



**City of Sutherlin
Regular Council Meeting
Monday, May 13, 2019
Civic Auditorium – 7:00 p.m.
AGENDA**

Mayor Todd McKnight
Council President Boggs
Councilors Stone, Tomlinson, Vincent, Sumner and Wattles

- 1. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. INTRODUCTION OF MEDIA**
- 4. PUBLIC COMMENT**

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only.
A time limit of three minutes per citizen shall apply.]

5. PRESENTATIONS

- a. Proclamation – EMS Week
- b. Sutherlin Library Updates
- c. Sutherlin FFA – Conceptual Plan for City Center Park

6. CONSENT AGENDA

- a. April 8, 2019 Minutes – Regular Meeting
- b. April 22, 2019 Minutes – Workshop

7. COUNCIL BUSINESS

- a. Resolution 2019.09 – Sutherlin-Oakland Enterprise Zone
- b. Approval Award - Nonpareil Water Treatment Plant Disinfection System
- c. Dump Truck Purchase Approval – Wastewater Treatment Plant

8. REPORTS

- a. Wastewater Treatment Plant Construction Quarterly Update
- b. Consideration Authorization of Marijuana Sales in City Limits

9. STRATEGIC PLAN UPDATE (Report in Council Packet)

10. CITY COUNCIL COMMENT

11. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

12. ADJOURN

Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.

If you have a disability that requires special materials, service, or assistance, please call 541.459.2856 at least 48 hours prior to the meeting to arrange for accommodations



Call to Order & Flag Salute





ROLL CALL





Introduction Of Media





PUBLIC COMMENT

Agenda Items only





Presentations and/or Proclamations





EMS Week Proclamation

To designate the Week of May 19-25, 2019 as Emergency Medical Services Week

WHEREAS, emergency medical services are a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of physicians, nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week; now

THEREFORE, I, *Todd McKnight, Mayor of the City of Sutherlin, Oregon* in recognition of this event do hereby proclaim the week of May 19-25, 2019, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, “EMS Strong – Beyond the Call”, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Dated: This 13th day of May, 2019

Todd McKnight, Mayor
City of Sutherlin

Attest:

Diane Harris, City Recorder



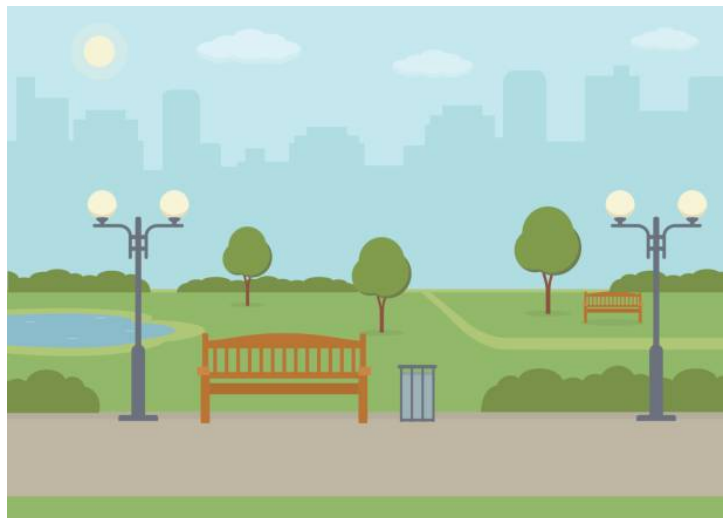
SUTHERLIN LIBRARY UPDATES



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SUTHERLIN FFA CONCEPTUAL PLAN for CITY CENTER PARK





Consent Agenda



CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, April 8, 2019 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent and Becky Wattles

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

Finance Director/Assistant City Manager, Dan Wilson

City Recorder, Diane Harris

Deputy City Recorder, Melanie Masterfield

Community Development Director, Brian Elliott

Community Development Specialist, Kristi Gilbert

City Planner, Jamie Chartier

Public Works Superintendent, Aaron Swan

Police Chief, Troy Mills

Fire Chief, Mike Lane

Deputy Fire Chief, Scott McKnight

Battalion Fire Chief, Brandon McGarr

Battalion Fire Chief, Avery Hazzard

Battalion Fire Chief, Dan McCormick

Emergency Operations Manager, Dennis Riggs

City Attorney, Chad Jacobs (via Skype)

Audience: Tami Trowbridge, Melissa Shreeve, Jim Houseman, Joe Groussman, Tom Spelgatti, Larry Whitaker, Brent Knapp, Brian Burke Sr, Mark Hendershot and Firefighter Volunteers: Mike Buck, Wayne Ellsworth, Kaysandra Maunu, Bandon Collier, Alex Kennedy, John Tranter, Nathan Averett, Bryson Belloir, Michelle Ellsworth, Curt Richardson and Jack Spencer

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: Councilor Tomlinson was excused

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

- None

PRESENTATIONS

- Volunteer Firefighter Acknowledgement -

Deputy Fire Chief, Scott McKnight and Mayor presented the Sutherlin Fire Department Volunteer Firefighters with certificates of appreciation. Applause was given.

- Snow Storm Responders Acknowledgement –

Emergency Operations Manager (EOM), Dennis Riggs verbally recognized Police, Fire and Public Works for their efforts during the storm.

- Storm After Action Report –

City Manager, Jerry Gillham with the help of Riggs, reported information gathered after the storm. Riggs introduced a program that he plans to get started throughout Sutherlin, called Get Ready Neighborhood. With the combined effort of Gillham, a power point was provided to show eight plans of action to be done in the event of another disaster.

- Establish communications
- Ensure adequate fuel supply for all city vehicles
- A more efficient Warming Center with community group involvement
- Upgrade City Hall to be an emergency response facility
- Install generators at our emergency response facilities
- Purchase a snow plow attachment for PW vehicle
- Establish an employee family area
- Purchase and hold “on hand” specialized resources

Councilor Stone - Why didn't Red Cross come help? *Riggs - Red Cross was contacted and their response was, they advised their people to stay off the roads and that we were on our own. After the second day, they did bring some cots and blankets. How did they make it to Elkton? They waited until the roads were clear.*

CONSENT AGENDA

- **March 11, 2019 Minutes – Regular Meeting**

MOTION made by Councilor Boggs to approve Consent Agenda; second by Councilor Stone.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Boggs, Sumner, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Ordinance – Fire Code Amendment (First reading, title only)**

City Recorder, Diane Harris read the ordinance by title only - “An ordinance of the City of Sutherlin amending chapters 15.04 and 15.06 of the Sutherlin Municipal Code to update the fire and building codes.”

Staff Report – Harris and Battalion Fire Chief Brandon McGarr addressed Council on the purpose for this amendment which is to bring Sutherlin Fire Department up to the latest edition of the Oregon Fire Code (OFC), the 2014 edition.

MOTION made by Councilor Sumner to approve Ordinance – Fire Code Amendment (First reading, title only) as presented; second by Councilor Wattles.

Discussion: Councilor Stone - What's the cost to the public? *McGarr - sections 15.04.010 - Adoption of Fire Code, 15.04.092 – Fire Records Management and 15.06.010 – Adoption of Building Codes, will have no cost to the public. However, section 15.04.094 – Fire Key Box System will have costs associated with the system as well as 15.04.096 – Locks on Gates and Barriers. What about electronic key box systems? Sutherlin doesn't use any electronic systems due to the large cost involved. Do we have a Fire Inspector? Sutherlin has five staff that are certified.*

In Favor: Councilors Wattles, Tomlinson, Boggs, Sumner, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

Gillham added that he was thankful and appreciative for McGarr's hard work and for the Fire Department as well.

- **Resolution 2019.03 – Houde Subdivision Easement Removal**

Staff Report – Community Development Specialist, Kristi Gilbert asked Council for approval authorizing the City Manager to sign, on Council's behalf, the easement termination located on the west side of N. Comstock.

MOTION made by Councilor Stone to approve Houde Subdivision Easement Removal as presented; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Boggs, Sumner, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

REPORTS

• Visitor Center Dedication -

Sutherlin Area Chamber of Commerce President, Tami Trowbridge presented the idea of the City renaming the Visitor Center in honor of Char Hendershot. Char managed the Visitors Center from 2006-2014. She rallied volunteers and set up a large wall display of information including maps and brochures. The Sutherlin Visitors Center became the first ever, in the area, to partner with a local winery on billboard advertising. She was a visionary. Possible renaming ideas are: The Char Hendershot Memorial Park; The Char Hendershot Memorial Visitor Center or a plaque with her name on it. The Chamber will fund the project.

- Mayor, will options of what will be displayed be submitted? ***Trowbridge, yes, I will drop some recommendations by City Hall.***

*Note: Mark Hendershot arrived at the meeting approximately 7:45 after this discussion was held. He spoke in support and was thankful for his late wife being honored with the dedication.

• Marijuana Tax Feasibility -

Staff Report – City Planner, Jamie Chartier opened discussion regarding the possibility of allowing dispensaries in Sutherlin City limits.

Mayor asked if Gillham and Stone would like to add information.

- Gillham expressed some information that he had found and asked if Councilor Stone would look into it. He stated that the revenue should be dedicated to specific causes, should dispensaries be allowed. Gillham asked City Attorney, Chad Jacobs for possible scenarios:
 - An advisory measure could be sent to the ballot. It wouldn't be binding, would be a yes or no question. The answer would reveal if this should be pursued later down the road.
 - Under state law, Council has the right to repeal the existing ban on marijuana facilities within the city, in which case it wouldn't go back to the voters.
 - Under state law, the Council can propose an opt-in measure to the voters which would repeal the prohibition, but must take place at a statewide general election, which won't occur until November 2020.
- Councilor Stone - It's been legalized by the state and we shouldn't discriminate against businesses. The dispensaries are nice buildings and the city would get an influx of travelers that would spend money while they're here. There's no crime associated with dispensaries, it's in the streets. Asked Police Chief, Troy Mills to find statistics regarding theft from a dispensary. ***Mills - Will look into it.*** There are a lot of people here in town that are growing it in their back yards.
- Councilor Sumner - Is there a projected amount of tax revenue and what would additional costs be to maintain public safety? What would we do with the funding? ***Chartier - With the state law, it has to be 1,000 feet from a public school plus meet the measures the City has set. There were only two sites feasible for a dispensary, one at exit 135 and the other on the west side of I-5.*** Can we look at other cities with the same population? ***Gillham - Yes.*** It's very important to get more education before it's put on the ballot.
- Mayor - What is the cost for the advisory vote to go out on the general election? ***Gillham - The November election doesn't cost, but will check into it. Jacobs responded about how the tax revenue would work and where the building could go in the City. There are two types of revenue: The Local Tax and a Shared State Revenue. Information can be found by the State based on Sutherlin's population. The State says we can impose a 2-3% tax on the sales. Gillham responded and said that the staff will do research.*** Concerns were voiced for the citizens that already voted against it and wants to stress that the funds are specifically dedicated. The agreement of the Council is that more information is needed.
- Boggs - Agrees that more information is needed. Feels the possibility of establishing some businesses here and earning some revenue from them couldn't hurt.
- Vincent - Wants more information from all aspects to educate Council and the community. This definitely needs to go before the voters. This discussion is split between two different types of people in this community and Council's job is to educate them with facts and figures.

Gillham emphasized that city staff will do nothing to improperly influence Council on the decision making process.

STRATEGIC PLAN UPDATE

- **Central Park Improvements – Holiday Lighting Display**

Gillham discussed the plans to do a new and improved holiday lighting display at Central Park. Adam Sarnoski (designed the Christmas Tree lights on the poles) is on board along with Community Event Planner, Andrew Calvert, to design a dramatic extension to the holiday lighting that takes place at the Visitor Center.

- Councilor Stone, is this done by donations or is the city paying for it. ***Gillham - It's a combination of both. The goal is to have downtown decorated from the Visitors Center to Central Park.***

CITY COUNCIL COMMENTS

Councilor Wattles

- None

Councilor Boggs

- Is the access road to Dawn Rey Park private all the way to the street? ***Swan - Yes it is.*** It really needs to be graded.

Councilor Sumner

- Thanked all of the firefighters for their achievements.

Councilor Vincent

- Thanked all of the emergency responders during the snow storm.

