



**City of Sutherlin
Council Meeting
Monday, October 9, 2023
Civic Auditorium – 7:00 p.m.**

AGENDA

Mayor Michelle Sumner
Council President Hamilton
Councilors Dagel, Groussman, Smalley, Whitaker and Woods

- 1. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. INTRODUCTION OF MEDIA**

4. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply.]

5. CONSENT AGENDA

- a. September 11, 2023 – Meeting Minutes

6. COUNCIL BUSINESS

- a. Ordinance 1093 – Regulating Occupancy of Recreational Vehicles (Second reading & adoption)
- b. Public Hearing – Supplemental Budget Adjustment
- c. Resolution 2023.13 – Supplemental Budget Adjustment

7. REPORTS (verbal)

- a. Solar Bees Update

8. CITY MANAGER REPORT (verbal)

9. CITY COUNCIL COMMENT

10. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

11. ADJOURN

Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.

EXECUTIVE SESSION

ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees

Join Zoom Meeting

<https://us06web.zoom.us/j/83466165949?pwd=sfx78bF56l65Q3GaIESHKilGqFYHr2.1>

If you have a disability that requires special materials, service, or assistance, please call 541.459.2857 at least 48 hours prior to the meeting to arrange for accommodations



Call to Order & Flag Salute





ROLL CALL





INTRODUCTION OF MEDIA





PUBLIC COMMENT

Agenda Items only





CONSENT AGENDA



CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, September 11, 2023 – 7:00pm

COUNCIL MEMBERS:

Gary Dagel, Joe Groussman, Debbie Hamilton, Shawn Smalley, Larry Whitaker and Lisa Woods

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham

City Recorder, Melanie Masterfield

Finance Director, Tami Trowbridge

Finance & Administrative Asst., Lindsay Priest

Public Works Director, Aaron Swan

Community Development Director, Kristi Gilbert

City Planner, Jamie Fugate

Community Development Asst., Brandi Medeiros

Police Chief, Troy Mills

Fire Chief, Mike Lane

Library Director/Livability Services Director, Pat Lynch

City Attorney, Chad Jacobs (via Zoom)

Audience: Michael Hogsett, Wayne Ellsworth, Rodney Gott, Dani Vallotton, Maryanne Anderson, Chris Owens, Tom & Peg Schaub, Jim & Beth Houseman, Dane Zahner, Kristine Godbey, Kerry Miller, George Bonney

Via Zoom: Michelle Ellsworth, Kevin Butcher, Karen Meier, Catherine Paul

Meeting called to order by Council President Hamilton at 7:00 p.m.

Flag Salute:

Roll Call: Mayor Sumner – Excused; Councilor Smalley – Zoom; Councilor Woods - Absent

Introduction of Media: None

****Council President Hamilton made an announcement for Zoom attendees****

PUBLIC COMMENT (agenda items only)

- Beth Houseman introduced herself and spoke in support of Ordinance – Regulating Occupancy of Recreational Vehicles and expressed concerns with complaint driven code enforcement.
- Jim Houseman introduced himself and expressed support of both Ordinances on the agenda.

CONSENT AGENDA

- **August 14, 2023 Minutes – Regular Meeting**

MOTION made by Councilor Groussman to approve Consent Agenda as presented; second by Councilor Dagel.

Discussion: None

In favor: Councilors Hamilton, Dagel, Whitaker, Smalley and Groussman

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **LOC Voting Delegate**

Staff Report – City Recorder, Melanie Masterfield – The League of Oregon Cities (LOC) annual conference is October 12-14. A voting delegate is appointed to represent Sutherlin at their board meeting during the conference.

MOTION made by Councilor Hamilton to appoint Mayor Sumner as LOC Voting Delegate and Councilor Woods as alternate voting delegate as nominated; second by Councilor Groussman.

Discussion: None

In Favor: Councilors Hamilton, Dagel, Whitaker, Smalley and Groussman

Opposed: None

Motion carried unanimously.

- **Ordinance – Regulating Occupancy of Recreational Vehicles (first reading, title only)**

City Recorder read Ordinance by title: *“An Ordinance of the City of Sutherlin adding a new chapter 8.30 to the Sutherlin Municipal Code regulating the occupancy of recreational vehicles.”*

Staff Report – City Planner, Jamie Fugate, let the staff report stand.

