson, Collin Frazier, Richard Price, Sam Robinson, Adam Sarnoski and Elainna Swanson

CITY STAFF: City Manager, Jerry Gillham

Finance Director/Asst. City Manager, Dan Wilson

City Recorder, Diane Harris

Deputy City Recorder, Melanie Masterfield

Community Development Director, Brian Elliott

Community Development Specialist, Kristi Gilbert

City Planner, Jamie Chartier

Audience: Chuck & Peggy Brummel, Terry Brock, Nancy Rodriguez, Evelyn Alexander, Linda Lee and Dian Cox

Meeting called to order by Mayor, Todd McKnight at 6:00p.m.

Flag Salute:

Roll Call: Councilor Vincent – excused; Tom Boggs arrived at 6:35pm

Introduction of Media: None

Planning Commission Members not in attendance: Adam Sarnoski and Elainna Swanson

CONSENT AGENDA

- July 8, 2019 Minutes – Regular Meeting
- July 22, 2019 Minutes – Workshop Meeting

MOTION made by Councilor Sumner to approve Consent Agendas as presented; second by Councilor Tomlinson.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Sumner, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

WORKSHOP

- **Urban Renewal 101**

City Manager, Jerry Gillham introduced Elaine Howard from Elaine Howard Consulting, who discussed the purpose and benefits of Urban Renewal (UR) during her power point presentation..

- Helps provide housing and improve living conditions for citizens in the community.
- Provides greater property tax revenues needed to pay for public safety, parks and street reconstruction.
- Provides funds to pay for infrastructure.
- UR is an economic development tool.

- Used all over Oregon.
 - Doesn't increase property taxes, it uses the increase in property taxes that's already happening.
 - Schools are indirectly impacted by UR.
 - Bonds and local option levies won't be impacted by the proposed UR plan.
 - UR doesn't provide new money, it diverts funds that would go to other property tax districts.
 - UR is available to cities with a population under 50,000
 - Councilor Stone – What is the cost of indebtedness? **Howard – 5-8% is average for admin costs.** At what point does the city stop receiving tax funds from UR? **Howard – As long as the district is designated as UR, it will continue. The baseline stops when the UR closes. For example, if the UR is for 20 years, the tax funds will stop in 20 years. If a non-profit business moves in, it will be non-taxable forever.**
- Elaine Howard and Councilor Tomlinson continued discussion about Springfield and Downtown Roseburg UR improvements.
- Councilor Boggs - Will businesses be mandated to maintain their property and/or business under the Urban Renewal District (URD)? **Howard – Yes, but UR can't require it.**
 - Councilor Stone – Does the UR loan go through the property owner or the business owner? **Howard - If it's a property loan, it will go to the building owner.**

PUBLIC COMMENT

- Citizen/Business Owner, Terry Brock agrees that Urban Renewal could really help downtown.
- Citizen, Evelyn Alexander would like to see Urban Renewal take place as well but to also keep the “old town community living” feel. Thinks that getting the community involved will give more support towards becoming a URD.
- Citizen/Planning Commission Member/Business Owner, Sam Robinson commented that the Splash Pad has made a great improvement. Wants to keep forward momentum to keep improving the city.

ADJOURNMENT

With no further business meeting adjourned at 7:20 pm.

A BRIEF PLANNING COMMISSION MEETING CONVENED DIRECTLY FOLLOWING THE COUNCIL MEETING.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor

CITY OF SUTHERLIN
City Council Workshop Meeting
Sutherlin Civic Auditorium
Monday, August 26, 2019 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent and Becky Wattles

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

Finance Director/Asst. City Manager, Dan Wilson

City Recorder, Diane Harris

Deputy City Recorder, Melanie Masterfield

Community Development Director, Brian Elliott

Community Development Specialist, Kristi Gilbert

Public Works Director, Aaron Swan

Police Chief, Troy Mills

Fire Chief, Mike Lane

Battalion Fire Chief, Brandon McGarr

Battalion Fire Chief, Avery Hazzard

City Attorney, Chad Jacobs (via Skype)

Audience: Terry Prestianni, Tracy Martz, Chuck & Peggy Brummel

Meeting called to order by Mayor, Todd McKnight at 7:00pm.

Flag Salute:

Roll Call: All Present

Media: None

PRESENTATIONS

- **Visitor Center Executive Director**

Sutherlin Area Chamber of Commerce Board Member, Terry Prestianni introduced Tracy Martz. She's been in the position since July 8th. Tracy worked for the OSU Extension Service for 8 years as the 4-H and Horticulture agent. For the last seven years, she's been focusing on her family. Her husband is the Middle School Principal, Jon Martz. Tracy said she feels this position fits in with experience she's had in the past with OSU with Volunteer Management and promoting programs. She's been involved in board meetings, Chamber activities, meeting people and businesses. The Country Concert was a big success. She's working with the visitor center and recruiting more volunteers. Wednesday will be a ribbon cutting ceremony for Bobo's Hidden Treasures. Talked about upcoming meetings, breakfasts and mixers. October 3rd is the annual membership meeting.

AGENDA CONFIRMATION

- **September 9, 2019 Agenda**

City Manager, Jerry Gillham discussed the update that will be given on the Valentine Ave Improvement project and a Flush Truck purchase for the Public Works dept.

COUNCIL BUSINESS

- **IGA – Douglas County Inmate Housing Agreement**

Staff Report – Police Chief, Troy Mills asked Council to approve the 15th extension for the Inmate Housing Agreement for FY 2019/2020. Currently the City has an Intergovernmental Agreement (IGA) with Douglas County for housing inmates. An extension of the contract would be in effect for another fiscal year through June 30, 2020 and the daily housing cost of \$89.64 per prisoner would remain the same. By contracting with the County, it saves the City from providing a jail and personnel as well as other associated costs.

MOTION made by Councilor Boggs to approve IGA – Douglas County Inmate Housing Agreement as presented; second by Councilor Tomlinson.

Discussion: None

In Favor: Councilors Vincent, Stone, Wattles, Tomlinson, Boggs, Sumner and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **LOC Voting Delegate Appointment**

Staff Report – City Recorder, Diane Harris asked Council to appoint a voting delegate and an alternate delegate for this year's League of Oregon Cities (LOC) Conference. Councilors Tomlinson and Wattles along with Mayor McKnight will be in attendance at the conference.

MOTION made by Councilor Sumner to appoint Councilor Wattles as LOC Voting Delegate and Mayor McKnight as Alternate Delegate; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Vincent, Stone, Wattles, Tomlinson, Boggs, Sumner and Mayor McKnight

Opposed: None

Motion carried unanimously.

COUNCIL PRIORITY PROGRESS REPORT

Gillham had nothing to report.

COUNCIL COMMENTS

Councilor Wattles

- Someone is selling rugs along Central by hanging them on the fence. Can they do that?
Community Development Director, Brian Elliott – We'll look into it.

Councilor Tomlinson

- Thanked everyone that was involved with the concert, especially the City and Sutherlin Chamber.

