

**Sampson County Health Department Advisory Committee
Meeting Minutes**

September 16, 2019

Attendance: Dr. Jeffrey Bell, Paul Bradshaw, Dr. Elizabeth Bryan, Robert Butler, Jacqueline Howard, Chair; Allie Ray McCullen, Commissioner Harry Parker.

Absent: Charlotte Harrell, Linda Heath, and Linda Peterson.

Health Department Staff: Wanda Robinson, Sally DeMay, Tamra Jones, Kelly Parrish, Annie Fennell and Perry Solice.

Administration Staff: Edward Causey and Joel Starling.

I. Call to Order:

Jacqueline Howard, Chair called meeting to order.

II. Invocation:

Commissioner Harry Parker gave the Invocation.

III. Approval of minutes:

Motion to accept the July 15, 2019 minutes as written made by Dr. Jeffrey Bell seconded by Dr. Elizabeth Bryan. All in favor. Motion carried.

IV. Clinic Update:

Kelly Parrish presented a clinic update for committee. Family Planning Title X update: Title X is the only federal program dedicated solely to provision of family planning and related preventive services tailored to individual needs, with priority given to those from low income families. Established in 1970, program provides funding “to assist in the establishment and operation of voluntary family planning projects which shall offer a broad range of acceptable and effective family planning methods and services (including natural family planning methods, infertility services, and services for adolescents).” Pursuant to Congressional mandate, family participation is to be encouraged, particularly in services involving adolescents. And, from the start, Congress was clear that Title X funds cannot be used to support abortion. Title X program nationally serves approximately 4 million clients every year.

Earlier this year, Department of Health and Human Services issued a final rule to revise the regulations governing the Title X family planning program. The 2019 regulation focuses on compliance with the underlying Title X statute. In addition, it provides clarity between permissible Title X activities and impermissible ones by requiring clear financial and physical separation for Title X funded programs from programs and facilities where abortion is a method of family planning.

The 2019 regulation places a high priority on preserving the patient/healthcare provider relationship, in order to promote optimal health for every Title X patient. As such, it requires medically necessary referrals, such as referrals for prenatal care. To preserve open communication between the patient and the healthcare provider, the regulation permits, but no longer requires, nondirective pregnancy counseling, including nondirective counseling on abortion. This was the biggest change for health department, instead of the nurses being able to provide this counseling now, the provider has to do the counseling

Coercion is another piece of Title X that health department clinic staff must be carefully when dealing with clients not to coerce client into a particular family planning method.

Child Health and Immunization update: SCHD offers complete, head-to-toe physicals for children ages zero to eighteen. In the past, child health clinic would thrive the month prior to school starting through October. However, a new law mandated all children entering North Carolina public schools for the first time receive a child health physical exam. Therefore, child health clinic thrives all year long. To accommodate the beginning of school the school year and the increase in demand, we added a full day to the child health clinic which means child health clinic scheduled appointments 2 days a week instead of one day a week. Due to the complexity of this program, state requirements and components of the child health visit only six children can be scheduled per day. Clients receive physical exam, immunizations, labs, hearing and vision screenings, various assessments based on needs, dental varnishing/dental referrals as well as other referrals for needs if identified at this appointment.

Immunization Clinic sees a sharp rise in numbers due to vaccinations needed for school. To accommodate this increased demand, we added a special clinic for Tdap and Menactra vaccines. These vaccines are required for our rising 7th graders. Due to being fully staffed with nurses in the clinic, were able to pull a nurse to run this clinic and scheduled patients every 15 minutes.

Shingrix is a new vaccine for shingles and is more effective and preferred over the previous vaccine, Zostavax. Health Department had actively attempted to receive this vaccine, but it was backordered indefinitely. We finally received a shipment of ten doses and have submitted another order request for 10 more doses.

Enhanced Role Nurses (ERRN) are a unique advantage that local health departments have over other practices. This is the ability to utilize nurses that are trained to perform physical exams on clients and operate under standing orders from our medical director.

The STD ERRN can provide physicals exams on adults in our Adult Health, BCCCP/WiseWoman programs and perform STD focused exam and treatment based on standing orders. Child Health ERRN provides physical exams on children and performs screenings under standing orders.

Currently, SCHD has one STD ERRN rostered and another nurse who is about to complete the course. SCHD plans to send our Child Health coordinator to the Child Health ERRN course in February of 2020.

National Tuberculin shortage: The NC DHHS TB Branch released a memo July of 2019 stating there was a national shortage of Tuberculin. Tuberculin is the solution used to provide TB skin test to our clients. Due to the shortage, our current inventory is being held for high-risk individuals only. These clients include those who are suspected to have TB, contacts to TB, diagnosed with HIV/AIDS and those born in a high-incidence region. Clients that do not fall into a category above will be offered a TB Screening or a letter from SCHD stating there is a national shortage. The TB Branch estimates the shortage could potentially last up until one year.

Jacqueline Howard, Chair asked would companies that perform annual TB testing on employees be notified of the national Tuberculin shortage. Wanda Robinson responded health department notified the Sampson Community College and local school systems of the shortage.

V. Environmental Health Update:

Perry Solice provided update. We made it through Hurricane Dorian with little to no harm affecting the county. This is great especially for Environmental Health, with all the rain, have not had any complaints relating to the storm and on standby for any issues with mosquitos by providing mosquito dunks. Perry stated he had taken a call today from someone regarding mosquito issue and had standing water. Perry obtained contact information and instructed to come by the office to pick up mosquito dunks to put in the standing water. Received a call from DHHS inquiring if needed any assistance from them after the storm. Perry stated we did not need any assistance this year. Assistance from DHHS was needed last year after that storm.