MOTION made by Councilor Groussman to approve Ordinance – Regulating Occupancy of Recreational Vehicles (first reading, title only) as presented; second by Councilor Whitaker.

Discussion: None

In Favor: Councilors Hamilton, Whitaker, Smalley and Groussman

Opposed: None

Abstained: Councilor Dagel – Due to conflict of interest

Motion carried.

- **Ordinance 1092 – Amending Sutherlin Municipal Code (SMC) Chapters 8.08 & 10.24 – Abandoned, hazardous, neglected or discarded vehicle regulation, impoundment and disposition and declaring an emergency.**

City Recorder read Ordinance 1092: *“An Ordinance of the City of Sutherlin repealing and replacing chapter 8.08; amending sections of title 10.24.100 and 10.40.010; and repealing 10.40.020 of the Sutherlin Municipal Code and declaring an emergency.”*

Staff Report – Police Chief, Troy Mills – Amendments to SMC chapters 8.08 and 10.24 are necessary to address hazardous vehicles, vehicle compliance, and removal of vehicles from all city owned property. Declaring an emergency will expedite the timeliness in which this process is enforced.

MOTION made by Councilor Groussman to approve Ordinance 1092 – Amending Sutherlin Municipal Code Chapters 8.08 & 10.24 and declaring an emergency as presented; second by Councilor Whitaker.

Discussion:

- Councilor Dagel asked for an explanation of this ordinance. *Mills explained state law and provided clarification. City Manager, Jerry Gillham described the purpose of declaring an emergency.*
- Councilor Groussman read chapter 8.08.020 – Declaration of Public Nuisance aloud.

In Favor: Councilors Hamilton, Whitaker, Smalley and Groussman

Opposed: Councilor Dagel

Motion carried.

- **Resolution 2023.12 – Public Works Surplus Property**

Staff Report – Public Works Director, Aaron Swan – Public Works has an old backhoe and a generator that are no longer used.

MOTION made by Councilor Whitaker to approve Resolution 2023.12 – Public Works Surplus Property as presented; second by Councilor Dagel.

Discussion: None

In Favor: Councilors Hamilton, Dagel, Whitaker, Smalley and Groussman

Opposed: None

Motion carried unanimously.

- **Planning Commission Appointment**

Staff Report – Masterfield – The city received one application from Thomas Schaub to fill one vacancy on the Planning Commission and he meets the residency requirements to become a committee member. Term ends December 31, 2024.

Council President Hamilton invited applicant to speak on his behalf.

- Thomas Schaub introduced himself and summarized his background information.
 - Councilor Groussman questioned his opposition to growth. ***Schaub – Opposed to growth if not geared toward safety.***

MOTION made by Councilor Hamilton to appoint Thomas Schaub to Planning Commission – term ending December 31, 2024 as presented; second by Councilor Groussman.

Discussion: None

In Favor: Councilors Hamilton, Dagel, Whitaker, Smalley and Groussman

Opposed: None

Motion carried unanimously.

CITY MANAGER REPORT (verbal)

- Gillham introduced President of Umpqua Heart, Wayne Ellsworth, whom provided an update regarding Hastings Village and homelessness. A ‘reset’ at the homeless camp to clean up the site is set to take place on Wednesday. City Attorney, Chad Jacobs, explained the term ‘low barrier’ in regards to Hastings Village.
- The city’s Media and Communications Coordinator, Nancy Rodriguez, provided a social media outreach update.

CITY COUNCIL COMMENT

Councilor Hamilton

- Thanked Lions Club for flags on Labor Day.
- Challenge of the Hero’s event on September 28. Police Department will be at Dakota Street Pizza; Fire Department will be at Nellie’s Deli.

Councilor Dagel

- Nothing to report

Councilor Whitaker

- Nothing to report

Councilor Smalley

- Nothing to report

Councilor Groussman

- Appreciates the efforts of Great Northern Trailers for their work on the storage containers for Hastings Village.