Councilor Boggs

- Had a complaint of construction happening at 10pm at the Golf Course. *Elliott – That issue has been resolved.*

Councilor Sumner

- What's happening with the Business Registry? *Community Development Specialist, Kristi Gilbert – The Business Registrations are for new businesses and those are collected at the time of approval. Everyone is encouraged to fill one out. The Sutherlin Chamber was working on collecting information. Will check with Chamber President, Tami Trowbridge. Gillham – the agreement was that the Chamber would make a list of all the existing businesses with the pertinent information needed for the registry. From here forward, every new business will complete a registry.*

Councilor Vincent

- Nothing

Councilor Stone

- Congratulated the Sutherlin FFA students for the awards they earned with their landscaping display at the Douglas County Fair.
- Are we still adding to the Visit Sutherlin video that Sutherlin Chamber had done about 5 or 6 years ago? *Gillham - Will get with Chamber to see where that is and add to it.*
- Gave kudos to Bev Applegate who passed recently at 102 ½ years old and was the founder of the Sutherlin Food Pantry.
- Asked about getting a traffic signal at the west end of town by the freeway. *Elliott – Its development driven and it's not meeting the requirement for a light per ODOT with the traffic study they've done.*
- Why is the speed limit reduction sign being stretched out 138 to Church Rd and Dovetail? *Elliott – Concerns were initiated by the Golf Course and the RV Park. They requested a speed zone analysis.* Discussion continued.
- Who paid for the asphalt at Calapooia Fire House? *Fire Chief, Mike Lane – Calapooia Fire Department.*

- The cracks on Dovetail Ln are getting worse, need to be looked at. **Public Works Director, Aaron Swan - Will look into it.**
- Has Guido Construction started their repair work? **Elliott – Middle of September.**
- Heard complaints about the construction up Forest Heights. **Elliott – Community Development is working with the Code Enforcement Officer, Kitty Allen. Many of the issues have been addressed. It's an on-going weekly matter that's being dealt with.** Discussion of issues continued.
- Is the county going to be paving at 135 and can they fix the pot hole near Calapooia? **Swan – They are supposed to be paving at Exit 135 this summer.**

Mayor McKnight

- Gave kudos to the concert and thanked volunteers. Everyone seemed to enjoy themselves.

WORKSHOP

• Water Services Outside City Limit Code Review

Staff Report – Elliott updated Council with procedures for allowing water service to residents outside of City limits and the Urban Growth boundary (UGB). In 2010, a Council appointed Water Committee discussed this possibility and decided to wait until the Cooper Creek Water Treatment Plant (CCWTP) was completed. In 2014, the CCWTP was completed and the City now has the capacity to reconsider providing water services to those areas. Staff will move forward but it could take 12-24 months.

- Councilor Stone – Is Union Gap moving into Oakland's sewer system? **Gilbert – There hasn't been any further discussion at this time.**

• Community Center Rates

Staff Report – Deputy City Recorder, Melanie Masterfield asked Council to consider updating the current Community Center rental fee schedule. As stated in the staff report, the current rates were approved in 2002 and don't support the maintenance and operational costs of the building.

- Councilor Stone asked about the discounts. **Masterfield - A discount has always been offered before based on the length of time the building is rented.**
- Agrees with charging the Fee Waiver Applicants ½ price and we should raise the hourly rate.
- Councilor Stone asked what the hard costs are. **Masterfield – The fiscal analysis shows the average annual cost of the Community Center.** What groups are renting it? **All types.**
- Councilor Vincent asked if there was any damage that takes place from people that use the Community Building. **Swan – There isn't a lot of damage, just normal wear and tear. Masterfield – Supplies will disappear. Gillham reiterated that it's Council's decision what to charge for rates.**
- Mayor asked if the non-profits had any restrictions. **Masterfield – No, they can use it as much as or whenever they want. Gillham commented that it has actually become a hindrance.**
- Councilor Boggs asked if the deposit was a cleaning fee. **Masterfield – It's a cleaning fee and key deposit.** Should raise the deposit to \$150.
- Councilor Vincent feels it's important that the Community Center costs are covered but also making it available for community members to use. Agrees with non-profits paying a ½ price rate.
- **Harris – How do you feel about the "No Call, No Show"? Council discussed. Gillham added a change in procedure in that the building isn't reserved without an application and deposit.**

STRATEGIC PLAN UPDATE

• Fire Services West-Side Responses

Staff Report – Fire Chief, Mike Lane updated Council on the status of Fire Department responses to the Calapooia Fire District area and the west side of Sutherlin. The Fire Department uses the Calapooia Station to provide housing for the scholarship students and some resident volunteers. Between April 1st and August 8, 2019, Sutherlin Fire Department #2 (Calapooia) responded either alone or with the main station 169 times, 58 of which were in Calapooia Fire District.

Lane also presented researched information regarding the purchase of a new fire engine. The FD currently owns two fire engines. The life span of a Fire Engine is 20-25 years. One of the engines is 26 years old and needs to be moved to reserve mode. Sutherlin FD requested bids from three companies with HME having the best offer for warranty, cost and locality of warranty work. A Federal Bid process (which is

sponsored by the state and approved by the City's attorney) was used so an RFP was not warranted. Gillham stated that a contract would be drawn up and brought back to Council for approval.

MOTION made by Councilor Sumner to approve the purchase of a fire engine from HME in the amount of \$433,470 plus \$35,000 for equipment as presented; second by Councilor Vincent.

Discussion:

- Councilor Vincent – Is HME comparable to our current engines? ***Lane – Yes.***
- Councilor Stone – How many miles are being put on the engines for medical assists? ***65-70% of calls are medical assist, an estimate of 4,000-5,000 annually.*** How many miles are on the engines? ***The life of a fire engine is measured by hours of use versus miles.***
- Mayor – Will you bring all the information back to the next meeting? ***Gillham – Yes. City staff needs approval to purchase it because it'll take 6-8 months to receive the new engine.***
- Councilor Stone – How is this funded? ***Funds are available in the Equipment Reserve Fund.***
- Councilor Boggs questioned the extra \$35,000 for equipment. ***Lane - Since this will be an additional engine for the fleet, new equipment must be purchased to outfit it.***

In Favor: Councilors Vincent, Stone, Wattles, Tomlinson, Boggs, Sumner and Mayor McKnight

Opposed: None

Motion carried unanimously.

REPORTS

- **Urban Renewal – Next Steps**

Staff Report – Elliott updated and discussed the scope of work. A proposed Urban Renewal Boundary (URB) map was handed out to Staff and Council and asked for thoughts and direction. Elliott discussed the legend and details of the URB on the map and answered questions. Map and legend are available to view at City Hall.

ADJOURNMENT

With no further business meeting adjourned at 8:28 pm.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor



COUNCIL BUSINESS





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Flush Truck Purchase				Meeting Date:	9/9/19
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☒	Update ☐
Submitted By: Public Works Director, Aaron Swan				City Manager Review	☒
Attachments: Equipment Quote; Flush Truck Blueprint; Spec Proposal					

WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to approve the purchase of a Flush Truck for Public Works for the total price of \$423,067.81.

EXPLANATION

A combination Hydro Excavation/Jetter Truck needs to be purchased this year. The current truck is 20 years old and keeping it operational is becoming expensive.

OPTIONS

Option 1: The chosen truck is manufactured by Sewer Equipment Company of America and sold by SWS Equipment Inc. The total price is \$423,067.81

Option 2: Discuss other options.

SUGGESTED MOTION(S)

To approve the purchase for the combination truck manufactured by Sewer Equipment Company of America.

Not approve the purchase for the combination truck manufactured by Sewer Equipment Company of America.



SWS Equipment, Inc.

PO Box 13040
Spokane, WA 99213

5095339000 Fax: 509-533-1050
1-800-892-7831

QUOTE

Quote #: SOAGQ10010

Date: 12/04/18

Sales Rep: Shane Gutridge

Customer No:

FOB: Sutherlin OR

Ship Via: Best Way

Est. Ship Date: 180 Days ARO

Terms: Due Upon Receipt

Quote To:

City of Sutherlin
Aaron Swan
1020 S. Calapooia
Sutherlin OR 97479
541-459-3542 Fax: 541-459-5765

Ship To:

City of Sutherlin
Aaron Swan
1020 S. Calapooia
Sutherlin OR 97479
541-459-3542

We are pleased to propose the following for your consideration

Qty	Description	Unit Price	Ext. Price
1	Sourcewell Awarded Contract # 122017-SCA		
1	900-ECO 9 Yard Truck Mounted Combination Sewer Cleaner Vacuum System: Water System: Hose Reel & Hose: 4400 CFM Blower 1000 Gallon Capacity Water Tank Front Mounted Telescoping & Rotating 8" Vacuum Hose system Giant plunger style triplex 800' x1" Capacity 18" Hg vacuum rating 65 gpm @ 2000 psi w/ 30 min run dry 10' Leader Hose Dual Cyclone Separator Black Duraprolene™ Water Tank Construction Single Side Controls Dual Element 10 Micron Final Filter w/ 10 Year Warranty Accessories: Remote Vacuum Relief Cold Weather Recirculation System (3) 8" x 6' Extension Tube Variable Volume Delivery 2.5" Hydrant Fill system (1) 8" X 4' Extension Tube Analog Vacuum Display Air Purge Valve (1) 8" x 6' Crowned Suction Nozzle (6) Tube / Tube Rack Variable Volume Delivery (1) 6" x 10' Flat Discharge Hose Boom: Low Water Warning Light (6) Quick Clamps Hydraulic Powered Boom Analog Pressure Display BB Hose Guide 180° Working Radius Front and Mid Ship Hand Gun Ports Tri-Star (chisel point) nozzle 10' Boom Cylinder Electrical: DD (high flow) nozzle Boom Joystick Control NEMA 4 Control Panel Finned Nozzle extension Debris Tank: Hour Meter (Blower & Water Pump) Nozzle Rack (Mounted midship toolbox) 9 Cubic Yard Capacity Military Spec. Sealed Switches 25' Fill Hose Exten Steel Construction Truck: Upstream Pulley Guide Debris Level Indicator Mounting to Approved Chassis Washdown gun w/ 50' ext. hose Hydraulic Dump, 50° Dump Angle (LIFT CLYINDER) (1) Alum Toolbox 24"x42"x100" - Behind Cab (1) Torch Tip Cleaner -	\$228,239.01	\$228,239.01

Qty	Description	Unit Price	Ext. Price
	Size Dual Ported Rear Door w/ Knife Valve (2) Alum Toolbox 18"x18"x30" - Passenger 8-45 (.069-.120") Dump Height 60" (2) Alum Toolbox 18"x18"x24" - Rear* (1) Hydrant Wrench Hydraulic Open/Close/Lock Door *N/A ON SINGLE AXLE CHASSIS (1) Paper Owner's Manual (1) Alum Long Handle Storage LED D.O.T. Approved Lighting		
1	AUTOMATIC LEVEL WIND WITH HYDRAULIC UP/DOWN ACTION	\$7,321.00	\$7,321.00
800	SEWER HOSE (1" I.D., 2500 P.S.I. OPERATING PRESSURE) PER FT	\$4.43	\$3,544.00
1	SIX (6) 28" D.O.T. SAFETY CONES AND HOLDER	\$370.00	\$370.00
1	CENTRAL LUBRICATION SYSTEM	\$2,770.00	\$2,770.00
1	TRIPLEX PLUNGER STYLE GIANT WATER PUMP RATED AT 80 GPM @ 2500 PSI (includes drain valves)	\$10,226.00	\$10,226.00
1	ADDITIONAL 150 GALLON DURAPROLENE™ WATER TANK W/ 10 YEAR WARRANTY - (between rails)	\$4,323.00	\$4,323.00
1	FILL HOSE STORAGE RACK	\$209.00	\$209.00
1	STANDARD HYDROEXCAVATION CLEANING KIT 20 GPM @ 2000 PSI (8" x 6' digging tube, 8gpm rotary digging wand, 10gpm linear nozzle (shipped loose), (2) 5' Extension wands and automatic reel w/ 75' of 3/8" hose)	\$6,153.00	\$6,153.00
1	LATERAL LINE CLEANING KIT (200' X ½" hose with nozzle mounted on a rolling cart; includes addition of 1200 psi auxiliary cleaning circuit and mounting on front bumper drivers side)	\$4,671.00	\$4,671.00
1	CENTRAL WASHDOWN SYSTEM (includes 50' of 1/2" hose on a spring retracting hose reel mounted mid-ship)	\$1,383.00	\$1,383.00
1	Additional Extension Wand w/ High Flow Quick Connect	\$330.00	\$330.00
1	ADDITIONAL 18"x18"x30" ALUMINUM TOOLBOX - (2 maximum mounted passenger side rail)	\$938.00	\$938.00
1	LONG HANDLED TOOL STORAGE (TWO (2) 4" TUBES) & CABINET	\$752.00	\$752.00
1	DEBRIS BODY PUMP OFF SYSTEM (4" hydraulic driven pump rated @ 800 gpm located on rear door of debris box, includes swing out decant screen)	\$12,469.00	\$12,469.00
1	TELESCOPING BOOM SYSTEM (identical reach as standard)	\$4,683.00	\$4,683.00
1	DEBRIS BODY WASH OUT SYSTEM (includes dual nozzles in debris box)	\$1,170.00	\$1,170.00
1	DECANT SCREEN ON REAR DOOR PORT (swing out perforated shield)	\$1,380.00	\$1,380.00
1	WIRELESS REMOTE CONTROL PENDANT (controls include hose reel payout/retrieve, water pump on/off, vacuum relief on/off, boom up/down, boom left/right, boom extend/retract and module kill switch)	\$4,326.00	\$4,326.00
1	ENHANCED VISIBILITY CAMERA SYSTEM (includes front and rear mounted camera heads with split screen monitor in cab)	\$1,504.00	\$1,504.00
2	LED ROTATING BEACON: LOCATED ON BOOM SUPPORT (factory standard)	\$536.00	\$1,072.00
2	LIMB GUARD (strobe or beacon)	\$276.00	\$552.00

Qty	Description	Unit Price	Ext. Price
1	LED ARROW STICK (factory standard)	\$1,053.00	\$1,053.00
1	LED MANHOLE AREA WORK LIGHT	\$445.00	\$445.00
1	LED CURBSIDE BODY MOUNTED WORK LIGHT	\$445.00	\$445.00
1	LED BOOM MOUNTED WORK LIGHTS (2) (complete with limb guard)	\$917.00	\$917.00
1	LED REAR MOUNTED WORK LIGHTS (2) : LOCATED ABOVE REAR DOOR	\$917.00	\$917.00
2	TOW HOOKS (2)	\$718.00	\$1,436.00
	Note: Location Required (FRONT / REAR / FRONT & REAR)		
1	Sourcewell Customer Discount	-\$9,130.20	-\$9,130.20
1	In Stock Freightliner 435HP Chassis (see attached specifications)	\$121,000.00	\$121,000.00
1	Estimated Freight FOB Sutherlin OR	\$6,000.00	\$6,000.00
1	PDI prior to Delivery	\$1,600.00	\$1,600.00
		Order Total	\$423,067.81

PRICES SUBJECT TO CHANGE DUE TO CHANGING STEEL PRICES - SALES TAX NOT INCLUDED - THANK YOU!

By: _____ Accepted _____ Date _____

QUOTE VALID FOR 30 DAYS

PAYMENT DUE UPON COMPLETION OF WORK OR AS SPECIFIED ABOVE

Prepared for:
Shawn Bondele
Sewer Equipment Company of America
1590 Dutch Road
Dixon, IL 61021
Phone: 815-835-5566

Prepared by:
Don Cooper
NORTHWEST TRUCKS, INC.
2120 RAND ROAD
PALATINE, IL 60074
Phone: 800-559-8890

S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-18D	SD PRL-18D (EFF:04/17/18)		
Data Version			
DRL-031	SPECPRO21 DATA RELEASE VER 031		
Vehicle Configuration			
001-177	114SD CONVENTIONAL CHASSIS	7,934	6,576
004-220	2020 MODEL YEAR SPECIFIED		
002-003	SET FORWARD AXLE - TRUCK		
019-002	STRAIGHT TRUCK PROVISION		
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-002	TRUCK CONFIGURATION		
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE		
A84-1GM	GOVERNMENT BUSINESS SEGMENT		
AA4-002	LIQUID BULK COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1AE	FREIGHTLINER LEVEL II WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 46000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 66000.0 lbs		

Prepared for:
Shawn Bondele
Sewer Equipment Company of America
1590 Dutch Road
Dixon, IL 61021
Phone: 815-835-5566

Prepared by:
Don Cooper
NORTHWEST TRUCKS, INC.
2120 RAND ROAD
PALATINE, IL 60074
Phone: 800-559-8890

