

### **Dinner with NCACC Executive Director**

The Sampson County Board of Commissioners convened for dinner at 5:00 p.m. on Monday, April 6, 2015 in the County Administration Building Conference Room, 406 County Complex Road, in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert D. Kirby Jr., Harry Parker, and Clark H. Wooten.

The Chairman welcome guests NCACC Executive Director Kevin Leonard and NCACC Outreach Associate Neil Emory. Following dinner, Mr. Leonard provided an overview of the history and purpose of the Association and discussed major legislative initiatives with the Board.

Upon a motion made by Commissioner Kirby and seconded by Chairman Lockamy, the Board recessed to reconvene in the County Auditorium at 7:00 p.m. for their regular meeting.

### **Reconvene for Regular Meeting**

The Sampson County Board of Commissioners reconvened for their regular meeting at 7:00 p.m. on Monday, March 2, 2015 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. All members were present.

The Chairman called upon Vice Chairperson Lee for the invocation. Commissioner Kirby then led the Pledge Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Wooten, the Board voted unanimously to approve the agenda as published.

### **Roads**

Monthly Report Dennis Long, NCDOT Assistant Maintenance Engineer, was present to receive questions and comments from the Board and citizens in attendance. Mr. Long discussed repairs being made to roadways subsequent to the recent winter storms and noted the upcoming Litter Sweep April 18 - May 2.

### **Item 1: Reports and Presentations**

Update on Child Advocacy Center and Child Abuse Prevention Activities  
Shannon Blanchard, coordinator of the efforts to establish a Child Advocacy Center in Sampson County, provided a report on Child Abuse Prevention Month observances to

call attention to the problem of child abuse and neglect. As an update on the establishment of the Child Advocacy Center, she reported that since January they had served 28 children who had been sexually abused, providing advocacy services and forensic interviews. For the upcoming year, the group has a pending Governor's Crime Commission Grant for \$72,500, received a grant from United Way of \$6,000 and a pledge to help with additional equipment needs for the center. She reported the CAC will work this month towards receiving their own 5013-C status and moving from DSS into their own location as funds can be sustained. She announced the group's first fundraiser, a golf tournament to be on May 1 at Timberlake Golf Course. The group is seeking sponsorships, door prizes and teams for the event. Sponsorship donations of \$2,864 have been secured, but corporate sponsors are being sought. Ms. Blanchard also touched briefly on the Community Child Protection Team, noting that the Board was previously provided an annual report on the team's activities and recognizing the need in the community for consistent, effective and accessible mental health services for diagnosis and treatment needs for families without Medicaid and non-US citizens. She stated that they had located some pro-bono services. The group had also reviewed cases which involved substance abuse in families and holding mothers with births of drug-addicted babies more accountable, an area of improvement. Still a challenge, she noted, were homes in which meth labs were found and communication when it is a safe environment for children to return to; landlords are not ensuring that it is a safe place. There is also a lack of resources for migrating families and the need for a minimum housing ordinance. An upcoming project will focus on awareness of the dangers of leaving children in hot cars in the summer months - Look Before You Lock.

It was noted that the Consent Agenda contained a resolution proclaiming April as Child Abuse Prevention Month. Upon motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted unanimously to adopt the resolution.

Report on Business Personal Property Compliance Listing Education Efforts  
County Manager Ed Causey provided a report on the business personal property compliance listing education campaign, recognizing the efforts of Tax Administrator Jim Johnson, and his staff members Carrie Ann Cooper and Debbie Tyson, Assistant County Manager Susan Holder and Administration staff members Richard Carr, LeAnn Honeycutt and Public Works staff member Becky Hairr. He reported that two public information sessions had been held with limited attendance, and while that was disappointing, it may reflect that the public has a better understanding of the process than originally thought. Mr. Causey reviewed the efforts to advertise the sessions and to mail/deliver brochures to approximately 2500 businesses or strategic locations promoting awareness. It was noted that the activities were completed well below the approved budget. Commissioner Wooten applauded those involved and moved that the Tax Administration and staff be directed to move forward to do the work they are already empowered by the General Statutes to do regarding business personal property audits. Commissioner Harry Parker seconded the motion, and it passed unanimously.

