



**City of Sutherlin
Council Meeting
Monday, April 11, 2022
Civic Auditorium – 7:00 p.m.**

AGENDA

Mayor Michelle Sumner
Council President Hamilton
Councilors Boggs, Dagel, Groussman, Smalley and Whitaker

- 1. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. INTRODUCTION OF MEDIA**
- 4. PUBLIC COMMENT**

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply.]

5. PRESENTATION

- a. Library Recognition

6. CONSENT AGENDA

- a. March 14, 2022 – Regular Meeting Minutes
- b. Music Off Central Liquor Approval

7. COUNCIL BUSINESS

- a. Contract Award – Central Park Multi-Use Staging
- b. Safe Routes to Schools Grant – Waite Street
- c. ARPA Funds – CPI Rate Increase
- d. Dakota Street Right-of-Way Dedication/Extension

8. REPORTS

- a. Arbor Day Update

9. CITY MANAGER REPORT

10. CITY COUNCIL COMMENT

11. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

12. ADJOURN

Join Zoom Meeting:

<https://us06web.zoom.us/j/89326693132?pwd=aWg3bFg2Y2NHdE9ERlowWTBmc2dKdz09>



Call to Order & Flag Salute





ROLL CALL





INTRODUCTION OF MEDIA





PUBLIC COMMENT

Agenda Items only





PRESENTATIONS





NATIONAL LIBRARY WEEK 2022 PROCLAMATION

WHEREAS, libraries are accessible and inclusive places that foster a sense of connection and build community;

WHEREAS, libraries connect people to technology, providing access to broadband internet, computers, and training that are critical for accessing education and employment opportunities;

WHEREAS, libraries offer opportunities for everyone to connect with new ideas and become their best selves through access to multimedia content, programs, and classes – in addition to books;

WHEREAS, today's libraries and their services extend far beyond the four walls of a building and everyone is welcome to use their resources;

WHEREAS, to adapt to our changing world, libraries are expanding their resources and continuing to meet the needs of their patrons;

WHEREAS, libraries have long served as trusted and treasured institutions for all members of the community;

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, libraries, librarians, and library volunteers are joining library supporters and advocates across the nation to celebrate National Library Month;

THEREFORE, I, Michelle Sumner, Mayor of the City of Sutherlin, Oregon do hereby proclaim April 2022 National Library Month. During this month, I encourage all residents to connect with their Sutherlin library by visiting online or in person to access a wealth of resources and services.

DATED this ____ day of _____, 2022

Michelle Sumner, Mayor



CONSENT AGENDA



CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, March 14, 2022 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Gary Dagel, Joe Groussman, Debbie Hamilton, Shawn Smalley and Larry Whitaker

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham

Finance Director, Tami Trowbridge

City Recorder, Diane Harris

Public Works Director, Aaron Swan

Community Development Director, Brian Elliott

Community Development Supervisor, Kristi Gilbert

Chief of Police, Troy Mills

Police Captain, Kurt Sorenson

Deputy Fire Chief, Scott McKnight

Livability Services Director, Pat Lynch

City Attorney, Chad Jacobs (via Zoom)

Audience: Wayne Ellsworth, Michelle Ellsworth, and Terry Brock

Via Zoom: Jim Houseman and Larry Bahr

Meeting called to order by Mayor Sumner at 7:04 p.m.

Flag Salute:

Roll Call: All present

Introduction of Media: None

****Mayor made an announcement for Zoom attendees****

PUBLIC COMMENT (agenda items only)

- No comments

PRESENTATIONS

- **Award Recognition – Kurt Sorenson**

Staff Report – Chief of Police, Troy Mills, recognized Captain, Kurt Sorenson, for receiving the Honorary Advocate Award from Peace at Home Advocacy Center. Sorenson was recognized for the countless hours he spends coordinating child abuse, sexual assaults, stalking, and human trafficking cases for Sutherlin as part of Douglas County Multi-Disciplinary Team (MDT). Mills expressed appreciation for Captain Sorenson's support at Sutherlin Police Department. Mayor Sumner read a certificate of appreciation followed by a round of applause.

- **Wayne Ellsworth – Homeless Report**

Wayne Ellsworth – Sutherlin resident, Adapt Homeless Outreach Coordinator and Homeless Transition Action Group Representative provided a presentation on Sutherlin's Homeless Initiative.