PUBLIC COMMENT (Off Agenda Items)

- None

ADJOURNMENT

With no further business, meeting adjourned at 8:12 p.m.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, City Recorder, CMC

Debbie Hamilton, Council President



COUNCIL BUSINESS





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Ordinance 1093 (second reading & adoption) – Regulating the Occupancy of Recreational Vehicles (RV's)				Meeting Date:	10-9-2023
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Jamie Fugate, City Planner & Kristi Gilbert, Community Development Director				City Manager Review	☒
Attachments: Ordinance 1093 and Exhibit A					

WHAT IS BEING ASKED OF COUNCIL?

To approve Ordinance 1093 and Exhibit A (second reading and adoption) – Regulating the Occupancy of Recreational Vehicles (RV's); that would add Chapter 8.30 to the Sutherlin Municipal Code.

EXPLANATION

Planning Commission held a discussion at their March 21, 2023, with the first evidentiary hearing at the June 20, 2023 meeting, with a workshop conducted at the May 16, 2023 meeting. Public Outreach was conducted which included a survey (mailed to all within 97479 zip code, posted on City social media pages, website, distributed throughout the city, etc). Approximately 657 responses were received and an Open House was held on May 24, 2023 with 79 citizens in attendance.

After reviewing the public outreach summaries and following additional public comments on June 20, 2023, the Planning Commission made a recommendation to City Council to adopt an Ordinance amending the Municipal Code prohibiting the occupancy of an RV on private property in the city limits of Sutherlin.

At their regular City Council meeting on July 10, 2023, Council considered the Planning Commission's recommendation and heard additional public comments. Council then directed staff to work with city attorney to draft an ordinance prohibiting the occupancy of an RV on private property for their consideration.

OPTIONS

Approve Ordinance 1093 (second reading & adoption) – Regulating the Occupancy of Recreational Vehicles and adding Chapter 8.30 to the Sutherlin Municipal Code; or

Not approve Ordinance 1093 (second reading & adoption) – Regulating the Occupancy of Recreational Vehicles and adding Chapter 8.30 to the Sutherlin Municipal Code.

SUGGESTED MOTION(S)

Approve Ordinance 1093 (second reading & adoption) – Regulating the Occupancy of Recreational Vehicles and adding Chapter 8.30 to the Sutherlin Municipal Code.

ORDINANCE NO. 1093

**AN ORDINANCE OF THE CITY OF SUTHERLIN ADDING A NEW CHAPTER 8.30
TO THE SUTHERLIN MUNICIPAL CODE REGULATING THE OCCUPANCY OF
RECREATIONAL VEHICLES**

WHEREAS, the City of Sutherlin (City) has reviewed the need for and desires of the community in allowing temporary occupancy of recreational vehicles for habitation purposes within the City; and

WHEREAS, the Sutherlin Development Code currently regulates the use of property within the City; and

WHEREAS, the Development code currently permits the occupancy of recreational vehicles for habitation purposes only within recreational vehicle parks; and

WHEREAS, the Sutherlin Municipal Code (SMC) does not contain a provision directly regulating the temporary occupancy of recreational vehicles for habitation purposes; and

WHEREAS, the City desires to amend the SMC to directly regulate the occupancy of recreational vehicles for habitation purposes.

NOW, THEREFORE, THE CITY OF SUTHERLIN ORDAINS AS FOLLOWS:

Section 1: Chapter 8.30 is hereby added to the Sutherlin Municipal Code as set forth in Exhibit A.

Section 2: This ordinance shall take effect 30 days after it is approved by the Mayor.

PASSED BY THE COUNCIL, ON THIS ____ DAY OF _____, 2023.

APPROVED BY THE MAYOR, ON THIS ____ DAY OF _____, 2023.

Michelle Sumner, Mayor

ATTEST:

Melanie Masterfield, City Recorder, CMC

Exhibit A

Chapter 8.30
OCCUPANCY OF RECREATIONAL VEHICLES

- 8.30.010 Definitions.
- 8.30.020 Declaration of public nuisance.
- 8.30.030 Prohibited actions.
- 8.30.040 Violation—Penalty.

8.30.010 Definitions

For purposes of this Chapter, the following words and phrases shall have the meanings ascribed to them by this Section.

“Occupy a recreational vehicle for habitation purposes” occurs when any person or persons sleep overnight or utilize the bathroom or kitchen facilities of a recreational vehicle.