Councilor Stone

- Did we get a fire district map of Calapooia Fire District? ***Gillham - Yes in my office. (Gillham brought one to him after the meeting)***
- Are we still pressing ODOT for a traffic signal on the West side of the freeway? ***Elliott - Yes.***
- The \$120,000 in the budget for Court revenue, is that from tickets? ***Wilson - Yes, it's from Municipal Court.***

Mayor McKnight

- Shout out to the budget committee members and thanked them for serving on the board.

PUBLIC COMMENT

- None

ADJOURNMENT

With no further business meeting adjourned at 8:01pm.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor

CITY OF SUTHERLIN
City Council Workshop Meeting
Sutherlin Civic Auditorium
Monday, April 22, 2019 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent and Becky Wattles

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

Finance Director/Asst. City Manager, Dan Wilson

City Recorder, Diane Harris

Deputy City Recorder, Melanie Masterfield

Community Development Director, Brian Elliott

Community Development Specialist, Kristi Gilbert

Public Works Superintendent, Aaron Swan

Police Chief, Troy Mills

Fire Chief, Mike Lane

City Attorney, Chad Jacobs (via Skype)

Audience: Tami Trowbridge, Frank Egbert and Barbara Camin

Meeting called to order by Mayor, Todd McKnight at 7:00pm.

Flag Salute:

Roll Call: All Present

Media: None

PRESENTATION

- **Sutherlin FFA – Conceptual Plan for City Center Park**

****Due to a scheduling conflict with Sutherlin FFA, the presentation was postponed until the Council meeting on May 13, 2019.**

AGENDA CONFIRMATION

- **May 13, 2019 Agenda**

City Manager, Jerry Gillham informed Council that Sutherlin FFA will present at the next meeting.

PUBLIC COMMENT

Mayor McKnight offered Frank Egbert the opportunity to speak (non-agenda item) at the beginning of the Council meeting.

Frank Egbert gave kudos to Mayor McKnight and Public Works for fixing the damaged benches due to the Central Ave construction. Also thanked Diane Harris for making his time on the Council work. He commented that Harris went above and beyond to help him. ***Public Works Director, Aaron Swan clarified that the benches weren't damaged during the Central Ave project, they were damaged by other non-related instances.***

COUNCIL PRIORITY PROGRESS REPORT

- None

COUNCIL COMMENTS

Councilor Wattles

- Her neighbor said there's a nutria problem by Sutherlin Creek.

Councilor Tomlinson

- None

Councilor Boggs

- None

Councilor Sumner

- None

Councilor Vincent

- Is the splash pad a Labor Day kick off to summer? *Swan – Monday, May 13th is the kick off. If it's warm, we can do it Mother's Day weekend.* Playground fared pretty well over the winter. *Swan – The fence had the most damage.*

Councilor Stone

- None

Mayor McKnight

- None

COUNCIL BUSINESS

- **Library Advisory Board Appointment**

Staff Report - City Recorder, Diane Harris presented an application for consideration. There are currently two vacancies on the board. One ending December 31, 2019 and the other (Alternate) ending December 31, 2022.

Applicant was unavailable to comment regarding term options. Harris will contact her for term preference.

MOTION made by Councilor Stone to approve Kish Doyle for Library Advisory Board Appointment; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Boggs, Sumner, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

- **Ordinance No. 1071 – Fire Code Amendment (second reading & adoption).**

City Recorder, Diane Harris read Ordinance No. 1071, title only. Harris – “An Ordinance of the City of Sutherlin amending chapters 15.04 & 15.06 of the Sutherlin Municipal Code to update the fire and building codes.”

Staff Report – Harris had nothing further to add. Fire Chief, Mike Lane was available for questions.

MOTION made by Councilor Vincent to approve second reading and adoption of Ordinance No. 1071 Fire Code Amendment as presented; second by Councilor Sumner.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Boggs, Sumner, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

- **Valentine Avenue Award Approval**

Staff Report – Community Development Director, Brian Elliott asked to award Knife River the contract for improvements to Valentine Avenue. Four bids were submitted from Prime Contractors. Knife River submitted the lowest bid (\$625,951.00) and is qualified for the construction project.

MOTION made by Councilor Sumner to approve Valentine Avenue Award Approval as presented; second by Councilor Tomlinson.

Discussion:

- Councilor Stone – Is the water line included in the bid. *Elliott – Yes.*
- Vincent – How close was their bid to the next lowest? *Swan – About \$25,000*

In Favor: Councilors Wattles, Tomlinson, Boggs, Sumner, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

WORKSHOP

- **Everett Avenue Building**

Gillham – The idea was to get the Lot Line adjusted and the sewer system in place, then put it up for sale. At the end of July, the new pump station will be in place and the Lot Line Adjustment will be done. Since an Urban Renewal District (URD) is being formed, it will most likely include that area. Gillham's

suggestion is to hold on to it as the City's ownership at this time, wait for the URD to be formed and then allow Council to decide to add the building to the Urban Renewal agenda in terms of using it as a business incentive. Councilor Boggs – What was paid for the property and is it worth anything? **Gillham – an estimated \$160,000.** Swan – *Should be able to get out of it what was put into it.* Councilor Stone – When will the URD be completed? **Gillham – It's going out for bid in July.** Councilor Sumner – What's it zoned? **Elliott – Downtown Commercial.**

Council consensus was to hold onto the Everett Building for a while.

- **Sutherlin – Oakland Enterprise Zone**

Staff Report – Community Development Specialist, Kristi Gilbert is seeking approval of a resolution to adopt the Sutherlin-Oakland Enterprise Zone re-designation. This Enterprise Zone will offer property tax exemptions for new industrial business firms. With the re-designation, boundaries will remain the same. A public meeting will be held at Civic Auditorium on April 26, 2019 at 10:30am for public testimony. Councilor Stone – What are steps to get out of the adoption? **Gilbert – The resolution wouldn't be renewed.** Is Oregon Only in the Enterprise Zone? **Yes, most all of the industrial businesses are.**

Gillham – A business can locate in the Enterprise Zone but they have to qualify to take advantage of the tax exemption. **Gilbert – The zoning has to accommodate the use and that could prohibit a business from developing.** **Gillham – The intent is to re-classify it from industrial to mixed use zoning.**

- **Subdivision Fees & Plan Reviews**

Staff Report – Gilbert asked Council to review and discuss the potential plan review fees of Engineered Construction Plans. Councilor Stone - Are you asking for an engineer to consult over another engineer? **Elliott – The engineer review service we had was discontinued. It's our suggestion that an engineer review plans to ensure the stability of our infrastructure.** **Gillham – We are representing the best interests of the citizens in the community. It will only benefit Sutherlin to have a third party engineer to analyze plans, who's familiar with our Municipal Code, meet our City's standards and protect our interest.** Councilor Stone – Are you doing research for prices? **Elliott – We've reached out to a firm and fees ranged from \$300 to over \$3,000. An engineer's costs depend on each project and will be relayed to the developer to pay.** **Gilbert – It will hold the other engineers more accountable to submit complete plans.** Councilor Boggs – Are you charging a fee each time? **No.** Councilor Vincent questioned how the fees will be assessed. **Elliott – The fees will be charged per project, not each time the plan is reviewed.**

Council consensus was to allow Community Development to do research and report back with a proposal.

STRATEGIC PLAN UPDATE (Reports in Council Packet)

- **Employee Policy Handbook**

Gillham spoke of the importance of having an updated Employee Handbook. Gave Harris kudos on getting this accomplished and praised her on the enormous amount of hours spent putting this together and for the amazing work she did. Councilor Stone – Do the insurance rates change since we weren't in compliance? **Harris – No.**

REPORTS

- None

PUBLIC COMMENT

- None

ADJOURNMENT

With no further business meeting adjourned at 7:35pm.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor



COUNCIL BUSINESS





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Approval of Resolution 2019.09-Sutherlin Oakland Enterprise Re-designation				Meeting Date:	05-13-19
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Kristi Gilbert Community Development Specialist, Brian Elliott, Community Development Director and Brandi Whelchel, CCD Business Development Corp.				City Manager Review	☒
Attachments: Resolution 2019.09, Legal Description & Map					

WHAT IS BEING ASKED OF COUNCIL?

City Council is being asked to approve Resolution 2019.09 Sutherlin Oakland Enterprise Zone Re-designation.

EXPLANATION

The City of Sutherlin, City of Oakland and Douglas County are seeking re-designation of the Sutherlin-Oakland Enterprise Zone and will remain the “zone sponsors”. In an enterprise zone, certain types of business firms that create new jobs may get limited-duration exemptions on certain new property that they invest in the zone.

A public meeting was held at the Sutherlin Civic Auditorium on April 26, 2019 to satisfy statutory requirements.

OPTIONS

Approve Resolution 2019.09-Sutherlin Oakland Enterprise Zone Renewal.

Not approve resolution 2019.09 Sutherlin Oakland Enterprise Zone Renewal.

SUGGESTED MOTION(S)

Approve Resolution 2019.09-Sutherlin Oakland Enterprise Zone Renewal

**CITY OF SUTHERLIN
RESOLUTION NO. 2019.09**

**A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR
RE-DESIGNATION OF THE SUTHERLIN OAKLAND ENTERPRISE ZONE**

WHEREAS, the City of Sutherlin is sponsoring an application for designation of an enterprise zone with Douglas County and the City of Oakland.

WHEREAS, the sponsoring governments have formally advised and received consultation from the Oregon Business Development Department (OBDD) according to ORS 285C.078, and

WHEREAS, the municipal corporations, school districts, special service districts, that receive operating revenue through the levying of ad valorem taxes on real and personal property in any area of this enterprise zone were sent notice and invited to a public meeting on April 26, 2019 regarding its designation, in order for the sponsoring governments to effectively consult with these other local taxing districts.

WHEREAS, the proposed enterprise zone has a total of 11.35 square miles, and it meets other statutory limitations on size and configuration; it is depicted on a drawn-to-scale map and described in the legal description included in the application, and

WHEREAS, the City of Sutherlin shall fulfill its duties and implement provisions jointly with other cosponsors under ORS 285C.105 or elsewhere is ORS Chapter 285C and related parts of Oregon Law, including but not limited to promptly appointing a local enterprise zone manager, and to preparing a list or map of local, publicly owned lands and buildings in this enterprise zone for purposes of ORS285C.110, and

WHEREAS, the designation of an enterprise zone does not grant or imply permission to develop land within the Zone without complying with jurisdictional zoning, regulatory and permitting processes and restrictions; nor does it indicate any intent to alter those processes or restrictions, except as otherwise in accordance with Comprehensive Plans as acknowledged by the state of Oregon Land Conservation and Development Commission (LCDC), and

WHEREAS, the availability of enterprise zone exemptions to business firms that operate hotels, motels or destination resorts would help diversify local economic activity, provide useful employment for certain segments of the labor force, and facilitate the expansion of accommodations for visitors, who in turn, will spend time and money in the area for business, recreation or other purposes.

WHEREAS, the zone sponsors are interested in re-designation of the enterprise zone to encourage new business investment, job creation, higher incomes for local residents, greater diversity of economic activity, and

WHEREAS, the City of Sutherlin appreciates the impacts and a designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein.

NOW, THEREFORE, BE IT RESOLVED that:

- Section 1. Under ORS 285C.065/285C.245 The City of Sutherlin does hereby re-designate an Oregon enterprise zone to be named: The Sutherlin Oakland Enterprise Zone, jointly with the City of Oakland and Douglas County, the boundary and area of which are described in the exhibits.
- Section 2. CCD Business Development Corporation is authorized to submit documentation of this enterprise zone re-designation to OBDD on behalf of the zone sponsor for purposes of a positive determination in favor under ORS 285C.074.
- Section 3. Re-designation of this enterprise zone takes effect on July 1, 2019, the date that this resolution, or, the latest resolution of a sponsoring or consenting government is adopted, or later, as so stipulated by OBDD in its determination pursuant to any revision and resubmission of documentation.
- Section 4. CCD Business Development Corporation is jointly appointed as the local zone manager for this enterprise zone.
- Section 5. The City of Sutherlin as a sponsor of the Sutherlin Oakland Enterprise Zone exercises its option herewith under ORS 285C.070 that qualified property of and operated by a qualified business as a hotel, motel or destination resort shall receive the property tax exemption in the Zone, and that such business firms are eligible for purposes of authorization in the Zone.