Onsite request was in demand over the summer. May had 66 applications, June 57, July 50 and August 41. Request have slowed down in September with only 16 request as of today.

Perry reported now accepting limited food establishment applications for the Downtown Fair and Barbeque Cook off in October. This will ensure that all applicants are setting up according to the NC Food Code standards. Applications are due fourteen days in advance, to ensure that establishments have gloves, hand washing stations etc.

Fall begins the permitting of Migrant Labor camps with farmers requesting inspections in October. A letter is sent out with the application to better improve customer service and aide in making timely appointments as applications are received to improve promptness with inspections.

ServSafe Class will be offered October 14, 2019. Registration deadline is September 23rd. Have already received registrations for this class. Jason Royal is the instructor for

the ServSafe classes. Jason will arrange for group classes by appointment and will teaching a class at the Rolling Ridge Nursing Home for 6 staff on September 17, 2019.

The EH Section has been under a Customer Service Review – in response to better improve our customer service to all that we serve. The past four months has been spent making better use of our existing Citizen Serve Portal system. We have used it in the past for our in office use and now we want it to be more accessible to the customer. We've had various meetings with the organizers of this system and they have ensured that it can be used for on-line availability to our customers. Jason Royal is our lead person for this on-line portal and has made some improvements in uploading our applications and other setups. When all is done, this will be a helpful tool for in office and customers to link on for questions and answers about their services 24/7. This online portal should be up and ready to go live by November 1, 2019.

The customer will be able to generate a permit on line. After customer has completed and submitted the application and payment; the EH staff has completed their visits and documentation, then the customer will be able to review status and print permit when all steps are completed.

This Portal will assist in cutting down on phone calls to office to check or ask questions regarding applications due to customers will be able to check status of application on the portal.

EH has loaded six items on the Citizen Serve Portal. They are Limited Foods Services, Septic and Site Plans; Plan Review for Food and Lodging, Well Permit Application, Water Sample and Migrant Labor. When site is completely up and running customers will be able to go online 24/7 to submit applications and answer questions, when customer completes and submits will be sent directly to EH office. Once the EH office has completed their work and submits an automatic response will be sent to customer.

Allie Ray McCullen commented to Perry Solice regarding the Migrant Labor camp inspections process was working much smoother and he was no longer hearing the complaints that he had heard in the past.

VI. Hurricane Dorian Update:

Wanda Robinson updated on Hurricane activities. Staff went into shelters on Wednesday, September 4th at 4 pm, opening five shelters (Clinton High, Midway High, Lakewood High, Union High and Hobpton Middle schools. Also opened a Special Needs and Pet shelters.). There were a total of 291 evacuees. Things went well. Storm was a good training in getting to activate many parts of the SOG's that have been put in place.

In process of talking with staff regarding and evaluating experiences, looking closely at nursing and interpreter services and Environmental Health pieces. EH has to inspect the shelters before they open and reassess each day the shelters are open. EH also has to ensure that restaurants are conforming to general statutes. Perry Solice reported power loss was limited to no more than an hour, therefore need to follow up with restaurants

was minimal. Mosquito abatement is another part under the Health Department. Wanda planning to attend workshop in December regarding Mosquito Abatement.

Commissioner Parker spoke that Commissioners went to shelters and was very impressive, all did an excellent job.

VII. SCHD Advisory Committee Membership Review:

Wanda Robinson reviewed the attached handout of members that are coming to the end of their terms in December of 2019. Have several members to replace this year. Mr. Paul Bradshaw completing his third term as general public member. Mr. Robert Butler and Ms. Jacqueline Howard are completing their second term and up for re-appointment as is Mr. Allie Ray McCullen completing his first term and up for re-appointment. Dr. Beth Turner needs to be replaced with another Veterinarian. Recommendations will be submitted at November advisory committee meeting and then forward to December Commissioners meeting for approval.

VIII. Financial

a. TB Control AA #551 \$3,306:

Wanda Robinson reviewed the attached TB Control Agreement Addendum. Wanda reported in 2017 had 2 confirmed TB cases and 1 suspect; 2018 had 0 confirmed and 1 suspect and 2019 thus far 0 confirmed 4 suspects. All suspects are treated just like a TB case.

Motion to accept TB Control AA funds of \$3,306.00 made by Dr. Jeffrey Bell and seconded by Paul Bradshaw. All in favor. Motion carried.

b. Financial Report:

Tamra Jones gave handout (attached) of Financial Report. Tamra noted that figures may increase a little, due to receiving reports from Finance after completing this report. She will give an update next meeting. Activity Summary reviewed with most activities staying constant, with increases in STD and Immunization visits. Little decline in Maternal Health Clinic which fluctuates. Environmental Health staying constant.

Tamra reviewed the revenue reports (attached). Revenues are a little higher this month over last month; not as high as would like or average projected. Finance will close out the FY 2018-2019 on Friday, September 20th, therefore will no longer be capturing payments received for services given in FY 18-19. All payments received after September 20th will be recorded in the FY 19-20 regardless of FY services where received. Tamra will update the June Financial Report when the year has closed and all payments have been process and documented at next meeting. Local revenues are up for the most part, Communicable Disease is down a little.

IX. Health Directors Report:

Wanda reported nominations from the health department submitted for the 100 Distinguished Nurses from North Carolina. We had two selected from our nominations;