Ellsworth provided updates and statistics regarding the Hasting's Road Homeless Camp and its residents. Acknowledgements were made to the wide range of community partnerships with local churches, businesses, agencies, as well as, citizens. Some of the homeless residents have transitioned, acquired jobs, and received assistance for their special needs.

Ellsworth reported that we are currently in the developmental stages of the centrally located initiative to take on homelessness as a whole in Douglas County. The team is already looking into available funding streams to make this happen. Sutherlin is taking the lead in these efforts and he's happy to be part of it. "We've been able to do something in Douglas County that has never been done and it's working." Ellsworth concluded his presentation by stating "please ask questions, reach out to some of these folks and make a difference in someone's life."

Councilor Hamilton – One of the women has frostbite, is she being cared for? *Ellsworth – She doesn't have frostbite, it's actually foot-rot due to living conditions, she is being cared for and has improved.*

Councilor Groussman – Are some of the homeless, vets? *Yes, one, he is VA connected; they have housing options available, however, there is a long waiting list.*

Councilor Dagle – When is this regional center going to open? *Hopefully in the next year.* After it opens, what is the guarantee that the resident won't still stay here? *There is nothing that can make them move.*

City Manager, Jerry Gillham, explained staff is working with the city attorney to create code language with the intent to provide appropriate alternatives. Our team is putting a program structure and proposal together. We have received very positive responses from various agencies. We will be meeting with additional community stakeholders this Friday to further present the regional center concept.

Councilor Hamilton – Thanked Ellsworth for everything he is doing for the cause and commented on how good the new mesh looks on the fence around the homeless camp.

CONSENT AGENDA

- **February 14, 2022 Minutes – Regular Meeting**

MOTION made by Councilor Dagle to approve Consent Agenda as presented; second by Councilor Hamilton.

Discussion: None

In favor: Councilors Groussman, Hamilton, Boggs, Dagle, Whitaker, Smalley, and Mayor Sumner.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Bid Award – Central Avenue Repairs**

Staff Report – Public Works Director, Aaron Swan – There are portions on Central Avenue breaking down and in need of repair. Umpqua Aggregate Resources was the only bid received in the amount of \$68,810 for the repairs. The City received \$50,000 to put towards these repairs in the form of a grant.

MOTION made by Councilor Whitaker to award the bid to Umpqua Aggregate Resources for Central Avenue Repairs in the amount of \$68,810 as presented; second by Councilor Hamilton.

Discussion: Councilor Dagle – Are we ok with the funding on this? *Swan – The \$50,000 is ARPA money, the balance will come out of the street maintenance budget.*

Councilor Smalley – Will this be repaired differently than the original job? *Swan explained the plans for the repairs. The vast majority of the damage is believed to be from the large volume of trucks hauling burnt logs from the fires.*

Councilor Dagle suggested writing the specs differently in the future to avoid potential issues.

In favor: Councilors Groussman, Hamilton, Boggs, Dagle, Whitaker, Smalley, and Mayor Sumner.

Opposed: None

Motion carried unanimously.

- **Resolution No. 2022.04 – LG (Local Government) Grant Approval – Ford's Pond**

Staff Report – Community Development Director, Brian Elliott – Council is being asked to approve this resolution in order to apply for the LG Grant from Oregon Parks and Recreation Department (OPRD). If awarded, it will go towards the inclusive playground, RV/Overflow Parking Projects, and plantings. Elliott explained where grant match funds would be coming from and shared that today is the 7th anniversary for Ford's Pond.

MOTION made by Councilor Whitaker to approve Resolution No. 2022.04 authorizing the City to apply for the LG Grant Program from OPRD for Ford's Pond Community Park Projects – Inclusive playground and RV/overflow parking as presented; second by Councilor Groussman.

Discussion: Councilor Dagle – Would like the pond to remain rustic, concerned it will be too developed. He provided examples of overdeveloped parks and issues involved.

Mayor Sumner stated feeling the opposite; it's a great asset for families to enjoy. There will still be rustic areas in another area away from the paved parking lot. Surprised that we'll have to wait until fall to start anything. *Elliott – There have been delays, primarily due to COVID, therefore, causing delays with other grants, we have also experienced cost increases.*

Gillham – The intent has always been for this to remain rustic and natural.

