



Regular & Workshop Council Meeting
Monday, January 11, 2021
Sutherlin Community Center 7:00 p.m.

AGENDA

Mayor Todd McKnight

Council President Boggs

Councilors Hamilton, Stone, Sumner, Tomlinson and Vincent

1. CALL TO ORDER / FLAG SALUTE

2. ROLL CALL

3. INTRODUCTION OF MEDIA

4. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply.]

5. CONSENT AGENDA

- a. December 14, 2020 Minutes

6. COUNCIL BUSINESS

- a. Oath of Office – Mayor & Council Members
- b. Election of Council President
- c. Parks Advisory Committee Chair Appointment
- d. TRT Council Representative Appointment
- e. Finance Committee Appointments
- f. Commission/Committee Appointments & Re-Appointments
 - 1. Planning Commission Appointment
 - 2. Parks Advisory Committee Appointment
- g. Nonpareil Water Treatment Plant Final Design Approval
- h. COVID 19 Response – Terry Brock

7. REPORTS

- a. 2020 SDC Report

8. CITY MANAGER REPORT

- a. Schedule an Urban Renewal Board Meeting

9. CITY COUNCIL COMMENTS

10. WORKSHOP

- a. Council Priorities

11. STRATEGIC PLAN UPDATE (Reports in Council Packet)

- a. Develop “Plan of Action” to Upgrade Waite St. from Central to Southside Rd
- b. Consider Code Language Allowing Water Services Outside City Limits
- c. Schoon Mtn Water Storage Tank and 6th & Oak Pump Station Improvements

12. PUBLIC COMMENT

[The purpose of citizen comment is to allow citizens to present information regarding items off the agenda. A time limit of three minutes per citizen shall apply.]

13. ADJOURN

Members of the audience who wish to address the Council will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Council.



Call to Order & Flag Salute





ROLL CALL





Introduction Of Media





PUBLIC COMMENT

Agenda Items only





Consent Agenda



CITY OF SUTHERLIN
City Council Meeting
Sutherlin Civic Auditorium
Monday, December 14, 2020 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Debbie Hamilton, Forrest Stone, Michelle Sumner, Travis Tomlinson and Seth Vincent

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

Finance Director/Asst. City Manager, Dan Wilson
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Community Development Director, Brian Elliott
Public Works Director, Aaron Swan
Police Chief, Troy Mills
Fire Chief, Mike Lane
City Attorney, Chad Jacobs (via Zoom)

Audience: None

Via Zoom: Kristen Mosley and Councilor Elect: Joe Groussman

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: All Present

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

- None

PRESENTATION

- **Outgoing Councilor Presentation**

Mayor McKnight presented Councilors Tomlinson & Stone each with a plaque and expressed his appreciation for their community service and dedication.

CONSENT AGENDA

- **November 9, 2020 Minutes – Regular Meeting**

MOTION made by Councilor Tomlinson to approve consent agenda as presented, second by Councilor Hamilton.

Discussion: None

In Favor: Councilors Tomlinson, Boggs, Sumner, Vincent, Stone, Hamilton and Mayor McKnight.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Resolution 2020.19 – Election Canvass of Votes**

Staff Report – City Recorder, Diane Harris, requested Council to approve Resolution 2020.19 - Canvass of Votes as certified by Douglas County Elections for the General Election held on Tuesday, November 3, 2020.

MOTION made by Councilor Boggs to approve Resolution 2020.19 – Election Canvass of Votes as presented; second by Councilor Tomlinson.

Discussion: None

In Favor: Councilors Boggs, Sumner, Vincent, Stone, Hamilton and Mayor McKnight

Opposed: Councilor Tomlinson

Motion carried.

- **Resolution 2020.20 – S. Calapooia Force Main Reimbursement Approval**

Staff Report – Community Development Director, Brian Elliott, provided Council with four payment options for consideration. Staff recommends option #3 which is based off of the total cost of the project (\$117,750.05), divided by the 10 lots that could benefit from this Reimbursement District. Various zoning, topography, wetlands, and size of the parcels were also taken into consideration.

MOTION made by Councilor Stone to *discuss* Resolution 2020.20 – S. Calapooia Force Main Reimbursement District payment options as presented; second by Councilor Boggs.

Discussion:

- Councilor Stone – Will the people get reimbursed that have already tied into that sewer line? ***Elliott – No, this will only be for this phase of the project.***
- Councilor Boggs – Why is staff suggesting option #3 and everyone pays the same amount when the lots are different sizes? ***Elliott – Each of the 10 lots have their own variables like zoning, topography and wetlands. Option #3 seemed most logical. He explained how staff arrived at the cost of each payment option.*** Expressed concern for the property owner. Councilor Stone clarified Elliot's explanation.
- Councilor Sumner agrees that option #3 is most fair.

AMENDED MOTION made by Councilor Stone to approve Resolution 2020.20 – S. Calapooia Force Main Reimbursement District, payment option #3 as presented; second by Councilor Tomlinson

In Favor: Councilors Tomlinson, Boggs, Sumner, Vincent, Stone, Hamilton and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Ordinance 1082 – Amending SMC Chapters 8 and 10 – Discarded Vehicle Impoundment & City Facility parking. Declaring an Emergency**

Harris read Ordinance by title only: *“An Ordinance of the City of Sutherlin amending chapter 8.08 Discarded Vehicle Impoundment and Disposition and chapter 10.24 Stopping, Standing and Parking, of the Sutherlin Municipal code and declaring an emergency.”*

Staff Report – Police Chief, Troy Mills, stated that all information was in the staff report and was available to answer questions.

MOTION made by Councilor Stone to approve Ordinance 1082 – Amending SMC Chapters 8 and 10 – Discarded Vehicle Impoundment & City Facility parking. Declaring as Emergency as presented; second by Councilor Vincent.

Discussion:

- Councilor Stone – Does this Ordinance also apply to vehicles that run? ***Mills – Yes. New additions have been added to the definition such as:***
 - Vehicles not registered
 - Vehicles parked on the city street
 - Registered owner is suspended
 - Vehicle has sat over 24 hours
- Councilor Tomlinson – Can people still move their vehicle 3' at a time to avoid being cited or towed? ***Mills – No. They can't move it within a block radius.***
- Councilor Stone – Does Sutherlin tow the vehicles and charge the owners? ***Mills – That is an option. We are wanting compliance so parking tickets have been reduced from \$500 to \$100 and the police department will do their due-diligence to find the vehicle owner before towing it.***

City Manager, Jerry Gillham added - This Ordinance was brought forth by John Day (Sutherlin resident). Staff researched and found many code language changes that needed to be made.

