

CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, April 10, 2017 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Wayne Luzier, Dennis Riggs, Forrest Stone, Travis Tomlinson, Seth Vincent

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham
City Recorder, Debbie Hamilton
Deputy City Recorder, Diane Harris
Finance Director, Dan Wilson
Community Development Director, Brian Elliott
Public Works Superintendent, Aaron Swan
Public Safety Director, Kirk Sanfilippo
Lieutenant, Justin Marquis
Deputy Fire Chief, Avery Hazzard
Deputy Fire Chief, Dan McCormick
Contracted City Planner, Lisa Hawley
City Attorney, Chad Jacobs (via Skype)

Audience: Chuck Brummel, Bill Lee, Michelle Sumner, Becky Bright-Jones, Wendy Schultz, Becky Wattles, Floyd Van Sickle, Lisa Childs, Dennis & Rhonda Wright, Tami Trowbridge, Terry Prestianni, Jerry Risk, Brian Burke, Kimberly Tomlinson, Mandi Jacobs, Nolan Ramsey, Nicole Rodriguez, Pamela Semas, Connie Luzier, Len Bodeen, Bert & Pat Bales, Gary Fugate,

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: All present

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

- Sutherlin School Superintendent, Terry Prestianni – School District, City, and Library Volunteers are working in partnership to keep the library open as a reading room. A thank you to [Sutherlin Sanitary Service owner], Pat Fahey, for donating 9 computers. IT work has been contributed by the school. Would like to propose use of a portion of that library for the “Sutherlin Valley Online Academy”. Prestianni spoke of potential plans involving additional staff, hours, and services at the library.

City Manager, Jerry Gillham, reported asking Prestianni to attend tonight’s meeting to get a consensus from Council to move forward with an IGA with the School District. Prestianni needs to report Council’s decision to the School Board. Council members were in agreement to move forward.

PRESENTATIONS

Staff Report – City Recorder, Debbie Hamilton, read three Proclamations.

- **Proclamation – Sutherlin Girls Basketball Recognition**

High School representatives were not in attendance; Mayor McKnight provided copies of the Proclamation to Prestianni to give to Coaches and Players.

- **Proclamation – Volunteer Appreciation Week**

Hamilton read the Volunteer Appreciation Week Proclamation.

- **Proclamation – Child Abuse Prevention Month**

Hamilton read the Child Abuse Prevention Month Proclamation. [Copy of Proclamation went to representative of BP Media Solutions].

CONSENT AGENDA

- **March 13, 2017 Minutes – Regular Meeting**
- **IGA – Douglas County Communications – Fire & Police**
- **IGA – Douglas County Inmates**

MOTION made by Councilor Luzier to approve Consent Agenda; second by Councilor Vincent.
In Favor: Councilors Stone, Boggs, Tomlinson, Luzier, Riggs, Vincent and Mayor McKnight
Opposed: None
Motion carried unanimously.

COUNCIL BUSINESS

- **Budget Committee Appointment**

Staff Report – Hamilton reported that Budget Committee Member, Dale Counts, resigned late last week for health reasons; three seats are now available rather than two as presented in the packet. City has received applications from Becky Wattles, Joe Groussman, Lisa Childs, Wendy Schulze, and Floyd Van Sickle. Terms end December 31, 2019. Groussman wanted to attend the meeting however, is out of town. Council was in agreement to fill the third vacancy at tonight’s meeting.
Mayor McKnight asked if applicants would like to introduce themselves.

- Resident, Wendy Schulze - Has been a resident for almost 21 years. She provided a history of budget experience and that she enjoys being involved in the community.
- Resident, Becky Wattles – Has lived in Sutherlin for 23 years, and involved in banking for 22. Feels in order to be an educated citizen, one needs to be involved.
- Resident, Lisa Childs – Has been a resident for 10 years. Would like to be educated on how the budget works and bring Sutherlin into the 21st century. Have ideas to help accomplish goals and improve the quality of life in Sutherlin. Would like to examine the budget in detail.
- Resident, Floyd Van Sickle – Has been a resident for 11 years. Previously served on the Budget Committee.

MOTION made by Councilor Luzier to appoint Becky Wattles, Wendy Schulze and Joe Groussman to the Budget Committee, term ending December 31, 2019; second by Councilor Tomlinson.
Discussion: None
In Favor: Councilors Stone, Boggs, Tomlinson, Luzier, Riggs, Vincent and Mayor McKnight
Opposed: None
Motion carried unanimously.

- **Ordinance No. 1058 – Comprehensive Plan & Development Code Amendment Approval (second reading & adoption)**

Deputy City Recorder, Diane Harris, provided second reading, title only, of Ordinance No. 1058: “An ordinance adopting text amendments to the Sutherlin Comprehensive Plan and Sutherlin Development Code”.
Staff Report – City Planner, Lisa Hawley – Asked Council if they had any questions regarding the information presented in the Council Packet. No questions were asked.

MOTION made by Councilor Boggs to approve second reading and adoption of Ordinance No. 1058 – Comprehensive Plan and Development Code Amendment as presented; second by Councilor Luzier.
Discussion: None
In Favor: Councilors Stone, Boggs, Tomlinson, Luzier, Riggs, Vincent and Mayor McKnight
Opposed: None
Motion carried unanimously.

