

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, June 3, 2019 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett and Harry Parker. Absent: Commissioner Thaddeus Godwin.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who called upon Commissioner Parker for the invocation. Commissioner Kivett then led the Pledge of Allegiance.

Approval of Agenda

There were no changes to the published agenda.

Item 1: Presentation and Reports

Recognition of Health Department for Achieving Reaccreditation with Honors
Vice Chairperson Lee re-presented the Health Department with the reaccreditation plaque previously presented to the Department by the North Carolina Local Health Department Accreditation Board for achieving accreditation with honors.

Recognition of Mac Ellen Brown as Recipient of NCRWA Annual Administrative Personnel Award
The Board recognized Mac Ellen Brown, Public Works Administrative Officer II, as a recipient of the North Carolina Rural Water Association (NCRWA) Annual Administrative Personnel Award, a award given to deserving individuals who have gone above and beyond in the jobs in the rural water industry.

Presentation of Sampson-Clinton Public Library's Summer Reading Programs
Sampson-Clinton Public Library Children's Librarian Tiffany Savage provided the Board a library report, highlighting recent events such as computer career classes, which were held at all branches, and the annual book fair. She also informed the Board of upcoming events such as a sewing training class, fashion show, and the Summer Reading Program (SRP) Kick-off event scheduled on June 15, 2019, at Weeks Park in Newton Grove. She also noted that the SRP, which will extend from June 15 through August 5, has the main objective of encouraging and promoting reading during the summer months when children tend to not read as often.

Item 2: Action Items

Public Hearings – Proposed Budget for Fiscal Year 2019-2020 The Chairman opened the hearing and opened the floor for public comment. The following comments were received:

Allan Williams: I am Chief Allan Williams of Taylor's Bridge Fire Department. I met with you all in February discussing the proposed substations just outside of Clinton back towards McDaniels. And so, when I presented the budget for the 2019-20 year I wasn't very clear in my letters to you. When I saw that the proposed budget wouldn't be completed until the completing of the mapping survey I reached out to Mr. Causey, Mr. Starling, and Mr. Clack, and we sat down and met. The proposed substation can't happen until we get all the mapping done. The tax increase is completely separate from that. The tax increase is to purchase of a new fire engine for the current Taylor's Bridge Fire Department. We had two fire engines - 28 years old and 21 years old - and they're slowly reaching the end of their service life. So, we held a community meeting and there was no opposition, and everybody was in favor of purchasing the new equipment and also purchasing new protective gear for the fire fighters. Taylor Bridge Fire Departments currently has two retired fire fighters that are taking chemotherapy treatments for cancer. And in the last four years we've lost two retired firefighters to cancer. It's my job as fire chief to protect them the best I can that's why I reached out to ask you for the increase so that we can buy better gear and better equipment.

Commissioner Parker asked for clarification on whether fire fighting was the cause of cancer for the two individuals.

Allan Williams: In our belief, yes. The last national survey was done in 2017. Firefighters are six times more likely than the general public to be affected by nine certain types of cancer. And these two gentlemen are affected by one of those nine types of cancer. If you'd go online all the research is there for you. I didn't bring all that for you. Miami Dade County, in Florida, they're the leading experts in it. Right now we're getting everybody two sets of gear so that when they return from a fire they don't have to wear dirty gear. The new engine has all the latest clean cab initiative in it for cancer prevention. It's got air bags in it. we do not have a truck this day that do not have air bags in it. So, it's going to protect the fire fighters. We've run the calls today and so far this year we've had 19 working structure fires. Our department has got paid staff during the daytime and volunteer staff at night. We come to every fire in the city of Clinton. There are a lot of days that the city of Clinton has staff and 6 full-time firefighters. If there's a fire in the City tomorrow, we could have nine and they could have six, but we may not show up with but two depending on what day it is. We run a lot of calls.

The Chairman asked Chief Williams to clarify the request tax increase amount.

Allan Williams: The fire service is from 7 cents to 10 cents, a 3 cents increase. There's a service district outside of the fire district that was taxed at half the rate and we asked all the taxpayers to come that night. And there are some that live in that area out there, and that would increase from 3.5 to 10 cents. Or it could remain at half of the current tax rate. But when we put in the budget, and I spoke with Mr. Causey about it we requested that everything go to 10, and in the future, if we get the mapping done and the County decides to do so, the new fire district will be taxed at 10 cents also. Most fire districts in this county are at 10 cents. I think we're the second lowest in Sampson.

County Manager Ed Causey clarified that the original interpretation of the request was that the new fire truck was needed when the new substation was established, therefore, the purchasing of a new fire engine was paused. However, further discussion with Chief Williams clarified that the new fire engine was needed whether a new substation was established or not making it appropriate for the request to be presented.

