

Water Work Session

The Sampson County Board of Commissioners convened for a special work session at 5:00 p.m. on Monday, September 12, 2016 in the Conference Room of the Sampson County Administration Building, 406 County Complex Road in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert Kirby Jr., Harry Parker and Clark H. Wooten.

The Chairman called the meeting to order and recognized Public Works Director Lee Cannady and Dewberry Engineer Matt West who provided a report on the preliminary engineering report on the treatment of iron and manganese in the water system, options for treatment and funding options. Mr. West began with an overview of the development of the County's two existing wells and recent concerns with regard to discoloration and iron and manganese due to reduced demand (loss of large customer), oxidation of free chlorine, and long residence times for the water in the system. He reported that efforts to resolve the issue by injection of liquid polyphosphate sequestering agents had produced results, but not eliminated the problems. The engineering company had then completed testing on three types of manganese removal media and recommended a manganese dioxide treatment system for the two wells, with total projects costs of \$1,351,000 (.80 per 1,000 gallons). Mr. West discussed Connect NC grant and loan opportunities, with applications due September 30, 2016. Commissioner Wooten discussed the need to find water customers to generate revenues to offset the costs of the water system and treatment options, and staff noted there were long-term prospects for water sales outside the county, and generally all commercial customers inside the county had been found. It was noted that the water quality issue needed to be resolved to enable the successful sale of water. Upon a motion made by Commissioner Wooten and seconded by Chairman Lockamy, the Board voted unanimously to authorize staff to take the next steps as recommended by the engineering firm which were: authorize funding application for submittal on September 30, 2016, authorize design and permitting to proceed and achieve parallel track for project implementation.

Upon a motion by Chairman Lockamy and seconded by Commissioner Parker, the Board then recessed to reconvene for their regular meeting at 7:00 p.m. in the County Auditorium.

Regular Meeting

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, September 12, 2016 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Harry Parker and Clark H. Wooten. Absent: Albert Kirby Jr.

Chairman Lockamy convened the meeting and called upon Vice Chairperson Lee for the invocation. Commissioner Wooten then led the Pledge Allegiance.

Approval of Agenda

Upon a motion made by Chairman Lockamy and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda as presented.

Reports and Presentations

Introduction of Animal Shelter Director Anna Ellis was introduced as the new Animal Shelter Director and was welcomed by the Board.

Health Department – Zika Virus Update Health Director Wanda Robinson, Public Health Nursing Director Kathie Johnson and Environmental Health Supervisor Perry Solice were present to provide information on the Zika virus, its occurrence in North Carolina, and to offer suggestions for mosquito control for consumers.

Emergency Management – Update on Convalescent Transportation Services EMS Director Ronald Bass reported the actions taken by staff in response to the abrupt cessation of services by franchisee Johnston Ambulance Service (JAS) on September 1, 2016. He noted that the County Attorney had determined that the cessation constituted an emergency situation under the County's franchise ordinance and temporary contracts with other providers were allowed. He reported that convalescent transportation services had been provided in the immediate period by some of the County's volunteer rescue organizations and would be continued temporarily by LifeLink (ALS service), Pender Transport Services (BLS), Life Star (BLS until 9/12, then ALS), North State (ALS), and Bladen County Transport (assisting in the southern portion of the county). He noted that those entities who were interested in continuing these services would complete the process required by the County's franchise ordinance.

Plan of Recruitment for Human Resources Director County Manager Ed Causey reviewed the actions taken to date to develop a job description, classification and salary

range for the HR Director position previously approved by the Board. He noted that after consultation with HR Directors in surrounding counties, it was recommended that successful recruitment of a candidate with specific experience in local government human resources would be assisted by being as flexible as possible on the County's existing residency requirement for department heads. Some years ago, he noted, the Board had voted to require county residency for department heads, and he was recommending waiver for this position only. The Board discussed their desire to hire locally, but acknowledged the need to find candidates with the specific experience. Commissioner Wooten noted that he thought the requirement should be waived for all department heads. Upon a motion made by Commissioner Wooten and seconded by Commissioner Parker, the Board voted 3-1 (Chairman Lockamy voting nay) to allow the HR Director position to be advertised without a residency requirement.

Planning and Zoning Items

RZ-8-16-1 Chairman Lockamy called the hearing to order and recognized Planning Director Mary Rose who reviewed a request to rezone approximately 5.37 acres located along Highway 421 (Spivey's Corner Highway) from RA-Residential Agriculture to C-Commercial. She reported that the Planning Board had heard certain findings of fact and had determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact this area is located along Highway 421, a major thoroughfare designated as a Commercial Growth Area in Section 1 of the Sampson County Land Use Plan. Based upon these findings, the Planning Board had unanimously recommended approval of the rezoning request and the adoption of a zoning consistency statement. The Chairman opened the floor for comments, and none were received from the floor. Commissioner Wooten noted that Planning Board member Ann Naylor had recused herself from voting on the matter as she was the applicant.