Gillham – Council may be receiving letters about domestic geese being dropped off at Ford’s Pond that are also being fed. This is causing various issues. City staff has been in contact with the person who released his geese.
Councilor Hamilton – Will you add signs telling the public not to feed the animals? **Yes.**
In favor: Councilors Groussman, Hamilton, Boggs, Dage, Whitaker, Smalley, and Mayor Sumner.
Opposed: None
Motion carried unanimously.

CITY MANAGER REPORT (verbal)

- Nothing to report.

CITY COUNCIL COMMENT

Councilor Groussman

- What happened to the flashing speed limit sign west of the freeway? **Mills – That is a mobile sign that can be moved to various locations within the city.**
- Is the street sweeper in good repair so it can be utilized again? **Swan – Yes, the sweeper is being used regularly now.**

Councilor Hamilton

- Acknowledged Sutherlin’s Girls Basketball Team for their 3rd place win at the State Tournament.

Councilor Boggs

- Asked about the status of the speed limit sign on Ft. McKay. **Elliott – Contacted the county regarding the sign, will follow up again.**

Councilor Dage

- Feel constrained as a member of council, would like to be able to talk to councilors about various issues. **Gillham suggested holding a special meeting or workshops in order to brainstorm.**

Councilor Whitaker

- Is anything being done about the building across from the Central Park (previous mortuary)? It appears numerous people are living there. **Elliott – Letters went out to owners of C1 & C3 Zones on March 2nd regarding this issue, there is a 14-day deadline to respond. Next step would be to take action; worst case would be \$1,000 per day fine, but would prefer to work with the people. They must have a viable business in the building they are living in or move out of the building all together.**

Councilor Dage – Some businesses deal online and may not be open to the public.

Councilor Smalley

- Nothing to report

Mayor Sumner

- Nothing to report

PUBLIC COMMENT (Off Agenda Items)

- No comments

ADJOURNMENT

With no further business, meeting adjourned at 7:52 p.m.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Diane Harris CMC, City Recorder

Michelle Sumner, Mayor



126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Special Events Liquor Waiver – Music Off Central				Meeting Date:	April 11, 2022
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: City Recorder, Diane Harris				City Manager Review	☒
Attachments: N/A					

WHAT IS BEING ASKED OF COUNCIL?

To approve the use of alcohol in Central Park for the 2022 Music Off Central concert events.

EXPLANATION

This event is starting its tenth season and is co-sponsored by the City, Chamber of Commerce, and Sutherlin Downtown Development, Inc. Our current code (12.36.270) requires a permit with insurance liability waiver. As such, SDDI has liability insurance and while the city too is a co-sponsor this requirement of the code is therefore met.

OPTIONS

N/A

SUGGESTED MOTION(S)

Since this agenda item is included in the Consent Agenda, the suggested motion is to approve the Consent Agenda as presented. However, if pulled from the Consent Agenda, a separate motion will be required to approve, amend, or not approve the use of alcohol in Central Park for the 2022 Music Off Central events.



COUNCIL BUSINESS





126 E. Central Avenue
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City of Sutherlin

STAFF REPORT					
Re: Central Park Multi-Use Event Stage				Meeting Date:	04-11-2022
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Brian Elliott, Community Development Director				City Manager Review	☒
Attachments: Letter of Recommendations from the Dyer Partnership Engineers & Planners, Inc.					

WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to award the contract to ORR, Inc in the amount of \$321,500.00 for the construction of the Central Park Multi-Use Event Stage.

EXPLANATION

On January 10, 2022, Council gave staff the direction to move forward with engineering design, bidding process, and stage cover for the Central Park Multi-Use Stage. Total amount approved by Council was \$515,146.00.

On April 6, 2022, City of Sutherlin received three bids for construction of the Central Park Multi-Use Event Stage. Bids were received from: Pacific Excavation, Inc. in the amount of \$418,550.00, Guido Construction, Inc. in the amount of \$398,114.00, and ORR, Inc. in the amount of \$321,500.00. ORR, Inc., submitted the lowest bid and has sufficient experience and qualifications to satisfactorily construct the project. It's The Dyer Partnership Engineers & Planners, Inc., and City Staff's recommendation to award the contract to ORR, Inc. for the Central Park Multi-Use Event Stage.

