

CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, July 10, 2023 – 7:00pm

COUNCIL MEMBERS:

Gary Dagele, Joe Groussman, Debbie Hamilton, Shawn Smalley, Larry Whitaker and Lisa Woods

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham
Finance Director, Tami Trowbridge
City Recorder, Melanie Masterfield
Finance & Administrative Asst., Lindsay Priest
Public Works Director, Aaron Swan
Community Development Director, Kristi Gilbert
City Planner, Jamie Chartier
Community Development Asst., Brandi Medeiros
Community Development, Brian Elliott
Police Chief, Troy Mills
Fire Chief, Mike Lane
Library Director/Livability Services Director, Pat Lynch
City Attorney, Chad Jacobs (via Zoom)

Audience: Jim & Beth Housman, Mike Hogsett, Brent & Anita Huntsaker, Jessica Batchelor, Jessie Larner, Joel Reeves, Jim & Mary Dennis, Kristine Godbey

Via Zoom: Larry Bahr, Jeanne

Meeting called to order by Mayor Sumner at 7:00 p.m.

Flag Salute:

Roll Call: All present

Introduction of Media: Hannah Seibold – The News Review

****Mayor made an announcement for Zoom attendees****

PUBLIC COMMENT (agenda items only)

- Jim Houseman introduced himself and briefed the Council regarding Ford's Pond. He emphasized the urgency of needing additional help with maintenance surrounding the pond.

PRESENTATIONS

- **Sutherlin Area Chamber of Commerce**

Chamber Director, Jessica Batchelor, introduced herself and provided an update of events, ribbon cuttings, and Chamber membership advances.

CONSENT AGENDA

- **June 12, 2023 Minutes – Regular Meeting**

MOTION made by Councilor Hamilton to approve Consent Agenda as presented; second by Councilor Woods.

Discussion: None

In favor: Councilors Smalley, Groussman, Hamilton, Woods, Dagele, Whitaker and Mayor Sumner.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Resolution 2023.09 – Right-of-Way Mower Purchase – Public Works**

Staff Report – Public Works Director, Aaron Swan – This is the same mower purchase from last month’s Council meeting. The company (Sourcewell) is requiring a Resolution to complete the purchase requirements.

MOTION made by Councilor Dagele to approve Resolution No. 2023.09 – Right-of-Way Mower Purchase – Public Works as presented; second by Councilor Hamilton.

Discussion: None

In Favor: Councilors Smalley, Groussman, Hamilton, Woods, Dagele, Whitaker and Mayor Sumner.

Opposed: None

Motion carried unanimously.

- **Central Park Stage Name – Council Discussion and Vote**

City Recorder, Melanie Masterfield, handed out a list of suggested names that Council emailed staff.

Mayor and Council narrowed the list to three options and voted by a show of hands:

- ❖ Grand Central Stage – 4 votes
- ❖ Grand Central Park Stage – 1 vote
- ❖ The Groove on Central – 2 votes

MOTION made by Councilor Hamilton to approve Grand Central Stage as the Central Park Stage Name as selected; second by Councilor Smalley.

Discussion: None

In Favor: Councilors Smalley, Groussman, Hamilton, Woods, Dagele, Whitaker and Mayor Sumner.

Opposed: None

Motion carried unanimously.

- **Recreational Vehicles as Temporary Living**

Staff Report – City Planner, Jamie Chartier – Per Council direction in December 2022, staff researched the feasibility of allowing RV living on private property in city limits, held workshops with Planning Commission and held a Public Outreach. After reviewing all information, the Planning Commission recommends an Ordinance to amend the Sutherlin Municipal Code - prohibiting RV living on private property.

Council Dagele announced a personal conflict of interest due to family living in an RV on his property and will abstain from voting.

Mayor Sumner asked for clarification of the Sutherlin Municipal Code (SMC) and Development Code (SDC). *Chartier – The SMC contains no verbiage regarding RV living. The SDC has some verbiage but it’s not clear. An Ordinance is needed to clearly define RV living.*

MOTION made by Councilor Groussman to approve Planning Commission recommendation to adopt an Ordinance amending the Sutherlin Municipal Code - Prohibiting the occupancy of an RV on private property as presented; second by Councilor Hamilton.

Discussion:

- Councilor Dagele understands community concerns but also the lack of affordable housing in Sutherlin. Suggested issuing regulations for those living in RV’s.
- Councilor Woods – If RV living is not allowed, where will those folks go? *Chartier – There’s many variables to consider allowing RV living. For instance, the additional strain on the city’s infrastructure.*
- Mayor Sumner – Many of our community members have spoken against RV living.

Discussion ensued between Council and staff.

Mayor Sumner invited audience members to speak.

- Jim Dennis introduced himself and expressed disagreement with allowing RV living in city limits.
- Brent Huntsaker introduced himself and stressed disagreement with allowing this as well.
- Joel Reeves introduced himself and disagrees with allowing RV living.

In Favor: Councilors Smalley, Groussman, Hamilton, Woods, Whitaker and Mayor Sumner.

Abstain: Councilor Dage

Opposed: None

Motion carried.

REPORTS (verbal)

- **Ford's Pond Update**

Community Development Director (retired), Brian Elliott – JRT Construction is ahead of schedule. All infrastructure is complete, two of three pavilions are installed, infrastructure for restrooms is complete and will be pouring concrete this week. Restrooms and final pavilion construction estimated completion is three weeks. As approved previously by Council, staff have purchased building materials to complete the boardwalk, inclusive play equipment, picnic tables, fencing, etc.

CITY MANAGER REPORT (verbal)

- Nothing to report

CITY COUNCIL COMMENT

Councilor Smalley

- Congratulations to Elliott on his retirement and he's enjoyed working with him.

Councilor Groussman

- Congratulations to Elliott on his retirement.

Councilor Hamilton

- Thank Sutherlin Lions Club for putting flags out along Central Ave.
- Congratulations to Elliott on his retirement.
- Handed out flyers for Music off Central.
- Thanked the City for their support.

Councilor Woods

- Congratulations to Elliott on his retirement.
- Thank Sutherlin Lions Club for putting flags out along Central Ave.
- Hartley Park – Why is it blocked off? *Swan – One entrance has been blocked off due to cars speeding through the park.*
- The road to the dog park needs repair. *Swan – It's in the works.*
- Central Ave. and Comstock – Can we get a traffic signal? *Gilbert – Staff have been working with ODOT. They approved the flashing beacon that's currently in place.*

Councilor Dage

- Excited for Music off Central.

Councilor Whitaker

- An additional maintenance person is needed to help maintain Ford's Pond.

Mayor Sumner

- Thanked the Fire Department for a great spaghetti fundraiser for their volunteers.

- Why was the fence next to the Fire Department moved? *Swan – It was moved to facilitate parking access and traffic outside of the walking path.* Will it be paved? *Eventually.*
- What are plans for the monuments by the entrance to Red Rock Trail? *They don't have a permanent spot.*

PUBLIC COMMENT (Off Agenda Items)

- Jim Dennis commented that Google directions took him to the Community Center at Central Park.

ADJOURNMENT

With no further business, meeting adjourned at 8:27 p.m.

Approved: *Jerry Gillham*
Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield
Melanie Masterfield, City Recorder, CMC

Michelle Sumner
Michelle Sumner, Mayor

APPROVED BY MAYOR AND COUNCIL ON AUGUST 14, 2023