In Favor: Councilors Tomlinson, Boggs, Sumner, Vincent, Stone, Hamilton and Mayor McKnight

Opposed: None

Motion carried unanimously.

REPORTS

- Audit Report

Staff Report – Finance Director, Dan Wilson, updated Council with the final status of the annual audit for the 2020 fiscal year. This year's audit was done virtually. The city earned an unqualified opinion (clean audit) on the City's financial statements which means the auditors have no reservations.

STRATEGIC PLAN UPDATE

- Gillham – There won't be an update until after the January 11th meeting and Council discusses their priorities for the next two years.

CITY MANAGER REPORT (VERBAL)

- At the end of every month, Council will receive a Staff Activities Report, highlighting each department's current projects, activities and progress..

COUNCIL COMMENTS

Councilor Tomlinson

- Christmas tree lights are awesome.
- Thanked everyone for letting him serve on Council.

Councilor Boggs

- Hope everyone has a good holiday.

Councilor Sumner

- Thanked Councilors Stone and Councilor Tomlinson for their service.
- The tree display in Central Park looks really good.
- Looking forward to the Christmas light parade.
- Merry Christmas and Happy New Year.

Councilor Vincent

- Wished everyone a Merry Christmas.
- Thanked Adam Sarnoski for the new Christmas tree addition in Central Park. It has brought a lot of Christmas cheer.
- Looking forward to a new year.

Councilor Stone

- Is the Wastewater Treatment Plant project finished? *Swan – Not yet.*
- Thanked Public Works for patching the dip in the pavement in front of Central Park.
- Gave condolences to the Guido family for their loss of Steve Guido.
- Honored to be on Council.
- Wants the new Councilors to be aware of money that's being spent.
- Public Safety is a big issue.
- Merry Christmas and Happy New Year.

Councilor Hamilton

- The Central Park lights are fabulous. Shared the display on her FB page.
- Really concerned about Sutherlin restaurants being shut down. Asked if the city could do anything, or let them go "rogue"? *Gillham – It's completely up to the Council.*
- Thanked Councilors Stone and Tomlinson for serving on Council with her.
- Glad Councilor Vincent is back to stay.
- Merry Christmas and Happy New Year.

Mayor McKnight

- The Central Park tree display is awesome.
- The Christmas tree display at Triangle Park is nice too.
- Reminded everyone of the Christmas light parade on Saturday.
- Thanked the Lions Club for having the flags out for Pearl Harbor Day (Flag Day).
- Thanked Gillham and Swan for installing the bench downtown.
- Thanked Public Works for fixing the dip in the pavement in front of Central Park.
- Happy Holidays and Happy New Year.

PUBLIC COMMENT

- None

ADJOURNMENT

With no further business, meeting adjourned at 7:35 p.m.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor



COUNCIL BUSINESS





OATH OF OFFICE





City of Sutherlin, Oregon Certificate of Election

It appears from the official canvass of the votes cast at the General Election for the City of Sutherlin held within and for the City of Sutherlin, County of Douglas, State of Oregon, on Tuesday, the 3rd day of November 2020, that

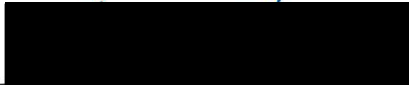
Todd McKnight

of Sutherlin, State of Oregon, was the candidate for the office of Mayor, of the City of Sutherlin at said Election.

*NOW, THEREFORE, I, Diane Harris, City Recorder of the City of Sutherlin, State of Oregon, by virtue of the authority vested in me under the statute for the State of Oregon, Chapter 254.565, do hereby grant this **Certificate of Election** and declare said, Todd McKnight, of Sutherlin, State of Oregon, to be duly elected to the Office of Mayor, for the City of Sutherlin, with his 2-year term beginning on January 11, 2021.*

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of said, City of Sutherlin, to be hereunto affixed this 23rd day of November, 2020.




Diane Harris, CMC
City Recorder – Elections Officer
City of Sutherlin, Oregon



City of Sutherlin

Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

OATH OF OFFICE

State of Oregon

County of Douglas

ss. City of Sutherlin

City of Sutherlin

*I, **Todd McKnight**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **Mayor** during my continuance therein, so help me God.*

Todd McKnight

Subscribed and sworn to before me this 11th day of January, 2021.

Diane Harris, CMC
City Recorder
City of Sutherlin

Notary for Douglas County, State of Oregon





City of Sutherlin, Oregon **Certificate of Election**

It appears from the official canvass of the votes cast at the General Election for the City of Sutherlin held within and for the City of Sutherlin, County of Douglas, State of Oregon, on Tuesday, the 3rd day of November 2020, that

Joe Groussman

of Sutherlin, State of Oregon, was the candidate for the office of City Councilor, of the City of Sutherlin at said Election.

*NOW, THEREFORE, I, Diane Harris, City Recorder of the City of Sutherlin, State of Oregon, by virtue of the authority vested in me under the statute for the State of Oregon, Chapter 254.565, do hereby grant this **Certificate of Election** and declare said, Joe Groussman, of Sutherlin, State of Oregon, to be duly elected to the Office of City Councilor, for the City of Sutherlin, with her 4-year term beginning on January 11, 2020.*

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of said, City of Sutherlin, to be hereunto affixed this 23rd day of November, 2020.





Diane Harris, CMC
City Recorder – Elections Officer
City of Sutherlin, Oregon



City of Sutherlin

Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

OATH OF OFFICE

State of Oregon

County of Douglas

ss. City of Sutherlin

City of Sutherlin

*I, **Joe Groussman**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **City Councilor** during my continuance therein, so help me God.*

Joe Groussman

Subscribed and sworn to before me this 11th day of January, 2021.

Diane Harris, CMC
City Recorder
City of Sutherlin

Notary for Douglas County, State of Oregon





City of Sutherlin, Oregon **Certificate of Election**

It appears from the official canvass of the votes cast at the General Election for the City of Sutherlin held within and for the City of Sutherlin, County of Douglas, State of Oregon, on Tuesday, the 3rd day of November 2020, that

Seth Vincent

of Sutherlin, State of Oregon, was the candidate for the office of City Councilor, of the City of Sutherlin at said Election.

