



**City of Sutherlin
Urban Renewal Agency
Monday, August 16, 2021 at 6:30 p.m.
Civic Auditorium**

AGENDA

Agency Members

Chair –

Vice Chair – Tom Boggs

Joe Groussman, Debbie Hamilton,

Michelle Sumner, Seth Vincent, and Larry Whitaker

1. CALL TO ORDER

2. ROLL CALL

3. INTRODUCTION OF MEDIA

4. PUBLIC COMMENT

[Citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply]

5. CONSENT AGENDA

a. June 14, 2021 Minutes

6. AGENCY BUSINESS

a. Agency Chair Appointment

b. Parking Lot Purchase/Development (Behind Backside)

c. Downtown Development Grant Applications

7. REPORTS / DISCUSSIONS

8. ADJOURN

Members of the audience who wish to address the Agency will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Agency.

CITY OF SUTHERLIN
Urban Renewal Agency Meeting
Sutherlin Civic Auditorium
Monday, June 14, 2021

AGENCY MEMBERS:

Tom Boggs, Joe Groussman, Debbie Hamilton, Todd McKnight, Michelle Sumner, Seth Vincent, Larry Whitaker

CITY STAFF: City Manager, Jerry Gillham

Finance Director, Tami Trowbridge
Urban Renewal Administrator, Pat Lynch
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Community Development Director, Brian Elliott
Community Development Supervisor, Kristi Gilbert
Public Works Supervisor, Gary Fugate
Fire Chief, Mike Lane
City Attorney, Chad Jacobs

Audience: Chuck & Peggy Brummel

Via Zoom: None

Meeting called to order by Agency Chair McKnight at 6:45 p.m.

Roll Call: All present

Introduction of Media: None

PUBLIC COMMENT

- None

CONSENT AGENDAS

- **March 8, 2021 Minutes**
- **March 16, 2021 Minutes**

MOTION made by Boggs to approve Consent Agendas as presented; second by Sumner.

Discussion: None

In favor: Agency Members Boggs, Vincent, Whitaker, Hamilton, Groussman, Sumner and McKnight

Oppose: None

Motion carried unanimously.

AGENCY BUSINESS

- **Public Hearing & Resolution UR-2021.01 – Urban Renewal Budget 2021-22**

Staff Report – Finance Director, Tami Trowbridge, this public hearing is for interested parties to speak regarding the approved budget in the amount of \$1,110,600.

Chair McKnight opened the Public Hearing at 6:48 p.m.

Chair McKnight asked if there were any public comments. *None were given.*

The Public Hearing closed at 6:49 p.m.

- **Resolution UR-2021.01 – Urban Renewal Budget 2021-22**

MOTION made by Boggs to approve Resolution UR-2021.01 – Urban Renewal Budget 2021-22 as presented; second by Hamilton.

Discussion: Boggs questioned the budget amount. ***Trowbridge - The additional \$110,600 above the \$1 million is the expected Tax Increment Funding (TIF), Debt Service, and Contingency Fund. It's still a \$1 million line-of-credit plus \$34,000 for administrative costs.***

Further discussion ensued between Trowbridge, Boggs, and City Manager, Jerry Gillham.

In favor: Agency Members Boggs, Vincent, Whitaker, Hamilton, Groussman, Sumner and McKnight

Oppose: None

Motion carried unanimously.

REPORTS/DISCUSSIONS

Gillham - Urban Renewal Task Force meeting will be June 16, 2021.

ADJOURNMENT

With no further business, meeting adjourned at 6:52 p.m.

Approved: _____

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Tom Boggs, Agency Vice-Chair



Agency Chair Appointment





126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363

Urban Renewal Agency

STAFF REPORT					
Re: Downtown Parking Lot Purchase & Construction				Meeting Date:	08-16-2021
Purpose:	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: Kristi Gilbert, Community Development Supervisor & Pat Lynch, UR Administrator				Administrator Review	<input checked="" type="checkbox"/>
Attachments: Maps					

WHAT IS BEING ASKED OF THE AGENCY?

The Urban Renewal Agency is being asked to approve a funding request, with the recommendation of the Urban Renewal Task Force, to purchase and develop a 0.13-acre vacant lot into a parking lot. The subject lot is located in the downtown area, identified as Tax Lot 5300 in Section 17DC of T25S, R5W, Property ID No. R55911.

EXPLANATION

As part of the Urban Renewal/TIF (Tax Increment Finance) Plan, Downtown Development /Redevelopment was identified as one of the five project categories. It further identified the initial project to include the purchase of land needed for parking.

As part of the initial pilot project for the Downtown Development/Redevelopment project, staff has been in contact with the owners of the property identified above. They have come to an agreement to sell the property to the URA/TIF for \$40,000. This amount is an average amount of the surrounding assessed property values. Additional costs for the development will include approximately \$63,510. These costs include title and recording fees, survey, engineering, construction, storm drainage, grading, asphalt and concrete.

At their meeting on August 4, 2021, the Urban Renewal Task Force made a recommendation to the Urban Renewal Agency to approve the funding request for the purchase and development of the identified vacant lot, in the amount of \$103,510.

OPTIONS

To approve (or deny) the funding request.

SUGGESTED MOTION(S)

Motion to approve the funding request for the purchase and development of the above identified vacant lot, in the amount of \$103,510.

AERIAL MAP
T25S R5W SEC 17



W FIRST AVE

N STATE ST

W CENTRAL AVE

Source: Esri, Maxar, GeoEye, Earthstar* Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY.

SW1/4 SE1/4 SEC.17 T.25S. R.5W. W.M.
DOUGLAS COUNTY

25 5 17DC
SUTHERLIN

REVISED ON
12-14-16



1/16 COR

1/16 COR

SEE MAP 25 5 2048

1/4 COR

SW COR
THOMAS MYERS
DLC NO. 50

SEE MAP 25 5 205A

4.174,000

25 5 17DC
SUTHERLIN



126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax: 541-459-9363

Urban Renewal Agency

STAFF REPORT					
Re: Urban Renewal Grant Applications				Meeting Date:	08-16-2021
Purpose:	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: Kristi Gilbert, Community Development Supervisor & Pat Lynch, UR Administrator				Administrator Review	<input checked="" type="checkbox"/>
Attachments: Grant Applications					

WHAT IS BEING ASKED OF THE AGENCY?

The Urban Renewal Agency is being asked to approve funding requests for two grant applications, as recommended by the Urban Renewal Task Force, located in the downtown district.

EXPLANATION

As part of the Urban Renewal/TIF (Tax Increment Finance) Plan, Downtown Development/Redevelopment was identified as one of the five project categories.

As part of the initial pilot project for the Downtown Development/Redevelopment project, applications are being accepted for property owner(s)/business owner(s) to apply for grants to improve their façade, signage, business relocation and/or other (i.e. interior remodel). Two applications were received by the first established deadline. The first application request is from Buglin Heights Drafting and Design, for \$12,000. The second grant application request is from The Body Shop Total Fitness, for \$25,000 with the potential to apply for additional grant funds. The ability to apply for additional funds is requested due to the additional façade frontage that the building has, which includes a two story, 50-foot-wide store front.

At the Urban Renewal Task Force meeting held on August 4, 2021, the Urban Renewal Task Force made a recommendation to the Urban Renewal Agency to approve the funding requests for Buglin Heights Drafting and Design, for interior remodel (the façade was recently completed) and The Body Shop Total Fitness for their façade.

OPTIONS

To approve, deny, or modify the funding requests as listed above.

SUGGESTED MOTION(S)

Motion to approve the funding requests for Buglin Heights Drafting and Design, in the amount of \$12,000 and The Body Shop Total Fitness, in the amount of \$25,000, with the potential to apply for additional grant funds.

Kristi Gilbert

From: Gary Fadness <gary@oregon-home-plans.com>
Sent: Thursday, July 22, 2021 9:39 AM
To: Kristi Gilbert
Subject: BHDD - I guess I email this to you?
Attachments: Urban Renewal District - Grant Application.pdf; Pre-Application Worksheet.pdf; BuglinHeightsDD.pdf; Signage Application.pdf; Crop - Plat Map.JPG

[EXTERNAL SOURCE - USE CAUTION]

If not, let me know where...

Attached are the files requested for the Urban Grant Application. As you already know, my frontage remodel and signage have already been completed using my personal funding. I am submitting this application in an effort to help fund the interior remodel. I have already contracted with an electrician, plumber and HVAC contractor... so hopefully everything will be completed by January for NOT ONLY my Grand Opening, but my 20 Year Anniversary as well.

In regards to the site plan, my building is pretty the site plan... I do not own any of the street frontage nor the parking lot in the rear.

If there is anything more, please let me know.

Thank You,

Gary A. Fadness





CITY OF SUTHERLIN
URBAN RENEWAL DISTRICT
GRANT APPLICATION

Complete application and return to the City of Sutherlin
Attn: Community Development Department, 126 E Central, Sutherlin, OR, 97479, 541-459-2856

DATE: 7.22.2021 GRANT REQUEST AMOUNT \$ 12,000

GRANT REQUEST TYPE:

☒ FAÇADE IMPROVEMENT ☐ BUSINESS RELOCATION ☒ SIGNAGE ☒ OTHER INTERIOR REMODEL

PERSONAL INFORMATION

NAME GARY A. FAONESS

MAILING ADDRESS [REDACTED]

PHONE 541 643 4998 EMAIL garyf@douglasfast.net

PROPERTY OWNER INFORMATION

PROPERTY OWNER, IF OTHER THAN BUSINESS OWNER:

NAME SAME AS ABOVE

ADDRESS SAME AS ABOVE

PHONE SAME AS ABOVE EMAIL SAME AS ABOVE

BUSINESS INFORMATION

NAME OF BUSINESS BUGLIN' HEIGHTS DRAFTING and DESIGN, INC.

OREGON ASSUMED BUSINESS NAME (if different) SAME AS ABOVE

BUSINESS TYPE:

☐ SOLE PROPRIETORSHIP ☐ LLC ☐ CORPORATION ☒ S CORP ☐ OTHER

BUSINESS ADDRESS 119 W. CENTRAL

MAILING ADDRESS (if different than above) P.O. Box 762, SUTHERLIN, OR 97479

BUSINESS WEBSITE: WWW.OREGON-HOME-PLANS.COM

BUSINESS HOURS & DAYS OF OPERATION M-F / 8-5

PHONE 541 459 4998 EMAIL gary@oregon-home-plans.com

EMPLOYER IDENTIFICATION NUMBER [REDACTED]

TYPE OF BUSINESS, GOODS, MERCHANDISE SOLD OR SERVICES TO BE CONDUCTED ON PREMISES:

RESIDENTIAL and Commercial Design and Drafting
SERVICE

BUILDING TOTAL SQUARE FOOTAGE: 792 BUILDING LINEAR STREET FRONTAGE: 12'

YOUR OCCUPANCY SQUARE FOOTAGE 792 PUBLICLY ACCESSIBLE SQUARE FOOTAGE 792

☒ SINGLE STORY ☐ TWO STORY ☐ MULTI-STORY (3 OR MORE)

HAVE YOU MADE ANY SUBSTANTIAL CHANGES TO YOUR FLOOR PLAN? ☒ YES ☐ NO

ARE THERE RESIDENTIAL LIVING QUARTERS WITHIN COMMERCIAL BUILDING? ☐ YES ☒ NO

IF YES, SQUARE FOOTAGE OF LIVING QUARTERS: NA

DO YOU STORE, HANDLE, OR DISPENSE HAZARDOUS MATERIALS? NO

IF YES, PLEASE DESCRIBE: NA

REQUIRED ATTACHMENTS:

