

**CITY OF SUTHERLIN  
PLANNING COMMISSION MEETING  
CIVIC AUDITORIUM – 7:00 PM  
TUESDAY, JULY 19, 2022**

**COMMISSION MEMBERS PRESENT:** Lisa Woods, Alan Woods, Adam Sarnoski, and Tom Maloney

**COMMISSION MEMBERS EXCUSED:** Norm Davidson

**COMMISSION MEMBERS ABSENT:** None

**CITY STAFF:** Kristi Gilbert, Community Development Supervisor and Jamie Chartier, City Planner

**AUDIENCE:** John McManis

Meeting called to order at 7:00 pm by Chair L. Woods.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

A motion made by Commissioner Sarnoski to approve the minutes of the June 21, 2022 Planning Commission meeting; second made by Commissioner A. Woods.

In favor: Commissioners A. Woods, Sarnoski, Maloney and Chair L. Woods

Opposed: None

Excused: None

Motion carried unanimously

**APPROVAL OF FINDINGS OF FACT(S)**

- 1. PREMIER HOME CONSTRUCTION, INC,** request for a 29-lot Subdivision, Class B Variance to Housing Density standards and Class C Variance to Road Standards on an 8.13 acre property. **PLANNING DEPARTMENT FILE NO. 22-S009.**

A motion was made by Commissioner A. Woods to approve the Findings of Fact for Premier Home Construction, Inc, request for request for a 29-lot Subdivision, Class B Variance and Class C Variance on a 8.13 acre property. **PLANNING DEPARTMENT FILE NO. 22-S009.** Motion seconded by Commissioner Sarnoski.

In favor: Commissioners A. Woods, Sarnoski, Maloney and Chair L. Woods

Opposed: None

Excused: None

Motion carried unanimously

**MONTHLY ACTIVITY REPORT –**

**Jamie Chartier, City Planner**, gave the commission an update on the stage cover for the Central Park Multi-Use Stage. Commissioner Sarnoski asked about the road improvement list that Public Works does. **Kristi Gilbert, Community Development Supervisor**, stated we are unsure of the most updated list but we can check with Public Works.

**PUBLIC COMMENT – John McManis, 854 W. Sixth Ave, Sutherlin**, resides across W. Sixth Avenue from Hartley Park and has some concerns. Stating complaints of cars speeding through the gravel parking lot at all hours of the day and night, creating dust, the need for more signage at the park with rules and directions to dog park and the safety issue with rocks flying from the parking lot as cars speed through. Mrs. Gilbert, stated she had spoke to his mom on the phone and had reached out to the Police Chief and Public Works Director regarding her concerns. The parking lot will be oiled soon to help with dust control. As far as parks issues he was informed of the Parks Advisory meeting on Thursday (21<sup>st</sup>) and the public is welcome.

**COMMISSION COMMENTS –** Commissioner Sarnoski stated that he walked the sidewalk on Valentine Avenue and noticed the concrete sidewalk was cracking, flacking and compressed. Mrs. Chartier stated that we will let the Public Works Director know.

Commissioner A. Woods asked for a status update on the C-1/Residential section listed on the Activity Report. Staff informed the Planning Commission that currently one (1) property has been cited and going to court later this month and are continuing to work with or pursue legal action on other properties.

Commissioner Sarnoski further asked about the Dollar General, stated they are closed and asked why. Mrs. Chartier informed the commission that she had just read this online and will reach out to the Douglas County Building Department for information.

**ADJOURNMENT** - With no further business the meeting was adjourned at 7:20 pm.

Respectfully submitted,

*Jamie Chartier*

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Jamie Chartier, City Planner

**APPROVED BY COMMISSION ON THE 20<sup>th</sup> DAY OF September, 2022.**

*Lisa Woods*

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Lisa Woods, Commission Chair