

CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, March 11, 2024 – 7:00pm

COUNCIL MEMBERS:

Gary Dagele, Joe Groussman, Debbie Hamilton, Shawn Smalley, Larry Whitaker, and Lisa Woods

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham
City Recorder, Melanie Masterfield
Finance Director, Tami Trowbridge
Finance & Administrative Asst., Lindsay Priest
Public Works Director, Aaron Swan
Community Development Director, Kristi Gilbert
Police Chief, Troy Mills
Deputy Fire Chief, Scott McKnight
Livability Services Director/Library Director, Pat Lynch
City Attorney, Chad Jacobs (via Zoom)

Meeting called to order by Mayor Sumner at 7:00 p.m.

Flag Salute: 7:00 p.m.

Roll Call: All Present

Introduction of Media: None

****Mayor Sumner made an announcement for Zoom attendees****

PUBLIC COMMENT (agenda items only)

- Robert Moczowski - Commented on Oak Street Commons. Suggested the money be put into streets and curbs that we already have or need.
- Kim Eder - Spoke about Oak Street Commons and expressed concerns.
 - City Manager, Jerry Gillham, invited Kim to be a part of the committee and give her thoughts and concerns.

Further discussion ensued.

PRESENTATIONS

- **Officer of the Year**

Staff Report – Police Chief, Troy Mills – This year’s Roseburg Optimist Club “Respect for Law” banquet recognized Officer Ashley Higgins for her outstanding accomplishments, professionalism, leadership, teamwork and dedication. Mayor Sumner presented Officer Higgins with a Certificate of Accomplishment. Officer Higgins spoke a few words of appreciation and thanked all the departments in the County for great teamwork.

CONSENT AGENDA

- **February 12, 2024 Minutes – Regular Meeting**

MOTION made by Councilor Woods to approve Consent Agenda as presented; second by Councilor Hamilton.

Discussion: None

In favor: Councilors Woods, Dagele, Whitaker, Smalley, Groussman, Hamilton, and Mayor Sumner

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Resolution 2024.05 – Workforce Housing & Homelessness Task Force**

Staff Report – Gillham, deferred discussion to Livability Services Director, Pat Lynch.

- The Task Force is charged with looking at housing landscape in our city and solutions for homelessness.
- Working with the Governor’s task force – iSector that works on projects like this.
- We want everybody in the neighborhood to be involved.
- Workforce housing is a mixed model of rental and home ownership. There are roughly 20 different state and federal agencies that aid both financially and programmatically, but they all have different rules, regulations, and guidelines in terms of how many people, what income groups, etc. From Senate Bill 1530 we received a significant grant to kick start this project.
 - Councilor Hamilton – Will you mention some of the agencies that are involved in the Task Force? ***HADCO (housing agency for the county), UCAN, Aviva Health, Sutherlin School District, Evergreen Family Medicine, and other major employers.***
 - Councilor Groussman, clarified that Resolution 2024.05 is to create the Task Force. The Task Force has a dual purpose: Workforce Housing and homelessness. ***Yes, however it may end up being a combined committee.***
 - Mayor Sumner, asked for an introduction of Task Force members. ***Gillham introduced Mary Gilbert, Gail Kuntz, and Rodney Linton. Members not present are Nicole Bennett and Maryann Anderson.***

MOTION made by Councilor Whitaker to approve Resolution 2024.05 – Workforce Housing & Homelessness Task Force as presented; second by Councilor Hamilton.

Discussion: None

In Favor: Councilors Woods, Dagel, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner

Opposed: None

Motion carried unanimously.

- **Resolution 2024.06 – Surplus Property – Police Department Equipment**

Staff Report – Mills – Asked council to approve the surplus of two - 2017 Ford Explorer patrol vehicles.

MOTION made by Councilor Woods to approve Resolution 2024.06 – Surplus Property – Police Department Equipment as presented; second by Councilor Dagel.

Discussion: None

In Favor: Councilors Woods, Dagel, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner

Opposed: None

Motion carried unanimously.

- **Resolution 2024.07 – Safe Routes To School**

Staff Report – Community Development Director, Kristi Gilbert – This resolution would authorize Jerry to sign the grant application for the Safe Routes To School Grant. This grant is for improvements to Waite Street including: a wider street, multi-use pathway, storm, gutters, crosswalks, curbs, pedestrian bridge, and a flashing beacon within the existing right-of-way to create a safe route to school for children.

MOTION made by Councilor Groussman to approve Resolution 2024.07 – Safe Routes To School as presented; second by Councilor Woods.

Discussion:

- Councilor Smalley – Is this the same grant that’s been applied for before? ***Gilbert – Yes, and more funding is available this time.***

In Favor: Councilors Woods, Dagel, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner

Opposed: None

Motion carried unanimously.

- **Resolution 2024.08 – ORS 105.668 Recreational Immunity**

Staff Report – Finance Director, Tami Trowbridge – Deferred to City Attorney, Chad Jacobs, explained that the City must opt-in to take advantage of the recreational immunity statute. This will limit the liability of cities for personal injury and property damage that arises out of the public’s non-motorized use of trails or structures in public easements and unimproved rights-of-way. This resolution will provide the City with more protection.