☒ PLANNING CLEARANCE WORKSHEET

NA ☒ SITE PLAN - ATTACHED

☒ ARCHITECTURAL DRAWINGS OR ARTIST'S CONCEPTION

☒ FLOOR PLAN DRAWINGS

NA ☐ APPROVED DOCUMENTATION OF LIVING QUARTERS

☒ DRAWINGS OF PROPOSED SIGNAGE WITH DIMENSIONS

NA ☐ LANDLORD/TENANT AGREEMENT/OWNER AUTHORIZATION

☒ ASSESSOR MAP (WITH LOT DIMENSIONS)

☒ BUSINESS REGISTRATION DO NOT HAVE. PLEASE PROVIDE - ATTACHED

☐ OTHER [REDACTED]

OWNER SIGNATURE: [REDACTED] DATE: 7.22.2021

OWNER PRINTED NAME: GARY A. FAONNESS TITLE: PRESIDENT / OWNER

APPLICANT SIGNATURE: [REDACTED] DATE: 7.22.2021

APPLICANT PRINTED NAME: GARY A. FAONNESS TITLE: PRESIDENT / OWNER

CONSENT TO AUTHORIZE A PRE/FIRE INSPECTION OF THE BUSINESS PREMISES TO ALLOW DIAGRAMING THE INTERIOR OF THE BUILDING AND TO IDENTIFY FEATURES RELEVANT TO FIRE SUPPRESSION:

PLEASE SIGN HERE [REDACTED]

Office use only:

Data entry date: _____

Building and Structures:

- ☐ Fire ☐ Structure
☐ Basement ☐ Second Story or higher ☐ Fire Suppression System ☐ Living on premises
☐ Alarm Alarm Company/Phone: _____

Zoning:

- ☒ Approved ☐ Denied

Planner

Signature: _____ Date: _____

Fire Chief

Signature: _____ Date: _____

Additional Action: _____

Please attach inspection results and recommendations

Office use only:

URBAN RENEWAL TASK FORCE MEETING DATE: 08-04-2021

APPROVED: Y or N (TO AGENCY BOARD)

RECOMMENDATION (INCLUDING AMOUNT):

URBAN RENEWAL AGENCY MEETING DATE: 08-16-2021

APPROVED: Y or N

CONDITIONS OF APPROVAL / REASON FOR DENIAL: _____

AMOUNT APPROVED: \$ _____ (ATTACH CONDITIONS OF APPROVAL)




Community Development
126 E Central Avenue
Sutherlin, OR 97479
(541) 459-2856

CITY OF SUTHERLIN PRE-APPLICATION WORKSHEET CONSTRUCTION

WORKSHEET NUMBER 2018-34	APPLICANT VOSS CONSTRUCTION PO BOX 646 WINCHESTER OR 97479 541-580-0842	OWNER GARY FADNESS PO BOX 762 SUTHERLIN OR 97479 541-643-4998
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SITE INFORMATION

SITE ADDRESS 119 W CENTRAL AVE	PROPERTY ID NUMBER R55995	M-TL 25-05-17DC-01700	SIZE (ACRES) 0.02
IMPROVEMENT INTERIOR REMODEL (OFFICE) & REMODEL OF EXTERIOR WALL (NON-BEARING WALL)			
EXISTING STRUCTURES (NUMBER AND TYPE) COMMERCIAL BLDG		DISTANCE OF BUILDING SITE FROM SURFACE WATER >50 FEET	
DIRECTIONS FROM CENTRAL AVENUE TO ADDRESS ON THE LEFT			
As, for, or on behalf of, all property owners:			
Applicant Signature: 		Date: <u>4-2-18</u>	

PLANNING DEPARTMENT INFORMATION

ZONING C1		OVERLAYS None		
SETBACKS				
FRONT GARAGE 0 FT	FRONT PROPERTY LINE 0 FT	REAR 0 FT	SIDE 0 FT	EXT. SIDE 0 FT
SIGN CODE 3.7.250	SPECIAL SETBACK N/A	PARKING SPACES REQUIRED N/A		
BUILDING HEIGHT 35 FT	FLOOD PLAIN NO	FLOOR HEIGHT ABOVE GRADE NA		
CONDITIONS OF APPROVAL:		REFER TO: Douglas County		
MUST MEET ZONE/SETBACK REQUIREMENTS. INTERIOR REMODEL OF AN EXISTING COMMERCIAL BLDG INTO AN OFFICE AND REMODEL OF EXTERIOR (FRONT) WALL.				
APPROVED BY JLC		DATE FEBRUARY 1, 2018		EXPIRATION DATE FEBRUARY 1, 2019
PUBLIC UTILITIES	CITY WATER NO	CITY SEWER NO	ACCESS PERMIT NO	



**CITY OF SUTHERLIN
PLANNING PRE-APPLICATION
WORKSHEET NO. 2018-34**

☐ New Construction ☐ Manufactured Home ☐ Manufactured Home in Park
☒ Remodel ☐ Demolition ☐ Sign Permit ☐ Other

*** PLEASE PRINT ***

STEP 1. INFORMATION PROVIDED BY APPLICANT:

Property Owner Gary A. Fadness Phone (541) 643-4998

Mailing Address P.O. Box 762

City Sutherlin State Oregon ZIP 97479

Contractor Voss Construction CCB No. 202692 Phone (541) 580-0842

Mailing Address P.O. Box 646 City Winchester State Oregon ZIP 97495

Address of Building Site 119 W. Central, Sutherlin, Or. 97479 Parcel Size 852 sq. ft. ^{0.02}

Zone C1 Tax ID No. R 5599S T 25 R 05W S 17 DC Tax Lot # 7099

Proposed Improvement INTERIOR REMODEL (OFFICE) + REMODEL OF EXTERIOR WALL

Intended Use Office

Describe all buildings or structures currently on property (number and type) CMU block structure w/ 852 sq. ft.

Distance of building site from river, creek or stream bank N/A

Directions to property from Central Avenue Northeast of the 99 hwy and Central Avenue Intersection

City Utilities Required: ☐ Water ☐ Sewer ☒ None

This application represents: ☐ New Development ☐ Re-development ☐ Change of Use

Other _____

Applicant's Signature _____ Date 4-2-18

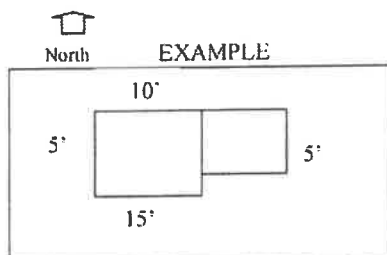
CITY OF SUTHERLIN BUILDING LOCATION PLAN

PRE-APPLICATION WORKSHEET # 2018-34

APPLICANT'S NAME Gary A. Fadness PHONE (541) 643-4998

SITE ADDRESS 119 W. Central Avenue TAX ID # R55995

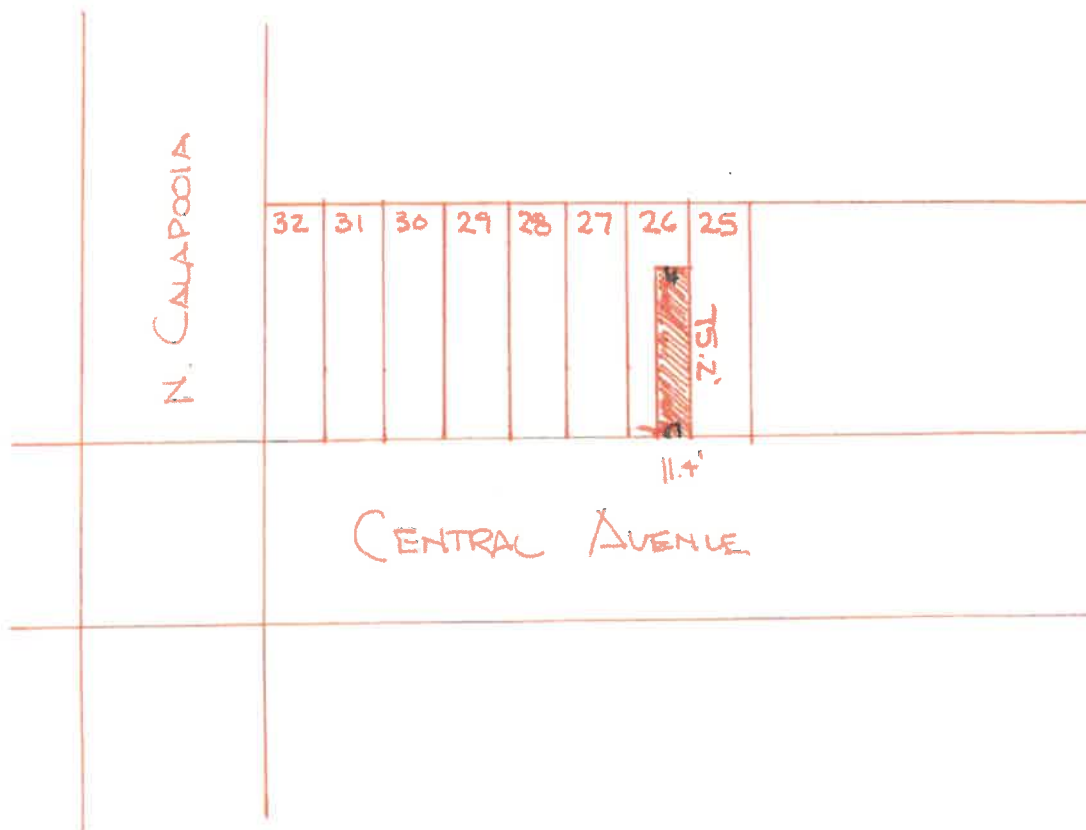
WAIVER: I understand that approval of this Pre-application Worksheet and Site Plan does not release me from compliance with private covenants, restrictions, or easements affecting this property. GF
Initials



INFORMATION NEEDED

1. ASSESSOR'S MAP T 25 R 05W SECT 17 TAX LOT 7099
2. PROPERTY LINES.
3. PERMANENT LANDMARKS (ROADS, STREAMS, and RIVERS).
4. DISTANCE FROM LANDMARKS AND PROPERTY LINES TO BUILDING SITES.
5. LOCATION AND IDENTIFICATION OF OTHER STRUCTURES ON PROPERTY.
6. LOCATION OF ACCESS.

NAME OF STREET OR ROAD

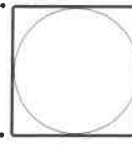




BUGLIN' HEIGHTS
DRAFTING and DESIGN, INC.
880 Main Street, Suite 100
Oakland, Oregon 97462
(541) 643-4998
www.buglinheights.com

DATE	REVISIONS

Buglin' Heights Office
170 West Central — Sutherlin, Oregon 97479



Job No. **18-000**
Title: **COVER SHEET**
Scale: **AS SHOWN**
Client: **CHURCH & DWIGHT**
Sheet: **COVER**



Buglin' Heights Office

Sutherlin Oregon

Buglin' Heights Drafting and Design, Inc.

GENERAL NOTES

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE IRC CODE AND ALL STATE AND LOCAL ORDINANCES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS, NOTES AND CONDITIONS PRIOR TO STARTING WORK. NOTIFY THE OWNER OF ANY DISCREPANCIES OR INCONSISTENCIES BEFORE PROCEEDING. VERIFY ALL EXISTING CONDITIONS SHOWN ON DRAWINGS AND CORRECT ALL / ALL DIMENSIONS ON PLANS SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE IRC CODE AND ALL STATE AND LOCAL ORDINANCES. ETC. PROVIDE SITE SPECIFIC TRUSS INFORMATION ON JOB LOCATION AT TIME OF INSPECTION.