PASSED BY THE COUNCIL ON THE 13th DAY OF MAY, 2019.

APPROVED BY THE MAYOR ON THIS 13th DAY OF MAY, 2019.

ATTEST:

Mayor, Todd McKnight

City Recorder, Diane Harris, CMC

LEGAL DESCRIPTION SUTHERLIN OAKLAND ENTERPRISE ZONE

TOWNSHIP 25 RANGE 5

Section 4
SE $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 5
SW $\frac{1}{4}$ of Section 7
North $\frac{1}{2}$ of Section 8
West $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 8
North $\frac{1}{2}$ of NW $\frac{1}{4}$ of Section 9
Section 16
Section 17
Section 18
Section 19
West $\frac{1}{2}$ of Section 20
West $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 20
West $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 20
NW $\frac{1}{4}$ of Section 29
East $\frac{1}{2}$ of Section 30

TOWNSHIP 25 RANGE 6

SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 12
East $\frac{1}{2}$ of the NW $\frac{1}{4}$ of Section 13
West $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 13
NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 13
Proceeding south from the intersection of Highway 99 and Township 25
Range 5, Section 30 to the intersection of Highway 99 and the SW $\frac{1}{4}$ of the
SW $\frac{1}{4}$ of Section 7 of Township 26, Range 5.

TOWNSHIP 26 RANGE 5

SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 7
West $\frac{1}{2}$ of Section 18
West $\frac{1}{2}$ of the NW $\frac{1}{4}$ of Section 19
~~West $\frac{1}{2}$ of the SW $\frac{1}{4}$ of Section 19~~
NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 19
Beginning at the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 19, thence
south to the centerline of Umpqua College Rd. Proceeding west along said
centerline to the westerly section line of section 19.

TOWNSHIP 26 RANGE 6

SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 12

Section 13

North $\frac{1}{2}$ of Section 24

SW $\frac{1}{4}$ of Section 24

All area north of the centerline of Umpqua College Rd and Del Rio Rd to the intersection of the centerline of the southbound lane of Interstate 5 proceeding south along centerline of southbound lane of Interstate 5 to the southern boundary of section 24

~~North $\frac{1}{2}$ Section 25~~

Proceeding south along the centerline of the southbound lane of Interstate 5 to the Northern edge of the North Umpqua River thence westerly along the Northern edge of the North Umpqua River to the westerly line of Section 25

Tax Lots: 26062500900, 260623D00400, 260623D00302, 26062500101, 26062500500, 260624D00600, 26062500600, 26062500400, 26062500501, 26062500102, 26062500300

Additions to Township 26 Range 5 Section 7

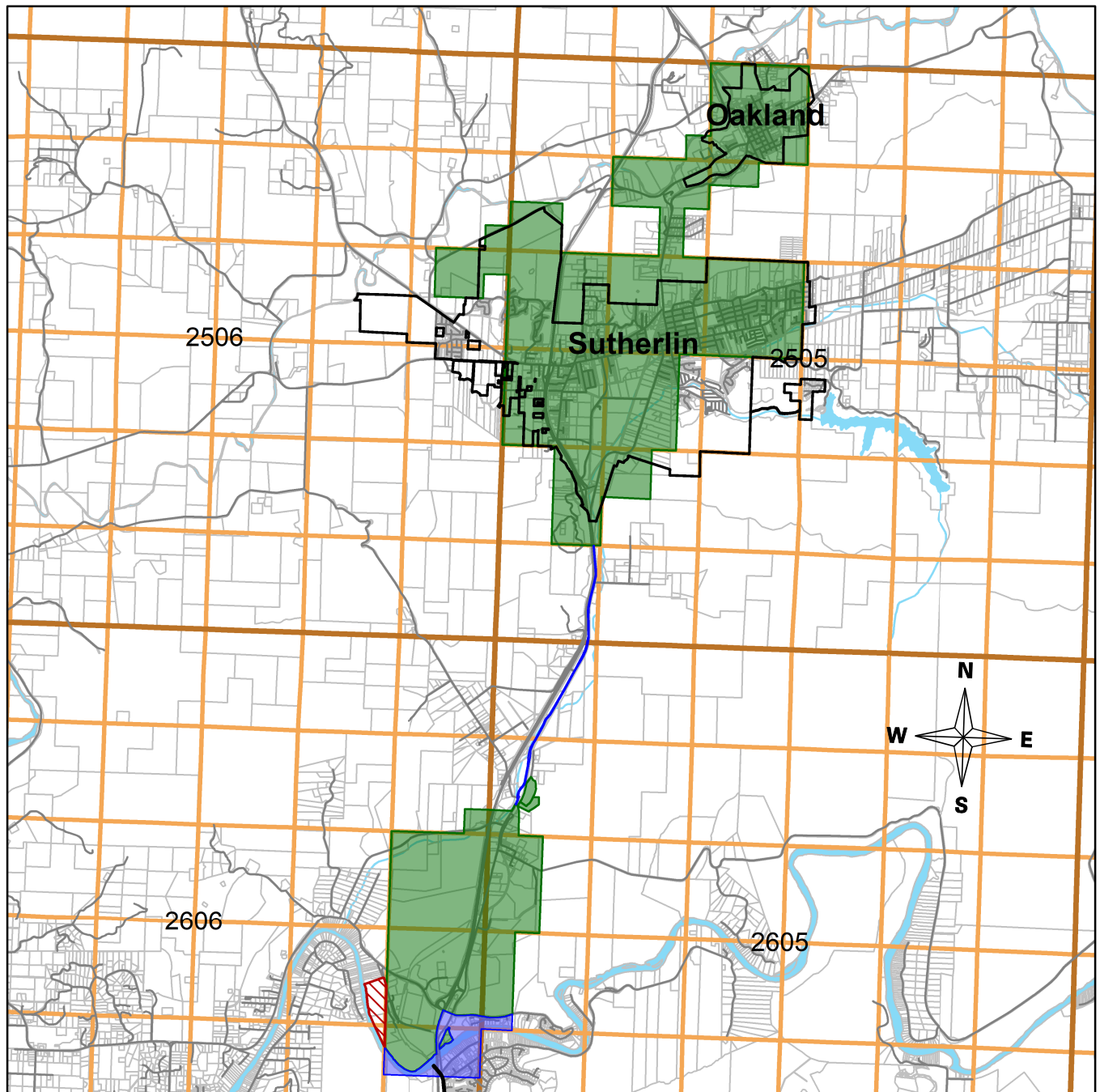
Deed 2009-6753 Description

Beginning at a point which is South 38° 15' West 996.94 feet from the corner common to S. Gardner Donation Land Claim No. 43 and W. Jenkins donation Land Claim No. 44; thence North 32° 25' East 176.43 feet; thence North 23° 23' East 341.89 feet; thence North 14° 16' East 336.49 feet; Thence North 5° 42' East 204.76 feet; thence North 36° 01' East 432.92 feet; thence South 36° 52' East 217.14 feet; thence South 64° 18; East 114.83 feet; thence South 12° 22' East 183.09 feet; thence South 3° 14' West 146.47 feet; thence South 16° 19' East 80.11 feet; thence South 15° 55' West 264.83 feet; thence South 25° 01' West 425.36 feet; thence South 29° 48' West 163.61 feet; thence South 51° 05' West 200.8 feet; thence South 44° 35' West 63.17 feet; thence North 55° 27' West 415.4 feet to the place of beginning, all located in Section 7, Township 26 South, Range 5 West, Willamette Meridian, Douglas County, Oregon. T26S, R05W, S07C, TL 100.

Beginning at a point on the easterly Right of Way of the Californian Oregon Pacific Railroad which is South 38° 15' West 996.94 feet from the corner common to S. Gardner Donation Land Claim No. 43 and W. Jenkins donation Land Claim No. 44; thence along the southerly and easterly boundary of the property described in Deed Reference Number 2009-6753 of the official deed records of Douglas County, Oregon South 55° 27' 00" East 415.39 feet; thence North 44° 35' 00" East 63.17 feet; thence North 51° 05' 00" East 200.80 feet; thence North 29° 48' 00" East 63.17 feet; thence North 51° 05' 00" East 220.80 feet; thence North 29° 48' 00" East 163.61 feet; thence North 25° 01' 00" East 181.44 feet; thence leaving said property boundary South 89° 38' 57" East 336.15 feet; thence South 2° 27' 12" West 398.79 feet; thence South 53° 40' 58" West 366.89 feet; thence South 60°

10' 55" West 245.67 feet; thence South 44° 35' 00" West 46.25 feet to a point on the northerly boundary of the property described in Deed Reference Number 1992-20714 of said deed records; thence along said northerly boundary North 64° 08' 13" West 580.02 feet; thence North 60° 45' 50" West 111.22 feet to a point on the easterly Right of Way of the Californian Oregon Pacific Railroad; thence along said Right of Way North 32° 07' 29" East 264.00 feet to the Point of Beginning, all situated in Section 7, Township 26 South, Range 5 West of the Willamette Meridian, containing 9.92 acres more or less.

Proposed Changes to Sutherlin Oakland Enterprise Zone 2019



Legend

-  SutherlinOaklandRemove
-  SutherlinOaklandAddition
-  SutherlinOaklandApproved
-  Parcels
-  Township
-  Section
-  City_District
-  Water_Asr
-  Roads

Proposed Changes to Sutherlin Oakland Enterprise Zone 2019

Existing Total Acres	11.64 Sq. Mi.
Additional	0.10
Removed	<u>0.39</u>
Final Total Acres	11.35



City of Sutherlin

STAFF REPORT					
Re: Nonpareil WTP Disinfection System Improvement, Construction Bid Award				Meeting Date:	05-13-2019
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Brian Elliott, Community Development Director				City Manager Review	☒
Attachments: Letter of Recommendation from The Dyer Partnership Engineers & Planners, Inc.					

WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to award the contract to Stettler Supply Company in the amount of \$179,305.00 for the Nonpareil WTP Disinfection System Improvement.

EXPLANATION

The Nonpareil WTP currently uses chlorine gas to disinfect the facility's potable water. Due to the hazardous nature of chlorine gas, Council identified as a high priority to switch from chlorine gas to liquid sodium hypochlorite for a disinfectant.

Scope of work will consist of demolition and removal of the existing chlorine gas disinfection system. The new disinfection system will consist of one 2,500 gallon double walled chemical storage tank with ultrasonic level transducer, one dual diaphragm chemical feed pump skid and miscellaneous electrical, piping, piping supports, valves and fittings.

On May 9, 2019 City of Sutherlin received three (3) bids from Prime Contractors. Stettler Supply Company submitted the lowest bid and is qualified to construct the Nonpareil WTP Disinfection System Improvement.

OPTIONS

Award the contract to Stettler Supply Company as presented in the amount of \$179,305.00.
Not award contract to Stettler Supply Company as presented in the amount of \$179,305.00.

SUGGESTED MOTION(S)

1. Motion to award the construction of the Nonpareil WTP Disinfection System Improvement in the amount of \$179,305.00 to Stettler Supply Company.
2. Motion to not award the construction of the Nonpareil WTP Disinfection System Improvement in the amount of \$179,305.00 to Stettler Supply Company.



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

May 9, 2019

Jerry Gillham, City Manager
City of Sutherlin
126 E Central Avenue
Sutherlin, OR 97479

RE: City of Sutherlin
Nonpareil Water Treatment Facilities Improvements
Project No. 146.49

Dear Mr. Gillham:

This letter is to recommend action by the City of Sutherlin in response to the bids received on May 9, 2019 at 2:00 PM for the above referenced project. Three bids were received. There were no bid irregularities. All three bids were responsive and responsible. The bids were in the following amounts:

1. \$179,305.00 by Stettler Supply Company
2. \$179,400.00 by Pacific Excavation, Inc.
3. \$258,000.00 by Boede Construction

We recommend that the City of Sutherlin take the following action:

1. Accept the bids.
2. Award a contract to Stettler Supply Company in the amount of \$179,305.00.

It is our opinion that Stettler Supply Company has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the City of Sutherlin and Council concurs with our recommendation; we have enclosed three copies of the Notice of Award. A representative for the City needs to sign all three copies after which they should be returned to our office. (*Please do not date the Notice of Award.*) We will date the Award following notification that the City of Sutherlin accepts the bids and is determined to award the project.

