

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, August 5, 2019 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Harry Parker.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who called upon Deputy Clerk Richard Carr for the invocation. Vice Chairperson Lee then led the Pledge of Allegiance.

### **Approval of Agenda**

Upon a motion made by Commissioner Godwin and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda with the following changes: Item 6 (d) Approve the execution of the contract between Sampson County and William C. Oglesby/Veterinary Medical Clinic for veterinary services for the animal shelter was changed to reflect the new dog and cat neuter rates.

### **Item 1: Recognition**

Recognition of Retirees Retiree Eleanor Bradshaw was presented a recognition plaque in honor of her years of service as the Register of Deeds.

### **Item 2: Consideration of Recommendation for Appointment of Register of Deeds/Swearing-In of New Register of Deeds**

Upon a motion made by Commissioner Parker and seconded by Commissioner Godwin, the Board voted unanimously to accept the recommendation of the Sampson County Democratic Party for the appointment of Graham Frederick Butler to fill the unexpired term of retiring Register of Deeds Eleanor Bradshaw.

Eleanor Bradshaw then proceeded to swear in Graham Frederick Butler as the Sampson County Register of Deeds (Oaths filed in Inc. Minute Book \_\_\_\_, Page \_\_\_\_).

### **Item 3: Reports and Presentations**

Report –NCACC Resource Team Review of Sampson County Emergency Services NCACC Outreach Associate Neil Emory presented the NCACC Resource Team report to the Board (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_). Mr. Emory

informed the Board that the requested peer review – which was conducted by a team of nine current or retired emergency services professionals - was successful in assessing and reporting on the efficacy of the current organization, management and operations of Emergency Services with the County. Mr. Emory then noted that the following study elements defined by the Board were utilized for the structure of the report:

Organizational Structure; Management and Supervisory Practices; Standard Operating Procedures and Policies; Regulatory Compliance; Training; Recruitment, Hiring and Retention of Qualified Credentialed Staff; Customer Service and Relationship with Community Partners; and Employee Satisfaction. After providing an overview of the peer review and its findings, Mr. Emory commended the Emergency Services and Communications Management Teams for their dedication to their jobs and to the citizens of the County. He then noted that the major recommendations involved the need for more operational space, which a new Emergency Services Center and/or backup center would provide; employee training and certification; emergency services salary adjustments; and maximizing 911 Board Funds.

Presentation – Smithfield Foods (Align) Renewable Natural Gas Project Mr. Kraig Westerbeek, Senior Director SFD Renewables & HPD Environmental Affairs, and Mr. Ryan Childress, Manager of Business Development with Dominion Gas, made a presentation regarding the Align Renewables project, which is a joint venture between Smithfield Foods and Dominion Energy that will be developing biogas to energy projects in the county. Mr. Childress noted that the process includes capturing the methane captured from the covered lagoons or digesters and safely transporting it to a conditioning facility, where it is then converted to renewable natural gas, and finally delivered to homes and businesses. He also noted that the process will result in greenhouse gas reduction, and that the project will allow local farmers to use the process as a revenue stream, if they so choose. Commissioner Parker asked if vegetation will be used to produce energy, and Mr. Westerbeek informed the Board that as currently proposed, the only source is the methane produced by the local farms.

#### **Item 4:        Planning and Zoning Items**

Consideration of Preliminary Plat for Goose Creek Subdivision Senior Planner Anita Lane reviewed the request for approval of the plat for Goose Creek Subdivision. Ms. Lane noted that the Sampson County Planning Board had unanimously recommended approval of the plat contingent upon: (1) the completion of a NCDOT driveway permit; (2) submission of an appropriate erosion control plan; (3) acquisition of appropriate permits from Piedmont Natural Gas and Sampson County Public Works; (4) compliance with all other requirements for final plat approval contained in the subdivision regulations; and (5) to the extent that the subdivider intends to presell or prelease unrecorded lots, that all contracts or leases contain the provisions found in Article III, Section 303 of the subdivision regulations. Upon a motion by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously

to approve the preliminary plat for Goose Creek Subdivision with the contingencies set forth by the Planning Board.