NOW, THEREFORE, I, Diane Harris, City Recorder of the City of Sutherlin, State of Oregon, by virtue of the authority vested in me under the statute for the State of Oregon, Chapter 254.565, do hereby grant this **Certificate of Election** and declare said, Seth Vincent, of Sutherlin, State of Oregon, to be duly elected to the Office of City Councilor, for the City of Sutherlin, with her 4-year term beginning on January 11, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of said, City of Sutherlin, to be hereunto affixed this 23rd day of November, 2020.





Diane Harris, CMC
City Recorder – Elections Officer
City of Sutherlin, Oregon



City of Sutherlin

Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

OATH OF OFFICE

State of Oregon

County of Douglas

ss. City of Sutherlin

City of Sutherlin

*I, **Seth Vincent**, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of **City Councilor** during my continuance therein, so help me God.*

Seth Vincent

Subscribed and sworn to before me this 11th day of January, 2021.

Diane Harris, CMC
City Recorder
City of Sutherlin

Notary for Douglas County, State of Oregon





City of Sutherlin, Oregon **Certificate of Election**

It appears from the official canvass of the votes cast at the General Election for the City of Sutherlin held within and for the City of Sutherlin, County of Douglas, State of Oregon, on Tuesday, the 3rd day of November 2020, that

Larry Whitaker

of Sutherlin, State of Oregon, was the candidate for the office of City Councilor, of the City of Sutherlin at said Election.

NOW, THEREFORE, I, Diane Harris, City Recorder of the City of Sutherlin, State of Oregon, by virtue of the authority vested in me under the statute for the State of Oregon, Chapter 254.565, do hereby grant this **Certificate of Election** and declare said, Larry Whitaker, of Sutherlin, State of Oregon, to be duly elected to the Office of City Councilor, for the City of Sutherlin, with her 4-year term beginning on January 11, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of said, City of Sutherlin, to be hereunto affixed this 23rd day of November, 2020.




Diane Harris, **CMC**
City Recorder – Elections Officer
City of Sutherlin, Oregon



City of Sutherlin

Administration
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.cityofsutherlin.com

OATH OF OFFICE

State of Oregon

County of Douglas

ss. City of Sutherlin

City of Sutherlin

I, *Larry Whitaker*, do solemnly swear, that I will support the Constitution of the United States, the State of Oregon, and the Charter of the City of Sutherlin; all Federal and State Laws, and Ordinances of the City of Sutherlin, and that I will, to the best of my ability, faithfully perform the duties of *City Councilor* during my continuance therein, so help me God.

Larry Whitaker

Subscribed and sworn to before me this 11th day of January, 2021.

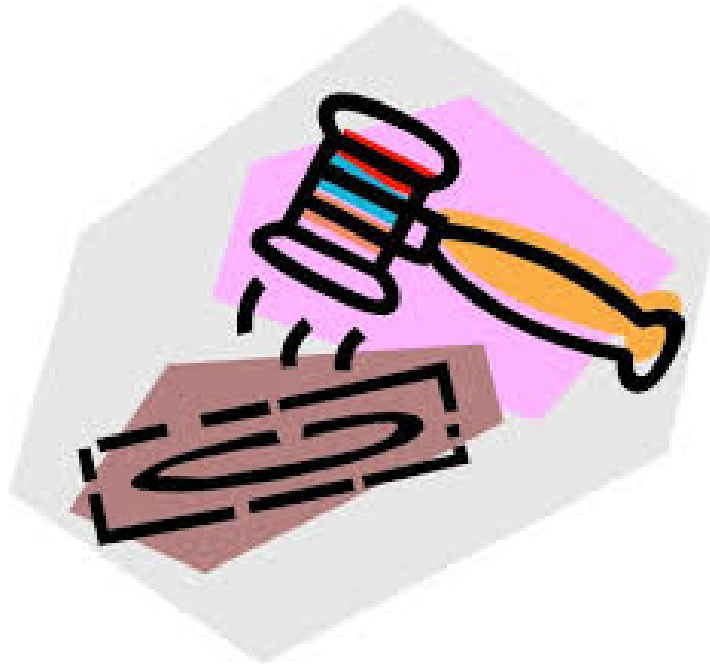
Diane Harris, CMC
City Recorder
City of Sutherlin

Notary for Douglas County, State of Oregon





Election of Council President





Parks Advisory Committee Chair Appointment





Transient Room Tax Advisory Committee Appointment





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Finance Committee Appointments				Meeting Date:	01/11/21
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Dan Wilson, Finance Director				City Manager Review	☒
Attachments: None					

WHAT IS BEING ASKED OF COUNCIL?

Approve the appointment of two new members of Council to serve on the Finance Committee.

EXPLANATION

With the New Year and new members of Council there are two vacancies on the Finance Committee. Currently Councilor Sumner is serving as the only member. This committee meets periodically to discuss City finance related issues. The results from these discussions are then brought to the Council as a whole for action.

OPTIONS

Nominate and approve two members of Council to serve on the Finance Committee.

SUGGESTED MOTION(S)

N/A



City of Sutherlin

STAFF REPORT					
Re: Planning Commission and Parks Advisory Committee Appointment and Re-appointments				Meeting Date:	Jan 11, 2021
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: City Recorder, Diane Harris				City Manager Review	☒
Attachments: Planning Commission and Parks Advisory Committee Applications					

WHAT IS BEING ASKED OF COUNCIL?

Staff is requesting Council to fill vacancies on the Planning Commission and the Parks Advisory Committee.

EXPLANATION

Planning Commission – There are 4 vacancies on the Planning Commission. These are 4-year appointments with terms ending December 31, 2024. The city has received 5 applications to fill the 4 vacant seats. Applications received for appointment are from Lisa Woods and Gary Dagel, and for re-appointment from Chuck Brummel, Sam Robinson, and Richard Price.

Parks Advisory Committee – There are 3 vacancies on the Parks Advisory Committee. These are 2-year appointments with the terms ending December 31, 2022. The city has received 1 application for re-appointment from Silvia Monas.

OPTIONS

To re-appoint and/or appoint applicants to the open seats as specified.

SUGGESTED MOTION(S)

Motion to appoint _____ and _____ and re-appoint _____ and _____ to the Planning Commission, terms ending December 31, 2024.

Motion to re-appoint Silvia Monas to the Parks Advisory Committee, term ending December 31, 2022.