## **Item 2: Action Items**

Public Hearing – Consideration of Performance Based Incentives for Economic Development Projects: Rheinfelden Americas, LLC The Chairman opened the hearing and called upon Economic Development Director John Swope who provided a project summary of the Rheinfelden partnership to develop a new aluminum slug/disc manufacturing operation in the former Aludisc building on Railroad Street in Clinton. In addition to general information regarding the company, information regarding the company's commitment, anticipated investment and employment and the draft incentive proposal were provided and reviewed with the Board. (Copies on file with Sampson County Manager's Office and Sampson EDC.)

Commissioner Kirby asked if any of the proposed jobs had been advertised or filled, and Mr. Swope stated that the company had brought on board 20 temporary employees to do a test run. If they prove themselves, then they could be hired. Commissioner Kirby stated that he had received feedback that those hired were not from Sampson County and asked if those employees hired would be residents of Sampson County and if the incentive agreement required such. Mr. Swope explained that Sampson County residents could apply, but he could not guarantee all those hired would be from Sampson County. Commissioner Kirby stated he was troubled if the industry was favoring folks not from Sampson County, if the County were offering incentives. County Manager Ed Causey and Mr. Swope stated the industry's biggest concern was finding a trained workforce, and Vice Chairperson Lee noted that in order to do an industrial test run, the industry would have had to use already trained personnel. Commissioner Kirby stated it would be a shame to have 69 new jobs, if the 69 people hired were not from Sampson County, not spending their money in Sampson County. We stated he would hope there wouldn't be a policy to exclude Sampson County residents as potential employees.

The floor was opened for public comments, and the following were received:

Delbridge Peterson: If you come up with that stipulation, looks to me like that would open the door to a discrimination lawsuit.

There being no further comments, the hearing was closed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lee, the Board voted unanimously to adopt the resolution approving the incentive agreement. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Public Hearing – Consideration of Performance Based Incentives for Economic Development Projects: Kansas City Sausage Company, LLC The Chairman opened the hearing and called upon Economic Development Director John Swope who introduced the Chief Financial Officer and the Vice President of Operations for Kansas City Sausage and the General Manager of the local Coastal Proteins operation. Mr. Swope provided a project summary for the proposed development of a new pork sausage processing and production plant on Martin Road in Sampson County. In addition to

general information regarding the company, information regarding the company's commitment, anticipated investment and employment and the draft incentive proposal were provided to the Board. (Copies on file with Sampson County Manager's Office and Sampson EDC.)

