

**Sampson County Health Department Advisory Committee Meeting Minutes
Educational Meeting
November 18, 2019**

Attendance:

Board: Dr. Jeffrey Bell, Paul Bradshaw, Robert Butler, Charlotte Harrell, Jacqueline Howard, Chair; Allie Ray McCullen, Commissioner Harry Parker, Linda Peterson.

SCHD: Wanda Robinson, Sally DeMay, Tamra Jones, Perry Solice and Erin Ellis, Edward Causey, Joel Starling.

I. Call to Order:

Jacqueline Howard, Chair called meeting to order.

II. Invocation:

Commissioner Harry Parker gave the invocation.

III. Approval of minutes:

- a. September 16, 2019 minutes, motion to approve made by Robert Butler, seconded by Dr. Jeffrey Bell. All in favor. Motion carried.
- b. October 29, 2019 Whitaker Dangerous Dog Appeal Hearing Minutes, motion made to approve by Robert Butler, seconded by Commissioner Harry Parker. All in favor. Motion carried.

IV. Tobacco Update (Vaping): “Vaping, E-Cigarettes, and New and Emerging Products”:

V. Presentation by guest speaker: Ernest Watts, Region 8 Tobacco Free Lead. Mr. Watts is the chairman for Heathy Sampson. Mr. Watts spoke on various devices and forms of vaping and E-cigarettes. Mr. Watts had several samples of devises such as: Key Box; Lady Q mimics a lipstick case; Jull; hoodie with tubing; as well as different flavors and forms used to smoke. Mr. Watts spoke of the effects of smoking theses devises and the liquids and aerosol used in the devices. (See Handout attached).

Question was asked what is in these products that are making kids sick? Mr. Watts’s answered, they think but not sure, its HDH which is marijuana. Some are using CDB which is a popular oil, which tends to do permanent damage to the lungs. People think they are going to get a high from the CDB oil.

Wanda Robinson spoke to the committee that Vaping Use in the Schools systems is one of the goals selected by the health department for the next fiscal year.

VI. 2019 Community Health Assessment:

Wanda Robinson gave an overview of the 2019 CHA. CHNA is conducted every 3 years. Our Region has completed a survey and Health Department has joined about 10 or 15 health departments and hospitals in eastern NC including Sampson County. Health Department has reviewed the results of this regional survey and included it in our assessment based on 2018 data.

Goal is to offer meaningful understanding of the most pressing health needs across Sampson County. Special attention has been given to the needs of vulnerable populations, unmet health

needs or gaps in services and input gathered in the community. Wanda reviewed the methodology and topic areas examined in this report: Access to Health Services, Diabetes, Economy, Exercise, Nutrition & Weight, Heart Disease & Stroke, Prevention & Safety, Respiratory Diseases, Social Environment and Substance Abuse.

In conclusion, the 3 identified focus areas will be Diabetes, Exercise, Nutrition & Weight along with Substance Abuse. Following this process, Sampson County will outline how it plans to address these 3 identified health needs in an implementation plan.

Wanda Robinson spoke that the Infant Mortality rate did come down. Even though the rate decreased, it is still high for the non-white vs the white race especially in the Black and Latino populations.

The 2019 Community Health Assessment will be submitted to the Board of Commissioners for their review at the December meeting.

VII. 2017-2018 Annual Report:

See attachment. Wanda Robinson reviewed the Clinical visits; WIC caseload for the year which is actually down from the normal and Environmental Health numbers. Page 2 of the report shows grant and accreditation awards. Due to the promotion and success of our Breast and Cervical Cancer Awareness Program, the North Carolina accreditation team will use the program as a standard of care which will be shared statewide on their website.

Jacqueline Howard, Chair gave congratulations to Health Department for being set as a standard of care for the state.

VIII. Fiscal Report:

a. Monthly Activity Summary:

Tamra Jones reviewed the monthly Activity Summary, STD visits down, Immunizations increased and Maternal Health visits on the rise.