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Lisa L. Woods Date 08-18-2020

Address [REDACTED] Phone 541-430-9009

Email lisa@accuratecabling.com Bus. Phone _____

Length of Residency in Sutherlin 7 Months Registered Voter? yes

Candidate for position on: Planning Commission

Relevant background and experience Current Director for the UCC SBDC, Business Owner
Operator, Business Instructor

What are your major interests or concerns in the City's programs? I want to be involved
in the community of Sutherlin. I want to assist in the development and growth of the city.

Why would you like to be appointed to this position?
I think with my experience in business, I bring a sound business background, one that can
lead to the growth of our community. I've only just moved here in January, however this is now my home
and I want to offer my experiences and back ground to help make Sutherlin the best it can be.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:
Date received: 8/19/2020

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2019 revised



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Charles (Chuck) D. Brummel Date October 23, 2020

Address [REDACTED] Phone 541 459 4119

Email chuckbrummelhome@yahoo.com Bus. Phone 458 201 2105

Length of Residency in Sutherlin 3 1/2 years Registered Voter? yes

Candidate for position on Planning Commission

Relevant background and experience Served on Coos County Planning Commission,
plus served in 2020 on Sutherlin Planning Commission.

What are your major interests or concerns in the City's programs? _____

I have no major interest or concern. Just want to stay in touch with the city.

Why would you like to be appointed to this position?

I believe that citizens should serve the community that serves them, and I truly have enjoyed my stay in Sutherlin.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 10/27/2020

Date considered: _____

Action by Council _____

Term Expires: _____



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name SAM ROBINSON Date 10/28/20
Address [REDACTED] Phone 541-459-9398
Email _____ Bus. Phone 541-459-2214

Length of Residency in Sutherlin 78 YEARS Registered Voter? YES

Candidate for position on SUTHERLIN PLANNING COMMISSION

Relevant background and experience BUILT THREE COLLEGE

DRILLED MANY WELLS SHIPPING TO & FROM
YOKOHAMA, TOKYO, P.I., FRANCE, building homes

What are your major interests or concerns in the City's programs? ROAD, SEWER,
WATER, HOUSING

Why would you like to be appointed to this position?

I FEEL NEEDED and CAN HELP! YET!

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

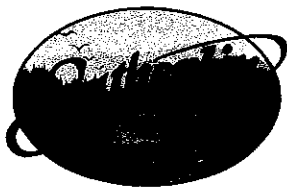
For Office Use Only:

Date received: 10/29/2020

Date considered: _____

Action by Council _____

Term Expires: _____



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Richard Price Date 10/22/2020

Address [REDACTED] Phone 5414304597

Email rcprice63@gmail.com Bus. Phone _____

Length of Residency in Sutherlin 42Years Registered Voter? Yes

Candidate for position on Planning Commission

Relevant background and experience Planning Commision Last 4 years

What are your major interests or concerns in the City's programs? City Gowth

Why would you like to be appointed to this position?

Would like to continue working with the city in this position. I like working with everybody with in the city

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 11/6/2020

Date considered: _____

Action by Council _____

Term Expires: _____



City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Gary Dagel Date 12/0/2020

Address [REDACTED] Phone 541-378-4434

Email garydagel@gmail.com Bus. Phone same

Length of Residency in Sutherlin 9 Years Registered Voter? Yes

Candidate for position on Planning commision

Relevant background and experience chamber of commerce vp, budget committie,

What are your major interests or concerns in the City's programs? I love Sutherlin

Why would you like to be appointed to this position?

I enjoy working with city employees and I think I can add to the policy and process

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

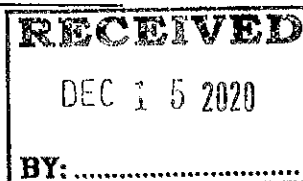
Date received: Dec 15, 2020

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2019 revised





City of Sutherlin

Application for Citizen Committee/Commission/Board Appointment

Name Silvia Monas Date 11/06/2020

Address [REDACTED] Phone 541-459-9794

Email smonas@live.com Bus. Phone _____

Length of Residency in Sutherlin 27 Registered Voter? _____

Candidate for position on Parks Advisory Board

Relevant background and experience Previously and currently serve on Parks Committee,

Dog Park Board, Library Advisory Board, Library Foundation Board, Sutherlin TRT.

What are your major interests or concerns in the City's programs? _____

Sutherlin is a great place to live but we can make it even better.

I want to help make Sutherlin be what it can be.

Why would you like to be appointed to this position?

Parks and open spaces make a community/city a better place to live.

It seems that serving on the Parks Committee is a good fit to serving on the Dog Park Board.

RETURN THIS FORM TO: City Recorder, 126 E. Central Ave., Sutherlin, OR 97479

For Office Use Only:

Date received: 11/6/2020

Date considered: _____

Action by Council _____

Term Expires: _____

Nov 2019 revised



126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Nonpareil Water Treatment Plant Final Design Approval				Meeting Date:	01-11-2021
Purpose:	Action Item ☒	Workshop ☐	Report Only ☐	Discussion ☐	Update ☐
Submitted By: Brian Elliott, Community Development Director and Tyler Molatore, The Dyer Partnership Engineers & Planners, Inc.				City Manager Review	☒
Attachments: No attachments - a Power Point Presentation will be provided					

WHAT IS BEING ASKED OF COUNCIL?

Council is being asked to approve the Final Design for the Nonpareil Water Treatment Plant Improvements.

EXPLANATION

Part of the 2019/20 Strategic Plan and Council Priorities was the Nonpareil Water Treatment (NPWTP) modernization improvements.

July, 2019, City of Sutherlin was notified by Business Oregon that we were successful with our application and the awarded the Safe Drinking Water Revolving Loan Fund for the NPWTP Improvements. The award consists of a loan of \$3,937,773 (with \$380,000 eligible for principal forgiveness) and the interest rate of not more than 1%. Term of the loan is for 30 years.

On January 27, 2020 City Council awarded the contract to The Dyer Partnership Engineers & Planners Inc. for the NPWTP Improvements: Design, Bidding and Construction Management.