The total project cost with construction bid amount is now estimated at \$489,496.44. Total project costs include construction, stage cover, engineering design and construction management. This project will be funded through ARPA (American Rescue Plan Act) funds.

Construction is estimated to begin May 9, 2022, with an estimated completion date of mid-July 2022.

OPTIONS

Award the construction contract to ORR, Inc., as presented, in the amount of \$321,500.00.

Not award the construction contract to ORR, Inc., as presented in the amount of \$321,500.00.

SUGGESTED MOTION(S)

Motion to award the construction contract for the Central Park Multi-Use Event Stage in the amount of \$321,500 to ORR, Inc.

Motion not to award the construction contract for the Central Park Multi-Use Stage to ORR, Inc. in the amount of \$321,500.



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

April 6, 2022

Jerry Gillham, City Manager
City of Sutherlin
126 E Central Avenue
Sutherlin, Oregon 97479

RE: City of Sutherlin
Central Park Multi-Use Event Stage Project
Project No. 146.56

Dear Mr. Gillham:

This letter is to recommend action by the City of Sutherlin in response to the bids received on April 6, 2022 at 2:00 PM for the above referenced project. Three bids were received. There was one minor bid irregularity. Guido Construction added initials instead of entering Oregon on the Bid Form. All three bids were responsive and responsible. The bids were in the following amounts:

1. \$321,500.00 by ORR, Inc.
2. \$398,114.00 by Guido Construction, Inc.
3. \$418,550.00 by Pacific Excavation, Inc.

We recommend that the City of Sutherlin take the following action:

1. Accept the bids.
2. Award a contract to ORR, Inc. in the amount of \$321,500.00.

It is our opinion that ORR, Inc. has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the City of Sutherlin and Council concurs with our recommendation; we have enclosed three copies of the Notice of Award. A representative for the City needs to sign all three copies after which they should be returned to our Coos Bay office. (*Please do not date the Notice of Award.*) We will date the Award following notification that the City of Sutherlin accepts the bids and is determined to award the project.

Pursuant to ORS279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The form is available at:

<https://www.oregon.gov/boli/WHD/PWR/docs/wh81.pdf>

The Owner is also responsible for payment of a Public Works fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at:

<https://www.oregon.gov/boli/WHD/PWR/docs/wh39.pdf>

Sincerely,



Tyler Molatore, PE
Project Manager



City of Sutherlin

STAFF REPORT					
Re: Safe Routes to School Grant / Waite Street Improvements				Meeting Date:	04/11/2022
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Kristi Gilbert, Community Development Supervisor and Brian Elliott, Community Development Director				City Manager Review	☒
Attachments:	Map, Engineers Estimates - Waite Street Improvements & Roadway Repair & Overlay				

WHAT IS BEING ASKED OF COUNCIL?

This staff report is to seek council direction whether to proceed with the engineering design and environmental impacts (wetland delineation) in preparation of the 2023 Safe Routes to School Grant Opportunities for Waite Street Improvements.

EXPLANATION

As reported at the February 14, 2022 Council meeting, Oregon Department of Transportation Safe Routes to School Program has opened the 2022 Competitive Construction Grant Cycle.

In follow up to the City's previous two application attempts, staff understands the extra points needed to be awarded the grant, fall within the readiness category. ODOT staff has indicated that additional points are awarded for proposed projects that have completed the engineering design and environmental impacts (wetland delineation).

With cost escalations, staff has obtained estimates for engineering design and environmental impacts (wetland delineation) to identify the feasibility of moving forward. In attempt to reduce wetland impacts and costs, estimates are to improve the west side of Waite Street from Central Avenue to Sea Street with curb, gutter, sidewalk, foot bridge crossing the creek to Red Rock Trail avoiding additional wetlands, rapid flashing beacon crossing Waite Street to Sea Street, curb, gutter, sidewalk on the east side of Waite Street from Sea Street to South Side Rd. Paving improvements to Waite Street would be applied as matching funds. Current cost estimate for engineering is \$189,000 and current cost estimate for a wetland delineation and permitting is \$30,000.