Public Hearing – Proposed Flood Damage Prevention Ordinance The Chairman opened the public hearing and acknowledged County Attorney Joel Starling who presented the proposed Flood Damage Prevention Ordinance, informing the Board that the County is required to have the updated ordinance adopted on or before December 6, 2019, for residents to remain eligible for the National Flood Insurance Program. Mr. Starling noted that the updated ordinance is essentially the same as the original ordinance, with the only language change occurring in Article 3, Section B, pertaining to establishing special flood hazard areas. The Chairman opened the floor for public comments, and none were received. The Chairman closed the hearing. Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to adopt the revised Flood Damage Prevention Ordinance (Copy filed in Ordinance Book \_\_\_\_ Page \_\_\_\_).

**Item 5:        Actions Items**

Public Hearing – Application for NCDOT FY 20 Job Access Reverse Commute Grant Funding The Chairman opened the public hearing. Sampson Area Transportation Director Ro Oates noted that at the July 1, 2019 meeting, the Board authorized Sampson Area Transportation to apply for grant funding in the amount of \$20,000 to complement their services. The grant application required a public hearing, but there was not enough time to advertise the hearing prior to the application submission date and the July 1, 2019 meeting. Therefore, the hearing was scheduled for the August 5, 2019, meeting to meet the grant application requirements. The Chairman opened the floor for public comment, and none were received. The Chairman closed the hearing.

Consideration of Award of Convalescent Ambulance Franchise to Carolina Ambulance Specialty Transport Emergency Services Director Ronald Bass informed the Board that at the July 18, 2019, Sampson County EMS Advisory Committee meeting the Committee reviewed an ambulance franchise application submitted by Carolina Ambulance Specialty Transport requesting to do non-emergency convalescent transports. After reviewing the application, the committee recommended the approval of the application and the awarding of the contract to Carolina Ambulance Specialty Transport. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to award the franchise as recommended by the EMS Advisory Committee and authorize execution of franchise agreement after review of same by the County Attorney and staff (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

2020 Census –Appointment of Complete Count Committee, Adoption of Supporting Resolution Projects and Communications Specialist Richard Carr provided

the Board a brief overview of the 2020 Census, stressing the significance of the census and the future impact it will have on the county. He then presented a list of persons who have agreed to serve on the Complete Count Committee (CCC), if approved by the Board. The committee will work to develop a CCC Work Plan, which will include strategies and initiatives designed to help raise awareness of the census, educate citizens on the process, and encourage citizens to participate. Mr. Carr also presented a resolution acknowledging the importance of the Census and authorizing the establishment of the CCC. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint the Census Complete Count Committee as recommended (below) and adopt the resolution acknowledging the importance of the Census and authorizing the establishment of the Sampson County Complete Count Committee (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

Linda Armwood	Enrique Coello	Sydney Johnson	Marvin Rondon
Marcus Becton	Eileen Coite	Brittany Locklear	Jean Simmons
Ashley Bullard	Alexis Devane	Sherry Matthews	Allison Strickland
Cindy Burchette	Russell Devane	LaChandra Parker	Jefferson Strickland
Wendy Cabral	Janet Dunn	Max Pope	Amanda Turner
Richard Carr	Cindy Ezzell	Niya Rayner	Cassandra Tyndall
Amber Cava	Tom Hart	Amy Raynor	Marilyn Walters

**Item 6: Consent Agenda**

Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the July 1, 2019 meeting
- b. Adopted a resolution proclaiming November as Native American Month (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- c. Approved the execution of the contract between Sampson County and the North Carolina Forestry Service for Fiscal Year 2019-20 (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- d. Approved the execution of the contract between Sampson County and William C. Oglesby/Veterinary Medical Clinic for veterinary services for the animal shelter (Copies filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- e. Scheduled a public hearing regarding the Board’s intent to apply for FY21 Community Transportation Program funding for September 9, 2019
- f. Approved the execution of the contract between Sampson County and Autryville Fire Department for rescue services (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)