Data Code	Description	Weight Front	Weight Rear
Truck Service			
AA3-003	TANK BODY		
AF3-2AA	SEWER EQUIPMENT COMPANY		
Engine			
101-2X8	DETROIT DD13 12.8L 435 HP @ 1625 RPM, 1900 GOV RPM, 1550 LB/FT @ 975 RPM		
Electronic Parameters			
79A-074	74 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79K-005	PTO MODE ENGINE RPM LIMIT - 900 RPM		
79M-002	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED OR PARK BRAKE NOT APPLIED		
79P-004	PTO RPM WITH CRUISE SET SWITCH - 900 RPM		
79Q-004	PTO RPM WITH CRUISE RESUME SWITCH - 900 RPM		
79S-008	PTO MODE CANCEL VEHICLE SPEED - 25 MPH		
79T-004	PTO MODE RPM INCREMENT - 100 RPM		
79U-008	PTO GOVERNOR RAMP RATE - 300 RPM PER SECOND		
79V-001	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY		
79W-001	ONE REMOTE PTO SPEED		
79X-001	PTO SPEED 1 SETTING - 700 RPM		
80G-002	PTO MINIMUM RPM - 700		
Engine Equipment			
99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION		
99D-009	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LEFT SIDE OF HOOD)		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED		
124-1E1	DR 12V 200 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
292-209	(3) DTNA GENUINE, FLOODED STARTING, MIN 3375CCA, 585RC, THREADED STUD BATTERIES		
290-017	BATTERY BOX FRAME MOUNTED		

Prepared for:
Shawn Bondele
Sewer Equipment Company of America
1590 Dutch Road
Dixon, IL 61021
Phone: 815-835-5566

Prepared by:
Don Cooper
NORTHWEST TRUCKS, INC.
2120 RAND ROAD
PALATINE, IL 60074
Phone: 800-559-8890

Data Code	Description	Weight Front	Weight Rear
281-001	STANDARD BATTERY JUMPERS		
282-043	LH BATTERY BOX MOUNTED AS FAR AFT AS POSSIBLE, NO GREATER THAN 34 INCHES BACK OF CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-001	NON-POLISHED BATTERY BOX COVER		
87P-001	CAB AUXILIARY POWER CABLE	5	
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	8	
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
107-044	BW MODEL BA-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-002	JACOBS COMPRESSION BRAKE		
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH		
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK		
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD		
273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH		
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED		

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Data Code	Description	Weight Front	Weight Rear
110-068	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR		
118-001	FULL FLOW OIL FILTER		
266-057	1500 SQUARE INCH ALUMINUM RADIATOR		
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-023	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE		
360-013	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	25	
361-013	FLYWHEEL PTO MOUNTED 1 O'CLOCK WITH 1.217 RATIO AND COMPACT 2000 FLANGE YOKE; REQUIRED VISCOUS DAMPER FOR DRIVESHAFT PROVIDED BY ENGINE MANUFACTURER	50	10
138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER	4	
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
155-075	MITSUBISHI 12V MOD 3.175-DP60 STARTER WITH INTEGRATED MAGNETIC SWITCH		

Transmission

342-1M1	ALLISON 4000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	260	100
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Transmission Equipment

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84E-017	S5 PERFORMANCE LIMITING PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY

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Data Code	Description	Weight Front	Weight Rear
84F-018	S7 ECONOMY LIMITING SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84G-010	1900 RPM PRIMARY MODE SHIFT SPEED		
84H-010	1900 RPM SECONDARY MODE SHIFT SPEED		
84L-010	DISABLE - LOAD BASED SHIFT SCHEDULE, DISABLE - VEHICLE ACCELERATION CONTROL		
84N-000	NEUTRAL AT STOP - DISABLED, FUELSense - DISABLED		
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
353-023	VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT END OF FRAME		
34C-001	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
370-011	WATER TO OIL TRANSMISSION COOLER, FRAME MOUNTED		
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

400-1AC	MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	260
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10
403-002	NON-ASBESTOS FRONT BRAKE LINING	
419-023	CONMET CAST IRON FRONT BRAKE DRUMS	
427-001	FRONT BRAKE DUST SHIELDS	5
409-006	FRONT OIL SEALS	
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL	
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES	
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS	
406-001	STANDARD KING PIN BUSHINGS	
536-055	TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR	130

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Data Code	Description	Weight Front	Weight Rear
539-003	POWER STEERING PUMP		
534-003	4 QUART POWER STEERING RESERVOIR		
533-001	OIL/AIR POWER STEERING COOLER		
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension			
620-006	20,000# FLAT LEAF FRONT SUSPENSION	310	
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-236	RT-46-164 46,000# R-SERIES 78 INCH WIDE TRACK TANDEM REAR AXLE		570
421-614	6.14 REAR AXLE RATIO		
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
386-074	MXL 176T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	45	45
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		40
878-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD- REAR AND REAR-REAR AXLE VALVE		
87A-001	BLINKING LAMP WITH EACH INTERAXLE LOCK SWITCH, INTERAXLE UNLOCK DEFAULT WITH IGNITION OFF		
87B-004	BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH		
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-003	STANDARD BRAKE CHAMBER LOCATION		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		
425-002	REAR BRAKE DUST SHIELDS		10
440-006	REAR OIL SEALS		
426-1B3	BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		
428-031	HALDEX AUTOMATIC REAR SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS		
41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE		
42T-001	STANDARD REAR AXLE BREATHER(S)		

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Data Code	Description	Weight Front	Weight Rear
Rear Suspension			
622-1CJ	HENDRICKSON RT463 @46,000# REAR SUSPENSION		750
621-015	HENDRICKSON RT/RTE - 6.00" SADDLE		
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP		
624-009	54 INCH AXLE SPACING		10
628-005	STEEL BEAMS AND BRONZE CENTER BUSHINGS WITH BAR PIN ADJUSTABLE END CONNECTIONS		
623-005	FORE/AFT CONTROL RODS		
Brake System			
490-100	WABCO 4S/4M ABS		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-086	BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER		
479-005	AIR DRYER MOUNTED INBOARD ON RH RAIL		
460-093	STEEL AIR BRAKE RESERVOIRS; CUSTOMER ACCEPTS TANKS MOUNTED PERPENDICULAR TO RAIL	10	10
607-021	CLEAR FRAME RAIL FROM BOC TO FT RR SUSP BRKT, LH RAIL INBOARD		
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)		
Trailer Connections			
296-027	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE		
297-001	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME	5	5
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT		
Wheelbase & Frame			
545-682	6825MM (269 INCH) WHEELBASE		
546-102	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI	770	140

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Data Code	Description	Weight Front	Weight Rear
547-001	1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT	230	450
552-038	1800MM (71 INCH) REAR FRAME OVERHANG		
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-30	130
549-002	24 INCH INTEGRAL FRONT FRAME EXTENSION	140	-20
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 185.24 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 182.24 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 391.29		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 185.54 in		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 97.75 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 238.97 in		
553-001	SQUARE END OF FRAME		
587-003	REAR TOW HOOKS		10
550-001	FRONT CLOSING CROSSMEMBER		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-001	STANDARD REARMOST CROSSMEMBER		
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER		30

Chassis Equipment

556-997	OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203	-100	
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15	
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
606-800	FRAME DRILLING FOR SEWER EQUIPMENT DRAWING 80744-01-X		
605-1AB	D15-16004-000 CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON FRAME WEB		

Fuel Tanks

204-157	110 GALLON/416 LITER ALUMINUM FUEL TANK - LH	20	10
218-006	25 INCH DIAMETER FUEL TANK(S)		
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
212-007	FUEL TANK(S) FORWARD		

