



**City of Sutherlin  
Open Discussion/Plans & Reports  
Monday, July 24, 2017  
Civic Auditorium – 7:00 p.m.**

**AGENDA**

**Mayor Todd McKnight**  
Council President Luzier  
Councilors Boggs, Riggs, Stone, Tomlinson, and Vincent

- 1. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. PRESENTATIONS**
  - a. Swearing-In Interim Police & Fire Chiefs
- 4. COUNCIL BUSINESS**
  - a. Bid Award for Central Avenue
  - b. Bid Award for Street Repairs
- 5. AGENDA CONFIRMATION**
  - a. August 14, 2017 Agenda
- 6. a. COUNCIL PRIORITY PROGRESS REPORT**
  - b. COUNCIL COMMENTS
- 7. WORKSHOP**
  - a. Water Storage Tank Updates
- 8. REPORTS**
  - a. Examine SDC Rates
- 9. ADJOURN**

*Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.*



# **Call to Order & Flag Salute**





# ROLL CALL





# **Presentations and/or Proclamations**







# **Swearing-In Interim Police & Fire Chiefs**





# **COUNCIL BUSINESS**





## City of Sutherlin

| STAFF REPORT                                                |                                                    |                                      |                                         |                                        |                                     |
|-------------------------------------------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------|
| Re: Bid Award for Central Avenue Paving Improvement Project |                                                    |                                      |                                         | Meeting Date:                          | 7-24-2017                           |
| Purpose:                                                    | Action Item<br><input checked="" type="checkbox"/> | Workshop<br><input type="checkbox"/> | Report Only<br><input type="checkbox"/> | Discussion<br><input type="checkbox"/> | Update<br><input type="checkbox"/>  |
| Submitted By: Brian Elliott, Community Development Director |                                                    |                                      |                                         | City Manager Review                    | <input checked="" type="checkbox"/> |
| Attachments:                                                |                                                    |                                      |                                         |                                        |                                     |

### WHAT IS BEING ASKED OF COUNCIL?

City Council is being asked to award the Construction contract between The City of Sutherlin and Guido Construction Inc. in the amount of \$3,496,309.98 for the Central Avenue Paving Improvement Project.

### EXPLANATION

Following meetings and conversations with Legal Counsel, Heberly Engineering and Staff, it is our recommendation to City Council to award the Central Avenue Paving Improvement Project to Guido Construction in the amount of \$3,496,309.98.

Staff is confident that we can move forward and complete our entire project within budget, of the submitted bid amount. In the event, there is a need to scale the project back, the items as sequenced below can be considered to be removed by Council from the project.

1. Approximately 150' of Storm Drain (Slip Line) (\$64,500)
2. Approximately 1100' of County Overlay (\$48,409.50)
3. Rapid Flashing Beacon at Umatilla and Central (\$37,350)

As we monitor the financing of the project, we will provide updates to Council.

### OPTIONS

To award the Construction Contract between The City of Sutherlin and Guido Construction Inc. in the amount of \$3,496,309.98 for the Central Avenue Paving Improvement Project.

Not to award the Construction Contract between The City of Sutherlin and Guido Construction Inc. in the amount of \$3,496,309.98 for the Central Avenue Paving Improvement Project.

### SUGGESTED MOTION(S)

It is Staff's recommendation to award the Construction Contract between The City of Sutherlin and Guido Construction Inc. in the amount of \$3,496,309.98 for the Central Avenue Paving Improvement Project.



## City of Sutherlin

| STAFF REPORT                                                 |                  |          |             |                        |          |
|--------------------------------------------------------------|------------------|----------|-------------|------------------------|----------|
| <b>Re: Street repair</b>                                     |                  |          |             | Meeting Date:          | 07-24-17 |
| <b>Purpose:</b>                                              | Action Item<br>x | Workshop | Report Only | Discussion<br>x        | Update   |
| <b>Submitted By: Aaron Swan, Public works Superintendent</b> |                  |          |             | City Manager<br>Review |          |
| <b>Attachments:</b> Paving Quotation                         |                  |          |             |                        |          |

### EXPLANATION

I have selected sections of three streets (see attached ). These streets meet the criteria of need and scope of work in dollar value utilizing the money generated by the sale of the Ridgeview property. The proposed streets are as follows:

**1) East Fourth Avenue between Crown Point and Casa De Loma**

The area to be repaired is **360' long and 30' wide.**

The estimate for this project is \$ 13,796.79

**2) Mardonna Way**

The area to be repaired is starting at the intersection of Mardonna and East Fourth Avenue heading north 440'.

The estimated total for this project is \$12,933.84.

**3) West First Avenue just off State Street**

The area to be repaired starting at State Street and moving westward 125'

The estimated total for this project is \$5,650.20.

### OPTIONS

Award scope of work and bid amount as presented.

Don't Award scope of work and bid amount as presented.

### SUGGESTED MOTION(S)

Award scope of work and bid amount in the amount of \$32,380.83 as presented to repair the segments of the three streets as described.

# Guido Construction, Inc.

## Asphalt Paving Quotation

June 22, 2017

PO Box 2311  
Roseburg, Oregon 97470  
Main Office: 541-672-7349  
Fax: 541-236-7081

**Del Rio Office**  
541-236-7140  
FAX 541-236-7081  
**John R Kennedy, Manager**  
541-580-5445 Cell

**Project: STREET OVERLAY PROJECT**

**Owner / Client:**

**Mr. Aron Swan, PW Superintendent**  
**City of Sutherlin**  
126 E Central Ave  
Sutherlin, Oregon 97479

### Scope Description:

Guido Construction, Inc. (GCI) appreciates the opportunity to provide the following scope and estimated cost to complete the work. If you have any questions please contact John R Kennedy. GCI proposes the following; **Area A Mardonna Way** Prep Existing Shoulder and Install 2" AC Overlay, **Area B 4<sup>th</sup> St**, Grind 4' width along both Curbs Repair Soft Spot and Install Crowned Street 2" Overlay, **Area C 1<sup>st</sup> ST** Install 2" AC Overlay. If area work runs concurrently only one mobilization will be billed.

### Estimated Cost:

| Bid Item | Mardonna Way 10,650 SF             | Units | Qty. | Unit Price   | Total              |
|----------|------------------------------------|-------|------|--------------|--------------------|
| 1        | Mobilization                       | LS    | 1    | \$500.00     | \$900.00           |
| 2        | Asphalt Paving Overlay             | TN    | 138  | \$87.00      | \$12,033.84        |
|          |                                    |       |      | <b>TOTAL</b> | <b>\$12,933.84</b> |
| Bid Item | East 4 <sup>th</sup> St. 10,800 SF | Units | Qty. | Unit Price   | Total              |
| 1        | Mobilization                       | LS    | 1    | \$900.00     | \$900.00           |
| 2        | Grinding and AC Overlay 2"         | TN    | 148  | \$87.00      | \$12,896.79        |
|          |                                    |       |      | <b>TOTAL</b> | <b>\$13,796.79</b> |
| Bid Item | 1 <sup>st</sup> Street 4,220 SF    | Units | Qty. | Unit Price   | Total              |
| 1        | Mobilization                       | LS    | 1    | \$900.00     | \$900.00           |
| 2        | Asphalt Overlay                    | TN    | 55   | \$87.00      | \$4,750.20         |
|          |                                    |       |      | <b>TOTAL</b> | <b>\$5,650.20</b>  |

Additional scope clarifications **GCI**, assumes no responsibility zero cost for the following but not limited to;

- Unsuitable geologic soil conditions.
- Testing and Removal of contaminated soils or foreign objects above or below ground
- Protection, removal and disposal of vegetation and associated objects.
- Utilities, structures, and associated material located on private property are the sole responsibility of the owner to locate and disclose location prior to starting work.
- All recorded easement's, setbacks and land agreements need to be disclosed by owner prior to starting work. If professional survey is required owner shall be responsible.
- All work areas must be free of all obstructions and other trades.
- Upon owner direction to commence the scope of work against the opinion of GCI, that there are deficiencies in subgrade, site and associated conditions, owner accepts and assumes complete liability and the quality of finished product.

### **Statement of Materials:**

All descriptions of pavement in this proposal refer to average thickness. Variations in subgrade and technical limitations may result in variations from the average. GCI., warrants that sufficient material will be used on the project as to result in the average thickness named. Quantities and areas in this proposal are approximate, arrived at for estimating. At completion of project estimated quantities will be reconciled with completed work. Final and progress payment requests will reflect that analysis and be bill accordingly. Material mix design and quality control at the asphalt plant are included for the above items only upon request. Field and laboratory testing conducted by a licensed engineer or agency paid by owner.

### **Exclusions:**

- Plans, fees, permits, environmental charges, disposal fees for excess materials.
- QC and QT sampling and testing of soils, asphalt.
- Insurance and bonding over that required by the OCCB licensing requirements.
- Layout, surveying, staking, site management and block outs for other trades,
- Flagging, signage, traffic control. Bridging of driveways, temporary access roads
- Repair of damage caused by early usage, vandalism or damage caused by others
- Insurance and bonding over that required by the OCCB licensing requirements.
- Weather protection.

### **Terms and Conditions:**

- Payment due at time of completion or the end of the month whichever occurs first. Contract may provide other conditions.
- Standard operating hours are 7:00 AM to 5:00 PM Monday through Friday.
- Quotation valid for 48 hours or otherwise specified and/or consent given by Guido Construction, Inc., beyond 48 hours of the proposal date.