- g. Approved the leases between Sampson County and the Department of Public Safety (DPS) for space occupied by Probation and Parole (reapproval as three-year leases after required public notice) (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- h. Approved Soil and Water Conservation District Records Retention Schedule (Copy filed with the Clerk to the Board)
- i. Approved tax refunds and releases as submitted:

#9022	Lashaund Williams	\$110.95
#9029	Trinity Tyler	\$166.42
#9017	Summar Shirley	\$109.97
Tax Release	Johnny Sessoms	\$1,031.49

- j. Approved budget amendments as submitted:

<b><u>EXPENDITURE</u></b>		BCCCP		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551560	519300	Medical Services	\$1,680.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535156	404000	State Assistance	\$1,680.00	

<b><u>EXPENDITURE</u></b>		City Schools Supplement		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
26659100	581001	Transfer to City Schools	\$2,385.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
26031840	412000	Taxes Collected	\$2,385.00	

<b><u>EXPENDITURE</u></b>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	525000	HR-Construction/Repairs-United Wa	\$729.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035876	409900	Fund Balance Appropriated	\$729.00	

<b><u>EXPENDITURE</u></b>		Sheriff's		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	554000	Capital Outlay – Vehicles	\$24,360.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc. Revenue – Insurance Set	\$24,360.00	

<b><u>EXPENDITURE</u></b>		Various Departments		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449200	519100	Professional Services	\$1,904.00	
11449200	519500	Engineering	\$1,668.00	
11449200	544000	Contract Services	\$49,750.00	
11142600	558200	Capital Outlay Bldg. Improvements	\$5,886.00	
11141300	532100	Telephone and postage	\$15,950.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999	399900	Fund balance approp encumbrances	\$75,158.00	

<b><u>EXPENDITURE</u></b>		NCHFA Essential Single-Family Rehab		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
29549430	562004	Rehabilitation	\$250,000.00	
29549430	519049	Administrative Costs	\$100,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
29034943	403614	Grant-NC Housing Finance	\$350,000.00	

- Approved Clinton City Schools Budget Amendment No. 3 (Local); Approved Clinton City Schools Budget Amendment No. 5 (State); Approved Clinton City Schools Budget Amendment No. 3 (Federal); Approved Clinton City Schools Budget Amendment No. 1 (Special Revenue).

### **Consent Agenda - Health Department Items**

- k. Approved fee revisions as recommended by the Health Advisory Board
- l. Accepted Community Health Grant continuation funding (Year 2) in the amount of \$150,000

### **Item 7: Board Information - Health Department Items**

The Board received the following as information items:

- a. Sampson County Child Fatality Team 2018 Annual Report
- b. Sampson County Health Advisory Committee Minutes, May 20, 2019

### **Board Information - General**

- c. Cooperative Extension Service - 2018 Report to the People

- d. Acknowledgement of Funding – Harrells Community Center, City of Clinton/ All America City Efforts

**County Manager’s Report**

No report was given.

**Public Comments**

The Chairman opened the floor for comments, and none were received.

**Closed Session – GS 143-318.11(a)(4) Matters Related to the Location/Expansion of an Industry**

Upon a motion made by and seconded by, the Board voted unanimously to go into Closed Session pursuant to GS 143-318.11(a)(4) for matters related to the location/expansion of an industry. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to come out of Closed Session. No action was taken in Closed Session.

**Adjournment (as Board of Commissioners)**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adjourn as Board of Commissioners.

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**Board of Directors of Sampson County Water and Sewer District II**

**Item 9        Adopt Resolution Approving 2018 Local Water Supply Plan for Sampson County Water and Sewer District II – Plainview**

The Board reconvened as the Board of Directors of Water and Sewer District II. Chairman Wooten called upon Public Works Director Lin Reynolds who presented to the Board a resolution approving the Local Water Supply Plan for the Plainview area. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to adopt the Resolution Approving the 2018 Local Water and Supply Plan for Sampson County Water and Sewer District II – Plainview.

## **Adjournment (as Water and Sewer board of Directors)**

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board of Directors of Water District II voted unanimously to adjourn.