Allan Williams: One more thing, when I spoke with Mr. Clack about this, the problem is if I order a fire truck now it's eleven months out. For many of the manufacturers we've spoken with. For the past year there has been a 6% increase in price, so if I wait another year it's going to be another 6% increase to the tax payers in our district which equals about \$25,000.00. That's why we requested it for this year.

The Board decided to take the request under consideration. The Chairman closed the hearing. Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to schedule a budget work session for Monday, June 10, 2019, at 6:00 p.m. in the County Auditorium, 435 Rowan Road in Clinton, North Carolina.

Public Hearing – Economic Development Expenditures Included in Proposed Budget for Fiscal Year 2019-2020 The Chairman opened the hearing and opened the floor for comments. None were received. The Chairman closed the hearing.

Consideration of Application to Name Courthouse Extension Building for The Honorable W. Douglas Parsons County Attorney Joel Starling reminded the Board of the approval of the Facility Naming Policy voted on during the May 6, 2019 regular scheduled meeting. He then informed the Board that per the requirements of the recently approved policy, the Sampson County Bar Association had since submitted an application for consideration of naming the Courthouse Extension Building the W. Douglas Parsons Judicial building. He noted that the request included a request to hang a portrait of the late judge Parsons. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously approve the application requesting to name the Courthouse Extension Building the Honorable W.

Douglas Parsons and the request to hang a portrait of the late judge in the Courthouse Extension Building (Copy filed in Inc. Minute Book ____ Page ____).

Consideration of Resolution Amending the Sampson County Fire Commission Resolution County Attorney Joel Starling presented the draft resolution noting that the document had recently been shared with fire departments via email. He stated that two tax districts expansion requests had been received and that the Sampson County Fire Commission would be instrumental in the process of evaluating the current fire districts, weighing potential options regarding the districts, making necessary amendments and updates to the resolution, and ultimately making recommendation to the Board. He noted that the proposed amendments of the original resolution included the reconstituting of membership, the addition of the of an insurance industry representative, the addition of the President of the Rescue Association, and a few other minor changes. He reiterated that the resolution will allow the Fire Commission to more effectively assist the Board in regulating the fire services in the county. He then noted that the membership would include the Chair of the Board of Commissioners, Emergency Services Director, County Fire Marshall, a county resident who works in the insurance industry, President of the Firemen's Association, a Sampson Count Fire Department Chief appointed by the Firemen's Association, and the President of the Rescue Association. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adopt the resolution amending/ updating the Fire Commission Resolution (Copy filed in Inc. Minute Book ____ Page ____).

Award of Bid for Maintenance of Sampson County Water Systems Elevated Tanks Public Works Director Lin Reynolds reviewed the Request for Proposal (RFP) for formal bids of the professional maintenance of elevated water tanks. He noted that the two bids received were from Southern Corrosion, Inc. and American Tank Maintenance in the amounts of \$320,568 and \$527,723, respectively. Mr. Reynolds stated that in the past the painting of a water tanks was done on an as needed basis at approximately \$120,000, and that the contract will allow for the four tanks to be covered for eight years. Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to award the bid as recommended to Southern Corrosion, Inc. in the amount of \$320,568 and authorize execution of the associated contract (Copy filed in Inc. Minute Book ____ Page ____).

Public Hearing – Naming of Private Roads The Chairman opened the hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendation for naming a certain private road. The floor was opened for public comments and none were received. The hearing was closed. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to rename the private road as follows:

Appointment - Sampson Community College Board of Trustees Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to reappoint Joyce Herring to the Sampson Community College Board of Trustees.

Appointment - Sampson County Jury Commission Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to reappoint Chris Naylor to the Sampson County Jury Commission.

Item 3: Consent Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda with the following change: County Attorney Joel Starling noted that the termination date for Item 3 (J) Leases between Sampson County and the Department of Public Safety (DPS) for space occupied by Probation and Parole was amended to June 30, 2020:

- a. Approved the minutes of the May 6, 2019 meeting
- b. Adopted a resolution in support of continued affiliation with Eastpointe Human Services (Copy filed in Inc. Minute Book ____ Page ____.)
- c. Approved the Juvenile Crime Prevention Council Certification and administration budget allocation as recommended by JCPC (Copies filed in Inc. Minute Book _____, Page ____.)
- d. Declared as surplus and authorized transfer of 2011 Avenger enclosed trailer (4T6FB10121M014522) to Boy Scout Troop 133
- e. Approved the audit contract with W. Green, PLLC for the fiscal year ending June 30, 2019 (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Approved the execution of the Memorandum of Understanding between the NC Department of Health and Human Services (DHHS) and Sampson County (Social Services) for the fiscal year 2019-2020 (Copy filed in Inc. Minute Book ____ Page ____.)
- g. Approved Amendment #1 to the contract between Warrick, Bradshaw & Lockamy, P.A. and Sampson County (Social Services) (Copy filed in Inc. Minute Book ____ Page ____.)
- h. Awarded the contract for Runway 24 Land Clearing Project to Spell Construction in the amount of \$114,442.50, contingent upon subsequent similar award by City of Clinton (Copy filed in Inc. Minute Book ____ Page ____.)

