



**City of Sutherlin
Regular Council Meeting
Monday, January 14, 2019
Civic Auditorium – 7:00 p.m.
AGENDA**

Mayor Todd McKnight

Councilors Boggs, Stone, Sumner, Tomlinson, Vincent, and Wattles

- 1. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. INTRODUCTION OF MEDIA**
- 4. PUBLIC COMMENT**

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only.
A time limit of three minutes per citizen shall apply.]

5. COUNCIL BUSINESS

- a. Oath of Office – Mayor & Council Members
- b. Election of Council President
- c. Parks Advisory Committee Chair Appointment
- d. TRT Council Representative Appointment
- e. Commission/Committee/Board Appointments/Re-Appointments
 1. Planning Commission
 2. Parks Advisory Committee
 3. Library Board

6. CONSENT AGENDA

- a. December 10, 2018 Minutes – Regular Meeting

7. COUNCIL BUSINESS (continued)

- a. Ordinance No. 1069 Street Vacation – Ault Court (second reading & adoption)
- b. Ordinance – Repealing SMC 17.64.050 – Signs (first reading, title only)
- c. Police Vehicle Purchase

8. REPORTS

- a. Review of Council Workshop

9. CITY COUNCIL COMMENT

10. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

11. ADJOURN

Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.



Call to Order & Flag Salute





ROLL CALL





Introduction Of Media





PUBLIC COMMENT

Agenda Items only





COUNCIL BUSINESS





OATH OF OFFICE





Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

City of Sutherlin

OATH OF OFFICE

State of Oregon

County of Douglas

ss. City of Sutherlin

City of Sutherlin

*I, **Todd McKnight**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **Mayor** during my continuance therein, so help me God.*

Todd McKnight

Subscribed and sworn to before me this 14th day of January, 2019.

*Diane Harris, CMC
City Recorder
City of Sutherlin*

Notary for Douglas County, State of Oregon





Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

City of Sutherlin

OATH OF OFFICE

State of Oregon

County of Douglas

ss. City of Sutherlin

City of Sutherlin

*I, **Tom Boggs**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **City Councilor** during my continuance therein, so help me God.*

Tom Boggs

Subscribed and sworn to before me this 14th day of January, 2019.

*Diane Harris, CMC
City Recorder
City of Sutherlin*

Notary for Douglas County, State of Oregon





Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

City of Sutherlin

OATH OF OFFICE

State of Oregon

County of Douglas

City of Sutherlin

ss. City of Sutherlin

*I, **Michelle Sumner**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **City Councilor** during my continuance therein, so help me God.*

Michelle Sumner

Subscribed and sworn to before me this 14th day of January, 2019.

*Diane Harris, CMC
City Recorder
City of Sutherlin*

Notary for Douglas County, State of Oregon





Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

City of Sutherlin

OATH OF OFFICE

State of Oregon

County of Douglas

City of Sutherlin

ss. City of Sutherlin

*I, **Becky Wattles**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **City Councilor** during my continuance therein, so help me God.*

Becky Wattles

Subscribed and sworn to before me this 14th day of January, 2019.

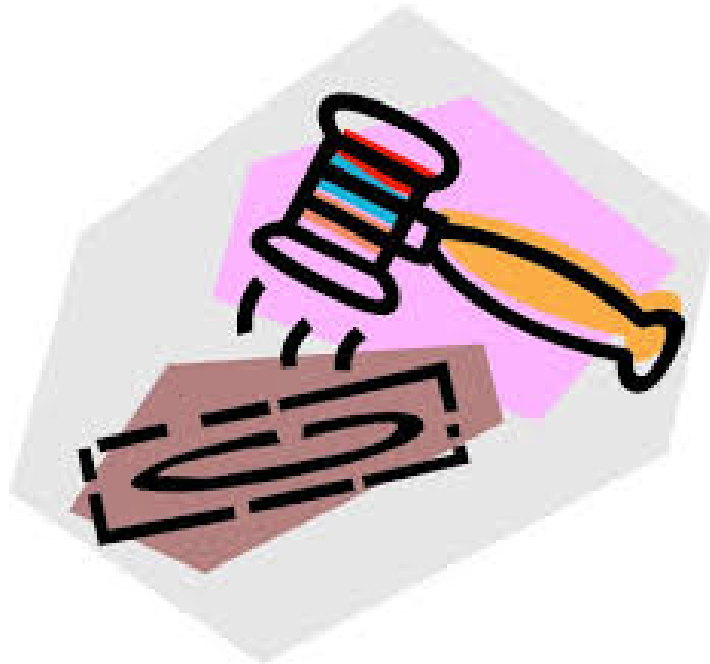
Diane Harris, CMC
City Recorder
City of Sutherlin

Notary for Douglas County, State of Oregon





Election of Council President





Parks Advisory Committee Chair Appointment





Transient Room Tax Advisory Committee Appointment





Commission & Committee Appointments





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: COMMISSION/BOARD/COMMITTEE APPOINTMENTS				Meeting Date:	JAN 14, 2019
Purpose:	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: Diane Harris, City Recorder				City Manager Review	<input checked="" type="checkbox"/>
Attachments: Committee/Commission Applications					

WHAT IS BEING ASKED OF COUNCIL?

To fill vacancies on Planning Commission, Library Board and Parks Committee. (Vacancies have been advertised on City's website and Facebook page.)

EXPLANATION

Planning Commission – There are 3 vacancies on the Planning Commission. These are 4-year appointments with terms ending December 31, 2022. City has received applications from William Lee and Elainna Swanson for re-appointment and Norman Davidson for appointment.

Library Board – There are 5 vacancies on the Library Board. These are 4-year appointments with 4 of the terms ending December 31, 2022 and 1 term ending December 31, 2019. The City has received 3 applications for re-appointment from Gwen Best, Carleen House, and Silvia Monas.

Parks Committee – There are 3 vacancies on the Parks Advisory Committee. These are 2-year appointments with terms ending December 31, 2020. City has received 1 application for re-appointment from Jake Masterfield

OPTIONS

To re-appoint and/or appoint applicants to the open seats as specified

SUGGESTED MOTION(S)

MOTION to re-appoint William Lee and Elainna Swanson and appoint Norman Davidson 4-year term on the Planning Commission, terms ending December 31, 2022.

MOTION to re-appoint Gwen Best, Carleen House, and Silvia Monas to another 4-year term on the Library Board, terms ending December 31, 2022.

MOTION to re-appointed Jake Masterfield to another 2-year term on the Parks Committee, term ends December 31, 2020



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name William Lee Date 11/20/2018

Address [REDACTED] Phone 541-580-5842

Email wlee26@earthlink.net Bus. Phone _____

Length of Residency in Sutherlin 5 years Registered Voter? Yes

Candidate for position on Planning Commission

Relevant background and experience City Manager, City Administrator
Interim City Manager position, City Recorder, Quality
Engineer, Airport Manager, and 21 years military service.

What are your major interests or concerns in the City's programs? Interested in
being a part of the growth and development of the
city as well as the betterment of community services.

Why would you like to be appointed to this position?

Make available my time and experience in land use
decision as well as knowing the importance of voluntarism.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 11/26/2018

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2016 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Elainna Swanson Date 10-8-18

Address [REDACTED] Phone 5414595510

Email elainnaswanson1@gmail.com Bus. Phone 5413787443

Length of Residency in Sutherlin 20 years Registered Voter? yes

Candidate for position on Planning Commission

Relevant background and experience currently on the Sutherlin planning commission;
city clerk for the Oakland Planning Commission, 15 years working in Douglas County
land use issues, condition use permits, lot line adjustments, site plan reviews, UGB

What are your major interests or concerns in the City's programs?
to help oversee that City Ordinances and Land development issues are reviewed and
properly processed, to support the City's goals in future developments

Why would you like to be appointed to this position?

I have a good working knowledge of land issues, I am a property owner and tax payer

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 10/8/2018

Date considered:

Action by Council

Term Expires:

Nov 2016 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Norman Davidson Date 12/3/2018

Address [REDACTED] Phone 541-799-4601

Email ndcampers@gmail.com Bus. Phone _____

Length of Residency in Sutherlin 1 year Registered Voter? yes

Candidate for position on Planning Commission

Relevant background and experience Building and Fire department representatives
for project planning in the County of Riverside, California. Wrote conditions for
projects and inspected the projects.

What are your major interests or concerns in the City's programs? _____

Why would you like to be appointed to this position?
Offer my previous experience to help

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 12/3/2018

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2016 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Carleen House Date Oct 24, 2018
Address [REDACTED] Phone 541-707-0274
Email cthouse62@gmail.com Bus. Phone _____
Length of Residency in Sutherlin 7 yrs Registered Voter? yes
Candidate for position on Library Advisory Board
Relevant background and experience Teacher, School Board
member, EMT, CAB volunteer

What are your major interests or concerns in the City's programs? _____

Sutherlin Library is providing
a great service to Sutherlin and
surrounding communities and I enjoy
being part of the endeavor
Why would you like to be appointed to this position?

Continue working with library volunteers
and Board to be able to provide
library services to our community

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 10/25/2018

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2016 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Silvia Monas Date 10/24/18
Address [REDACTED] Phone 541-580-1868
Email smonas@live.com Bus. Phone _____
Length of Residency in Sutherlin 25 Registered Voter? Y
Candidate for position on Library Board
Relevant background and experience ON file
Currently on Library Board & Library Foundation.

What are your major interests or concerns in the City's programs? _____
Want the library to succeed & prosper.

Why would you like to be appointed to this position?

Want to keep going.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 10/25/2018

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2016 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Gwendolyn Best Date Oct 6, 2017

Address [REDACTED] Phone 541-817-2878

Email Gwen.Best@yahoo.com Bus. Phone _____

Length of Residency in Sutherlin 11 yrs Registered Voter? Yes

Candidate for position on none

Relevant background and experience Library Advisory Board,

Sutherlin Library Foundation, past board member

Sutherlin Chamber of Commerce

What are your major interests or concerns in the City's programs? My goals
include doing whatever I can to support and keep
a modern library system to support all of Sutherlin's
citizens.

Why would you like to be appointed to this position?

My current experience on the Advisory board helps the City Council gain a clearer picture of Library functions

Board members serve as the eyes and ears for the

City Council to support the library.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 10/10/2018

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2016 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Jacob B. Masterfield Date 11-5-2018

Address [REDACTED] Phone 541-670-9377

Email Mjba98@msn.com Bus. Phone 541-464-3379

Length of Residency in Sutherlin 18+ years Registered Voter? yes

Candidate for position on Parks Advisory Board

Relevant background and experience 12+ years on parks board,

past president of the Sutherlin Stampede Rodeo, current Vice chair
Sutherlin school board

What are your major interests or concerns in the City's programs? oversight of SDC funds
and advancement of the parks master plan.

Why would you like to be appointed to this position?

I believe I bring good leadership and historical knowledge
to the table to aid the board in making sound recommendations
to Council.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 11/5/2018

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2016 revised



Consent Agenda



CITY OF SUTHERLIN
Regular/Workshop City Council Meeting
Sutherlin Civic Auditorium
Monday, December 10, 2018 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Wayne Luzier, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

Assistant CM/Finance Director, Dan Wilson

City Recorder, Diane Harris

Deputy City Recorder, Melanie Masterfield

Community Development Director, Brian Elliott

Public Works Director, Aaron Swan

Police Chief, Troy Mills

Fire Chief, Mike Lane

Battalion Chiefs, Avery Hazzard, Brandan McGarr & Dan McCormick

Community Relations, Debbie Hamilton

City Planner, Jamie Chartier

Deputy Fire Chief, Scott McKnight

Police Captain, Kurt Sorenson

City Attorney, Chad Jacobs (via Skype)

AUDIENCE: Jeri Standley, Dian Cox, Beth & Jim Houseman, Becky Wattles, Melissa Shreeve, Brian Burke, Sonia Krissie, Volunteer Firefighters, Jenna Shiver, Katie Bailey, Brandon Collier, Bryson Belloir, Tadd Held, Wayne Ellsworth, Mike Buck & Allison Green, Emergency Operations Manager, Dennis Riggs

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: All present

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

- None

PRESENTATIONS

- **Audit Report**

Staff Report – Finance Director, Dan Wilson, introduced the City’s lead auditor, Chris O’Dell from Pauly Rodgers & Co PC. O’Dell explained the purpose of the audit is to form an opinion on financial statements to ensure compliance with generally accepted accounting principles and look at Oregon Municipal Audit Law and related administrative rules. His findings were as follows:

- There weren’t any miss-statements.
- A clean opinion (unmodified opinion) was given which is the highest opinion one can receive.
- Safe Minimum Standards, there were no exceptions or issues reported.
- No new accounting statement policies.
- Accounting estimates, none out of the ordinary.

The ability to view the documentation electronically made the audit faster and smoother.

- **Outgoing Councilor Plaque Presentation – Wayne Luzier**

Senior City Recorder, Debbie Hamilton presented Councilor Wayne Luzier with a plaque of appreciation and dedication for his service from 2015 to 2018.

CONSENT AGENDA

- **November 13, 2018 Minutes – Regular Meeting and Workshop**

MOTION made by Councilor Luzier to approve the Consent Agenda as presented; second by Councilor Boggs.

In Favor: Councilors Vincent, Stone, Boggs, Tomlinson, Luzier, Sumner and Mayor McKnight.

Opposed: None

Motion carried unanimously.

PUBLIC HEARING

• Ordinance – Street Vacation

Mayor McKnight opened the Public Hearing at 7:08pm. Stephanie Wansley submitted a petition requesting vacation of the entire platted “Ault Court” right-of-way, located south of Glen Avenue. If approved, the second reading will be held Monday, January 14, 2019 at 7pm.