TOTAL OCCUPANT LOAD OFFICE	8
MAXIMUM EXCEED DISTANCE	200'
PROVIDED	75.00' x 200' = 0.5

EGRESS REQUIREMENT

TYPE	AREA	MINIMUM WIDTH (FEET)	NOTES
A	8	8 x 0.36 = 1.5'	30"

PLUMBING FIXTURES

FUNCTION	OCCUPANTS	WATER CLOSETS	WATER FIXTURES
OFFICE	8	1 x 10	1
UNDER			

SYMBOLS / LEGEND

	FOOTER
	DOOR CULLOUT - WITH (FEET-INCHES) / HEIGHT (FEET-INCHES)
	WINDOW CULLOUT - SEE DOOR SCHEDULE
	DETAIL NUMBER - SEE SCHEDULES
	SHEET NUMBER / SHEET NUMBER - SEE DETAILS
	SECTION NUMBER / SHEET NUMBER - SEE BUILDING SECTION SHEET
	DESIGNATES DIRECTION OF SLOPE
	DESIGNATES PITCH OF SLOPE (IN INCHES)
	DIRECTION INDICATOR

SQUARE FOOTAGE

AREA	750 SQ. FT.
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PROJECT DATA:

PROJECT ADDRESS: 170 WEST CENTRAL
PROPERTY ID: SUTHERLIN, OREGON 97479
ZONING: C-1 (COMMERCIAL)

OWNER: CHURCH & DWIGHT
DESIGNER: BUGLIN' HEIGHTS DRAFTING AND DESIGN, INC.
GENERAL CONTRACTOR: VINCENZI CONSTRUCTION, OREGON 97479
DATE: 04/18/2018
CONTACT: (541) 643-4998
E-MAIL: info@buglinheights.com
WEBSITE: www.buglinheights.com

CONSULTANTS:

Drafter / Designer:
BUGLIN' HEIGHTS DRAFTING AND DESIGN, INC.
SUTHERLIN, OREGON 97479
DATE: 04/18/2018
CONTACT: (541) 643-4998
E-MAIL: info@buglinheights.com
WEBSITE: www.buglinheights.com

General Contractor:

VINCENZI CONSTRUCTION, OREGON 97479
DATE: 04/18/2018
CONTACT: (541) 643-4998
E-MAIL: info@buglinheights.com
WEBSITE: www.buglinheights.com

#getyourbuglinon

SHEET INDEX

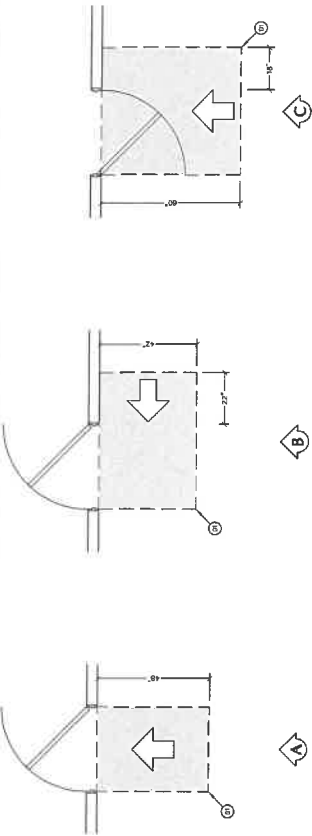
T • COVER SHEET, GENERAL NOTES, PROJECT INFO
A1 • DEMOLITION PLAN, FOUNDATION PLAN
• FOUNDATION PLAN
• DEMOLITION PLAN, FLOOR PLAN
A2 • FLOOR PLAN, DIMENSIONS
• FLOOR PLAN, NOTE'S
• DOOR SCHEDULE
• ELECTRICAL LAYOUT
A3 • ACCESSIBLE FLOOR PLAN
• ACCESSIBLE DETAILS
A4 • CEILING JOISTS AT ATTIC SPACE
• CEILING JOISTS AT HIGH CEILING
• ROOF FRAMING PLAN
A5 • EXTERIOR ELEVATION
• BUILDING SECTION 'A'

KEYED NOTES

- | | |
|------------------------------|---|
| 01. CLEAR FLOOR SPACE | 03. TOILET: FLOOR MOUNTED |
| 02. SEAT: 18" x 24" x 48" | 04. SINK AND WASTY |
| 05. MOUTH OF DOOR: 20" x 20" | 06. 1-1/2" x 2" GRAB BAR: STAINLESS or CHROME |
| 06. MOUTH OF DOOR: 20" x 20" | 07. TOILET PAPER DISPENSER |
| 07. MOUTH OF DOOR: 20" x 20" | 08. MIRROR: 30" x 36" |
| 08. MOUTH OF DOOR: 20" x 20" | 09. LEVER VALVE |
| 09. MOUTH OF DOOR: 20" x 20" | 10. REMOVABLE CABINET FACE |
| 10. MOUTH OF DOOR: 20" x 20" | 11. 0.5" TURNING CHAIR |
| 11. MOUTH OF DOOR: 20" x 20" | 12. CONTROL AREA |

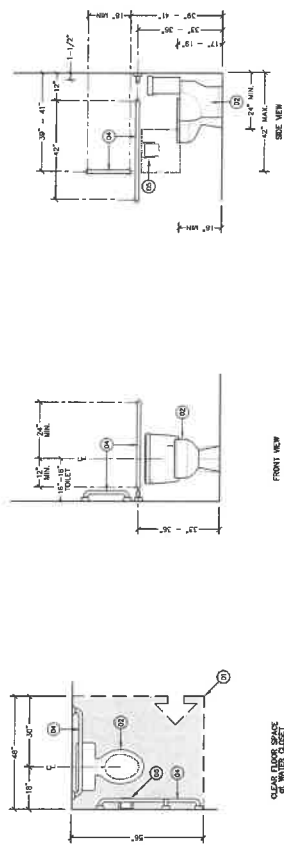
ACCESSIBLE DOOR APPROACH DETAILS

SCALE: 1/2" = 1'-0"



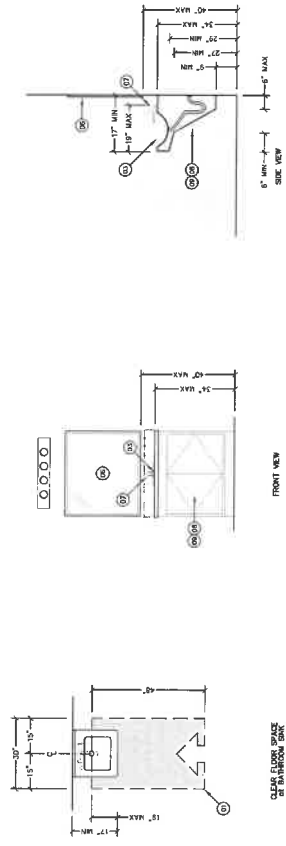
ACCESSIBLE TOILET

SCAS: 17-1-3



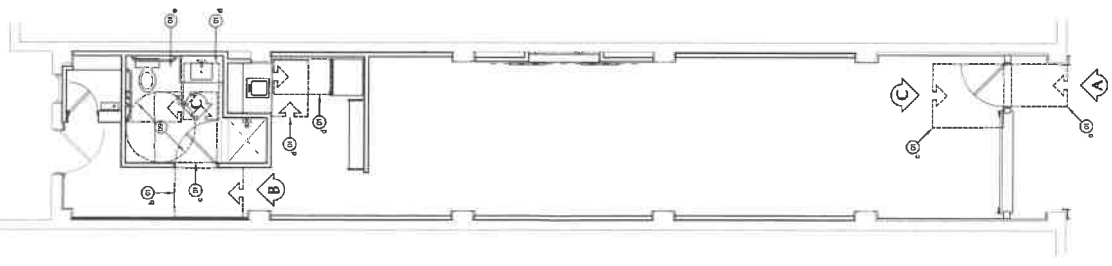
ACCESSIBLE SINK

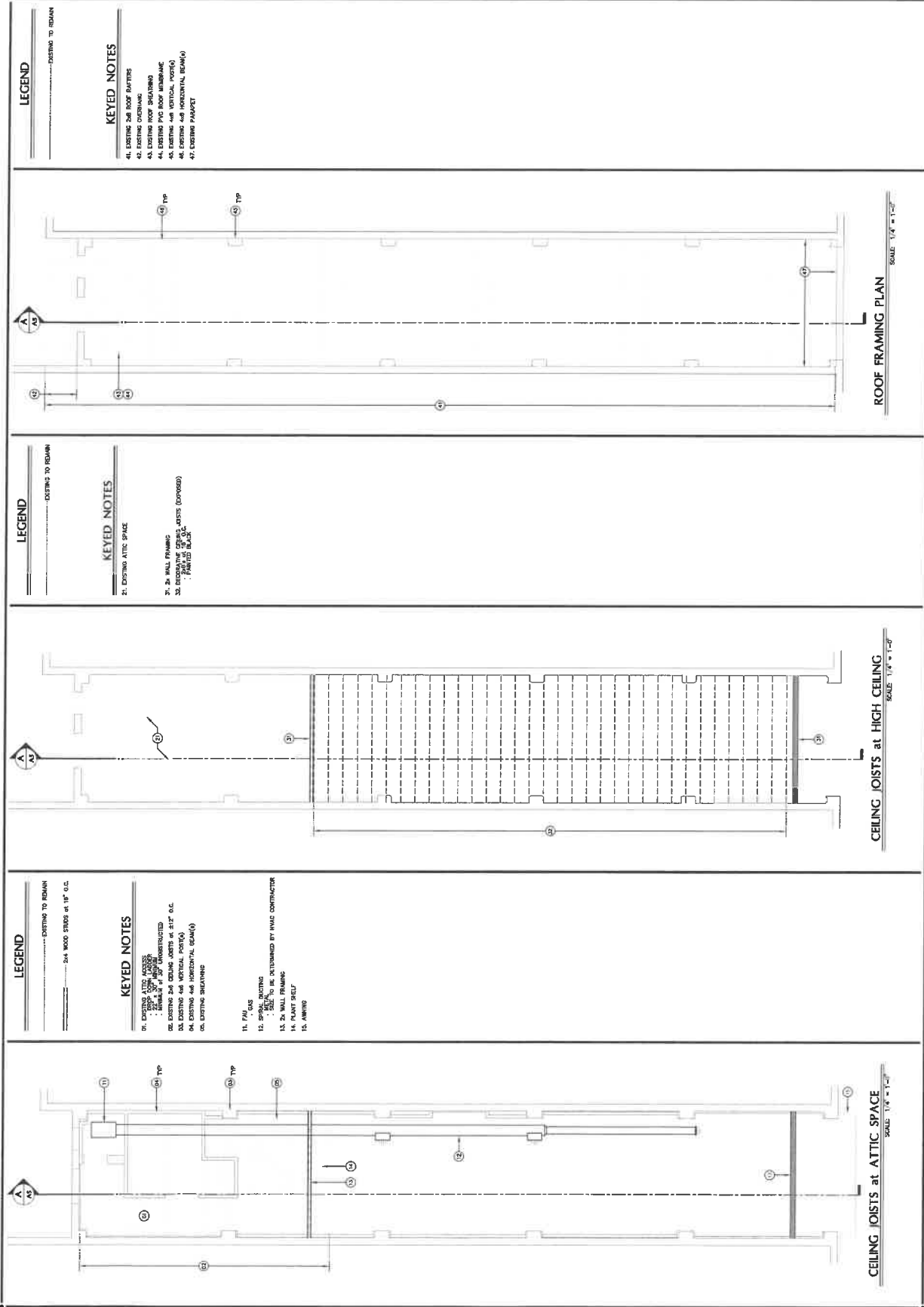
SCALE: 1/2" = 1'-0"



ACCESSIBLE FLOOR PLAN

SCALE: 1/4" = 1'-0"