If the Council decision is to pursue the engineering design and environmental impacts (wetlands), staff will move forward with consultants. We will then be eligible to apply for the 2023 SRTS Competitive Construction Grant Cycle. Note: Funding used for the design phase of the project can be utilized for part of the grant match for up to five years.

OPTIONS

City Council directs staff to proceed with the engineering design and environmental impacts of the Waite Street Improvement Project.

City Council directs staff not to proceed with the engineering design and environmental impacts of the Waite Street improvements.

SUGGESTED MOTION(S)

City Council directs staff to proceed with the engineering design and environmental impacts of the Waite Street Improvement Project.



City of Sutherlin Safe Route to School Grant Application Waite Street Improvements (Estimate "A") Preliminary Cost Estimate	2/8/2022
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Item	Description	Unit	Quantity	Unit Price	Total
1	Construct Facilities & Temporary Controls	LS	1	\$ 50,000	\$ 50,000
2	Demolition & Site Prep	LS	1	\$ 40,000	\$ 40,000
3	Earth Work - Embankment	CY	5,500	\$ 25	\$ 137,500
4	Foundation Stabilization	CY	350	\$ 72	\$ 25,200
5	Aggregate Base	CY	850	\$ 37	\$ 31,450
6	AC Pavement	TN	500	\$ 200	\$ 100,000
7	Curb & Gutter	LF	2,000	\$ 32	\$ 64,000
8	Concrete Sidewalks	SF	12,500	\$ 18	\$ 225,000
9	Concrete ADA Ramps	SF	1,000	\$ 25	\$ 25,000
10	Concrete Driveway Approaches	SF	950	\$ 20	\$ 19,000
11	Crosswalk Striping	LF	300	\$ 30	\$ 9,000
12	12-inch Catch Basin Laterals	LF	400	\$ 125	\$ 50,000
13	Catch Basins	EA	3	\$ 3,500	\$ 10,500
14	Catch Basins w/ Filter Inserts	EA	6	\$ 5,000	\$ 30,000
15	Field Inlets	EA	13	\$ 2,700	\$ 35,100
16	Water Meter Relocation	EA	7	\$ 1,500	\$ 10,500
17	Sanitary Sewer Manhole Adjustment	EA	3	\$ 2,000	\$ 6,000
18	Bridge Modifications	LS	1	\$ 110,000	\$ 110,000
19	Flashing Lights	EA	1	\$ 55,000	\$ 55,000
20	Landscaping	LS	1	\$ 15,000	\$ 15,000
21	Traffic Control (2 person crew)	HR	320	\$ 165	\$ 52,800
Total Construction Cost					\$ 1,101,050
Contingency					\$ 220,000
Engineering					\$ 242,000
Permitting					\$ 90,000
Legal & Administration					\$ 9,000
Estimate "A" Total Project Cost					\$ 1,662,050

Note: Total project cost does not include improvements to existing roadway. See estimate "B" for existing roadway improvements.

City of Sutherlin

2/8/2022

Safe Route to School Grant Application**Waite Street Improvements - Roadway Repair & Overlay (Estimate "B")****Preliminary Cost Estimate**

Item	Description	Unit	Quantity	Unit Price	Total
1	Construct Facilities & Temporary Controls	LS	1	\$ 15,000	\$ 15,000
2	Demolition & Site Prep	LS	1	\$ 10,000	\$ 10,000
3	Foundation Stabilization	CY	300	\$ 72	\$ 21,600
4	Aggregate Base	CY	800	\$ 37	\$ 29,600
5	AC Pavement (2-inch overlay)	TN	380	\$ 200	\$ 76,000
6	AC Pavement (4-inch)	TN	440	\$ 200	\$ 88,000
7	AC Aprons @ Exist. Driveway Approaches	TN	30	\$ 250	\$ 7,500
8	Striping	LF	1,360	\$ 3	\$ 4,080
Total Construction Cost					\$ 251,780
Contingency					\$ 50,000
Engineering					\$ 55,000
Permitting					\$ -
Legal & Administration					\$ 2,500
Estimate "B" Total Project Cost					\$ 359,280

Combined Total Construction Cost	\$ 1,352,830
Combined Total Project Contingency	\$ 270,000
Combined Total Project Engineering Fees	\$ 297,000
Combined Total Project Permitting	\$ 90,000
Combined Total Legal & Administration	\$ 11,500
Grand Total Project Cost	\$ 2,021,330



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City of Sutherlin

STAFF REPORT					
Re: Use of ARPA Funds – Reduce CPI Raise for Utilities				Meeting Date:	04/11/22
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Tami Trowbridge, Finance Director				City Manager Review	☒
Attachments:					

WHAT IS BEING ASKED OF COUNCIL?

