

CITY OF SUTHERLIN
City Council Workshop Meeting
Sutherlin Civic Auditorium
Monday, May 22, 2017 – 7:00pm

COUNCIL MEMBERS:

MAYOR: Tom Boggs, Wayne Luzier, Dennis Riggs, Forrest Stone, Travis Tomlinson, Seth Vincent
Todd McKnight

CITY STAFF: City Manager, Jerry Gillham
Deputy City Recorder, Diane Harris
Public Works Superintendent, Aaron Swan
Community Development Director, Brian Elliott
Public Safety Director, Kirk Sanfilippo
City Attorney, Chad Jacobs (via Skype)

Audience: Bertha Egbert, Pam & Denny Cameron, Kimberly Tomlinson, Becky Wattles, Mike & Karen Meier, Tami Trowbridge, Pat & Bert Bales, Jeff Chase, Barbary Camin, Devin Story, Tadd Held, Daniel Kresky, Gary Dagel, Rodney & Gail Kuntz

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: All Present

Media: April Ehrlich

Mayor McKnight reported the public is invited to speak during the workshop.

AGENDA CONFIRMATION

• **June 12th Agenda**

June 12th Agenda was presented in Council Packet for review.

City Manager, Jerry Gillham, requested 2 items be removed from tonight's agenda: 5b) Sutherlin-Oakland Enterprise Zone Boundary Line Adjustment and 6a) Central Avenue Engineering Progress. City Attorney, Chad Jacobs advised setting items aside to allow more time for discussions with ODOT and legal counsel.

COUNCIL PRIORITY PROGRESS REPORT

City Manager, Jerry Gillham – Staff to provide updates on key items within the Strategic Plan.

Community Development Director, Brian Elliott –

- Ford's Pond Open House will be held at Sutherlin's Community Center, May 24th from 5:30-7:00pm. Community can participate and have input for Ford's Pond Community Master Plan.
- Central Park Splash Pad's completion is anticipated for the first week in July.

Public Works Superintendent, Aaron Swan –

- N. Comstock bid [county project] was awarded to Cradar Enterprises for approximately \$1.5 million, a pre-construction meeting will be held Friday.

COUNCIL COMMENTS

Councilor Boggs –

- None

Councilor Luzier –

- None

Councilor Riggs –

- None

Councilor Vincent –

- None

Councilor Stone –

- Who is checking quality of work done on Central [Sewer Forcemain Project]? *Swan - Dyer Partnership has done inspections as project has progressed, as well as Staff. “Dashboard” effect on the patch developed after the paving was completed. Unsure of the cause; however company [Emery & Sons] acknowledges it and will fix it.*

Mayor McKnight –

- Expressed appreciation to the Lion’s Club for flags on Central this past weekend and for their annual Mother’s Day Breakfast; they had a very good turnout as always.
- Acknowledged Chamber’s outstanding open house last weekend for New Century Realty.

WORKSHOP

- **Wastewater Treatment Plant 90% Final Design Update**

Staff Report – Elliott reported 90% WWTP Final Design is complete. Dyer Partnership Project Manager, Aaron Speakman, is available to answer any questions.

Speakman – The 90% review meeting with DEQ was held 2-weeks ago, we are keeping close to the original schedule.

Councilor Stone – Has removal of material [Sequential Batch Reactor (SBR) Pre-load site at WWTP] started yet? *Elliott – Removal will take place after final testing is completed. Material will be placed back at the southeast corner of Ford’s Pond. However, after reviewing, Ford’s Pond Master Plan’s Project Manager had a vision and suggested pre-load material be moved to second deck rather than top deck at Ford’s Pond.*

Discussion continued regarding the change order that was originally reported at May 8th Council meeting.

- **Oregon Transportation Infrastructure Bank (OTIB) Loan**

Staff Report – Gillham – Have been approved for the OTIB loan. They are asking for re-confirmation that City is still moving forward with the loan. With Council consensus, Staff will bring a resolution with loan options to Council for consideration. It appears the loan will be for \$505,000, with 2-annual payments of approximately \$27,000 each, for 10-years at 1.7% interest. State Gas Tax Revenue will more than cover the payments.