Community Development
126 E Central Avenue
Sutherlin, OR 97479
(541) 459-2856

CITY OF SUTHERLIN PRE-APPLICATION WORKSHEET CONSTRUCTION

WORKSHEET NUMBER 2018-12	APPLICANT VOSS CONSTRUCTION PO BOX 646 WINCHESTER OR 97479 541-580-0842	OWNER GARY FADNESS PO BOX 762 SUTHERLIN OR 97479 541-643-4998
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SITE INFORMATION

SITE ADDRESS 119 W CENTRAL AVE	PROPERTY ID NUMBER R55995	M-TL 25-05-17DC-01700	SIZE (ACRES) 0.02
IMPROVEMENT WALL SIGN (APPROX 12 SQ FT) ON FRONT OF THE BUSINESS			
EXISTING STRUCTURES (NUMBER AND TYPE) COMMERCIAL BLDG		DISTANCE OF BUILDING SITE FROM SURFACE WATER >50 FEET	
DIRECTIONS FROM CENTRAL AVENUE TO ADDRESS ON THE LEFT			
As, for, or on behalf of, all 			
Applicant Signature: 		Date: <u>2.2.2018</u>	

PLANNING DEPARTMENT INFORMATION

ZONING C1	OVERLAYS None			
SETBACKS				
FRONT GARAGE 0 FT	FRONT PROPERTY LINE 0 FT	REAR 0 FT	SIDE 0 FT	EXT. SIDE 0 FT
SIGN CODE 3.7.250	SPECIAL SETBACK N/A	PARKING SPACES REQUIRED N/A		
BUILDING HEIGHT 35 FT	FLOOD PLAIN NO	FLOOR HEIGHT ABOVE GRADE NA		
CONDITIONS OF APPROVAL:		REFER TO: Douglas County		
MUST MEET ZONE/SETBACK REQUIREMENTS. SIGN REQUIREMENTS PER SECTION 3.7.250(B). PROPOSED BUSINESS SIGN APPROX 12 SQ FT IN SIZE ON THE FRONT OF THE BUSINESS (PRINCIPAL FAÇADE).				
APPROVED BY JLC	DATE FEBRUARY 1, 2018	EXPIRATION DATE FEBRUARY 1, 2019		
PUBLIC UTILITIES	CITY WATER NO	CITY SEWER NO	ACCESS PERMIT NO	



**CITY OF SUTHERLIN
PLANNING PRE-APPLICATION
WORKSHEET NO. 2018-12**

☐ New Construction ☐ Manufactured Home ☐ Manufactured Home in Park
☐ Remodel ☐ Demolition ☒ Sign Permit ☐ Other

*** PLEASE PRINT ***

STEP 1. INFORMATION PROVIDED BY APPLICANT:

Property Owner Gary A. Fadness Phone (541) 643-4998

Mailing Address P.O. Box 762

City Sutherlin State Oregon ZIP 97479

Contractor Voss Construction CCB No. 202692 Phone (541) 580-0842

Mailing Address P.O. Box 646 City Winchester State Oregon ZIP 97495

Address of Building Site 119 W. Central, Sutherlin, Or. 97479 Parcel Size 852 sq. ft. ^{0.02}

Zone C1 Tax ID No. R5599S T 25 R 05W S 17 DC Tax Lot # 7099

Proposed Improvement New Signage on Building Frontage

Intended Use Office

Describe all buildings or structures currently on property (number and type) CMU block structure w/ 852 sq. ft.

Distance of building site from river, creek or stream bank N/A

Directions to property from Central Avenue Northeast of the 99 hwy and Central Avenue Intersection

City Utilities Required: ☐ Water ☐ Sewer ☒ None

This application represents: ☐ New Development ☐ Re-development ☐ Change of Use

Other _____

Applicant's Signature _____ Date 01/29/18

CITY OF SUTHERLIN BUILDING LOCATION PLAN

PRE-APPLICATION WORKSHEET # 2018-12

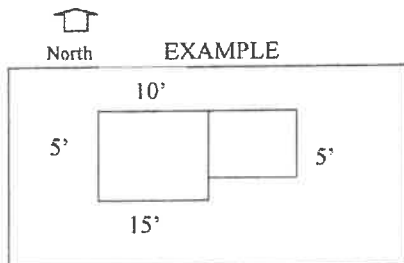
APPLICANT'S NAME Gary A. Fadness

PHONE (541) 643-4998

SITE ADDRESS 119 W. Central Avenue

TAX ID # R55995

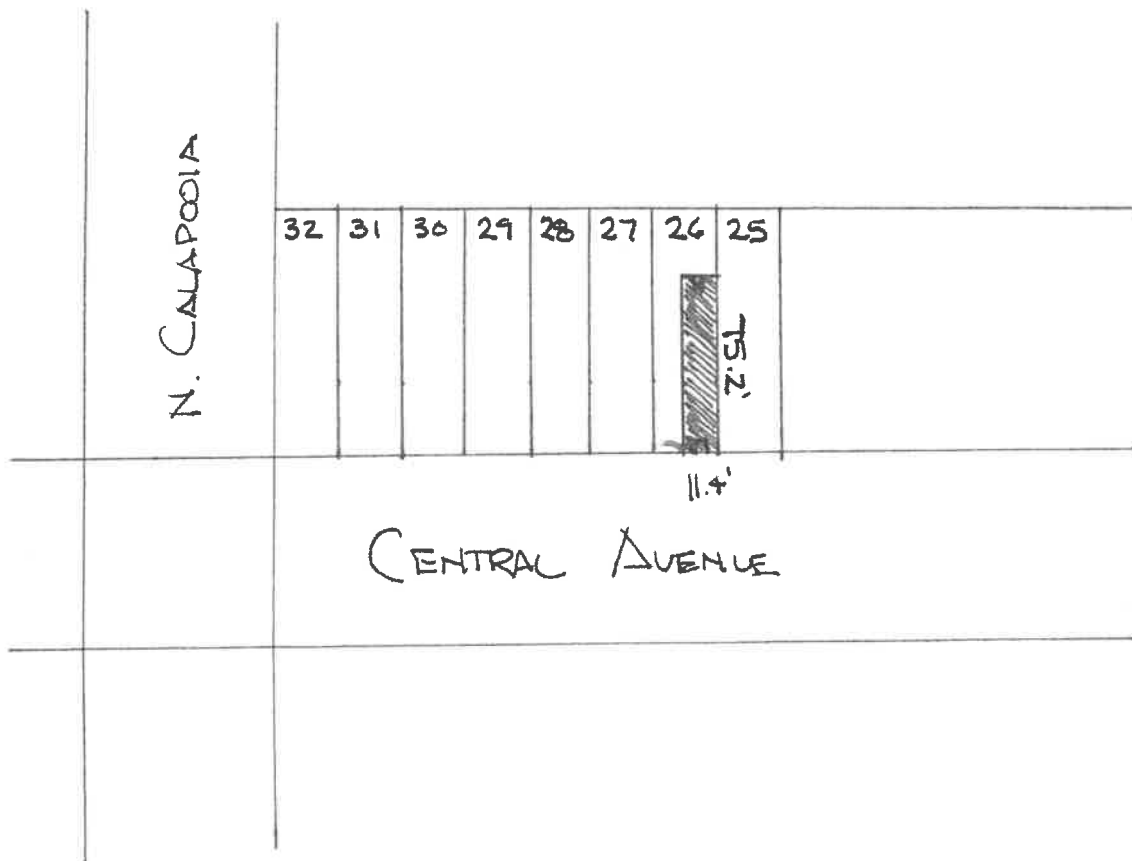
WAIVER: I understand that approval of this Pre-application Worksheet and Site Plan does not release me from compliance with private covenants, restrictions, or easements affecting this property. GF
Initials



INFORMATION NEEDED

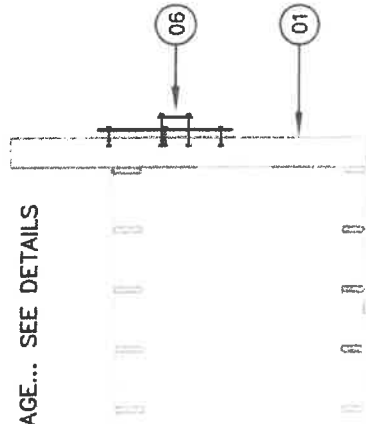
1. ASSESSOR'S MAP T 25 R 05W SECT 17 TAX LOT 7099
2. PROPERTY LINES.
3. PERMANENT LANDMARKS (ROADS, STREAMS, and RIVERS).
4. DISTANCE FROM LANDMARKS AND PROPERTY LINES TO BUILDING SITES.
5. LOCATION AND IDENTIFICATION OF OTHER STRUCTURES ON PROPERTY.
6. LOCATION OF ACCESS.

NAME OF STREET OR ROAD



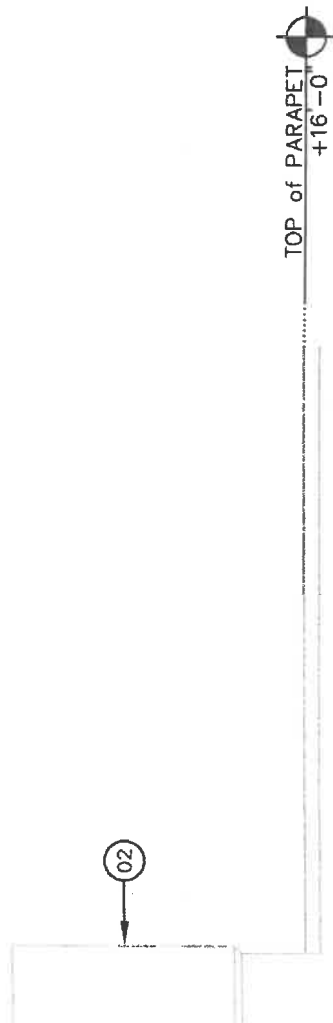
KEYED NOTES

01. STREET FRONTAGE OF EXISTING BUILDING:
CMU BLOCK w/ STUCCO
02. STREET FRONTAGE OF NEIGHBORING BUILDING:
CMU BLOCK w/ STUCCO
03. EXISTING DOOR
04. EXISTING WINDOW
05. PROPOSED SIGNAGE... SEE DETAILS



SECTION

SCALE: 1/4" = 1'-0"



BUGLIN' HEIGHTS
Drafting & Design, inc.

