

CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, April 10, 2023 – 7:00pm

COUNCIL MEMBERS:

Gary Dagle, Joe Groussman, Debbie Hamilton, Shawn Smalley, Larry Whitaker, and Lisa Woods

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham
City Recorder/HR Director, Diane Harris
Deputy City Recorder, Melanie Masterfield
Finance Director, Tami Trowbridge
Public Works Director, Aaron Swan
Community Development Director, Brian Elliott
Community Development Supervisor, Kristi Gilbert
City Planner, Jamie Chartier
Police Chief, Troy Mills
Master Police Officer, Kyle Nelson
Sergeant, Todd Jochum
Fire Chief, Mike Lane
Library Director/Livability Services Director, Pat Lynch
City Attorney, Chad Jacobs (via Zoom)

Audience: Bruce & Joan Conner, Tyler Malatore, Eugene & Terri Zuchies, Michael Hogsett, Karen Lyon, Jason Reeves, Annette Lane, Cassie Mudge, Tyson Lane, Wayne Ellsworth, Calvin Calvin, Venice Anderson, Brittney Brohman, Brandan Anderson, Courtney Miller, Nicole Nelson, Kristine Godbey

Via Zoom: Rick Bennewate, Nancy Rodriguez, Larry Bahr

Meeting called to order by Mayor Sumner at 7:00 p.m.

Flag Salute:

Roll Call: All present

Introduction of Media: None

****Mayor made an announcement for Zoom attendees.****

PUBLIC COMMENT (agenda items only)

- Venice Anderson, expressed concerns for the homeless camp and asked questions regarding the property for sale on Hawthorne St. *City Manager, Jerry Gillham – The property (if purchased) will not be for a homeless camp. The intent is to provide low income housing (via tiny homes) for all community members who qualify. Gillham continued with an explanation of plans for a regional center, purpose of Hastings Village, state requirements, and potential funding.*

PRESENTATIONS

- **Employee Recognitions**

Police Chief, Troy Mills, introduced Officer Kyle Nelson and acknowledged his achievement in earning his Master Police Officer designation. A round of applause was given.

Mayor Sumner presented Fire Chief, Mike Lane, with a plaque to commemorate his 5-years of service in our City. A round of applause was given.

CONSENT AGENDAS

- **March 13, 2023 Minutes – Regular Meeting**
- **March 23, 2023 Minutes – Workshop Meeting**

MOTION made by Councilor Hamilton to approve Consent Agendas as presented; second by Councilor Dagele

Discussion: None

In favor: Councilors Woods, Dagele, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Budget Committee Appointment**

Staff Report – City Recorder, Diane Harris – There are two vacancies on the Budget Committee, both have terms ending December 31, 2025. The City received one application for appointment from Richard Bennewate.

Mayor invited the applicant to introduce himself.

Richard Bennewate – Introduced himself and explained his background.

MOTION made by Councilor Whitaker to appoint Richard Bennewate to the Budget Committee – term ending December 31, 2025 as presented; second by Councilor Groussman

Discussion: None

In Favor: Councilors Woods, Dagele, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner.

Opposed: None

Motion carried unanimously.

- **Ordinance No. 1091 – Amending SMC Chapter 2.32 – Urban Renewal Agency; Sections 2.32.030 - Election of Officers & 2.32.060 – Quorum – Rules, Regulations, Procedures (second reading & adoption)**

Harris, read Ordinance by title only: *“An Ordinance amending chapter 2.32 – Sutherlin Urban Renewal Agency; Sections 2.32.030 – Election of Officers & 2.32.060 – Quorum – Rules, Regulations & Procedures of the Sutherlin Municipal Code.”*

Staff Report – Deputy City Recorder, Melanie Masterfield – This is a follow-up from the original presentation on March 13, 2023 asking Council to amend the Sutherlin Municipal Code Chapter 2.32; Sections 2.32.030 – “Length of Term” for Chair and Vice Chair positions needed clarification; and 2.32.060 – “Special Meetings” was incorrectly stated. Per Oregon Public Meeting Law, special meetings must be noticed at least 24 hours in advance, not three hours in advance.

MOTION made by Councilor Hamilton to approve Ordinance No. 1091– Amending SMC chapter 2.32 – Urban Renewal Agency; sections 2.32.030 – Election of Officers & 2.32.060 – Quorum – Rules, Regulations & Procedures second reading and adoption as presented; second by Councilor Woods.

Discussion: None

In Favor: Councilors Woods, Dagele, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner.

Opposed: None

Motion carried unanimously.

- **Purchase Approval – Solar Bee Mixer for Cooper Creek Reservoir**

Staff Report – Public Works Director, Aaron Swan, introduced Tyler Malatore from The Dyer Partnership Engineers & Planners whom provided a presentation explaining the Solar Bee Mixer. This mixer will circulate the lake to lower levels of iron, manganese, and organics to improve treatment processes and lower chemical costs.

MOTION made by Councilor Whitaker to approve 6-month rental purchase of two Solar Bee Mixers from IXON in the amount \$44,773 as presented; second by Councilor Hamilton.

