



City of Sutherlin  
Urban Renewal Agency  
Monday, March 13, 2023  
Civic Auditorium - 6:45 p.m.

## AGENDA

### Agency Members

Chair – TBD

Gary Dagel, Joe Groussman, Debbie Hamilton,  
Shawn Smalley, Michelle Sumner, Larry Whitaker, and Lisa Woods

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. INTRODUCTION OF MEDIA**

**4. PUBLIC COMMENT**

[Citizen comment is to allow citizens to present information regarding agenda items only. A time limit of three minutes per citizen shall apply]

**5. CONSENT AGENDA**

a. November 14, 2022 Minutes

**6. AGENCY BUSINESS**

- a. Agency Chair and Vice Chair Appointments
- b. Grant Application Approvals – Rootz Salon & Rootz Skin & Wellness Studio

**7. REPORTS / DISCUSSIONS (verbal)**

- a. W First Ave. Parking Lot Development Update
- b. Recreation Park Development (behind Fire Department) Update

**8. ADJOURN**

*Members of the audience who wish to address the Agency will be invited to do so. Speakers must use the microphone stating their name and address prior to addressing the Agency.*

### Join Zoom

<https://us06web.zoom.us/j/88946852069?pwd=VC9oeGQyT3o3OE41RzBzSllvQXZKUT09>

**CITY OF SUTHERLIN**  
**Urban Renewal Agency Meeting**  
**Sutherlin Civic Auditorium**  
**Monday, November 14, 2022 – 6:45pm**

**AGENCY MEMBERS:**

Tom Boggs, Gary Dagel, Joe Groussman, Debbie Hamilton, Shawn Smalley, Michelle Sumner, Larry Whitaker

**CITY STAFF:** City Manager, Jerry Gillham

Finance Director, Tami Trowbridge  
City Recorder, Diane Harris  
Deputy City Recorder, Melanie Masterfield  
Community Development Director, Brian Elliott  
Community Development Supervisor, Kristi Gilbert  
City Planner, Jamie Chartier  
Public Works Director, Aaron Swan  
Library Director/Livability Services Director, Pat Lynch  
Fire Chief, Mike Lane  
City Attorney, Chad Jacobs (via Zoom)

**Audience:** Bruce Conner, Wayne Ellsworth, Jamie Chartier, Calvin Calvin, Debra Lines, Josh Gomez

**Via Zoom:** Jim Houseman, Larry Bahr

Meeting called to order by Agency Chair Boggs at 6:45 p.m.

**Roll Call:** All present

**Introduction of Media:** None

**\*\*Chair Boggs made an announcement for Zoom attendees.**

**PUBLIC COMMENT**

- None

**CONSENT AGENDA**

- **September 12, 2022 Minutes**

**MOTION** made by Sumner to approve Consent Agenda as presented; second by Groussman.

Discussion: None

In favor: Agency Members Hamilton, Sumner, Dagel, Whitaker, Smalley, Groussman and Boggs

Opposed: None

Motion carried unanimously.

**AGENCY BUSINESS**

- **Public Hearing – Supplemental Budget Adjustment**

Chair Boggs opened the Public Hearing at 6:49 p.m.

Staff Report – Finance Director, Tami Trowbridge – This Public Hearing is for interested parties to speak regarding proposed changes to the 2022-2023 budget. This adjustment will move the Everett Street property purchase forward and also provide administration for the Mainstreet Grant for the Historic Bank Building improvements. Total budget adjustment: \$825,000 (\$280,000 – Downtown property purchase; \$260,000 – Historic bank building improvements).

Chair Boggs asked for Public Comment. *None given*  
Chair Boggs closed Public Hearing at 6:51 p.m.

- **Resolution No. UR-2022.05 – Supplemental Budget Adjustment**

**MOTION** made by Whitaker to approve Resolution UR-2022.05 – Supplemental Budget Adjustment as presented; second by Hamilton.