ENTRY CEILING +8'-0"
BOTTOM of HEADER +6'-10"

FINISH FLOOR 0'-0"
FINISH GRADE -0'-4"

ELEVATION

SCALE: 1/4" = 1'-0"

Job No: 18-000

Date: January 29, 2018

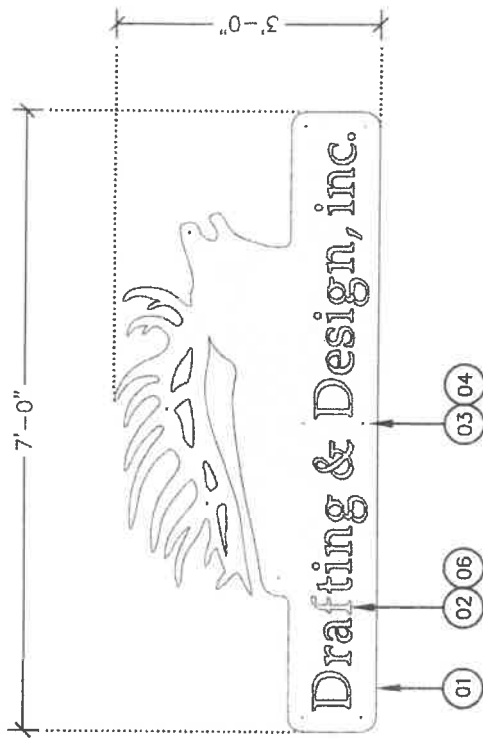
Sheet Identification:
AF ELEVATION

Signage

T19 W. Central Sutherlin, Oregon 97479

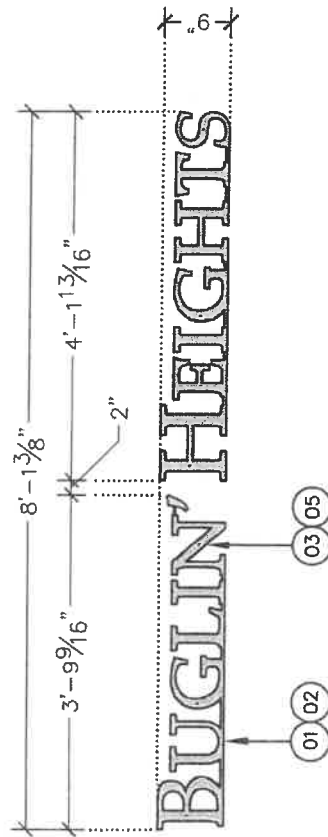
BUGLIN' HEIGHTS
Drafting & Design, inc.
541 643-4998

541 489-4998



BACKGROUND PLATE

SCALE: 1/2" = 1'-0"

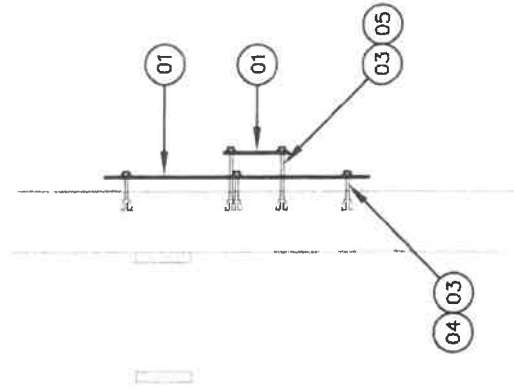


FORGROUND LETTERING

SCALE: 1/2" = 1'-0"

KEYED NOTES

01. 3/16" STEEL PLATE
02. CNC CUT LETTERING/OPENINGS
03. ATTACH TO EXISTING CMU BLOCK WALL w/ 3/8" EXPANSION ANCHORS
04. INSTALL w/ 1-1/2" SPACERS
05. INSTALL w/ 3" SPACERS
06. LED BACK-LIT: LETTERING and PERIMETER



SECTION

SCALE: 1/2" = 1'-0"

Job No: 18-000

Date: January 29, 2018

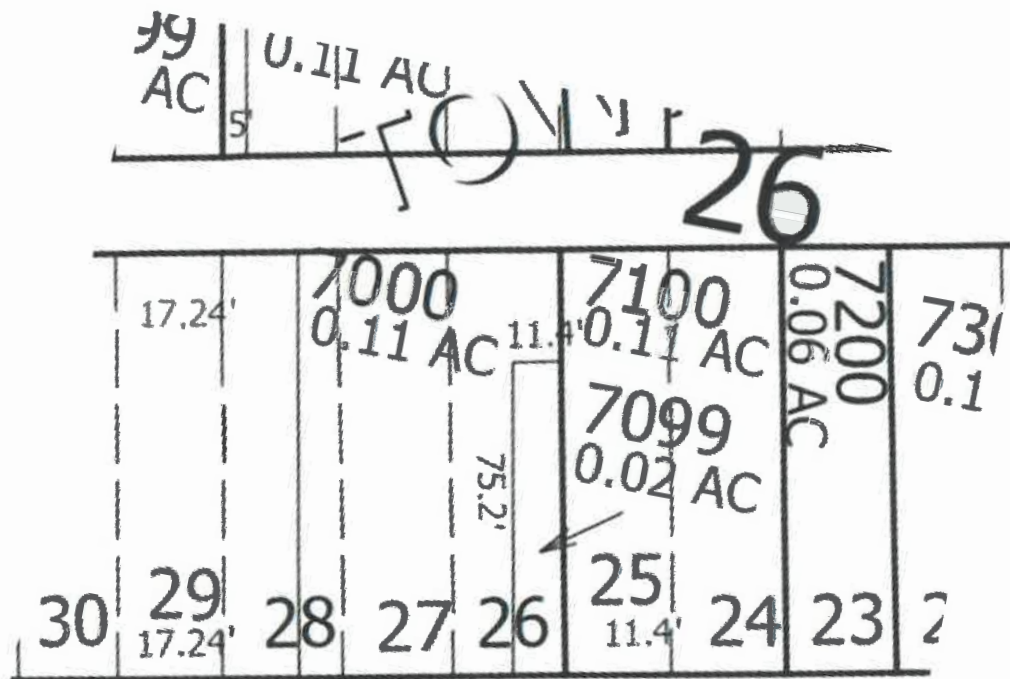
Sheet Identification: 01: DETAILS

Signage

119 W. Central Sutherlin, Oregon 97479

BUGLIN' HEIGHTS
Drafting & Design, Inc.
841 643-4998

841 459-4998



STATE HV^{461.55'}

Urban Renewal Grant Request

The Body Shop Total Fitness </O=FIRST ORGANIZATION/OU=EXCHANGE ADMINISTRATIVE GROUP(FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0003BFFDC27C4B1D>

Fri 7/23/2021 12:18 PM

To: Kristi Gilbert <k.gilbert@ci.sutherlin.or.us>

Dear Grant Committee, Thank you for the opportunity apply for funding. I feel this program will give incentive to building owners and make our down town area something to be proud of, and enhance the desire for folks to visit our community. I have great plans to give my building a very nice new look. My place is a large two-story building in the center of the down town. As you study my plans you will see I have gone for the Industrial look with lots of Masonry, Stamped Stucco and a new steel awning, new windows and doors. I plan to make my building something that will set the bar for other Urban renew participants.

I'm asking the committee take in consideration that my structure is two story with a lot of visual exposure. With that in mind, I'd like to request additional funds to help offset costs. I've already invested a little over \$6000 in design/plans and permits. Let alone factoring in the costs of building materials now days. I hope to not give the impression that I'm being greedy with this request. I just want to make sure this project turns out incredible.

Thank you for your consideration.

Terry Brock

Owner of

The Body Shop Total Fitness



CITY OF SUTHERLIN
URBAN RENEWAL DISTRICT
GRANT APPLICATION

Complete application and return to the City of Sutherlin
Attn: Community Development Department, 126 E Central, Sutherlin, OR, 97479, 541-459-2856

DATE: 7-23-21 GRANT REQUEST AMOUNT \$ 25,000.00
GRANT REQUEST TYPE: (with additional request)

☒ FAÇADE IMPROVEMENT ☐ BUSINESS RELOCATION ☐ SIGNAGE ☐ OTHER _____

PERSONAL INFORMATION

NAME Terry Brock

MAILING ADDRESS 121 W. Central Ave Sutherlin, or 97479

PHONE 541-733-5164 EMAIL TheBodyShopTotalFitness@outlook.com

PROPERTY OWNER INFORMATION

PROPERTY OWNER, IF OTHER THAN BUSINESS OWNER:

NAME "

ADDRESS "

PHONE " EMAIL "

BUSINESS INFORMATION

NAME OF BUSINESS The Body Shop total fitness

OREGON ASSUMED BUSINESS NAME (if different) "

BUSINESS TYPE:

☐ SOLE PROPRIETORSHIP ☒ LLC ☐ CORPORATION ☐ S CORP ☐ OTHER

BUSINESS ADDRESS 121 W. Central Ave Sutherlin, or 97479

MAILING ADDRESS (if different than above) "

BUSINESS WEBSITE: N/A

BUSINESS HOURS & DAYS OF OPERATION Monday thru Sunday 24/7

PHONE 541-459-3395 EMAIL TheBodyShopTotalFitness@outlook.com

EMPLOYER IDENTIFICATION NUMBER [REDACTED]

TYPE OF BUSINESS, GOODS, MERCHANDISE SOLD OR SERVICES TO BE CONDUCTED ON PREMISES:

Gym memberships

BUILDING TOTAL SQUARE FOOTAGE: 7,500 BUILDING LINEAR STREET FRONTAGE: 50 ft.

YOUR OCCUPANCY SQUARE FOOTAGE 700 PUBLICLY ACCESSIBLE SQUARE FOOTAGE 6,800

☐ SINGLE STORY ☒ TWO STORY ☐ MULTI-STORY (3 OR MORE)

HAVE YOU MADE ANY SUBSTANTIAL CHANGES TO YOUR FLOOR PLAN? ☐ YES ☒ NO

ARE THERE RESIDENTIAL LIVING QUARTERS WITHIN COMMERCIAL BUILDING? ☒ YES ☐ NO

IF YES, SQUARE FOOTAGE OF LIVING QUARTERS: 700 sq ft

DO YOU STORE, HANDLE, OR DISPENSE HAZARDOUS MATERIALS? no

IF YES, PLEASE DESCRIBE: _____

REQUIRED ATTACHMENTS:

- ☒ PLANNING CLEARANCE WORKSHEET Previously Given to city
- ☒ SITE PLAN " " " "
- ☒ ARCHITECTURAL DRAWINGS OR ARTIST'S CONCEPTION emailed to city
- ☒ FLOOR PLAN DRAWINGS
- ☒ APPROVED DOCUMENTATION OF LIVING QUARTERS part of original building
- ☒ DRAWINGS OF PROPOSED SIGNAGE WITH DIMENSIONS Front door Decal
- ☒ LANDLORD/TENANT AGREEMENT/OWNER AUTHORIZATION Terry Brock owner
- ☒ ASSESSOR MAP (WITH LOT DIMENSIONS)
- ☒ BUSINESS REGISTRATION 01563401-1 (state)
- ☒ OTHER also registered through the city of Sutherlin

OWNER SIGNATURE: _____

DATE: 7-23-21

OWNER PRINTED NAME: Terry L Brock

TITLE: owner

APPLICANT SIGNATURE: _____

DATE: 7-23-21

APPLICANT PRINTED NAME: Terry L Brock

TITLE: owner

CONSENT TO AUTHORIZE A PRE-FIRE INSPECTION OF THE BUSINESS PREMISES TO ALLOW DIAGRAMING THE INTERIOR OF THE BUILDING AND TO IDENTIFY FEATURES RELEVANT TO FIRE SUPPRESSION:

PLEASE SIGN HERE _____

previously done by Sutherlin city Fire

Office use only:

Data entry date: _____

Building and Structures:

- ☐ Fire ☐ Structure
☐ Basement ☐ Second Story or higher ☐ Fire Suppression System ☐ Living on premises
☐ Alarm Alarm Company/Phone: _____

Zoning:

☒ Approved ☐ Denied

Planner

Signature: _____ Date: _____

Fire Chief

Signature: _____ Date: _____

Additional Action: _____

Please attach inspection results and recommendations

Office use only:

URBAN RENEWAL TASK FORCE MEETING DATE: 08-04-2021

APPROVED: Y or N (TO AGENCY BOARD)

RECOMMENDATION (INCLUDING AMOUNT):

URBAN RENEWAL AGENCY MEETING DATE: 08-16-2021

APPROVED: Y or N

CONDITIONS OF APPROVAL / REASON FOR DENIAL: _____

AMOUNT APPROVED: \$ _____ **(ATTACH CONDITIONS OF APPROVAL)**



Community Development
126 E Central Avenue
Sutherlin, OR 97479
(541) 459-2856

**CITY OF SUTHERLIN
PRE-APPLICATION WORKSHEET
CONSTRUCTION**

WORKSHEET NUMBER 2021-21	APPLICANT BROCK, TERRY SAME AS OWNER	OWNER BODY SHOP TOTAL FITNESS LLC 121 W CENTRAL AVE OAKLAND OR 97479 541-733-5164
---	---	--