Reviewed the Local Revenues; Medicaid Revenues and graphs handout.

b. Policy Review and Approval*:

Tamra Jones briefly reviewed minor changes of Fiscal policy that was emailed to committee members. One change was removing TB Skin test from Adult Health and put under Communicable Disease per program requirement. State Consultant review and requested that process for handling delinquent claims be spelled out for Insurance Billing as it is spelled out for Medicaid billing. Motion to approve the Fiscal Policy made by Linda Peterson and seconded by Dr. Jeffrey Bell. All in favor. Motion carried. This will be submitted to Board of Commissioners at December meeting.

c. Clinic Fee Schedule Review:

Tamra Jones reviewed the attached Fee Revisions for the attached revisions. Tamra added two additional LabCorp lab fees. LabCorp codes are added if patient presents to health department with a Lab order for a test that is not on our fee schedule or if the providers request a lab test that is not on our schedule. The two additional fees to be added the Fee Revisions emailed in the BOH packet:

LabCorp	010322	CPT	84153	PSA	Fee	\$19.30
LabCorp	32777	CPT	80069	Renal Panel	Fee	\$15.75.

Motion to accept the presented Fee Revisions made by Allie Ray McCullen, seconded by Dr. Beth Bryan. All in favor. Motion carried. This item will be submitted to Board of Commissioners at December meeting.

- d. EH Fee Schedule Review:
Perry Solice reviewed the attached fee changes. Name changes made to match the Citizen Serve portal along with the proposed fee changes.

Motion to accept the name changes and fee proposal made by Dr. Jeffrey Bell and seconded by Linda Peterson. All in favor. Motion carried. This item will be submitted to Board of Commissioners at December meeting.

IX. Grants:

- a. Family Planning \$19,196 (2019-2020):
Tamra Jones reported receiving Agreement Addendum with an additional \$19,196.00 of funding. Funds will be used to assist in paying for contract nurse practitioner; lab supplies and lab test needed for family planning; and two additional laptops for use in family planning program.

Motion made to accept the addition funding of \$19,196 made by Robert Butler, seconded by Paul Bradshaw. All in favor. Motion carried. Item will be presented to Board of Commissioners at December meeting.

- b. Family Planning \$59,483 (2020):
Tamra Jones reported on Family Planning Grant application that has been submitted and if approved will be awarded funds in FY 2020-2021. This will be a three year grant. Tamra reported proposed budget would be used for salaries for nurses and nurse practitioners, long term contraceptive methods and a laptop for use in Family Planning program.
- c. United Way \$5,000:
Tamra reported time to submit the application for United Way grant. Over the past several years, have been awarded \$5,000, which is used in the BCCCP program to help cover cost of mammograms for clients unable to pay. Motion to prepare and submit application for United Way Grant in the amount of \$5,000 made by Robert Butler; seconded by Dr. Jeffrey Bell. All in favor. Motion carried. This item will be submitted to Board of Commissioners at December meeting.

X. Recognition and Presentation:

Jacqueline Howard recognized Mr. Paul Bradshaw for his years of service on the SCHD Advisory Committee. Ms. Howard presented Mr. Bradshaw a plaque in recognition of his service from 2011 through 2019. Mr. Bradshaw gave remarks of his time with the committee. Wanda Robinson gave remarks and thanked Mr. Bradshaw for service to the committee and for serving as Chair for three years. Ms. Robinson commented that Mr. Bradshaw never missed a meeting during his three terms of appointment.

XI. Health Directors Report:

- a. Contracts with Sampson Regional Medical Center:
Wanda Robinson discussed briefly the contracts required by the state to have in place for certain programs. Discussed currently have contracts in place with Sampson Regional Medical Center for chest x-rays and chest x-ray readings; mammograms and ultrasounds. Have a contract with Dr. Valenti for breast biopsies and referrals and has a contract with

Goshen Medical for the WiseWoman program for abnormal lab values. Did have a contract with Dr. Draughon for colposcopies for the last 10 years. Dr. Draughon retired last year, leaving a gap in these services. No one at this point, in the county, offers these services on a sliding fee scale since Goshen is no longer offering women's health services for maternity or colposcopy. Have tried referring to CommWell Health for colposcopy services, but even though they are a Federally Qualifying Health Center, do not seem to want to take on other patients, especially with the new Medicaid Managed Care coming.