Scope of work consists of: Compressor upgrade for cleaning the intake screen, New magnetic flow meter for the raw water influent line, Refurbish contact clarifier through sand blasting pressure grouting of cracks, and coating, Air scour system into the existing filters, Construction of a new concrete backwash ponds, Addition of a redundant potable water pump, Installation of filter-to-waste piping, Replacement of existing WTP piping with the addition of electric actuated valves, Installation of an updated control system, utilizing Supervisory Control and data Acquisition (SCADA), Installation of new generator with automatic transfer switch, Replacement of system monitoring equipment, Intake Blow-off Actuator upgrade, New Raw Water Pumps, New Raw Water Pump Control Panels, Catwalk Extension at Clarifier, Upgrade Auto De-sludge System, New Electrical Room, New Electrical Service and motor center and New lighting.

Project cost is estimated at \$4,603,710.00. This project will be funded by the Safe Drinking Water Loan Fund and the Water Construction Fund.

OPTIONS

Approve Final Design for the Nonpareil Water Treatment Plant Improvements as presented.

Not Approve Final Design for the Nonpareil Water Treatment Plant Improvements as presented.

SUGGESTED MOTION(S)

Approve Final Design for the Nonpareil Water Treatment Plant Improvements as presented.



COVID 19 Response - Terry Brock





REPORTS





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: 2020 SDC Summary Report				Meeting Date:	01/11/21
Purpose:	Action Item ☐	Workshop ☐	Report Only ☒	Discussion ☐	Update ☐
Submitted By: Dan Wilson, Finance Director				City Manager Review	☒
Attachments: SDC Annual Report					

WHAT IS BEING ASKED OF COUNCIL?

As this is only an informational report no action is being asked of council.

EXPLANATION

ORS 223.311 states that “The local government shall provide an annual accounting for system development charges showing the total amount of system development charge revenues collected for each system and the projects that were funded in the previous fiscal year”.

The attached report is meant to satisfy the requirements of ORS 223.311.

ORS 223.229 (2) & (3) distinguishes between Improvement SDCs and Reimbursement SDCs. Currently the City of Sutherlin only charges for Improvement SDCs which are to be used for future capital improvements to the City. Reimbursement SDCs are repayments for capital improvements already completed.

OPTIONS

N/A

SUGGESTED MOTION(S)

N/A

System Development Charges



Annual Report

In accordance with ORS 223.311 the City shall provide an annual accounting of revenue collected and amount spent on each project funded in whole or in part by SDC revenue.

For FY 2018-2019 the following was recognized:

Street SDC

Improvement SDC Balance 07/01/2019:	350,017
Reimbursement SDC Balance 07/01/2019:	-
Revenue:	
Improvement SDC	38,177
Reimbursement SDC	-
Expenditures:	
Improvement SDC Projects	
Valentine Upgrades	155,000
Reimbursement SDC Projects	-
Improvement balance 06/30/2020:	<u>233,194</u>
Reimbursement balance 06/30/2020:	<u>-</u>

Parks SDC

Improvement SDC Balance 07/01/2019:	30,000
Reimbursement SDC Balance 07/01/2019:	-
Revenue:	
Improvement SDC	14,400
Reimbursement SDC	-
Expenditures:	
Improvement SDC Projects	-
Reimbursement SDC Projects	-
Improvement balance 06/30/2020:	<u>44,400</u>
Reimbursement balance 06/30/2020:	<u>-</u>



System Development Charges

Annual Report; Continued

Water SDC

Improvement SDC Balance 07/01/2019:	279,339
Reimbursement SDC Balance 07/01/2019:	-
Revenue:	
Improvement SDC	56,895
Reimbursement SDC	-
Expenditures:	
Improvement SDC Projects	
Valentine Water Line, Schoon Mt. Reservoir	336,234
Reimbursement SDC Projects	-
Improvement balance 06/30/2020:	-
Reimbursement balance 06/30/2020:	-

Wastewater SDC

Improvement SDC Balance 07/01/2019:	-
Reimbursement SDC Balance 07/01/2019:	-
Revenue:	
Improvement SDC	5,556
Reimbursement SDC	-
Expenditures:	
Improvement SDC Projects	
Wastewater Treatment Plant Upgrade	5,556
Reimbursement SDC Projects	-
Improvement balance 06/30/2020:	-
Reimbursement balance 06/30/2020:	-



CITY MANAGER REPORT (verbal)



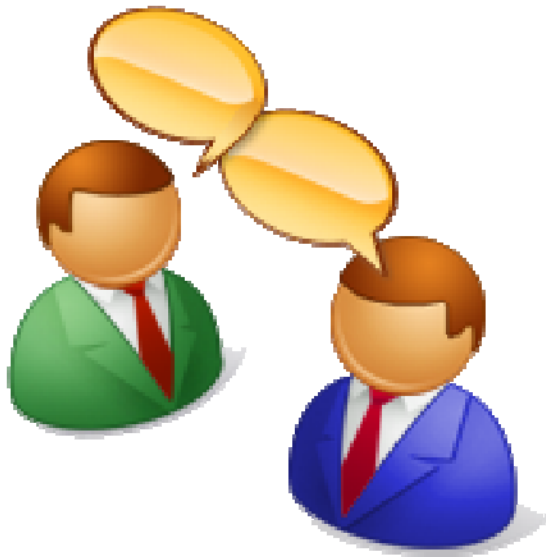


Schedule an Urban Renewal Board Meeting





COUNCIL COMMENTS





WORKSHOP



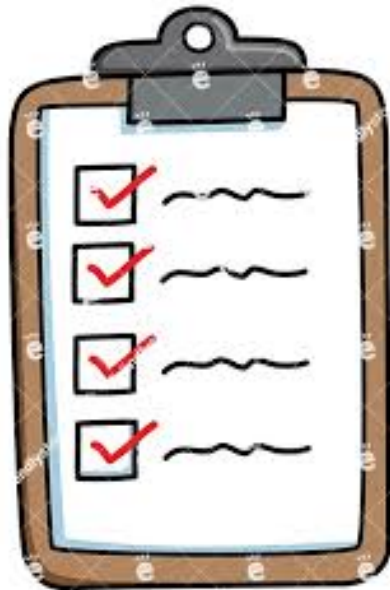


COUNCIL PRIORITIES





STRATEGIC PLAN UPDATE





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Safe Routes to School Grant Update				Meeting Date:	01/11/2021
Purpose:	Action Item ☐	Workshop ☐	Report Only ☐	Discussion ☐	Update ☒
Submitted By: Brian Elliott, Community Development Director and Kristi Gilbert, Community Development Supervisor				City Manager Review	☒
Attachments: None					

WHAT IS BEING ASKED OF COUNCIL?