- **Business Registration Discussion**

Staff Report – Gillham expressed appreciation for citizen’s interaction at last meeting and acknowledged Mayor McKnight’s summarization of public’s key points of concern for the registration. Gillham reported Councilor Vincent brought up very good points earlier today stating this is still a discussion period, no decisions have been made. City has not decided on the point of enforcement and how to move forward.

Mayor McKnight – When will Staff present a format from last meeting’s discussion? *Gillham – It will be at your direction. It seems anything put in print is perceived as a final decision and is criticized, would like to just have open dialogue and brainstorming tonight.*

Council discussed registration, fees, enforcement, consequences for not registering, and solutions.

Councilor Luzier – Agrees with having a Charter Amendment; however, feels since businesses are the ones impacted, they should be the ones making the decisions rather than by vote of the public. Suggests if registry is approved, there should be a formation of a “Registered Business Member” committee. Charter Amendment should state they will meet no less than once annually or bi-annually per year. A majority vote from those *attending* should also be stated. Councilor Luzier reported business owner, Gary Dagel, suggested the formation of the committee where discussions could take place and ideas presented to Council. Councilor Luzier added if bottom line is citizens don’t want the registration that is fine.

Discussion continued on how information could be available for Public Safety responses and that property owners should be liable for a business located there.

Public Safety Director, Kirk Sanfilippo – Information regarding a hazardous environment can be entered into Douglas County Communications data base and available at response time. One can also be created for Public Safety’s iPads; information would be available when an address/name is called up.

- A form is already available in Community Development Department, can expand on the form. Need to get the word out its available, not trying to re-create the wheel.
- It seems public is not opposed to filling out a form, but are opposed to things forced upon them such as a background checks.

- Want to maintain the small town feel; need to help businesses that come into town. Right now it's wide open, need some guidelines. It is not about controlling a business.

Discussion continued regarding the formation of the business group as a Council appointed committee or strictly business members. Can look online for other cities registration forms to use as a guideline. City's proposed draft registration form is available in the May 8th Council packet.

PUBLIC COMMENT

- Business owner, Daniel Kresky – Agrees with Councilor Luzier's suggestions for the Charter amendment. Businesses are already highly regulated, doesn't want more regulations from the City. Councilor Boggs – Many of the State and Federal regulations don't filter down into the local government.

- Business owner, Gary Dagele – Not opposed to what City is trying to do, but businesses need to have input. Feels the business member group would benefit from input from a Council member. Mayor McKnight suggested Dagele and group put together some ideas, and touch base with Council.

Councilor Luzier – If assistance is needed or would like a Council member involved let them know.

- Jeff Chase – Likes what he is hearing now. Agrees Public Safety needs to know about hazardous materials, but doesn't support background checks.

Discussion continued regarding statements made at previous meetings. City Manager reiterated sharing ideas and brainstorming is part of the governance process. To be attacked for what is said is unfortunate.

- Kim Tomlinson – A week ago today, the tragic loss of a local business owner impacted the community. In order to come together for support, I contacted the City; they didn't know she had a business in town. That is why we need a registry, to be able to reach out to the community.

With no further discussions, Mayor McKnight announced Council will take a 5-minute break before going into Executive Session ORS 192.660(2) (e) – Real Property Transactions and 192.660(2) (f) – Exempt Public Records. Council will come back into regular session for possible decision and adjournment.

Executive Session called to order at 7:52pm.

Executive Session adjourned at 8:34pm.

Mayor McKnight announced Council is back in regular session at 8:34pm.

MOTION made by Councilor Riggs to authorize City Manager, on behalf of the City, to sell 1903 Ridge View Drive house and adjacent lots #500 & #600 for \$125,000; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Tomlinson, Luzier, Riggs, Vincent, Stone, Boggs and Mayor McKnight.

Opposed: None

Motion carried unanimously.

ADJOURNMENT –

With no further business meeting adjourned at 8:36pm.

Approved: Jerry Gillham
Jerry Gillham, City Manager

Respectfully submitted by,

Diane Harris
Diane Harris, Deputy City Recorder

Todd McKnight
Todd McKnight, Mayor

APPROVED BY CITY COUNCIL, JUNE 12, 2017