Discussion:

- Chair Boggs declared a personal conflict of interest due to family involvement with the project and abstained from voting.
- Groussman asked for further information regarding funding sources for the Historic Bank Building. *Trowbridge explained.*

In favor: Agency Members Hamilton, Sumner, Dagel, Whitaker, Smalley, Groussman and Boggs

Opposed: None

Abstained: Boggs

Motion carried.

**REPORTS/DISCUSSIONS**

- **Old Bank Building Restoration Update**

Community Development Supervisor, Kristi Gilbert – The restoration project is under way. The asbestos survey is complete and removal should be completed this week. Contractors are working on the HVAC and sprinkler system installation.

- Councilor Whitaker asked for a progress update for the Liquor Store, Rotary Room, and CG's Computer Repair façade improvements. *Gilbert – The buildings are in the design phase (design's provided by Gary Fadness – Buglin Heights Drafting and Design).*

**ADJOURNMENT**

With no further business, meeting adjourned at 6:55 p.m.

Approved:

\_\_\_\_\_  
Jerry Gillham, City Manager

Respectfully submitted by,

\_\_\_\_\_  
Melanie Masterfield, Deputy City Recorder

\_\_\_\_\_  
Tom Boggs, Agency Chair



126 E. Central Avenue  
Sutherlin, OR 97479  
541-459-2856  
Fax: 541-459-9363

## Urban Renewal Agency

STAFF REPORT					
Re: URA Chair & Vice Chair Appointment				Meeting Date:	3/13/23
Purpose:	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
Submitted By: City Recorder, Diane Harris				Administrator Review	<input type="checkbox"/>
Attachments: N/A					

### WHAT IS BEING ASKED OF THE AGENCY?

Urban Renewal Agency members are being asked to appoint a Chair and Vice Chair.

### EXPLANATION

Per Sutherlin's Municipal Code, the Urban Renewal Agency appoints a Chair and Vice Chair every two years (unless an unforeseen vacancy occurs). Staff is following the same schedule as City Council follows when appointing a Council President.

Note: Through this process, staff discovered that this section of the code needed clarification regarding appointments and meeting notifications, therefore, an ordinance will be presented at tonight's Council Meeting to include those proposed changes.

### OPTIONS

See below.

### SUGGESTED MOTION(S)

The appoint \_\_\_\_\_ as Agency Renewal Chair and  
appoint \_\_\_\_\_ as the Vice Chair.



126 E. Central Avenue  
Sutherlin, OR 97479  
541-459-2856  
Fax: 541-459-9363

## Urban Renewal Agency

STAFF REPORT					
<b>Re: Urban Renewal Grant Applications</b>				Meeting Date:	03-13-2023
<b>Purpose:</b>	Action Item <input checked="" type="checkbox"/>	Workshop <input type="checkbox"/>	Report Only <input type="checkbox"/>	Discussion <input type="checkbox"/>	Update <input type="checkbox"/>
<b>Submitted By: Kristi Gilbert, Community Development Supervisor</b>				Administrator Review	<input checked="" type="checkbox"/>
<b>Attachments:</b> Grant Applications – 221 & 223 W. Central Ave					

### WHAT IS BEING ASKED OF THE AGENCY?

The Urban Renewal Agency is being asked to approve funding requests for two grant applications, as recommended by the Urban Renewal Task Force on March 1, 2023, located in the downtown district. The subject lot is located in the downtown area, identified as Tax Lot 6500 in Section 17DC of T25S, R5W, Property ID No. R56058.

### EXPLANATION

As part of the Urban Renewal/TIF (Tax Increment Finance) Plan, Downtown Development/Redevelopment was identified as one of the five project categories.

We have received two applications for downtown façade improvements at 221 and 223 W. Central Ave. The applicant/owner has submitted her architectural drawing for both façade improvements which is attached to each application. The two applications qualify for \$25,000 each based on the lineal frontage of each business.