Upon acceptance of proposal GCI will contact you to review the project in detail.

Thanks Again

John R Kennedy

***Please Sign and Date Below for Acceptance of Quotation:***

---

Aron Swan

Date

---

GCI, John R Kennedy

Date





Mardonna Way

10,650 SF

Overlay only

**Area A**



East 4th Street

10,800 SF

Soft Spot Repair Close to Crown Point

Grind 4' With along Curb

Overlay only

**Area B**





1st Street

4,220 SF

Overlay only / Match  
Grade for Ramp / Ped.

**Area C**



# **AGENDA CONFIRMATION**





**City of Sutherlin  
Regular Council Meeting  
Monday, August 14, 2017  
Civic Auditorium – 7:00 p.m.  
AGENDA**

**Mayor Todd McKnight**  
Council President Luzier  
Councilors Boggs, Riggs, Stone, Tomlinson, and Vincent

**1. CALL TO ORDER / FLAG SALUTE**

**2. ROLL CALL**

**3. INTRODUCTION OF MEDIA**

**4. PUBLIC COMMENT**

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply.]

**5. CONSENT AGENDA**

- a. July 10, 2017 Minutes – Regular Meeting
- b. July 24, 2017 Minutes – Workshop

**6. COUNCIL BUSINESS**

- a. Oakland Service Contract – Police
- b. Library Appointments
- c. Vehicle Purchase Approval – Public Utilities

**7. COUNCIL COMMENTS**

**8. PUBLIC COMMENT**

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

**9. ADJOURN**

*Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.*



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# **COUNCIL PRIORITY PROGRESS REPORTS**

**\*\*\***

## **COUNCIL COMMENTS**





# WORKSHOP





# City of Sutherlin

| STAFF REPORT                                                       |                                         |                                                 |                                         |                                        |                                     |
|--------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------|
| <b>Re: Water Storage Tank Update</b>                               |                                         |                                                 |                                         | Meeting Date:                          | 7-24-2017                           |
| <b>Purpose:</b>                                                    | Action Item<br><input type="checkbox"/> | Workshop<br><input checked="" type="checkbox"/> | Report Only<br><input type="checkbox"/> | Discussion<br><input type="checkbox"/> | Update<br><input type="checkbox"/>  |
| <b>Submitted By: Brian Elliott, Community Development Director</b> |                                         |                                                 |                                         | City Manager Review                    | <input checked="" type="checkbox"/> |
| <b>Attachments:</b>                                                |                                         |                                                 |                                         |                                        |                                     |

## WHAT IS BEING ASKED OF COUNCIL?

This staff report is to provide Council an update on the Water Storage Tank deficiencies.

## EXPLANATION

The City's current water system facilities consist of ten storage tanks providing a nominal capacity of 3,646,000 gallons. Future water needs and recommended improvements to satisfy the anticipated water demand for the next 20 years, ending in the year 2036 is 4,176,000 MG. This period is short enough for current users to benefit from the systems improvements, yet long enough to provide reserve capacity for future growth and increased demand. Based on the United States Census data, City of Sutherlin's population in 2016 was 8,025 and is estimated to be 11,362 in 2036.

The City's primarily goals are to meet Demand, Equalization, Emergency and Fire Reserve Storage. Below is a chart identifying existing storage reservoirs and their deficiencies at the Low, Mid and High-Level Storage Tanks?

| Summary for Existing and Future Storage Low, Mid and High –Level Tanks |                  |                    |               |
|------------------------------------------------------------------------|------------------|--------------------|---------------|
| Tank Improvements                                                      |                  |                    |               |
| Reservoirs                                                             | Existing Storage | Additional Storage | Total Storage |
| Schoon Mt.                                                             | 24,000           | 110,000            | 134,000       |
| Upper Umpqua                                                           | 75,000           | 60,000             | 135,000       |
| Tanglewood                                                             | 75,000           | 40,000             | 115,000       |
| Tanglewood Pump Station New above ground pump station w/SCADA system   |                  |                    |               |
| Ridgewater                                                             | 70,000           | 20,000             | 90,000        |
| Ridgewater Pressure Tank                                               | 0                | 63,150             | 63,150        |
| Forest Heights                                                         | 127,000          | 0                  | 0             |
| Low Level Res                                                          | 3,275,000        | 300,000            | 3,575,000     |
| Total                                                                  | 3,646,000        | 530,000            | 4,176,000     |

| Approximate Cost Summary For Future Storage Tanks |                |                                                              |
|---------------------------------------------------|----------------|--------------------------------------------------------------|
| Low, Mid and High-Level Tanks                     |                |                                                              |
| Reservoirs                                        | Estimated Cost | Tank Gallons                                                 |
| Schoon Mt.                                        | \$613,000      | 135,000                                                      |
| Upper Umpqua                                      | \$629,000      | 75,000                                                       |
| Tanglewood                                        | \$587,000      | 40,000                                                       |
| Tanglewood Pump Station                           | \$366,000      |                                                              |
| Ridgewater                                        | \$589,000      | 55,000                                                       |
| Ridgewater Pressure Tank                          | \$208,000      | Fire Flow Pump Station and 200' X 6" pipe w/one Fire Hydrant |
| Forest Heights                                    | 0              |                                                              |
| Low Level Res                                     | \$1,726,000    | 500,000                                                      |
| Total                                             | \$4,718,000    |                                                              |

The City of Sutherlin currently does not meet fire reserve storage capacity in several Mid to High-Level storage tank zones. It is the intent to seek financial assistance/grants for Schoon MT storage tanks and Tanglewood Pump Station improvements at this time. When discussing financial options in the "One-Stop" Meeting, if it is identified, it could be in the City's best interest to seek all funding necessary at once. Staff would report to council for approval.

|                |
|----------------|
| <b>OPTIONS</b> |
|----------------|

Not Applicable

|                            |
|----------------------------|
| <b>SUGGESTED MOTION(S)</b> |
|----------------------------|

None



# **REPORTS**







# ***EXAMINE SDC RATES (Verbal)***





# ADJOURNMENT





# **FOR YOUR INFORMATION**



## STRATEGIC PLAN - ACCOUNTABILITY BENCHMARKS

| MONTH           | DEPT           | GOAL                                                                                            | ACTION                                                                                                    | ✓ |
|-----------------|----------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|---|
| <b>FEB 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 02/27/17        | CDD/Planning   | Strengthen Building Development Code - Zone Restrictions                                        | Establish methodology and timeline, report to Council-Workshop                                            | ✓ |
| 02/27/17        | CDD/Planning   | Strengthen Building Development Code - Zone Restrictions                                        | Draft Development Code language, present to Planning Comm for review and recommendations to Council       | ✓ |
| 02/27/17        | CDD/Planning   | Dev. Code Updates & Mixed Use Zone                                                              | Present to Council-Workshop                                                                               | ✓ |
| <b>MAR 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 03/13/17        | CDD/Planning   | Strengthen Building Development Code - Zone Restrictions                                        | Present to Council for adoption                                                                           | ✓ |
| 03/27/17        | Finance        | Enact a Court Fine Amnesty Program                                                              | Report to Council - <b>Email to Council</b>                                                               |   |
| 03/27/17        | PW/WWTR        | Establish and implement plan to assume full responsibility for city-wide STEP System inspection | Report to Council - Workshop <b>4/24/17</b>                                                               | ✓ |
| 03/27/17        | City Mgr/Admin | Business Licenses & Building Safety Inspection                                                  | Establish methodology and timeline and report to Council-Workshop - <b>4/10/17</b>                        | ✓ |
| <b>APR 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 04/10/17        | Finance        | Develop long-term facility & physical asset equipment replacement reserve                       | Report to Council - <b>Email to Council</b>                                                               | ✓ |
| 04/10/17        | PW/WWTR        | Establish/implement plan to assume full responsibility for STEP system inspection               | Report to Council - <b>4/24/17 Workshop</b>                                                               | ✓ |
| 04/10/17        | City Mgr/Admin | Business Licenses & Building Safety Inspection                                                  | Research options & report to Council - Workshop                                                           | ✓ |
| 04/24/17        | Fire           | Emergency Operations Center-Public Safety Building/City Hall                                    | Establish methodology and timeline-report to Council                                                      | ✓ |
| <b>MAY 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 05/08/17        | Fire           | Upgrade Fire Equipment                                                                          | Establish methodology and timeline and report to Council - <b>Discuss during Budget Process - 4/17/17</b> | ✓ |
| 05/22/17        | PW/WWTR        | Wastewater system improvement SBR Pre-load                                                      | Council Approval - <b>5/8/17</b>                                                                          | ✓ |
| <b>JUN 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 06/12/17        | City Mgr/Admin | CBA-AFSCME                                                                                      | Present to Council - <b>4/10/17</b>                                                                       | ✓ |
| 06/26/17        | PW/WWTR        | 14" Sanitary Sewer Forcemain                                                                    | Report to Council                                                                                         | ✓ |
| <b>JUL 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 07/24/17        | Finance        | Examine SDC Rates                                                                               | Establish methodology and timeline and report to Council                                                  |   |
| <b>AUG 2017</b> |                |                                                                                                 |                                                                                                           |   |
| 08/28/17        | CDD/Econ Dev   | Clean-up deteriorated properties in Sutherlin especially along Central Ave                      | Research ordinances used by other Oregon cities to present to Council                                     |   |
| 08/28/17        | PW Fac/Parks   | Rehabilitation of Central Park Playground                                                       | Report to Council                                                                                         |   |
| 08/28/17        | Police         | Develop a plan for improving Emergency Communications Infrastructure                            | Establish a methodology and timeline and report to Council                                                |   |