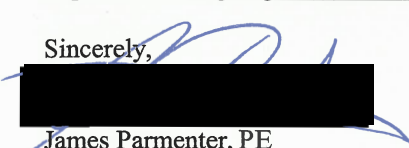
Pursuant to ORS279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The form is available at:

<https://www.oregon.gov/boli/WHDPWR/docs/wh81.pdf>

The Owner is also responsible for payment of a Public Works fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at:

<https://www.oregon.gov/boli/WHDPWR/docs/wh39.pdf>

Sincerely,


James Parmenter, PE
Project Engineer



City of Sutherlin

STAFF REPORT					
Re: Dump Truck Purchase				Meeting Date:	5/13/19
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☒	Update ☐
Submitted By: Aaron Swan, Public Works Director				City Manager Review	☒
Attachment: Quote and Spec Proposal					

WHAT IS BEING ASKED OF COUNCIL?

City Council is being asked to approve the purchase of a 2020 Freightliner dump truck from McCoy Freightliner of Portland in the amount of \$135,177.

EXPLANATION

As part of the Wastewater Treatment Improvement Project, a 10 yard dump truck is needed primarily for hauling cake from the new plant. Due to DEQ regulations, the truck cannot be purchased with construction loan funds, however, the City has adequate funds reserved for this purchase. The most competitive bid came from McCoy Freightliner of Portland for \$135,177. The dump truck meets the State purchasing program requirements as well as the City's requirements.

OPTIONS

Approve the purchase of the Freightliner

Not approve the purchase of the Freightliner and discuss other options.

SUGGESTED MOTION(S)

Approve the purchase of a Freightliner dump truck in the amount of \$135,177.

Prepared for: Aaron Swan
City of Sutherlin Thru
Department of Administrative
Services PA5560
1225 Ferry Street SE U140
Salem , OR 97301

Prepared by:
Kevin Dripps
MCCOY FREIGHTLINER OF
PORTLAND
9622 N.E. VANCOUVER WAY
PORTLAND, OR 97211
Phone: 503-283-0345

*A proposal for City of Sutherlin Thru
Department of Administrative Services PA5560*

*Prepared by
MCCOY FREIGHTLINER OF PORTLAND
Kevin Dripps*

May 02, 2019

2020 Freightliner M2 112 Chassis
Base M2 112 ISL Contract Price\$77021.00
Options to Base price \$29,317.00 Less 12% = \$25,799.00
McCoy Additional Options Discount(-\$4,782.00)
Add Columbia Body Base Quote, (No Options included) \$35,639.00
Add 2021 Model Year Escalator 1,500.00
Your Package Cost \$135,177.00



Components shown may not reflect all spec'd options and are not to scale

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Q U O T A T I O N

M2 112 CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK	16,000# TAPERLEAF FRONT SUSPENSION
CUM L9 370 HP @ 2000 RPM, 2100 GOV RPM, 1250 LB/FT @ 1400 RPM	112 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	4725MM (186 INCH) WHEELBASE
MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI
TUFTRAC 40,000# REAR SPRING SUSPENSION	2150MM (85 INCH) REAR FRAME OVERHANG
DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	

			PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$	99,338	\$	99,338
EXTENDED WARRANTY		\$	200	\$	200
COLUMBIA BODY BASE		\$	35,639	\$	35,639
CUSTOMER PRICE BEFORE TAX		\$	135,177	\$	135,177

TAXES AND FEES

TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
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BALANCE DUE	(LOCAL CURRENCY)	\$	135,177	\$	135,177
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COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



Prepared for: Aaron Swan
City of Sutherlin Thru
Department of Administrative
Services PA5560
1225 Ferry Street SE U140
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S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-19M	M2 PRL-19M (EFF:01/15/19)		
Data Version			
DRL-001	SPECPRO21 DATA RELEASE VER 001		
Vehicle Configuration			
001-175	M2 112 CONVENTIONAL CHASSIS	8,244	6,026
004-220	2020 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-001	TRAILER TOWING PROVISION AT END OF FRAME FOR TRUCK	10	10
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-003	TRUCK/TRAILER CONFIGURATION		
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE		
A84-1GM	GOVERNMENT BUSINESS SEGMENT		
AA4-010	DIRT/SAND/ROCK COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-002	ROUGH, MAINTAINED, CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1AE	FREIGHTLINER LEVEL II WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 16000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs		
A67-99D	EXPECTED PUSHER AXLE(S) LOAD : 0.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 56000.0 lbs		
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 56000.0 lbs		
Truck Service			
AA3-004	END DUMP BODY		



Prepared for: Aaron Swan
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Data Code	Description	Weight Front	Weight Rear
AF3-2C2	COLUMBIA BODY		
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in		
Tractor Service			
AH6-001	SINGLE (1) TRAILER		
Engine			
101-22V	CUM L9 370 HP @ 2000 RPM, 2100 GOV RPM, 1250 LB/FT @ 1400 RPM	-850	-70
Electronic Parameters			
79A-070	70 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM		
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM		
79Q-003	PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM		
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH		
Engine Equipment			
99C-017	2016-2019 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION		
99D-011	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
133-004	ONE PIECE VALVE COVER		
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER		
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
292-235	(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES	-40	-10
290-017	BATTERY BOX FRAME MOUNTED		
281-001	STANDARD BATTERY JUMPERS		
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-001	NON-POLISHED BATTERY BOX COVER		

Prepared for: Aaron Swan
City of Sutherlin Thru
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Data Code	Description	Weight Front	Weight Rear
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR		
131-013	AIR COMPRESSOR DISCHARGE LINE		
152-040	ELECTRONIC ENGINE INTEGRAL WARNING AND DERATE PROTECTION SYSTEM		
128-076	CUMMINS EXHAUST BRAKE INTEGRAL WITH VARIABLE GEOMETRY TURBO WITH ON/OFF DASH SWITCH	20	
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH		
239-020	10 FOOT 00 INCH (120 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK		
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD		
273-018	HORTON DRIVEMASTER ADVANTAGE ON/OFF FAN DRIVE		
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		
110-003	CUMMINS SPIN ON FUEL FILTER		
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER		
266-017	1300 SQUARE INCH ALUMINUM RADIATOR	-20	
103-036	ANTIFREEZE TO -34F, ETHYLENE GLYCOL PRE- CHARGED SCA HEAVY DUTY COOLANT		

Prepared for: Aaron Swan
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Data Code	Description	Weight Front	Weight Rear
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4	
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
134-001	ALUMINUM FLYWHEEL HOUSING		
132-004	ELECTRIC GRID AIR INTAKE WARMER		
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH	-10	

Transmission

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	-80	-20
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Transmission Equipment

343-315	ALLISON VOCATIONAL PACKAGE 149 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-022	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 5, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84D-022	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 5, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84E-017	S5 PERFORMANCE LIMITING PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84F-016	S5 PERFORMANCE LIMITING SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84G-013	2100 RPM PRIMARY MODE SHIFT SPEED
84H-013	2100 RPM SECONDARY MODE SHIFT SPEED
84N-200	FUEL SENSE 2.0 DISABLED - MAXIMUM PERFORMANCE - TABLE BASED
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES
85F-030	MAXIMUM ENGINE SPEED FOR PTO OPERATION 1800 RPM

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Data Code	Description	Weight Front	Weight Rear
85H-071	MAXIMUM OUTPUT SPEED FOR PTO OPERATION 1800 RPM - ALLISON 5TH GEN TRANSMISSIONS		
353-022	VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT BACK OF CAB		
34C-001	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED		
362-823	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO		
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK	15	
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

400-1A9	DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	190	
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10	
403-002	NON-ASBESTOS FRONT BRAKE LINING		
419-023	CONMET CAST IRON FRONT BRAKE DRUMS		
409-006	FRONT OIL SEALS		
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES		
405-003	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS		
536-012	TRW TAS-85 POWER STEERING	40	
539-003	POWER STEERING PUMP		
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE		

Front Suspension

Application Version 10.1.202
Data Version PRL-19M.001
City of Sutherlin Tandem M2 112 Dump
MY2021



05/02/2019 10:24 AM

Page 7 of 21

Prepared for: Aaron Swan
City of Sutherlin Thru
Department of Administrative
Services PA5560
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Data Code	Description	Weight Front	Weight Rear
620-026	16,000# TAPERLEAF FRONT SUSPENSION	200	
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-1K3	MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE		-40
421-488	4.88 REAR AXLE RATIO		
424-003	IRON REAR AXLE CARRIER WITH OPTIONAL HEAVY DUTY AXLE HOUSING		30
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	-30	-30
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
452-005	DRIVER CONTROLLED TRACTION DIFFERENTIAL - REAR MOST TANDEM/TRIDEM REAR AXLE		20
878-021	(1) INTERAXLE LOCK VALVE AND (1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR-REAR AXLE VALVE		
87A-001	BLINKING LAMP WITH EACH INTERAXLE LOCK SWITCH, INTERAXLE UNLOCK DEFAULT WITH IGNITION OFF		
87B-004	BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH		
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		20
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		
440-006	REAR OIL SEALS		
426-1B3	BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE		
Rear Suspension			
622-1A0	TUFTRAC 40,000# REAR SPRING SUSPENSION		330
621-055	TUFTRAC STANDARD RIDE HEIGHT		
431-003	AXLE CLAMPING GROUP		

Prepared for: Aaron Swan
City of Sutherlin Thru
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Data Code	Description	Weight Front	Weight Rear
624-009	54 INCH AXLE SPACING		
623-006	FORE/AFT AND TRANSVERSE CONTROL RODS		
439-001	REAR SHOCK ABSORBERS - ONE AXLE		
Brake System			
018-002	AIR BRAKE PACKAGE		
490-100	WABCO 4S/4M ABS		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER		
479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL		
460-001	STEEL AIR BRAKE RESERVOIRS		
477-001	PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS		
Trailer Connections			
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS		
296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION		
297-001	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME		
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT		
32A-002	UPGRADED BULKHEAD MULTIPLEXING UNIT		
331-001	SUPPLEMENTAL J560 7-WAY RECEPTACLE LOCATED WITH PRIMARY RECEPTACLE		
Wheelbase & Frame			
545-472	4725MM (186 INCH) WHEELBASE		
546-101	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI	30	30
552-006	2150MM (85 INCH) REAR FRAME OVERHANG		
55W-008	FRAME OVERHANG RANGE: 81 INCH TO 90 INCH	-30	130

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9622 N.E. VANCOUVER WAY
PORTLAND, OR 97211
Phone: 503-283-0345

Data Code	Description	Weight Front	Weight Rear
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 120.47 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 117.47 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 300.74		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 41.24 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 175.23 in		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 120.45 in		
553-001	SQUARE END OF FRAME		
550-001	FRONT CLOSING CROSSMEMBER		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION		
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-001	STANDARD REARMOST CROSSMEMBER		
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER		30
Chassis Equipment			
556-1AP	THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS		
558-033	REMOVABLE FRONT TOW HOOKS STORED ON THE CHASSIS FRAME	25	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
585-042	BETTS B-25 PAINTED MUDFLAP BRACKETS		15
590-001	BLACK MUDFLAPS		15
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS		
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
Fuel Tanks			
204-195	60 GALLON/227 LITER RECTANGULAR ALUMINUM FUEL TANK - LH	5	
218-005	RECTANGULAR FUEL TANK(S)		
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
212-007	FUEL TANK(S) FORWARD		
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		

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Data Code	Description	Weight Front	Weight Rear
122-1H3	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	10	
216-020	EQUIFLO INBOARD FUEL SYSTEM		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
221-001	FUEL COOLER	10	
Tires			
093-1XJ	BRIDGESTONE M870 315/80R22.5 20 PLY RADIAL FRONT TIRES	96	
094-2D6	BRIDGESTONE M770 11R22.5 14 PLY RADIAL REAR TIRES		136
Hubs			
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels			
502-433	ACCURIDE 29039 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	66	
505-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2- HAND HD STEEL DISC REAR WHEELS		104
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
Cab Exterior			
829-072	112 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-008	AIR CAB MOUNTING		
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10	
678-001	LH AND RH GRAB HANDLES		
646-023	HOOD MOUNTED CHROMED PLASTIC GRILLE		
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
690-002	TUNNEL/FIREWALL LINER		
727-1AF	SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK	4	
726-001	SINGLE ELECTRIC HORN		
728-001	SINGLE HORN SHIELD		

