

The Sampson County Board of Commissioners convened for their regular scheduled meeting at 7:00 p.m. on Monday, September 8, 2015 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert D. Kirby Jr., and Harry Parker and Clark Wooten.

The Chairman convened the meeting and called upon Commissioner Wooten for the invocation. Commissioner Parker then led the Pledge Allegiance.

Approval of Agenda

County Manager Ed Causey noted that the Board would need to recess at the end of the meeting for a September 28, 2015 meeting with the Sampson Regional Medical Center Board of Trustees. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the agenda with the requested change.

Roads

Monthly Report - NC DOT Assistant District Engineer Keith Eason reminded everyone of the upcoming Litter Sweep Campaign scheduled for September 19 - October 3, and encouraged those interested in participating or needing supplies to seek information online or at the NC DOT office. Chairman Lockamy reported problems with Basstown Road (tree roots growing in the road at 3120 and tile caving in at 3851) and a concern from Harold Riddle regarding a tile stopped up on Old Raleigh Road.

Item 1: Reports and Presentations

Recognition of Retiree The Chairman presented Jerome Herring of the Detention Center with a plaque recognizing his years of service to the County.

Item 2: Action Items

Emergency Management/Fire Marshal - Proposal for Completion of Countywide Fire Inspections Emergency Management Services Director Ronald Bass was present as a follow up to his department's presentation at the Board's planning session at which they had discussed the need for additional personnel to conduct the fire inspections as mandated by state law. He explained that the state mandated inspection schedule is based on the occupancy classification: Assembly, Business, Educational, Institutional, Factory Industrial, Residential, Storage, Mercantile or Hazardous. The schedule requires each occupancy to be inspected semi-annually,

annually, bi-annually or once every three years based on the classification. He reported that staff had canvassed the entire county and determined there were a total of 2,272 businesses throughout the county. Of the 2,272 occupancies, 772 were located in the county, 960 were located within the City limits and ETJ of Clinton, and the remaining 540 were located in the other municipalities (currently EMS conducts all fire inspections in the county). Based on the inspection schedule, the County would need to complete 1,009 inspections each year just to meet the minimum inspection schedule. This does not include compliance inspections, rough-in inspections, acceptance testing or other requested inspections. In addition, EMS conducts fire prevention inspections and fire investigations, which are now a graded part of the fire service rating inspections and now have an impact on the cost of homeowners insurance throughout the county. Sampson County, unlike most jurisdictions throughout the state, has not implemented inspection fees to defray the cost of delivering the service, and he stated that staff believed that adopting an inspection fee schedule would be the best option in moving forward to fund the additional staff necessary to do countywide inspections efficiently and equitably. Mr. Bass noted that municipalities would have the option of conducting their own inspections or contracting with the County to conduct them. Mr. Bass noted that if the county continues to provide service in each of the municipalities, two additional inspectors would be needed. If the City of Clinton, who has expressed an interest, assumes fire prevention inspections within the city limits of Clinton, only one additional inspector would be required. He recommended the following proposal should the municipalities elect for the county to continue providing fire inspection services:

- The governing board of each municipality would approve a Memorandum of Understanding (MOU) in addition to the resolutions that were adopted in 2009 and 2010 that addressed the county performing inspections services within the municipal jurisdictions.
- The MOU would address, as referenced in item IV and VII of the resolution, the new fee schedule.
- The MOU would require each municipality to bear the responsibility of collecting all fees associated with the delivery of inspections throughout their corporate limits.
- The Fire Marshal's Office would issue an invoice with each inspection conducted to the respective business. The invoice would require the respective business to remit payment to the respective municipality.
- A statement for payment would be issued to the municipal jurisdiction each month from the Fire Marshal's Office for inspections that have been conducted and invoiced within their corporate limits.

- As stated in item I of the municipal resolutions, inspectors from the Fire Marshal's Office shall be considered a municipal employee while exercising the duties of an inspector within the municipality. Likewise all concerns arising from the delivery of the inspections shall be directed to the Fire Marshal's Office or the respective municipal governing body.

Mr. Bass reviewed the proposed accompanying fee schedule and key points of the fee schedule. He recommended that the proposal be tried for a period of one year to determine if it were successful. County Manager Causey commented that the goal was to be able to complete all of the necessary inspections without incurring any additional costs. He acknowledged the financial constraint of the municipalities, therefore, rather than simply developing a fee to charge the municipalities, it was determined that it would be better - if the municipality elected for the County to do its inspections - that the business would be given the invoice for service at the time of inspection, with copies to the respective municipality. At the end of the month, the County would send the municipality a bill with the expectation that it would write the County a check and use their resources to collect the fees. This would alleviate the County of some of the administrative responsibilities and reminds the businesses and citizens that the town does bear the ultimate responsibility for the fire inspection and that the County was simply acting as an agent of the town. He reiterated that the proposal would have to be reviewed at the end of the year to determine if the cost projections were accurate.