- i. Awarded the Clinton-Sampson Airport 5-Year General Consultant Contract to AVCON and approved the master agreement for services (Copy filed in Inc. Minute Book ____ Page ____.)
- j. Approved the leases between Sampson County and the Department of Public Safety (DPS) for space occupied by Probation and Parole (Copy filed in Inc. Minute Book ____ Page ____.)
- k. Adopted the 2019 Local Government Agencies General Records Retention and Disposition Schedule (Copies maintained in the Clerk’s Office.)
- l. Approved the Community Services Block Grant Program Application submitted by Action Pathways, Inc. (Copy filed in Inc. Minute Book ____ Page ____.)
- m. Approved tax refunds and releases as submitted:

#8963	Harold Butler	\$120.66
#8972	Robert Taylor	\$104.58
#8973	Leland Clark	\$136.66
#8980	Robert Franklin Carter, Jr.	\$110.03
#8974	Joseph Graham Norris, III	\$107.53
#8981	Terry Alfred Spell	\$386.24

- n. Approved budget amendments as submitted:

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
18556400	529900	Miscellaneous	\$1,401.00	
29549420	596000	Administration	\$1,425.00	
42981601	596000	Transfer to capital reserve	\$2,492.00	
81549400	596000	Miscellaneous	\$11,021.00	
85251910	555000	Capital outlay other	\$24,840.00	
21142600	582011	Reserve	\$37,105.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
18535640	409900	Fund balance appropriated	\$1,401.00	
29034932	408900	Miscellaneous revenue	\$1,425.00	
42038160	403102	Sales tax refund	\$2,492.00	
81534940	409900	Fund balance appropriated	\$11,021.00	
85235191	403674	Grant	\$24,840.00	
21034260	409601	Transfer from closed capital projects	\$37,105.00	

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
26659100	581001	Transfer to City Schools	\$15,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
26031840	412000	Taxes collected	\$15,000.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Finance - Law Enf Special Separation		
75243100	512600	Special separation allowance	\$5,945.00	
75243100	518100	FICA	\$369.00	
72543100	518120	Medicare	\$86.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
75034310	499900	Fund balance appropriated	\$6,400.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Finance		
72154000	545100	Claims paid	\$1,872,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
72035400	408900	Miscellaneous revenue	\$667,000.00	
72035400	499900	Fund balance appropriated	\$1,205,000.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Finance - Airport		
40981540	519500	Professional services	\$63,953.00	
21941250	596020	Transfer to airport capital project	\$3,198.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
40038154	403623	City of Clinton	\$3,198.00	
40038154	409619	Sampson County	\$3,198.00	
40038154	404000	State assistance	\$57,557.00	
21934125	409900	Fund balance appropriated	\$3,198.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Finance - Mental Health Admin		
11552100	506800	Contribution to mental health	\$2,000.00	
11999000	509700	Contingency		\$2,000.00

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Social Services		
13554910	568415	Progress Energy-Energy Neighbor	\$800.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535480	403315	Progress Energy-Energy Neighbor	\$800.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558680	526200	Senior Center – Dept Supplies	\$641.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035868	408401	Senior Center – Fans	\$641.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	525100	Home Repairs – Gas, Oil & Tires	\$1,753.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408900	Home Repairs – Misc Revenue	\$1,753.00	

Item 4 Board of Health Items

Upon a motion made by Commissioner Parker and seconded by Commissioner Kivett, the Board voted unanimously to approve the Board of Health Items as follows:

- a. Accepted the minutes of the May 20, 2019 Health Advisory Board meeting
- b. Adopted the 2019 Local Government Agencies General Records Retention and Disposition Schedule as Board of Health
- c. Adopted the 2019 Local Health Departments Records Retention and Disposition Schedule (Copy maintained in Clerk’s Office)
- d. Adopted the recommended Health Department Fee Schedule for FY 2019-2020, such schedule to be included in the adopted budget for FY 2019-2020

County Manager’s Report

County Manager Ed Causey reminded the Board of the budget work session on Monday, June 10, 2019, at 6:00 p.m. in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. He then informed the Board of the Economic Development Customer Service Analysis presentation to select departments at 4 p.m. in the Department of Social Services Conference Room, followed by a presentation of the same to the Board of Commissioners at 6 p.m. in the County Auditorium on June 17, 2019. He concluded by informing the Board of the North Carolina Association of County

Commissioners (NCACC) Conference which will be held August 22-24, 2019 in Guilford County.

Public Comments

The Chairman opened the floor for comments and none were received.

Adjournment

Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to recess to reconvene on June 10, 2019, at 6:00 p.m. in the County Auditorium for the budget work session.