County Attorney Joel Starling pointed out the redline markup of the incentive agreement had been provided. The floor was opened for public comments, and none were received, so the hearing was closed. Upon a motion made by Commissioner Wooten and seconded by Commissioner Parker, the Board voted unanimously to adopt the resolution approving the incentive agreement. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Public Hearing – Small Cities Community Development Block Grant, Economic Development (Carolina Cellulosic Biofuels, LLC Rail Spur) The Chairman opened the hearing and called on Economic Developer John Swope who explained that the County was interested seeking funds from the State's Small Cities Community Development Block Grant Funding (CDBG-ED) for Carolina Cellulosic Biofuels, LLC (Chemtex). Part of the project, he explained, was to provide improvements to the rail infrastructure that would serve this plant. Mr. Swope reviewed the proposed funding sources, including the \$750,000 block grant. Mr. Swope introduced grant consultant Skip Green. Mr. Green noted for the record that the CDBG program, administered by the North Carolina Department of Commerce and the North Carolina Department of Environment and Natural Resources, totals \$43,757,560, and of this amount approximately \$17 million is available for economic development projects and approximately \$26 million is available for infrastructure programs, specifically water and sewer. He noted that 100% of the grant monies were to benefit low to moderate income populations, but that this does not necessarily mean individual projects have to reach this 100% threshold; within each application 51% and up must go towards the low to moderate income benefit. Mr. Green explained that the County had held a general public hearing eleven months prior and since that time this specific language was required as part of a public hearing. Mr. Green stated the grant amount would be \$750,000 towards a total project cost around \$3.1 million to construct a 2,400 lf rail spur to service the Carolina Cellulosic Biofuels, LLC (Chemtex) project (and other future developable properties south of their site). He noted that other sources of funding included an Industrial Development Fund grant of \$750,000, a North Carolina Department of Transportation rail access grant for \$95,000 and the remainder of funds provided by the company. He noted that the project company investment would be around \$163 million, with 65 full time jobs at an average salary of \$48,415, with 61% filled by those of low to moderate income prior to being employed by the company. He stated the request was for approval of the documents included in the agenda, a resolution authorizing the application submission and one adopting the required CDBG policies. The floor was opened for comments, and none were received; therefore the hearing was closed. Upon a motion made by Commissioner Wooten and seconded the Commissioner Parker, the Board voted unanimously to adopt the resolutions authorizing the submission of the application for CDBG-ED funding and adopting required CDBG program policies. (Copies filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Award of Bid – I40/NC 403 Elevated Water Storage Tank Engineer Matt West of Dewberry explained that the project was the water tank at I40/403 to support the fire protection requirements for the Enviva industry at the intersection and to support the future development of the interchange. A 12-inch line to serve the project will be bid later this year, he noted, with the tank bid in advance to meet the schedule requirements of the industry. As required by General Statutes, the project was advertised for bids, and no bids were received after the first bid advertisement, so the bids were re-advertised. Two bids were then received and opened on March 26<sup>th</sup>; the low bidder was Caldwell Tanks with a bid of \$1,391,000. The project, he explained, is funded by a variety of grants, and the total funding package is \$1,837,500, and within that budget, an amount of \$1.375 million was identified for the tank itself. Since the initial bids were over the amount designated for the tank construction, the engineers had negotiated with Caldwell Tanks to value-engineer some costs out of the contract, bringing the contract amount down to \$1,357,054. He recommended a tentative award of the bid to Caldwell Tank in that amount, contingent upon the County receiving and executing Rural Economic Development Division, NC Department of Commerce Small Cities Community Development Block Grant-Economic Development (CDBG-ED) and Economic Infrastructure Program (EIP) Grant Agreements and release of the CDBG funds. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lee, the Board voted unanimously to award the bid at the value-engineered contracted price to Caldwell Tanks, with the noted contingencies.

Award of Bid – Medicaid Transportation Services Senior Finance Technician Juanita Brewington provided a recap of the formal bidding process used to solicit bids for the Medicaid Transportation Services contract and reported that the following bids were received:

Joss Transportation:	\$1.75 per mile
Van Go Transportation:	\$1.74 per mile
Enroute Transportation:	\$1.54 per mile, plus fuel surcharge of \$.01 per mile for every \$.05 increase in gas price over \$3.95/gallon based on average daily price, Go Gas, Clinton

Ms. Brewington stated the bids had been evaluated by a DSS committee, and their recommendation for bid award had been provided in the Board's agenda.

County Attorney Joel Starling stated that he had been asked to review the bid package and bid process. He stated that the DSS review had determined that Enroute Transportation was the lowest responsible bidder and had recommended they be awarded the contract. He noted that lowest responsible bidder analysis was somewhat complicated by the inclusion of a fuel surcharge by one of the bidders that is subject to change based upon a rise in fuel prices in the future. DSS staff have reviewed the issue of the fuel surcharge and have concluded that gas prices would have to reach \$4.95 per gallon effective July 1, 2015 (when the contract starts) and remain at or above that price for the entire two-year term of the Medicaid transportation contract in order for Enroute's bid not to be deemed the lowest bid received. Mr. Starling reminded the