The Chairman closed the hearing. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve rezoning request RZ-8-16-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-8-16-1 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact this area is located along Highway 421, a major thoroughfare designated as a Commercial Growth Area in Section 1 of the Sampson County Land Use Plan.*

RZ-8-16-2 Chairman Lockamy called the hearing to order and recognized Planning Director Mary Rose who reviewed a request to rezone approximately 1.6 acres located along Plainview Highway from RA-Residential Agriculture to C-Commercial. She reported that the Planning Board had heard certain findings of fact and had determined that the request was consistent with the goals and objectives of the

Sampson County Land Use Plan for commercial growth due to the fact this area is located along Highway 421, a major thoroughfare designated as a Commercial Growth Area in Section 1 of the Sampson County Land Use Plan. Based upon these findings, the Planning Board had unanimously recommended approval of the rezoning request and the adoption of a zoning consistency statement. The Chairman opened the floor for comments, and none were received from the floor. Commissioner Wooten asked about concerns of those in the area, and Ms. Rose stated that a Central Baptist Church representative had called with questions, but they had no concerns.

The Chairman closed the hearing. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve rezoning request RZ-8-16-2, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-8-16-2 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact this area is located along Highway 421, a major thoroughfare designated as a Commercial Growth Area in Section 1 of the Sampson County Land Use Plan.*

Action Items

Sampson County Schools – Capital Outlay Request County School Board member Dewain Sinclair presented a request from the Sampson County Board of Education for funding in the amount of \$150,000 to partially fund the development of track and field facilities at Hobbton High School. He noted Hobbton was the only high school without track facilities. He discussed the Board of Education’s efforts to obtain an engineer’s plan for the project, and based upon last track built (6 years ago) and the anticipated site costs, the project was anticipated at \$250,000. He asked the commissioners to set aside \$150,000, earmarked for the track, to be used after the Board of Education funds were expended. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Sue Lee, the Board voted unanimously, given the absence of Commissioner Kirby, to table the matter until their next meeting.

Approval of RFP for Revaluation Services Tax Administration Jim Johnson explained the statutory requirement for all counties to reappraise property every eight years, and noted that the County contracts with an outside firm registered with the NC Department of Revenue to conduct such appraisals. It was noted that after the last revaluation, the Board had requested an opportunity to review the RFP for these services before it was issued. Mr. Johnson anticipated the bids would come back to the Board for award in November. Upon a motion made by Vice Chairperson Lee and seconded by Chairman Lockamy, the Board voted unanimously to approve the RFP document. (Copy filed in Inc. Minute Book _____, Page _____.)

Award of Contract for Oblique Imagery Mr. Johnson also reviewed proposals for oblique imagery, explaining that the aerial imagery - which is captured in an angle with the ground and offers the user the ability to see and measure the top and sides of a structure - would be beneficial to revaluation and the appeals process. He noted that staff recommended a two-flight contract with Pictometry, who would provide a fly over in 2017 for \$146,657 with another within a six-year period at \$155,912 (with no obligation for the second flight). The contract includes the images, 100 users and training. He noted the benefits of the technology as a remote appraisal tool and for appraising in the event of a natural disaster. It was noted that the technology offered practical applications to EMS, Sheriff, and Public Works as well. Contracting Officer Juanita Brewington discussed the process for obtaining quotes, noting that since this was a service, formal bids were not required. Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the matter was tabled until the Board's next regular meeting.

Establishment of Engineered Option Permit for On-Site Wastewater Systems Environmental Health Supervisor Perry Solice and Health Director Wanda Robinson reviewed the recommendation of the Board of Health for the establishment of an engineered option permit for on-site wastewater treatment systems. They explained that such option provides an alternative process for the siting, construction, approval and operation of the system without the direct oversight or approval of the local health department. The property owner would, at the owner's cost, employ the services of a registered engineer to prepare documents and a licensed soil scientist to evaluate the soil conditions and complete the required documents. The Health Department would be responsible to ensure the documents completed by the owner were complete. They recommended a permit rate of \$75. Upon a motion by Commissioner Wooten and seconded by Commissioner Parker, the Board voted unanimously to establish the engineering option permit for on-site wastewater treatment systems at a permit rate of \$75.

Appointment - Advisory Board of Older Adult Services Upon a motion by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to remove Michelle Warren-Coleman from the Advisory Board.

Appointment - Convention and Visitors Bureau Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to appoint Chris Driver and Matthew West to the CVB Board and to appoint Julie Stadig as the CVB Chairperson.

