

CITY OF SUTHERLIN
City Council Meeting
Civic Auditorium
Monday, January 10, 2022 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Gary Dagel, Joe Groussman, Debbie Hamilton, Shawn Smalley and Larry Whitaker

MAYOR: Michelle Sumner

CITY STAFF: City Manager, Jerry Gillham
Finance Director, Tami Trowbridge
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Public Works Director, Aaron Swan
Community Development Director, Brian Elliott
Police Chief, Troy Mills
Deputy Fire Chief, Scott McKnight
City Attorney, Chad Jacobs (via Zoom)

Audience: Renee Lillie

Via Zoom: Pat Lynch (Library Director & Livability Services Director), Teresa Powell, Nancy Rodriguez (Media & Communications Coordinator), Eileen Smalley, Larry Bahr

Meeting called to order by Mayor Sumner at 7:00 p.m.

Flag Salute:

Roll Call: Councilor Whitaker arrived at 7:01p.m.

Introduction of Media: None

****Mayor made an announcement for Zoom attendees.****

PUBLIC COMMENT (agenda items only)

- None

CONSENT AGENDA

- **December 20, 2021 Minutes – Regular Meeting**

MOTION made by Councilor Hamilton to approve Consent Agenda as presented; second by Councilor Dagel.

Discussion: None

In favor: Councilors Whitaker, Smalley, Groussman, Hamilton, Boggs, Dagel and Mayor Sumner.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Budget Committee Appointment**

Staff Report - City Recorder, Diane Harris - As of January 1, 2022, there are three vacancies on the Budget Committee – each with a 3-year term ending December 31, 2024. The City received one application for re-appointment from Renee Lillie.

The applicant was provided an opportunity to speak. She declined.

MOTION made by Councilor Boggs to re-appoint Renee Lillie to Budget Committee – term ending December 31, 2024 as presented; second by Councilor Dagel.

Discussion: None

In Favor: Councilors Whitaker, Smalley, Groussman, Hamilton, Boggs, Dagel and Mayor Sumner.

Opposed: None
Motion carried unanimously.

- **Parks Advisory Committee Appointments**

Staff Report – Harris - As of January 1, 2022, there are three vacancies on the Parks Advisory Committee – each with a 2-year term ending December 31, 2023. The City received two applications for re-appointment from Crystal Cunningham and Craig Hoobler.

Applicants were not in attendance.

MOTION made by Councilor Whitaker to re-appoint Crystal Cunningham and Craig Hoobler to Parks Advisory Committee – terms ending December 31, 2023 as presented; second by Councilor Smalley.

Discussion: None

In Favor: Councilors Whitaker, Smalley, Groussman, Hamilton, Boggs, Dagele and Mayor Sumner.

Opposed: None

Motion carried unanimously.

- **Purchase Approval – Central Park Multi-Use Staging Area Cover**

Staff Report – Community Development Director, Brian Elliott – To move forward with the Central Park Staging area design, the stage cover needs purchase approval. The previous cost estimate was \$92,000 however, the supplier requires a staff member aid in installation at the additional cost of \$6,650, bringing the new total to \$98,921.44.

MOTION made by Councilor Whitaker to approve purchase for Central Park Multi-Use Staging Area Cover in the amount of \$98,921.44 as presented; second by Councilor Hamilton.

Discussion:

- Councilor Boggs – How long does it take to set up? *Elliott - One day.* Can Public Works do it? *Yes, but the supplier requires their staff be present to assemble the canopy or the warranty is void.* Expressed concern for the cost and stated he is against this project.
- Councilor Hamilton – This will be great for the community and wants the project to move forward.
- Mayor Sumner – Concerned with the direction the stage is facing (into the sun). *Elliott – It's been reviewed and that location is not ideal, but it's the best option. Suggested planting another deciduous tree to help block sun exposure.*
- Councilor Smalley – This will be a great addition.
- Councilor Dagele – Does the cover have to be purchased now or can we build the stage first? *Elliott – It's Council's decision. The supplier won't release the canopy design until it's purchased. The stage can't be configured until we have the canopy schematics.*
- Councilor Groussman – Does the company take responsibility for construction? *Elliott - Yes.*
- Mayor Sumner – Will Public Works staff be trained on the canopy operation? *Elliott – Yes.*

Further discussion ensued between Council and staff.

In Favor: Councilors Whitaker, Smalley, Groussman, Hamilton, Dagele and Mayor Sumner.

Opposed: Councilor Boggs

Motion carried.

Discussion continued for Council to select canopy colors. Majority vote was blue and white.

STRATEGIC PLAN UPDATE

- **Exit 135 Sign**

Staff Report – Elliott - The construction of the Exit 135 sign is on schedule for an estimated completion date of mid to late summer, 2022.

- Councilor Hamilton – Can anything be done to fix the condition temporarily? *Elliott – Not really.*

- **Street Management Master Plan with Funding Options**

Staff Report – Finance Director, Tami Trowbridge – In a collaborative effort with Public Works Director, Aaron Swan, a comprehensive list of streets in-need of repair or improvements was created. This is a four-year plan based on funding.

- Councilor Boggs asked for clarification on some streets. *Swan explained.*
- Councilor Dagle – Why did the concrete break around some of the manhole covers? *Swan – Not sure, but crews are working on reinforcing them. City Manager, Jerry Gillham, complimented the Public Works crew on their job so far.*
- Mayor Sumner – Is it normal for them to fail soon after installation? *Swan – The City experienced about eight years of log truck traffic on Central Avenue in less than a year.*
- Councilor Groussman – Are there more manhole covers in need of repair than expected? *Swan – The total count is unknown, but inflation of supplies is a large contributing factor of cost.*

CITY MANAGER REPORT (verbal)

- Nothing to report.

CITY COUNCIL COMMENT

Councilor Whitaker

- Was dismayed at the amount of large fireworks set off in town on New Year’s Eve. Seemed worse this year. *Police Chief, Troy Mills – Officers get to those calls as they can.*

Councilor Smalley

- No comment

Councilor Groussman

- No comment

Councilor Hamilton

- No comment

Councilor Boggs

- Expressed concern for a State Senator’s media flyer regarding new legislative items.

Councilor Dagle

- No comment

Mayor Sumner

- Kudos to City staff during the snow storm, using the snow plow and opening a warming center.

PUBLIC COMMENT (Off Agenda Items)

- Teresa Powell – Lives near the homeless camp and complained about the mess and expressed concern for safety. *Gillham – It’s monitored daily and seems fairly organized. Homeless Outreach Coordinator, Wayne Ellsworth has been a huge help with containment. The occupant numbers are staying low and security cameras will be installed soon. Encouraged her to call 911 if any emergencies arise. Reiterated that the City is required to follow federal guidelines.*

ADJOURNMENT

With no further business, meeting adjourned at 7:43 p.m.

Approved: Jerry Gillham
Jerry Gillham, City Manager

Respectfully submitted by,
Melanie Masterfield

Melanie Masterfield, Deputy City Recorder

Michelle Sumner
Michelle Sumner, Mayor

APPROVED BY COUNCIL ON FEBRUARY 14, 2022