- Do any members of Council wish to disclose any conflicts of interest, ex-parte contact, or personal bias? *None received.*

Staff Report – City Planner, Jamie Chartier – This is an unimproved street that was platted in 1974, they are willing to replat it, just not develop it.

- Are there any testimonies in favor? *None received.*
- Are there any testimonies in opposition? *None received.*
- Are there any neutral parties who wish to speak? *None received.*
- Are there any additional comments from staff? *None received.*
- Are there any questions or comments from Council? *None received.*

Councilor Stone asked if there will be any zoning changes. ***Chartier - No, zoning will remain the same.***

Mayor McKnight closed the Public Hearing at 7:10pm.

COUNCIL BUSINESS

➤ Ordinance – Street Vacation – First Reading Title Only of Vacation of “Ault Court” Unimproved Right-of-Way

Mayor McKnight asked City Recorder, Diane Harris, to read the ordinance by title only.

Harris – “An ordinance vacating the entire Ault Court right-of-way (approximately 50 feet wide, 240± feet in length), located south of Glen Avenue in the City of Sutherlin, Oregon.”

Staff Report – No additional information added.

MOTION made by Councilor Stone to approve first reading of “Vacation of Ault Court”: located south of Glen Avenue; second by Councilor Luzier.

Discussion: Councilor Stone asked about access to property and utility availability. ***Chartier - They will follow up with a replat application and replatting into two parcels. One being a flag lot, the other having access easement over the flag lot and utilities are available.***

In Favor: Councilors Vincent, Stone, Boggs, Tomlinson, Luzier, Sumner and Mayor McKnight.

Opposed: None

Motion carried unanimously.

➤ Resolution No. 2018.22 – Supplemental Budget Adjustment – Ford’s Pond Appraisal

Staff Report – Finance Director, Dan Wilson - On October 8, 2018, there was a proposal made for an appraisal of Ford’s Pond for future grants. Council wishes to move forward with it. It was not planned for and therefore not put in the budget, so an adjustment is requested. We have discussed with our city attorney and determined that tourism funds are appropriate for this purpose so the adjustment is in the tourism fund.

MOTION made by Councilor Sumner to approve Resolution No. 2018.22, Supplemental Budget Adjustment – Ford’s Pond Appraisal; second by Councilor Vincent.

Discussion: Councilor Boggs asked about the cost of the appraisal. ***It’s approximately \$8,500.*** Why is the adjustment for \$10,000? ***We want to make sure there’s enough to cover the appraisal.***

Councilor Stone asked about the \$2,000 [Friends of Ford’s Pond] is putting in making the total \$12,000. ***We have to have the spending authority for the whole amount. Actual amount spent will be less the \$2,000.***

In Favor: Councilors Vincent, Stone, Boggs, Tomlinson, Luzier, Sumner and Mayor McKnight.

Opposed: None

Motion carried unanimously.

➤ **Resolution No. 2018.23 - IFA Loan Approval and Safe Drinking Water Grant**

Staff Report – Community Development Director, Brian Elliott - This resolution gives the City Manager the authority to execute the financing documents. On May 19, 2018 an application was submitted to Business Oregon for funding opportunities for the Schoon Mountain tanks and the 6th and Oak pump station improvements. On Aug 6, 2018 the city was notified from Business Oregon that the application was successful. The loan consists of \$387,990 and a grant for \$447,990. The interest rate on the loan will be 1% for a max of 30 years.

MOTION made by Councilor Luzier to approve Resolution No. 2018.23, IFA Loan Approval and Safe Drinking Water Grant; second by Councilor Sumner

Discussion: Councilor Stone questioned why the loan rate said 3.11%? *Elliott - as long as we adhere to the contract and do not default, the interest rate will be 1%.* Is there an early payoff penalty? *Wilson - no there is not.* Will this affect the current utility rates? *Wilson - no it won't. The annual payment would run around \$15,000 a year which isn't enough of an increase to raise water rates.*

In Favor: Councilors Vincent, Stone, Boggs, Tomlinson, Luzier, Sumner and Mayor McKnight.

Opposed: None

Motion carried unanimously.

• **Resolution No. 2018.24 – Election Canvass**

Staff Report – Harris – Council is being asked to acknowledge and approve the 2018 election results. Re-elected members are, Mayor Todd McKnight, Councilor Tom Boggs, Councilor Michelle Sumner and new Councilor elect, Becky Wattles. If approved, certificates will be given to councilors after the meeting.

MOTION made by Councilor Luzier to approve Resolution No. 2018.24, Election Canvass; second by Councilor Tomlinson

Discussion: None

In Favor: Councilors Vincent, Stone, Boggs, Tomlinson, Luzier, Sumner and Mayor McKnight.

Opposed: None

Motion carried unanimously.

• **Liquor License Approval – Central Foodmart**

Staff Report – Police Captain, Kurt Sorenson - Central Foodmart has made a request for off premise sales of alcoholic beverages. The Sutherlin Police Department has found no information that would be considered disqualifying according to the OLCC.

MOTION made by Councilor Luzier to approve Liquor License for Central Foodmart as presented; second by Councilor Stone

Discussion: None

In Favor: Councilors Vincent, Stone, Boggs, Tomlinson, Luzier, Sumner and Mayor McKnight.

Opposed: None

Motion carried unanimously.

REPORTS

• **Presentations and Council Priorities presented by Public Safety**

Fire Report:

Staff Report – Fire Chief Mike Lane and Deputy Fire Chief Scott McKnight. Chief Lane presented stats from January to November 2018 and Council Priorities.

Tasks accomplished:

- One full time fire fighter on duty at all times, 24/7, as of September 1, 2018;
- Continuing recruitment;
- Acquired a student interim program through UCC;
- Four individuals are now certified to operate the ladder trucks

Continuing to enhance firefighter training to include higher levels for the more experienced staff and volunteers. The three Battalion Chiefs were able to attend a leadership course, free of charge. As of September 2018, response times, which include lights and sirens, average 4-5 minutes to arrive on scene. 75-

80% of calls are EMS. Chief's goal is to have 90% of emergency calls in under a 5 minute response time and feels confident that they can accomplish this. Chief Lane would like to submit a proposal to incorporate the Calapooia Fire Station with Sutherlin Fire Department. His purpose would be to:

- Provide Fire & EMS first response to Calapooia Fire District
- There would be a staffed Fire Station on the West side of the railroad tracks
- The station would provide housing for Fire Science Students
- A second station could improve Sutherlin's ISO rating

The Sutherlin Fire Station currently doesn't have room to house volunteers and students unless they're on shift. He's hoping to enlarge the program to house more students.

Questions:

- How will the Calapooia Station be staffed? *It won't be fully staffed 24/7, but the fire students will be living there and while one will be on shift at all times, they will respond to calls as Sutherlin Fire Dept Volunteers.*
- What would happen to the staff at Calapooia? *Calapooia is occasionally staffed with two students and one resident volunteer. Bay City has an ambulance stationed there. There is no apparatus, but Fire Dist 2 is leasing an engine from Winston that's currently housed there. Chief Lane would like to keep those students as Sutherlin Volunteers.*
- How large is the Calapooia district? *It ranges from an area near Cole Road to Ft McKay and Marvin Hill out Hwy 138. This could provide a higher and quicker level of service than District 2.*
- What is the contract for that station? *\$35,000 per year.*
- Would Sutherlin assume that \$35,000? *Basically. He compared it to - Fire District 2 being the landlord and Sutherlin FD the tenants.*

A proposal will be presented to FD 2 for consideration. His goal is to report back to Council with his findings. City Manager added that they would like to do this on a trial basis for feasibility purposes.

Council Priorities:

- Enhance training to increase service levels of fire response & EMS
- Research options to provide coverage for the absence of career staff (vacation, sick leave)
- Explore all options for replacement of the ladder truck, brush engines and fire engines.

Police Report:

Staff Report – Police Chief Troy Mills - Department Update and Council Priorities.

Chief Mills hopes to be fully staffed by April. The department is currently down two officers due to lack of qualified candidates. Mills goal is to enhance recruitment by exploring new ways, ideas and concepts to make the dept more appealing to qualified applicants. He wants to integrate into school career development days, such as the reserve academies. Over the last year the SPD has installed city wide security cameras. The department's mission is to maintain the great relationships they have throughout the community and establish new partnerships to achieve a safer community.

To achieve this:

- First annual ice cream social and free school supplies;
- Shop with a cop;
- Coffee with a cop;
- Participation with UCC in the reserve academy, providing school training lectures

Councilor Sumner asked if Mills is trying to fill both vacancies in December. ***Yes, ORPAT and written testing is being held on the 29th, then will follow up with Oral Boards.***

Council Priorities:

- Recruitment and Retention
- Facility Security
- Community Outreach/Events
- K9 Program
- Update City Ordinances

EOM Report:

Staff Report – Emergency Operations Manager, Dennis Riggs reported on accomplishments since April some of which include:

- Solidified EOC personnel positions

- Acquired 10 new ICS Training Certificates
- Created MOU's with both private and public sectors within Sutherlin for Alternate EOC and Evacuation Centers
- Identified Evacuation Routes approved by the City Manager
- Identified two facilities for EOC – (Sutherlin Civic Center for Primary, Family Church Event Center for Secondary)
- Equipping EOC with radio equipment, Resource Tracking Software and Weather Station

Riggs will be meeting with the school district and some churches to establish more evacuation centers.

Council Priorities:

- Develop a Neighborhood Map program and identify Block Captains within the identified city grid layout.
- Organize a Sutherlin Preparedness Fair for next fall (Central Park)
- Organize a city wide Evacuation Drill for October

Councilor Stone asked if we actually had any buildings in Sutherlin that would withstand an earthquake. ***The churches and the schools would be temporary shelters. Those locations were chosen because they are above the flood plain. Gillham - we don't have any earthquake certified buildings. City Hall will be our primary emergency operations center. The technology is here.*** Are we just focusing on water damage or are we looking into fire damage like Paradise? ***Riggs, we are trying to get prepared for any disaster, worst case scenario. He sees Sutherlin as an Island and being self-sufficient as much as possible.***

COUCILOR COMMENTS –

Councilor Boggs –

- Downtown looks really nice;
- Why aren't there Christmas lights on the west end of town? ***Swan – The poles with plug-ins were removed during the Central Ave project.***
- What's happening with the pothole repair at Exit 135? ***Swan - Attempted to make contact with ODOT several times and has been unsuccessful.***

Councilor Tomlinson –

- None

Councilor Luzier –

- Christmas tree lights look really nice. Recently witnessed the timing of the tree lights coming on, it was very cool.

Councilor Sumner –

- Thanks everyone for the lights and how the town looks and is even getting compliments from people from out of town.
- Wants to thank the Fire Department, they are doing a fabulous job. It's improved from a year ago and the response times have improved as well.
- Thanked the Police Department for the wonderful job they're doing and their response times and
- Happy Holidays.

Councilor Vincent –

- Town, sidewalks and streets coming into the holiday season look phenomenal. Thank you to city staff
- People are excited to see the fire department running through town often and
- Elderly are happy to have several people come to their aid.

Councilor Stone –

- Congrats to Luzier on retirement of service as City Councilor.
- Can the street sweeper run down Dakota street, it looks really dirty? ***Swan - Will have that done.***
- Are we still bugging ODOT on the traffic signal at west end of town? The interchange by the freeway where we had our first wreck last month.
- Asked if street lights were going to get fixed that have been out for several years. One is by B & D Express Lube. ***Elliott - You can go onto the city's website and fill out a form and it gets sent to Pacific Power.*** Thought we were getting together with the police dept to monitor those?
- Questioned the price of SDC's and asked how much revenue is coming in from new construction? Has the city done research on how much we have increased our tax revenue? He wants a report on the benefit of the SDC's and the increase of cost. The older homes haven't contributed to the SDC

charges. *Wilson - The new ones haven't hit the tax rolls yet and a report will be presented as soon as we have that information.*

Gillham questioned his concerns and stated on average, we get about \$1,500 to \$1,800 per home for taxes, public safety consumes 88% of that \$1,800 and the rest goes to covering the core cost of serving citizens through administration, community development and parks, not sure where there would be money to subsidize infrastructure without SDC's.

- Right now the city doesn't put in sidewalks, streets and water lines, the developers do that, why are new constructions having to pay fees on those that are going to older communities? *Elliott - On Schoon Mtn., there are 34 undeveloped lots and water is available.*
- What about 6th and Oak? *Elliott - It's a pump station that is being replaced. It's below ground in a confined space. Due to some issues, it's going to be above ground.*
- We need to come up with a way to raise revenue without raising the prices too much or contractors will stop building. *Elliott - SDC's do help with infrastructure, they need to be adjusted.*
- Merry Christmas.

Mayor McKnight -

- Thanked Chamber and everyone for the tree lighting ceremony, and for the Lions putting out flags on the 7th.
- Thank the Blackberry Festival for the light parade.
- Can we get some "no parking" signs at the Community Center so when groups are setting up for events, people don't park there.
- Happy Holidays and a Happy New Year.

PUBLIC COMMENT –

None.

ADJOURNMENT –

With no further business meeting adjourned at 8:23pm.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor



COUNCIL BUSINESS





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT

Re: Ordinance No. 1069 – Street Vacation – Ault Court (Stephanie Wansley), Planning File 18-S015

Meeting Date:

1-14-2019

Purpose:

Action Item

☒

Workshop

☐

Report Only

☐

Discussion

☒

Update

☐

Submitted By: Jamie Chartier, City Planner and Brian Elliott, Community Development Director

City Manager Review

☒

Attachments: Enactment Notice, Ordinance No. 1069, Exhibit A & Exhibit B

WHAT IS BEING ASKED OF COUNCIL?

