

## Board of Health Meeting

August 21, 2017

Board of Health Members in attendance: Paul Bradshaw, Chair, Linda Heath, Linda Peterson, Dr. Elizabeth Bryan, Commissioner Harry Parker, Dr. Jeffrey Bell, Allie Ray McCullen, Jacqueline Howard and Robert Butler.

**I.**      **Call to Order:**      Mr. Paul Bradshaw, Chair called Board of Health meeting to order.

**II.**      **Approval of the following 2017 minutes:**

- a. June 2017 Board of Health minutes. Motion to accept minutes made by Robert Butler and 2<sup>nd</sup> by Dr. Jeffrey Bell. All in favor. Motion passed.
- b. June 2017 Dangerous Dog Minutes. Motion made by Jacqueline Howard and 2<sup>nd</sup> by Dr. Elizabeth Bryan. All in favor. Motion passed.
- c. July 2017 Dangerous Dog Minutes. Motion by Commissioner Harry Parker with the noted correction by Linda Heath of the word "nurtured" used in minutes instead of "neutered" to accept the minutes. Allie Ray McCullen 2<sup>nd</sup> the motion. All in favor. Motion passed.

**III.**      **Additions/Deletions to agenda:**

- a. Dangerous Dog Committee (added under Family Planning Presentation)
- b. Consent Agenda item-STD prevention funds \$592.00

**IV.**      **Family Planning Presentation:**

Emily Spell, RN, Family Planning Coordinator gave a presentation of family planning program (LARC's). See attached slide presentation.

**V.**      **Dangerous Dog Committee:**

Wanda Robinson spoke regarding the increased number of Dangerous Dog Appeals that have recently been heard and that the present board did not have a say in the decision of the entire board or a subcommittee of the board would hear Dangerous Dog Appeals. She asked the board if they wanted to have a sub-committee to hear the Dangerous Dog Appeals. Discussed the guidelines and rules of Open Public meeting. The board discussed and decided to continue with all members of the board hearing Dangerous Dog Appeals.

**VI.**      **Migrant Health Policy :**

Perry Solice, EH Supervisor presented the Migrant Health Policy and forms contained within the policy. Motion to accept the Migrant Health Policy made by Robert Butler and 2<sup>nd</sup> by Allie Ray McCullen. All in favor. Motion passed.

**VII. Child Fatality Report :**

Wanda Robinson, Health Director presented the Child Fatality Report, explained this is mandated by state of NC to review all child fatalities. The purpose is identify areas for improvement and to recommend changes that would promote the safety and well-being of children. Commissioner does seat on the team. Ms. Robinson commented that Sampson County has not had a SID's death in the last 3 years. Investigation into availability of renting car seats in Sampson County found, that only the Partnership for Children rents car seats in our county. Partnership does charge a fee based on income for car seats and provide education on safe use of the car seat. Recommendations to increase public education on child safety with car seats and pool safety have been made from Child Fatality Committee. This report will be going to the County Commissioners September meeting.

**VIII. Consent Agenda:**

- a. TB Funds-\$1791.00.
- b. Motion made by Linda Heath to accept TB funds of \$1791.00 and 2<sup>nd</sup> by Robert Butler. All in favor. Motion passed.
- c. ServSafe Implementation and fee Update.

Copy of 2016-107 proposal to teach ServSafe given to members to review. Asking for approval to increase current fees for supplies used to teach the ServSafe class. The current fees are \$76 for Course Book/Exam Sheet and Exam Sheet alone \$41.00. Proposed Fee for Course Book/Exam Sheet \$83.00 and Exam Sheet \$49.00. Motion made to accept fee increases by Robert Butler and 2<sup>nd</sup> by Dr. Elizabeth Bryan. All in favor. Motion passed.

- d. STD Prevention Funds \$592.00.

Money will be used for extra supplies. Motion made by Linda Peterson to accept STD Prevention Funds of \$592.00 and 2<sup>nd</sup> by Robert Butler. All in favor. Motion passed.

**IX. Financial Report:**

Tamra Jones, Accounting Specialist presented the Activities Summary report. A decrease in visits for July is due to vacations, schools being out and various other reasons. A decrease in revenues, this is due to the county requires a breakdown of money for the months of July and August to show old money and new money. Old money (payment for services performed in FY 16-17) flows into the previous fiscal year (FY 16-17) and the new money (payment for services performed in FY 17-18) flows into the new fiscal year (FY 17-18). This makes the revenue report look smaller than normal. Tamra will update the June FY 16-17 financial report when Administration gives the cutoff date to stop division of revenues from FY 16-17 and FY 17-18 monies.

**X. Health Directors Report:**

- a. Block Grant Funding/Community Health Grant

Wanda Robinson presented the above grant. Explained the graph (from handout) of percentage of monies that have been taken from Maternal Health and Child Health Programs and pointed out on the next page where the funds were used. Certain counties were able to apply for the money and Sampson County was did apply and was awarded \$60,000 for 3 years. Health Department was notified recently and had to send back \$19,000 because of the "Every Week Counts" program that was awarded to UNC for a grant to be used in Robeson County and Columbus County. The Health Department has lost approximately \$26,868.00 from funding that has been previously used to support our programs (Family Planning, Maternal Health, Child Health, etc.).

The state moved money under Rural Health program that counties could apply for a 10 month grant, to help offset some of above losses. Ms. Robinson learned at her meeting that 46 counties had applied for the grant, with Sampson County being one of the 46. Sampson County was singled out for their grant application being one of the best written from across the State. Kathie Johnson, Director of Nursing wrote our grant. Sampson County Health Department will be awarded the grant. Requested \$100,000, unsure of amount we will be awarded. Monies would be used in the Programs for supplies and salaries.

b. Consolidation of Health and Human Services

c.

Wanda Robinson gave handouts and reviewed the "PH and SS Organization and Governance Resolutions" and Organization and Governance of NC Human Services Agencies". This will be discussed at the next County Commissioners meeting on September 11, 2017 at 6 pm. Wanda requested for Chair and Co-Chair to attend the Commissioners meeting to hear the discussion. Ms. Robinson stated any board member is welcome to attend the Commissioners meeting to hear the discussion. See attached.

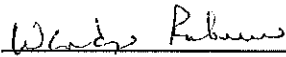
**XI. Public Comment:** None

**XII. Adjournment:**

Motion to adjourn made by Robert Butler, seconded by Allie Ray McCullen, all were in favor. Motion passed.

  
Chairman

10-16-17  
Date

  
Secretary

10/16/17  
Date