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Data Code	Description	Weight Front	Weight Rear
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-038	INTEGRAL HEADLIGHT/MARKER ASSEMBLY WITH CHROME BEZEL		
302-047	LED AERODYNAMIC MARKER LIGHTS		
311-001	DAYTIME RUNNING LIGHTS		
294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS		
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
729-001	STANDARD SIDE/REAR REFLECTORS		
768-043	63X14 INCH TINTED REAR WINDOW		
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
654-011	RH AND LH ELECTRIC POWERED WINDOWS	4	
769-002	LOWER RH DOOR WINDOW WITH FRESNEL LENS	7	
663-013	TINTED WINDSHIELD		
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED		

Cab Interior

707-1AK	OPAL GRAY VINYL INTERIOR		
706-013	MOLDED PLASTIC DOOR PANEL		
708-013	MOLDED PLASTIC DOOR PANEL		
772-006	BLACK MATS WITH SINGLE INSULATION		
785-001	DASH MOUNTED ASH TRAYS AND LIGHTER		
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING		
694-010	IN DASH STORAGE BIN		
696-012	CENTER STORAGE CONSOLE MOUNTED ON BACKWALL	20	
742-007	(2) CUP HOLDERS LH AND RH DASH		
680-006	GRAY/CHARCOAL FLAT DASH		

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Data Code	Description	Weight Front	Weight Rear
860-004	SMART SWITCH EXPANSION MODULE		
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-001	STANDARD HVAC DUCTING		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
170-015	STANDARD HEATER PLUMBING		
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
702-002	BINARY CONTROL, R-134A		
739-034	PREMIUM INSULATION		
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
324-011	DOMED DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF		
655-005	LH AND RH ELECTRIC DOOR LOCKS		
284-023	(1) 12 VOLT POWER SUPPLY IN DASH		
722-002	TRIANGULAR REFLECTORS WITHOUT FLARES	10	
756-1D9	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER	70	
760-1J3	BASIC HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	25	10
759-005	DUAL DRIVER AND PASSENGER SEAT ARMRESTS	8	
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
758-014	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER		
761-014	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER		
763-101	BLACK SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10	
540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

732-004	GRAY DRIVER INSTRUMENT PANEL
734-004	GRAY CENTER INSTRUMENT PANEL

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Data Code	Description	Weight Front	Weight Rear
870-001	BLACK GAUGE BEZELS		
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
721-001	97 DB BACKUP ALARM		3
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED		
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
148-003	PROGRAMMABLE RPM CONTROL - ELECTRONIC ENGINE		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
679-001	OVERHEAD INSTRUMENT PANEL		
746-1B4	AM/FM/WB WORLD TUNER RADIO WITH CD PLAYER, BLUETOOTH, IPOD INTERFACE, USB AND AUXILIARY INPUTS, J1939	10	
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
748-014	COBRA 29NW LTD CLASSIC FACTORY INSTALLED CB RADIO	5	
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		
752-017	MULTI-BAND AM/FM/WB/CB LH MIRROR MOUNTED ANTENNA SYSTEM		
78C-800	CUSTOMER FURNISHED DIGITAL SATELLITE RADIO ANTENNA		

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Data Code	Description	Weight Front	Weight Rear
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
162-011	IDLE LIMITER, ELECTRONIC ENGINE		
329-010	TWO ON/OFF ROCKER SWITCHES IN THE DASH WITH INDICATOR LIGHTS AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT		
482-001	BW TRACTOR PROTECTION VALVE		
883-001	TRAILER HAND CONTROL BRAKE VALVE		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH		
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE		
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS		

Design

065-000	PAINT: ONE SOLID COLOR
---------	------------------------

Color

980-5F6	CAB COLOR A: L0006EB WHITE ELITE BC
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
964-6Z7	BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX
963-003	STANDARD E COAT/UNDERCOATING

Certification / Compliance

996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
---------	--

Raw Performance Data

Application Version 10.1.202
Data Version PRL-19M.001
City of Sutherlin Tandem M2 112 Dump
MY2021



05/02/2019 10:24 AM

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Data Code	Description	Weight Front	Weight Rear
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 300.74		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 117.47 in		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 120.45 in		

Sales Programs

NO SALES PROGRAMS HAVE BEEN SELECTED

TOTAL VEHICLE SUMMARY

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	8135 lbs	6764 lbs	14899 lbs
Total Weight ⁺	8135 lbs	6764 lbs	14899 lbs

Extended Warranty

WAG-010 TOWING: 1 YEAR/UNLIMITED MILES/KM EXTENDED TOWING
COVERAGE \$550 CAP FEX APPLIES

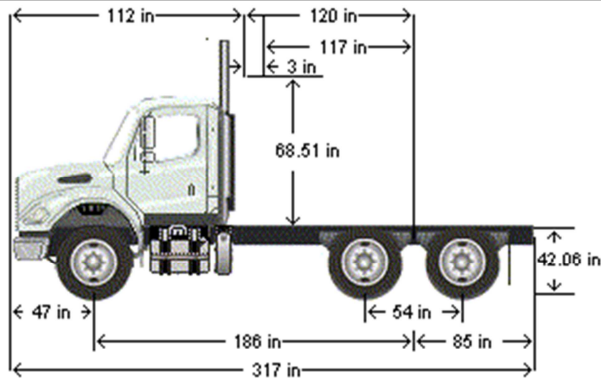
(+) Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.



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D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	M2112
Wheelbase (545)	4725MM (186 INCH) WHEELBASE
Rear Frame Overhang (552)	2150MM (85 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	112 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS

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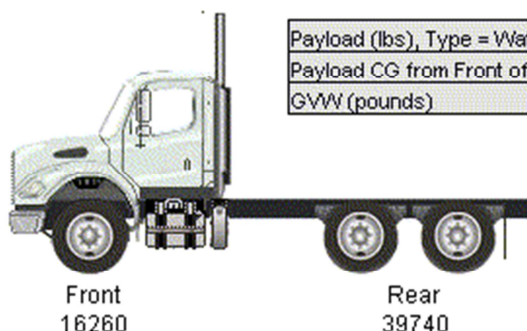
Dimensions	Inches
Bumper to Back of Cab (BBC)	112.4
Bumper to Centerline of Front Axle (BA)	46.9
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	120.5
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	117.5
Back of Cab Protrusions (Exhaust/Intake) (CP)	3.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	205.1
Cab Height (CH)	68.5
Wheelbase (WB)	186.0
Frame Overhang (OH)	85.0
Overall Length (OAL)	317.5
Rear Axle Spacing	54.0
Unladen Frame Height at Centerline of Rear Axle	42.1

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

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TRUCK WEIGHT



Payload (lbs), Type = Water Level	35815
Payload CG from Front of Body (ft)	7.0
GVW (pounds)	56000

VEHICLE SPECIFICATIONS SUMMARY - TRUCK WEIGHT

Model	M2112
Cab Size (829)	112 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Expected Front Axle(s) Load (lbs)	16000.0
Expected Pusher Axle(s) Load (lbs)	0.0
Expected Rear Axle(s) Load (lbs)	40000.0
Expected Tag Axle(s) Load (lbs)	0.0
Expected GVW (lbs)	56000
Expected GCW (lbs)	56000.0
Wheelbase (545)	4725MM (186 INCH) WHEELBASE
Pusher / Tag Axle (443)	NO PUSHER OR TAG AXLE
Front Axle to Back of Cab (in)	65.551
Cab to Body Clearance (in)	3.0
Front Axle to Body (in)	68.551
Truck Configuration (AA3)	END DUMP BODY
Body Length (ft)	14.0
Body Weight (lbs)	4300.0
Body Horiz CG from Body Front (ft)	5.9
Body Front to Rear Axle(s) CL (ft)	9.79
Driver Weight (lbs)	500.0
Driver Horizontal CG from Front Axle (in)	40.2
Left-Hand Fuel Tank (204)	60 GALLON/227 LITER RECTANGULAR ALUMINUM FUEL TANK - LH
Left Fuel Tank Horizontal CG (in)	101.4175
Right-Hand Fuel Tank (206)	NO RH FUEL TANK

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Right Fuel Tank Horizontal CG (in) 0

TABLE SUMMARY - TRUCK WEIGHT

Item	Front(s)	Rear(s)	Total
Chassis Tare	8135	6764	14899
Fuel / Oil	210	276	486
Driver	392	108	500
Dealer Installed Options	0	0	0
Accessories Total	0	0	0
Body Tare	1079	3221	4300
Truck Tare Weight	9816	10369	20185
Payload Total	6444	29371	35815
Calculated Axle Loads	16260	39740	56000
Expected Axle Loads / GVW	16000	40000	56000
GAWR / GVWR	16000	40000	56000
Payload CG From Front of Body		7 feet	
Payload CG From Front Axle		12.7 feet	
Payload Distribution		Water Level	
All weights displayed in pounds			

Item	Front(s)	Rear(s)	Total
Chassis Tare	8135	6764	14899
Fuel / Oil	210	276	486
Driver	392	108	500
Dealer Installed Options	0	0	0
Accessories Total	0	0	0
Body Tare	1079	3221	4300
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Payload CG From Front Axle		12.7 feet	
Payload Distribution		Water Level	
All weights displayed in pounds			

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REPORTS





Wastewater Update





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Consideration of authorizing sale of marijuana in the city limits				Meeting Date:	5/13/19
Purpose:	Action Item X	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Jerry Gillham, City Manager				City Manager Review	☒
Attachments:					

WHAT IS BEING ASKED OF COUNCIL?

Does City Council wish to legalize the sale of marijuana in the city limits and under what stipulations?

EXPLANATION

Introduction:

With almost two-years-worth of known data and recognizing that many cities across the State of Oregon are financially benefitting from a local sales tax on marijuana, the City Manager asked members of City Council if they were interested in examining the benefits versus the lingering negatives of permitting marijuana facilities within the City. Council agreed to give consideration of the facts but also declared from the beginning, that no decision would be made without voter input and/or approval and even at that, only if, the facts presented a plausible positive impact over the negatives. This comprehensive staff report begins with this Introduction followed by professional assessment from our Legal Counsel, City Planner, Finance Director and Chief of Police; concluding with a summary titled “Five Points of Consideration” and Council Options.

Legal/Background:

In November 2014, Oregon voters approved Ballot Measure 91, which decriminalized state law as it related to the production and recreational use of certain amounts of marijuana by persons 21 years of age or older.¹ Measure 91 also included various administrative procedures to provide regulation and oversight of legalized marijuana. Since the voters approved Measure 91, the Legislature has made numerous changes to the law, primarily by increasing accountability and safety requirements. The OLCC is generally the state agency charged with licensing and regulating the growing, processing, and sale of recreational marijuana. The provisions of Measure 91 and the subsequent legislative amendments are codified in ORS Chapter 479B.

Under state law, there are four types of marijuana facilities, producers (growers); processors; wholesalers; and retailers. Pursuant to the authority granted by state law, as well as home rule authority, cities across the state have prohibited some or all of these facilities within their jurisdictions. Under state law, a

¹ Since 1998, when voters approved Ballot Measure 67, Oregon has had a medical marijuana program in place, the Oregon Medical Marijuana Act (OMMA) (codified at ORS 475B.785 to ORS 475B.949). The issues before Council mostly relate to recreational marijuana facilities, so this memo does not discuss the OMMA in any detail. Staff would be happy to provide the Council with information on the OMMA if desired.

prohibition on any or all of these facilities had to receive voter approval. Cities that did not ban these facilities have the ability to impose reasonable time, place and manner restrictions on the operations of marijuana facilities within their jurisdictions. In addition, cities that did not ban these facilities had the ability to impose a local tax on retail facilities as well as receive a share of the state's tax on retail sales.

Under these authorities, the City of Sutherlin took several steps to implement the state's recreational marijuana program.

First, the Council proposed a measure to the voters to prohibit all four of the types of recreational marijuana facilities within city limits. The voters approved the proposed prohibition in November, 2016 by a vote of 2,109 to 1,837 (Measure 10-153). The City's prohibition is currently codified in Chapter 8.18 of the Sutherlin Municipal Code.²

Because the City was unsure of the potential outcome of the vote on the prohibition, the Council also adopted reasonable time, place and manner restrictions on the ability of a marijuana facility to locate within the City (Ordinance 1042). These restrictions would apply if the voters decided to permit marijuana facilities within the City. The restrictions, which are codified in the City's development code, permit facilities only in the C-3 zone and only if they: (1) comply with state law; (2) close after 10pm and remain closed until at least 7am; and (3) maintain at least a 1000 foot distance from the following uses: (a) other dispensaries; (b) schools, preschools and daycares; and (c) a residential zone.