# July 2017 SUTHERLIN

## UGB ADJUSTMENT & EXCHANGE SCHEDULE April 2017 through March 2018

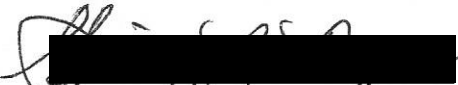
| <u>DATE</u>            | <u>ACTION</u>                                                                                                                                                                                                   |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 05/10/17               | Mail draft proposal to DLCD for review & comment                                                                                                                                                                |
| 05/26/17               | Mail letters & forms to affected property owners                                                                                                                                                                |
| 06/19/17               | Coordination mtg with DLCD to discuss UGB proposal and process                                                                                                                                                  |
| 07/14/17               | Coordination mtg with ODOT to discuss traffic analysis for project area                                                                                                                                         |
| 07/14/17               | Email draft proposal staff report & maps to ODOT for initial review & comments                                                                                                                                  |
| 07/19/17               | Review legal descriptions for proposed UGB boundary and areas to be annexed                                                                                                                                     |
| 07/19/17               | Review final draft of proposal (with KLC, City & ODOT) prior to submittal.                                                                                                                                      |
| 07/20/17               | "Final" draft of proposed UGB exchange due                                                                                                                                                                      |
| <b><u>07/21/17</u></b> | <b><u>Mail 35 Day Notice of Proposal to DLCD (due 7/24/17)</u></b> – Draft for DLCD review                                                                                                                      |
| 08/07/17               | Deadline to send PC legal notice to News Review – Lisa to Cindy                                                                                                                                                 |
| <b>08/07/17</b>        | Mail 20 day notice to PC, property owners, agencies and service providers                                                                                                                                       |
| 08/15/17               | Planning Commission Legal Notice published in News Review (14 days)                                                                                                                                             |
| <b>08/17/17</b>        | Douglas County Planning Commission workshop (concurrent County process)                                                                                                                                         |
| 08/22/17               | Mail Agenda & Draft UGB proposal to PC                                                                                                                                                                          |
| <b><u>08/29/17</u></b> | <b><u>Planning Commission Meeting – public hearing on UGB exchange proposal</u></b>                                                                                                                             |
| <b>09/01/17</b>        | Mail 20 day notice to CC, property owners, agencies and service providers & those who provided testimony during the PC hearing, <u>including M56 req'd statements from ORS 227.186</u> (due 9/4/17)             |
| 09/01/17               | Agenda Item/Staff Report materials due for Council Work Session (Diane)                                                                                                                                         |
| <b>09/11/17</b>        | <b>City Council Work Session to review UGB proposal, if needed</b>                                                                                                                                              |
| 09/15/17               | Agenda Item/Staff Report/Draft Ordinance due for Council Hearing (Diane)                                                                                                                                        |
| 09/21/17               | Douglas County Planning Commission hearing (concurrent County process)                                                                                                                                          |
| <b><u>09/25/17</u></b> | <b><u>City Council meeting – public hearing on UGB proposal &amp; 1<sup>st</sup> reading</u></b>                                                                                                                |
| <b><u>10/09/17</u></b> | <b><u>City Council meeting – 2<sup>nd</sup> reading</u></b> (effective date based on DLCD review)                                                                                                               |
| 10/18/17               | County Board of Commissioners hearing & co-adoption (concurrent County process)                                                                                                                                 |
| <b><u>10/29/17</u></b> | <b>Mail Adoption Ordinance &amp; supporting documentation to DLCD to initiate 120 day review of UGB exchange by LCDC (pursuant to OAR 660-025-150). County co-adoption must occur before submittal to DLCD.</b> |
| <b>03/04/18</b>        | <b>Estimated Effective Date of UGB Exchange (based on 120-day DLCD review period)</b>                                                                                                                           |

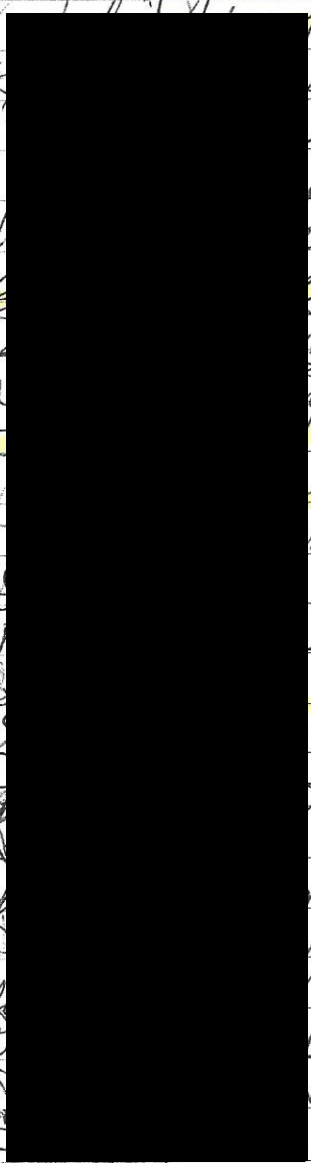
Planning Commission meets – 3<sup>rd</sup> Tuesdays  
City Council meets – 2<sup>nd</sup> and 4<sup>th</sup> Mondays  
Public hearing – 20 day (& 14 day legal) notice required prior to PC  
Public hearing – 20 day notice (& 14 day legal, if needed) required prior to CC  
Measure 56 Notice – 20 to 40 days prior to hearing on Ordinance (CC hearing)  
Legislative Adoption – 2 readings before CC



## Petition to City Council Sutherlin, OR

The objective of this petition is to change the City Zoning - (C-1) Commercial Downtown in Sutherlin, OR to allow retail businesses to display and sell items outside of their building during business hours. So long as pedestrian traffic is not inhibited and access to the street or vehicles is not inhibited. These items would need to be removed from the outside of the building while the business is closed.

 Ginny Ragans 3784 Hwy 138 W, Oakland OR 97462  
We the undersigned are in support of this petition.

| <u>Signature</u>                                                                   | <u>Print Your Name</u> | <u>Address</u>                          |
|------------------------------------------------------------------------------------|------------------------|-----------------------------------------|
|  | Jodi Arraut            | 113 E. Central Ave Sutherlin            |
|                                                                                    | TARSA Goldsworthy      | 108 EAST AVE Sutherlin                  |
|                                                                                    | Leona Wind             | P.O. Box 1479, Sutherlin                |
|                                                                                    | 734 Old Town Loop Rd   | Oakland                                 |
|                                                                                    | Autumn Braun           | 3637 Garden Vly Rd., Roseburg           |
|                                                                                    | George Purham          | 235 SW Everett                          |
|                                                                                    | EMMA DENTEN            | 868 Larkspur Ln, Oakland                |
|                                                                                    | Jennifer J Stutzman    | 43595 Wiley Creek Dr Sweet Home         |
|                                                                                    | Linda Hamlett          | 460 South State St. Sutherlin           |
|                                                                                    | AMY DYCE               | 1050 W Center Rd Sutherlin              |
|                                                                                    | NEHE McKinnis          | 8962 Nonpareil Rd. Sutherlin            |
|                                                                                    | Emie Per               | 3545 Flannery, vally, Roseburg          |
|                                                                                    | MONTY DUBUER           | 3545 FLANNERY VALLEY ROSEBURG, OR       |
|                                                                                    | Shelley Krei           | 702 Magnolia Sutherlin                  |
|                                                                                    | Clayton Gagn           | PO Box 2 Oakland OR 97472               |
|                                                                                    | PATTY LEAHY            |                                         |
|                                                                                    | Robert Ritter          | 12759 Driver Valley Rd Oakland OR 97462 |
|                                                                                    | Douglas Lelland        | 1515 Plat I Rd Sutherlin Oregon 97479   |
|                                                                                    | Terri Rivera           | Harrisburg                              |
|                                                                                    | DEDE SHEPHERD          | 4325 COMMERCE ST Eugene OR              |
|                                                                                    | Dustin Guarderas       | 3784 HWY 138 W OR OR 97462              |
|                                                                                    | Nadine Norton          | P.O. Box 533 Sutherlin OR 97479         |
|                                                                                    | Sheri Miller           | PO Box 1112 Sutherlin OR 97479          |



## Petition to City Council Sutherlin, OR

The objective of this petition is to change the City Zoning - (C-1) Commercial Downtown in Sutherlin, OR to allow retail businesses to display and sell items outside of their building during business hours. So long as pedestrian traffic is not inhibited and access to the street or vehicles is not inhibited. These items would need to be removed from the outside of the building while the business is closed.