Consent Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the August 1, 2016 meeting
- b. Proclaimed September as National Recovery Month
- c. Authorized the execution of the URP16 (Urgent Repair Program) Funding Agreement, Assistance Policy and Procurement and Disbursement Policy (Copies filed in Inc. Minute Book _____, Page _____.)
- d. Adopted a resolution indicating intent to accept offer for purchase of surplus property located on Whit Road, Newton Grove Township and directed advertisement for upset bid pursuant to GS 160-269 (Copy filed in Inc. Minute Book _____, Page _____.)
- e. Declared a .5-acre parcel on Ruffin Road (Parcel 09082806001) as surplus and authorized staff to accept bids pursuant to upset bid process (GS 160-269) (minimum bid set at \$2,600)
- f. Approved fee revisions as requested by Board of Health (Copy filed in Inc. Minute Book _____, Page _____.)
- g. Approved the contract between Sampson County and NC Forestry Service for FY 2016-2017 (Copy filed in Inc. Minute Book _____, Page _____.)
- h. Approved late disabled veterans tax exclusion applications for Ellis Williams, Garland T. Cooke, Ruben L. Ricks, Jr., Glenwood E. Bullock (deceased)/Edna Bullock (surviving spouse)

i. Approved tax refunds as submitted:

#7563	Merritt, Phillip Douglas	\$ 101.10
#7566	Temple, Amber Leigh	\$ 160.22
#7567	Faircloth, Johnnie Nelson	\$ 125.61
#7572	Faircloth, Darrel Lee	\$ 305.63
#7589	Hernandez, Mireya Diaz	\$ 137.70
#7605	Warren, Ronnie Lee	\$ 136.12
#7581	Herndon, Callie Marie	\$ 150.10
#7630	PUI Bennett	\$ 104.52
#7629	Byrd, Tina Stallings	\$ 149.87
#7621	Herring, Francis Marie	\$ 116.60
#7611	Wolford, Ellen	\$ 303.38
#7612	Oliver, Francis Ann	\$ 1,963.28

j. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		<u>Airport</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141250	535100	Maint Repair Bldgs and Grounds	45,000.00	
21941250	582096	Transfer to General Fund	35,000.00	
11141250	596051	Contribution to Airport Reserve		10,000.00

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
21934125	409909	Fund Balance Approp	35,000.00	
21934125	409600	Transfer from General Fund		10,000.00
11034125	409619	Misc Revenue	35,000.00	

<u>EXPENDITURE</u>		<u>Newton Grove Fire Department</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
23243410	581016	Newton Gr. Fire Department	11,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
23043416	499900	Fund Balance Approp	11,000.00	

<u>EXPENDITURE</u>		<u>Various Departments</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141250	535100	Maint/Rep Bldgs and Grounds	33,000.00	
11449200	519100	Professional Services	30,026.00	
11449200	519500	Engineering Services	2,252.00	
11449200	531101	Existing Industry Project	533.00	
61971000	554000	Capital Outlay Vehicle	34,801.00	
11449200	529902	Building Reuse Program	115,500.00	
21941250	582096	Transfer to General Funds	33,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034920	403602	Building Reuse Grant	115,500.00	
11035914	409909	Fund Balance Appropriated	33,000.00	
19932320	409619	Transfer frm Capital Reserve	33,000.00	
11039999	409800	Fund Balance Appropriated Encumbrances	32,811.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	526279	Dept Supplies - Narcotics Squad	12,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11031310	403631	State Substance Abuse Tax	12,000.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	532100	Telephone & Postage	1,050.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11031310	408900	Misc Revenue	1,050.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551560	529900	Miscellaneous Expense	500.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535156	408401	Donations	500.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		<u>Child Advocacy Center</u>		
14553400	519300	Child Advocate Services	32,400.00	
14553400	526100	Office Supplies	3,812.00	
14553400	526201	Department Supplies - Equipment	13,682.00	
14553400	531100	Travel	1,780.00	
14553400	533000	Utilities	6,000.00	
14553400	538100	Data Processing	2,000.00	
14553400	539500	Employee Training	2,720.00	
14553400	541000	Rental Fees - Building	14,400.00	
14553400	544000	Contracted Services - Director	41,606.00	
14553400	549100	Dues and Subscriptions	600.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
14535340	403608	State - CAC Grant	100,844.00	
14535340	408401	Fundraisers	5,174.00	
14535340	408402	Local - Donations	2,000.00	
14535340	408403	United Way Grant	10,982.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		<u>Social Services</u>		
13554710	536030	Special Children State Adoption Fund	57,600.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535471	402630	Special Children State Adoption Fund	57,600.00	

<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		<u>Social Services</u>		
11659140	555030	Category 1 Capital Outlay	559,200.00	
11659140	555031	Category 2 Capital Outlay	49,600.00	
11659140	555032	Category 3 Capital Outlay	86,200.00	
11659140	550000	Unallocated Capital Outlay		695,000.00

- Approved the Clinton City Schools budget amendments No. 4 (Special Revenue); No. 4 (Local); No. 2 (Federal); No. 9 (State) as submitted.

Board Information

The Board was provided with the following items for information only:

- a. ROAP Funding Application (submitted for August 22 deadline; funding acceptance documents will come back to the Board for approval)
- b. NCACC Legislative Goals Process

County Manager Reports

No report offered.

Public Comments

The floor was opened for comments, and none were received.

Recess to Reconvene

Upon a motion made by Chairman Lockamy and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene on Monday, September 26, 2016 at 6:00 p.m. in the Third Floor Classroom at Sampson Regional Medical Center for the hospital budget presentation.