SITE INFORMATION

SITE ADDRESS 121 W CENTRAL AVE	PROPERTY ID NUMBER R55988	M-TL 25-05-17DC-7000	SIZE (ACRES) 0.11
IMPROVEMENT FAÇADE REPLACEMENT/IMPROVEMENT TO EXISTING COMMERCIAL BUILDING			
EXISTING STRUCTURES (NUMBER AND TYPE) EXISTING COMMERCIAL BLDG		DISTANCE OF BUILDING SITE FROM SURFACE WATER >50 FEET	
DIRECTIONS FROM CENTRAL AVENUE EAST ON CENTRAL AVE, TO ADDRESS ON LEFT			
As, for, or on behalf of, all property owners: <div style="text-align: center; font-size: 1.2em;">SEE ATTACHED</div>			
Applicant Signature: _____ Date: _____			

PLANNING DEPARTMENT INFORMATION

ZONING C-1	OVERLAYS (WETLANDS, FP, ETC) N/A			
SETBACKS				
FRONT GARAGE N/A	FRONT PROPERTY LINE 0 FT	REAR 0 FT	SIDE 0 FT	EXT. SIDE 0 FT
SIGN CODE 3.7.250	SPECIAL SETBACK N/A	PARKING SPACES REQUIRED N/A		
BUILDING HEIGHT 50FT	BACKFLOW DEVICE YES/NO	BACKFLOW DEVICE INSPECTED		

CONDITIONS OF APPROVAL:

REFER TO: Douglas County Building

MUST MEET ZONE/SETBACK REQUIREMENTS. FAÇADE REPLACEMENT/IMPROVEMENT TO EXISTING COMMERCIAL BUILDING ONLY. IMPROVEMENT TO INCLUDE: FAÇADE, WINDOWS, AWNING, BLOCK PILLARS (REPLACING EXISTING PILLARS, NO NET INCREASE INTO ROW).

APPROVED BY JLC	DATE APRIL 19, 2021	EXPIRATION DATE APRIL 19, 2022	
FEES	\$50.00	RECEIPT #	555682
PUBLIC UTILITES	CITY WATER NO	CITY SEWER NO	ACCESS PERMIT NO



**CITY OF SUTHERLIN
PLANNING PRE-APPLICATION
WORKSHEET NO. 2021-24**

☐ New Construction ☐ Manufactured Home ☐ Manufactured Home in Park
☐ Remodel ☐ Demolition ☐ Sign Permit ☒ Other *-facade*

*** PLEASE PRINT ***

STEP 1. INFORMATION PROVIDED BY APPLICANT:

Property Owner BODY SHOP TOTAL FITNESS LLC Phone 541-733-5164

Mailing Address 121 W CENTRAL AVE

City SUTHERLIN State OR ZIP 97479

Contractor Terry Brock CCB No. _____ Phone 541-733-5164

Mailing Address 121 West Central City Sutherlin State OR ZIP 97479

Address of Building Site 121 W CENTRAL AVE Parcel Size 0.11

Zone C-1 Tax ID No. R55988 T 25 R 05 S 17DC Tax Lot # 7000

Proposed Improvement Build new face to Building, Black Pillars, Stucco face
new awning new windows

Intended Use Fitness center

Describe all buildings or structures currently on property (number and type) _____

Building 50'x100'

Distance of building site from river, creek or stream bank > 50 FT

Directions to property from Central Avenue Property face Central, is on
North side of Central

City Utilities Required: ☐ Water ☐ Sewer ☒ None

This application represents: ☐ New Development ☐ Re-development ☒ Change of Use

Other _____

Applicant's Signature _____

Date 4/13/2021

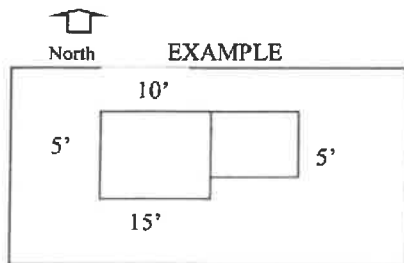
CITY OF SUTHERLIN BUILDING LOCATION PLAN

PRE-APPLICATION WORKSHEET # 2021-24

APPLICANT'S NAME Terry Brock PHONE 541

SITE ADDRESS 121 W CENTRAL AVE TAX ID # R55988

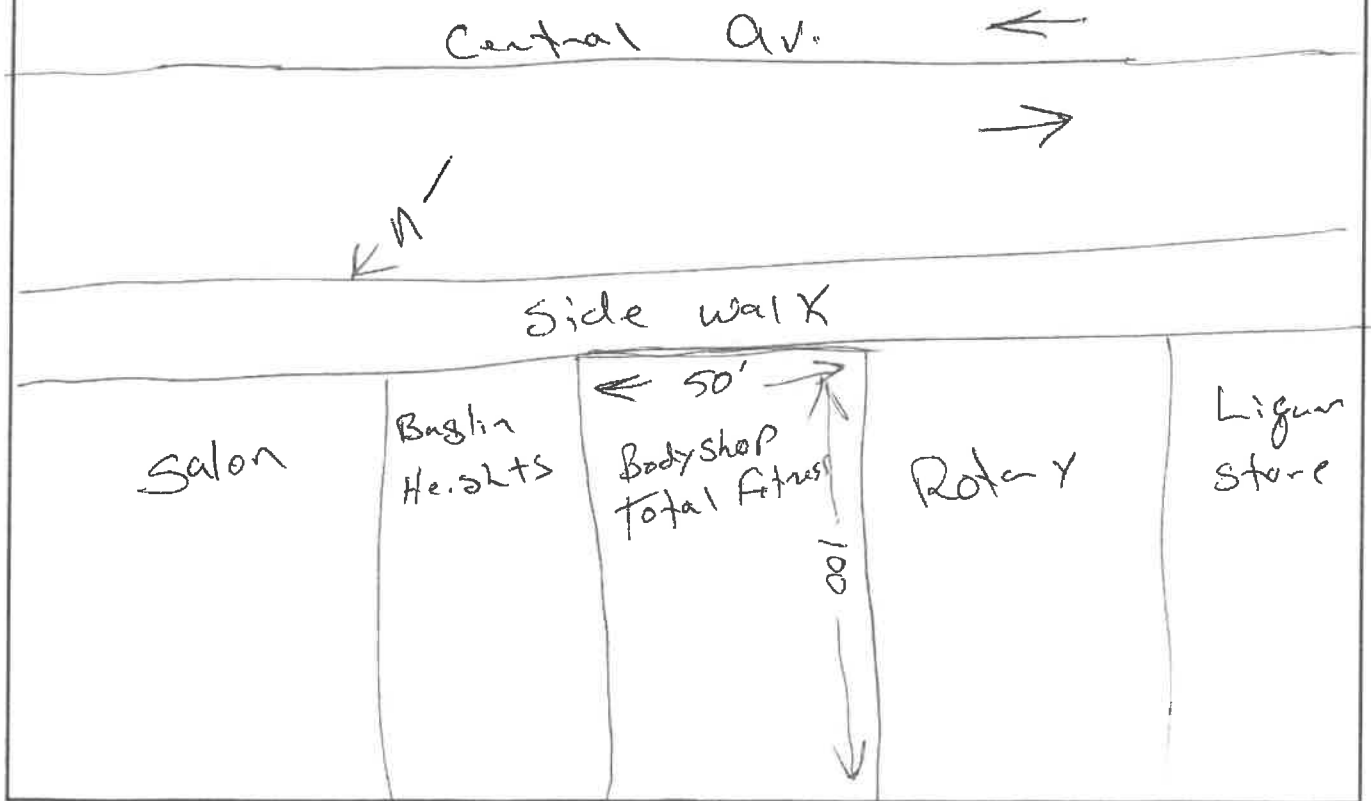
WAIVER: I understand that approval of this Pre-application Worksheet and Site Plan does not release me from compliance with private covenants, restrictions, or easements affecting this property. TSB
Initials



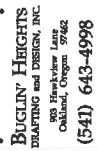
INFORMATION NEEDED

1. ASSESSOR'S MAP T _____ R _____ SECT _____ TAX LOT _____
2. PROPERTY LINES.
3. PERMANENT LANDMARKS (ROADS, STREAMS, and RIVERS).
4. DISTANCE FROM LANDMARKS AND PROPERTY LINES TO BUILDING SITES.
5. LOCATION AND IDENTIFICATION OF OTHER STRUCTURES ON PROPERTY.
6. LOCATION OF ACCESS.

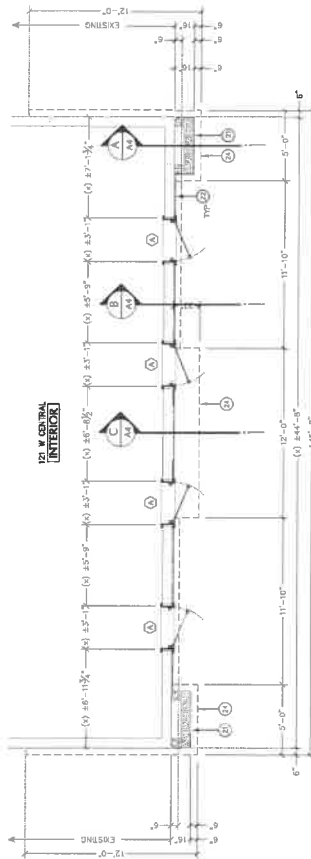
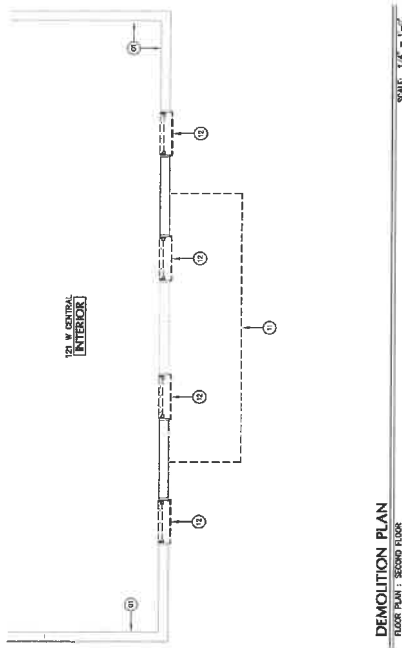
NAME OF STREET OR ROAD

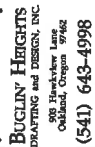


alley



THE
Addition / Remodel
Body Shop Total Fitness LLC
123 W. Central Avenue
Sunnyvale, Oregon 97479





BUGLIN' HEIGHTS
DRAFTING and DESIGN, INC.
903 Hawkview Lane
Oakland, Oregon 97462
(541) 643-4998

	-	-	▽
	-	-	▽
	-	-	▽
	-	-	▽
	-	-	▽
	-	-	▽
DATE:			
REVISIONS:			

Addition / Remodel
 Body Shop Total Fitness LLC
 121 W. Central Avenue
 Sutherlin, Oregon 97479

Job No.	21-002	Sheet No.	
Date	Feb 4 2021	Scale	As Shown
Drawn		Checked	CF/adress
Project	CF/adress	Sheet Identification:	

SECTION

[illegible]

KEYED NOTES

EXISTING

01. (x) STEM WALL
02. (x) CONCRETE CURB
03. (x) CONCRETE DREWALK
04. (x) CMU BLOCK WALL
05. (x) FLOOR FRAMING
06. (x) ROOF FRAMING
07. (x) CMU PARAPET
08. (x) WOOD FRAMED WALL

11. CUT AND REMOVE EXISTING CONCRETE EXTERNALLY, AS REQUIRED TO EXPOSE AND REPAIR CRACKS. PROVIDE CONTROL JOINTS WHEN POSSIBLE AND AVOID DAMAGE TO NEIGHBORING CONCRETE.
12. REMOVE EXISTING DOOR ASSEMBLY.
13. REMOVE EXISTING WINDOW ASSEMBLY, EXISTING HEAVY UNTIL TO REMAIN AS-IS
14. REMOVE EXISTING FLASHING. PREPARE TOP OF (1) PARAPET TO RECEIVE NEW WALL FRAMING FOR SOFFIT

PROPOSED

21. COMPACTED GRANULAR FILL	
22. PAD FOOTING...	
SZ: FOUNDATION PLAN	
23. CONCRETE SIDEWALK...	
SZ: FOUNDATION PLAN	
24. 8" CMU BLOCK WALL	
25. #4 VERTICAL REBAR at CORNERS and 16" O.C.	
25. #4 HORIZONTAL REBAR at 24" O.C.	