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Data Code	Description	Weight Front	Weight Rear
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
216-020	EQUIFLO INBOARD FUEL SYSTEM		
11F-998	NO NATURAL GAS VEHICLE FUEL TANK VENT LINE/STACK		
20E-004	AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON LH FUEL TANK		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires			
093-0TB	MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL FRONT TIRES	196	
094-1UY	MICHELIN X MULTI D 11R22.5 16 PLY RADIAL REAR TIRES (NORTH AMERICAN ONLY)		120
Hubs			
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels			
502-566	MAXION WHEELS 10035 22.5X12.25 10-HUB PILOT 4.75 INSET 5-HAND STEEL DISC FRONT WHEELS	102	
505-545	MAXION WHEELS 90260 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		160
Cab Exterior			
829-1A2	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-008	AIR CAB MOUNTING		
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
667-001	FRONT FENDERS		
754-002	3-1/2 INCH FENDER EXTENSIONS	15	
678-001	LH AND RH GRAB HANDLES		
645-002	BRIGHT FINISH RADIATOR SHELL/HOOD BEZEL		
646-042	STATIONARY BLACK GRILLE WITH BRIGHT ACCENTS		
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
690-002	TUNNEL/FIREWALL LINER		
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED		

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Data Code	Description	Weight Front	Weight Rear
726-001	SINGLE ELECTRIC HORN		
728-001	SINGLE HORN SHIELD		
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-067	HALOGEN COMPOSITE HEADLAMPS WITH BRIGHT BEZELS		
302-047	LED AERODYNAMIC MARKER LIGHTS		
311-012	DAYTIME RUNNING LIGHTS - LOW BEAM ONLY		
294-017	INTEGRAL STOP/TAIL/BACKUP LIGHTS WITH 7 EXTRA FEET OF WIRE MOUNTED AT END OF FRAME		
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-1BM	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
74A-001	RH DOWN VIEW MIRROR		
729-001	STANDARD SIDE/REAR REFLECTORS		
677-053	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH STEEL SHIELDING		
275-063	2-STAGE ELECTRIC HORN AND HAZARD LAMP ALERT CONTROLLED BY PARTICULATE FILTER REGENERATION REQUIRED STATUS		
764-010	COMPOSITE EXTERIOR SUN VISOR	10	
768-043	63X14 INCH TINTED REAR WINDOW		
661-004	TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS		
654-003	MANUAL DOOR WINDOW REGULATORS		
663-013	TINTED WINDSHIELD		
659-007	8 LITER WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITHOUT FLUID LEVEL INDICATOR		

Cab Interior

707-1AK	OPAL GRAY VINYL INTERIOR
706-026	MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR
708-026	MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR

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Data Code	Description	Weight Front	Weight Rear
772-006	BLACK MATS WITH SINGLE INSULATION		
785-001	DASH MOUNTED ASH TRAYS AND LIGHTER		
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING		
694-010	IN DASH STORAGE BIN		
742-007	(2) CUP HOLDERS LH AND RH DASH		
680-006	GRAY/CHARCOAL FLAT DASH		
860-004	SMART SWITCH EXPANSION MODULE		
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
170-015	STANDARD HEATER PLUMBING		
130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR		
702-002	BINARY CONTROL, R-134A		
739-034	PREMIUM INSULATION		
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
324-014	DOMELIGHT WITH 3-WAY SWITCH ACTIVATED BY LH AND RH DOORS		
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS		
284-023	(1) 12 VOLT POWER SUPPLY IN DASH		
756-1J3	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30	
760-1J3	BASIC HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	25	10
759-005	DUAL DRIVER AND PASSENGER SEAT ARMRESTS	8	
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
758-022	BLACK MORDURA CLOTH DRIVER SEAT COVER		
761-023	BLACK MORDURA CLOTH PASSENGER SEAT COVER		
763-101	BLACK SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10	
540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL		

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Data Code	Description	Weight Front	Weight Rear
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		
Instruments & Controls			
732-004	GRAY DRIVER INSTRUMENT PANEL		
734-004	GRAY CENTER INSTRUMENT PANEL		
87L-001	ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK		
870-001	BLACK GAUGE BEZELS		
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
198-003	DASH MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
721-001	97 DB BACKUP ALARM		3
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED		
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
845-011	FUEL FILTER RESTRICTION INDICATOR		
148-071	ENGINE REMOTE INTERFACE WITH INCREMENT/DECREMENT		
163-004	ENGINE REMOTE INTERFACE CONNECTOR IN ENGINE COMPARTMENT		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
746-115	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH AND USB AND AUXILIARY INPUTS, J1939	10	
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF		

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Data Code	Description	Weight Front	Weight Rear
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
813-1B4	VT-HU CONNECTIVITY PLATFORM HARDWARE		
8D1-002	2 YEARS DETROIT CONNECT BASE PACKAGE (VIRTUAL TECHNICIAN, DETROIT CONNECT PORTAL ACCESS) FOR VT-HU CONNECTIVITY PLATFORM		
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		
81Y-001	PRE-TRIP LAMP INSPECTION, ALL OUTPUTS FLASH, WITH SMART SWITCH		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH		
27D-013	ALTERNATING FLASHING HEADLAMP SYSTEM WITH DASH SWITCH AND NO PARK BRAKE INTERLOCK		
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE		
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS		

Design

065-000	PAINT: ONE SOLID COLOR
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Color

980-3F6	CAB COLOR A: N0006EA WHITE ELITE SS
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
976-995	SUNVISOR PAINTED SAME AS CAB COLOR A
963-003	STANDARD E COAT/UNDERCOATING

Certification / Compliance

Prepared for:
Shawn Bondele
Sewer Equipment Company of America
1590 Dutch Road
Dixon, IL 61021
Phone: 815-835-5566

Prepared by:
Don Cooper
NORTHWEST TRUCKS, INC.
2120 RAND ROAD
PALATINE, IL 60074
Phone: 800-559-8890

Data Code	Description	Weight Front	Weight Rear
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS		

Secondary Factory Options

998-001	CORPORATE PDI CENTER IN-SERVICE ONLY
999-014	DEALER HAS BEEN ADVISED OF AND ACCEPTED RESPONSIBILITY FOR MODIFICATIONS DUE TO POSSIBLE PTO/CHASSIS INTERFERENCE

TOTAL VEHICLE SUMMARY

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	10544 lbs	9194 lbs	19738 lbs
Total Weight ⁺	10544 lbs	9194 lbs	19738 lbs

Extended Warranty

WAG-010	TOWING: 1 YEAR/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE \$550 CAP FEX APPLIES
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(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.



City of Sutherlin

STAFF REPORT					
Re: Resolution 2019.16 Community Center Rental Fee Schedule				Meeting Date:	9/09/19
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Deputy City Recorder, Melanie Masterfield				City Manager Review	☒
Attachments: Exhibit A - Amended Proposed Rates; Proposed Rates; Old Rates					

WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to approve the new Community Center rental fees.

EXPLANATION

As Council requested, updates to the previously proposed Community Center rental fee schedule are included with this staff report as Exhibit A. An increase was added to the Hourly Rate which intern raised the 4 hour, 8 hour and all day fees. The kitchen fee was also increased for the 4 hour and all day block. The refundable deposit was increased from \$100 to \$150 and stipulated in the resolution that it's required by ALL applicants. A change in reservation procedure was also amended to dictate that in order to reserve the Community Building, a deposit and completed application are required.

OPTIONS

N/A

SUGGESTED MOTION(S)

To approve Resolution 2019.16 – Community Center Rental Fee Schedule

To not approve Resolution 2019.16 – Community Center Rental Fee Schedule

Amend Resolution 2019.16 – Community Center Rental Fee Schedule

RESOLUTION NO. 2019.16

**A RESOLUTION REPEALING RESOLUTION NO. 2002.07 AND AMENDING
RESOLUTION 2019.13 FEE SCHEDULE FOR COMMUNITY CENTER RENTAL FEES
AND ADOPTING A RE-ESTABLISHED RENTAL RATES, SECURITY DEPOSIT FEES,
REFUND REQUIREMENTS AND ESTABLISHING RATES FOR FEE WAIVER
APPLICANTS FOR THE CITY OF SUTHERLIN**

WHEREAS, the City of Sutherlin (“City”) Sutherlin Municipal Code pursuant to Section 12.37.050 (E) – Rental Agreement specifies that the City Council shall establish fees for the Sutherlin Community Center by resolution and pursuant to Section 12.37.110 – Waiver of Rental Fees; and

WHEREAS, after comprehensive analysis, examining city fees to determine reasonableness and current relevancy; and

WHEREAS, amending Resolution 2002.07 and 2019.13 Fee Schedule to establish new Sutherlin Community Center Rental rates and Security Deposit fee; the amended rental fee schedule is attached as Exhibit “A” and made part of this resolution. The amendment is to take effect October 1, 2019.