In the past clients would be referred for colposcopies and no additional charges were made. Now clients are being asked to pay an office visit fee up front and having to pay another fee to have the colposcopy service. Same issue with breast biopsy, in the past biopsy would be done with Dr. Valenti, now having to go to hospital for biopsy and clients are receiving \$2,600 plus bills from the hospital. Clients are telling us, they have come to us because they do not have the money, but when they are referred they are being told they have to pay all this money.

Mrs. Robinson plans to start with Dr. Valenti to sit down and discuss these changes and try to work out an agreement with him for his reimbursement. The hospital reimbursement is a different situation because unable to use our funding to pay hospital fees. Will be talking with different offices to try to get a contract in place to handle the Colposcopy and Breast Biopsies needed for our clients. One last resort would be to send clients to UNC Chapel Hill to receive these services. Dr. Bryan commented she that Drs. Mendible and Fleury performed biopsies in their office. Mrs. Robinson will contact them.

Robert Butler asked if clients were being given a choice, if you go to the hospital there will be a fee. Mrs. Robinson and Tamra Jones remarked the health department nor did the clients know they would receive a bill from the hospital. Currently the health department receives two bills, one from the hospital and one from Dr. Valenti. Both will sent us a bill using the same CPT codes. We submit payment to Dr. Valenti and pay the hospital their portion. We do not pay a facility fee in which the hospital has begun to send a bill to the clients, which we have just been informed when clients starting to bringing their bills to us. We are now informing clients that they will receive a bill and starting to refer out of county.

- b. Medical Director-Dr. Timothy Smith hired 11/1/19 due to the retirement and death of Dr. Dambeck.
- c. Recommendations for Advisory Board Member:
The following committee member's terms have ended or will be ending in December of 2019:

Paul Bradshaw	Completed third Term
Linda Heath	Resignation due to medical issues
Dr. Beth Turner	Resignation due to relocation

Reappointment recommendations to be submitted to County Commissioners. The following terms expire December 2019 and all have agreed to serve another three year term:

Robert Butler	Second term ending December 2019
Jacqueline Howard	Second term ending December 2019
Allie Ray McCullen	First term ending December 2019

New member recommendations to be submitted to County Commissioners:

Yire Hernandez	General
Cynthia Swindall	Veterinarian

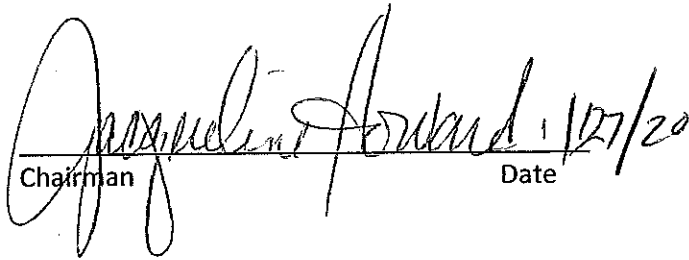
Mrs. Robinson requested recommendations from the committee members to replace the required Nurse member. Mrs. Robinson stated would like someone with supervisory experience. Motion was made to give Ms. Robinson approval if person is located to submit name to Board of Commissioners without presenting information to Advisory Committee prior to submission was made by Dr. Beth Bryan; seconded by Charlotte Harrell. All in favor. Motion carried.

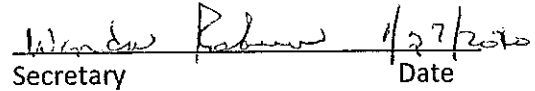
XII. Public Comment:

No public comment.

XIII. Adjournment:

Motion to adjourn made by Robert Butler, seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

	1/27/20
Chairman	Date

	1/27/20
Secretary	Date