"Recreational vehicle" shall have the meaning as that term is defined in section 12.40.050 of this code.

8.30.020 Declaration of Public Nuisance

The occupancy of a recreational vehicle for habitation purposes outside of recreational vehicle parks, is found to create a condition tending to reduce the value of private property; to promote blight, deterioration and unsightliness; to create fire hazards; to create sewage and water safety problems; and to be generally injurious to the health, safety and general welfare. Therefore, the presence of occupancy of recreational vehicles for habitation purposes on private property in violation of this chapter is declared to constitute a public nuisance, which may be abated as provided in this code.

8.30.030 Prohibited Actions.

Except as directly authorized by state law or this code, it shall be unlawful: (A) for any person to occupy a recreational vehicle for habitation purposes within the City outside of a recreational vehicle park; or (B) for any owner or person in charge of real property to permit a person to occupy a recreational vehicle for habitation purposes within the City outside of a recreational vehicle park.

8.30.040 Violation – Penalty.

Any person violating any of the provisions of this chapter shall, upon conviction thereof, be punished by a fine not to exceed five hundred dollars (\$500.00). Each day is a separate offense.



City of Sutherlin

STAFF REPORT					
Re: Public Hearing for Supplemental Budget Adjustment				Meeting Date:	10/9/23
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Tami Trowbridge, Finance Director				City Manager Review	☒
Attachments: Public Notice & Resolution 2023.13					

WHAT IS BEING ASKED OF COUNCIL?

This is a public hearing for Resolution 2023.13 for interested parties to speak regarding the proposed changes to the fiscal year 2023-24 budget. After the hearing, Council is being asked to consider approving Resolution 2023.13 to adopt the Supplemental Budget Adjustment for fiscal year 2023-24 as described herein.

EXPLANATION

At the time the budget was prepared, we did not foresee the increase in Auditor Fees, nor the software purchase necessary to track a new accounting standard. Nor did we foresee the ongoing increase in attorney fees as well as department relocation due to seismic grant activity. Also, our EFB at year end 6/30/23 was higher because not all the budgeted URA loan was used during last fiscal year. This adjustment allows us to use those funds in the current year. There is also a proposed change in the TRT structure which requires a budget adjustment as well as a partnership on a proposed School District Sign. An adjustment was necessary to appropriate the funds.

OPTIONS

Adopt Resolution 2023.13 - Supplemental Budget Adjustment

Do not adopt Resolution 2023.13 - Supplemental Budget Adjustment

SUGGESTED MOTION(S)

After considering any public comment, move that Resolution 2023.13 - Supplemental Budget Adjustment be adopted as presented.

**FORM
OR-LB-SBH****NOTICE OF SUPPLEMENTAL BUDGET HEARING**

• Use for supplemental budget proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for City of Sutherlin
(District Name)

for the current fiscal year will be held at Civic Auditorium 175 E Everett Ave, Sutherlin, OR 97479

The hearing will take place on October 9, 2023 at 7:00 P.M.

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after October 2nd, 2023 at

126 E. Central Ave, Sutherlin, OR, between the hours of 9:00 ☐ AM ☒ PM and 5:00 ☐ AM ☒ PM

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General Fund

Resource	Amount	Expenditure - indicate Org. Unit / Prog. & Activity, and Object Class.	Amount
1 Transfer from Contingency	\$ 136,000.00	1 Finance - Audit Fees	\$ 8,000.00
2 Transfer from Wastewater Reserve	\$ 225,000.00	2 Finance -Software Subs	\$ 8,000.00
3 Transfer from Water Reserve	\$ 225,000.00	3 Attorney Fees-Plng & CR	\$ 7,000.00
		4 Non-Dept- Office Equip/Maint	\$ 13,000.00
		5 Non-Dept- Loan to URA	\$ 550,000.00
Total Resource Change	\$ 586,000.00	Total Expenditure Change	\$ 586,000.00
Revised Total Fund Resources	\$ 8,776,391.00	Revised Total Fund Requirements	\$ 8,776,391.00

Explanation of change(s):

At the time the budget was prepared for FY23-24, we did not foresee the increase in Auditor Fees (tied to an increase in the scope of work as well as inflation), nor the necessary purchase of a Software to track GASB 96 (new Accounting Standard). We also did not foresee the additional attorney fees in dealing with a certain property owner, which is still ongoing, as well as the extra development issues that we are seeing this year. In addition to these, after talking to our IT folks, there will be costs associated with department relocation for the seismic grants (these may be reimbursed by grant) but were not foreseeable. Also, once the URA loan was tied out for FY22-23, there were funds which had been appropriated to loan URA, but were not needed in that fiscal year. This Budget Adjustment appropriates those for current year use.