To approve the use of A.R.P.A. Funds to offset the inflation-driven CPI that we use to raise our Water and Sewer rates annually.

EXPLANATION

It is part of our code to increase Water and Sewer rates annually based on the Consumer Price Index (CPI) to ensure sufficient funds for infrastructure and equipment upgrades in our utility funds. This Index has been relatively stable over the last several years, with the raise last year being 1.4%, and the year prior 1.18%. This year, because of the inflationary spike that we are seeing, the CPI is 4.4%. Staff is recommending that the City use a part of our A.R.P.A. monies to decrease this cost to our citizens by half. Citizens would see a 2.2% increase in their base utility rates and the City would backfill the difference (\$120,000 between both departments) from this funding stream. These monies were targeted to help offset the impact of the COVID pandemic, and inflation is one of those impacts.

OPTIONS

Approve the use of A.R.P.A. funds to reduce the CPI raise for utilities.
Disapprove the use of A.R.P.A. funds to reduce the CPI raise for utilities.

SUGGESTED MOTION(S)

Motion to approve the use of A.R.P.A. funds to lower the CPI increase from 4.4% to 2.2% raise for the annual water rate increase.



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City of Sutherlin

STAFF REPORT					
Re: Dakota Street Right of Way Dedication/Extension				Meeting Date:	04-11-22
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Kristi Gilbert, Community Development Supervisor				City Manager Review	☒
Attachments: MAP					

WHAT IS BEING ASKED OF COUNCIL?

City Council is being asked to consider accepting property/roadway extending north of Dakota Street for public right-of-way.

EXPLANATION

With the increase of development on Dakota Street, the city has the need for additional right-of-way. Extending the **existing private roadway**, north of Dakota Street will allow developments to have access and meet fire codes for ingress/egress.

Staff proposes council consider accepting small portions of property (**existing private roadway**) from adjacent property owners (Danoff Family Trust, Fairway Estates Homeowners Association and Oak Hills Enterprises LLC) to make up a 60' right of way. The 60' right-of-way would follow an existing roadway, as an extension of Dakota Street.

Staff seeks Council direction in order to proceed with the process to have the existing private roadway surveyed and create legal descriptions to be deeded to the City as public right-of-way. Staff will then bring back a resolution to accept the right of way, together with deeds and legal descriptions dedicating 60' to the City of Sutherlin.