Staff identified that a city business registration, planning clearance worksheet and fire suppression inspection will need to be authorized and/or completed to fulfill the application requirements. Staff will follow up with the applicant if awarded grant requests by the Agency.

### OPTIONS

To approve both grant applications in the amount of \$25,000 each, with application requirements being fulfilled.

To deny both grant applications in the amount of \$25,000 each.

To approve 221 W Central Ave grant application, with application requirements being fulfilled and deny 223 W Central Ave grant application.

To deny 221 W Central Ave grant application and approve 223 W Central Ave grant application, with application requirements being fulfilled.

### SUGGESTED MOTION(S)

To approve both grant applications in the amount of \$25,000 each, with application requirements being fulfilled.



**CITY OF SUTHERLIN  
URBAN RENEWAL DISTRICT  
GRANT APPLICATION**

Complete application and return to the City of Sutherlin  
Attn: Community Development Department, 126 E Central, Sutherlin, OR, 97479, 541-459-2856

DATE: ~~November 28 2022~~ January 24 2023 GRANT REQUEST AMOUNT \$ 25,000

**GRANT REQUEST TYPE:**

☒ FAÇADE IMPROVEMENT ☐ BUSINESS RELOCATION ☒ SIGNAGE ☐ OTHER \_\_\_\_\_

**PERSONAL INFORMATION**

NAME Summer Eastwood

MAILING ADDRESS 1311 Page Ave Sutherlin Or 97479

PHONE 541-733-1080 EMAIL seastwood@hotmail.com

**PROPERTY OWNER INFORMATION**

PROPERTY OWNER, IF OTHER THAN BUSINESS OWNER:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**BUSINESS INFORMATION**

NAME OF BUSINESS R Skin & Wellness Studio / Boutique

OREGON ASSUMED BUSINESS NAME (if different) Rootz Salon

**BUSINESS TYPE:**

☐ SOLE PROPRIETORSHIP ☐ LLC ☐ CORPORATION ☐ S CORP ☐ OTHER

BUSINESS ADDRESS 221 W. Central Avenue Sutherlin Or 97479

MAILING ADDRESS (if different than above) 1311 Page Ave. Sutherlin Or 97479

BUSINESS WEBSITE: www.rootzroyalty.com

BUSINESS HOURS & DAYS OF OPERATION M-F 8-5

PHONE 541-459-3431 EMAIL rootzroyalty@gmail.com

EMPLOYER IDENTIFICATION NUMBER 01764592-4

**TYPE OF BUSINESS, GOODS, MERCHANDISE SOLD OR SERVICES TO BE CONDUCTED ON PREMISES:**

This will be a skin care facility focusing on facials, massage and wellness. A relaxing and revitalizing atmosphere with an emphasis

on community health and healing. With the intention to also add a juice bar and sensory (meditation) room.

**BUILDING TOTAL SQUARE FOOTAGE:** 900+ **BUILDING LINEAR STREET FRONTAGE:** 31

**YOUR OCCUPANCY SQUARE FOOTAGE** 900+ **PUBLICLY ACCESSIBLE SQUARE FOOTAGE** 900+

☐ SINGLE STORY      ☐ TWO STORY      ☐ MULTI-STORY (3 OR MORE)

**HAVE YOU MADE ANY SUBSTANTIAL CHANGES TO YOUR FLOOR PLAN?** ☐ YES ☐ NO

**ARE THERE RESIDENTIAL LIVING QUARTERS WITHIN COMMERCIAL BUILDING?** ☐ YES ☐ NO

**IF YES, SQUARE FOOTAGE OF LIVING QUARTERS:** n/a

**DO YOU STORE, HANDLE, OR DISPENSE HAZARDOUS MATERIALS?** no

**IF YES, PLEASE DESCRIBE:** \_\_\_\_\_

**REQUIRED ATTACHMENTS:**

- ☐ PLANNING CLEARANCE WORKSHEET
- ☐ SITE PLAN
- ☐ ARCHITECTURAL DRAWINGS OR ARTIST'S CONCEPTION
- ☐ FLOOR PLAN DRAWINGS
- ☐ APPROVED DOCUMENTATION OF LIVING QUARTERS
- ☐ DRAWINGS OF PROPOSED SIGNAGE WITH DIMENSIONS
- ☐ LANDLORD/TENANT AGREEMENT/OWNER AUTHORIZATION
- ☐ ASSESSOR MAP (WITH LOT DIMENSIONS)
- ☐ BUSINESS REGISTRATION
- ☐ OTHER \_\_\_\_\_