- **AFSCME Contract and MOU Approval**

Staff Report – City Manager, Jerry Gillham – There are 2 pieces to this approval. One is the renewal of a 3-year agreement with AFSCME, the other a MOU – a living document that can be amended and changed in the future if needed. Hamilton will answer any questions on the contract. Public Safety Director, Kirk Sanfilippo will address questions on the MOU.

Sanfilippo provided a history regarding the structure of the Fire Department and its volunteer program. The program currently consists of 11 Volunteer Firefighters, need for the city is greater than that, especially during business hours Monday thru Friday when most of these volunteers work, many from out of town. A cross-training model has been presented to Council consisting of both Police and City Staff to train as Firefighters. Sanfilippo referred to Page 2, of the MOU regarding costs to the city in relation to the cross-trainings incentive program. Total projected costs for volunteers and cross-trained certified Staff is \$550,000. Sanfilippo explained proposed budget allowing \$265,000 to be put in reserves. This model has been projected out to 2036, and gives the ability to add these reserves every year and cover capital infrastructure costs. At any time, if 20-30 more volunteers join, will be able to start eliminating the cross trained staff members, providing a savings to the City. Recommend approving this MOU as we enter into this next fire season.

Questions:

- This includes the 2% [COLA-Cost of Living Adjustment] increase? *These would be the current costs effective July 1, 2017.*
- We are agreeing to both contract and MOU in one motion? *City Manager – The motions can be separated.*

Councilor Tomlinson suggested two separate motions be made. Council was in agreement.

MOTION made by Councilor Stone to approve AFSCME Contract as presented; second by Councilor Riggs.

Discussion: Councilor Stone – Have been on Council for 6-years, between the COLA and step raises costs have increased 3% a year. Realize City is in a sustainable position and this can be afforded, but feel there has to be a cap somewhere. Cannot approve this proposal tonight. There are multiple costs to consider.

In Favor: Councilors Boggs, Tomlinson, Luzier, Vincent and Mayor McKnight

Opposed: Councilors Stone and Riggs

Motion carried.

MOTION made by Councilor Luzier to approve MOU as presented; second by Councilor Vincent.

Discussion: Councilor Tomlinson – Would like to receive a follow-up report periodically regarding how many of the cross-trained volunteers participate in fires and would like a totally transparent budget on exact spending. *Sanfilippo agreed this could be provided.*

Mayor McKnight – As updates are provided would like to have an open workshop for public to attend and get the same information. *Agreed.*

In Favor: Councilors Boggs, Luzier, Vincent and Mayor McKnight

Opposed: Councilors Stone, Tomlinson, and Riggs

Motion carried.

- **Resolution No. 2017.04 – Surplus Property**

Staff Report – Director of Public Safety, Kirk Sanfilippo – Surplus items listed are old and antiquated,

MOTION made by Councilor Stone to approve Resolution No. 2017.04 – Surplus Property as presented; second by Councilor Riggs.

Discussion: Councilor Stone – Would like Departments with the surplus items to receive the revenue from sold items. *Finance Director, Dan Wilson – Surplus money will go back into the fund it was purchased from.*

Councilor Riggs – Two ambulances are listed; there are no plans to keep them if we decided to bring back an ambulance service? Will we have to purchase new ones? *Sanfilippo – Both ambulances are very high in miles and unreliable.*

In Favor: Councilors Stone, Boggs, Tomlinson, Luzier, Riggs, Vincent and Mayor McKnight

Opposed: None
Motion carried unanimously.

CITY COUNCIL COMMENTS

Councilor Boggs –

- Concerned with the patch job on Central due to Force Main project, will that be fixed? *Public Works Superintendent, Aaron Swan – That has been discussed; they are going grind it out and resurface that area.*

Councilor Tomlinson –

- There are a lot of rumors out on the internet and community. Would like to encourage those who have questions to contact the City Manager or staff to find out the real answers.

Councilor Luzier –

- None

Councilor Riggs –

- None

Councilor Vincent –

- None

Councilor Stone –

- None

Mayor McKnight –

- Announced Councilor Tomlinson’s Birthday, all in attendance joined in singing Happy Birthday.
- Would like Council to recognize Fahey at a future meeting for his contributions to the Library, as well as garbage cans he donated to the downtown.

PUBLIC COMMENT –

- Resident, Len Bodeen – Spoke of concerns regarding a neighbor who has requested a hardship variance to allow a family member to live in a camp trailer on their property. The request has been denied by Community Development Department in alignment with City’s Development Code. Adjoining neighbors have signed a petition in support of the request. Would like Council to consider this request.

ADJOURNMENT –

With no further business meeting adjourned at 7:50pm.

Mayor McKnight announced a five-minute break before going into the Business Registration & Building Safety Inspections Workshop.

Approved: Jerry Gillham
Jerry Gillham, City Manager

Respectfully submitted by,

Diane Harris
Diane Harris, Deputy City Recorder

Todd McKnight
Todd McKnight, Mayor

APPROVED BY CITY COUNCIL, MAY 8, 2017