We the Undersigned are in support of this petition.

| <u>Signature</u> | <u>Print Your Name</u> | <u>Address</u>                       |
|------------------|------------------------|--------------------------------------|
|                  | Connie Fackrell        | 956 Valley View Sutherlin            |
|                  | 1511 Fackrell          | 956 Valley View Sutherlin            |
|                  | Jisela Padilla         | 387 E fifth Ave. Sutherlin           |
|                  | Kyleen Morris          | 237 Plat M. Rd Sutherlin             |
|                  | Dacia Roberson         | 15909 Old Hwy 99 Oakland             |
|                  | Ronda Osborn           | 237 Plat M Rd Sutherlin              |
|                  | Cynthia Mitterdorf     | 1511 E Central Ave Sutherlin OR      |
|                  | JAMES A. RASMUSSEN     | 338 INDIAN BEND Rd, Umpqua           |
|                  | Diane E Rasmussen      | 338 Indian Bend Rd Umpqua            |
|                  | Susan Moran            | 970 Union Gap Ln Rd                  |
|                  | Jon B. Wey             | 910 Central Sutherlin                |
|                  | KAY LINDER             | 514 Saint Andrews Ct Sutherlin       |
|                  | M. K. VAN DER BEEK     | P.O. Box 711 Sutherlin               |
|                  | Lucille Giardini       | 324 Eady St Sutherlin                |
|                  | Kristy East            | 1852 Lakeview Dr. Sutherlin          |
|                  | Hammond East           | 1852 Lak view Dr Sutherlin           |
|                  | SALLY FURGESON         | 495 Indian Creek Dr Oakland          |
|                  | BONNIE E. LEECH        | 495 Indian CR. Dr. Oakland           |
|                  | WALLACE POWER Jr       | 119 W CENTRAL St SUTHERLIN, OR 97147 |
|                  | Pamela Hack            | 2968 NW Stacie Ct Roseburg, OR 97447 |
|                  | Katrina Robertson      | 262 Third St Dillard, OR 97147       |
|                  | Michael Robertson      | 262 Third St Dillard, OR 97147       |
|                  | Linda O'Dowd           | 649 Fernside Sutherlin               |



# Petition to City Council Sutherlin, OR

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We the Undersigned are in support of this petition.