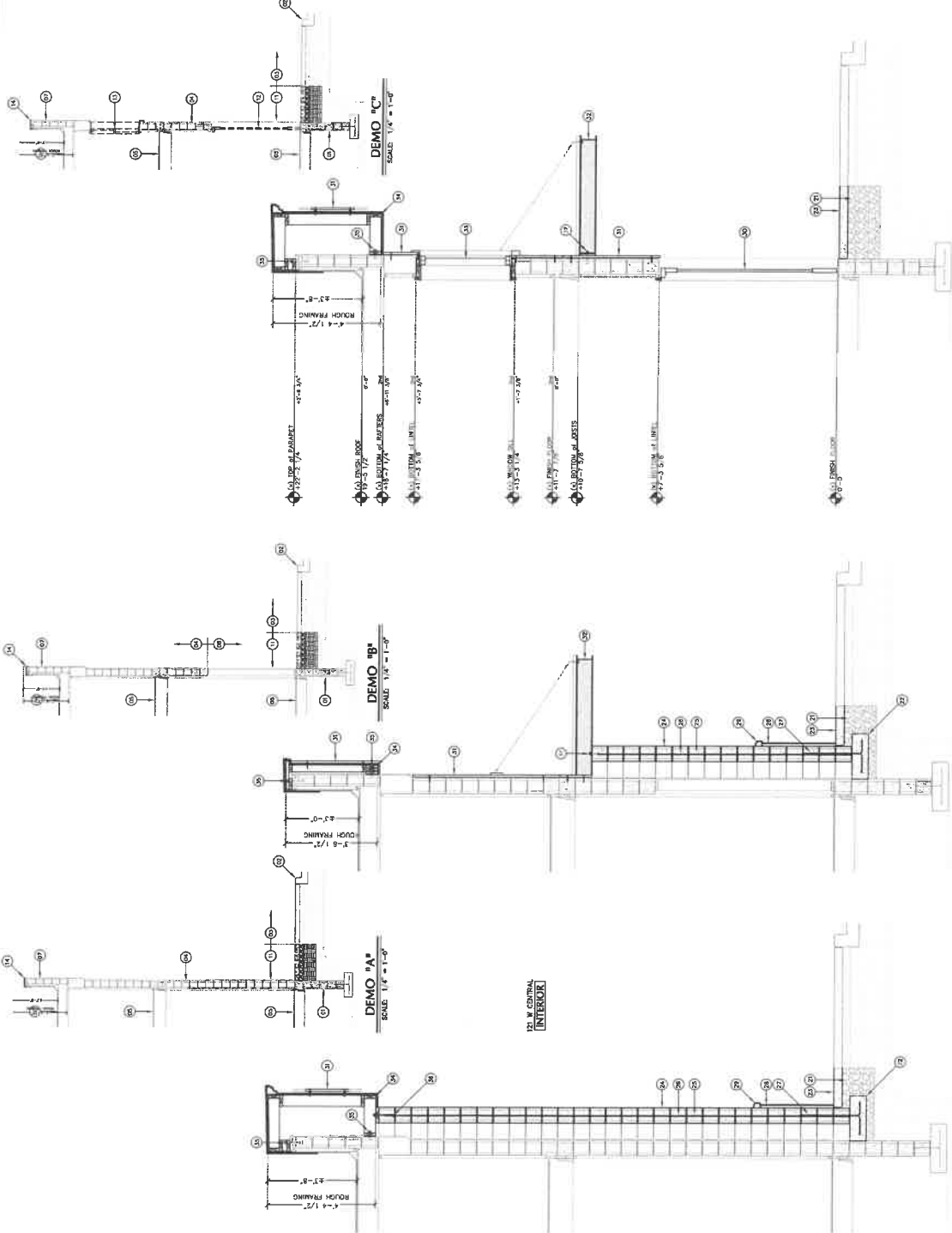
28. TILE WAINSCOT.
- +30" ABOVE FINISH SLAB
29. CONCRETE TOP CAP of WAINSCOT
30. STOREFRONT DOOR.
SEE FLOOR PLAN
31. HARD CONCRETE PANDLS.
SEE ELEVATIONS FOR PANEL LAYOUT
32. STEEL ANKING ABOVE.
SEE ALL VERTICAL SECTIONS FOR HOW AND
HOW TO ATTACH TO EXISTING STRUCTURE WITH
ROD, TURN-BUCKLES and DOWELBARS AND ANCHORS
33. UNIT WINDOW.
SEE FLOOR PLAN

REFER TO FLOOR PLAN FOR LAYOUT DIMENSIONS

35. ATTACH FRAMING TO EXISTING CHU/CONCRETE
w/ 3/8" EXPANSION ANCHORS

36. 1/2" ANCHOR BOLT
- LOCATE (1) A.B. FROM (a) STRUCTURE
- LOCATE (1) A.B. IN EACH CORNER OF COLUMN

37. ATTACH STEEL ANCHOR w/ 3/8" EXPANSION
ANCHORS... LOCATE ON INSIDE OF FLANGE



WALL SECTION "C"

WALL SECTION "B"

WALL SECTION "A"



City of Sutherlin

Community Development
126 E. Central Avenue
Sutherlin, OR 97479
541-459-2856
Fax 541-459-9363
www.ci.sutherlin.or.us

Planning Clearance Worksheet Supplemental Conditions

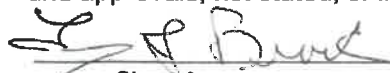
Planning

- ☐ Land Use / Building Permit Violation
- ☒ Must meet all Zoning and Setback Requirements
- ☒ Must meet all applicable City, County, State, and Federal Regulations
- ☒ Electrical Service must be underground
- ☐ Pre-Pour Footing Setback Inspection: by City – call 541-459-2856, Community Development (24 hour notice required)
- ☐ Geologic Impact Statement (Section 2.6.210 and 2.6.220)
- ☐ Wetlands Delineation
- ☐ Residential Sprinkler System (per Fire Department)
- ☐ Driveway and Parking requirements
- ☐ Easement(s) – access (road maintenance agreement) and/or utilities
- ☒ Proof of Final Building Department Inspection: Provide to City
- ☐ Certificate of Occupancy: Provide to City
- ☐ Subject to Manufactured Home Requirements (Section 2.6.160 of the Sutherlin Development Code; Garage or Carport Permits must be purchased simultaneously)
- ☐ Subject to Planning File No. _____
- ☐ Other: _____

Public Works

- ☐ Pre-Construction Public Works Conference
- ☐ Sidewalk and/or Driveway Inspection required
- ☐ Sidewalk stem wall required
- ☐ STEP System required
- ☐ Back Flow Device required
- ☐ Meter Installation Requested – call 541-459-3542, Public Works shop
- ☐ Right of Way Permit/Driveway Permit
- ☐ Storm water
- ☐ Other: _____

As applicant and/or property owner, I hereby state and agree, I have read the above Supplemental Conditions placed on my request for a building permit and understand the City of Sutherlin will not approve the Douglas County Building Department to issue the Certificate of Occupancy without meeting the above conditions. I also understand my project may be subject to other city conditions and approvals, not stated, or listed above.


Signed _____

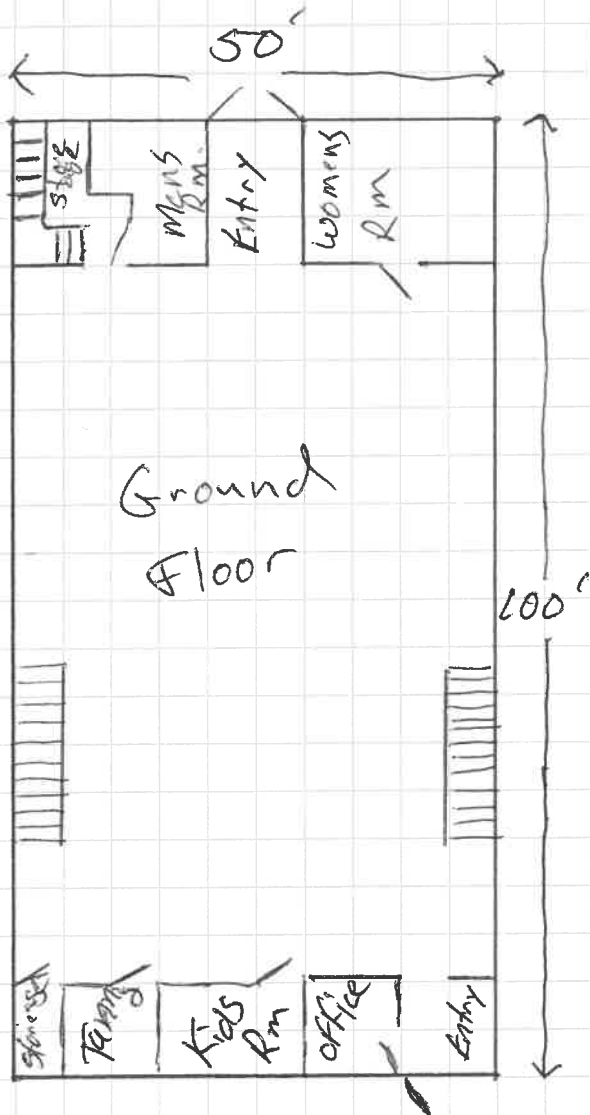
4/13/2021
Date _____

2021-24

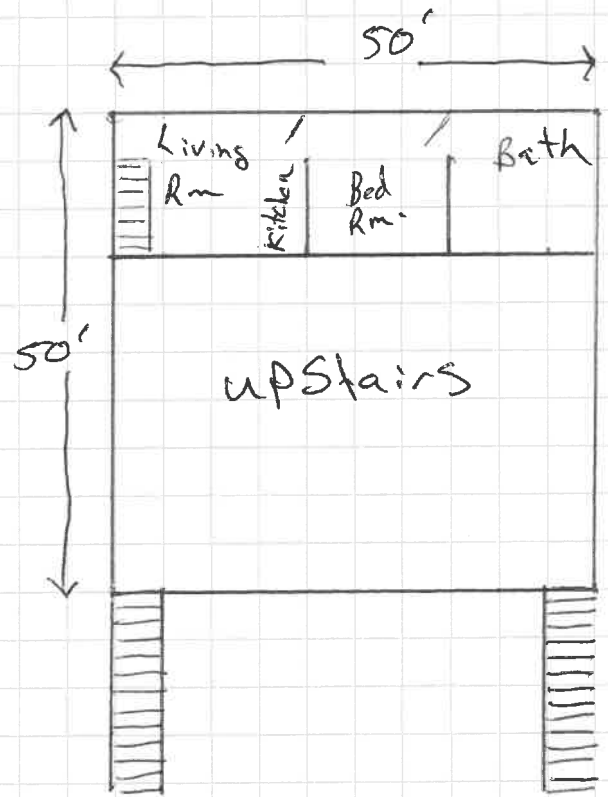
WS Number

555682

Receipt Number



5,000 SQ ft.