FUND: WasteWater Reserve

Resource	Amount	Expenditure - indicate Org. Unit / Prog. & Activity, and Object Class.	Amount
1 Transfer from Contingency	\$ 225,000.00	1 Transfer to Gen'l Fund	\$ 225,000.00
2		2	
Revised Total Fund Resources	\$ 349,500.00	Revised Total Fund Requirements	\$ 349,500.00

Explanation of change(s):

At the time the budget was prepared for FY23-24, we believed that the Reserve Fund transfer would be necessary for the FY22-23, and therefore not available for FY23-24. This was not the case and instead of seeking more expensive outside funding for URA expenditures in this current year, we again propose using these Reserve Funds.

FUND: Water Reserve

Resource	Amount	Expenditure - indicate Org. Unit / Prog. & Activity, and Object Class.	Amount
1 Transfer from Contingency	\$ 225,000.00	1 Transfer to Gen'l Fund	\$ 225,000.00
2		2	
Revised Total Fund Resources	\$ 312,000.00	Revised Total Fund Requirements	\$ 312,000.00

Explanation of change(s):

At the time the budget was prepared for FY23-24, we believed that the Reserve Fund transfer would be necessary for the FY22-23, and therefore not available for FY23-24. This was not the case and instead of seeking more expensive outside funding for URA expenditures in this current year, we again propose using these Reserve Funds.

FUND: Tourism-Motel Tax Fund

Resource	Amount	Expenditure - indicate Org. Unit / Prog. & Activity, and Object Class.	Amount
1 Transient Motel Room Tax	\$ 30,000.00	1 Tourism Development-GeoFencing Prgm	\$ 20,000.00
2 TLTUC Chamber Portion	\$ 20,000.00	2 Tourism Development-S.D. Electr Sign 1/2	\$ 45,000.00
3 Transfer from Contingency-Tour. Dev.	\$ 65,000.00	3 Tourism Promotion	\$ 50,000.00
Total Resource Change	\$ 115,000.00	Total Expenditure Change	\$ 115,000.00
Revised Total Fund Resources	\$ 628,500.00	Revised Total Fund Requirements	\$ 628,500.00

RESOLUTION NO. 2023.13

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET ADJUSTMENT, AMENDING THE 2023-2024 BUDGET.

The City Council of Sutherlin finds that:

- A.** That ORS 294.473 provides the procedures for public governing bodies to adopt supplemental budget adjustments when estimated expenditures differ by more than ten percent from the expenditures in the budget as most recently amended prior to the supplemental budget.
- B.** The procedure includes the municipal corporation providing notice of a supplemental budget adjustment hearing and holding a public hearing on the supplemental budget adjustment prior to adopting a resolution to change the budget by more than ten percent.
- C.** Public notice has been provided as required by ORS 294.473 and a public hearing related to the supplemental budget adjustment was held on October 9, 2023, and
- D.** Due to unforeseen events at the time of adoption, fiscal year 2023-24 budget requires adjustment including but not limited to the following:
 - a.** General Fund:
 - i.** At the time the budget was prepared for FY23-24, several cost increases were not foreseen, including Auditor fees, software purchase to track a new accounting standard, additional attorney fees and IT costs associated with department relocation costs due to building upgrades during seismic grant renovation. Also there were funds which had been appropriated to loan URA in FY22-23 but were not needed in that fiscal year. This budget adjustment appropriates those funds for current year use.
 - b.** Wastewater Reserve Fund:
 - i.** At the time the budget was prepared for FY23-24, we believed that the Reserve Fund transfer would be necessary for the FY22-23 fiscal year and therefore not available for FY23-24. This was not the case and we are proposing using these Reserve Funds instead of more expensive outside funding for loan to URA this year. A budget adjustment is necessary to transfer money as a loan to the General Fund and remove it from the current year Contingency.
 - c.** Water Reserve Fund:
 - i.** At the time the budget was prepared for FY23-24, we believed that the Reserve Fund transfer would be necessary for the FY22-23 fiscal year and therefore not available for FY23-24. This was not the case and we are proposing using these Reserve Funds instead of more expensive outside funding for loan to URA this year. A budget adjustment is necessary to

transfer money as a loan to the General Fund and remove it from the current year Contingency.