MOTION made by Councilor Whitaker to approve Resolution 2024.08 – ORS 105.668 Recreational Immunity as presented; second by Councilor Groussman.

Discussion:

- Councilor Woods – Does this cost the city money in terms of insurance cost? *Jacobs – No, in fact it will probably help because CIS (city insurance company) is requesting this be done.*

In Favor: Councilors Woods, Dagel, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner

Opposed: None

Motion carried unanimously.

- **Ordinance – Amending SMC Ch. 2.05.050 – Public Comment at City Council Meetings (first reading, title only)**

City Recorder, Melanie Masterfield, read Ordinance by title only: “*An Ordinance of the City of Sutherlin amending chapter 2.05.050 of the Sutherlin Municipal Code. Related to Public Comment at City Council Meetings.*”

Staff Report – Jacobs - The proposed ordinance, which amends the Council rules, creating procedures to allow virtual public participation as well as providing general guidance as to the scope of permissible public comment. The amendment is to provide clarity within the council rules regarding public comment procedures during council meetings.

MOTION made by Councilor Hamilton to approve Ordinance – Amending SMC Ch. 2.05.050 – Public Comment at City Council Meetings (first reading, title only) as presented; second by Councilor Groussman.

Discussion: None

In Favor: Councilors Woods, Dagel, Whitaker, Smalley, Groussman, Hamilton and Mayor Sumner

Opposed: None

Motion carried unanimously.

REPORTS

- **Psilocybin Discussion**

Staff Report - Jacobs – The City is asking Council to provide direction to staff regarding the regulation of psilocybin within the City. Options are:

- Enacting and presenting to the voters at the November 2024 general election a permanent prohibition;
- Enacting and presenting to the voters at the November 2024 general election an extension of the current temporary prohibition for a period of time decided by Council;
- Re-initiation of the process to impose reasonable time place and manner restrictions;
- Take no action.

Council consensus was to present a permanent prohibition to the voters at the November 2024 General Election

CITY MANAGER REPORT (verbal)

- No report

CITY COUNCIL COMMENT

Councilor Woods

- Congratulated Officer Higgins.

Councilor Dagle

- Thanked committee volunteers.
- Encouraged everyone to come to council meetings and speak.

Councilor Whitaker

- Thanked City staff for the idea of Workforce Housing and the Homelessness Task Force and bringing people together from businesses and citizens so everyone knows exactly what this is and how it will work.
- Thanked Gillham for forcing this issue and by doing that, the city was awarded a \$2.85 million dollar grant for Oak Street Commons infrastructure. It has never been the intention of this property to be for the residents of Hastings Village.

Councilor Smalley

- Thanked Lynch for playing a big part in the Workforce Housing & Homelessness Task Force. And for the explanation of the Task Force's dual purpose.

Councilor Groussman

- Acknowledged Officer Higgins for her accomplishment.
- Acknowledged Gillham and Lynch for their hard work on the Workforce Housing and Homelessness Task Force.

Councilor Hamilton

- Agreed with the other councilors.

Mayor Sumner

- Events will be starting soon.
- Author Margaret Mizushima will be speaking on June 8th at the Library. She writes K9 mysteries.
- Woofstock is our first event coming up on April 2nd.
- Encouraged everyone to pay attention to the calendar and enjoy the events.

PUBLIC COMMENT (Off Agenda Items)

- Sheri Esterbrook – Requested streetlights be placed on Hawthorne St., Eddy St., and Johnson St., stating safety concerns. And asked that council consider installing a fence at the end of Hawthorne to deter transient traffic.
- Sharon Elliott – Asked for a grocery store west of town. Informed Gillham and Mayor about Aldi Grocery Stores. Thanked Gillham for reaching out to them.
- Terry Brock - Sutherlin Throwdown was successful enough last year that it will be happening again. \$20,000 in scholarships will be available to people wanting to go into trades or vo-tech schools. A brand-new rodeo board has been developed. The plan is to bring the rodeo back even if we must contract it out for a couple of years. The hope is to get groups, volunteer organizations, city staff and governing bodies together and try to figure out a way to improve the rodeo grounds. Terry encouraged anyone wanting to help reach out to him.
- Karen Meier (via Zoom), wanted clarification on the \$2.85 million dollar grant.
 - ***Lynch – The grant came out of Senate Bill 1530 in the short session and Sutherlin was granted money for housing projects. The City was notified last week.***

**Mayor announced that Council will recess into Executive Session called under ORS 192.660(2)(e) – Real Property Transactions – To deliberate with persons designated by the governing body to negotiate real property transactions; ORS 192.660(2)(d) – Labor Negotiator Consultations – To conduct deliberations with persons designated by the governing body to carry on labor negotiations; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees – To review and evaluate the job performance of a chief executive officer, other

officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an open hearing.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room.

ADJOURNMENT

With no further business, meeting adjourned at 7:58 p.m.

EXECUTIVE SESSION:

Executive Session called to order at 8:03 p.m.

Executive Session adjourned at 9:26 p.m.

Approved:

Jerry Gillham

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

Melanie Masterfield, City Recorder, CMC

Michelle Sumner

Michelle Sumner, Mayor

APPROVED BY MAYOR AND COUNCIL ON APRIL 8, 2024