

CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, April 8, 2024 – 7:00pm

COUNCIL MEMBERS:

Gary Dagele, Joe Groussman, Debbie Hamilton, Shawn Smalley, Larry Whitaker, and Lisa Woods

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham
City Recorder, Melanie Masterfield
Finance Director, Tami Trowbridge
Finance & Administrative Asst., Lindsay Priest
Public Works Director, Aaron Swan
Community Development Director, Kristi Gilbert
Police Chief, Troy Mills
Fire Chief, Mike Lane
Livability Services Director/Library Director, Pat Lynch
City Attorney, Chad Jacobs (via Zoom)

Meeting called to order by Mayor Sumner at 7:00 p.m.

Flag Salute: 7:00 p.m.

Roll Call: Councilor Whitaker – Excused; Councilor Groussman via Zoom

Introduction of Media: None

****Mayor Sumner made an announcement for Zoom attendees****

PUBLIC COMMENT (agenda items only)

- Bob Moczowski – Asked for clarification and information regarding the two grants the City has received and what they are going to be used for. Expressed concern for the lack of transparency with the City. Also reported an individual from Hastings Village walking down Hawthorne street yelling obscenities, screaming, and threatening to kill people.
- Kim Kulland – Expressed excitement for the Workforce Housing development on Oak St. and concern for the width of Oak St. with the rise in traffic once the development is constructed.
- Kaare Kulland – Expressed excitement for Workforce Housing. Suggested notification to the surrounding homes owners would be helpful as development moves forward.
- Karen Meier – Voiced confusion for the Oak St. development funding and grants the City has received.
- Alyssa Russell – Voiced concerns for Oak St. development and safety.
- Kim Eder – Expressed discontent for the lack of notice for homeowners surrounding the Oak St. development.

PRESENTATIONS

- **Saving Grace Pet Adoption Center**

Megan Gram – Trap, Neuter, Return (TNR) community cat program is coming to Sutherlin, to humanely control the cat population and reduce the number of cats coming into the shelter. Saving Grace is asking the city for contributions toward the TNR program.

CONSENT AGENDAS

- **March 11, 2024 Minutes – Regular Meeting**
- **Liquor Application – Cholos Taqueria & Mariscos**

MOTION made by Councilor Dagele to approve Consent Agendas as presented; second by Councilor Hamilton.

Discussion: None

In favor: Councilors Dagele, Smalley, Groussman, Hamilton and Mayor Sumner

Opposed: Councilor Woods

Motion carried.

COUNCIL BUSINESS

- **Public Hearing & Resolution 2024.09 – Supplemental Budget Adjustment**

Staff Report – Tami Trowbridge, Finance Director – At the time the budget was prepared, Business Oregon provided no indication that an opportunity to make interest only payments on the Nonpareil Water Treatment Plant upgrade would be available. An adjustment is needed to make this payment.

Mayor Sumner opened Public Hearing at 7:29 p.m.

Mayor Sumner asked for public comment. *None given.*

Mayor Sumner closed Public Hearing at 7:29 p.m.

- **Resolution 2024.09 – Supplemental Budget Adjustment**

MOTION made by Councilor Hamilton to approve Resolution 2024.09 – Supplemental Budget Adjustment as presented; second by Councilor Woods.

Discussion: None

In Favor: Councilors Dagele, Smalley, Groussman, Hamilton, Woods and Mayor Sumner

Opposed: None

Motion carried unanimously.

- **Ordinance 1096 – Amending SMC Ch. 2.05.050 – Public Comment at City Council Meetings (second reading & adoption)**

City Recorder read Ordinance by title only: *“An Ordinance of the City of Sutherlin amending chapter 2.05.050 of the Sutherlin Municipal Code. Related to public comment at City Council meetings.”*

Staff Report – City Attorney, Chad Jacobs – Ordinance 1096 creates procedures to allow for virtual public participation during City Council meetings.

MOTION made by Councilor Woods to approve Ordinance 1096 – Amending SMC Ch. 2.05.050 – Public Comment at City Council Meetings as presented; second by Councilor Groussman.

