

CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Thursday, March 23, 2023 – 11:30am

COUNCIL MEMBERS:

Gary Dagle, Joe Groussman, Debbie Hamilton, Shawn Smalley, Larry Whitaker, and Lisa Woods

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham
City Recorder/HR Director, Diane Harris
Deputy City Recorder, Melanie Masterfield
Finance Director, Tami Trowbridge
Public Works Director, Aaron Swan
Community Development Director, Brian Elliott
Community Development Supervisor, Kristi Gilbert
City Planner, Jamie Chartier
Police Chief, Troy Mills
Deputy Fire Chief, Scott McKnight
Division Chief, Brandan McGarr
Library Director/Livability Services Director, Pat Lynch

Audience: None

Via Zoom: Nancy Rodriguez, Stan Nickel

Meeting called to order by Mayor Sumner at 11:30 a.m.

Flag Salute:

Roll Call: All present

Introduction of Media: None

****Mayor made an announcement for Zoom attendees.****

WORKSHOP

• **Council Priorities**

Council broke into groups of two and visited a table from each department to discuss project priorities. The Zoom video session was paused during this breakout time.

Council and staff reconvened at 1:00 p.m. for round table discussion. Each department presented the top priorities for the next two years.

Chief of Police, Troy Mills:

- Improve technology for ease of use and safety
- Police Department improvements/remodel
- Improve community engagement; positive police contacts – i.e. increasing social media posts, videos explaining certain laws, continue engaging in activities such as the Ice Cream Social and Bicycle Rodeo, etc.

Public Works Director, Aaron Swan:

- *Short term goals:*
 - Engineering of the water line tie-in to Umpqua Basin
 - Pave Red Rock Road from State Street to Waite Street
 - Pave Maple Street up to the dog park
- *Long term goals:*
 - Add a one million gallon water storage tank at Oak Hills site
 - Pave the gravel portion of Duke Street and connect from Hawthorne Street to Taylor Street

- Rebuilding Hawthorne Street
- Rebuild the water transport line from Nonpareil to city limits

Community Development Supervisor, Kristi Gilbert:

- Hiring an employee
- Tennis/Pickle Balls courts resurfaced – w/covers
- Improvements at park behind FD
- Community path construction from the freeway at exit 136 to Ford’s Pond
- Hartley Park improvements
- Red Rock Road improvements
- Installing more decorative street lights along Central Avenue

Deputy Fire Chief, Scott McKnight:

- Continue funding the reserve fund at the current rate of \$165,000 per year
- Ordering a new fire engine – Two years to receive
- *Short term goals:*
 - Remodel station one with seismic grant
 - Staffing a volunteer coordinator position with grants
- *Long term goals:*
 - Order a ladder truck
 - Improve training grounds & facilities

Fire Division Chief/Emergency Operations Manager (EOM):

- *Short term goals:*
 - Strengthening the community alerting notification system
 - Setting up a virtual Emergency Operations Center (EOC)
 - Outfitting the secondary EOC with radios
 - EOC training for City staff
 - Establishing and marketing a community preparedness campaign
- *Long term goals:*
 - Updating the Sutherlin’s Emergency Operations Plan
 - Organize and strengthen community emergency management volunteers
 - Advanced EOC training and exercises

Library Director/Livability Services Director:

- *Short term goals - Library:*
 - Enhancing the volunteer core
 - Adding classes teaching technology for senior citizens
 - Putting together a Bond Team
- *Short term goals – Livability:*
 - Code Enforcement – RV’s
- *Long term goals – Library:*
 - General Obligation (GO) Bond that’s paying off the balance of the library remodel will final in an estimated 14 months, the Library Foundation and Volunteer Core suggest adding a Bond measure to replace the GO Bond to support the Sutherlin Library permanently.
- *Long term goals – Livability:*
 - Re-defining “Livability”
 - Sports complex in terms of livability
 - Provisions for a tiny home village

City Manager, Jerry Gillham, discussed with Council and staff the City’s future plans for the homelessness agenda.

ADJOURNMENT

With no further business, meeting adjourned at 1:42 p.m.

Approved: *Jerry Gillham*
Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield
Melanie Masterfield, Deputy City Recorder

Michelle Sumner
Michelle Sumner, Mayor

APPROVED BY MAYOR AND COUNCIL ON APRIL 10, 2023