Staff is recommending Council to approve the second reading and adoption of Ordinance No. 1069 adopting vacation of “Ault Court” unimproved right-of-way.

EXPLANATION

Council held a public hearing at the December 10, 2018 Council Meeting and approved the first reading of the ordinance adopting the vacation of “Ault Court” unimproved right-of-way.

OPTIONS

To approve, not approve, or amend the second reading & adoption of the Ordinance No. 1069 adopting the vacation of “Ault Court” unimproved right-of-way.

SUGGESTED MOTION(S)

To approve the second reading and adoption of Ordinance No. 1069 adopting the vacation of “Ault Court” unimproved right-of-way.

To not approve the second reading and adoption of Ordinance No. 1069 adopting the vacation of “Ault Court” unimproved right-of-way.

To amend the second reading and adoption of Ordinance No. 1069 adopting the vacation of “Ault Court” unimproved right-of-way.



City of Sutherlin

Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

NOTICE OF ORDINANCE ENACTMENT

ORDINANCE NO. 1069

AN ORDINANCE VACATING THE ENTIRE AULT COURT RIGHT-OF-WAY (APPROXIMATELY 50 FEET WIDE, 240± FEET IN LENGTH), LOCATED SOUTH OF GLEN AVENUE IN THE CITY OF SUTHERLIN, OREGON.

THIS ORDINANCE WILL BE CONSIDERED BY COUNCIL AT THE REGULAR COUNCIL MEETING OF

FIRST READING: MONDAY, DECEMBER 10, 2018 @ 7PM

**SECOND READING (if first reading approved): MONDAY,
JANUARY 14, 2019 @ 7PM**

CIVIC AUDITORIUM - 175 E. EVERETT AVENUE

Questions or copies of this Ordinance may be viewed by interested persons at the office of City Recorder, 126 E. Central Avenue, Sutherlin, Oregon, between the hours of 9:00 a.m. and 5:00 p.m., weekdays. A copy of this Ordinance may be purchased by interested persons for a sum determined to cover the City's expense for providing the copy.

Pursuant to Section 30 (b) (c) of the Sutherlin City Charter, this notice has been posted at the following locations: Sutherlin City Hall; Sutherlin Post Office; Sutherlin Visitor's Center and the City's website (www.cityofsutherlin.com).

Posted this day, December 3, 2018
By Melanie Masterfield
Deputy City Recorder

ORDINANCE NO. 1069

**AN ORDINANCE VACATING THE ENTIRE AULT COURT RIGHT-OF-WAY
(APPROXIMATELY 50 FEET WIDE, 240± FEET IN LENGTH), LOCATED SOUTH OF GLEN
AVENUE IN THE CITY OF SUTHERLIN, OREGON.**

The City Council of the City of Sutherlin finds that:

- A. Stephanie Wansley submitted an application and petition with the City on August 27, 2018, requesting that the City of Sutherlin vacate the entire platted “Ault Court” right-of-way, located south of Glen Avenue.
- B. Ault Court is a platted, unimproved right-of-way, platted as part of Grace Subdivision (Volume 15, Page 12), and dated November 20, 1974.
- C. The Sutherlin Planning Commission held a public hearing on October 16, 2018 to consider the requested vacation. Following the public hearing, the Planning Commission passed a motion to recommend that the City Council approve the requested vacation.
- D. Pursuant to ORS 271, notice of a second public hearing before the City Council was given and the second public hearing on the requested street right-of-way vacation was conducted on December 10, 2018.
- E. The vacation petition was found by the Sutherlin City Council to comply with the vacation procedures of ORS 271.
- F. The vacation of Ault Court right-of-way was found by the Sutherlin City Council to be compatible with the existing uses in the vicinity, due to the nature of the property.

THE CITY OF SUTHERLIN ORDAINS AS FOLLOWS:

Section 1. Based on the above findings and the public hearings before the Planning Commission and the City Council, the Ault Court right-of-way described on Exhibit A and depicted in Exhibit B, both exhibits being attached hereto and made part of this ordinance, is hereby proclaimed by the Sutherlin City Council to be vacated, and the title to such vacated land shall revert pursuant to the statutes of the State of Oregon.

PASSED BY THE COUNCIL, ON THIS 14TH DAY OF JANUARY, 2019.

APPROVED BY THE MAYOR, ON THIS 14TH DAY OF JANUARY, 2019.

Todd McKnight, Mayor

ATTEST:

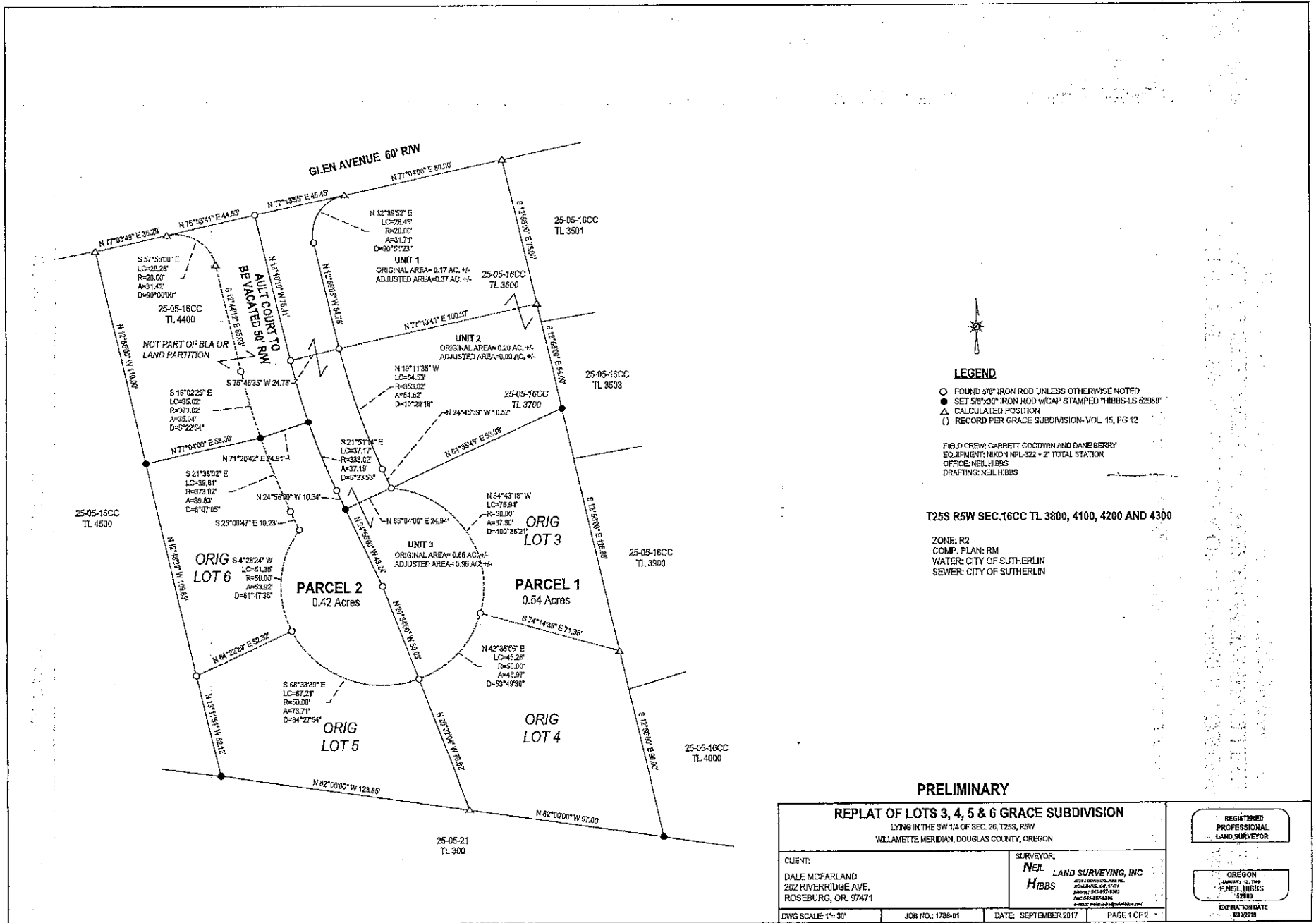
Diane Harris, City Recorder, CMC

EXHIBIT “A”

*Vacation of Ault Court
Per Planning Dept. File No. 18-S015*

A parcel of land lying in the Southwest quarter of Section 16, Township 25 South, Range 5 West, Willamette Meridian, Douglas County, Oregon. Said parcel being a portion of ***GRACE SUBDIVISION***, as recorded per Volume 15, Page 12 of the Plat Records of Douglas County, Oregon and being more particularly described as follows.

The dedicated road shown as Ault Court per ***GRACE SUBDIVISION***, as recorded per Volume 15, Page 12 of the Plat Records of Douglas County, Oregon.





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Ordinance – Repealing SMC Section 17.64.050 – Signs (first reading, title only)				Meeting Date:	1/14/2019
Purpose:	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: City Recorder, Diane Harris				City Manager Review	<input checked="" type="checkbox"/>
Attachments: Notice of Enactment, Ordinance, and Ordinances 976 & 991					

WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to repeal Sutherlin Municipal Code Section 17.64.050 – Signs.

EXPLANATION

Staff discovered that the City inadvertently left language in Chapter 17 of the Sutherlin Municipal Sign Code when it amended the Code to update the City's sign regulations. Upon further research, staff discovered that Section 17.64.050 – Signs, should have been repealed during the previous council-adopted revision process.

In March 2007, the Planning Commission held a public hearing and recommended the City Council adopt a new Development Code. The Commission also recommended that Title 16 & 17 should be repealed, except for a provision in Section 17.64.050 – Signs, to allow more time for that portion of the sign code to be further discussed. Subsequently, council adopted Ordinance No. 976 per the Planning Commission's recommendations.

In October 2008, Council adopted Ordinance No. 991 to adopt new sign regulations, including the repeal of the same language (see page 6 of 19) that existed in SMC Section 17.64.050. However Development Code 3.7.100 was the only number referenced in Ordinance No. 991. Therefore, Section 17.64.050 remained in the Sutherlin Municipal Code leaving outdated and inaccurate language that is no longer necessary. The proposed ordinance would clean up the Code to remove this outdated and inaccurate language.

OPTIONS

N/A

SUGGESTED MOTION(S)

Motion to approve, amend, or not approve the first reading, by title only of ordinance repealing Section 17.64.050 – Signs from the Sutherlin Municipal Code



Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

City of Sutherlin

NOTICE OF ORDINANCE ENACTMENT

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF SUTHERLIN REPEALING SECTION 17.64.050-SIGNS, OF THE SUTHERLIN MUNICIPAL CODE

**THIS ORDINANCE WILL BE CONSIDERED BY COUNCIL AT THE REGULAR
COUNCIL MEETING OF**

**FIRST READING: MONDAY, JANUARY 14, 2019 @ 7PM
SECOND READING (if first reading approved): MONDAY,
JANUARY 28, 2019 @ 7PM
CIVIC AUDITORIUM - 175 E. EVERETT AVENUE**

Questions or copies of this Ordinance may be viewed by interested persons at the office of City Recorder, 126 E. Central Avenue, Sutherlin, Oregon, between the hours of 9:00 a.m. and 5:00 p.m., weekdays. A copy of this Ordinance may be purchased by interested persons for a sum determined to cover the City's expense for providing the copy.

Pursuant to Section 30 (b) (c) of the Sutherlin City Charter, this notice has been posted at the following locations: Sutherlin City Hall; Sutherlin Post Office; Sutherlin Visitor's Center and the City's website (www.cityofsutherlin.com).

Posted this day, January 7, 2018
By Melanie Masterfield
Deputy City Recorder

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF SUTHERLIN REPEALING SECTION 17.64.050 –
SIGNS, OF THE SUTHERLIN MUNICIPAL CODE**

WHEREAS, the City adopted Ordinance 991 in 2008, which added a comprehensive set of regulations related to the establishment and use of signs to the City of Sutherlin Development Code; and

WHEREAS, Ordinance 991 repealed existing language in the Development Code , but failed to repeal Section 17.64.050 – Signs; and

WHEREAS, since the 17.64.050 was not repealed, it remains in the Sutherlin Municipal Code although it conflicts with other sign regulations; and

WHEREAS, Section 17.64.050 of the Sutherlin Municipal Code is no longer necessary due to the sign regulations in the Development Code.

NOW, THEREFORE, THE CITY OF SUTHERLIN ORDAINS AS FOLLOWS:

Section 1: Section 17.64.050 of the Sutherlin Municipal Code is hereby repealed.

Section 2: This ordinance shall take effect 30 days after it is approved by the Mayor.

PASSED BY THE COUNCIL, ON THIS _____ DAY OF _____, 2018.

APPROVED BY THE MAYOR, ON THIS _____ DAY OF _____, 2018.

Mayor, Todd McKnight

ATTEST:

City Recorder, Diane Harris, CMC

Chapter 17.64 SUPPLEMENTAL PROVISIONS

Sections:

17.64.050 **Signs.**

17.64.050 Signs.

A. Intent. The purpose of this section is to add **sign** requirements to the several zoning districts for the preservation of the character of the area's structures and uses; the needs of residential, agricultural, commercial and industrial potential; the need for healthful, safe and convenient use of all lands and the conservation and promulgation of values and resources.

