

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7:00 PM
TUESDAY, JANUARY 17, 2023**

COMMISSION MEMBERS PRESENT: Norman Davidson, Michael Hogsett, Adam Sarnoski and Alan Woods

COMMISSION MEMBERS EXCUSED: Tom Maloney

COMMISSION MEMBERS ABSENT: None

CITY STAFF: Jamie Chartier, City Planner and Kristi Gilbert, Community Development Supervisor

AUDIENCE: None

Meeting called to order at 7:00 pm by Chair Davidson

FLAG SALUTE

ELECTION OF CHAIR and VICE CHAIR

A motion was made by Commissioner Sarnoski to nominate Commissioner Davidson as Chair; and Commissioner Woods as vice chair; second made by Commissioner Hogsett.

In favor: Commissioners Hogsett, Sarnoski, Woods and Chair Davidson

Opposed: None

Excused: None

Motion carried unanimously for both, chair and vice chair positions

APPROVAL OF MINUTES

A motion made by Commissioner Woods to approve the minutes of the October 18, 2022 Planning Commission meeting; second made by Commissioner Sarnoski.

In favor: Commissioners Woods, Sarnoski, Hogsett and Chair Davidson

Opposed: None

Excused: None

Motion carried unanimously

2022 YEAR REVIEW

Jamie Chartier, City Planner reviewed the 2022 Sutherlin Year End Report memorandum that was provided in the Planning Commission packets.

MONTHLY ACTIVITY REPORT – No comments or questions.

PUBLIC COMMENT – None

COMMISSION COMMENTS – Commissioner Woods asked how staff prioritizes roads to have maintenance conducted to them. Kristi Gilbert, Community Development Supervisor stated that we work with the Public Works Director on a street inventory what the timeframe is to clean up a property after the house burnt (fire debris). Mrs. Chartier responded that there is not a timeframe requirement in the Sutherlin Development Code, but would check further in the Municipal Code and if needed ask the State Fire Marshal and Douglas County Building Official.

Commissioner Sarnoski asked staff if a rapid flashing beacon would be installed at the intersection of Sea Street and Waite Street. Mrs. Gilbert stated that at this time one is not planned to be installed there, but as road improvements to Waite Street happen or the City is awarded The Safe Routes to School grant, then one would be proposed at that time.

ADJOURNMENT - With no further business the meeting was adjourned at 7:16 pm.

Respectfully submitted,
Jamie Chartier

Jamie Chartier, City Planner

APPROVED BY COMMISSION ON THE 21st DAY OF March, 2023.

Norman Davidson

Norman Davidson, Commission Chair