d. Tourism-Motel Tax Fund:

- i. At the time the budget was prepared for FY23-24, there were no changes to the TRT process. There is now a proposed operational change given the increase in tourism activity. There is also a request for a partnership with the School District on a new sign. A budget adjustment is necessary to appropriate the fund.

NOW, THEREFORE, based upon the above findings,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUTHERLIN, a municipal Corporation of the State of Oregon, as follows:

Section 1. That the budget for the City of Sutherlin for the fiscal year 2023 - 2024, which was adopted by the City Council on June 11, 2023 and is now on file in the office of the City Recorder of the City of Sutherlin, be hereby amended as follows:

General Fund:	Adjustment	As Amended
Resource (Transfers)		
Transfer from Contingency	\$ 136,000	\$ 136,000
Transfer In-Wastewater Reserve	\$ 225,000	\$ 225,000
Transfer In-Water Reserve	<u>\$ 225,000</u>	<u>\$ 225,000</u>
Total Revised Fund Resources	\$ 586,000	\$ 8,776,391
Requirement		
Finance-Audit Fees	\$ 8,000	\$ 38,000
Finance-Software Subscr	\$ 8,000	\$ 32,800
Attorney Fees-Planning	\$ 7,000	\$ 14,500
Non-Dept: Office Equip/Maint	\$ 13,000	\$ 95,000
Non-Dept: Loan to URA	<u>\$ 550,000</u>	<u>\$ 550,000</u>
Total Revised Fund Requirement	\$ 586,000	\$ 8,776,391
Wastewater Reserve Fund:	Adjustment	As Amended
Requirement		
Contingency	\$-225,000	\$ 89,500
Transfers Out-Gen'l Fund Loan	<u>\$ 225,000</u>	<u>\$ 225,000</u>
Total Revised Fund Requirements	\$ -0-	\$ 349,500
Water Reserve Fund:	Adjustment	As Amended
Requirement		
Contingency	\$-225,000	\$ 87,000
Transfers Out-Gen'l Fund Loan	<u>\$ 225,000</u>	<u>\$ 225,000</u>
Total Revised Fund Requirements	\$ -0-	\$ 312,000

Tourism-Motel Tax Fund:	Adjustment	As Amended
Resource:		
Transient Motel Room Tax	\$ 30,000	\$ 260,000
TLTUC Chamber Portion	\$ 20,000	\$ 20,000
Transfer from Contin-Tour Dev	<u>\$ 65,000</u>	<u>\$ 65,000</u>
Total Revised Fund Resources	\$115,000	\$ 648,500
Requirement		
Tour.Dev-GeoFencing Prgm	\$ 20,000	\$ 20,000
Tour.Dev-S.D.Electr Sign 1/2	\$ 45,000	\$ 45,000
Tourism Promotion	<u>\$ 50,000</u>	<u>\$ 193,750</u>
Total Revised Fund Requirement	\$115,000	\$ 648,500

PASSED BY THE CITY COUNCIL, ON THIS ____ DAY OF _____, 2023

APPROVED BY THE MAYOR ON THIS ____ DAY OF _____, 2023

Michelle Sumner, Mayor

ATTEST:

Melanie Masterfield, City Recorder, CMC

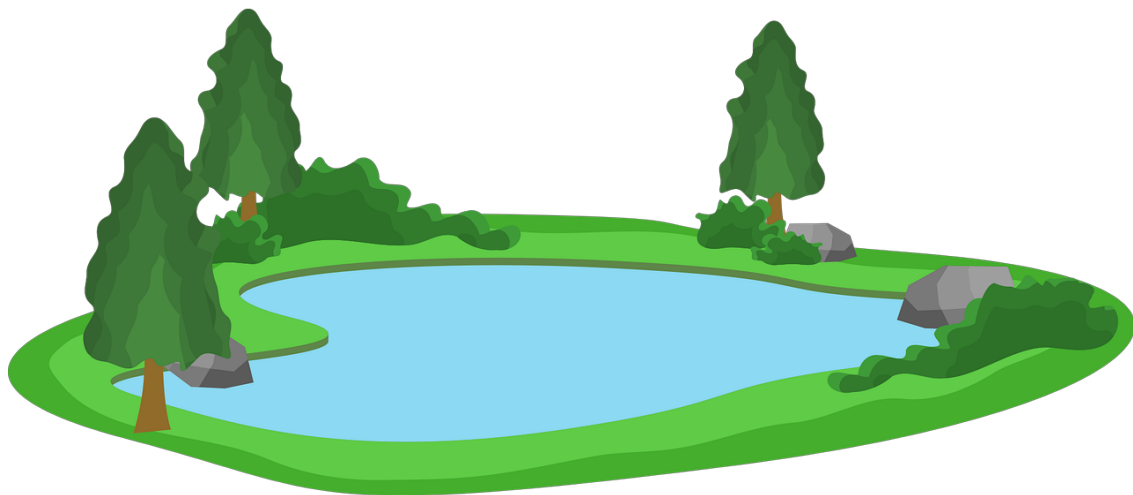


REPORTS





Solar Bees at Cooper Creek Update



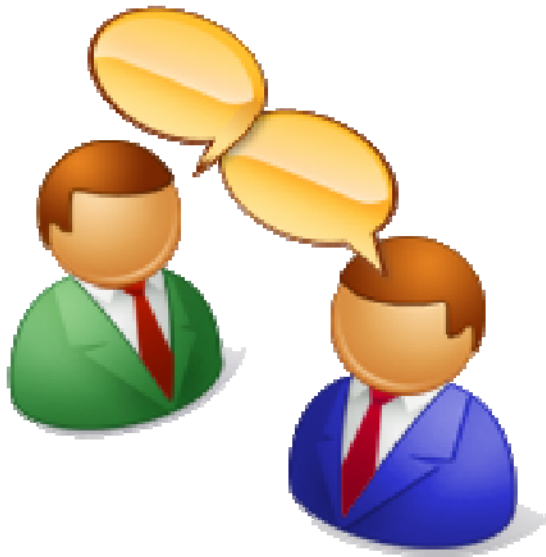


CITY MANAGER REPORT (verbal)





COUNCIL COMMENTS





PUBLIC COMMENT





ADJOURNMENT





FOR YOUR INFORMATION



Melanie Masterfield

From: Melanie Masterfield
Sent: Wednesday, October 4, 2023 3:03 PM
To: Ashley (ashley@bciradio.com); DC Commisioners (commissioners@co.douglas.or.us); Dennis Nakata; Erica Welch; Kyle-KQEN (KYLE@BCIRADIO.COM); Michael Salpino; News Desk (newsdesk@nrtoday.com); Register Guard (rgnews@registerguard.com); Roseburg Beacon (info@roseburgbeacon.com)
Subject: City of Sutherlin Council Meeting Agenda
Attachments: 0. AGENDA.pdf

Good afternoon. Please see the attached agenda for Monday, October 9, 2023.



Melanie Masterfield, CMC
City Recorder/Community Engagement Manager
m.masterfield@ci.sutherlin.or.us
City of Sutherlin
126 E Central Ave.
Sutherlin, OR. 97479
541.459.2857 x 208

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****DO NOT REPLY ALL****

PUBLIC NOTICE – CITY OF SUTHERLIN

CITY COUNCIL MEETING

The October 9, 2023, City Council meeting will be held in Civic Auditorium at 175 E Everett at 7:00 p.m. The City has taken steps to utilize current technology in order to make meetings available to the public in compliance with ORS 192.670 – Meetings by Means of Telephone or Electronic Communication. The public is welcome to attend the meeting in person or join via Zoom.

City of Sutherlin is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: September 11, 2023 7:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83466165949?pwd=sfx78bF56l65Q3GaIESHKilGqFYHr2.1>

Meeting ID: 834 6616 5949

Passcode: 823755

Find your local number: <https://us06web.zoom.us/j/kc0CbpQy7C>