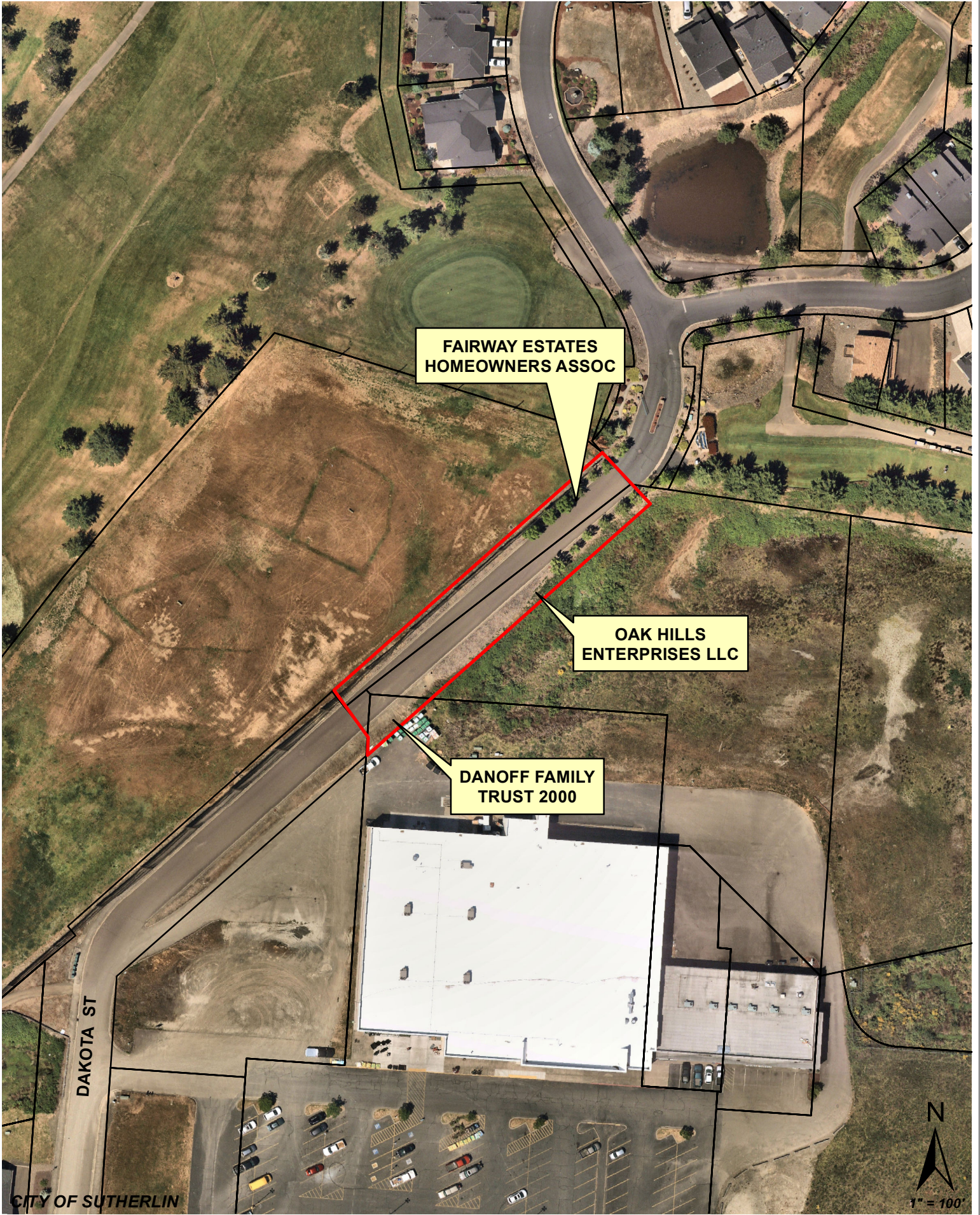
OPTIONS

Council directs staff to move forward with the Dakota Street Right-of-Way Dedication/Extension.

Council directs staff to not move forward with the Dakota Street Right-of-Way Dedication/Extension.

SUGGESTED MOTION(S)

Council directs staff to move forward with the Dakota Street Right-of-Way Dedication/Extension.





REPORTS





Arbor Day Update (verbal)



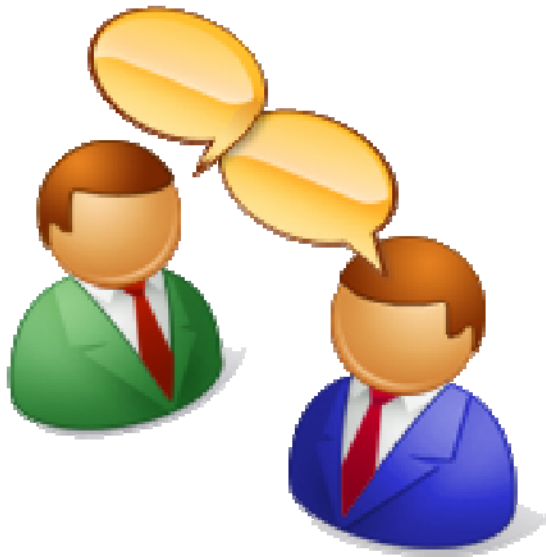


CITY MANAGER REPORT (verbal)