Discussion:

- Councilor Groussman – Is it in service year round? *Malatore – Yes.*
- Councilor Smalley – Who’s responsible for damage? *Swan – They will be very visible and roped off in hopes they aren’t damaged.*
- Councilor Woods asked for clarification of rental agreement. *Malatore clarified.*
- Councilor Dagele – What is the cost savings by using a Solar Bee? *Malatore - The Water Treatment Plant can’t treat the raw water effectively during the late September month with chemicals. It’s unclear at this time what the cost savings will be.*

Further discussion ensued.

In favor: Councilors Woods, Dagele, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner.

Opposed: None

Motion carried unanimously.

CITY MANAGER REPORT (verbal)

- **Hastings Village Update**

Gillham, introduced Wayne Ellsworth – President of Umpqua Heart, whom provided an update. There are currently 31 campers. Different options and opportunities are being looked into to provide appropriate housing to be more self-sufficient, not just for homeless individuals (after completing a program of care) but also for community residents experiencing extreme poverty. Many organizations throughout the County are partnering with Umpqua Heart to aid in our unhoused population. Multiple grants have been applied for to fund this project.

Steps:

Phase 1 – Provide a space for people experiencing homelessness to be.

Phase 2 – Micro shelters for those entered into a program of care.

Phase 3 – Tiny homes for those who have completed a program of care and have been approved.

- Councilor Whitaker – How is the camp monitored for individuals coming from out of the area? *Wayne – I'm notified by campers and arrange to get them services in their area.* Is there a length of time people can stay at the camp? *The 9th Circuit Court does not allow those types of restrictions with a low barrier camp.*
- Council Woods – Are there restrictions for drug use at the property? *The 9th Circuit Court does not allow those types of restrictions with a low barrier camp.* Is there a capacity limit? *35 campers can be successfully serviced, but there is no capacity limit.*

Further discussion ensued.

WORKSHOP (verbal)

- **RV's in Sutherlin**

Community Development Supervisor, Kristi Gilbert facilitated group discussion.

Community Development Director, Brian Elliott – On April 3rd, staff surveyed the area of Umatilla St. east to city limits; there are roughly 120 RV's with 50% of them potentially being lived in.

City Planner, Jamie Chartier, provided options:

- Move forward with allowing RV's to be occupied as Temporary Housing.
- Legislative amendments to local ordinance to permit RV occupancy on enacted, "time, place, and manner" restrictions with the Sutherlin Development Code (SDC).
- Move forward with proposed ordinance to amend the Sutherlin Municipal Code (SMC) to prohibit the occupancy of an RV.
- Take no action, continue not to permit RV occupancy.
- Code Enforcement – Enforce the existing rules and regulations outlined within SMC and SDC.

Discussion ensued between staff and Council.

Council consensus is to hold an open house for community input.

CITY COUNCIL COMMENT

Councilor Woods

- Great conversations today.
- April 20th – K-9 Support Event at Eternal Warrior Martial Arts at 5 p.m.

Councilor Dagele

- Thanked Venice Anderson for expressing her concerns and asking questions.
- Will vote for what the people want regarding RV camping and homelessness.
- Wants to have a workshop for the homelessness situation. *Mayor Sumner wants to wait for community feedback.*
- The community needs to be updated regarding Hastings Village.

Councilor Whitaker

- Nothing to report

Councilor Smalley

- Congratulations to Officer Nelson for his achievement.

Councilor Groussman

- Congratulations to Officer Nelson for his achievement.

Councilor Hamilton

- Congratulations to Officer Nelson for his achievement.
- Umpqua Woofstock’s Open House this evening had a great turn out.
- Chamber Director, Jessica Batchelor, spent last week with Travel Oregon. She’s doing a great job.
- Pleased and proud with the Police Department presence at Senator Wyden’s Town Hall last week.
- Gillham will be presenting at League of Oregon Cities (LOC) regarding homelessness in April.
- Congratulations to Elliott on his retirement.
- Congratulations to Harris on her retirement.

Mayor Sumner

- Congratulations to Officer Nelson for his achievement.
- Congratulations to Fire Chief, Mike Lane for his 5-year anniversary.
- Thanked Ellsworth for providing outstanding information.
- Umpqua Woofstock Open House this evening was a great event.
- Senator Wyden Town Hall last week had a good turnout.
- Coffee with Mayor starting in May, held at Books Gallery the first Saturday of every month at 10am.

PUBLIC COMMENT (Off Agenda Items)

Eugene Zuiches introduced himself and urged Sutherlin take a stance by turning the American Flag at the freeway upside down to signify that the country is in dire distress. He feels that this will start a patriotic movement.

- Councilor Groussman asked if he was asking other cities to participate. ***Yes, Sutherlin is the first city.***

Kristine Godbey introduced herself and commented on the discussion of people living in RV’s. Also commented that Hastings Village has a Facebook page with a list of needs and where to drop items off.

Gillham announced that the Executive Session would not be taking place.

ADJOURNMENT

With no further business, meeting adjourned at 8:51 p.m.

Approved: *Jerry Gillham*

 Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

 Melanie Masterfield, Deputy City Recorder

Michelle Sumner

 Michelle Sumner, Mayor

APPROVED BY MAYOR AND COUNCIL ON MAY 8, 2023