

**CITY OF SUTHERLIN
Special Council Meeting
Sutherlin Civic Auditorium
Thursday, June 11, 2020 – 4:00pm**

COUNCIL MEMBERS:

Tom Boggs, Debbie Hamilton, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham
Assistant CM/Finance Director, Dan Wilson
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Community Development Director, Brian Elliott
Community Development Supervisor, Kristi Gilbert
Urban Renewal Director, Pat Lynch

Audience: Via Zoom: Elaine Howard (Elaine Howard Consulting), Councilor Sumner

In Attendance: Chuck Brummel

Meeting called to order by Mayor, Todd McKnight at 4:00pm.

Flag Salute:

Roll Call: Absent: Councilor Tomlinson

Media: None

PUBLIC COMMENT (agenda items only)

- None

COUNCIL BUSINESS

- **Ordinance No. 1079 – Sutherlin Urban Renewal Plan (second reading & adoption)**

City Recorder, Diane Harris, read Ordinance No. 1079 by title only: *“An Ordinance of the City of Sutherlin making certain determinations and findings relating to and approving the Sutherlin Tax Increment Finance Plan and directing that notice of approval be published.”*

Staff Report – Urban Renewal Director, Pat Lynch, stated all information was included in the staff report.

MOTION made by Councilor Vincent to approve Ordinance No. 1079 – Sutherlin Urban Renewal Plan (second reading & adoption) as presented; second by Councilor Hamilton.

Discussion: Councilor Boggs – How will this plan be affected since the country is now in a recession?
City Manager, Jerry Gillham – *The projects will still move forward as planned and the bank confirmed our loan yesterday.*

In favor: Councilors Boggs, Sumner, Vincent, Hamilton and Mayor McKnight

Opposed: Councilor Stone

Motion carried.

- **Ordinance No. 1080 – Cooper Creek Estates – Plan Amendment & Zone Change (second reading & adoption)**

Harris read Ordinance No. 1080 by title only: *“An Ordinance amending the City of Sutherlin Comprehensive Plan Map and Zoning Map to amend the Comprehensive Plan Map from low density hillside to medium density, concurrent with a zoning map change from residential hillside (RH) to medium*

density residential (R-2) for property described as tax lot(s) 3400 and 3500 in section 21BA of T25S, R05W. The subject 1.31 acre property is located at 750 and 780 South Side Road and described herein.” Staff Report – Community Development Supervisor, Kristi Gilbert, stated all information was included in the staff report.

MOTION made by Councilor Stone to approve Ordinance No. 1080 – Cooper Creek Estates – Plan Amendment & Zone Change (second reading & adoption) as presented; second by Councilor Vincent.

Discussion: None

In favor: Councilors Boggs, Vincent, Stone, Hamilton and Mayor McKnight

Opposed: Councilor Sumner

Motion carried.

- **Resolution 2020.13 – Authorizing the City of Sutherlin to apply for a Boating Facility and Waterway Access Grant from The Oregon State Marine Board & delegating authority to the City Manager to sign the application**

Staff Report – Community Development Director, Brian Elliott, explained the next step in the Ford’s Pond Development process. If the grant is successful, funds will be used to design project 3, consisting of ingress/egress from Hwy 138, parking area, fishing pier, boat launch, vaulted restroom, kiosk, benches, etc.

MOTION made by Councilor Vincent to approve Resolution 2020.13 – Authorizing the City of Sutherlin to apply for a Boating Facility and Waterway Access Grant from The Oregon State Marine Board & delegating authority to the City Manager to sing the application as presented; second by Councilor Stone.

Discussion:

- Councilor Stone – What is the City’s match? *Elliott – 25% of \$183,319.00. A portion of grants already received can be used as the City’s portion which may include local budgeted funds, local agency labor or equipment, federal revenue sharing, other eligible grants, or donated funds.*
- Councilor Boggs – Who’s paying the annual maintenance costs of \$15,000? *Elliott – \$15,000 is an anticipated amount, and it’s already budgeted.*

In favor: Councilors Boggs, Sumner, Vincent, Stone, Hamilton and Mayor McKnight

Opposed: None

Motion carried unanimously.

COUNCIL COMMENTS

Councilor Boggs

- None

Councilor Sumner

- None

Councilor Vincent

- None

Councilor Stone

- Spoke personally in opposition regarding SDC rate increase that was approved by Council on June 8, 2020.

Councilor Hamilton

- None

Mayor McKnight

- None

PUBLIC COMMENT

- Chuck Brummel announced he is running for City Council in the up-coming election and asked if the current Council members could sign his candidate’s petition.

ADJOURNMENT

With no further business, meeting adjourned at 4:15 p.m.

Approved:

Jerry Gillham

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

Melanie Masterfield, Deputy City Recorder

Todd McKnight

Todd McKnight, Mayor

APPROVED BY COUNCIL ON JULY 13, 2020