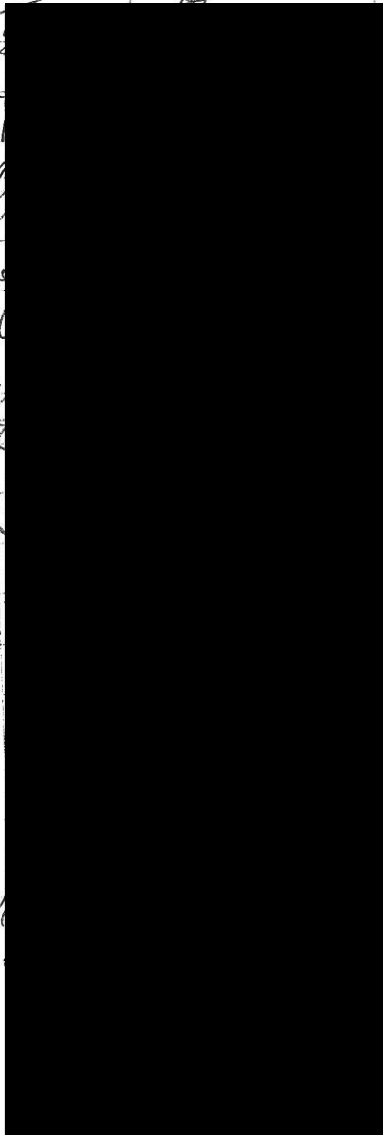
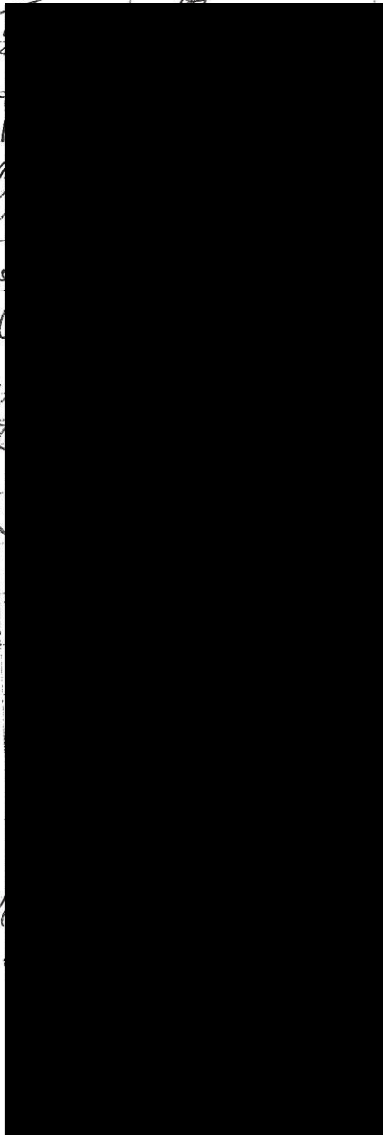
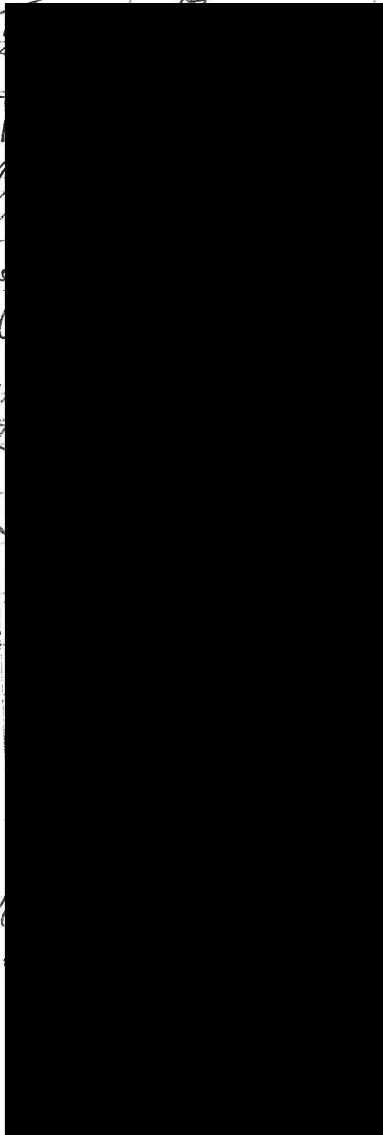
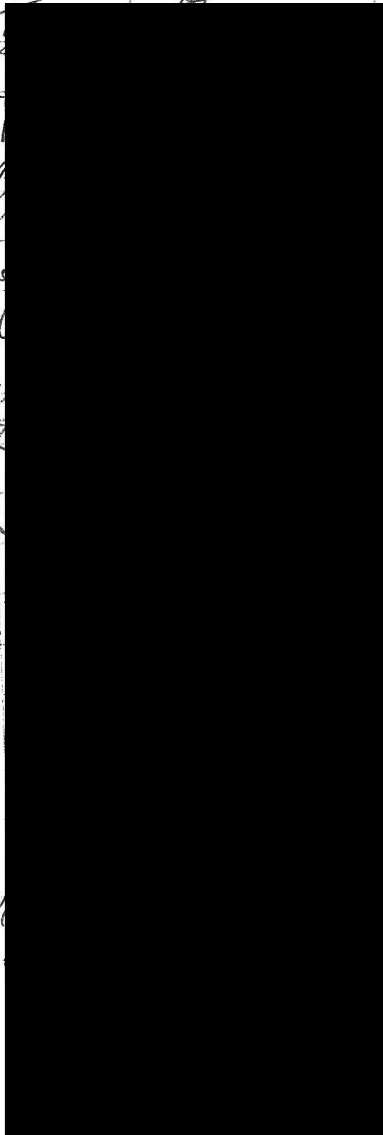
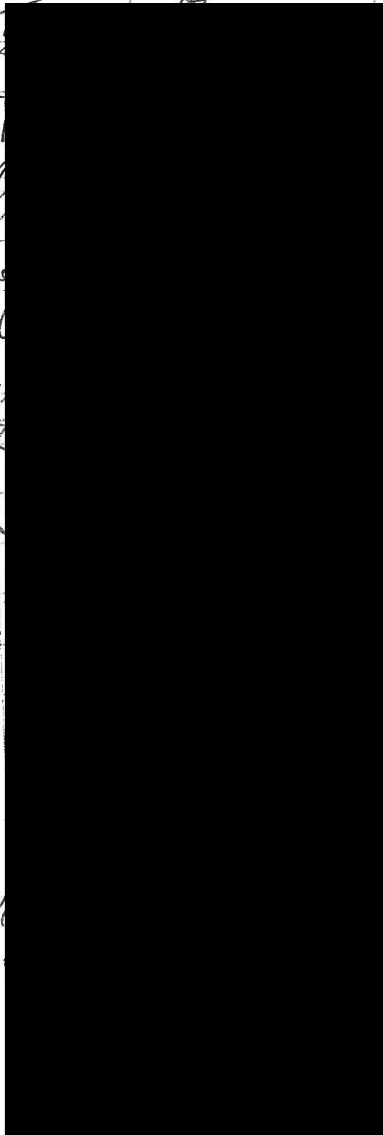
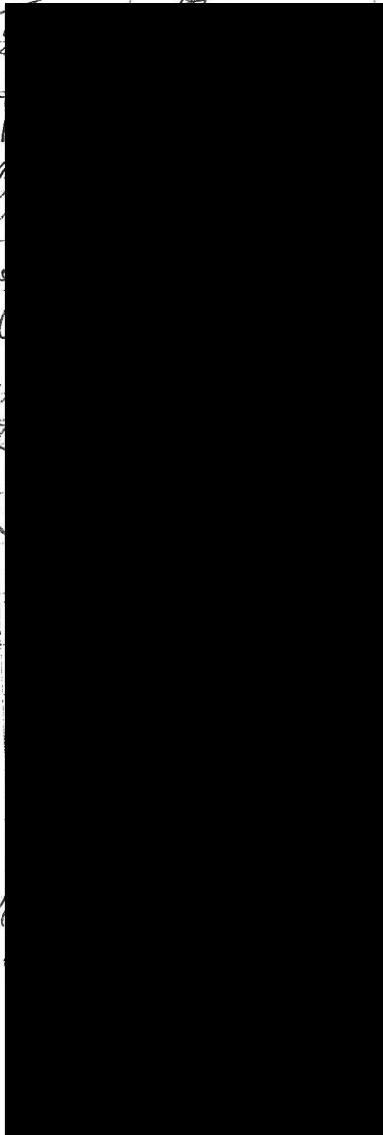
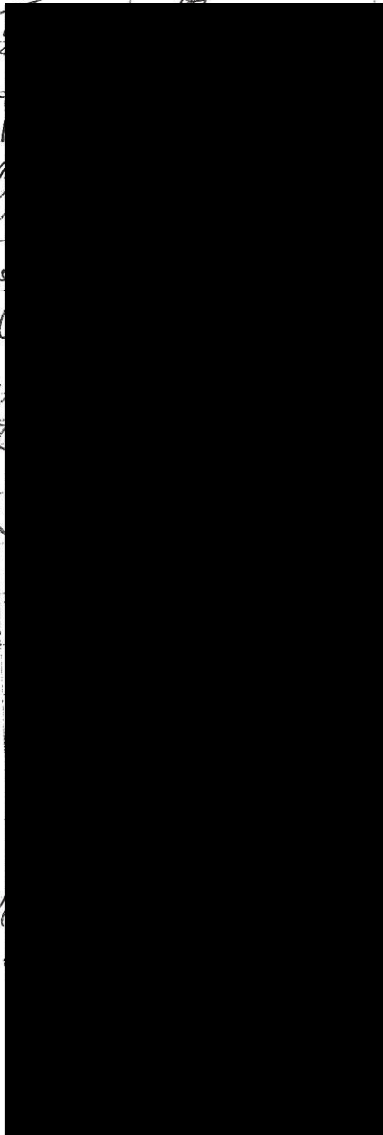
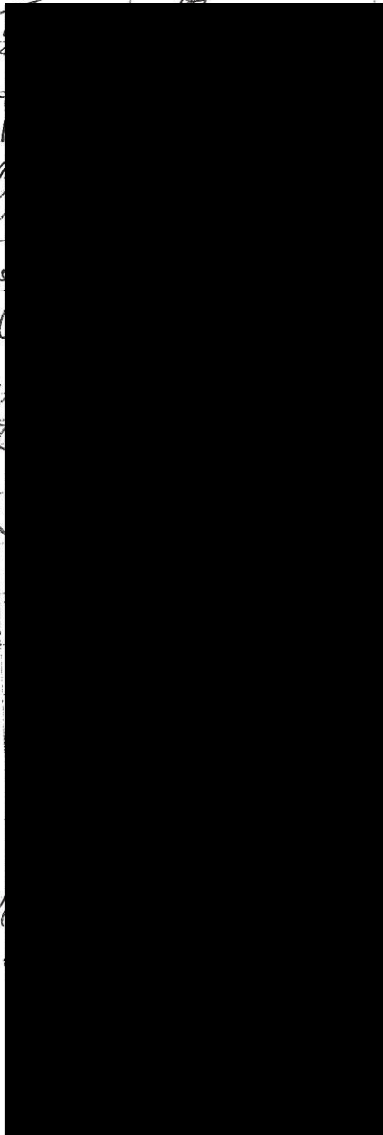
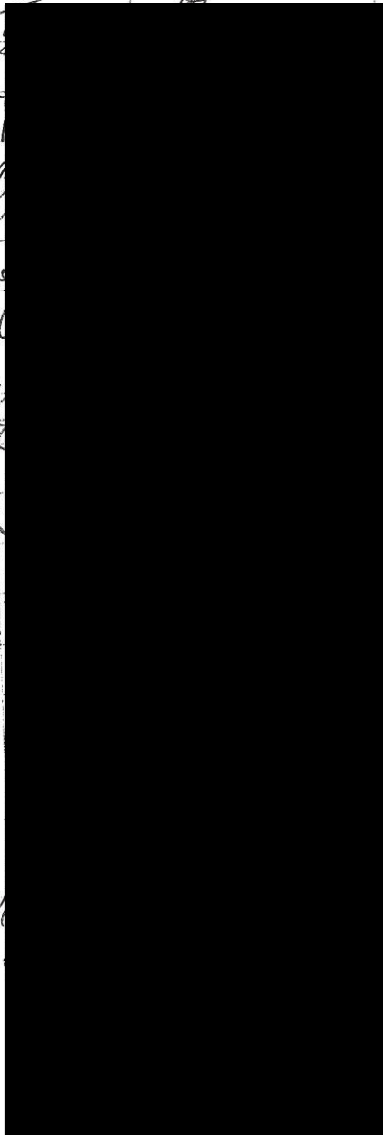
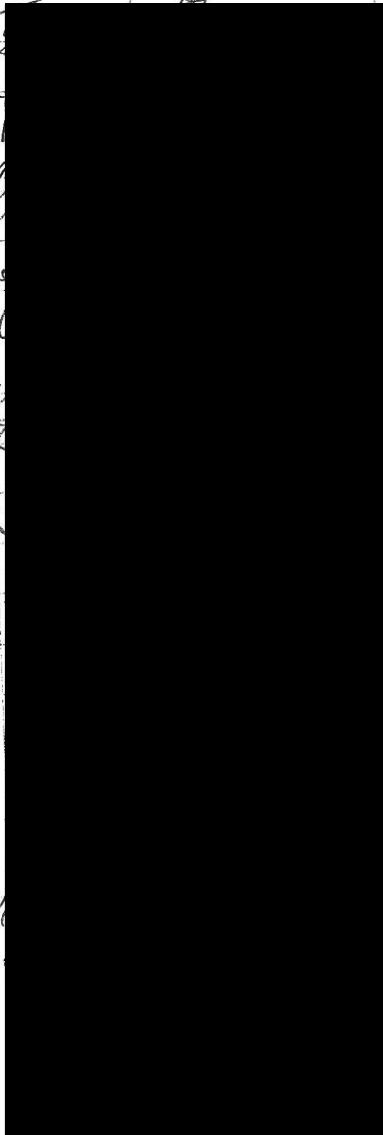
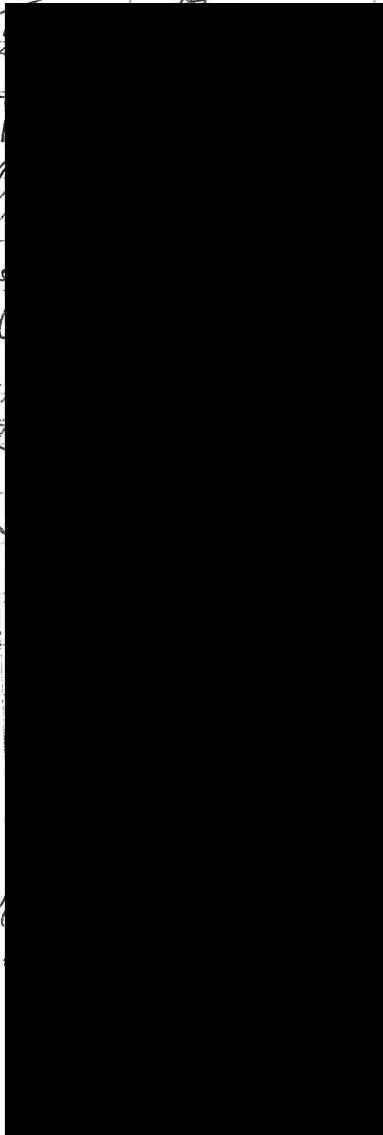
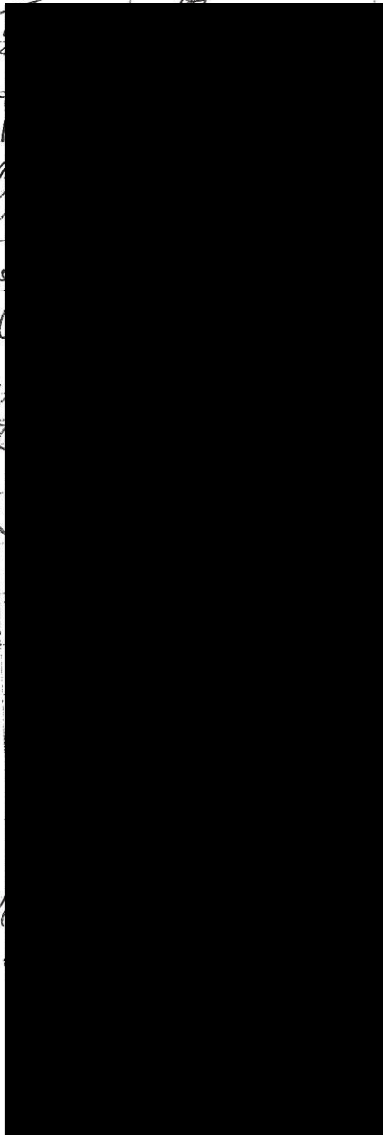
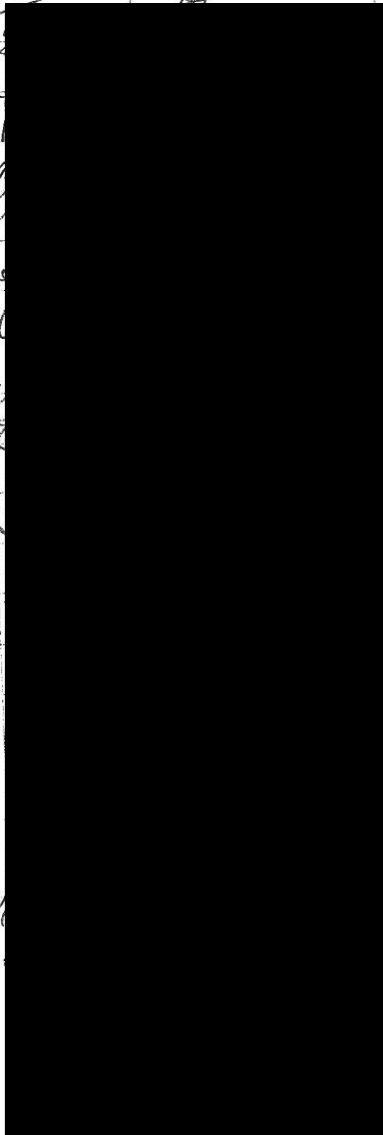
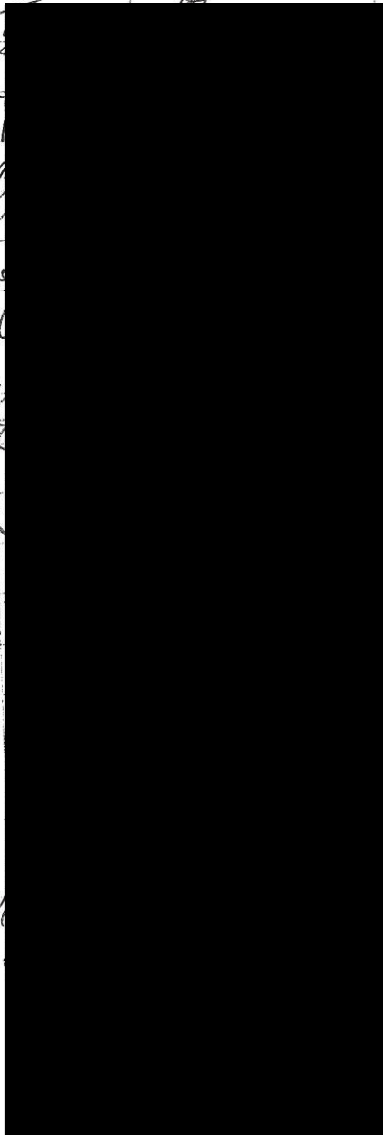
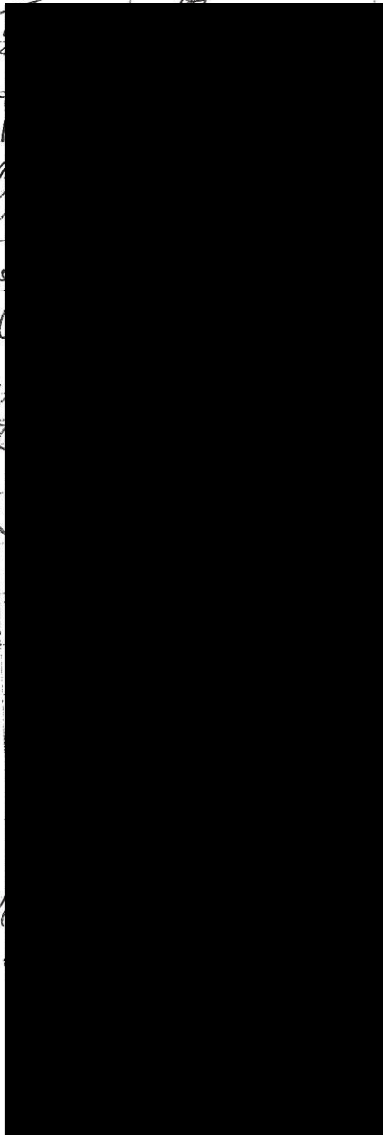
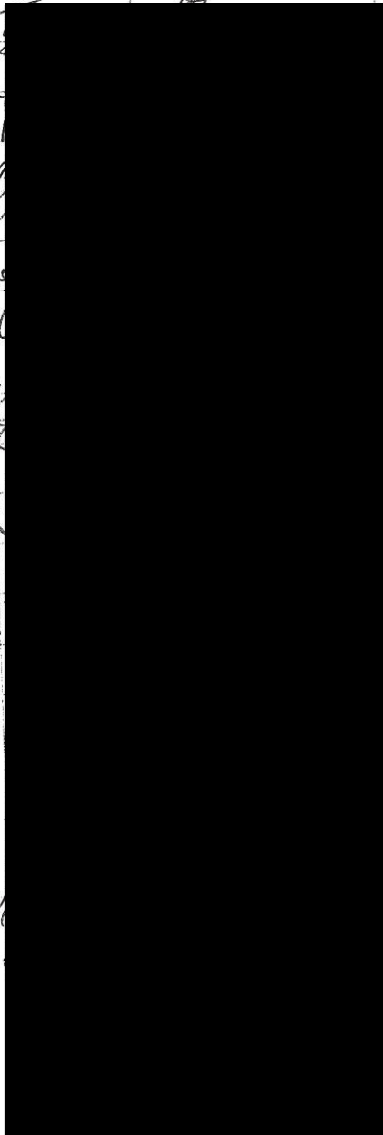
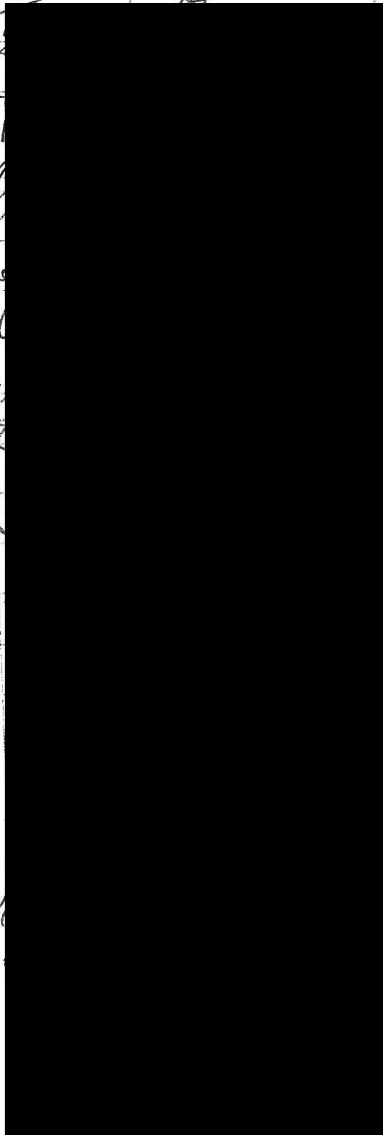
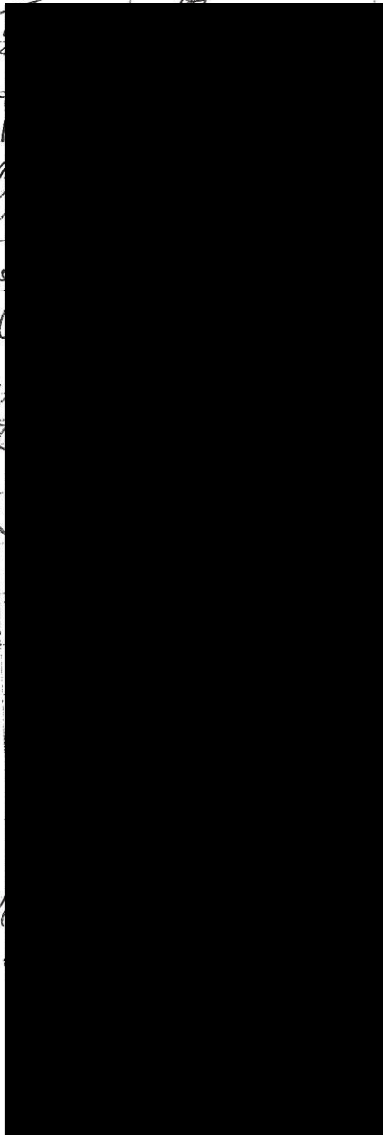
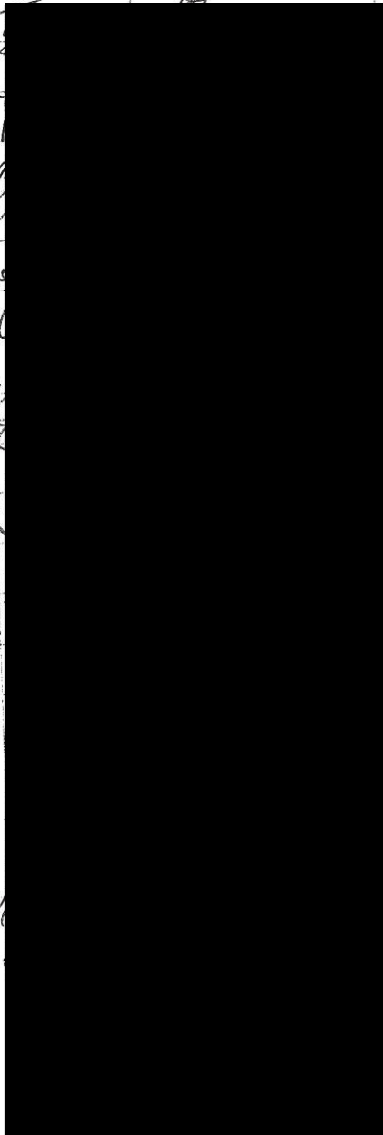
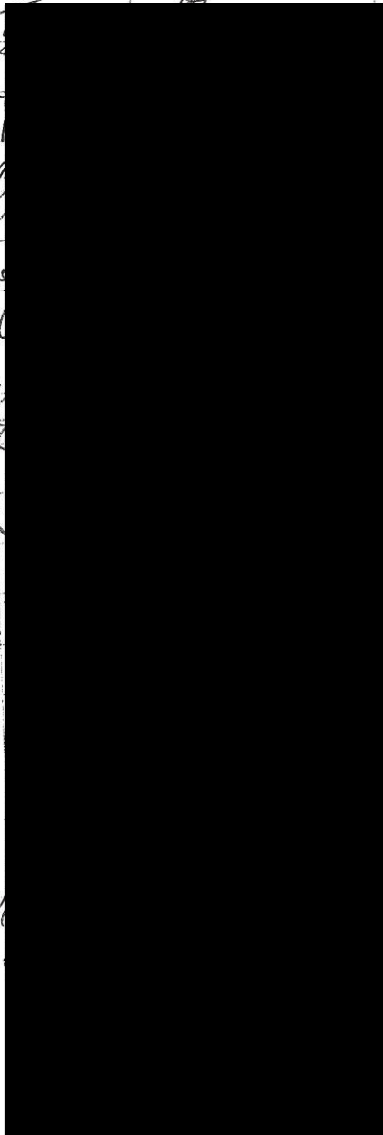
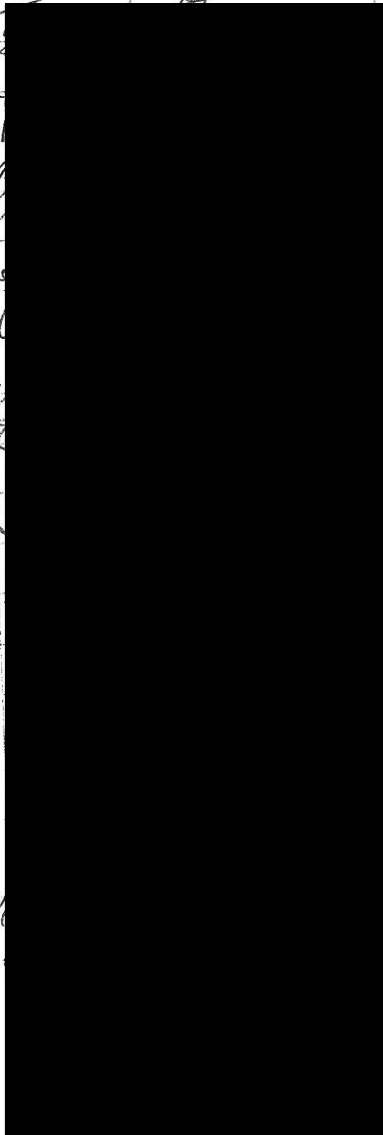
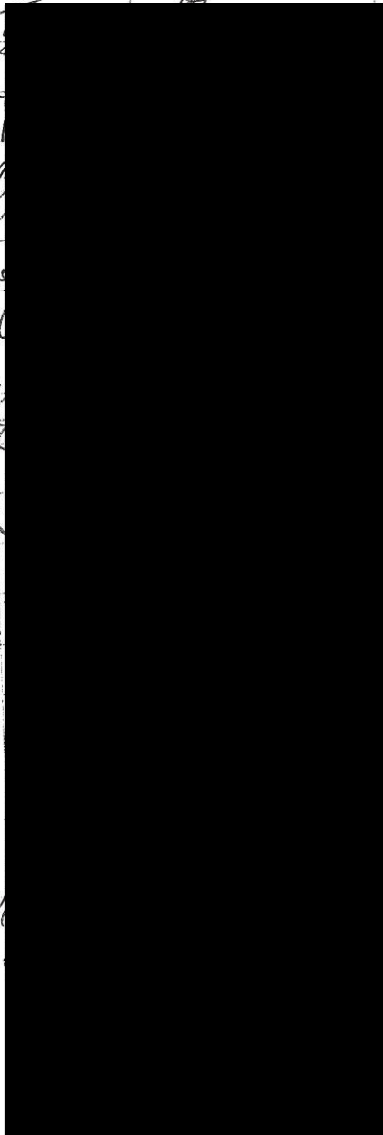
| <u>Signature</u> | <u>Print Your Name</u> | <u>Address</u>                     |
|------------------|------------------------|------------------------------------|
|                  | Larry Hill             | 8005 Old Hwy 99 No. Wilbur         |
|                  | Michelle Garcia        | 609 Ft McKay #30 Sutherlin         |
|                  | RITA M. JOST           | 253 Spence Ave Sutherlin           |
|                  | TOM JOST               | 253 Spence Ave Sutherlin           |
|                  | GRACE ALMAAS           | 525 N. 1st St Union                |