B. **Sign Requirements.**

1. RH/R-1 Residential. A residential use is allowed a nonilluminated residential identification **sign** of not more than two square feet to identify the residents, the street name and number, the name of the building or building complex. For home occupations, a **sign** of not more than two square feet is allowed.
2. R-2/R-3 Residential, Medium/High Density. Nonilluminated **signs** of not more than eight square feet pertaining to activity on a property may be erected at a distance of ten feet or more inside a lot line. Advertising for home occupations is not permitted.
3. C-1 Downtown Commercial District. Nonilluminated or externally illuminated **signs** of no more than thirty-two (32) square feet in area advertising the business conducted on the premises. **Signs** shall be made of wood or a wood-like material. Paper **signs** are prohibited. **Signs** shall be attached to the structure with a minimum of eight feet vertical clearance above the public way, and shall extend horizontally from the building to a point located between the structure and the curb no more than three feet from the curb. No **sign** shall be placed in the public way.
4. Commercial and Industrial Districts. Electrically lighted **signs** are permitted, provided that they shall not be glaring nor located in such a manner as to conflict with traffic control devices and provided further that their illumination shall be restricted to the property on which they are located, and they are no larger than eighty (80) square feet.
5. Requirements Applicable to All Districts. No **sign** advertising a business which is not conducted on the premises or a commodity or service which is not the primary product or sale or service on the premises shall be allowed. (Ord. 798 § 4.050, 1992)

COPY

ORDINANCE NO. 976

AN ORDINANCE CONCERNING AMENDMENT OF THE SUTHERLIN DEVELOPMENT CODE; REPEALING AND REPLACING TITLE 16 OF THE SUTHERLIN MUNICIPAL CODE; REPEALING TITLE 17 OF THAT CODE EXCEPT AS PROVIDED AT SECTION 17.64.050; AND ADOPTING THE SUTHERLIN DEVELOPMENT CODE AS A STAND-ALONE DOCUMENT.

THE CITY OF SUTHERLIN DOES ORDAIN AS FOLLOWS:

Section 1. Title 16 of the Sutherlin Municipal Code is repealed and replaced with the following language:

Title 16

SUTHERLIN DEVELOPMENT CODE

The Sutherlin Development Code, including the Sutherlin Zoning District Map, which implements the Comprehensive Plan for the City of Sutherlin, as originally adopted by the Council on May 14, 2007 and all subsequent and future amendments thereto, is hereby adopted and incorporated herein by reference as if it were set forth verbatim.

Section 2. Title 17 of the Sutherlin Municipal Code is repealed except for those provisions at 17.64.050.

Section 3. The Sutherlin Development Code consisting of Chapters 1-5 (attached as Exhibit A) and the Sutherlin Zoning District Map (attached as Exhibit B) is adopted.

Section 4. The Findings attached as Exhibit C are adopted in support of this Ordinance.



Section 5. The City Recorder, at the request of, or with the concurrence of the City Attorney, is authorized to administratively correct any reference errors contained herein or in other provisions of the Sutherlin Municipal Code, to the provisions added, amended or repealed herein.

Passed by the Council on the 9th day of July, 2007.

Approved by the Mayor on the 9th day of July, 2007.


Marsha Price, Council President

ATTEST:



City Recorder, Vicki Luther, MMC

COPY

ORDINANCE NO. 991

AN ORDINANCE AMENDING SECTIONS 1.3, 2.3.110; 2.6.210; 3.3.140; 3.7.100; AND 3.7.110 OF THE SUTHERLIN DEVELOPMENT CODE, AND ADDING SECTIONS 2.6.220; 2.6.230; 2.6.240; 3.3.150; 3.7.120, 3.7.130, 3.7.140, 3.7.150, 3.7.160, 3.7.170, 3.7.180, 3.7.190, 3.7.200, 3.7.210, 3.7.220, 3.7.230, 3.7.240, 3.7.250, 3.7.260, 3.7.270, AND 3.7.280 TO THAT CODE.

THE CITY OF SUTHERLIN DOES ORDAIN AS FOLLOWS:

Section 1. Section 1.3 of the Sutherlin Development Code is amended by adding the following definitions in alphabetical order to provide:

**Section 1.3
DEFINITIONS**

Residential Care Center – A residential care, residential training, or residential treatment facility as defined in ORS 443.705, that is licensed by the Department of Human Services and provides residential care alone or in conjunction with treatment or training or a combination thereof for sixteen (16) or more individuals who need not be related. Staff persons required to meet licensing requirements shall not be counted in the number of facility residents, and need not be related to each other or to any resident of the residential home.

Residential Facility – A residential care facility, residential training facility, or residential treatment facility as defined by ORS 443.400, that is licensed by the Department of Human Services and provides residential care alone or in conjunction with treatment or training or a combination thereof for six (6) to fifteen (15) individuals who need not be related. Staff persons required to meet licensing requirements shall not be counted in the number of facility residents and need not be related to each other or to any other resident of the residential facility.

Residential Home – A residential treatment home or residential training home as defined in ORS 443.400, or an adult foster home as defined in ORS 443.705, that is licensed by the Department of Human Services and that provides residential care alone or in conjunction with treatment or training or a combination thereof for five (5) or fewer individuals who need not be related. Staff persons required to meet licensing requirements shall not be counted in the number of facility residents, and need not be related to each other or to any resident of the residential home.

Section 2. Permitted use status for “Residential Home,” Residential Facility,” and “Residential Care Center” is added directly below “Residential” to the Table in Section 2.3.110 of the Sutherlin Development Code to provide:

2.3.110 Permitted uses, Conditional Uses, and Structures.

Uses	Status of Use in District	
	C-1	C-3
<i>Residential</i> , provided that the residential component comprises not more than 50% of the building floor area	P	P
<i>Residential Home</i>	C/S	C/S
<i>Residential Facility</i>	P	P
<i>Residential Care Center</i>	P	P

Section 3. The introductory provision of Section 2.6.210 of the Sutherlin Development Code is amended by deleting the language shown in strikeout and adding the language shown with double-underline as follows:

2.6.210 RH Zone and slopes greater than 12% – Development Standards. This section describes the permit requirements for lands proposed for development within the RH zone and in areas with a slope of greater than 12%. Site development, grading and excavation in all other zones is detailed within section 2.6.220. ~~If~~ Land designated RH has been determined to be in an area with slopes that are potentially unstable. Any cut, fill, or construction on these sites may add to this potential instability. The requirements of this section are intended to reduce as much as possible the adverse effects of development for the owner and for other properties which may be affected by ground movement, erosion or excessive runoff.

Section 4. Sections 2.6.220, 2.6.230, 2.6.240 of the Sutherlin Development Code are added to provide:

2.6.220 Site Development, Excavation, Grading – In all Zones. Except as provided in section 2.6.210, excavation, fill placement, or removal of trees or ground cover shall require a permit from the planning department.

- A. **Documentation.** Prior to initiating any cut or fill in excess of 10 cubic yards, the applicant shall submit documentation showing the amount and location of each cut or fill and include, at a minimum, the following information:

1. Map/Plan. The submitted map/plan shall include date, north arrow, location of adjoining streets, structures and property, existing utilities, scale, contours at no more than 2-foot intervals.
2. Property Description(s). Legal description including accurate property lines and boundaries.
3. Planned Improvements. Proposed location of all improvements, including, but not limited to, structures, utilities, roads, storm drainage, and retaining walls.
4. Topography. Natural features, tree groupings, rivers, streams, wetlands, or other geographical features.
5. Stabilization/Erosion Control Method(s). Proposed methods for bank stabilization, erosion control plan and measures (DEQ requirements), and land restoration.
6. Vegetation/Soils. General description and notation of trees and ground cover; general description of soils and characteristics. Subject to review, certain development projects may require a geo-technical report.
7. Water Courses. Identify all or portions of rivers, streams, wetland, springs, or other source where the continuous presence of water is indicated and which would be disturbed.
8. Grading Plan. Plan including cut and fill areas, existing and finish grades and slope height.
9. Drainage. Drainage plan complying with adopted storm drainage standards.
10. Supplementary Information. Name and address of property owner.
11. Project Description. General description of the proposed project.
12. Schedule: Proposed time schedule for excavation, land clearing, or fill placement, land restoration, bank stabilization and erosion control, and future development.
13. Additional Permit(s). Permit approvals or applications from other agencies such as the Oregon Department of State Lands, Oregon Department of Environmental Quality, or the U.S. Army Corps of Engineers shall be provided at the time of application submittal.
14. Other. Other information as deemed necessary by the Sutherlin planning department in order to adequately review and approve the application.

B. Exceptions. A site development permit under this section shall not be required for the following activities:

1. Projects or developments which have received site plan review approval under section 4.3.
2. The installation and maintenance of public utilities and infrastructure such as water lines, water meters, pump stations, sewer lines, and streets by the city of Sutherlin, other utilities or their contractors.
3. Removal of trees and ground cover in emergency situations involving immediate danger to life or property or substantial fire hazards.
4. Removal of trees, ground cover, or obnoxious vegetation on partially developed property for purposes of general property and utility

maintenance, fire hazard removal, landscaping, or gardening without the use of a bulldozer or similar mechanical equipment.

C. Minimum Requirements.

1. Each permit approval shall be subject to the requirement that all ground stabilization be maintained and not be allowed to deteriorate.
2. Removal of vegetation shall not occur more than 30 days prior to grading or construction.
3. If a building permit is issued as part of the project, the requirements of the excavation/land clearing permit shall be completed prior to framing or set-up. Erosion control and stabilization methods shall be in place prior to and during the entire construction phase of the project.
4. Temporary or stockpile fill placement shall only be allowed for a maximum of 30 days prior to commencement of grading work.
5. Any cuts and/or fills greater than 50 cubic yards shall require a site plan approval per the provisions of section 2.6.210(B).
6. If the cut and/or fill is not a city street or a public right-of-way, a licensed professional engineer shall declare to the city, after the cut and/or fill is completed, that it was constructed to plans and meets all standards set forth in the approved plans.

D. Right to Inspect. Nothing in this section shall abridge the city's right to inspect work in progress or in its completed state, to make appropriate measurements and tests to determine if the cut and fill was made according to plan, and to require alterations prior to final approval of the cut and/or fill.

2.6.230 Watercourse Protection. Mature ground cover and trees, wildlife habitats, and the natural contours of the watercourses identified below shall be preserved as provided herein. For distances noted in the following table, measured from the top of the stream bank, there shall be a setback of structural and any other physical development such as parking lots, retaining walls, channel alterations, etc. from the stream bank unless, after consultation with the Oregon Department of Fish and Wildlife, findings are made by the director pursuant to section 5.2.120(B) that a proposed reduction in setback:

- A. Will not have a significant adverse impact on stream bank erosion, water temperature and quality, or wildlife;
- B. Is required for flood control, and actions are taken to mitigate such impacts as much as is possible;
- C. Is not required for flood control; and
- D. Is not in conflict with any other drainage ordinance or plan.

For the purposes of this section, the top of the stream bank shall be the elevation at which water overflows the natural bank and begins to inundate upland areas. In absence of physical evidence, the two-year recurrence interval flood elevation may be used to delineate the top of bank.

	All Residential and CS zones	All Commercial, Industrial, and FR-75 Zones
Sutherlin Creek	50'	50'
Cooper Creek	50'	50'

Cook Creek	25'	50'
------------	-----	-----

2.6.240 Agriculture, Livestock. The total number of livestock allowed on a property shall be limited to the area of the property divided by the total minimum area required listed below:

- A. Types of animals allowed:
 - 1. One horse or bovine per acre; or
 - 2. One goat, llama, alpaca or sheep per half acre.
 - 3. A minimum of 500 square feet of area shall be required for each chicken, other fowl, or rabbit on the property.
 - 4. The number of colonies of bees allowed on a property shall be limited to one colony for each 10,000 square feet and shall be located no closer than 50 feet from any property line.
- B. **Containment.** Animals subject to this section shall be effectively contained by fencing, coop, hutch, or other means to prevent them from violating the provisions of section 6.04.030, pertaining to animals at large.
- C. **Nuisances.** Animals subject to this section shall not violate the provisions of section 6.04.040 pertaining to nuisance noise nor section 8.16.040E pertaining to nuisance odor.
- D. **Violation.** Violation of the provisions of this section shall be subject to enforcement and penalties prescribed under section 1.4.

Section 5. The introductory provisions in Section 3.3.140 of the Sutherlin Development

Code is amended by adding the language shown with double-underline as follows:

3.3.140 Fences and Walls. The following standards shall apply to all fences and walls except for fences in industrially designated lands:

Section 6. Section 3.3.150 of the Sutherlin Development Code is added to provide:

3.3.150 Fences and Walls in the Industrial Zones. The following standards shall apply to all fences and walls:

- A. **General Requirements.** All fences and walls shall comply with the standards of this section. The city may require installation of walls and/or fences as a condition of development approval, in accordance with section 4.5, Conditional Use Permits or section 4.3, Development Review and Site Plan Review. Walls built for required landscape buffers shall comply with section 3.3.120.
- B. **Dimensions.**
 - 1. The maximum allowable height of fences eight (8) feet as measured from the lowest grade at the base fence, except that retaining walls and terraced walls may exceed six (6) feet when permitted as part of a site development approval, or as necessary to construct streets and sidewalks. A building permit is required for walls exceeding six (6) feet in height, in conformance with the uniform building code.

2. Fences and walls shall comply with the vision clearance standards of section 3.2.110.O.
- C. Prohibited Materials. Barbed wire, razor wire, and similar armor-type fences are prohibited, accept when specifically required as a condition of approval through site plan review or conditional use permit approval.

Section 7. Sections 3.7.100 and 3.7.110 of the Sutherlin Development Code are amended by deleting the language shown in strikeout and adding the language shown with double-underline as follows:

3.7.100 Purpose. ~~The purpose of this section is to add sign requirements to the several zoning districts for the preservation of the character of the area's structures and uses; the needs of residential, agricultural, commercial and industrial potential; the need for healthful, safe and convenient use of all lands and the conservation and promulgation of values and resources.~~ It is the purpose of this section to regulate signs in a manner which recognizes and balances the need for signs with the visual, aesthetic, and safety concerns of the community. Such regulation shall include, but not be limited to, the placement, number, height, and size of signs.