Finally, in anticipation of Measure 91 being enacted by the voters, the City also imposed a tax on the sale of marijuana within the City. This tax, which is codified in Chapter 3.16 of the Municipal Code, imposes a ten percent tax on the gross sale amount paid to the seller of recreational marijuana and recreational marijuana-infused products. Because marijuana facilities are prohibited within the City, this tax was never implemented or collected.

Relevant Legal Issues:

Chapter 8.18 of the municipal code would need to be repealed in order to permit marijuana facilities to operate within the City. Under state law, specifically ORS 475B.496, the Council may repeal Chapter 8.18 without seeking voter approval. As stated in footnote 2, the City would also need to repeal Chapter 8.14. This may also be done by the Council without the need for voter approval. If it desires, the Council may propose that the voters consider the repeal of either or both of these Chapters. To effectuate the repeal of Chapter 8.18 by voter approval, the repeal would need to occur at a statewide general election. The next such election is in November of 2020. Chapter 8.14 could be repealed by the voters during any election.

Another option would be for the Council to propose an advisory measure to the voters. An advisory measure is as it sounds, non-binding and advisory in nature. Based on the results of the advisory measure, the Council could then take whatever action is supported by the voters. An advisory question may be placed on the ballot at any election, but it must be phrased in the form of a yes/no question.

² Prior to receiving express authority from the state to prohibit marijuana facilities within the city, Sutherlin enacted Ordinance 1043, which is codified in Chapter 8.14 of the City's code. That chapter prohibits establishment, maintenance, or operation of a facility by a person, business or any other entity within the city that is not in compliance with the U.S. Controlled Substances Act (the "Act"). Since the Act makes marijuana illegal under federal law, Chapter 8.14 of the City's code also prohibits marijuana facilities from being able to locate within the City. Although the City has not repealed this Chapter of the Code, the primary source of the City's prohibition is Chapter 8.18 since that is the only chapter that received voter approval as required by state law. Should the Council move forward with permitting marijuana facilities within the City, the Council would need to repeal or amend Chapter 8.14 in addition to Chapter 8.18.

Finally, there are some legal issues to consider associated with the City's local tax. As explained above, the City imposed a ten percent tax on recreational marijuana sales prior to the approval of Measure 91. As drafted, Measure 91 contained ambiguous language as to whether it preempted local taxes. Thus, the goal of enacting the tax before Measure 91 was adopted was to "grandfather" the tax in place before any state preemption of a local tax could occur.

One of the amendments to Measure 91 enacted by the legislature clarified the state's preemption language as it applied to local taxes. Under the new language, a local jurisdiction such as Sutherlin may impose up to a 3% tax on marijuana retail sales. See ORS 475B.491. Such taxes, however, must be approved by the voters at a statewide general election, which as discussed above, will occur next in November, 2020. Taxes that have not received voter approval or are in excess of 3%, such as the City's existing tax on marijuana, are arguably now preempted by state law. While the City continues to have a "grandfather" argument because its tax was enacted before the preemption language in ORS 475B.491, the legally safest course would be to repeal the existing tax and replace it with a voter-approved 3% tax.

Public Safety: (Chief Mills):

Several cities which currently have one or more Marijuana Dispensaries within their city limits were contacted in order find any impacts involving criminal activity associated with retail Marijuana establishments. Those cities include Roseburg and Myrtle Creek who are located in Douglas County. I also reached out to the City of Phoenix in Jackson County, the City of Madras in Jefferson County and the Baker County Sheriff's Office who also have dispensaries within their city limits or contract area(s).

Speaking to the local Police Chiefs in Douglas County, I found there has been no specific statistics kept on thefts from dispensaries or crimes associated, however, one city did report one Burglary to a dispensary within their city. Roseburg currently has 7 retailers and Myrtle Creek has 1.

In Jackson County, The City of Phoenix has not tracked specific statistic relating to Marijuana Dispensaries, but did report they have had no reported thefts to dispensaries or increases in crime.

In Jefferson County, The City of Madras has 5 Marijuana dispensaries and reported no increase in crime or thefts as a result.

The Baker County Sheriff's Department did compile 5 years of statistics (pre and post dispensary formation) relating to their call volume and cases taken during that 5 year period in Huntington. Huntington is a contract city in the south end of the county which is located next to Interstate 84 and borders the state of Idaho. It currently has two dispensaries and one commercial grow. Although Baker County does not have the same demographics as Douglas County, I felt it necessary to report these findings since these were the only statistics found. Although not directly related to the dispensaries, calls for service have doubled since the formation of those dispensaries most of which were calls involving minor crimes. Most of the dispensary customers are from outside the area (96 percent) and Interstate 84 attributed to city access.

The City of Sutherlin does include a 2 mile section on Interstate 5 within its city limits which may lead to influx in population not unlike Huntington, but this is merely speculation. As for Douglas County, I have found no specific statistics relating to thefts from its dispensaries or increases in criminal activity. Currently, only one burglary of a dispensary was reported locally in Douglas County since the formation of these retailers.

Land-use :

Originally per Ordinance No. 1042, the City had proposed to restrict Marijuana Dispensaries to the Community Commercial (C-3) zone. This restriction, occurred, however, before Measure 10-153 went to

the voters in the November, 2016 election. Fast forward three (3) years later with the discussion of the possibility of permitting Marijuana Dispensaries within the City, and the City has the opportunity to review the restrictions in Ordinance No. 1042 and basically start over. Starting over allows staff and Council to look at other jurisdictions and the zones Marijuana uses are permitted in those jurisdictions to determine best practices that could apply in Sutherlin. For example, the Council can decide to restrict Marijuana Dispensaries and its accessory uses to the Community Commercial (C-3) zone or allow its uses to be permitted with standards in additional zones such as in Industrial zoned properties. This may be especially relevant when considering in which zones marijuana facilities that engage in activities other than retail sales should be located. For example, an indoor growing operation may be more appropriate in an industrial zone instead of a commercial zone.

Included with this Staff Report are maps with proposed restrictions from residential zoned properties and the requirement per ORS 475B.105(A)(B). Council has the ability to place certain requirements from zones within the Sutherlin Development Code. An example used is 500' and also a 1000' from residential zoned properties. Map 1 shows a 500' buffer from residential zoned properties, along with the required 1000' from schools; with these distances it would allow two (2) sites to qualify for a Marijuana Dispensary. Map 2 shows a 1000' buffer from residential zoned properties, along with the required 1000' from schools; with these distances it would give the ability of one (1) possible site to qualify.

The Land Use process that would need to take place if Council was to proceed with implementing and lifting the prohibition of Marijuana, Community Development would then start the Code Amendment process. A Code Amendment is a Type IV process that can take approximately six (6) months to complete. Staff would draft the language to be added into the Sutherlin Development, this would include definitions and sections to be amended. A workshop with the Planning Commission and City Council can take place prior to the respected hearings.

The procedure (summarized) for a Type IV process includes:

1. Planning Commission Meeting
 - a. Notice (20 days prior hearing) and Legal Notice (14 days prior) requirements
 - b. 35 day notice to the Department of Land Conservation and Development (DLCD)
 - c. Draft Amendments to be sent to PC
 - d. Conduct the public hearing
 - e. Planning Commission to make a recommendation to City Council
2. Planning Commission Findings of Fact Hearing
 - a. Staff to prepare the written recommendation (findings and conclusion) for Planning Commission to approve
 - b. Mail recommendation to required parties
3. City Council Meeting
 - a. Notice (20 days) of hearing and Legal Notice (14 days)
 - b. Staff Report/Draft Ordinance sent to CC
 - c. Hearing on proposed amendments
 - d. First Reading
 - e. Second Reading at the next meeting
4. Final Notice of Adoption mailed to DLCD
5. Effective Date of Amendments (within 30 days of adoption)

Finance:

The revenue cities collect in the form of taxes from marijuana sales comes from two sources; State taxes collected and distributed among participating cities at 17%, (State shared revenues) and local taxes assessed 3% for a total possible revenue expectation based upon \$20%. From the 17% State tax, 10% of all marijuana taxes collected are allocated to participating cities. Of this 10%, 75% is distributed per capita (based on population) while 25% is distributed based on the number of licensed dispensaries located in the City (calculated in proportion to the total number of licensed dispensaries within the State). Again, according to State statute, the maximum rate of the local tax is 3%. Based upon these allocated percentages, the following is a sampling of other city collections:

Cottage Grove	4 Dispensaries	\$115,000
Madras	5 Dispensaries	\$120,000
Medford	25 Dispensaries	\$640,000
Pendleton	3 Dispensaries	\$300,000
Roseburg	5 Dispensaries	\$250,000

Location within the State, proximity to other dispensaries in neighboring towns, total Statewide sales, the total number of Statewide dispensaries, and actual local sales all play a role in determining how much each city receives. With Pendleton as an anomaly, based upon all others, it appears that the average revenue expectation per retail establishment is approximately \$25,000.00 per year.

Five Points of Consideration:

1. **Locations and Land-Use:** From the narrative above, the city's current code does not recognize marijuana retail facilities as an allowed use. Because the vote of the citizens denying marijuana sales in Sutherlin that would allow for retail sales within certain zones in Sutherlin were never applicable. There is currently nothing in the code or previously considered by Council regarding marijuana facilities other than retail.
2. **Revenue:** After analysis, based upon the distribution formula and revenues reported by other cities, it can be reasonably determined that on average, each retail facility produces approximately \$25,000.00 per year. Additionally, if our current code were amended to allow location of a retail facility at 500' from residential, then there would only be two possible locations available; therefore, the annual anticipated revenue to the city's would be approximately, \$50,000.00 per year.
3. **Community Impacts:** Police Chief Mills provided outcomes from interviews with other cities that allow for retail marijuana sales. Impacts involving criminal activity associated with retail establishments appear to be mixed while the broader and longer term impacts remain unknown, only to be discovered over time.
4. **Election Cost:** There are election cycles in which no charges apply when placing matters before the citizens for a vote as described by the City Attorney (November 2020). Subsequently, this coming November election could only be an "advisory vote" with a cost chargeable to the petitioner. In this case, because council previously determined that any decision they made would only come after a vote of the citizens of Sutherlin, to submit an advisory vote this November the City of Sutherlin would be charged \$8,854.50, or council could determine to wait until the "Statewide General Election" in November of 2020.
5. **Council Action vs Citizen Initiative:** Options are presented below for your review. However, a final point of consideration, after examination of the research presented above, members of council might desire to look at the possible financial infusion as compared to the extensive list of required city actions that must be completed prior to receipt of any revenues. This exercise leads directly to the question of: Are the financial benefits worth the unknown long term impacts to the community

and further, the cost and time?

Finally, the next question that comes to mind is: should the City Council move by way of policy action (one direction or the other; yes/no) or should the City Council do nothing and let the citizens of the community use the initiative process to seek a citizen vote on their behalf?