Board that the transportation services contract was a service contract and that they were not required to bid it; however, the Board at a previous meeting determined to follow a formal bid process and award the bid to the lowest responsible bidder. He referenced the memo he had provided for the Board's agenda (copy attached herewith and becomes a part of these minutes) which contained notes with regard to the bid award. He stated that the Board must first make a determination as to who is the lowest responsible bidder, based upon the information they have available, and they can take into consideration the DSS analysis of what gas prices would have to be over the course of the contract. He noted they he had also discussed in his memo the issue of a bid being responsive, which meant in addition to complying with other requirements, bidders have to provide a response which fairly meets the bid proposal. He noted the information he had provided about what types of defects in a bid could or could not be waived, with waivers of "material" defects possibly violating any policy that the County had established. According to available case law, he noted, the question of whether a bid is "responsive" is subject to interpretation and hinges primarily on whether the bidder will have had an unfair advantage over other bidders if the unit of local government deems the deviation minor and waives it. Courts in other jurisdictions have identified several circumstances where waiver of a defect is inappropriate: (1) the defect allows the bidder to save money by failing to meet a specification; (2) the defect allows the bidder to save time; (3) the defect gives the bidder the legal ability to back out (e.g., when a bid is not signed); (4) the defect gives the bidder an opportunity to improve the bid; or (5) a waiver of the defect would create the potential for collusion or abuse of the competitive bidding process. Mr. Starling also noted there was the Medicaid manual itself - which was included in the bid materials - that had to be considered; there is some language in that manual (Section X.F.4) that states counties may not request reimbursement for "[p]rivate or public vendor costs which are higher than appropriate when less expensive means of transportation are available." He stated that in a February 11, 2014 Advisory Letter, the Attorney General's Office said that the means of transportation to them only meant the mode of transportation - for example, you can't use an ambulance when there is a relative available to take the client to an appointment and get an gas voucher. Mr. Starling stated that based upon his review of the bid process used and the law, there were four options for the Board:

1. The Board can, based upon the fact that gasoline would have to climb to \$4.95 a gallon and remain there for a period of two years in order to render Enroute not the lowest bidder, award the Medicaid transportation to Enroute.
2. The Board can conclude that Enroute's bid is not "responsive" and award the contract to one of the other bidders. (He would caution that the bid documents did not state that a fuel surcharge was not permissible and that the bid had been awarded in that manner in the past.)
3. The Board can award the contract to multiple providers, giving primary, secondary, etc., status to other bidders on the condition that secondary vendors would provide services only when the primary vendor was unable to do so, a system the Board had used in the past.

4. The Board can, by virtue of the language in the Advertisement for Bids reserving the right to accept or reject any part (all or none) of any bid”, reject the bids and request that new bids be submitted containing only a flat per mile fee without the inclusion of a fuel surcharge.

Commissioner Kirby asked, regarding the fuel surcharge, what would happen if gas prices were to go up to \$12 per gallon then go back down, would it be averaged? Mr. Causey noted that the contracts could be canceled at any time; Mr. Starling noted they could be canceled upon 30-day notice from the County. Commissioner Kirby stated that any time that gas was over \$4.95, the bid would not be the lowest, and Mr. Starling stated that his understanding was that the price of gas would have to be \$4.95/month or higher for all 24 months – the life of the contract – for the bid not to be the lowest. Commissioner Kirby stated that if the rate were more than \$1.74 at any time, it was not the lowest. Finance Officer David Clack noted that the bids were evaluated over the total cost of the contract. Mr. Starling stated that it could be said on that particular day it was over \$1.74; it could happen. Vice Chairperson Lee noted that gas would have to remain at \$4.95 for the length of the contract to make it more expensive than the 20 cents difference; the County would save enough over the life of the contract at 20 cents/mile lower charge to accommodate the \$4.95 for the length of the contract. Mr. Clack stated based on historic gas prices and projections for the next two years, they did not see gas prices approaching \$4.95. Commissioner Kirby asked Mr. Starling if he considered the bid a speculative bid, one you could not know the price in June of 2016 for instance, and Mr. Starling agreed there was no way to know what the price of gasoline would be over the term of the agreement. Commissioner Kirby asked if he would agree the bid/contract as proposed was variable, and Mr. Starling stated that based on what the price of gasoline does, it could cost more or less per mile. Mr. Clack noted, however, that the transportation contract included a “not to exceed” amount in any given year. Commissioner Kirby noted his point was that two vendors gave a fixed amount where one vendor gave an amount plus, which meant there was no way of knowing what that “plus” would be; the bid was not fixed. He questioned why the bid mentioned Go-Gas, and it was noted that that happened to be one of the lowest places in town.