**OWNER SIGNATURE:** \_\_\_\_\_ **DATE:** 1-24-23

**OWNER PRINTED NAME:** Summer Eastwood **TITLE:** Owner

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPLICANT PRINTED NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

CONSENT TO AUTHORIZE A PRE-FIRE INSPECTION OF THE BUSINESS PREMISES TO ALLOW DIAGRAMING THE INTERIOR OF THE BUILDING AND TO IDENTIFY FEATURES RELEVANT TO FIRE SUPPRESSION:

PLEASE SIGN HERE \_\_\_\_\_

**Office use only:**

Data entry date: \_\_\_\_\_

**Building and Structures:**

☐ Fire

☐ Structure

☐ Basement

☐ Second Story or higher

☐ Fire Suppression System

☐ Living on premises

☐ Alarm

Alarm Company/Phone: \_\_\_\_\_

**Zoning:**

☐ Approved

☐ Denied

**Planner**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Fire Chief**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Additional Action: \_\_\_\_\_

**Please attach inspection results and recommendations**

**Office use only:**

**URBAN RENEWAL TASK FORCE MEETING DATE:** \_\_\_\_\_

**APPROVED: Y or N (TO AGENCY BOARD)**

**RECOMMENDATION (INCLUDING AMOUNT):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**URBAN RENEWAL AGENCY MEETING DATE:** \_\_\_\_\_

**APPROVED: Y or N**

**CONDITIONS OF APPROVAL / REASON FOR DENIAL:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AMOUNT APPROVED: \$** \_\_\_\_\_ **(ATTACH CONDITIONS OF APPROVAL)**



# RENEWAL OF REGISTRATION



Corporation Division  
[www.filinginoregon.com](http://www.filinginoregon.com)

**E-FILED**  
Sep 28, 2022  
**OREGON SECRETARY OF STATE**

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**REGISTRY NUMBER**

148174691

**REGISTRATION DATE**

10/01/2018

**BUSINESS NAME**

ROOTZ SALON

**BUSINESS**

CUT, COLOR, & STYLE HAIR

**TYPE**

ASSUMED BUSINESS NAME

**PRIMARY PLACE OF BUSINESS**

223 W CENTRAL AVENUE  
SUTHERLIN OR 97479 USA

**JURISDICTION**

OREGON

**COUNTIES**

BAKER, BENTON, CLACKAMAS, CLATSOP, COLUMBIA, COOS, CROOK, CURRY, DESCHUTES, DOUGLAS,  
GILLIAM, GRANT, HARNEY, HOOD RIVER, JACKSON, JEFFERSON, JOSEPHINE, KLAMATH, LAKE, LANE,  
LINCOLN, LINN, MALHEUR, MARION, MORROW, MULTNOMAH, POLK, SHERMAN, TILLAMOOK,  
UMATILLA, UNION, WALLOWA, WASCO, WASHINGTON, WHEELER, YAMHILL

**AUTHORIZED REPRESENTATIVE**

SUMMER EASTWOOD

1311 PAGE AVE  
SUTHERLIN OR 97479 USA

**REGISTRANT/OWNER**

SUMMER EASTWOOD

1311 PAGE AVE  
SUTHERLIN OR 97479 USA





PAUL L BENTLEY Architect A.I.A., P.C.