Status update on the Safe Routes to School Grant.

EXPLANATION

Oregon Department of Transportation Safe Routes to School Program reviewed 99 grant applications with \$73 million funding requests. With only \$28.3 million available, the Safe Routes to School had several scenarios to choose from. Sutherlin was near the top of the list, but unfortunately not funded this round in the scenario that was selected.

Staff has been working closely with ODOT staff on improving our application. Additional points are awarded for proposed projects that have started the design phase of the project.

ODOT has encouraged us to apply again next year, with the design phase of the project started. Funding used to start the design phase of the project can be utilized as part of the match for up to five years.

OPTIONS

N/A

SUGGESTED MOTION(S)

N/A



126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Water Service Outside of the Urban Growth Boundary Update				Meeting Date:	01-11-2021
Purpose:	Action Item ☐	Workshop ☐	Report Only ☐	Discussion ☐	Update ☒
Submitted By: Brian Elliott, Community Development Director and Kristi Gilbert, Community Development Supervisor				City Manager Review	☒
Attachments: None					

WHAT IS BEING ASKED OF COUNCIL?

This Staff Report is to provide Council with an update to Council priority for allowing water service to residents outside of City Limits and the Urban Growth Boundary (UGB).

EXPLANATION

As discussed at your August 26, 2019 Council meeting, allowing water services outside the UGB and City Limits has numerous policies and procedures to work through. Staff has a plethora of research into this and will be bringing you further discussions in the upcoming months.

As a refresher, documents that will need to be amended in order to permit water services outside the UGB and City Limits are: the Municipal Code, Comprehensive Plan Public Facilities Element, and Urban Growth Management Agreement (UGMA) between City and County jurisdictions.

Discussion topics and/or requirements that are being worked on include, but are not limited to:

- Location of main line extensions – feasibility
- Main Transmission Line
- Water Demand
- Pressure must meet Oregon Health Authority Minimum 20 psi
- Annexation requirements
- LID creations
- Backflow Requirements
- Reviews of individual situations
- Charges for customers outside city boundaries
- Water Management and Conservation Plan (WMCP) updates
- Curtailment
- Statewide Planning Goal 11, permits jurisdictions to provide water services outside the UGB but precludes us from providing water service outside the UGB to permit expansion.

OPTIONS

SUGGESTED MOTION(S)



126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363
www.cityofsutherlin.com

City of Sutherlin

STAFF REPORT					
Re: Schoon Mountain Storage Tank and Sixth & Oak Pump Station Improvements				Meeting Date:	01-11-2021
Purpose:	Action Item ☐	Workshop ☐	Report Only ☐	Discussion ☐	Update ☒
Submitted By: Brian Elliott, Community Development Director				City Manager Review	☒
Attachments: None					

WHAT IS BEING ASKED OF COUNCIL?

N/A

EXPLANATION

On December 10, 2018, City Council approved Resolution 2018.23 authorizing a loan from Safe Water Revolving Loan Fund (SWRLF). The award consisted of a loan of \$387,990.00 and a grant of \$447,990.00 with an interest rate on the loan of 1.0% for a maximum term of 30 years. Part of this project will be funded by the Water Construction Fund in the amount of \$150,000.00.

On March 11, 2019, City Council approved Engineering Services for Design and Construction Management, to The Dyer Partnership, Engineers & Planners, Inc. in the amount of \$143,900.00.

On February 24, 2020 City Council awarded the construction contract to Fackler Construction for the Schoon Mtn. Storage Tank and Sixth & Oak Pump Station Improvements. Improvements consisted of replacing the current two 12,000 gallon storage tanks, with a single 135,000 gallon glass-fused-to-steel tank. Sixth & Oak Pump Station will consist replacing the current below ground pump station with an above ground pump station.

Update: Sixth & Oak Pump Station was commissioned during the summer of 2020 and is operational without any reported performance issues.

Schoon Mountain Storage Tank is erected but failed the watertight testing procedures. The Contractor is in the process of re-submitting a tank repair plan in accordance with the contract documents. Once Schoon Mtn. Storage Tank is substantially complete, we'll schedule a walk-through and generate a punch list.

OPTIONS

N/A

SUGGESTED MOTION(S)

N/A



PUBLIC COMMENT





ADJOURNMENT





FOR YOUR INFORMATION



STRATEGIC PLAN - ACCOUNTABILITY BENCHMARKS

MONTH	DEPT	GOAL	ACTION	✓
APR 2019				
04/08/19	CDD/PW-Facilities/Parks	Continue Central Park improvements to include Christmas holidays lighting display	Funding - Report to Council	✓
04/22/19	CDD/PW-Transportation	Complete Valentine Avenue engineering and begin construction	Bid award - Council approval	✓
04/22/19	Admin	Complete and implement a new City Personnel Policy Handbook	Present update to Council	✓
04/22/19	CDD/PW-Development	Contract with an engineering firm for plan review/subdivision fees	Council Workshop - Proposed fees	✓
MAY 2019				
05/13/19	CDD/PW-Water	Nonpareil WTP Disinfection System	Bid process and present to Council	✓
05/28/19	CDD/PW-Facilities/Parks	Additional benches at Splash Park inside play area and unfenced section - kid friendly	Report to Council	✓
05/28/19	CDD/PW-Facilities/Parks	Central Park - Additional water features	Present to Council for Approval if needed	✓
05/28/19	CDD/PW-Transportation	Create a Street Management Masterplan w/funding options	Establish a methodology and timeline, report to Council	✓
05/28/19	CDD/PW-Development	Contract with an engineering firm for plan review/subdivision fees	Present findings to Council	✓
JUN 2019				
06/10/19	CDD/PW-Development	Contract with an engineering firm for plan review/subdivision fees	Present fee resolution for Council approval	✓
06/24/19	Admin	Complete union required class & comp survey prior to agreed 2019 COLA increase	Present update to Council (May 28th Executive Session)	✓
06/24/19	CDD/PW-Wastewater	Evaluate the current and potential use of Everett Avenue building	Report to Council (report provided at April 22nd Workshop Mtg)	✓
JUL 2019				
07/22/19	CDD/PW-Development	Comprehensive Plan Code Audit	Report to Council	✓
07/22/19	CDD/PW-Facilities/Parks	Central Park - Additional water features	Report to Council	✓
07/22/19	Finance	Create a long-term budget forecast	Report to Council	✓
07/22/19	CDD/PW-Wastewater	NPDES Permit renewal	Report to Council	✓
AUG 2019				
08/12/19	CDD/PW-Water	Nonpareil WTP modernization improvements	Present to Council (reported at July 22nd Workshop)	✓
08/26/19	CDD/PW-Water	Begin recertification process for Cooper Creek Storage and live-stream permits	Present to Council (reported at July 22nd Workshop)	✓
08/26/19	CDD/PW-Water	Consider new code language allowing for provision of water services outside city limits	Report to Council	✓
08/26/19	Fire	Enhance response capabilities for west side of town	Progress report to Council	✓
SEP 2019				
09/09/19	CDD/PW-Transportation	Complete Valentine Avenue engineering and begin construction	Report to Council	✓
9/23/2019 Mtg Cancelled	Finance & CDD - Development	Examine System Development Charge Rates and develop SDC matrix	Present to Council (moved to 10/14/19 mtg)	✓
9/23/2019 Mtg Cancelled	CDD/PW-Facilities/Parks	Continue Central Park improvements to include Christmas holidays lighting display	Present to Council (moved to 10/14/19 mtg)	✓
9/23/2019 Mtg Cancelled	Fire	ISO (Insurance Service Office) rating (Fire Dept update)	Report results to Council (moved to 10/14/19 mtg)	✓