Commissioner Wooten asked the attorney to expound on the “not to exceed,” and Mr. Starling explained that any Medicaid transportation contract had a set amount that the County was going to pay out.

Commissioner Parker stated that the scenario was confusing and asked who came up with it. Mr. Clack explained that it was the format that the vendor had bid in – and had bid in years before. Commissioner Parker referenced a handout with historical prices of gas over the past several years, and staff tried to explain that it was just provided for information purposes only. Mr. Causey clarified that Commissioner

Wooten had requested historical data on gas prices over the past 10-15 years; when it was provided to Commissioner Wooten, it was provided to all commissioners.

Commissioner Lee asked if there had been any computation as to the savings with the lower bid, and staff noted at 600,000 miles/year at 20 cents savings would equate to \$120,000 per year.

Commissioner Kirby offered the following comment: The spirit of man has awakened, and the soul of man has gone forth. Grant us the wisdom and the vision to comprehend the greatness of man's spirit that suffers and endures so hugely for a goal beyond his own brief span. We are all of us children of Earth. Grant us that simple knowledge. If our brothers are oppressed, then we are oppressed. If they hungry, we hungry. If their freedom is taken away, our freedom is not secure. Grant us a common faith, that man shall know bread and peace. That he shall know justice and righteousness, freedom and security, an equal opportunity, and an equal chance to do his best, not only in our own lands, but throughout the world. And in that faith, let us march, toward the clean world, our hands can make. Amen. That address was given by Franklin Delano Roosevelt on National Flag Day, June 14, 1942. On this day, Sampson County Board of Commissioners, at this moment, are afforded the opportunity to express in our actions the spirit and true meaning conveyed in President Roosevelt's prayer. We have that opportunity at this moment; it is right before us. It is impossible to plausibly argue that the bid submitted by Enroute is not a fixed bid. It is impossible to argue that the bid documents specifically said "fixed" in it. If you believe that \$1.54 plus surcharges, in any calculation you want to put it, is not fixed, then this argument is over with. You are going to vote the way you vote, and I would suspect that Van Go would do what it will do. The point is not what you might say, the point is that there are rules. There are rules of law that we are dealing with that make sure that bidding is fair to everybody. That when one person bids fixed, that everybody ought to bid fixed. And, if you put something in your bid that will give you a chance to make money over what your base amount was supposed to be, then legally the courts will not accept that. It can't be argued that Enroute has a chance to make money in the way their bid is because when prices go up, they're going to get paid. It's impossible to argue that it's unfair or it's not equal when you talk about the bids, consider this. Both people, Van Go on the one hand bid \$1.74, period. Enroute bid \$1.54, plus fuel surcharges. There's a war in the Middle East, and prices go up to \$12.00. Which company won't rest good at night? It will be Van Go. Enroute would have no worries whatsoever. Therein lies the unfairness of it all. Legally, it is unfair. Ms. Bluestein - Joel, I am glad you quoted my dear friend Frayda Bluestein - in her article she talked about that. The idea that if one is going to make a profit, then you can't this, this is being an irregularity. It's a fundamental part. Legally, I tell you, you are going to run into some problems if you have to face Van Go suing you in this situation, with a bid that is speculative, one that you can't tell what it is going to be eight months from now, and they put it on the line and bid what they're supposed to bid. Legally, there are going to be problems with that. But more importantly, it is going to make us look bad as a County because this case, it



has a history, that you [to Vice Chairperson Lee] and Commissioner Wooten are not aware of. You're going to hear all of that in a lawsuit if it comes up. There are messy things in this whole situation. Mr. Moore stood before us and said there was no way he could operate his group for less than \$2.15. That's what he said. Now he comes to us and says he can do it for \$1.54. Part of 143.29 talks about integrity, it talks about judgement, so either he was making a mistake when he said that then, or he's making one now. To be honest with you, if he's coming now and saying I can do it for \$1.54, he's been paid for several years at \$2.15, millions every year. And he's going to come and say, excuse me taxpayers, I've been getting a big bump for the last six years. It would be wrong for you to award this contract to Enroute under these circumstances.