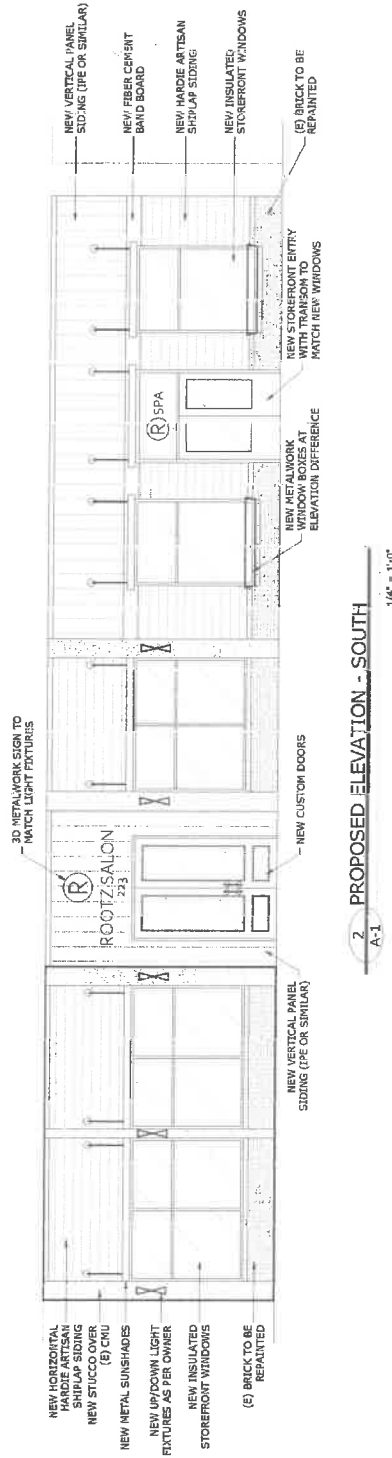
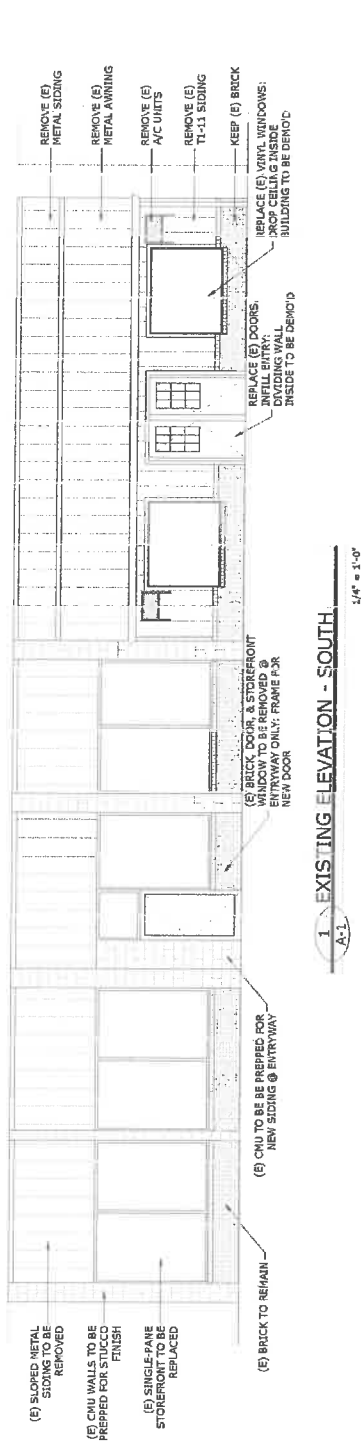
615 S. ANGELO STREET  
DULUTH, GA 30090  
PHONE: 404.271.0000  
FAX: 404.271.0001  
WWW.PLBENTLEYARCHITECT.COM

A FRONT FAÇADE STUDY FOR:  
**ROOTZ SALON**  
223 WEST CENTRAL AVE.  
DULUTH, GA

FOR REVIEW ONLY!  
NOT FOR CONSTRUCTION

DRAWN BY: KMD  
CHECKED BY: PLB  
DATE: 12-29-22  
TITLE: EXISTING & PROPOSED ELEVATIONS FOR ROOTZ SALON  
SCALE: 1/4" = 1'-0"