COUNCIL COMMENTS





PUBLIC COMMENT





ADJOURNMENT





FOR YOUR INFORMATION



STRATEGIC PLAN - ACCOUNTABILITY BENCHMARKS

MONTH	DEPT	GOAL	ACTION	
JAN 2022				
01/10/22	Finance	Create a street management master plan with funding options	Report new plan and options (Workshop)	✓
01/10/22	CDD/PW-Transportation	Update and refresh Exit 135 sign - complete construction	Report to Council	✓
FEB 2022				
02/14/22	CDD/PW-Facilities/Parks	Inventory/inspect all city structural facilities/develop maint funding plan	Report to Council	✓
02/14/22	CDD/PW-Transportation	Develop "Plan-of-Action" for upgrading Waite St from Central to Southside Rd	Report to Council	✓
02/14/22	Fire	Replace 1992 Pierce Ladder Truck pending Grant award	Report to Council	✓
MAR 2022				
03/14/22	CDD/PW-Facilities/Parks	Ford's Pond Comm Park Improv. Proj. 1 (Phase 2) & Proj 2A/2B (Phase 2)	Construction bid award, present to Council Moved to 2023	↓
03/14/22	CDD/PW-Facilities/Parks	Central Park Multi Use Staging area to be used for several annual events-Award Contract	Present to Council for contract award Moved to April	↓
03/14/22	CDD/PW-Facilities/Parks	Complete Sidewalks from Grove Ln to Nicholas Ct	Bid Award, present to Council moved to May	↓
APR 2022				
04/11/22	CDD/PW-Facilities/Parks	Central Park Multi Use Staging area to be used for annual events-Award Contract	Present to Council for contract award	✓
MAY 2022				
05/09/22	CDD/PW-Facilities/Parks	Complete Sidewalks from Grove Ln to Nicholas Ct	Bid Award, present to Council	
05/09/22	CDD/PW-Wastewater	Wastewater Treatment Plant one-year performance report	Report to Council	
JUN 2022				
06/13/22	CDD/PW-Facilities/Parks	Central Park Multi Use Staging area to be used for several annual events-complete construction	Report to Council	
06/13/22	CDD/PW-Transportation	Purchase Asphalt Crack Sealing Machine	Report to Council	
06/13/22	CDD/PW-Wastewater	Initiate a new in-flow and infiltration prevention program	Report to Council	
JUL 2022				
AUG 2022				
08/08/22	CDD/PW-Water	Nonpareil WTP modernization improvements	Report to Council after completed	
SEP 2022				
09/12/22	CDD/PW-Facilities/Parks	Complete Sidewalks from Grove Ln to Nicholas Ct	Report to Council	
OCT 2022				
10/10/22	Finance	Long-term Budget forecast	Report to Council	
NOV 2022				
DEC 2022				

PUBLIC NOTICE – CITY OF SUTHERLIN

CITY COUNCIL MEETING

The April 11, 2022, City of Sutherlin's City Council Meeting, will begin at 7:00 p.m. in the Civic Auditorium at 175 E Everett. The City has taken steps to utilize current technology in order to make meetings available to the public in compliance with ORS 192.670 – Meetings by Means of Telephone or Electronic Communication. The public is welcome to attend the meeting in person or join via Zoom.

City of Sutherlin is inviting you to a scheduled Zoom meeting.

Topic: Sutherlin City Council Meeting

Time: Apr 11, 2022 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89326693132?pwd=aWg3bFg2Y2NHdE9ERlowWTBmc2dKdz09>

Meeting ID: 893 2669 3132

Passcode: 433264

One tap mobile

+17207072699,,89326693132#,,,,*433264# US (Denver)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 893 2669 3132

Passcode: 433264

Find your local number: <https://us06web.zoom.us/j/kpUgjR89x>

Melanie Masterfield

From: Melanie Masterfield
Sent: Thursday, April 7, 2022 1:36 PM
To: Ashley (ashley@bciradio.com); DC Commisioners (commissioners@co.douglas.or.us); Dennis Nakata; Erica Welch; Kyle-KQEN (KYLE@BCIRADIO.COM); Michael Salpino; News Desk (newsdesk@nrtoday.com); Register Guard (rgnews@registerguard.com); Roseburg Beacon (info@roseburgbeacon.com)
Subject: Sutherlin City Council Mtg Agenda
Attachments: CC 4.11.22 AGENDA.pdf

Good afternoon. Attached is the agenda for the April 11th City Council Meeting.



Melanie Masterfield
Deputy City Recorder

City of Sutherlin

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