WHEREAS, once approved, fee waiver applicant’s rental fees shall be reduced to half (½) the rate of the regular established rates, waiver of fees can only be modified with the authorization from City Manager.

WHEREAS, a deposit is required in order to hold reservations; deposits will be non-refundable for all “no call, no show” users and a 48-hour cancellation notice is required for deposit refunds.

WHEREAS, that for administration efficiencies, the fees and charges imposed by the City of Sutherlin be collectively re-established.

PASSED BY THE COUNCIL, ON THIS 9TH DAY OF SEPTEMBER 2019

APPROVED BY THE MAYOR, ON THIS 9TH DAY OF SEPTEMBER, 2019

Todd McKnight, Mayor

ATTEST:

Diane Harris, City Recorder, CMC

AMENDED PROPOSED
SUTHERLIN COMMUNITY CENTER
Rental Fees and Regulations
 150 S. Willamette

Rental fees are established to cover up-keep of the facilities and repairs as needed. This facility has a licensed kitchen that's inspected annually. The center may be rented anytime from 6am to 12midnight. The Community Center is a smoke free facility.

A \$150 refundable deposit is required to secure reservation.

	Hourly Rate	4 Hours (10% Discount)	8 Hours (15% Discount)	All Day (20% Discount)
Main Hall	\$50	\$180	\$340	\$360
Main Hall & Kitchen	\$60	\$215	\$405	\$430
Meeting Room	\$40	\$140	\$270	\$285
Meeting Room & Kitchen	\$50	\$180	\$340	\$360
Entire Center	\$65	\$230	\$440	\$465

Kitchen Only	\$100/day for 4 Hours	\$250/day over 4 Hours
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Fee Waiver Applicants	with Fee Waiver Form, rates are ½ price
------------------------------	---

- **\$150 refundable deposit required for all applicants.**
- **No Call, No Show – deposit not refunded**
- **Key must be picked up on Friday for a weekend event**
- **48 hour cancellation notice required for deposit refund**

Community Center Caretaker: Joe Gardner 541-315-0724

Main Hall will accommodate approx. 155 people
 Meeting Room will accommodate approx. 28-30 people
 Facility has 38 tables (3 x 8) (30" x 96")
 Facility has 230 chairs

Some service ware and cook ware is available. It's recommended that you check out the venue prior to scheduling your event.

PROPOSED
SUTHERLIN COMMUNITY CENTER
Rental Fees and Regulations
 150 S. Willamette

Rental fees are established to cover up-keep of the facilities and repairs as needed. This facility has a licensed kitchen that's inspected annually. The center may be rented anytime from 6am to 12midnight. The Community Center is a smoke free facility.

A \$100 refundable deposit is charged upon reservation.

	Hourly Rate	4 Hours (10% Discount)	8 Hours (15% Discount)	All Day (20% Discount)
Main Hall	\$30	\$110	\$200	\$215
Main Hall & Kitchen	\$40	\$145	\$270	\$290
Meeting Room	\$20	\$70	\$135	\$145
Meeting Room & Kitchen	\$30	\$110	\$200	\$215
Entire Center	\$45	\$160	\$305	\$325

Kitchen Only	\$50/day for 4 Hours	\$100/day over 4 Hours
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Fee Waiver Applicants	with Fee Waiver Form, rates are ½ price
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- **\$100 refundable deposit required for all applicants.**
- **No Call, No Show – deposit not refunded**
- **Key must be picked up on Friday for a weekend event**
- **Application and deposit required within 5 business days to retain reservation**

Community Center Caretaker: Joe Gardner 541-315-0724

Main Hall will accommodate approx. 155 people
 Meeting Room will accommodate approx. 28-30 people
 Facility has 38 tables (3 x 8) (30" x 96")
 Facility has 230 chairs

Some service ware and cook ware is available. It's recommended that you check out the venue prior to scheduling your event.

RESOLUTION NO. 2002-07
A RESOLUTION ESTABLISHING RENTAL FEES AND SECURITY DEPOSITS
FOR USE OF THE SUTHERLIN COMMUNITY CENTER

THE CITY COUNCIL OF THE CITY OF SUTHERLIN HEREBY RESOLVES pursuant to Section 12.37.050 E of the Sutherlin Municipal Code that the following amounts and rates will be charged for use of the Sutherlin Community Center:

	Hourly Rate	4 hours	8 hours	All day
Main Hall	\$20	\$70	\$140	\$170
Main Hall and Kitchen	\$30	\$100	\$170	\$200
Meeting Room	\$10	\$25	\$50	\$75
Entire Center	\$35	\$125	\$200	\$250

If the rental fee for use of any part of the Sutherlin Community Center is waived pursuant to Section 12.37.120 of the Sutherlin Municipal Code, the User must pay a kitchen use fee of \$25.

The foregoing Resolution adopted this 13th day of May, 2002.



Mayor, Joe Mongiovi

Attest:



City Recorder, Vicki Luther



City of Sutherlin

STAFF REPORT					
Re: Contract Approval for 2019/2022 Douglas County Communications Services Agreement				Meeting Date:	September 9, 2019
Purpose:	Action Item ☒	Workshop ☐	Report Only	Discussion ☐	Update ☐
Submitted By: Troy A. Mills, Chief of Police / Presented By Captain Kurt Sorenson				City Manager Review	☒
Attachments: IGA Contract - Douglas County Communications Services Agreement					

WHAT IS BEING ASKED OF COUNCIL?

The City Council is asked to vote on the three (3) year Douglas County Communications Service Agreement for FY 2019/2022.

EXPLANATION

The City of Sutherlin contracts with Douglas County Communications for emergency and routine police communications services on a twenty-four (24) hour basis. Services to be provided under this agreement shall include but not necessarily be limited to: twenty-four (24) hour radio communications; written recorded logging; radio paging services; liaison work with other communications system users. The total cost for FY2018/2019 was \$113,204.00.

This year, a new three (3) year contract was created to include the Douglas County Dispatching Fees as well as Radio Maintenance Fees. This new contract will be for the next three (3) years ending in June of 2022.

The first part of the new contract covers the Radio Maintenance Fees. This fee is for the upkeep and maintenance of Douglas County's Radio Communication Tower(s) Sutherlin uses on a daily basis. Sutherlin primarily uses one tower which is Mt. Scott. The three (3) year total for this fee is \$12,360.25.

The second part of the new contract covers the Douglas County Dispatching fees. These fees are based on a formula which was implemented to account for the Sutherlin Police Departments call volume. The first year of the new agreement (2019/2020) for Douglas County Emergency Communications will be \$88,885.00 based on this new formula. For the two subsequent years (FY2020 to FY2022) the formula will be used to calculate those costs once those numbers have been acquired.

Total for first year (FY2019/20) Radio Maintenance Fees and Douglas County Communications fees will be \$101,245.25.

By contracting with Douglas County for this service saves the City of Sutherlin money and helps to realize countywide efficiencies regionally.

OPTIONS

N/A

SUGGESTED MOTION(S)

- 1) Approve the Douglas County Communications Services Agreement for FY 2019-2022 as presented, or;
- 2) Not approve the Douglas County Communications Services Agreement.

COMMUNICATIONS SERVICES AGREEMENT

This agreement is made on the ____ day of _____, 2019, between DOUGLAS COUNTY, a political subdivision of the State of Oregon ("County") and the CITY OF SUTHERLIN ("Agency").

RECITALS:

Douglas County has constructed, equipped, and staffed a communications center which is capable of acting as a central agency to provide a variety of communications services to the cities, special service districts and other units of local government of Douglas County.