SHEET NO:  
**A-1**  
OF 1





**CITY OF SUTHERLIN  
URBAN RENEWAL DISTRICT  
GRANT APPLICATION**

Complete application and return to the City of Sutherlin  
Attn: Community Development Department, 126 E Central, Sutherlin, OR, 97479, 541-459-2856

DATE: January 24 2023 GRANT REQUEST AMOUNT \$ 25,000

**GRANT REQUEST TYPE:**

☒ FAÇADE IMPROVEMENT ☐ BUSINESS RELOCATION ☒ SIGNAGE ☐ OTHER \_\_\_\_\_

**PERSONAL INFORMATION**

NAME Summer Eastwood

MAILING ADDRESS 1311 Page Avenue Sutherlin Or 97479

PHONE 541-733-1080 EMAIL seastwood@hotmail.com

**PROPERTY OWNER INFORMATION**

PROPERTY OWNER, IF OTHER THAN BUSINESS OWNER:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**BUSINESS INFORMATION**

NAME OF BUSINESS Rootz Salon

OREGON ASSUMED BUSINESS NAME (if different) \_\_\_\_\_

**BUSINESS TYPE:**

☒ SOLE PROPRIETORSHIP ☐ LLC ☐ CORPORATION ☐ S CORP ☐ OTHER

BUSINESS ADDRESS 223 W. Central Avenue Sutherlin Or 97479

MAILING ADDRESS (if different than above) \_\_\_\_\_

BUSINESS WEBSITE: www.rootzroyalty.com

BUSINESS HOURS & DAYS OF OPERATION m-f 8-6 saturday and sunday by appointment

PHONE 541-459-3431 EMAIL rootzroyalty@gmail.com

EMPLOYER IDENTIFICATION NUMBER 01764592-4

**TYPE OF BUSINESS, GOODS, MERCHANDISE SOLD OR SERVICES TO BE CONDUCTED ON PREMISES:**

A full service salon with a retail store at the front selling hair and skin care.

☒ BUILDING TOTAL SQUARE FOOTAGE: 2793 BUILDING LINEAR STREET FRONTAGE: 58'12  
☒ YOUR OCCUPANCY SQUARE FOOTAGE: 2793 ☒ PUBLICLY ACCESSIBLE SQUARE FOOTAGE: 2793

☒ SINGLE STORY ☐ TWO STORY ☐ MULTI-STORY (3 OR MORE)

HAVE YOU MADE ANY SUBSTANTIAL CHANGES TO YOUR FLOOR PLAN? ☐ YES ☒ NO

ARE THERE RESIDENTIAL LIVING QUARTERS WITHIN COMMERCIAL BUILDING? ☐ YES ☒ NO

IF YES, SQUARE FOOTAGE OF LIVING QUARTERS: n/a

DO YOU STORE, HANDLE, OR DISPENSE HAZARDOUS MATERIALS? no

IF YES, PLEASE DESCRIBE: n/a

**REQUIRED ATTACHMENTS:**

- ☐ PLANNING CLEARANCE WORKSHEET *(OFFICE)*
- ☐ SITE PLAN
- ☐ ARCHITECTURAL DRAWINGS OR ARTIST'S CONCEPTION
- ☒ FLOOR PLAN DRAWINGS
- ☒ APPROVED DOCUMENTATION OF LIVING QUARTERS
- ☐ DRAWINGS OF PROPOSED SIGNAGE WITH DIMENSIONS
- ☒ LANDLORD/TENANT AGREEMENT/OWNER AUTHORIZATION
- ☒ ASSESSOR MAP (WITH LOT DIMENSIONS)
- ☐ BUSINESS REGISTRATION *(will have)*
- ☐ OTHER \_\_\_\_\_