Note: "Report to Council" can be a written Strategic Plan Update, Presentation or Workshop

Revised 12/30/20

STRATEGIC PLAN - ACCOUNTABILITY BENCHMARKS

MONTH	DEPT	GOAL	ACTION	
OCT 2019				
10/14/19	CDD-Development	Evaluate all new-development beneficiaries and establish new SDC's according to the analysis	Develop SDC matrix/presented update to Council	✓
10/28/19	CDD/PW-Facilities/Parks	Community Center building - caulk and paint exterior	Report to Council	✓
10/28/19	CDD/PW-Facilities/Parks	Library building - caulk and paint exterior	Report to Council	✓
10/28/19	CDD/PW-Facilities/Parks	Implement a 10-year non-compliant ADA replacement ramp plan	Report to Council	✓
10/28/19	Police	Recruitment and retention	Report to Council	✓
10/28/19	Fire	Create backfill relief position	Present to Council	✓
NOV 2019				
11/12/19	CDD/PW-Transportation	Speed Zone Analysis-Ft McKay to west of intersection of Ft McKay and Church Rd	Report to Council	✓
11/12/19	CDD/PW-Transportation	Speed Zone Analysis-Intersection of Church Rd and Hwy 138 to Ft McKay	Report to Council	✓
11/12/19	CDD/PW-Transportation	Complete sidewalks from Beecroft to Quail Run and Central Avenue	Bid process and present to Council	✓
11/12/19	Police	Integration of K9 program	Report to Council - Discussed at Oct 28th mtg	✓
DEC 2019				
12/09/19	Finance	Earn a "clean audit"	Accept audited financials and present to Council	✓
12/09/19	CDD/PW-Transportation	Replace all old street signs so they match the new street sign design	Report to Council	✓
12/09/19	CDD/PW-Wastewater	Complete construction of new WTP	Report to Council	✓
12/09/19	CDD-Planning	Consider feasibility of commercial/multi-family Urban Renewal District	Present options to Council	✓
12/09/19	Fire	Grow volunteers & UCC Students	Report to Council	✓
JAN 2020				
01/13/20	CDD/PW-Water	Schoon Mt water storage tank upgrade	Bid process, bonding, funding agency and present to Council	✓
01/13/20	CDD/PW-Water	Sixth Ave and Oak St Pump Station upgrade	Bid process, funding agency approval and present to Council	✓
01/27/20	CDD/PW-Facilities/Parks	Install larger security signage and new, more reliable 24/7 cameras	Report to Council	✓
01/27/20	CDD/PW-Wastewater	Evaluate the current and potential use of Everett Ave building	Report to Council commercial tenant leasing building 9/2/19	✓
01/27/20	CDD/PW-Water	Nonpareil WTP Disinfection System improvement	Report to Council Reported at 11/12/19 mtg	✓
01/27/20	CDD/PW-Transportation	Develop a "plan-of-action" for upgrading Waite St from Central to Southside Rd	Report to Council	✓
FEB 2020				
02/10/20	CDD-Development	Commercial and industrial development recruitment and retention (large and small)	Present updated EDP to Council	✓
02/24/20	CDD/PW-Wastewater	Initiate a new in-flow and infiltration prevention program	Report to Council	✓
MAR 2020				
03/09/20	CDD/PW-Facilities/Parks	Identify and upgrade ADA accessibility around Central Park	Award Contract - Council Approval	✓

Note: "Report to Council" can be a written Strategic Plan Update, Presentation or Workshop

Revised 12/30/20

STRATEGIC PLAN - ACCOUNTABILITY BENCHMARKS

MONTH	DEPT	GOAL	ACTION	
APR 2020				
04/13/20	CDD/PW-Development	Wastewater extension/reimbursement district	Present to Council to award (Presented at February 24th mtg)	✓
MAY 2020				
05/11/20	CDD-Development	Evaluate new development beneficiaries regarding System Development Charges and establish new SDC's	Develop SDC matrix/present to Council	✓
05/11/20	Admin	Begin CBA agreements - AFSCME	Present to Council	✓
JUN 2020				
06/08/20	Finance	Examine System Development Charges(SDC) Rates	Develop new SDC matrix and present to Council	✓
06/08/20	CDD/PW-Transportation	Transportation System Plan (TSP) update	Report to Council	✓
06/08/20	CDD/PW-Facilities/Parks	Community Center & Library building - caulk and paint exterior	Provided update to Council	✓
06/08/20	CDD-Development	Wastewater extension/reimbursement district	Report to Council	✓
JUL 2020				
07/13/20	Finance	Long term budget forecast	Report to Council	✓
07/13/20	CDD/PW-Facilities/Parks	Ford's Pond recreational improvements	Council approval to award contract	✓
07/13/20	CDD/PW-Transportation	Nicholas Ct to St Johns St Crosswalk	Report to Council - Unable to move forward per ODOT	✓
AUG 2020				
08/10/20	CDD/PW-Water	Nonpareil Water Treatment Plant modernization improvements	Report to Council	✓
08/10/20	CDD/PW-Wastewater	Complete construction of new Wastewater Treatment Plant	Report to Council	✓
SEP 2020				
09/14/20	CDD/PW-Facilities/Parks	Implement 10-year non-compliant ADA replacement ramp plan	Report to Council	✓
OCT 2020				
NOV 2020				
11/09/20	CDD/PW-Facilities/Parks	Improve drainage in Central Park (phase III)	Report to Council (Update provided during 8/10 mtg discussion)	✓
11/09/20	CDD/PW-Transportation	Complete sidewalks from Silver Glen to Quail Run	Report to Council	✓
11/09/20	CDD/PW-Facilities/Parks	Continue Central Park Christmas lighting display improvements	Report to Council	✓
DEC 2020				
12/14/20	Finance	Accept Audited Financials	Present to Council	✓
12/14/20	CDD/PW-Facilities/Parks	Central Plaza Park - Donated lot development	Report to Council (Update provided at previous mtg during Council Comments)	✓