|                  | DEAN SMITH             | 7686 HWY 42 TEN MILE               |
|                  | RON BARNETT            | 4304 GREEN VALLEY Rd               |
|                  | MARY WAGNER            | 738 RIVER BEND RD RB.              |
|                  | DON SPRINGUE           | 801 Oak Hill Rd Roseburg           |
|                  | NAPINE SCHNEIDER       | 220 Waite - Sutherlin              |
|                  | Mark Schneider         | 220 Waite St Sutherlin             |
|                  | LEE W COLEMAN          | P.O. BOX 295 DAYS CREEK            |
|                  | Linda Fischer          | P.O. Box 82, Oakland, 97462        |
|                  | TERESA POWELL          | PO BOX 51 UMPIGA, OR 97486         |
|                  | JAMES LESLEY           | 1422 PLAT K 97479                  |
|                  | Rachel Tabor           | 1677 NW-Eden St Roseburg, OR 97461 |
|                  | DON WOOD               | 125 Heather Lane Orelia 97496      |
|                  | CHAS HERNDON           | 621 Parkview Rd Winston OR         |
|                  | CHRISTOPHER KATZ       | 865 E Central 11                   |
|                  | Anna Rust              | 359 E Second Ave 97479             |
|                  | Francis Riley          | 1392 Airway Av                     |
|                  | George L. Dutton       | 606 Sutherlin, OR 97479            |
|                  | Colleen Rayburn        | 1001 East third, 97479             |