OWNER SIGNATURE: \_\_\_\_\_

DATE: 1-24-23

OWNER PRINTED NAME: Summer Eastwood

TITLE: Owner

APPLICANT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

APPLICANT PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

CONSENT TO AUTHORIZE A PRE-FIRE INSPECTION OF THE BUSINESS PREMISES TO ALLOW DIAGRAMING THE INTERIOR OF THE BUILDING AND TO IDENTIFY FEATURES RELEVANT TO FIRE SUPPRESSION:

PLEASE SIGN HERE \_\_\_\_\_

**Office use only:**

Data entry date: \_\_\_\_\_

**Building and Structures:**

- ☐ Fire      ☐ Structure  
☐ Basement      ☐ Second Story or higher      ☐ Fire Suppression System      ☐ Living on premises  
☐ Alarm      Alarm Company/Phone: \_\_\_\_\_

**Zoning:**

- ☐ Approved      ☐ Denied

**Planner**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Fire Chief**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Additional Action: \_\_\_\_\_

**Please attach inspection results and recommendations**

**Office use only:**

**URBAN RENEWAL TASK FORCE MEETING DATE:** \_\_\_\_\_

**APPROVED: Y or N (TO AGENCY BOARD)**

**RECOMMENDATION (INCLUDING AMOUNT):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**URBAN RENEWAL AGENCY MEETING DATE:** \_\_\_\_\_

**APPROVED: Y or N**

**CONDITIONS OF APPROVAL / REASON FOR DENIAL:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AMOUNT APPROVED: \$** \_\_\_\_\_ **(ATTACH CONDITIONS OF APPROVAL)**

# RENEWAL OF REGISTRATION



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[www.filinginoregon.com](http://www.filinginoregon.com)

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GILLIAM, GRANT, HARNEY, HOOD RIVER, JACKSON, JEFFERSON, JOSEPHINE, KLAMATH, LAKE, LANE,  
LINCOLN, LINN, MALHEUR, MARION, MORROW, MULTNOMAH, POLK, SHERMAN, TILLAMOOK,  
UMATILLA, UNION, WALLOWA, WASCO, WASHINGTON, WHEELER, YAMHILL