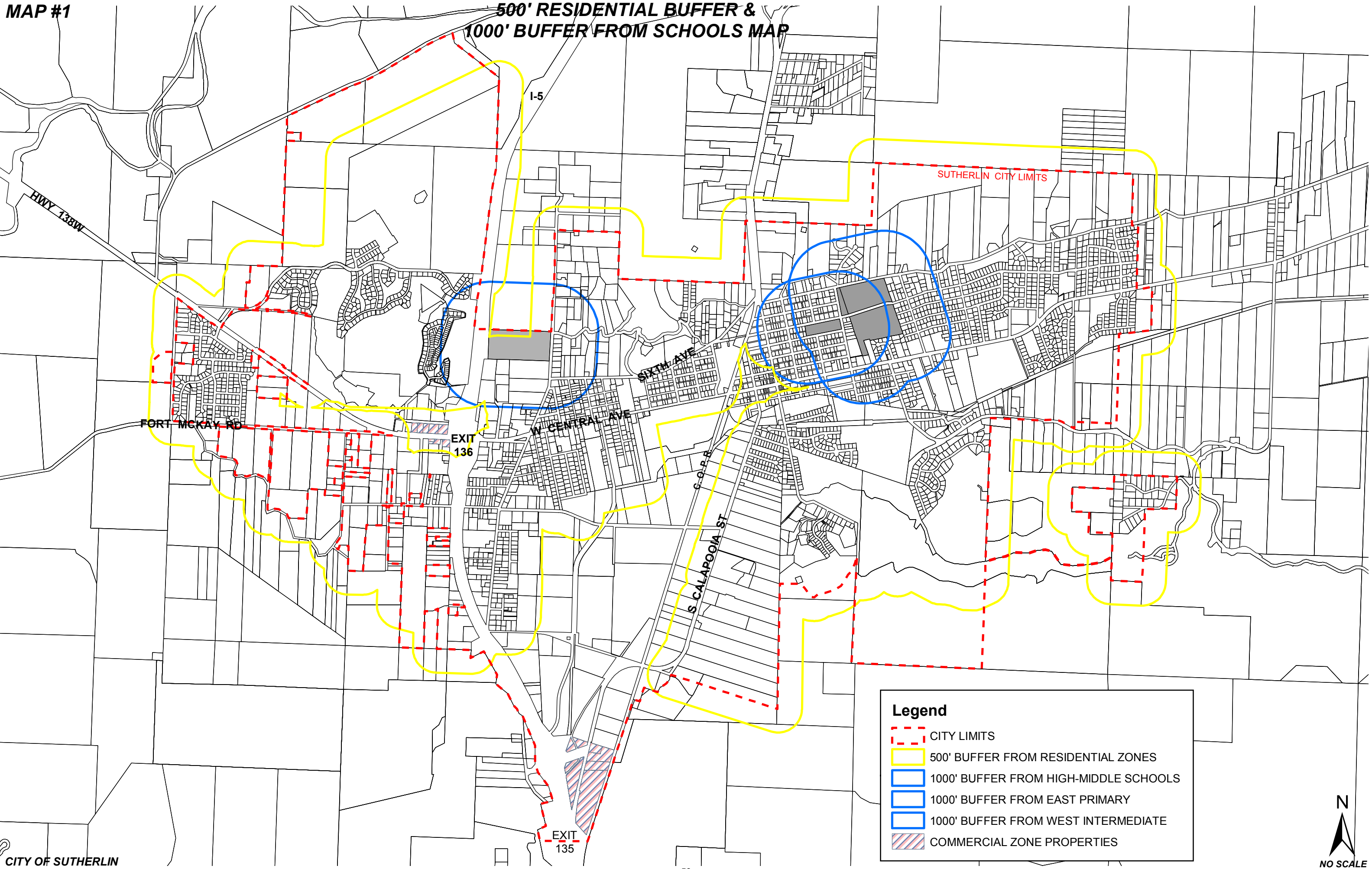
OPTIONS

1. **Move to seek advisory vote:** Should the council decide to take this action, the City would need to take the following steps: (1) determine what question should be presented to the voters – possibly holding an initial public hearing/work session to discuss this issue with the public; and (2) adopt a resolution placing the advisory measure on the ballot, with an approved ballot title. If the Council wanted to place an advisory measure on the September, 2019 ballot, it would need to complete these actions on or before June 28, 2019. For the November, 2019 election, the deadline is August 16, 2019. Based on the results of the advisory vote, the Council could then take action to either reaffirm the City’s current position on prohibiting marijuana facilities within Sutherlin; or take steps to repeal the current prohibition, impose a new local tax, and amend the development code to impose time, place and manner restrictions on such facilities. All of these options are discussed in further detail below.
2. **Move to seek voter approval:** If the Council is willing to wait until the November, 2020 election, it could place a binding measure before the voters to let them again decide on whether to permit marijuana facilities within the City. If the Council desires to take this option it would need to take two actions. First, it would need to adopt a resolution placing the measure on the ballot along with an approved ballot title. Although the Secretary of State has not yet put out an official elections calendar for the 2020 election, it appears that the deadline for the Council to take this action would be August 15, 2020. As mentioned above, the Council may wish to hold a public hearing or work session to determine what to place before the voters. Second, the Council would want to look at possible amendments to the development code, as discussed below, so that any desired time, place and manner restrictions are in place if the ban is repealed by the voters. Finally, if the Council pursues this option, it may also want to propose a new local tax on marijuana at the same November, 2020 election.
3. **Establish local ordinance to include land-use amendments:** As described above, the City has enacted various “time, place and manner” restrictions on the location of marijuana facilities. These restrictions, however, apply only to medical marijuana dispensaries and recreational marijuana retail stores. In addition to these facilities, there are also licensed marijuana facilities for growing, processing, wholesale, and testing. Should Sutherlin decide to permit these facilities within City limits (either by Council action or by voter approval), the Council and Planning Commission should review the development code to determine what zones such facilities should be permitted to locate within as well as any time, place and manner restrictions that should be placed on such facilities. To amend the development code, the City must follow the procedures in section 4.11 and 4.2.150 of the development code, which required hearings before both the Planning Commission and the City Council as well as various public notice requirements.
4. **Reaffirm rejection of marijuana sales in Sutherlin:** The Council could, on its own initiative or after an advisory vote, reaffirm the City’s current position on prohibiting marijuana facilities within Sutherlin. To do so, the Council could pass a resolution reaffirming the City’s current position. The resolution could be used as a means to explain to the public the policy reasons the Council believes why it is necessary to support the City’s current position.
5. **Do nothing (let community lead initiative):** Based on your discussion, the Council may

determine that public opinion is so divided on this issue that it is best to let the community decide if and when a repeal on the current ban should be considered. To do this, the Council need not take any action. Rather, the Council can simply inform the public of their right to seek a repeal of the current prohibitions via the initiative process. Through the initiative process, the public can propose amendments to local law, such as repealing the current City ordinances that prohibit marijuana facilities within Sutherlin. As the Council is aware, this process requires members of the public to propose the initiative measure, collect signatures, and then present the petition for the measure with the collected signatures to the City for placement of the measure on the ballot.

6. **Propose a new marijuana tax:** As explained above, there are legal concerns with the City's current marijuana tax. To avoid these concerns, the City would need to repeal the existing tax, which the Council could do by ordinance, and then have the voters adopt a new tax with a maximum rate of 3%, at the November 2020, election. As mentioned above, the deadline to propose such a measure appears to be August 15, 2020. By this date, the Council will need to have adopted a resolution placing the tax measure on the ballot with an approved ballot title.

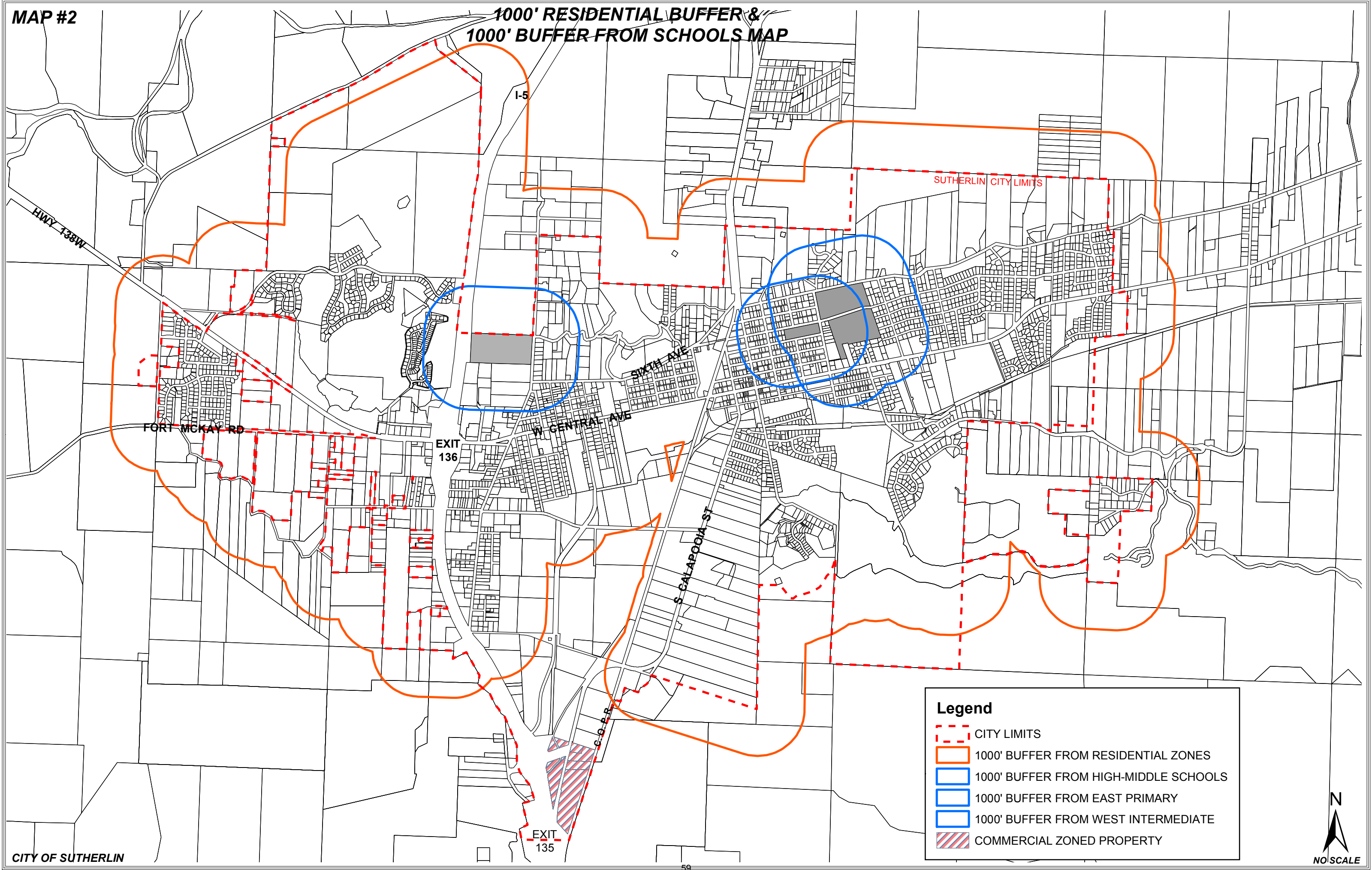
500' RESIDENTIAL BUFFER &
1000' BUFFER FROM SCHOOLS MAP



Legend

- CITY LIMITS
- 500' BUFFER FROM RESIDENTIAL ZONES
- 1000' BUFFER FROM HIGH-MIDDLE SCHOOLS
- 1000' BUFFER FROM EAST PRIMARY
- 1000' BUFFER FROM WEST INTERMEDIATE
- COMMERCIAL ZONE PROPERTIES

