

**CITY OF SUTHERLIN**  
**City Council Workshop Meeting**  
**Sutherlin Civic Auditorium**  
**Monday, August 28, 2017 – 7:00pm**

**COUNCIL MEMBERS:**

**MAYOR:** Tom Boggs, Wayne Luzier, Dennis Riggs, Forrest Stone, Travis Tomlinson, Seth Vincent  
Todd McKnight

**CITY STAFF:** City Manager, Jerry Gillham  
Senior City Recorder, Debbie Hamilton  
City Recorder, Diane Harris  
Assistant CM/Finance Director, Dan Wilson  
Public Works Superintendent, Aaron Swan  
Community Development Director, Brian Elliott  
Police Chief, Troy Mills  
Interim Fire Chief, Mike Lane  
City Attorney, Chad Jacobs (via Skype)

**Audience:** Pat Fahey, Joe Groussman, Tami Trowbridge, Carlene House, Kristi Caviness, Gail Kuntz, Jim Houseman

Meeting called to order by Mayor, Todd McKnight at 7:00pm.

**Flag Salute:**

**Roll Call:** Excused – Councilors Tomlinson, Luzier, and Riggs

**Media:** None

Mayor McKnight reported the public is welcome to comment during the workshop. Several agenda items will be taken off of tonight's agenda and will be brought back at the next meeting when a full Council is present.

**AGENDA CONFIRMATION**

• **September 11, 2017 Agenda**

City Manager – Wastewater Treatment Plant updates and Fire Services Reports have been added to the September 11<sup>th</sup> agenda. Items that are included in tonight's packet, but not discussed will either be presented at the September 11<sup>th</sup> meeting in a report or discussion depending on the nature of the information as decided by the Mayor.

**COUNCIL BUSINESS**

• **Ordinance No. 1059 – Library Board (second reading & adoption)**

Mayor McKnight requested City Recorder, Diane Harris to read Ordinance No. 1059, title only.

Harris "Ordinance No. 1059 – An ordinance amending section 2.16.020 of the Sutherlin Municipal Code to permit seven members to serve on the City's Library Board."

Staff Report – City Manager, Jerry Gillham – Amendments to include an "alternate" position has been made to the ordinance per Council's direction at last meeting.

**MOTION** made by Councilor Stone to approve second reading of Ordinance No. 1059; second by Councilor Vincent.

Discussion: Councilor Boggs asked for clarification regarding the proposed ordinance.

In Favor: Councilors Vincent, Stone and Mayor McKnight.

Opposed: Councilor Boggs.

Motion carried.

**COUNCIL PRIORITY PROGRESS REPORT**

City Manager reported a strategic plan status report is provided in Council packets monthly.

## COUNCIL COMMENTS

### **Councilor Boggs –**

- The new playground facility and splash pad are a great addition. Recently his family visited it and about 75 to 80 kids were there enjoying it.

### **Councilor Vincent –**

- Congratulated City Staff/Public Works for enduring the heat while putting the new playground together. It was packed during the entire Blackberry Festival; another successful event this year.

City Manager – Grand Opening and ribbon cutting ceremony for the new playground/splash pad will take place September 11<sup>th</sup> at 6:00pm. Would like to encourage all Council and the public to attend.

### **Councilor Stone –**

- Blackberry Festival was a success; they put on a great show.

### **Mayor McKnight –**

- Congratulations to the Blackberry Festival Committee, was able to take part in the cruise this year. It was a great event again as usual.

## WORKSHOP

### • **Sutherlin Sanitary Service Update**

Sutherlin Sanitary Service owner, Pat Fahey – Everything is going to plan; have provided information and flyers that will go out to the public at the end of the month.

Updates:

- Recycling information flyers were explained.
- “On Call Garbage Service” information: A fee of \$1.50 per month for a 65-gallon garbage cart and a flat fee of only \$7.75 will be charged only when garbage is picked up.
- Recycled items will be taken out to Sunrise Enterprise.
- Approximately 2,000 carts will be distributed October 7<sup>th</sup> and 14<sup>th</sup> to Sutherlin area residents. Is looking for youth groups to help in the delivery effort.
- Curbside recycling should start October 16<sup>th</sup>.
- Recycling information will be imprinted on top of the carts. Oil can be picked up at the curb, but will not be accepted *in* the cart.
- Would like to report back to Council in a month or so on how the service is working.

Councilor Stone asked for clarification regarding the increased regular monthly charges and “On-Call Service” fees. *Fahey – The cost for that service will not be in addition to regular monthly pick-up rate.*

Councilor Boggs – Can a person sign up on line? *They can come by or call the office. On-line sign up is not available due to the additional information needed for the service.*

## REPORTS

- None

## ADJOURNMENT –

With no further business meeting adjourned at 7:14pm.

Approved: Jerry Gillham  
Jerry Gillham, City Manager

Respectfully submitted by,

Diane Harris

Diane Harris, City Recorder

Todd McKnight

Todd McKnight, Mayor

***APPROVED BY CITY COUNCIL, SEPTEMBER 11, 2017***