**AUTHORIZED REPRESENTATIVE**

SUMMER EASTWOOD

1311 PAGE AVE  
SUTHERLIN OR 97479 USA

**REGISTRANT/OWNER**

SUMMER EASTWOOD

1311 PAGE AVE  
SUTHERLIN OR 97479 USA

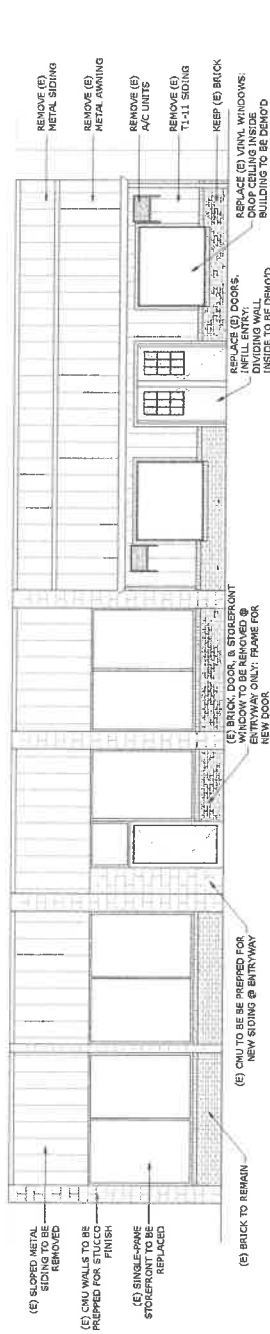


410 BEAUMONT STREET  
BIRMINGHAM, AL 35203  
205.975.1234  
P.L.B. ARCHITECTS, INC.

FOR REVIEW ONLY  
NOT FOR CONSTRUCTION

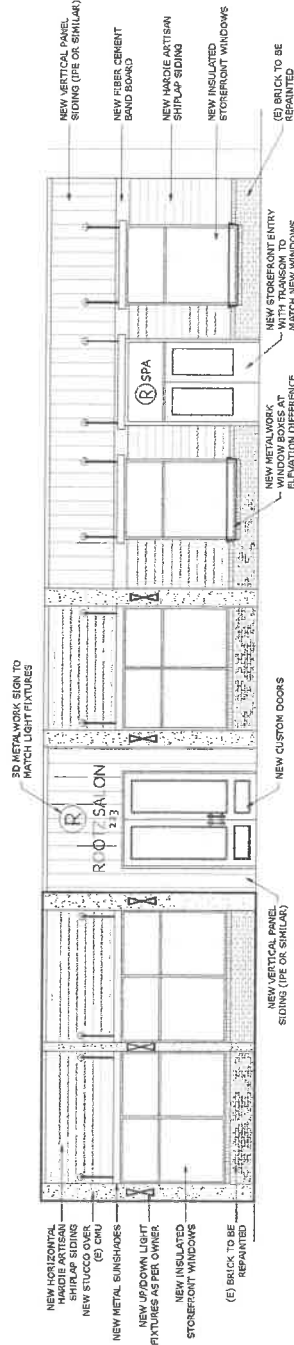
DRAWN BY:	KMD
CHECKED BY:	PLB
DATE:	10-29-02
TITLE:	EXISTING & PROPOSED ELEVATION STUDIES
SCALE:	1/4" = 1'-0"

SHEET NO.:	A-1
OF 1	



EXISTING ELEVATION - SOUTH

1/4" = 1'-0"



PROPOSED ELEVATION - SOUTH

1/4" = 1'-0"



[illegible]



# **W First Ave. Parking Lot & Recreation Park Development Updates**



**PUBLIC NOTICE – CITY OF SUTHERLIN**  
**URBAN RENEWAL AGENCY & CITY COUNCIL MEETINGS**

The March 13, 2023, Urban Renewal Meeting, will begin at 6:45 p.m. in Civic Auditorium at 175 E Everett. The City Council meeting will follow at 7:00 p.m. The City has taken steps to utilize current technology in order to make meetings available to the public in compliance with ORS 192.670 – Meetings by Means of Telephone or Electronic Communication. The public is welcome to attend the meeting in person or join via Zoom.

City of Sutherlin is inviting you to a scheduled Zoom meeting.

Topic: Urban Renewal Agency & City Council Meetings

Time: Mar 13, 2023 6:45 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88946852069?pwd=VC9oeGQyT3o3OE41RzBzSllvQXZKUT09>

Meeting ID: 889 4685 2069

Passcode: 668322

Find your local number: <https://us06web.zoom.us/j/keGwYoyVcK>

## Melanie Masterfield

---

**From:** Melanie Masterfield  
**Sent:** Tuesday, March 7, 2023 4:19 PM  
**To:** Ashley (ashley@bciradio.com); DC Commisioners (commissioners@co.douglas.or.us); Dennis Nakata; Erica Welch; Kyle-KQEN (KYLE@BCIRADIO.COM); Michael Salpino; News Desk (newsdesk@nrtoday.com); Register Guard (rgnews@registerguard.com); Roseburg Beacon (info@roseburgbeacon.com)  
**Subject:** Sutherlin Urban Renewal Agency & City Council Agendas  
**Attachments:** 3.13.23 URA Agenda.pdf; CC MAR 13.23 Agenda.pdf

Good afternoon. Attached you will find agendas for Urban Renewal Agency and City Council for Monday, March 13, 2023.



**Melanie Masterfield, CMC**  
*Deputy City Recorder/Community Engagement Manager*  
[m.masterfield@ci.sutherlin.or.us](mailto:m.masterfield@ci.sutherlin.or.us)  
City of Sutherlin  
126 E Central Ave.  
Sutherlin, OR. 97479  
541.459.2857 x 208

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