3.7.110 Sign Requirements

1. ~~**RH/R-1 Residential.** A residential use is allowed a nonilluminated residential identification sign of not more than two square feet to identify the residents, the street name and number, the name of the building or building complex. For home occupations, a sign of not more than two square feet is allowed.~~
2. ~~**R-2/R-3 Residential, Medium/High Density.** Nonilluminated signs of not more than eight square feet pertaining to activity on a property may be erected at a distance of ten feet or more inside a lot line. Advertising for home occupations is not permitted.~~
3. ~~**C-1 Downtown Commercial District.** Nonilluminated or externally illuminated signs of no more than thirty two (32) square feet in area advertising the business conducted on the premises. Signs shall be made of wood or a wood like material. Paper signs are prohibited. Signs shall be attached to the structure with a minimum of eight feet vertical clearance above the public way, and shall extend horizontally from the building to a point located between the structure and the curb no more than three feet from the curb. No sign shall be placed in the public way.~~
4. ~~**Commercial and Industrial Districts.** Electrically lighted signs are permitted; provided that they shall not be glaring nor located in such a manner as to conflict with traffic control devices and provided further that their illumination shall be restricted to the property on which they are located, and they are no larger than eighty (80) square feet.~~
5. ~~**Requirements Applicable to All Districts.** No sign advertising a business which is not conducted on the premises or a commodity or service which is not the primary product or sale or service on the premises shall be allowed.~~

3.7.110 Sign Definitions.

“Awning” means a temporary or removable shelter supported entirely from the exterior wall of a building and composed of non-rigid materials except for the support framework.

“Building face or wall” means all window and wall area of a building on one plane or elevation.

“Business frontage” means the lineal footage of a building or portion thereof, devoted to a specific business or enterprise.

“Change of face/copy” means an existing sign is modified by change of message or design on the sign face, without any change to size or shape of the sign framework or structure, excluding marquee, electronic message boards, menu boards, and approved changeable copy signs.

“Construction Sign” means a sign temporary in nature identifying an approved or permitted construction or development project as described in Section 3.7.270 (D).

“Facade, principal” means the side(s) of the building facing a street.

“Facade, secondary” means any side of a building not facing a street.

“Indirect illumination” means a source of illumination directed toward a sign so that the beam of light falls upon the exterior surface of the sign.

“Roof Sign” means any sign erected upon or extending above or over the eave or roof of any building or structure.

“Shopping Center or Business Complex” means a group of five or more commercial establishments having common parking facilities.

“Sign” means any message, identification, description, illustration, symbol, device or sculptured matter, including forms shaped to resemble any human, animal or product, which is affixed directly or indirectly upon a building, vehicle, structure, or land. This definition is not to include architectural facades, or lighting features.

“Sign, abandoned” means a sign which pertains to a time, event, or purpose which no longer applies.

“Sign, alteration” means any change in the size, shape, method of illumination, position, location, material, construction, or supporting structure of a sign.

“Sign, area of” means:

1. The area of a ground or projecting sign shall be calculated by adding the outer dimensions of all the faces presenting a sign message. Pole covers, and columns shall not be included in the area of the measurement if they do not bear

advertising copy. Double-faced signs will be calculated as one sign only when placed back to back and separated by no more than twenty-four inches.

2. The area of a wall sign without a border shall be computed by enclosing the entire sign within sets of parallel lines touching the outer limits of the sign message.

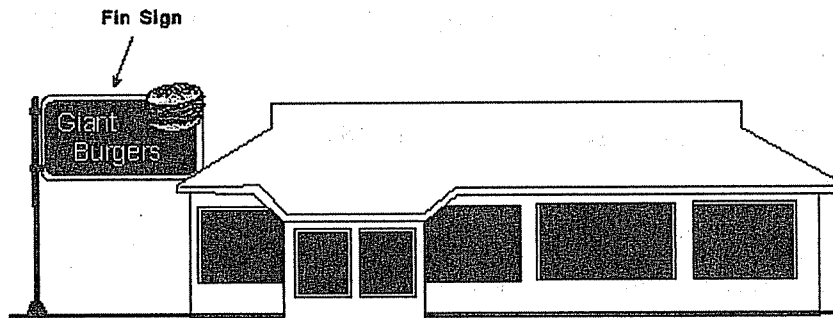
Determining the Area of a Sign



Shaded Area Indicates Area of Signs

Sign Area Measurement

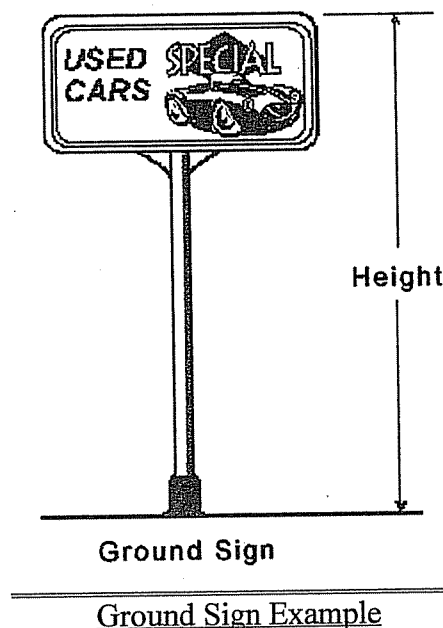
“Sign, fin” means a sign that is supported partly by a pole and partly by a building or structure.



Fin Sign Example

“Sign, flashing” means a sign incorporating intermittent electrical impulses to a source of illumination or revolving in a manner which creates the illusion of flashing, or which changes colors or intensity of illumination. This definition is not to include electronic message signs.

“Sign, ground” means a sign erected on a free-standing frame, mast, or pole and not attached to any building. Also known as a free-standing sign.



“Sign, height of” means the distance measured from the average elevation of the ground adjacent to the structure that the sign is mounted on or nearest public sidewalk or street curb, when such are adjoining the site, to the maximum height of the face of the sign.

“Sign, nonconforming” means an existing sign, lawful at the time of the enactment of this ordinance, which does not conform to the requirements of this code.

“Sign, portable” means any sign not permanently attached to the ground, a building, or other structure.

“Sign, projecting” means all signs other than wall signs, which are attached to and project from a structure or building face, at a ninety (90) degree angle.

“Sign, structure” means the supports, uprights, braces, framework and other structural components of the sign.

“Sign, temporary” means any sign, including supporting structure, to be maintained for a continuous period of less than thirty (30) days.

“Sign, wall” means any sign placed or painted directly against a building with the exposed face of the sign in a plane approximately parallel to the plane of said wall and projects outward from the wall not more than eighteen inches.

“Wall, graphic” means any mosaic, mural, painting, or graphic art technique applied, implanted or placed directly onto a wall and containing no copy, advertising/hallmark symbols, lettering or references to any product, service, or goods sold on or off the premises.

Section 8. Sections 3.7.120, 3.7.130, 3.7.140, 3.7.150, 3.7.160, 3.7.170, 3.7.180, 3.7.190, 3.7.200, 3.7.210, 3.7.220, 3.7.230, 3.7.240, 3.7.250, 3.7.260, 3.7.270, 3.7.280 of the Sutherlin Development Code are added to provide:

3.7.120 Terminology. Terms used to describe types of signs, such as "freeway sign", "shopping center sign", "construction sign", etc., do not pertain to the content of the sign message, but are intended to refer to the location of the sign or the type of use on the lot where the sign is permitted.

3.7.130 Permits Required; Violation. Except as otherwise provided in this chapter, it shall be unlawful for any person to construct, erect, alter or relocate a sign, or direct an employee or agent to do same within the city without first obtaining a permit for each separate sign from the planning department as required by this chapter.

3.7.140 Exceptions. The provisions of section 3.7 shall not apply to:

- A. Traffic signs and all other signs erected or maintained by a municipal or governmental body or agency, including danger signs, railroad crossing signs, and signs of a non-commercial nature required by public laws, ordinances or statutes;
- B. Temporary decorations or displays celebrating a season or occasion;
- C. Signs on a truck, bus, car, boat, trailer or other motorized vehicle and equipment provided all the following conditions are adhered to:
 - 1. Primary purpose of such vehicle or equipment is not the display of signs.
 - 2. Signs are painted upon or applied directly to an integral part of the vehicle or equipment.
 - 3. Vehicle/equipment is in operating condition, currently registered and licensed to operate on public streets when applicable, and actively used in the daily function of a business/or use.
 - 4. Vehicles and equipment are not used as static displays for more than two (2) days in any location, nor utilized as storage, shelter or distribution points.
 - 5. During periods of inactivity exceeding five workdays, such vehicle/equipment is not so parked or placed that the signs thereon are displayed to the public. Vehicles and equipment engaged in active construction projects and the on-premise storage of equipment and vehicles offered to the general public for rent or lease shall not be subjected to this condition.
- D. Signs not exceeding three (3) square feet in area located in a commercial or industrial zone not to exceed four (4) signs for each business frontage;
- E. Signs not exceeding six (6) square feet in area and an overall height of four (4) feet in any residential zone;
- F. Signs located in the interior of any building or within an enclosed lobby or court of any group of buildings, which are designed and located to be viewed by

patrons only. Such signs may be illuminated and are not subject to the provisions of this chapter;

- G. Where an existing sign is modified by change of message or design on the sign face, without any change to size or shape of the sign framework or structure;
- H. Signs located in windows, if they are mounted or painted upon the inside of windows within all commercial or industrial zoning districts; and
- I. Except as otherwise addressed by this code for a specific zone, non-illuminated signs having an overall face area not exceeding 16 square feet in all zones, that are not permanently installed and are intended to be located on private property for short periods of time (not to exceed one year). Such signs may include, but are not limited to Real Estate lease and sale of the premises they are located, political signs, construction signs and garage sale, open house, special event, and similar signs. Such signs shall only be posted for the duration of the activity. No sign shall be extended into or extend over a street right-of-way.
- J. Anchored balloon and inflatable signs provided the balloon or sign is not permanent and is removed following the completion of the event and/or displayed no more than twice per calendar year for a total of 60 days.

3.7.150 Application. Application for a permit (Type I) shall be made to the city planner upon a form provided by the city and shall include two sets of drawings to scale, including the following information with regard to the signs:

- A. The written or graphic content;
- B. Location of the sign on the building or building site;
- C. Dimensions of the sign;
- D. Construction materials;
- E. Method of attachment and character of structural members to which attachment is to be made;
- F. Electrical wiring and components or U.L. approved number; and
- G. The building safety official may also require that a licensed engineer furnish information concerning structural design and proposed attachments.
- H. The information described in A.-G. of this section, for any existing signs on the premises.

3.7.160 Issuance of Permits.

- A. City personnel shall examine applications for permits. If it appears from the application, drawings, and specifications therewith that the requested sign(s) and all existing signs on the premises conform with all the provisions of this chapter, a permit shall be issued. But, if city personnel find that any requested or existing sign(s) violates this chapter or any other chapter of the city code or ordinance related thereto, a permit shall not be issued until necessary corrections are made.
- B. No additional permits shall be issued for signs on businesses or uses with signs not already in compliance with this section, including overdue sign regulation fees or unpaid inspection charges.
- C. All signs, except for signs painted directly upon a building, are also subject to building department requirements.

3.7.170 Permit Fees. Fees shall be as provided in the City's fee schedule as adopted by the city council.

3.7.180 Indemnification of City. As a condition to the issuance of a sign permit as required by this chapter, all persons engaged in the hanging or painting of signs, which involves, in whole or in part, the erection, alteration, relocation, maintenance, or other sign work in, over, or immediately adjacent to a public right-of-way or public property if used or encroached upon by the sign hanger or painter in the said sign work, shall agree to hold harmless and indemnify the city, its officers, agents, and employees from liability for damages resulting from said erection, alteration, relocation, maintenance or other sign work.

3.7.190 Prohibited Signs for All Districts. The following signs are prohibited for all zoning districts:

- A. Signs on a truck, bus, car, boat, trailer, or other motorized vehicle and equipment are prohibited, except as provided in subsection 3.7.140C;
- B. No sign shall be permitted at the intersection of a street or driveway in such a manner as to obstruct free and clear vision of motor vehicle operators or at any location where by reason of its position, shape, or color it may interfere with or be confused with any authorized traffic sign, signal, or device, or which makes use of a word, symbol or phrase, shape or color in such a manner as to interfere with, mislead, or confuse traffic;
- C. Animated, flashing, blinking, strobing, and traveling lights or any design created to give the illusion of motion are prohibited. This prohibition does not include electronic message signs;
- D. Moving or rotating signs are prohibited;
- E. Fin signs larger than nine (9) square feet are prohibited;
- F. Signs with sound devices;
- G. Portable signs, except that sandwich board type signs not exceeding twelve (12) square feet surface area (or twenty-four (24) square feet on two (2) sided sign) are allowed in the C-1 zone provided they do not conflict with clear vision and accessible route requirements; and
- H. Any sign not listed as a permitted sign within a zoning district is prohibited in that district, unless it is exempt under section 3.7.140.
- I. Any sign that does not comply with Oregon State Building Code requirements.

3.7.200 Abandoned Signs. Any abandoned sign and supporting structure shall be removed by the owner of the sign or owner of the premises within six (6) months following the date of abandonment; except that any owner of an abandoned sign which is otherwise in conformance with this chapter may apply to the city for an extension of the removal date (Type II review). If the city determines that the continued maintenance of the sign is consistent with the purpose of chapter 3.7 of this code, an extension of up to one (1) year may be granted.