Discussion: None

In Favor: Councilors Dagele, Smalley, Groussman, Hamilton, Woods and Mayor Sumner

Opposed: None

Motion carried unanimously.

- **Budget Committee Appointment**

Staff Report – City Recorder, Melanie Masterfield – The City has one vacancy on the Budget Committee with a term ending December 31, 2025. The City received one application for consideration from Brian Biss.

Mayor Sumner invited applicant to speak on his behalf.

Brian Biss introduced himself and explained his background and experience. Loves what’s going on in Sutherlin and wants to be a part of it.

MOTION made by Councilor Dagele to Brian Biss to Budget Committee – term ending December 31, 2025 as presented; second by Councilor Smalley.

Discussion: Councilor Hamilton questioned his length of residency – one month.

In Favor: Councilors Dagele, Whitaker, Smalley, Groussman, Woods and Mayor Sumner

Opposed: Councilor Hamilton

Motion carried.

- **Public Hearing & Findings of Fact Approval – Method of Procurement of CM/GC Services**

Mayor Sumner opened Public Hearing at 7:37 p.m.

Mayor Sumner asked if any council members wished to disclose any conflicts of interest, exparte contact or personal bias? *None given.*

Staff Report – Community Development Director, Kristi Gilbert – For the Fire and Police Departments seismic building rehabilitation, a procurement method of Construction Manager/General Contractor Services is needed during the design phase.

Testimony in favor. *None given.*

Testimony in opposition. *None given.*

Neutral parties who wished to speak. *None given.*

Additional staff comments. *None given.*

Council questions/comments. *None given.*

Mayor Sumner closed the Public Hearing at 7:40 p.m.

- **Approval – Findings of Fact**

MOTION made by Councilor Hamilton to approve Findings of Fact as presented; second by Councilor Woods.

Discussion: None

In Favor: Councilors Dagle, Smalley, Groussman, Hamilton, Woods and Mayor Sumner

Opposed: None

Motion carried unanimously.

REPORTS

- **Workforce Housing & Homelessness Grants Discussion**

Livability Services Director, Pat Lynch – There are two separate grants the City has been rewarded, for two different projects. The City has not received the grants yet. The homelessness grant is from the Senator’s office in the amount of \$650,000. The Workforce Housing grant is from the Governor’s office in the amount of \$2.85 million. The City has not acquired the land yet for the Workforce Housing project, the plan is in early preliminary stages.

➤ Councilor Hamilton – Can you explain the Council created Task Force? *Lynch – The committee will discuss plans for both individual projects. The Task Force has not met yet because information is not available currently. Oak Street Commons (Workforce Housing) and Homelessness are two separate projects that have nothing to do with each other. They are, however, guided by the same task force.*

➤ Mayor Sumner cited the article in The News Review and the incorrect information that was stated.

➤ City Manager, Jerry Gillham, added further clarification.

Further discussion ensued.

CITY MANAGER REPORT (verbal)

- Hastings Village Manager, Dana Foley, updated council on Hastings Village.
 - Eight steel, A-frame structures have been built. These are removeable, reusable and indestructible.
 - Six tents remain and will not be replaced when they become unlivable.
 - One water line is being used for showers.
 - Adapt is available to the residents every Friday.

CITY COUNCIL COMMENT

Councilor Dagle

- None

Councilor Smalley

- None

Councilor Groussman

- None

Councilor Hamilton

- None

Councilor Woods

- Ford’s Pond looks good.

Mayor Sumner

- Coffee with the Mayor is cancelled in May and will resume in June.

PUBLIC COMMENT (Off Agenda Items)

- Karen Meier – Disappointed with Council’s decision regarding multiple people living in a house on Sixth and Grant.

ADJOURNMENT

With no further business, meeting adjourned at 8:26 p.m.

Approved:

Jerry Gillham

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

Melanie Masterfield, City Recorder, CMC

Michelle Sumner

Michelle Sumner, Mayor

APPROVED BY MAYOR AND COUNCIL ON MAY 13, 2024