



**City of Sutherlin  
Workshop Meeting  
Monday, January 23, 2017  
Sutherlin Library Meeting Room – 6:45 p.m.**

**AMENDED  
AGENDA**

**Mayor Todd McKnight**  
Council President Luzier  
Councilors Boggs, Egbert, Stone, Tomlinson, and Vincent

**6:45pm REGULAR MEETING**

- 1. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. ACTION ITEMS**
  - a. [Contract Award – Everett Avenue Force Main Improvement](#)
- 4. REPORTS**
- 5. ADJOURN**

**7:00pm WORKSHOP**  
[Team Building](#)

**Public Comment and/or participation is not allowed during a workshop.**

**Thank you for your consideration and compliance.**

*If you have a disability that requires special materials, service, or assistance, please call 541.459.2856 at least 48 hours prior to the meeting to arrange for accommodations*



# **Executive Session**





# **Call to Order & Flag Salute**





# ROLL CALL





# **Action Items and/or General Business**





## City of Sutherlin

STAFF REPORT					
Re: Everett Ave. Pump Station Force Main Improvements				Meeting Date:	01-23-2017
Purpose:	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: Brian Elliott, Community Development Director				City Manager Review	<input checked="" type="checkbox"/>
Attachments:	Tabulations of Bids and Letter of Recommendation from The Dyer Partnership and Engineers & Planners, Inc.				

### WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to award the contract to Emery & Sons Construction in the amount of \$743,751.00 for the Everett Ave. Pump Station Force Main Improvements.

### EXPLANATION

This needed upgrade was approved with the Wastewater Treatment Improvement Project. City of Sutherlin entered into a Mutual Agreement And Order (MAO) on February 11, 2016 with DEQ and the City must complete construction of the new 14" Force Main for the Everett Street Lift Station by no later than November 1, 2017. The new 14" Force Main roughly 3300' in length will eliminate weather related Sanitary Sewer Overflows (SSO) which is a violation of the City's National Pollutant Discharge Elimination System (NPDES) Waste Discharge Permit.

### OPTIONS

Award the contract to Emery & Sons Construction for \$743,751.00  
Not award contract to Emery & Sons Construction for \$743,751.00

### SUGGESTED MOTION(S)

1. Motion to award the Everett Avenue Pump Station Force Main Improvement contract as submitted to Emery & Sons Construction in the amount of \$743,751.00
2. Motion to not award the Everett Avenue Pump Station Force Main Improvement project for \$743,751.00



# City of Sutherlin

Office of City Recorder  
Human Resource Manager  
126 E. Central Avenue  
Sutherlin, OR 97479  
(541) 459-2856 x 207  
Fax (541) 459-9363  
[www.cityofsutherlin.com](http://www.cityofsutherlin.com)

## BID RESULTS EVERETT AVENUE FORCE MAIN Project No. 14645

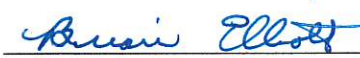
Bid Opening Date: JAN 17, 2017	Bid Receipt Deadline: 2:00PM	Bid Opening Time: 2:00PM
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Name, Address Phone & Email	Bid Bond	First tier Sub Contractor	Drug Testing	PW Pre-Bid Notice	Amount (Total)
CRADAR	X				\$833,446.00
LASKEY-CLIFTON	X				\$787,067.95
PACIFIC EXCAVATION	X				\$841,770.00
EMERY & SONS CONSTRUCTION	X				\$743,751.00

Engineer's Estimate: \$720,000 - \$743,000

  
Debra L. Hamilton, CMC, City Recorder

Attest:

  
Brian Elliott, Community Development Director





THE DYER PARTNERSHIP  
ENGINEERS & PLANNERS, INC.

January 18, 2017

Jerry Gillham, City Manager  
City of Sutherlin  
126 E Central Avenue  
Sutherlin, Oregon 97479

RE: City of Sutherlin  
Everett Avenue Pump Station Force Main Improvements  
Project No. 146.45

Dear Jerry:

This letter is to recommend action by the City in response to the bids received on January 17, 2017 at 2:00 PM for the above referenced project. Four bids were received, there were no bid irregularities, and all were responsive and responsible. The bids were in the following amounts:

1. \$743,751.00 by Emery & Sons Construction Group
2. \$787,067.95 by Laskey-Clifton Corporation
3. \$833,446.00 by Cradar Enterprises
4. \$841,770.00 by Pacific Excavation, Inc.

We recommend that the City take the following action:

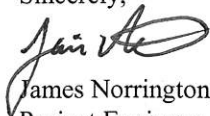
1. Accept the bids.
2. Award a contract to Emery & Sons Construction Group in the amount of \$743,751.00 contingent upon the approval by the Oregon Department of Environmental Quality (DEQ) for funding through the Clean Water State Revolving Fund.

It is our opinion that Emery & Sons Construction Group has sufficient experience and qualifications to satisfactorily construct the project.

Contingent upon DEQ approval and assuming the City and Council concurs with our recommendation; we have enclosed four copies of the Notice of Award. A representative for the City needs to sign all four copies after which they should be returned to our office. (*Please do not date the Notice of Award.*) We will date the Award following notification that the City accepts the bid and is determined to award it.

Pursuant to ORS 279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The form is available at <https://www.oregon.gov/boli/WHD/PWR/docs/wh81.pdf>. The Owner is also responsible for payment of a Public Works Fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at <https://www.oregon.gov/boli/WHD/PWR/docs/wh39.pdf>.

Sincerely,



James Norrington, PE  
Project Engineer





# **REPORTS**





# ADJOURNMENT





# **WORKSHOP**

## **Team Building**





# **FOR YOUR INFORMATION**



## Diane Harris

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**From:** Diane Harris  
**Sent:** Wednesday, January 18, 2017 12:17 PM  
**To:** April Ehrlich; DC Commissioners; Douglas County News; KUGN; KYLE-KQUEN; News Desk (newsdesk@nrtoday.com); Register Guard; Roseburg Beacon  
**Subject:** Public Meeting Notice  
**Attachments:** CC JAN 23.17 Workshop2.pdf

Good afternoon!

Please see attached agenda for Sutherlin's City Council meeting, Monday, January 23<sup>rd</sup>.



*Diane Harris*

Deputy City Recorder  
City of Sutherlin  
126 E Central Ave  
Sutherlin, OR 97479  
(541)-459-2856  
[d.harris@ci.sutherlin.or.us](mailto:d.harris@ci.sutherlin.or.us)