ORS 190.010 authorizes the County and Agency to cooperate for the performance of any function or activity that a party to the cooperative agreement has authority to perform.

Agency desires to have communications services provided to it by Douglas County on the terms provided below.

County desires to provide communications services for Agency.

COUNTY AND AGENCY THEREFORE AGREE:

1 Term: The term of this agreement shall be for three years commencing July 1, 2019, and ending June 30, 2022.

2 Payment for Radio Usage Fee: The radio usage fee for Agency for the three year term of this Agreement is a total of \$17,610.25. Attached hereto as Exhibit 1 and Exhibit 2 are letters dated April 16, 2019, which included an explanation of the fee and two payment options. By checking the appropriate box, Agency selects the following payment option:

☒ OPTION 1

☐ OPTION 2

3 Payment for use of Douglas County Communications Center Services and Facilities:

3.1 **July 1, 2019 to June 30, 2020 (Year One):** Agency shall pay to County the sum of \$81,885.00 for dispatch fees. Payments may be made quarterly, beginning July 1, 2019, in the quarterly amount of \$20,471.25.

3.2 **July 1, 2020 to June 30, 2021 (Year Two):** Agency shall pay to County a sum based upon the formula set forth in this subsection. Payments may be made quarterly, beginning July 1, 2020. Formula is as follows:

- (1) Identify the County's budgeted total cost ("Total Cost") for operating the Dispatch and 911 Center for the fiscal year July 1, 2020 to June 30, 2021.
- (2) Identify the entity's call volume percentage ("CAD Percentage") as it relates to all calls from July 1, 2018 to June 30, 2019.

- (3) Apply the entity's "CAD Percentage" to the "Total Cost" (i.e., "Total Cost" multiplied by "CAD Percentage = "Calculated Amount").
- (4) Apply each entities 911 credit, as identified by OEM.
- (5) Apply a discount percentage of 15.73% ("Discount Percentage") to the "Calculated Amount" from Line 3 to determine the annual sum ("Annual Sum") (i.e., "Calculated Amount" multiplied by .8427 = "Annual Sum")
- (6) The "Annual Sum" due for July 1, 2020 to June 30, 2021 is the amount from the calculation in Line 5.

3.3 July 1, 2021 to June 30, ~~2020~~ 2022 (Year Three): Agency shall pay to County a sum based upon the formula set forth in this subsection. Payments may be made quarterly, beginning July 1, 2021. Formula is as follows:

- (1) Identify the County's budgeted total cost ("Total Cost") for operating the Dispatch and 911 Center for the fiscal year July 1, 2021 to June 30, 2022.
- (2) Identify the entity's call volume percentage ("CAD Percentage") as it relates to all calls from July 1, 2019 to June 30, 2020.
- (3) Apply the entity's "CAD Percentage" to the "Total Cost" (i.e., "Total Cost" multiplied by "CAD Percentage = "Calculated Amount").
- (4) Apply each entities 911 credit, as identified by OEM.
- (5) Apply a discount percentage of 15.73% ("Discount Percentage") to the "Calculated Amount" from Line 3 to determine the annual sum ("Annual Sum") (i.e., "Calculated Amount" multiplied by .8427 = "Annual Sum")
- (6) The "Annual Sum" due for July 1, 2021 to June 30, 2022 is the amount from the calculation in Line 5.

4 Services: County will provide Agency with emergency and routine communications services on a twenty-four hour basis. Services to be provided under this agreement shall include but not necessarily be limited to: twenty-four hour radio communications; written recorded logging; radio paging services; liaison work with other communications system users.

5 Use of Facilities: Agency shall be entitled to use the facilities and services of the communications center for the price set forth in paragraph 2 and 3 of this agreement, but agency shall be responsible for the cost of any equipment or service not provided by the communications center, which is necessary for Agency's full utilization of services and facilities provided by the communications center.

6 Equipment: Equipment purchased by Agency pursuant to this agreement shall become the property of Agency.

7 Redelivery: Upon termination or expiration of this agreement, County shall deliver Agency's equipment to Agency or Agency's agent at the location of use. County shall return Agency's equipment in the same condition and working order as it was when delivered to County, reasonable wear from normal use excepted.

8 Indemnification: To the extent permitted by Article XI, section 6 of the Oregon Constitution, Agency's charter and ORS 221.410, and within the limits of liability established in the Oregon Tort Claims Act, Agency shall defend, indemnify and save County, its officers, agents, and employees harmless from any and all claims, actions, damages or other expenses including those resulting from injury to any person or damage to property, of whatsoever nature arising out of or incident to Agency's performance of this agreement. Agency shall not be held responsible for any claims, actions, damages or other expenses, directly, solely and proximately caused by the negligence of County.

9 Technical Advice: County agrees to provide Agency with technical advice, when possible, relative to the purchase and acquisition of communications equipment in order to insure a reliable communications system is maintained to the mutual benefit of all.

10 Records Inspection: Upon reasonable notice and during the normal business day each party may inspect or audit the records of the other party pertaining to the services performed under this agreement.

11 Contract Administration: Each party designates the following as its representative for purposes of administering this agreement.

Agency: City of Sutherlin Attn: _____
County: Sheriff John Hanlin

12 County Officers: County officers, agents, and employees are prohibited from receiving any pecuniary or material benefit from Agency in violation of ORS chapter 244 or County's policy on employee ethics set forth in County Personnel Rule 20. Agency shall not confer any appreciable pecuniary or material benefit on any officer, employee, or agent of County during the term of this contract.

13 Compliance with Law: This agreement will be governed by and construed in accordance with laws of the State of Oregon. Each party shall perform its obligations in accordance with all applicable statutes, rules, regulations, and ordinances of federal, state, and local government now, or hereafter in effect.

14 Default:

14.1 There shall be a default under this agreement if either party materially fails to comply with any provision of this agreement within thirty days after the other party gives written notice specifying the breach. If the breach specified in the notice cannot be completely cured within the thirty day period, no default shall occur if the party receiving the notice begins curative action within the thirty day period and thereafter proceeds with reasonable diligence and in good faith to cure the breach as soon as practicable.

14.2 Notwithstanding subsection 14.1., either party may declare a default by written notice to the other party, without allowing an opportunity to cure, if the other party repeatedly breaches the terms of this agreement.

14.3 In the event of a default, before either party may bring an action in any court concerning this agreement, that party must first seek in good faith to resolve the dispute through mediation, negotiation, or other non-binding alternative dispute resolution.

14.4 If dispute is not resolved pursuant to subsection 14.3 within 60 days after a default occurs, the party injured by the default may elect to terminate this agreement and pursue any equitable or legal rights and remedies available under Oregon law. All remedies shall be cumulative.

14.5 Any litigation arising out of this agreement shall be conducted in Circuit Court of Oregon for Douglas County.

14.6 In the event of litigation arising out this agreement, neither party shall be liable to the other for any indirect, special or consequential damages.

15 Termination for Budgetary Reasons: In addition to termination for default under section 14, either party may terminate this agreement if it is unable to appropriate funds for continuing the agreement under the Oregon Local Budget Law. The party terminating for lack of appropriation shall give the other party written notice 30 days prior to the termination date.

16 Termination: This agreement may be canceled by either party upon ninety days' written notice to the other.

17 Notices: Any notice required to be given under this agreement shall be in writing and shall be given by personal delivery, mail, or facsimile transmission. Any notice required by law shall be given in the manner specified by the applicable law.

18 No Waiver: No provision of this agreement shall be deemed waived unless such waiver is in writing and signed by the party waiving its rights. Any waiver of a breach by either party, whether express or implied, shall not constitute waiver of any other different or subsequent breach.

19 Severability: If any provision of this agreement is held by a court to be invalid, such invalidity shall not affect any other provision of this agreement. This agreement shall be construed as if such invalid provision had never been included.

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20 Entire Agreement: The foregoing constitutes the entire agreement between the parties. This agreement may be changed only by written modifications that are signed by both parties.