# Petition to City Council Sutherlin, OR

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We the Undersigned are in support of this petition.

| <u>Signature</u>                                                                   | <u>Print Your Name</u>                    | <u>Address</u>          |
|------------------------------------------------------------------------------------|-------------------------------------------|-------------------------|
|  | TERRY J. STORM                            | 481 CLARIE LN. ROSEBURG |
|  | CRIS ELLIOTT                              | ROSEBURG                |
|  | PJ ELLIOTT                                | ROSEBURG, OR            |
|  | Dan Tobiska                               |                         |
|  | MIKE HEROLD                               | Box 639 YONKALLA, OR    |
|  | Michael H. Hutchins                       | Sutherlin               |
|  | Carolyn Barrons                           | Roseburg.               |
|  | HENRY G MILLER                            | 407 N. GROVE LN 97479   |
|  | Elizabeth Turner                          | Sutherlin, OR           |
|  | a layer of product (goods) against front. |                         |
|  | Lucy Heath                                | Roseburg, OR            |
|  | 1230 OAK                                  | SHASHA RAY              |
|  | 1051 Mathis Hill Rd                       | Gaile Curtis            |
|  | 1350 E, 1ST AVE #21                       | SUTHERLIN               |
|  | Angela Carter                             | Roseburg                |
|  | JUDY BLACK                                | Oakland                 |
|  | Evan Clevenger                            | Box 16 UMPQUA 97486     |
|  | Brad Heaton                               | Sutherlin               |
|  | Max Van Der Breg                          | Oakland                 |
|  | John Farrow                               | One, Sutherlin          |
|  | Karen Murphy                              | Coquille, OR            |
|  | Debra Simonson                            | Oakland, OR             |