3.7.210 Certain Signs Declared A Nuisance. Any abandoned, dangerous, defective, illegal, or prohibited sign, or any sign which is not in accordance with the drawings, specifications and details of the permit application is hereby declared a nuisance and may be

abated as prescribed in the Sutherlin Municipal Code. This is in addition to any other remedy provided by law or ordinance.

3.7.220 Signs in RH and R-1 Zoning Districts. Signs shall be permitted only as follows in the single-family residential zoning districts:

- A. Undeveloped Subdivision/Planned Unit Development Signs.** Two non-illuminated ground signs, not exceeding fifty (50) square feet in area, and fourteen (14) feet in height and setback a minimum of twenty (20) feet from any property line are permitted within an undeveloped subdivision/ planned unit development. Such signs may be installed on the undeveloped subdivision/planned unit development property after approval of the tentative plan by the planning commission. However, the sign must be removed no later than two (2) years after installation, unless the planning commission, upon due application prior to expiration of the (2) year period, determines that the continued maintenance of the sign is consistent with the purpose of this code, in which case an extension for an additional year may be granted;
- B. Public/Institutional Use Signs.** Each lot occupied by public uses, schools, churches, or similar public/institutional uses is allowed a maximum of twenty (20) square feet of sign area per street frontage. The maximum area shall be a combination of wall and ground signs. If a ground sign, the sign shall not be located within fifteen (15) feet of any property line and shall not be internally illuminated. Signs within public parks, schools, or stadiums, which are generally placed and located so as not to be viewed from a street, are exempt from this provision; and
- C. Planned Unit Development Signs.** Two (2) non-illuminated ground signs, each sign not exceeding twenty (20) feet in area, and four (4) feet in height and setback a minimum of five (5) feet from any street right-of-way are permitted in a residential planned unit development. Such signs may be installed after approval of the signs and the planned unit development by the planning commission.

3.7.230 Signs in R-2 and R-3 Zoning Districts. Signs shall be permitted only as follows in the R-2 and R-3 zones:

- A. New Development/Project Sign.** One (1) non-illuminated ground sign, not exceeding fifty (50) square feet in area, and fourteen (14) feet in height is permitted on the premises of each proposed building or development project. Such sign may be installed after a building permit has been obtained for the construction project and must be removed not later than two years after issuance of the building permit for the project or upon completion of the project, whichever is first. No more than one (1) such sign shall be erected for each construction project and such sign shall be subject to the same setback requirements as are imposed for structures in this zone;
- B. Multiple-family Dwelling Sign.** For multiple-family dwellings containing four (4) or more dwelling units, one (1) sign not more than ten (10) square feet in area, either affixed to the building or free-standing is permitted. If free-standing, the sign shall not be located in any required yard area and shall not exceed four (4) feet in height and shall be mounted within a landscaped area or decorative planter.

If affixed to the building, the sign may not project into a required yard area more than eighteen (18) inches. No part of any such sign shall be higher than the allowable building height as defined in chapter 2, Zoning; and

- C. Public/Institutional Use Signs.** Public uses, schools, churches and similar public/institutional uses are allowed a maximum of twenty (20) square feet of sign area, per street frontage. The maximum area shall be a combination of wall and ground signs. If a ground sign, the sign shall not be located within fifteen (15) feet of any property line and shall not be internally illuminated. Signs within public parks, schools, or stadiums, which are generally placed and located so as not to be viewed from a street, shall be exempted from this provision.

3.7.240 Signs in Residential Zone When Approved by Planned Unit Development. In addition to signs authorized pursuant to section 3.7.220, signs shall be permitted in residential zones when approved by PUD as follows:

- A. Ground Signs.** Not more than one (1) ground sign may be placed on each lot or parcel subject to the following limitations:
1. Maximum Height: six (6) feet;
 2. Maximum Square Footage: thirty-six (36) square feet per sign; and
 3. Minimum Setback: ten (10) feet from a lot in a residential zone or from a street right-of-way.
- B. Wall Signs.** Wall signs are permitted subject to the following limitations:
1. Principal Façade. The aggregate area of all signs shall not exceed one and one-half (1 ½) square feet for each linear foot of business frontage, except if the building is set back more than twenty (20) feet from the right-of-way, in which the aggregate area of all signs shall not exceed two (2) square feet for each linear foot of business frontage. No part of any sign shall be higher than the allowable building height as defined chapter 2, Zoning Districts;
 2. Secondary Façade. The aggregate area of all signs shall be limited in area to two (2) square feet for each linear foot of business frontage and shall be placed flat against the building supporting the sign. No part of any sign shall be higher than the allowable building height as defined chapter 2, Zoning Districts;
 3. Projecting Signs. Prohibited;
 4. Awning/Canopy/Marquee Signs. No such sign shall extend into a parking area, drive, or the road right-of-way. Vertical clearance for such signs above a sidewalk or pathway shall be a minimum of nine (9) feet. All such signs shall be assessed against the facade aggregate for wall signs; and
 5. Portable Signs. One additional portable sign not to exceed twelve (12) square feet in area (twenty-four (24) square feet on two (2) sided sign) for each business entrance is permitted. Such signs shall not be located within public right-of-way. The portable signs shall only be displayed when the business is open.

3.7.250 Signs in the C-1 Zone. Signs shall be permitted as follows in the C-1 zone:

- A. **Ground Signs.** Each parcel of land is permitted one (1) ground sign per street frontage, subject to the following limitations:
1. Maximum Height: ten (10) feet;
 2. Maximum Square Footage: one hundred (100) square feet per sign; and
 3. Minimum Setback: May not project into public right-of-way.
- B. **Wall Signs.** Wall signs are permitted, subject to the following limitations:
1. Principal Façade. The aggregate area of all signs shall not exceed one and one-half (1 ½) square feet for each linear foot of business frontage. No part of any sign shall be higher than the allowable building height as defined in chapter 2, Zoning Districts.
 2. Secondary Façade. The aggregate area of all signs shall be limited in area to two (2) square feet for each linear foot of business frontage and shall be placed flat against the building supporting the sign. No part of any sign shall be higher than the allowable building height as defined in chapter 2, Zoning Districts.
 3. Second Story and Basement Enterprises or Uses. Second story and basement enterprises or uses, that are maintained exclusively on a floor other than the street floor, shall be entitled to additional sign area equal to sixty (60) percent of the sign area authorized above for each facade. No part of any sign shall be higher than the allowable building height as defined in chapter 2, Zoning Districts.
- C. **Projecting Signs and Fin Signs.** Signs not exceeding twenty (20) square feet are permitted.
- D. **Awning/Canopy/Marquee Signs.** Signs not exceeding twenty (20) square feet placed flat on a marquee, awning, or canopy are permitted.
- E. **Temporary Sign.** One (1) temporary sign on each street frontage is allowed for each separate business. Display period is limited to thirty (30) days and is renewable upon application, but shall not exceed four (4) permits in one (1) calendar year. The area of each temporary sign shall not exceed sixteen (16) square feet. No part of any sign shall be higher than the allowable building height as defined in Chapter 2.

3.7.260 Signs in the C-3 Zone. Signs shall be permitted as follows in the C-3 zone:

- A. **Ground Signs.** Each parcel of land is permitted one (1) ground sign per street frontage, subject to the following limitations:
1. Maximum Height: twenty (20) feet;
 2. Maximum Square Footage: one hundred fifty (150) square feet per sign; and
 3. Minimum Setback: Shall not project into public right-of-way.
- B. **Wall Signs.** Wall signs are permitted, subject to the following limitations:
1. Principal Façade. The aggregate area of all signs shall not exceed one and one-half (1 ½) square feet for each linear foot of business frontage, except if the building is set back more than twenty (20) feet from the right-of-way, in which case the aggregate area of all signs shall not exceed two (2) square feet for each linear foot of business frontage. No part of any sign

shall be higher than the allowable building height as defined in chapter 2, Zoning Districts; and

2. **Secondary Façade.** The aggregate area of all signs shall be limited in area to two (2) square feet for each linear foot of business frontage and shall be placed flat against the building supporting the sign. No part of any sign shall be higher than the allowable building height as defined in chapter 2, Zoning Districts.

C. Projecting Signs. No sign shall project more than eighteen (18) inches into the public right-of-way except when:

1. The building is set back less than two (2) feet from public right-of-way;
2. The sign is less than twenty-five (25) square feet in area;
3. The right-of-way projection is limited to an improved sidewalk; and
4. The sign is placed minimum of nine (9) feet above the sidewalk where it projects.

No part of any projecting sign shall be higher than the allowable building height as defined in Chapter 2, Zoning Districts.

D. Awning/Canopy/Marquee Signs. All such signs shall be assessed against the aggregate wall signage for the façade.

E. Shopping Center/Multi-Tenant Sign. In the case of shopping areas which are developed as a unit with common parking areas, one ground sign per vehicular access on a public street is permitted on the premises of a shopping center. The size of the ground signs shall be determined as follows:

1. For shopping centers with less than three hundred thousand (300,000) square feet of gross floor area, one (1) sign may be up to one hundred fifty (150) square feet in area and twenty (20) feet in height.
2. For shopping centers that contain or have PUD or site plan approval for a gross floor area between three hundred thousand (300,000) square feet and five hundred thousand (500,000) square feet, one (1) sign may be up to two hundred (200) square feet in area each and thirty-five (35) feet in height.
3. For shopping centers that contain or have such plan approval for a gross floor area that exceeds five hundred thousand (500,000) square feet, two (2) signs may be up to two hundred (200) square feet in area each and thirty-five (35) feet in height, but no less than one thousand (1,000) feet apart.

Each additional ground sign shall not exceed thirty (30) square feet in area and twelve (12) feet in height. The shopping center ground signs allowed by this subsection are in lieu of all other ground signs permitted in the zoning district, as listed under subsection 3.7.260A. Such signs shall not project into public right-of-way.

F. Temporary Sign. One (1) temporary sign on each street frontage is allowed for each separate business. Display period is limited to thirty (30) days and is renewable upon application, but shall not exceed four (4) permits in one (1) calendar year. The area of each temporary sign shall not exceed sixteen (16) square feet. No part of any sign shall be higher than the allowable building height as defined in chapter 2.

3.7.270 Signs in the C-3 zone near I-5 Freeway Frontage. In addition to the signs allowed under section 3.7.260, C-3 Zone, the following signs shall be permitted in the C-3 zone with Interstate 5 frontage or no more than one (1) block removed from I-5 only:

- A. Freeway Signs.** One (1) sign not exceeding two hundred fifty (250) square feet in area and fifty (50) feet in height, and one (1) sign not exceeding one hundred fifty (150) square feet in area and twenty (20) feet in height are permitted on each parcel of land located along I-5 frontage or no more than one (1) block removed from I-5. Such signs are permitted in lieu of all ground signs permitted in the underlying zoning district, as listed under the basic regulations.
- B. Service Station Signs.** One (1) additional ground sign per street frontage, not exceeding thirty (30) square feet in area and nine (9) feet in height, may be permitted through site plan review for any single parcel of land occupied by a service station. Such signs may not project into public right-of-way.
- C. Drive-up Window Business Sign.** One (1) ground sign not to exceed thirty-two (32) square feet in area and six (6) feet in height may be permitted through site plan review for any single parcel of land occupied by a drive-up window business. Such signs may not project into public right-of-way.
- D. Construction Sign.** One additional non-illuminated sign may be installed after a building permit or development approval has been obtained for a construction project and must be removed not later than two (2) years after issuance of the building permit for the project or upon completion of the project, whichever is sooner. The sign shall have an area not exceeding thirty-two (32), and the top of the sign shall not be more than twenty (20) feet above the general surface of the ground. Not more than one such sign shall be erected for each construction project and such sign shall be subject to the same setback requirements as are imposed for structures in this zone.

3.7.280 Signs in the M-1 and M-2 Zones. Signs shall be permitted as follows in M-1 and M-2 zones:

- A. Ground Signs.** Ground signs are subject to the following limitations:
 - 1. Maximum Height: twenty-four (24) feet;
 - 2. Maximum Square Footage: two hundred (200) square feet per sign;
 - 3. Minimum Setback: Sign shall not project into public right-of-way; and
 - 4. Maximum Number: No more than one (1) free-standing sign shall be permitted on any single lot, except if lot has more than one street frontage, then a lot may be allowed one (1) ground sign for each frontage over one hundred twenty (120) linear feet.
- B. Wall Signs.**
 - 1. Principal Facade: The aggregate area of all signs shall not exceed one and one-half (1½) square feet for each linear foot of business frontage, except if the building is set back more than twenty (20) feet from the right-of-way, in which case the aggregate area of all signs shall not exceed two (2) square feet for each linear foot of business frontage. No part of any sign shall be higher than the allowable building height as defined chapter 2, Zoning.