1000' RESIDENTIAL BUFFER &
1000' BUFFER FROM SCHOOLS MAP

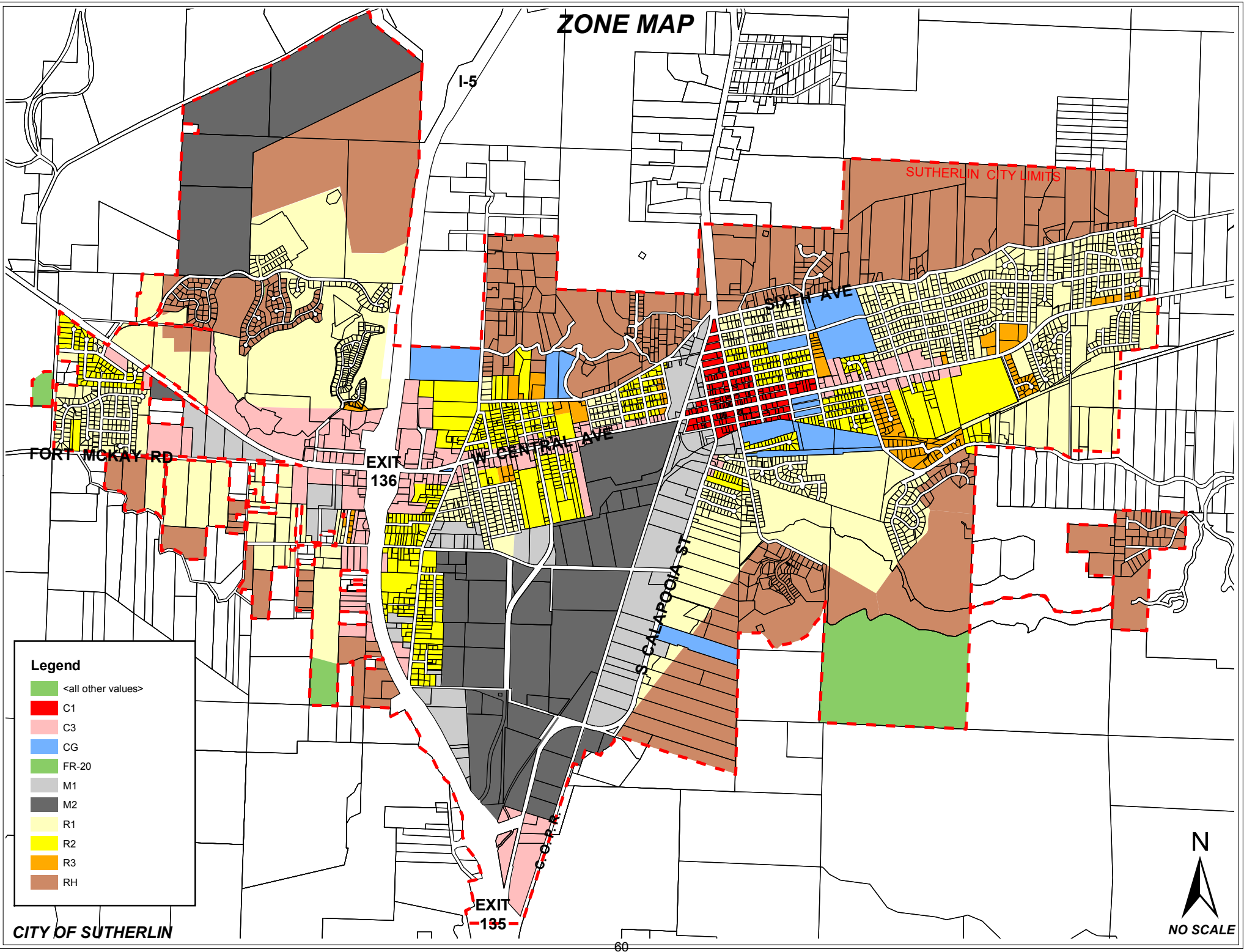


Legend

- CITY LIMITS
- 1000' BUFFER FROM RESIDENTIAL ZONES
- 1000' BUFFER FROM HIGH-MIDDLE SCHOOLS
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- 1000' BUFFER FROM WEST INTERMEDIATE
- COMMERCIAL ZONED PROPERTY

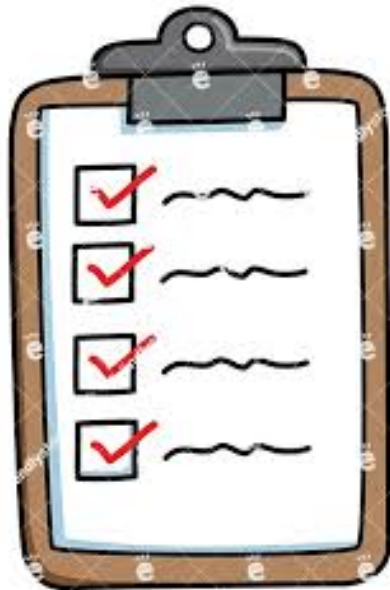


ZONE MAP



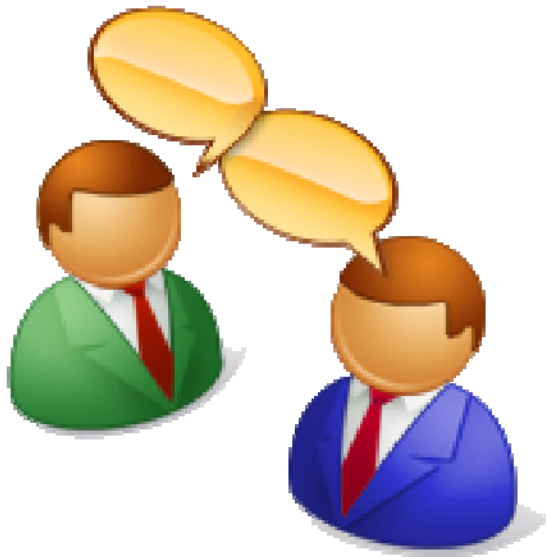


STRATEGIC PLAN UPDATE





COUNCIL COMMENTS





PUBLIC COMMENT





ADJOURNMENT





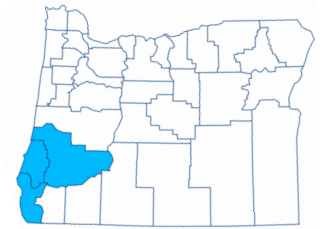
FOR YOUR INFORMATION



Southwestern Oregon Economic Indicators

April 2019 (March 2019 Data)

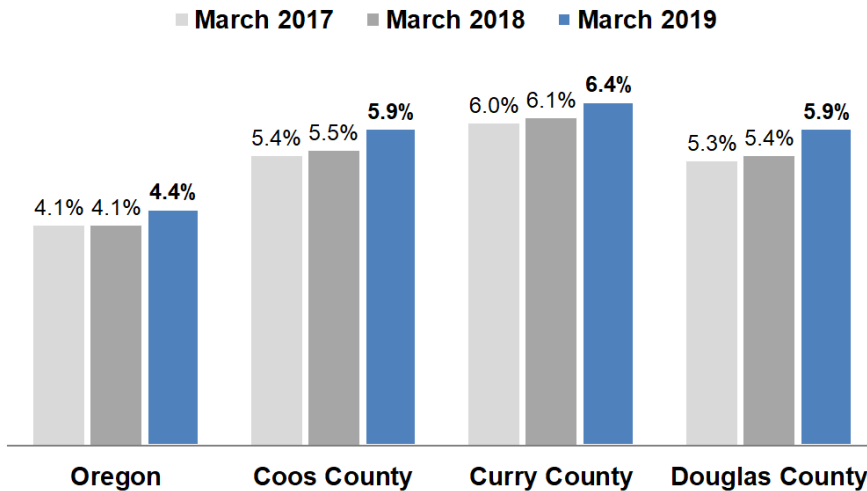
For data or publications on Southwestern Oregon, visit us at: QualityInfo.org



Local and State Unemployment Rates

(Seasonally adjusted)

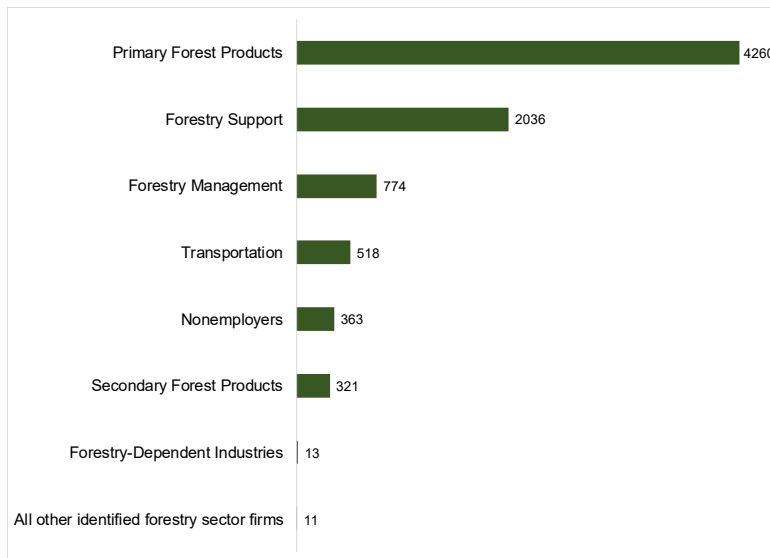
Source: Oregon Employment Department, LAUS



Graph of the Month

2017 Southwestern Oregon Forest Sector Employment

Source: Oregon Employment Department



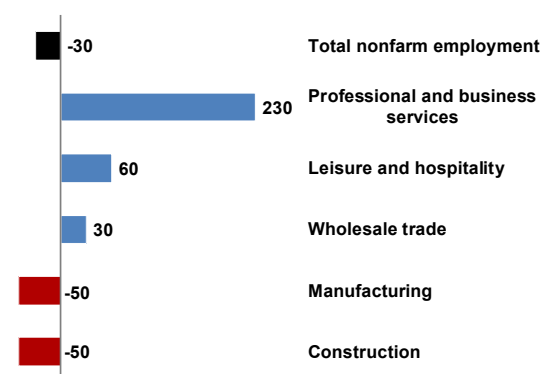
A [report](#) by economist Gail Krumenauer revealed that there were 61,000 forest sector jobs in Oregon in 2017. In Southwestern Oregon, forest sector jobs totaled 8,300 and made up 11 percent of the region's total workforce. More than half (51%) of the region's forest sector jobs were in primary forest products such as hardwood and softwood veneer plywood production and paper manufacturing. One-quarter of jobs were in the forestry support sector which includes logging, sawmill, woodworking, and paper machinery jobs. Average annual wages in the forest sector were roughly \$51,000, \$52,000, and \$53,000 in Coos, Douglas, and Curry counties respectively. This is more than 30 percent higher than wages for all jobs in Coos and Douglas counties and more than 50 percent higher than average wages for all jobs in Curry County.

Industry Gains and Losses

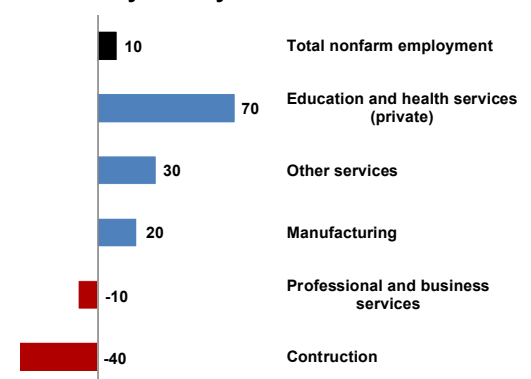
(Over-the-year net change in employment)

Source: Oregon Employment Department, CES

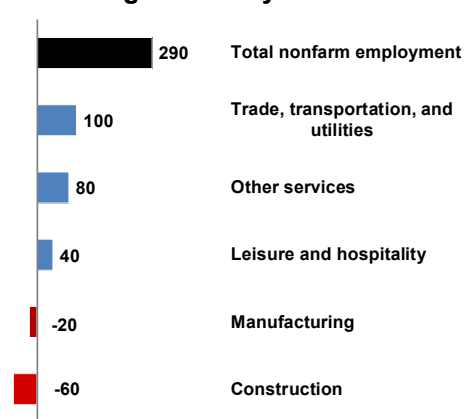
Coos County Net Job Growth



Curry County Net Job Growth



Douglas County Net Job Growth



From: [Melanie Masterfield](#)
To: ewelch@nrtoday.com
Subject: Sutherlin City Council meeting Agenda
Date: Wednesday, May 8, 2019 9:36:00 AM
Attachments: [CC MAY 13.19 Meeting.docx](#)

Good morning. Please see the attached City Council Agenda for the meeting on Monday, May 13, 2019. Thank you.



Melanie Masterfield
Deputy City Recorder

City of Sutherlin

126 E Central Ave

Sutherlin, OR 97479

541-459-2856

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From: [Melanie Masterfield](#)
To: [Ashley \(ashley@bciradio.com\)](#); [DC Commisioners \(commissioners@co.douglas.or.us\)](#); [KUGN \(news@kugn.com\)](#); [Kyle-KOEN \(KYLE@BCIRADIO.COM\)](#); [News Desk \(newsdesk@nrtoday.com\)](#); [Register Guard \(rgnews@registerguard.com\)](#); [Roseburg Beacon \(info@roseburgbeacon.com\)](#); [Vera Westbrook \(vwestbrook@nrtoday.com\)](#)
Subject: City of Sutherlin Council Meeting Agenda
Date: Wednesday, May 8, 2019 9:09:00 AM
Attachments: [CC MAY 13.19 Meeting.docx](#)

Good morning. Please see the attached agenda for the Sutherlin City Council meeting on Monday, May 13, 2019. Thank you



Melanie Masterfield
Deputy City Recorder

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