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| <u>Signature</u> | <u>Print Your Name</u> | <u>Address</u>                             |
|------------------|------------------------|--------------------------------------------|
|                  | Diane O'Dell           | P.O. Box 284 Sutherlin                     |
|                  | MELISSA JONES          | 200 Raintree Sutherlin                     |
|                  | Jennifer Roche         | 06405 nonpariel Rd                         |
|                  | Tim Kay                | 312 N Grove lane                           |
|                  | Greg Gardner           | 707 Stazenger CT Sutherlin                 |
|                  | James Williamson       | 284 W. EVERETT                             |
|                  | Mike Snow              | 284 W. Everett. Sutherlin.                 |
|                  | Bradley Heaton         | 111 - 109 Sutherlin                        |
|                  | Clyde Murphy           | 242 Heavily Ct Sutherlin                   |
|                  | Robert Roulette        | 284. W. Everett Sutherlin                  |
|                  | Dennis Wright          | P.O. Box 845 Sutherlin, OR                 |
|                  | JAMES TITTSWORTH       | 115 EAST CENTRAL SUTHERLIN, OR             |
|                  | James Heaton           | PO Box 692, Sutherlin                      |
|                  | Michelle Wigham        | 210 Crestview ST 6184 Sutherlin            |
|                  | Robert E Kent          | 1050 W central #37 sutherlin               |
|                  | Bill C. McAlister      | 107 Baker Ln Rosh. OR. 97470               |
|                  | Roxanna M. Thompson    | 963. N Comstock. AVE. Sutherlin, OR. 97479 |
|                  | Donna Thompson         | 1994 Southside Rd Sutherlin OR 97479       |
|                  | John R Stall           | 201 Casa De Loma Sutherlin                 |
|                  | Craig R. Riddle        | Lives in Roseburg -                        |
|                  | Daniel Goodman         | 1956 Hogan Rd Oakland OR                   |
|                  | Joshua S. W. Gomez     | 934 S Comstock Ave                         |
|                  | CIRI G L BOWMAN        | 530 Kruess ST 2                            |

\$ does not live in Sutherlin.



Petition to City Council Sutherlin, OR

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| Signature                                                                          | Print Your Name       | Address                               |
|------------------------------------------------------------------------------------|-----------------------|---------------------------------------|
|  | Kenneth A. Wells      | 221 2 Ave                             |
|  | JC TITTSWORTH         | 3784 HWY 138 W                        |
|  | MAXINE MARKILLIE      | 1350 E 1st #14                        |
|  | ELMER Markillie       | 1350 E 1st #14                        |
|  | DONALD C. Shaw        | 123 E CENTRAL Ave                     |
|  | Elliott Lamb          | 117 W. Central Ave                    |
|  | Deborah Wright        | 214 RAINBOW DR.                       |
|  | Barbara J. Jorg       | 2226 Eagle Loop                       |
|  | Andrew Bingham        | 1574 Airway Ave                       |
|  | IAN BLACK             | 113 E. CENTRAL AVE.                   |
|  | Summer Atkinson       | 136 E 4th Ave                         |
|  | Tracey Fringer        | 225 Johnson St                        |
|  | Judy Rosecrance       | 828 W. DEAR Ave.                      |
|  | BETTY ORZALLI         | 2678 Westlake Ave. Sutherlin          |
|  | GARY BARRIC           | 214 Wells Rd. Oakland                 |
|  | Melissa Eickelschulte | 401 N. Comstock #35                   |
|  | Robert Eickelschulte  | 401 N. Comstock #35                   |
|  | Rosemary Gutierrez    | 1200 E CENTRAL #30                    |
|  | CHARLSTY SMITH        | 1350 E. FIRST AVE #24                 |
|  | Rosemary Cheppera     | 1350 E. FIRST AVE #5                  |
|  | WILLIAM L ADNEY       | 1352 E FIRST AVE #5                   |
|  | Daniel Hong           | 1354 Churchill Drive, Oakland, Oregon |
|  | MICHAEL RAGANS        | 3784 Hwy 138 W OAKLAND OR 97462       |



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| Signature | Print Your Name          | Address                    |
|-----------|--------------------------|----------------------------|
|           | Linda Carter             | 553 Hogan Rd Oakland       |
|           | <del>FRANK</del> WHITZKY | 553 Hogan Rd, Oakland      |
|           | MYRAN COBERMAN           | 17992 OLD HWY 99N OAKLAND  |
|           | RENEL SALVAIL            | 1350 E FIRST #34           |
|           | Crystal Mahoney          | 1350 E. First Ave #4       |
|           | Gerale L. Ballant        | 402 E sec. av              |
|           | SHARRON ANDERSON         | #40 JORSEN N.W.            |
|           | Jon Stoneman             | 2125 Hancock Mt. Rd.       |
|           | Lenoa Stoneman           | 2151 Hancock Rd, Elletts   |
|           | FRANK HONEYCUTT          | 1200 GENERAL AVE.          |
|           | BERNHARD KUBE            | 2665 VAN PELT BLVD #122    |
|           | KENNETH ENGEL            | 629 BLANDS LN RSBG OR      |
|           | Bill Bartall             | 629 Blands Ln. RSBG OR     |
|           | Kathy Baker              | P.O. Box 38 Sutherlin OR   |
|           | George W. Dutton         | P.O. Box 62 Sutherlin OR   |
|           | Sally Whitesides         | 2581 Goldview Sutherlin OR |
|           | CARMEN M. EDMUNDS        | 223 JUSTA LN SUTHERLIN.    |
|           | David W Hatcher          | 18636 Hwy 138w OAKLAND     |
|           | Berkley Fauts            | Sutherlin                  |
|           | Kristy Brown             | 4607 Sherwood Sutherlin    |
|           | DEWIL STORY              | 380 S CALAPOOIA SUTHERLIN, |
|           | Tracy Story              | "                          |
|           | Alyssa Story             | "                          |

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| Signature     | Print Your Name     | Address                                 |
|---------------|---------------------|-----------------------------------------|
| 1 [Redacted]  | Danjelle Treadway   | 235 North State #27 Sutherlin           |
| 2 [Redacted]  | Harley King         | 11 11                                   |
| 3 [Redacted]  | CERARD DWAN JR      | Box 688 DEAN                            |
| 4 [Redacted]  | Christian Sifford   | 205 E 6th Ave                           |
| 5 [Redacted]  | Shana Baynes        | 4212 Grove LN Sutherlin                 |
| 6 [Redacted]  | Ruthy Hunterton     | 1050 W. Central Sp 7 Sutherlin          |
| 7 [Redacted]  | KINGSLEY A. Hubbell | 103 N Willamette St APT #6 Sutherlin Or |
| 8 [Redacted]  | John Pateice        | 1940 Southside RD Sutherlin             |
| 9 [Redacted]  | Diana Kammerer      | 1805 Montclair DR                       |
| 10 [Redacted] | ROBERT W. Winkles   | 2273 Eagle Loop Sutherlin               |
| 11 [Redacted] | Billy Gurt          | 375 Acor DR Rosburg                     |
| 12 [Redacted] | DANIEL BILCZ        | 104 N GROVE LN SUTHERLIN                |
| 13 [Redacted] | Halley Robb         | PO Box 228 Winchester, OR               |
| 14 [Redacted] |                     |                                         |
| 15 [Redacted] |                     |                                         |
| 16 [Redacted] |                     |                                         |
| 17 [Redacted] |                     |                                         |
| 18 [Redacted] |                     |                                         |
| 19 [Redacted] |                     |                                         |
| 20 [Redacted] |                     |                                         |
| 21 [Redacted] |                     |                                         |
| 22 [Redacted] |                     |                                         |
| 23 [Redacted] |                     |                                         |



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| <u>Signature</u>                                                                   | <u>Print Your Name</u>      | <u>Address</u>                            |
|------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------|
|  | John Marraffino             | 4660 Goodrich Hwy, Oakland, OR            |
|                                                                                    | CYNTHIA MARRAFFINO          | 4660 GOODRICH HWY, OAKLAND, OR            |
|                                                                                    | Torrence L. Loh             | 167 W First Ave Apt 30.                   |
|                                                                                    | Debrah Kelberg              | 2291 Chi Chi Ln. Sutherlin                |
|                                                                                    | Lacey Bratton               | 1272 West Central                         |
|                                                                                    | DANA Foley                  | 1423 General St. Sutherlin                |
|                                                                                    | Teresa Mahoney              | 1138 SE Fullerton St. Rsborg.             |
|                                                                                    | A Wallis                    | <del>1411 E 14th</del> 16th Ave SUTHERLIN |
| Kathi Jones                                                                        | 235 N State St #2 Sutherlin |                                           |

Address Not Valid



## Diane Harris

---

**From:** Diane Harris  
**Sent:** Wednesday, July 19, 2017 8:13 AM  
**To:** April Ehrlich; Ashley KQEN News (ashley@bciradio.com); DC Commissioners; KUGN; KYLE-KQUEN; News Desk (newsdesk@nrtoday.com); Register Guard; Roseburg Beacon; Vera Westbrook (vwestbrook@nrtoday.com)  
**Subject:** Public Meeting Notice  
**Attachments:** CC JUL 24.17 Workshop.pdf

Good morning!

Please see attached agenda for the July 24<sup>th</sup> Sutherlin City Council Meeting.

Have a great day,



*Diane Harris*

City Recorder/HR Manager  
City of Sutherlin  
126 E Central Ave  
Sutherlin, OR 97479  
(541)-459-2856 x 207  
[d.harris@ci.sutherlin.or.us](mailto:d.harris@ci.sutherlin.or.us)