Note: "Report to Council" can be a written Strategic Plan Update, Presentation or Workshop

Revised 12/30/20

STRATEGIC PLAN - ACCOUNTABILITY BENCHMARKS

MONTH	DEPT	GOAL	ACTION	
JAN 2021				
01/11/21	CDD/PW-Transportation	Develop "Plan-of-Action" for upgrading Waite St from Central to Southside Rd	Report to Council	✓
01/11/21	CDD/PW-Water	Schoon Mtn Water Storage Tank and Sixth & Oak Pump Station improvements	Report to Council	✓
01/11/21	CDD/PW-Water	Consider new code language allowing for provision of water services outside city limits	Report to Council - Update provided during workshop	✓
FEB 2021				
02/08/21	Finance	WWTP Reporting Compliance & ARRA Reporting	Final Report to present to Council	
02/08/21	CDD/PW-Facilities/Parks	Central Park - Additional water features	Present to Council for approval	
02/08/21	CDD/PW-Transportation	Complete sidewalks from Silver Glen to Quail Run and Central Avenue	Report to Council	
02/08/21	CDD - Planning	Evaluate Industrial Lands - County and City	Establish a methodology and timeline, report to Council	
02/08/21	CDD/PW-Water	Consider new code language allowing for provision of water services outside city limits	Bring ordinance to Council for approval of first reading	
MAR 2021				
03/08/21	CDD/PW-Facilities/Parks	Ford's Pond recreational improvements	Report to Council	
03/08/21	CDD/PW-Water	Nonpareil Water Treatment Plant modernization improvements	Bid process, funding approval and present to Council	
APR 2021				
04/12/21	Police	Facility Security	Report to Council	
MAY 2021				
05/10/21	Admin	Begin CBA agreements - SPOA	Present to Council	
05/10/21	CDD/PW-Facilities/Parks	Central Park - Additional water features	Report to Council	
05/10/21	CDD/PW-Transportation & Finance	Create a Street Management Masterplan w/funding options	Establish a methodology and timeline, report to Council	
05/10/21	CDD/PW-Water	Consider new code language allowing for water services outside city limits	Report to Council	
JUN 2021				
06/14/21	CDD/PW-Facilities/Parks	Community Center Building - caulk and paint exterior	Report to Council	
06/14/21	CDD/PW-Water	Schoon Mt Pump Station (pump replacement)	Report to Council	
06/14/21	CDD/PW-Wastewater	Initiate a new in-flow and infiltration prevention program	Report to Council	
JUL 2021				
7/12/2021	Admin	Personnel Policy Review by CIS	Report to Council	
AUG 2021				
08/09/21	CDD/PW-Facilities/Parks	Inventory/inspect all city structural facilities/develop maint funding plan	Report to Council	
SEP 2021				
09/13/21	CDD/PW-Transportation	Implement 10-year non-compliant ADA replacement ramp plan	Report to Council	
OCT 2021				
10/11/21	CDD/PW-Facilities/Parks	Identify/upgrade ADA accessibility and sidewalk around Central Park	Report to Council	
10/11/21	CDD/PW-Wastewater	New Wastewater Treatment Plan one-year performance evaluation	Report to Council	

Note: "Report to Council" can be a written Strategic Plan Update, Presentation or Workshop

Revised 12/30/20

PUBLIC NOTICE – CITY OF SUTHERLIN CITY COUNCIL MEETING

The January 11, 2021, City Council Meeting, will be held at 7:00pm in the Sutherlin Community Center at 150 S Willamette. This meeting will be a teleconference style meeting with City Council and staff facilitating. The City has taken steps to utilize current technology to make meetings available to the public without increasing the risk of exposure. To maintain compliance with both state rulings, physical distancing, and Oregon public meeting laws, a limited number of staff and city officials will be present. We encourage and welcome citizens that are able to use the video link or phone number provided, to join the meeting from your home.

City of Sutherlin is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting – Oath of Office and Council Priorities Workshop

Time: Jan 11, 2021 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99176652324?pwd=NUxUU0pNclV2V3QzQTd6UmVOc1RRdz09>

Meeting ID: 991 7665 2324

Passcode: 717724

One tap mobile

+12532158782,,99176652324#,,,,*717724# US (Tacoma)

+13462487799,,99176652324#,,,,*717724# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 991 7665 2324

Passcode: 717724

Find your local number: <https://zoom.us/j/99176652324?pwd=NUxUU0pNclV2V3QzQTd6UmVOc1RRdz09>

Melanie Masterfield

From: Melanie Masterfield
Sent: Tuesday, January 5, 2021 2:54 PM
To: Ashley (ashley@bciradio.com); DC Commisioners (commissioners@co.douglas.or.us); Erica Welch; KUGN (news@kugn.com); Kyle-KQEN (KYLE@BCIRADIO.COM); News Desk (newsdesk@nrtoday.com); Register Guard (rgnews@registerguard.com); Roseburg Beacon (info@roseburgbeacon.com)
Subject: City of Sutherlin Council Meeting Agenda & Zoom Link
Attachments: 14. 3. FYI. Zoom Meeting Invite.docx; CC AGENDA JAN 11, 2021 Reg & Wkshp Mtg.pdf

Good afternoon. Attached you will find Sutherlin's City Council Agenda and Zoom link for the meeting on Monday, January 11, 2021.

Thank you



Melanie Masterfield
Deputy City Recorder

City of Sutherlin
126 E Central Ave
Sutherlin, OR 97479
541-459-2856
m.masterfield@ci.sutherlin.or.us