

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, OCTOBER 16, 2018**

COMMISSION MEMBERS PRESENT: John Lusby, Richard Price, Sam Robinson, Collin Frazier, Adam Sarnoski and Elainna Swanson

COMMISSION MEMBERS EXCUSED: William Lee

COMMISSION MEMBERS ABSENT: None

CITY STAFF: Brian Elliott, Community Development Director, Jamie Chartier, City Planner

AUDIENCE: Michael McFarland, Gladys Robinson, Bea Buchanan

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Price to approve the minutes of the September 18, 2018 Planning Commission meeting; second made by Commissioner Frazier.

In favor: Commissioners Robinson, Price, Frazier, Sarnoski, Swanson and Chair Lusby

Opposed: None

Motion carried unanimously

QUASI-JUDICIAL PUBLIC HEARING

STEPHANIE WANSLEY, has petitioned the City of Sutherlin to vacate the entire Ault Court right-of-way. Ault Court is a platted, unimproved right-of-way platted as part of Grace Subdivision (Volume 15, Page 12). The said street is described on Douglas County Assessor's Map, Section 16CC, T25S, R5W, and W.M. **PLANNING DEPARTMENT FILE NO. 18-S015.**

Chair Lusby opened the hearing, with the disclosure statement; all persons testifying shall be deemed parties to appeal the application and must provide full name and mailing address if they wish to be notified of the decision, continuances, appeals, or procedural actions required by the Code. The Sutherlin Development Code specifies applicable criteria to be relied upon in making a decision.

Chair Lusby asked the Commission if there were any conflicts of interest or personal bias; hearing none, Lusby asked the audience if there were any challenges of impartiality of any person(s) on the Commission. Hearing none, Lusby asked for the Staff Report.

Jamie Chartier, City Planner, entered Staff Exhibits 1-10, including the Staff Report into the record. She then identified the parties in the matter and summarized the Staff Report into the record.

APPLICANT'S TESTIMONY

There was no testimony by the applicant.

TESTIMONY IN FAVOR

Bea Buchanan, property owner on the corner of Glen Avenue and Ault Court, stated she is in favor of the Street Vacation. Her only concern was that only single story dwellings be approved on the remaining lots in Grace Subdivision. Chair Lusby clarified with city staff that this request is not something we could dictate. Per the Sutherlin Development Code as long as all development standards are met, the property owner can construct a two-story dwelling. Staff did ask Mrs. Buchanan if the properties had any covenants (CC&R's) recorded on them stipulating her request. Mrs. Buchanan was unsure of any. Chair Lusby wanted to make sure Mrs. Buchanan was aware that her request to put a restriction on the remaining two (2) lots could not happen.

TESTIMONY IN OPPOSITION

There was no testimony in opposition of the matter.

With no further testimony, Chair Lusby closed the public hearing portion of the hearing.

A motion was made by Commissioner Price to **recommend** to City Council **approval** of the Ault Court right-of-way vacation request (Action Alternative No. 1 per the Staff Report); second made by Commissioner Robinson.

In Favor: Commissioners Robinson, Price, Frazier, Sarnoski, Swanson and Chair Lusby

Opposed: None

Motion carried unanimously

MONTHLY ACTIVITY REPORT

Mrs. Chartier asked the Commissioners if they had any questions with the Activity Report that was given to them in their packets. Commissioner Sarnoski asked about the length of work for Waite Street outlined in the Safe Routes to School Grant. Brian Elliott, Community Development Director, responded that it would be from its intersection with Central Avenue to South Side Road (approximately 2,200 feet). Commissioner Price asked if the sidewalks on the south side of Central Avenue continue. Mr. Elliott responded that as funds are available the plan is to continue the entire length of Central Avenue. No other questions were asked with regards to the activity report.

PUBLIC COMMENT - None

COMMISSION COMMENTS – None

ADJOURNMENT - With no further business the meeting was adjourned at 7:15 pm.

Respectfully submitted,

Jamie Chartier

Jamie Chartier, City Planner

APPROVED BY COMMISSION ON THE 20th DAY OF November, 2018.

John Lusby

John Lusby, Commission Chair