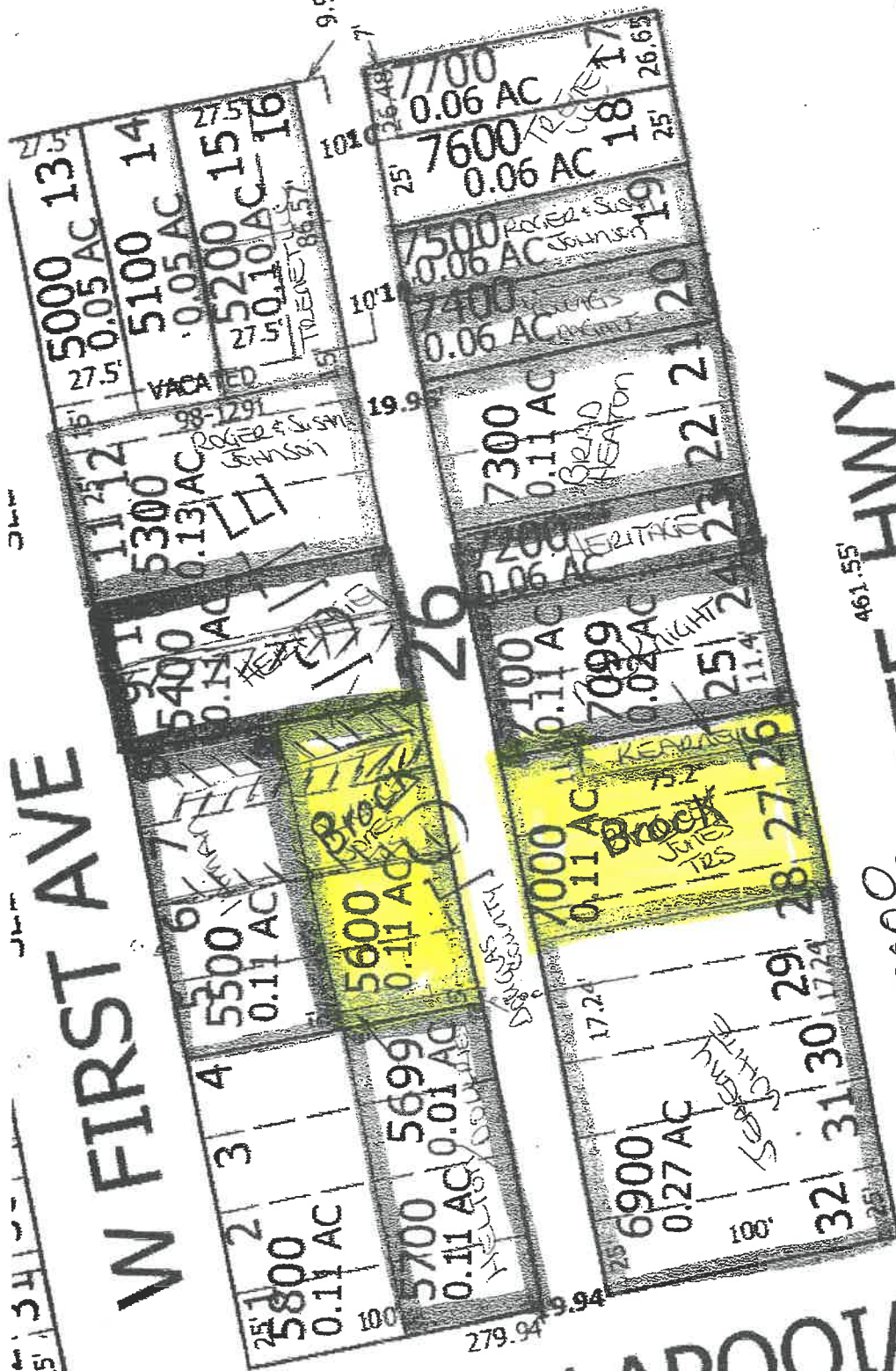
2,500 SQ ft.

Body Shop total Fitness
121 West Central Floor Plan

25' 34' 10' 25' 49' 0.7' 27.5' 9.94'

ST.

W FIRST AVE



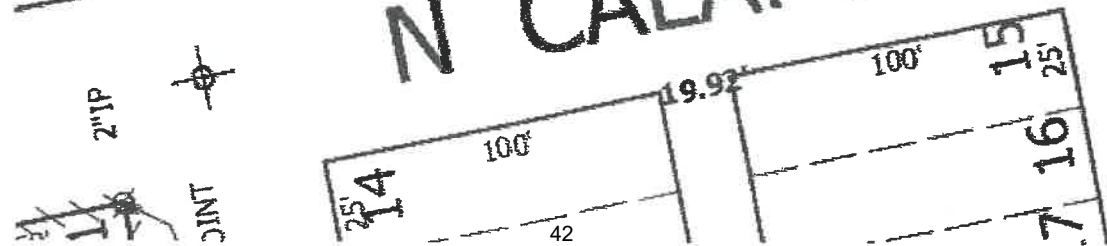
N CALAPOOIA

STATE HWY

461.55'

17 13 14 15 16

Brook = 1000
25600
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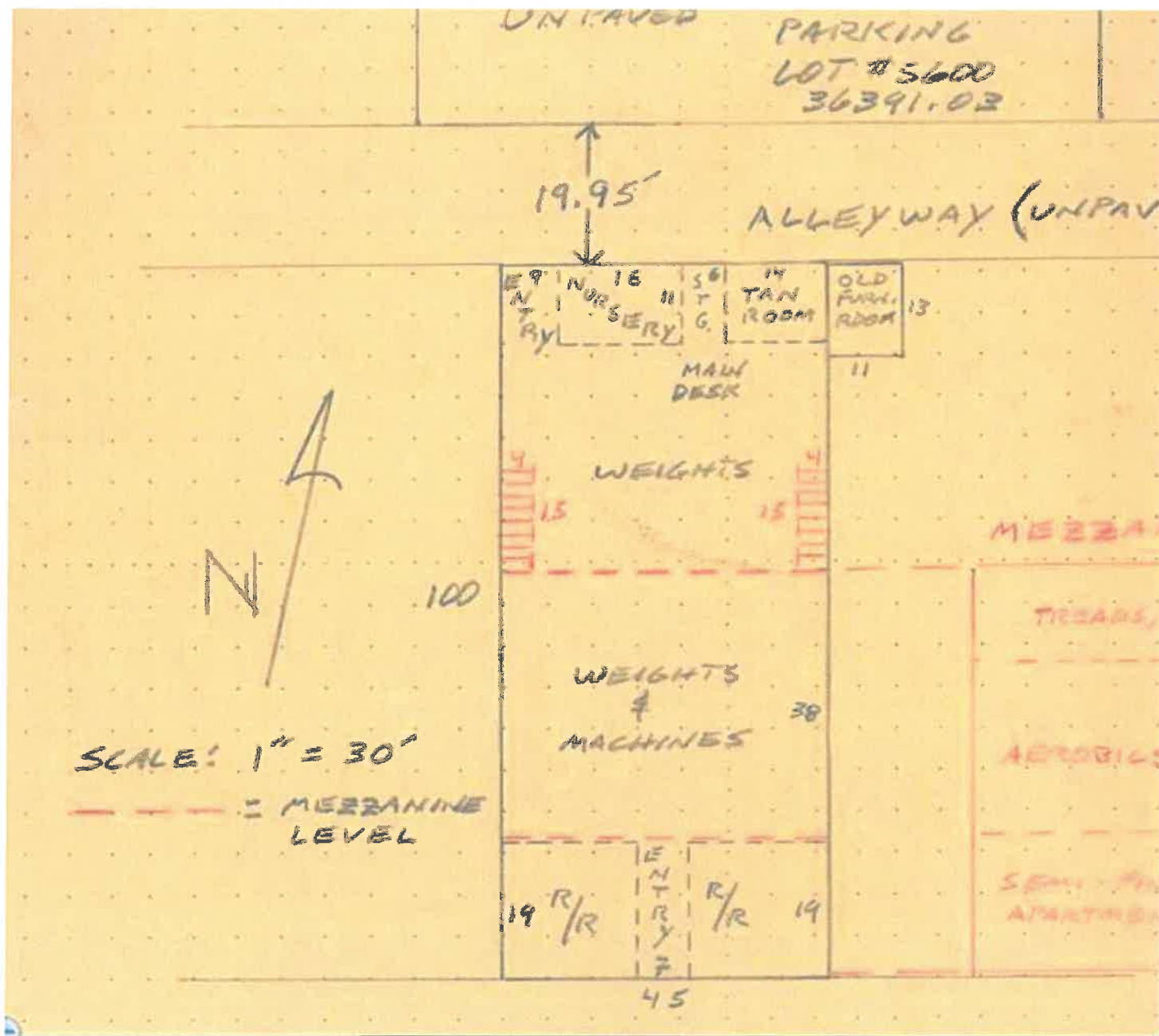


Kristi Gilbert

From: Kim A. Rinnert <karinner@co.douglas.or.us>
Sent: Monday, July 19, 2021 11:53 AM
To: Kristi Gilbert
Subject: RE: 121 W Central Ave - R55988

[EXTERNAL SOURCE - USE CAUTION]

Our earliest note is from 7-10-97 of a semi-finished apartment.



From: Kristi Gilbert [<mailto:k.gilbert@ci.sutherlin.or.us>]
Sent: Monday, July 19, 2021 11:38 AM
To: Kim A. Rinnert <karinner@co.douglas.or.us>

Melanie Masterfield

From: Melanie Masterfield
Sent: Wednesday, August 11, 2021 9:54 AM
To: Ashley (ashley@bciradio.com); DC Commisioners (commissioners@co.douglas.or.us); Dennis Nakata; Erica Welch; Kyle-KQEN (KYLE@BCIRADIO.COM); Michael Salpino; News Desk (newsdesk@nrtoday.com); Register Guard (rgnews@registerguard.com); Roseburg Beacon (info@roseburgbeacon.com)
Subject: City of Sutherlin Council & Urban Renewal Agendas & Zoom Link
Attachments: 14. 2. FYI. 8.16.21 URA & CC Zoom Public Mtg Notice with links.docx; URA AUG 16, 2021.pdf; CC AGENDA AUG 16, 2021.pdf

Good morning. I've attached agendas for Sutherlin City Council and Sutherlin Urban Renewal Agency meetings for Monday, August 16, 2021. Urban Renewal starts at 6:30, Council starts at 7:00. Also attached is the Zoom Link to be used for both meetings.



Melanie Masterfield
Deputy City Recorder

City of Sutherlin
126 E Central Ave
Sutherlin, OR 97479
541-459-2856

m.masterfield@ci.sutherlin.or.us

PUBLIC NOTICE – CITY OF SUTHERLIN

URBAN RENEWAL AGENCY AND CITY COUNCIL MEETING

The August 16, 2021, City of Sutherlin's Urban Renewal Agency Meeting will begin at 6:30, followed by the City Council Meeting at 7:00pm, in the Civic Auditorium located at 175 E Everett. This meeting will be a teleconference style meeting with City Council and staff facilitating. The City has taken steps to utilize current technology to make meetings available to the public without increasing the risk of exposure, or for those that are otherwise unable to attend. We encourage and welcome citizens that are able to use the link provided, to join the meeting from your home.

City of Sutherlin is inviting you to a scheduled Zoom meeting.

Topic: Urban Renew Agency 6:30pm & City Council Meeting 7:00pm

Time: Aug 16, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84164950415?pwd=bXF2NzAxV2Z1NVE4WmowakJKUkc4Zz09>

Meeting ID: 841 6495 0415

Passcode: 351529

Find your local number: <https://us06web.zoom.us/j/kdFZkGgAwD>