2. Secondary Facade: The aggregate area of all signs shall be limited in area to two (2) square feet for each linear foot of business frontage and shall be placed flat against the building supporting the sign. No part of any sign shall be higher than the allowable building height as defined in Chapter 2, Zoning.
- C. **Projecting Signs.** No sign shall project more than eighteen (18) inches into the public right-of-way except when:
1. The building is set back less than two (2) feet from public right-of-way;
 2. The sign is less than twenty-five (25) square feet in area;
 3. The right-of-way projection is limited to an improved sidewalk; and
 4. The sign is placed minimum of nine (9) feet above the sidewalk where it projects.
- No part of any projecting sign shall be higher than the allowable building height as defined in chapter 2, Zoning.
- D. **Awning/Canopy/Marquee Signs.** No such sign shall extend into the public right-of-way. All such signs shall be assessed against the facade aggregate for wall signs.
- E. **Service Station Signs.** One (1) additional ground sign per street frontage, not exceeding thirty (30) square feet in area and nine (9) feet in height, may be permitted through site plan review for any single parcel of land occupied by a service station. Such signs may not project into public right-of-way.
- F. **Drive-up Window Business Sign.** One (1) ground sign not to exceed thirty-two (32) square feet in area and six (6) feet in height may be permitted through site plan review for any single parcel of land occupied by a drive-up window business. Such signs may not project into public right-of-way.
- G. **Construction Sign.** Up to two (2) additional non-illuminated signs may be installed after a building permit has been obtained for a construction project and must be removed not later than two (2) years after issuance of the building permit for the project or upon completion of the project, whichever is sooner. Each sign shall have an area not exceeding one hundred (100) square feet, and the top of the sign shall not be more than twenty (20) feet above the general surface of the ground. Not more than two such signs shall be erected for each construction project and such signs shall be subject to the same setback requirements as are imposed for structures in this zone.
- H. **Temporary Sign.** One (1) temporary sign on each street frontage is allowed for each separate business. Display period is limited to thirty (30) days and is renewable upon application, but shall not exceed four (4) permits in one (1) calendar year. The area of each temporary sign shall not exceed sixteen (16) square feet. No part of any sign shall be higher than the allowable building height as defined in chapter 2.


Section 9. The Findings attached as Exhibit A are adopted in support of this Ordinance.

Section 10. The City Recorder, at the request of, or with the concurrence of the City Attorney, is authorized to administratively correct any reference errors contained herein or in

other provisions of the Sutherlin Municipal Code, to the provisions added, amended or repealed herein.

Passed by the Council on the 13th day of October, 2008.

Approved by the Mayor on this 14th day of October, 2008.



Lee Sparks, Mayor

ATTEST:



Debra L. Hamilton, CMC, Deputy City Recorder,



City of Sutherlin

STAFF REPORT					
Re: Authorization to move forward on the Procurement of One (1) Sutherlin Police Department Patrol Vehicle.				Meeting Date:	January 14, 2019
Purpose:	Action Item X	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: Troy A. Mills, Chief of Police				City Manager Review	<input checked="" type="checkbox"/>
Attachments: Vehicle Cost Quote for Vehicle and Outfitting (LEHR formally Auto Additions)					

WHAT IS BEING ASKED OF COUNCIL?

Staff is requesting that City Council approve one police patrol vehicle for the Police Department.

EXPLANATION

During the budget preparation and presentation for FY2018/2019 the Sutherlin Police Department did not request a new patrol vehicle and have been planning to seek funding in 2019/2020. However, because of recent repairs and costs associated with patrol vehicle #805, I am asking for early funding of a new vehicle in lieu of asking in the 2019-2020 proposed budget. This vehicle has been taken out of service because repair currently exceeds \$8,000.00. Additionally, #805 has cost the city above average in expenses over the last 12 months to keep maintained and in running condition. In this most recent breakdown, #805 suffered a total engine failure which is not covered under any warranty and is out of service once again. As referenced above, vehicle #805 was scheduled for replacement this coming July for the 2019/2020 budget season, again, due to this unforeseen situation, I am asking council to approve the funds expenditure now to acquire a new patrol vehicle. Vehicle delivery will take 4 months and the build will take approximately 3-4 months. We would expect the vehicle to be completed and delivered and in service by next September if it is ordered now.

With a base purchase price at or below the State bid cost (verified with the vendor), there is no required competitive bid process. Outfitting/build-up for this emergency police department vehicle will be performed by LEHR. The purchase price for this vehicle is \$30,864.56 for a 2019 Dodge Durango Pursuit Utility AWD (see the attachments). The LEHR vehicle outfitting price is \$11,925.10 plus \$1000.00 for possible unknown installation fees. **The total cost of this vehicle is \$43,789.66. (Vehicle price will increase \$600.00 after Jan 18, 2019)**

Staff is requesting that Council to authorize the procurement of this police patrol vehicle.

OPTIONS

N/A

SUGGESTED MOTION(S)

- 1) Approve the procurement of the vehicle as presented, or;
- 2) Approve the procurement of the vehicle with amendments,
- 3) Disapprove purchase

POWER CHRYSLER JEEP DODGE
1217 N COAST HWY
NEWPORT, OR 973652499

work sheet
Configuration Preview

Chief Troy
City of Sutherlin

Date Printed: 2018-12-06 10:45 AM VIN:
Estimated Ship Date: VON:

Quantity: 1
Status: BA - Pending
FAN 1: 48979 State of Oregon
FAN 2:
Client Code:
Bid Number: TB9187
PO Number:

Sold to:
POWER CHRYSLER JEEP DODGE (68811)
1217 N COAST HWY
NEWPORT, OR 973652499

Ship to:
POWER CHRYSLER JEEP DODGE (68811)
1217 N COAST HWY
NEWPORT, OR 973652499

Vehicle: 2019 (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75		34,370
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	2,995
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*H7	Cloth Low-Back Bucket Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	170	Zone 70-Phoenix Arizona	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB9187	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,395

Total Price: 38,760

POWER

Chrysler-Jeep
Dodge-Ram
PO Box 360
Newport, OR 97365
503-871-0703 Cell

PSP Month/Week:
Build Priority: 99

Gov Fleet Mgr

Estimate

\$ 30,711.00
.584x 153.56
\$ 30,864.56 fob Salem

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Drive Train

Package Details				Customer Preferred Package 22Z			
Package Contents		FWP (USD)		MSRP (USD)			
5.7L V8 HEMI MDS VVT Engine		2666				2995	
8-Spd Auto 8HP70 Trans (Buy)		0				0	
Durango Pursuit Vehicle		0				0	
Package Value Price		0				0	
NET PACKAGE PRICE		2666				2995	

Standard Equipment

Standard Features - WDEE75-DURANGO PURSUIT AWD		Description
Code		
C1A		#1 Seat Foam Cushion
JJ3		118 MPH Maximum Speed Calibration
JKP		12V Auxiliary Power Outlet
JCF		140 MPH Primary Cert. Speedometer
WP1		18X8.0 Painted Aluminum Wheels
DJC		195MM Front Axle
DRH		195MM Rear Axle
XCH		2 Additional Key Fobs
BAJ		220 Amp Alternator
NF4		24.6 Gallon Fuel Tank
CFN		2nd Row 60/40 Folding Seat
DLK		3.45 Rear Axle Ratio
ERC		3.6L V6 24V VVT Engine Upg 1 w/ESS <i>Quaker V-8</i>
BR8		4-Wheel Disc Heavy Duty Brakes
CYD		5 Passenger Seating
NAS		50 State Emissions
RCG		6 Speakers
BCZ		650 Amp Maintenance Free AGM Battery
RFJ		7.0" Touch Screen Display
DFT		8-Spd Auto 850RE Trans (Make)
RD3		Accent Color Shark Fin Antenna
MRD		Accent Color Wheel Lip Molding
GAK		Acoustic Windshield
CBD		Active Head Restraints
CG3		Advanced Multistage Front Air Bags
JMA		Air Filtering
RFP		Apple CarPlay
HAH		ATC w/3 Zone Temp Control
LMG		Automatic Headlamps
BC1		Aux Battery
JJM		Auxiliary 12-Volt Rear Power Outlet
MWT		AWD Badge
CTL		Base Door Trim Panel
MMG		Belt Moldings
MNK		Body Color Door Handles
LEP		Body Color Exterior Mirrors
MBL		Body Color SRT Front Fascia
MBT		Body Color/Accent Color Rear Fascia
XJM		Capless Fuel Fill w/o Discriminator
CKN		Cargo Compartment Carpet
CKT		Cargo Tie Down Loops
CGU		Child Seat Anchor System-LATCH Ready
MFP		Chrome Headlamp Bezels

Standard Features - WDEE75-DURANGO PURSUIT AWD							
	Code		Description				
	XR8		Integrated Voice Command w/Bluetooth				
	CSV		Interior Assist Handles				
	XS4		K Black Interior Accents				
	GX4		Keyless Go				
	GAP		Laminated Front Door Glass				
	LA3		LED Taillamps w/Red Accents				
	CXG		Lock On Sync Tire Press Sensor				
	CLX		Luxury Front & Rear Floor Mats				
	RS6		Media Hub (2 USB, Aux)				
	TZH		Michelin Brand Tires				
	APA		Monotone Paint				
	XA8		Non Adjustable Pedals				
	SDA		Normal Duty Suspension				
	CUN		Overhead Console				
	TP5		P265/60R18 BSW On/Off Road Tires				
	XH3		Parksense Rr Park Assist w/Stop				
	XAC		ParkView Rear Back-up Camera				
	CSR		Passenger Assist Handles				
	SCJ		Perforated Leather Wrapped Strg Whl				
	MFN		Performance Grille w/ Black Texture				
	JPU		Power 4-Way Driver Lumbar Adjust				
	JPR		Power 8-Way Drvr/Manual Pass Seat				
	JKY		Power Accessory Delay				
	GTS		Power Heated Mirrors, Fold-Away				
	XJA		Power Locking Fuel Filler Door				
	JPB		Power Locks				
	JAJ		Premium Instrument Cluster w/Tach				
	HGP		Premium Insulation Group				
	LTE		Premium LED Fog Lamps				
	XPF		Protective Coating and Remover				
	JP3		Pwr Front Windows, 1-Touch, Up & Down				
	XFC		R1234YF A/C Refrigerant				
	BHC		Rain Brake Support				
	BHD		Ready Alert Braking				
	HBB		Rear Air Conditioning w/Heater				
	X8U		Rear Fascias Parts Module				
	SES		Rear Load Leveling Suspension				
	X91		Rear Suspension Damper Parts Module				
	X85		Rear Suspension Parts Module				
	GNK		Rear View Auto Dim Mirror				
	GFA		Rear Window Defroster				
	JHB		Rear Window Wiper/Washer				
	GXM		Remote Keyless Entry				

Standard Features - WDEE75-DURANGO PURSUIT AWD							
	Code		Description				
	GXD		Remote Proximity Keyless Entry				
	X8Z		Seat Parts Module				
	XX7		Selectable Steering Modes				
	GXX		Sentry Key Theft Deterrent System				
	MRF		Sill Molding				
	JER		Silver Metal Brush Instr Panel Bezel				
	DHY		Single Speed Transfer Case				
	AHV		Special Service Group				
	NHM		Speed Control				
	XG8		Sport Mode				
	SDE		Sport Suspension				
	LNQ		Spot Lamp Wiring Prep.				
	WLB		Steel Spare Wheel				
	RDZ		Steering Wheel Mounted Audio Ctrls				
	XHZ		Stop-Start Dual Battery System				
	GNV		Sun Visors w/Vanity Mirror				
	CJ5		Supp. Side Curtain All Rows Air Bags				
	CJ1		Supplemental Frt Seat Side Air Bags				
	CGS		Supplemental Side Air Bags				
	JFJ		Temperature & Compass Gauge				
	SUD		Tilt/Telescope Steering Column				
	GBB		Tinted Windshield Glass				
	XBN		Tip Start				
	X88		Tire & Wheel Parts Module				
	XGM		Tire Pressure Monitoring Display				
	BNT		Trailer Sway Damping				
	NHQ		Transmission Heater				
	UAG		Uconnect 4 with 7" Display				
	RF7		USB Host Flip				
	JHA		Var Intermittent Windshield Wipers				
	LAZ		Vehicle Information Center				

- Spot Light Prep only No Spot Light from factory



Sales Quote

Page: 1

3925 Fairview Industrial Dr SE Salem, OR 97302
Phone: 503-393-3910 Fax: 503-393-7265

Quote Number: 15019
Document Date: 12/11/2018
Terms: Net 30
Payment Method:

Sell Sutherlin Police Department
To: Troy Mills
126 E. Central Avenue
Sutherlin, OR 97479
Phone: 541-459-2211

Ship Sutherlin Police Department
To: Troy Mills
126 E. Central Avenue
Sutherlin, OR 97479
Phone:

Ship Via Installation
Location: Lehr - Salem
Blanket PO:

Customer ID 65820
SalesPerson Doug Fowler

Vehicle Information:

Item No.	Description	Category	Quantity	Unit Price	Total Price
	2019 Durango Patrol				
	Front end equipment				
02-0613	UTIL HRNS DURAN	PATROLPO	1	499.00	499.00
SA315P	SIREN SPEAKER	WHELENPR	1	193.84	193.84
SAK1	SPEAKER BRACKET	WHELENPR	1	28.70	28.70
IONJ	ION LIGHT RED/BLUE Grill Lights	WHELENPR	1	86.14	86.14
	Inner Edge Windshield Light				
IW44UFX	DUO INNEREDGE XLP 12LT DURANGO	WHELEN	1	1,237.60	1,237.60
	Side lighting				
LINSV2B	LINZ V BLUE	WHELEN	1	171.50	171.50
LINSV2R	LINZ V RED	WHELEN	1	171.50	171.50
LSVBKT44	LINSV MIRROR MT KIT DURANGO	WHELEN	1	17.15	17.15
IONB	ION SERIES LED LIGHTHEAD, BLUE	WHELENPR	1	92.29	92.29
IONR	ION SERIES LED LIGHTHEAD, RED	WHELENPR	1	92.29	92.29
335GM-0002	LED SPOTLIGHT	UNITY	1	345.13	345.13
189	MOUNT KIT	UNITY	1	43.40	43.40
L	LABOR CHARGES	LABOR	1	142.00	142.00
	Rear lighting				
IONB	ION SERIES LED LIGHTHEAD, BLUE	WHELENPR	1	92.29	92.29
IONR	ION SERIES LED LIGHTHEAD, RED	WHELENPR	1	92.29	92.29
VTX609B	VERTEX SUPER-LED LIGHT BLUE	WHELENPR	2	77.295	154.59
E-123	30 AMP RELAY	MISC	4	6.95	27.80
TLIB	ION T BLUE	WHELEN	1	94.50	94.50
TLIR	ION T-SERIES LINEAR SUPER-LED, RED	WHELEN	1	94.50	94.50
11.1005SF	LED FLASHER STROBE STYLE DUAL 3A OUTPUT	ABLE2	1	29.50	29.50
E-123	30 AMP RELAY	MISC	5	6.95	34.75
	Officer area				
C-VS-2000-DUR-1	20" VEHICLE SPECIFIC CONSOLE 18 DURANGO	HAVIS	1	399.10	399.10
C-ARM-102	SIDE MOUNT ARMREST 2.75" WIDE PAD	HAVIS	1	59.70	59.70