AGENCY

By _____
Title _____
Print Name _____
Date _____

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY OREGON**

By _____
Chair
By _____
Commissioner
By _____
Commissioner
Date _____

REVIEWED AS TO FORM

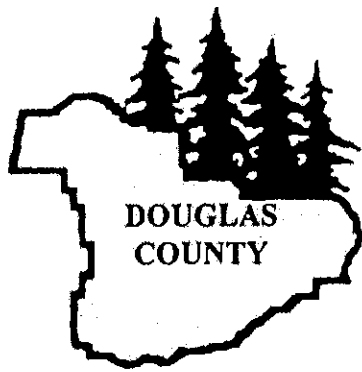
By _____
Office of Legal Counsel
Date _____

REVIEWED AS TO CONTENT

By _____
Sheriff Department
Date _____

REVIEWED AS TO CONTENT

By _____
Information Technology Department
Date _____



DOUGLAS COUNTY INFORMATION TECHNOLOGY & RADIO COMMUNICATIONS

Sean Fallon, Director
1036 SE Douglas Room CH123
Roseburg, OR 97470
Phone: (541) 440-4330 Fax: (541) 440-6129

Administration Microcomputers Project Mgmt Technical Support Communications

April 16, 2019

Sutherlin Police Department
Chief Troy Mills
126 E Central Avenue
Sutherlin OR 97479

Chief Mills:

This letter is to inform you that starting in the 19/20 fiscal year there will be a fee schedule for Radio usage fees for all agencies that utilize the County Radio System. Historically, Douglas County has paid for all costs relating to the Radio System. These costs include repair or replacement of parts, generators or any other equipment that is needed to keep the radio system working. There are two parts to these fees, a base fee and a usage fee. The base fee dollar amount will go into a fund to help make repairs or replacements as needed. If the base fee fund is not entirely used in a fiscal year, the remaining balance will be forwarded into the next fiscal year. The usage fee portion will assist in the funding of the fiscal year radio budget.

The fee for your agency is \$7,063.00. These fees include a base fee of \$2,500.00 that is added to the usage fee of \$4,563.00. With the understanding that this is a new fee being imposed to your agency, we have come up with two options; both of which give a three fiscal year build up to be at 100%. These options are:

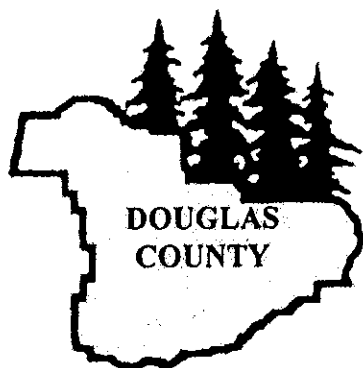
Option 1		Option 2	
19/20 FY 25%	\$1,765.75	19/20 FY 0%	\$0.00
20/21 FY 50%	\$3,531.50	20/21 FY 75%	\$5,297.25
21/22 FY100%	\$7,063.00	21/22 FY100%	\$7,063.00
3 Year Total:	\$12,360.25	3 Year Total:	\$12,360.25

Please notify us by June 1, 2019 which payment option your agency would like to utilize.

Thank you,

Sean Fallon
Information Technology Director
Radio Communications Director

Exhibit 1



DOUGLAS COUNTY INFORMATION TECHNOLOGY & RADIO COMMUNICATIONS

Sean Fallon, Director
1036 SE Douglas Room CH123
Roseburg, OR 97470
Phone: (541) 440-4330 Fax: (541) 440-6129

Administration Microcomputers Project Mgmt Technical Support Communications

April 16, 2019

Sutherlin Fire Department
Fire Chief Mike Lane
250 S State Street
Sutherlin OR 97479

Fire Chief Lane:

This letter is to inform you that starting in the 19/20 fiscal year there will be a fee schedule for Radio usage fees for all agencies that utilize the County Radio System. Historically, Douglas County has paid for all costs relating to the Radio System. These costs include repair or replacement of parts, generators or any other equipment that is needed to keep the radio system working. There are two parts to these fees, a base fee and a usage fee. The base fee dollar amount will go into a fund to help make repairs or replacements as needed. If the base fee fund is not entirely used in a fiscal year, the remaining balance will be forwarded into the next fiscal year. The usage fee portion will assist in the funding of the fiscal year radio budget.

The fee for your agency is \$3,000.00. These fees include a base fee of \$1,000.00 that is added to the usage fee of \$2,000.00. With the understanding that this is a new fee being imposed to your agency, we have come up with two options; both of which give a three fiscal year build up to be at 100%. These options are:

Option 1		Option 2	
19/20 FY 25%	\$750.00	19/20 FY 0%	\$0.00
20/21 FY 50%	\$1,500.00	20/21 FY 75%	\$2,250.00
21/22 FY100%	\$3,000.00	21/22 FY100%	\$3,000.00
3 Year Total:	\$5,250.00	3 Year Total:	\$5,250.00

Please notify us by June 1, 2019 which payment option your agency would like to utilize.

Thank you,

Sean Fallon
Information Technology Director
Radio Communications Director

Exhibit 2

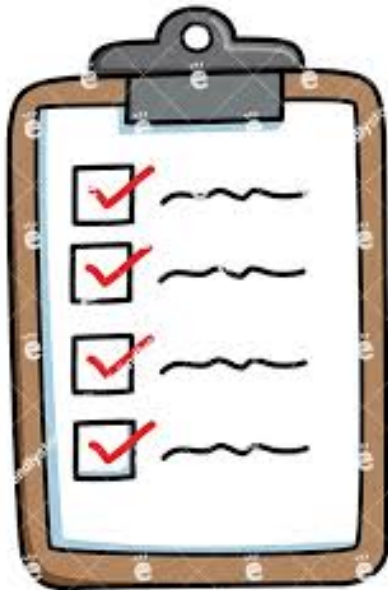


REPORTS





STRATEGIC PLAN UPDATE



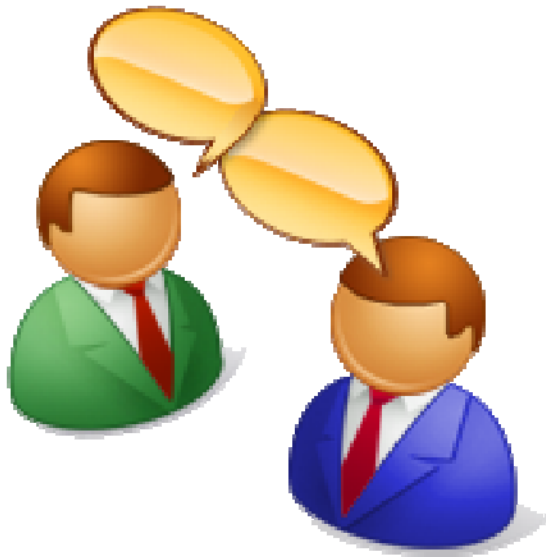


VALENTINE PROJECT UPDATE (verbal)





COUNCIL COMMENTS





PUBLIC COMMENT





ADJOURNMENT





FOR YOUR INFORMATION



From: [Melanie Masterfield](#)
To: [Ashley \(ashley@bciradio.com\)](#); [DC Commisioners \(commissioners@co.douglas.or.us\)](#); [Erica Welch](#); [KUGN \(news@kugn.com\)](#); [Kyle-KOEN \(KYLE@BCIRADIO.COM\)](#); [News Desk \(newsdesk@nrtoday.com\)](#); [Register Guard \(rgnews@registerguard.com\)](#); [Roseburg Beacon \(info@roseburgbeacon.com\)](#)
Subject: City of Sutherlin City Council Agenda
Date: Wednesday, September 4, 2019 10:48:00 AM
Attachments: [0. AGENDA.docx](#)

Attached is the agenda for the upcoming Sutherlin City Council meeting on Monday, September 9, 2019.



Melanie Masterfield
Deputy City Recorder

City of Sutherlin

126 E Central Ave

Sutherlin, OR 97479

541-459-2856

m.masterfield@ci.sutherlin.or.us