



# SUSSEX COUNTY CHAMBER OF COMMERCE JOB POSTING REQUEST

The Sussex County Chamber of Commerce maintains a public jobs board for employment opportunities within Sussex County or with Sussex County-based businesses. The board can be accessed online at

[www.sussexcountycommerce.org](http://www.sussexcountycommerce.org) > **Jobs**

### To Post a Job:

- **Chamber members:** Log in to your Representative Account using your e-mail address, and then click the Jobs tab. Adding a job posting is free for Chamber members!
- **Non-members:** Complete the below request form. There is a \$50 fee per job posting per 30-day publication period.

All job postings are active for 30 days, but can be renewed as often as needed at the prices listed above.

## JOB DETAILS

**\* fields denoted with an asterisk are required**

*Company:	
*Job Title:	
*Location (City, State):	
*Term (circle one):	Full-time    Part-time    Internship    Contract    Volunteer
*Category:	<i>Example: Accounting, Clerical, Construction, Hospitality, Medical, Retail, Transportation, Warehouse, etc.</i>
*Job Detail: <i>Attach add'l pages if needed</i>	
*Job Requirements:	
Hours per week:	
Annual salary range:	
<u>Contact Information</u>	<i>*At least one contact method is required</i>
Contact Name:	
Contact Phone:	
Contact Email:	
Website:	
Attire (circle one):	Formal    Professional    Casual    Business Casual    Uniform
% Travel:	
Reference Code:	

I certify that I am authorized by the above-mentioned organization to post this employment opportunity. I understand there is a fee of \$50 per job posting if my organization is not a member in good standing of the Sussex County Chamber of Commerce, and that each job posting will be active on the Sussex County Chamber of Commerce website for 30 days. I guarantee that the above-mentioned organization will pay this fee before the job posting is published, and understand that there are no credits or refunds available at any time.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Contact us for additional information or to join today: 973-579-1811