

**SCHD Advisory Committee Minutes  
May 18, 2020**

**Attendance by Conference Call:** Dr. Jeffrey Bell, Dr. Elizabeth Bryan, Robert Butler, Dr. Cynthia Davis, Jacqueline Howard, Allie Ray McCullen, Commissioner Harry Parker and Linda Peterson.

**Not Present:** Cassie Faircloth, Charlotte Harrell and Yire Hernandez.

**Health Department:** Wanda Robinson, Sally DeMay, Tamra Jones, Perry Solice and Kelly Parrish.

**Administration:** Edward Causey and Joel Starling

**I. Call to Order:**

Jacqueline Howard call meeting to order. Meeting conducted via conference call. Attendance called by roll call and documented above.

**II. Invocation:**

Commissioner Harry Parker gave the invocation.

**III. Approval of minutes\***

a. March 16, 2020 minutes:

Motion to accept the March 16, 2020 minutes made by Commissioner Harry Parker, seconded by Robert Butler. Roll Call completed for verbal approval. Motion carried by unanimous vote. Minutes will be submitted to Board of Commissioners for approval.

**IV. COVID-19 Update:**

Kelly Parrish provided update on COVID-19. Kelly reported tested 738 people, this does not include the 493 people that were tested on Saturday, May 16<sup>th</sup>. So far, 257 positives out of the 738 tested. Negative 382 and 99 test pending. Recovered 99 cases and 1 death. Total people tested with Saturday's Mass testing numbers equals 1,231.

**V. Telehealth:**

Wanda Robinson reported looking at Telehealth (visit done through Zoom and EHR) for the health department. Requesting permission to send policy and CPT codes out to this board for a vote. Motion to approve Telehealth and Health Director's request to send policy and CPT codes out to this board for a vote made by Robert Butler; Dr. Elizabeth Bryan. Roll Call completed for verbal approval. Motion carried by unanimous vote. Telehealth request will be submitted to Board of Commissioners for approval.

**VI. Fiscal Report:**

a. \*Fee schedule revised:

Tamra Jones present CPT code 87635 COVID testing. LabCorp charge February to May \$51.31. Price will be increasing in the May billing to \$100.00. Unable to obtain clear guidance as the date the price will increase asking for price change to occur when available from LabCorp. Motion to accept the CPT code COVID testing with price change made by Commissioner Harry Parker, seconded by Linda Peterson. Roll Call completed for verbal approval. Motion carried by unanimous vote. Fee Schedule revision will be submitted to Board of Commissioners for approval.

b. \*COVID-19 Funding:

Tamra Jones presented the additional funding in the amount of \$80,061.00 from Epidemiology/PH Preparedness & Response to aid in handling the COVID-19 Crisis Response (Attached Agreement Addendum). Tamra reported plans to use \$58,061 in Salaries and Fringe; \$5,000 in Departmental Supplies, \$5,000 in Medical Supplies and \$4,000 in Medical Services and \$8,000 in Lab Services. Motion to receive new funding made by Dr. Jeffrey Bell and seconded by Commissioner Harry Parker. Roll Call completed for verbal approval. Motion carried by unanimous vote. COVID-19 Funding will be submitted to County Commissioners for approval.

c. \*WIC Funding:

Wanda Robinson reported on WIC Special Funding Opportunity. Requested Funding of \$48,627 to be spent for Contract Nutritionist \$32,000, two Laptops \$1708, two Microsoft Office Professional \$454, seven Desktop Computers \$4,340, and additional time needed for virtual meetings \$10,125. Motion to approve WIC Special Funding Opportunity request made by Robert Butler, seconded by Commissioner Harry Parker. Roll Call completed for verbal approval. Motion carried by unanimous vote. WIC Special Funding will be submitted to County Commissioners for approval.

d. \*COVID-19 Fill the Gap Response Funding Proposal:

Wanda Robinson presented the grant that will focus on supporting underserved populations. Request amount of \$150,000. Motion to proceed with COVID-19 Fill the Gap Response Funding Proposal application made by Dr. Jeffrey Bell, seconded by Dr. Elizabeth Bryan. Roll call completed for verbal approval. Motion carried by unanimous vote. COVID-19 Fill the Gap Response Funding Proposal will be submitted to Board of Commissioners for approval.

e. \*Write Off \$200.09:

Tamra Jones requested permission to write off a patient balance of \$200.09. Motion to approve patient balance write off made by Allie Ray McCullen, seconded by Commissioner Harry Parker. Roll Call completed for verbal approval. Motion carried by unanimous vote. Write off will be submitted to Board of Commissioners for approval.

f. Monthly Activity Summary:

Tamra Jones reviewed the attachment of the Monthly Revenue Summary. Revenues down due to clinics being cut for working with COVID-19 crisis. Activity Summary reviewed, activities staying steady with WIC numbers going up and Sewage Site Permits and Well Permits numbers are up. Immunizations numbers are down, with focus on Maternal Health, Family Planning and STD visits.

**VII. Health Directors Report:**

Wanda Robinson reporting very busy with the 257 positive COVID cases. We are doing more testing and looking at our contact tracing with 257 positive cases and their close contacts gives us over 500 people being contacted during the course of the workday. Governor has provided extra money to public health to hire 250 Contact Tracers. We have been assured that Sampson County will get three of these Contact Tracers by the end of the month.

Wanda thanked her staff along with Emergency Management and Goshen Medical for jumping in on Saturday, May 16<sup>th</sup> and testing 493 people. Testing went very well and plan to hold another driver through mass testing event.

Discussion on next meeting, possibly using Zoom platform or to continue with using the Conference Call platform. Joel Starling remarked, the new state law operating under at this time that allows for remote meetings, only applies during a governor declared State of Emergency. Meeting format will be decided closer to time of next meeting to determine if still under State of Emergency.

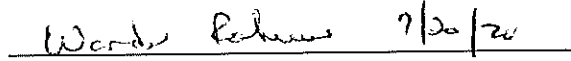
**VIII. Public Comment:**

No public comment.

**IX. Adjournment:**

Motion to adjourn Advisory Committee meeting made by Robert Butler, seconded by Commissioner Harry Parker. All in favor by verbal vote. Motion carried.

  
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Advisory Committee Chair                      Date

  
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Secretary    Date