

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, March 2, 2020, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present in the meeting room: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioner Thaddeus Godwin; Commissioners Jerol Kivett and Harry Parker attended the meeting via telephonic means due to the COVID-19 pandemic. The meeting was transmitted to the public via Facebook Live, and each vote was confirmed via roll call by the Chairman.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who then called upon Commissioner Godwin for the invocation. Vice Chairperson Lee then led the Pledge.

Presentations

Health Director Wanda Robinson and Director of Nursing Kelly Parrish provided the Board with an update on COVID-19. Ms. Robinson stated that there were 5 cases positive cases in Sampson County and zero deaths. She noted that majority of the health care providers were testing, that testing results were returning within 2-3 days, and that asymptomatic persons were not being tested. Consistent with current State guidance, testing was being done on hospitalized patients, healthcare workers and first responders, and people who have regular contact with high risk settings, such as long-term care facilities, homeless shelters, correctional facilities, migrant farm workers camps, and individuals who may be considered at risk due to preexisting conditions. Ms. Parrish noted that the first two positive case had recovered, the third case was at Sampson Regional Medical Center recovering and in stable condition, the fourth case was home in stable condition, and the fifth case was hospitalized at Wake Medical Center.

The Chairman expressed appreciation for the frontline workers.

Approval of Agenda

Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the agenda with the following changes: Item 3 (q) Remote Participation and Electronic Meeting Policy; Item 3 (c) Amended Supplemental Personnel Resolution Implementing the Families First Coronavirus Response Act; Item 3 (r) Detention Center Budget Amendment; Item 2 (b) Dewberry Engineers, Inc. Award Recommendation letter were added.

Item 1: Public Hearings

Public Hearing Regarding Proposed Abolition of Existing Fire Service Districts The Chairman opened the public hearing and immediately motioned to recess the hearing to the May 4, 2020 meeting due to executive order restrictions limiting public gatherings greater than 10 persons. Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to recess the hearing to the May 4, 2020 regular scheduled meeting.

Public Hearing Regarding Proposed Creation of County Fire Service Districts The Chairman opened the public hearing and immediately motioned to recess the hearing to the May 4, 2020 meeting due to executive order restrictions limiting public gatherings greater than 10 persons. Upon a motion made by Chairman Wooten and seconded by Commissioner Godwin, the Board voted unanimously to recess the hearing to the May 4, 2020 regular scheduled meeting.

Item 2: Action Items - Water District Project

Adoption of Resolution Authorizing the Filing of an Application for Loan and Grant Assistance for Phase II of Johnston County Interconnection Project Public Works Director Lin Reynolds presented a resolution authorizing the filing of an application for State loan and grant assistance for Phase II of the Johnston County interconnection project. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to adopt the resolution which (1) authorized the County Manager to sign the Application and Fund Transfer Certification; and (2) authorized the Finance Officer to sign the Financial Information Form. (Copies filed in Inc. Minute Book ____ Page ____.)

Award of Bid for Booster Pump Equipment for Johnston County Interconnect Public Works Director Lin Reynolds which is approximately \$30,000 below budget. Upon a motion made by Commissioner Godwin and seconded by Commissioner Parker, the Board voted unanimously to award the bid as recommended by the engineering firm. (Copy of the Engineer's recommendation letter - walked on to the agenda - filed in Inc. Minute Book ____, Page ____.)

Item 3: Consent Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the March 2, 2020 meeting
- b. Adopted the resolution proclaiming April as Public Health Month (Copy filed in Inc. Minute Book ____ Page ____.)
- c. Adopted the Supplemental Personnel Resolution Implementing the Families First Coronavirus Response Act and the Amended Supplemental Personnel Resolution Implementing the Families First Coronavirus Response Act (Walked On) (Both copies filed in Inc. Minute Book ____ Page ____.)
- d. Declared the 2011 Ford Truck VIN 1FTFX1EFXBFC60043 as surplus and authorized the transfer to Turkey Fire Department
- e. Authorized execution of Post Approval Documentation (PAD) for Essential Single Family Rehab Loan Pool (ESFRLP20): Assistance Policy, Procurement & Disbursement Policy, and Language Access Policy (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Approved the Department of Social Services’ Cash Management and Segregation of Duties Policy (Copy filed in Inc. Minute Book ____ Page ____.)
- g. Ratified the change in advertisement date for the tax liens on real property pursuant to GS 105-369 from April 2 to April 1 (paper’s publication dates changed due to COVID-19 situation) (Copy filed in Inc. Minute Book ____ Page ____.)
- h. Authorized execution of the Notice of Residual Petroleum (Clinton-Sampson Airport) (Copy filed in Inc. Minute Book ____ Page ____.)
- i. Approved the updated System Safety Plan, Title VI Plan, and Drug & Alcohol Testing Policy for Sampson Area Transportation (Copy filed in Inc. Minute Book ____ Page ____.)
- j. Approved a delinquent tax exemption application for Warren Solar Farm, LLC
- k. Approved tax refunds and releases as submitted:

#9255	Prestage Farms, Inc.	\$223.06
#9262	Rhonda Blackman	\$133.22
#9243	Henry Carr, Jr.	\$198.34
#9272	Lonnie Cox	\$158.44
#9271	Charlotte Hudson, Trustee	\$133.20
#9275	Tammy Denning	\$116.93
#9274	Connie Dunlap	\$105.14

#9283	Kenneth Strickland	\$104.55
#9284	Brian Butler	\$277.94
Tax Release	Edvin Hernandez	\$417.25
Tax Release	Charlotte Hudson, Trustee	\$186.48

1. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Social Services		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13554810	568414	LIEAP	\$79,420.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535480	403314	LIEAP	\$79,420.00	
<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	526200	Home Repairs – Dept Supplies	\$644.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408403	Home Repairs – Donations – Fans	\$644.00	
<u>EXPENDITURE</u>		Goshen Fire Dept		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
23243410	581028	Goshen (Faison) Fire Department	\$45,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
23043428	499900	Fund Balance Appropriated	\$45,000.00	
<u>EXPENDITURE</u>		Detention Center		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243200	521100	Food and Provisions	\$600.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034320	408901	Canteen Commissions	\$600.00	
<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	526200	Home Repairs – Dept Supplies	\$644.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408403	Home Repairs – Donations – Fans	\$644.00	

<u>EXPENDITURE</u>		Transportation		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
1614500	535300	Maint/Repair of Vehicles	\$5,000.00	
1614500	525100	Gas, oil, & Tires	\$5,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
16134500	403611	State JARC Grant	\$10,000.00	
<u>EXPENDITURE</u>		CVB		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
84761800	537000	Advertising	\$6,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
84036180	408900	Miscellaneous Revenue	\$6,000.00	
<u>EXPENDITURE</u>		Parks and Recreation		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11761201	535100	Repair/Maint – Buildings/Grounds	\$40,000.00	
11999000	509700	Contingency		\$20,000.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11036120	403657	Town of Newton Grove	\$20,000.00	
<u>EXPENDITURE</u>		Emergency Management		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243300	551000	Capital Outlay – Office Equipment	\$3,756.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034330	408406	Other Grants	\$3,756.00	
<u>EXPENDITURE</u>		Cooperative Extension		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449500	526200	Departmental Supplies	\$6,475.00	
11449500	529900	Misc Expenses	\$1,900.00	
11449500	541000	Rental Fees Buildings	\$850.00	
04449560	526200	Departmental Supplies		\$3,000.00
04449560	537000	Advertising		\$500.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034950	408900	Misc Revenue Coop Extension	\$9,225.00	
04034956	404010	Revenue Lagoon Mgmt		\$3,500.00

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	526200	Home Repairs – Dept Supplies	\$349.00	
02558670	526201	Home Repairs – Dept Supplies – Equi	\$1,350.00	
02558670	555000	Home Repairs – Capital Outlay – Oth	\$3,795.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408900	Home Repairs – Misc Revenue	\$5,494.00	

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558790	526200	Info/Case – Dept Supplies	\$1,425.00	
02558790	526201	Info/Case – Dept Supplies - Equip	\$1,575.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035879	403602	Info/Case – Health Promotion	\$3,000.00	

Consent Agenda Items – as Board of Health

- m. Approved the Sampson County Health Department Information Security Policy
- n. Approved the fee revisions as submitted (HepA, HSV 1/2PCN, Progesterone)
- o. Received the Health Advisory Board Minutes, January 27, 2020
- p. Received the Health Advisory Board Minutes, Dangerous Dog Appeal, January 21, 2020

Walk Ons – as Board of Commissioners

- q. Approved the Remoted Participation and Electronic Meeting Policy (Copy filed in Inc. Minute Book ____ Page ____.)
- r. Approved an additional budget amendment for the Detention Center as shown below:

<u>EXPENDITURE</u>		Detention Center		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243200	535100	Maint repair bldgs. and grounds	35,000.00	
11999000	509700	Contingency		35,000.00

County Manager’s Reports

County Manager Ed Causey immediately acknowledged Human Resources Director Nancy Dillman who provided comments regarding personnel. Ms. Dillman that the County has initiated a county-wide staggered schedule plan – minus employees