Sales Quote

Page: 2

3925 Fairview Industrial Dr SE Salem, OR 97302
Phone: 503-393-3910 Fax: 503-393-7265

Quote Number: 15019
Document Date: 12/11/2018
Terms: Net 30
Payment Method:

Sell Sutherlin Police Department
To: Troy Mills
126 E. Central Avenue
Sutherlin, OR 97479
Phone: 541-459-2211

Ship Sutherlin Police Department
To: Troy Mills
126 E. Central Avenue
Sutherlin, OR 97479
Phone:

Ship Via Installation
Location: Lehr - Salem
Blanket PO:

Customer ID 65820
SalesPerson Doug Fowler

Vehicle Information:

Item No.	Description	Category	Quantity	Unit Price	Total Price
C-LP2-PS1-USB	FACE PLATE 2" 2 LTR OUTLETS DUAL USB CHARGING PORT	HAVIS	1	98.34	98.34
CCSRNT36	CENCOM SAPPHIRE W/TA CONN, ROTARY CH	WHELEN	1	685.33	685.33
C-HDM-204	POLE,TELE,HDM,S	HAVIS	1	137.08	137.08
C-MD-119	11" SLIDE ARM	HAVIS	1	255.41	255.41
MMSU-1	MAGNETIC MIC KIT	MAGMIC	1	34.95	34.95
AA-MP-90	MIC BRKT 90 DEG	AUTOADDI	1		
C-EB40-CCS-1P	FACE PLATE 1 PC 4" Speaker on front partition	HAVIS	1		
C-EB25-MMT-1P	FACE PLATE 1 PC 2.5"	HAVIS	1		
MMSU-1	MAGNETIC MIC KIT	MAGMIC	1	34.95	34.95
C-CUP2-I	CON,ACSY,CUP HOLDER 4"	HAVIS	1	36.34	36.34
C-FP-25	FACE PLATE 2.5"	HAVIS	1	9.52	9.52
C-FP-5	FACE PLATE 5"	HAVIS	1	11.25	11.25
22052	CHARGE SLEEVE	STRMLIGH	1	9.38	9.38
22051	DC CHARGE CORD	STRMLIGH	1	10.30	10.30
WEI-002	Gunmount in recess panel DUAL GUNMOUNT (MEDIUM LOCKS)	WEISERSO	1	307.50	307.50
PSSP6714D18A	Prisoner equipment RP PART. POLY CENTER SLIDER W/SCREEN 18 DURANGO	PROGARD	1	749.70	749.70
S6705D18OSB	ABS STD. TRANSPORT SEAT W/ REAR SCREEN & OSB KIT	PROGARD	1	1,404.20	1,404.20
FP67D18	ABS FLOOR PAN 18 DURANGO	PROGARD	1	172.55	172.55
WK0595DUR11	POLYWINDOW DURA	SETINA	1	211.65	211.65
DK0100DUR11	DOOR PANELS	SETINA	1	220.15	220.15
61161	GROTE 6" WHITE ROUND DOME LIGHT	LIGHTHOU	1	14.99	14.99
E-123	30 AMP RELAY	MISC	1	6.95	6.95
INSTALL	Install INSTALL MATERIALS	OTHER	1	125.00	125.00
L	LABOR CHARGES	LABOR	1	2,940.00	2,940.00
F	Shipping Charges	OTHER	1	250.00	250.00



Sales Quote

Page: 3

3925 Fairview Industrial Dr SE Salem, OR 97302
Phone: 503-393-3910 Fax: 503-393-7265

Quote Number: 15019
Document Date: 12/11/2018
Terms: Net 30
Payment Method:

Sell Sutherlin Police Department
To: Troy Mills
126 E. Central Avenue
Sutherlin, OR 97479
Phone: 541-459-2211

Ship Sutherlin Police Department
To: Troy Mills
126 E. Central Avenue
Sutherlin, OR 97479
Phone:

Ship Via Installation
Location: Lehr - Salem
Blanket PO:

Customer ID 65820
SalesPerson Doug Fowler

Vehicle Information:

Item No.	Description	Category	Quantity	Unit Price	Total Price
----------	-------------	----------	----------	------------	-------------

Amount Subject to Sales Tax 0
Amount Exempt from Sales Tax 11,925.10

Subtotal: \$11,925.10
Total Sales Tax: \$0.00

Total: \$11,925.10



REPORTS





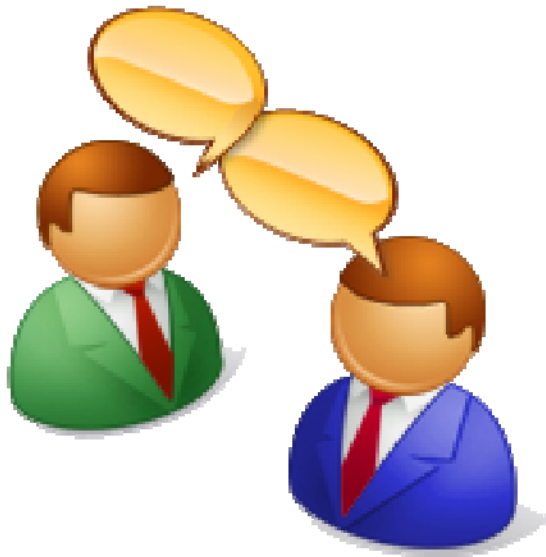
WORKSHOP

Council Priorities





COUNCIL COMMENTS





PUBLIC COMMENT





ADJOURNMENT





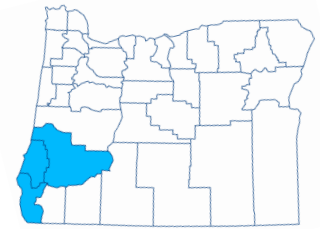
FOR YOUR INFORMATION



Southwestern Oregon Economic Indicators

December 2018 (November 2018 Data)

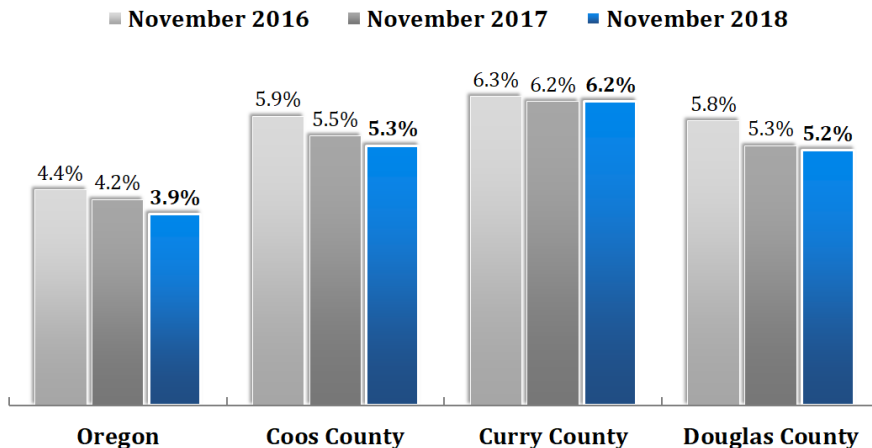
For data or publications on Southwestern Oregon, visit us at: Qualityinfo.org/southwestern-oregon



Local and State Unemployment Rates

(Seasonally-adjusted)

Source: Oregon Employment Department, LAUS

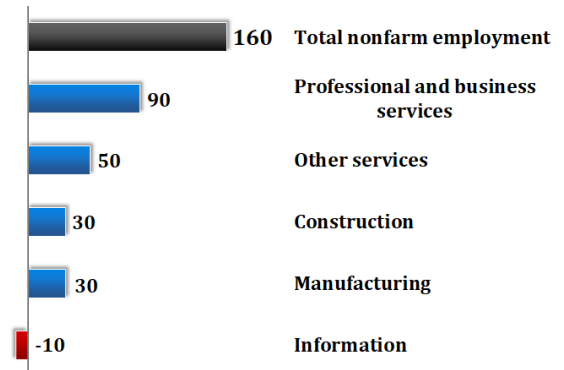


Industry Gains and Losses

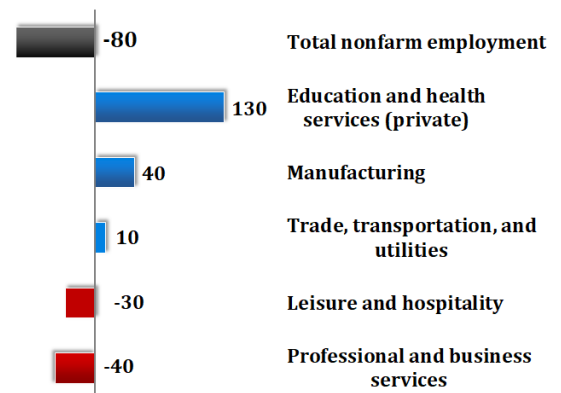
(Over-the-year net change in employment)

Source: Oregon Employment Department, CES

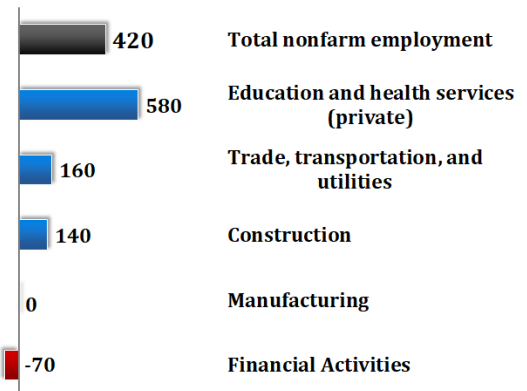
Coos County Net Job Growth



Curry County Net Job Growth



Douglas County Net Job Growth

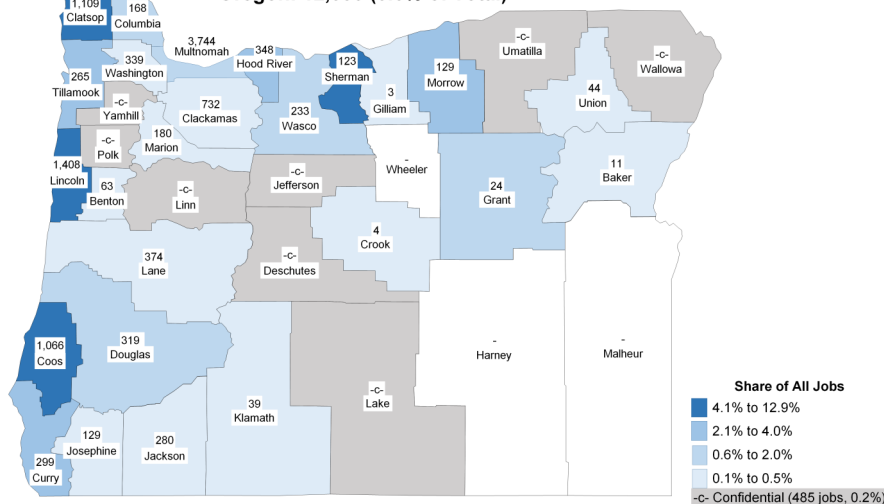


Graph of the Month

Oregon's Maritime Sector Workforce

Source: Oregon Employment Department and U.S. Census Bureau

Maritime Sector Covered Jobs and Nonemployers by County
Oregon: 12,036 (0.6% of Total)



A recent [report](#) by state economist Nick Beleiciks revealed that there were over 12,000 maritime sector jobs in Oregon in 2017. Nearly 14 percent of those jobs were in Southwestern Oregon. Coos and Curry counties had the 4th (4.1%) and 5th (3.6%) largest shares of their workforce employed in the maritime sector statewide. This sector encompasses an array of industries, with wages ranging from a low of \$27,850 in fish and seafood markets to a high of \$139,144 in sea and coastal transportation. Maritime sector jobs in Southwestern Oregon paid an average annual wage of \$46,996, 21 percent higher than the average for all jobs in the region. More than one quarter of fishing, maritime manufacturing, and transportation jobs are held by workers 55 years and over. This poses a challenge for employers trying to fill vacancies in the maritime sector as older workers retire.

Melanie Masterfield

From: Melanie Masterfield
Sent: Wednesday, January 9, 2019 8:27 AM
To: Ashley (ashley@bciradio.com); DC Commisioners (commissioners@co.douglas.or.us); KUGN (news@kugn.com); Kyle-KQEN (KYLE@BCIRADIO.COM); News Desk (newsdesk@nrtoday.com); Register Guard (rgnews@registerguard.com); Roseburg Beacon (info@roseburgbeacon.com); Vera Westbrook (vwestbrook@nrtoday.com)
Subject: Public Meeting Notice
Attachments: CC JAN 14.19 Meeting.pdf

Good morning. Please see attached agenda for the January 14 City Council Meeting.



Melanie Masterfield
Deputy City Recorder
City of Sutherlin
126 E Central Ave
Sutherlin, OR 97479
541-459-2856
m.masterfield@ci.sutherlin.or.us