Commissioner Parker noted his concurrence, that such a program had been needed for some time. Upon a motion made by Commissioner Parker and seconded by Commissioner Lockamy, the Board voted 4-1 (Commissioner Kirby voting nay) to approve the proposal for conducting fire inspections within municipal jurisdictions and the associated fee schedule. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Works - Award of Bid for Construction of Water Line from Burch Road to I-40 Tank Site Matthew West of Dewberry Engineers, Inc. reviewed the bid process for the construction of the water main from Burch Road to the new water tank site on I-40, recommending the bid award to Herring- Rivenbark, Inc., the apparent low, responsible, responsive bidder (on the basis of the alternate bid item for High Density Polyethylene in lieu of fusible PVC piping), at a bid of \$325,645. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to award the bid as recommended. (Bid tabulation filed in Inc. Minute Book _____, Page _____.)

Award of Bid for Airport Access Road Construction Finance Officer David Clack explained that the construction of an access road was necessary to provide a path to the other side of the airport at the end of the runway and to honor an easement agreement granted to an adjacent owner (the old access road has washed out). He reported that bids were opened on August 20, 2015, with five responses received and that the Airport Authority recommended the award of the bid to the lowest bidder, Wells Brothers

Construction, at a total cost of \$285,035.20. He noted that the costs were funded 90% by a Division of Aviation grant with the remaining 10% split between the City and County; the County's 5% will be paid from funds previously reserved for airport capital projects. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Wooten, the Board voted unanimously to award the bid as recommended.

Letter of Commitment for NCDOT Division of Aviation Regarding Airport Safety Mr. Clack explained that to remain eligible for Division of Aviation grant projects for safety/maintenance needs, the Airport is required to execute a Letter of Commitment that allows NCDOT to provide safety/maintenance services on airport property. County Attorney Joel Starling noted that the form was a standard Division of Aviation form. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to authorize execution and submission of the letter of commitment. (Copy filed in Inc. Minute Book _____, Page _____.)

Renewal of the Scrap Tire Contract Assistant County Manager Susan Holder requested that the Board table consideration of renewal of the scrap tire contract until they could convene immediately after their meeting with the hospital Board of Trustees on September 28, 2015 to allow staff to do additional research.

Amendment to the Electronic Waste Contract Ms. Holder reported that the County had been recently advised by its electronic waste collection vendor Electronic Recyclers International, Inc. (ERI) that changes in the commodities market and legislative changes which discontinue the mandate for electronics manufacturer rebates had necessitated changes in their policies and pricing. She explained that ERI now proposed to charge tonnage costs based upon the types of electronic recyclables collected in addition to the freight cost. Such charges, she noted, could cost up to an additional \$50,000 per year based upon the volume of materials currently collected annually. Ms. Holder reported that staff had begun discussions with both the collection and landfill divisions of Waste Industries for cost-saving strategies, and had sought a list of potential alternate vendors from the state to solicit their prices. She recommended the approval of a contract amendment with ERI for at least 30 days to preserve the County's electronic waste services until staff could determine a longer-term solution. County Attorney Starling noted that the contract amendment was until March 1, 2016, but that in the amended contract, the County and vendor have the right to terminate without cause at any time with 30 days' notice. Upon a motion made by Commissioner Wooten and seconded by Commissioner Parker, the Board voted unanimously to approve the contract amendment with Electronic Recyclers International, Inc. (ERI). (Copy filed in Inc. Minute Book _____, Page _____.)

Public Hearing- Naming of Private Roads The Chairman opened the hearing and called upon Assistant County Manager Susan Holder. Ms. Holder presented the Board with recommendations of the Road Naming Committee. The floor was opened for public comments, and no comments were received. Upon a motion made by Vice

Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to name the roads as recommended:

PVT 1223 12 Hall Farm Lane

Appointments - CCAP (Action Pathways) Upon a motion made by Vice Chairperson Lee and seconded by Chairman Lockamy, the Board voted unanimously to appoint Commissioner Wooten to the Action Pathways Board.

Item 3: Consent Agenda

Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the August 3, 2015 meeting
- b. Adopted a resolution proclaiming September as Alcohol and Drug Addiction Recovery Month (Copy filed in Inc. Minute Book _____, Page _____.)
- c. Approved the execution of the forestry services contract for Fiscal Year 2015-2016 (Copy filed in Inc. Minute Book _____, Page _____.)
- d. Adopted a resolution authorizing the submission of a grant application, on behalf of Brooks Brothers Group, Incorporated, for Building Reuse Grant funding (Copy filed in Inc. Minute Book _____, Page _____.)
- e. Approved the execution of the lease agreement between the County and Plain View Volunteer Fire Department for a portion of their property located at 5055 Plain View Highway (Copy filed in Inc. Minute Book _____, Page _____.)
- f. Approved a request from Emergency Management to destroy certain records pursuant to the NC Records Retention and Disposition Schedule
- g. Approved the rental fee increases recommended by the Parks and Recreation Advisory Board for picnic shelters, ballfields and equipment bags as requested:

Picnic shelters: \$10 per hour for a minimum of 3 hours
Ballfield with lights and lined: \$40 per hour for a minimum of three hours
Ballfield without lights but lined: \$25 per hour for a minimum of 3 hours
Equipment bag rental for 2 days: \$25
Equipment bag rental for a full weekend (Friday thru Monday): \$40
- h. Approved attorney contracts with Warrick & Bradshaw (Contract #13), and the Law Office of Melissa Hales (Contract #14) for services for the Sampson County Department of Social Services (Copies filed in Inc. Minute Book _____, Page _____.)

- i. Approve, as a second reading, the amendment of the Animal Control Ordinance to establish a Dangerous Dog Permit Fee of \$100 per year.
- j. Approved the following tax refunds:

#7035	Bentley, Jennifer Marie	\$ 104.89
#7036	Knowles, Melissa	\$ 148.33
#7040	Falatovich Farms	\$ 156.95
#7047	Bowden, Rodney Gerard	\$ 113.93
#7024	Underwood, James Scott	\$ 248.81
#7052	Templin, Barry	\$ 289.98
#7069	Carr, Henry James, Jr.	\$ 260.20
#7071	Oliver, Ann Rackley	\$ 417.80
#7080	Faison, Lauren Michele	\$ 130.73
#7076	Myers, Mary Frances	\$ 604.09

- k. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Department of Aging</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
02558680	563900	Mid Carolina COG Senior Games	Increase 5,000.00
11999000	509700	Contingency	Decrease 5,000.00
11998110	596050	Contribution to Aging	Increase 5,000.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
02035868	409600	County Contribution	Increase 5,000.00

<u>EXPENDITURE</u>		<u>Social Services/Child Advocacy Center</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
14553400	519300	Medical Supplies	Increase 5,600.00
14553400	526100	Office Supplies	Increase 10,700.00
14553400	526201	Department Supplies - Equipment	Increase 6,889.00
14553400	531100	Travel	Increase 760.00
14553400	539500	Training	Increase 1,670.00
14553400	551000	Office Furniture & Equipment	Increase 3,339.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
14535340	403608	State - CAC Grant	Increase 28,958.00

<u>EXPENDITURE</u>		<u>4H - Juntos</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
04449500	526200	Departmental Supplies	Decrease 1,137.00
04449500	531100	Travel	Decrease 1,242.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
04034950	403601	4H Juntos Program Rev (NCSU)	Decrease 2,379.00

<u>EXPENDITURE</u>		<u>4H United Way</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
04449500	526230	Departmental Supplies	2,000.00
04449500	531130	Travel	4,250.00
044495800	539530	Employee Training	250.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
04034950	403602	4H United Way Revenue Account	6,500.00

<u>EXPENDITURE</u>		<u>Various Departments</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
61971000	544000	Water Contract Services	29,700.00
11142600	535100	Public Bldgs Main/Repair Bldgs	37,218.00
11142600	535123	Public Bldgs Main/Repair Spec Projects	15,000.00
11142600	535128	Pub Bldgs Maint/Repair Old Animal Shelter	8,800.00
11141600	555000	Courts Capital Outlay Other	61,731.00
11141600	558000	Courts Capital Outlay Bldg Improvements	25,000.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
61937100	409800	Fund Balance Approp Encumbrances	29,700.00
11039999	409800	Fund Balance Approp Encumbrances	147,749.00

<u>EXPENDITURE</u>		<u>City Schools Capital Outlay</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
11659110	555030	Category 1 capital outlay	6,325.00
11659110	555031	Category 2 capital outlay	1,330.00
11659110	550000	Unallocated capital outlay	7,655.00

- Approved Clinton City Schools amendments as submitted: State Public School Fund (No. 5); Current Expense Fund (No. 5); Federal Programs (No. 5); and Special Revenue Fund (No. 5).

Item 4: Board Information

The following items were provided to the Board for information only:

- Garland Community Day Celebration
- NCACC and NACO Resolution: Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jail

County Manager Reports

County Manager Ed Causey reiterated the scheduling of the Board's annual dinner/budget presentation meeting with the hospital Board of Trustees on September 28, 2015 at 6:00 p.m.

Public Comments

The floor was opened for comments, and none were received.

Closed Session

Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted to go into Closed Session pursuant to GS 1434-318.11(a)(4) for discussions with the Economic Developer. In Closed Session, the Economic Developer John Swope briefed the Board on potential projects. No action was taken in Closed Session, and the Board returned to the Auditorium. Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted unanimously to come out of Closed Session.

Recess to Reconvene

Upon a motion made by Chairman Lockamy and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene in the Third Floor Conference at Sampson Regional Medical Center on Monday, September 28, 2015 at 6:00 p.m.