Commissioner Wooten noted that it was unfortunate that there was a lot of history on this matter. He stated that his goal was to operate the County like a business; he does not look at the players, he looks at the price. He asked the County Attorney if the Board were within the bounds of the law. Mr. Starling stated that in his opinion, the Board could do any of the four options he outlined in his memo. Commissioner Wooten asked if the bid documents stated that it had to be a fixed bid, and Mr. Starling stated the documents were unclear. He stated that he did not attend the pre-bid meeting and did not know what instructions were offered, and staff injected it did not come up, nor was it addressed. Mr. Starling pointed out that the advertisement for bids did not address the issue whether it was a fixed per mile bid; the instructions to bidders does not address the issue. Commissioner Kirby asked about the vendor agreement (agenda page 43) for Enroute, where "fixed rate" was checked, \$1.54 was put there along with the other information about the fuel surcharge. Mr. Starling stated he had noted in his memo that there was a blank space for an amount, and Enroute put an asterisk beside it and inserted additional terms. The Board discussed the vendors' options to check on that page fixed rate or standard rate as their choice. Commissioner Wooten reiterated that he wanted the County to run like a business, and they had a duty to seek the lowest price per mile. Commissioner Kirby stated they were not doing their duty if they violated the law and had to pay out money in damages. He stated that Enroute had check fixed rate, and that would be the first thing he would do if he were a plaintiff lawyer. Mr. Moore would be called to the stand and asked that; then there would be a motion for summary judgement and it would be over. Commissioner Kirby stated that it could not be argued that it was asking for fixed rate, and he made it variable.

Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted 3-2 (Commissioners Kirby and Parker voting nay) to award the bid for Medicaid Transportation services to the lowest responsible bidder, Enroute.

Travel Policy and Credit Card Policy Finance Officer David Clack reviewed the proposed Travel and Credit Card policies which had been previously provided to the Board at their January, February and March meetings. Commissioner Kirby asked how the policies differed from the existing policies. Mr. Clack explained that there was no credit card policy at the current time; the only way to purchase anything was by

purchase order and hope the vendor would accept a purchase order. The only two credit cards in the County are held by the County Manager and Assistant County Manager. He explained that what was proposed was a purchase card system where the County controlled the limits of each card, and who could hold each card; any employee assigned a card would be personally responsible. Commissioner Kirby asked how many cards would be assigned, and Mr. Clack explained that this had not yet been determined but he would start with a test program in a few departments. The plan, he noted, was generally to assign cards to department heads; some social workers would have to have them because of the requirements of their job as well as some who travel. Commissioner Kirby stated he had concerns about the policy, there were situations where you are just opening up more potential avenues for problems. Mr. Clack explained the increasing difficulty of making purchases with purchase orders and the difficult situations which had arisen with hotel and emergency travel reservations. He noted potential savings to be garnered in some departments if purchases could be made online with specialty vendors (such as purchases at the Expo Center and library books). Vice Chairperson Lee asked about the proposed oversight, and Mr. Clack explained that signed receipts would be collected and reconciled and reviewed by Department Heads and by Finance. There will be strict purchase limits, he added. If the Board wanted to set a limit on how many cards would be issued, that would be fine, he stated, and employees would be made responsible for misuse of any card as well as any Department Head responsible for allowing a card to be misused. He noted the cards could be stopped at the drop of a hat. Commissioner Kirby stated that it seemed like more of a bureaucracy, noting Mr. Clack's comments about staff review of charges. Mr. Clack noted that the Finance Office already oversees thousands of bills, as we have open purchase orders. He added that credit cards would not replace routine purchases. County Manager Causey pointed out that the policy was very stiff with regard to accountability and penalties for abuse of the card; he suggested the policy be approved with the caveat that for the first six months or a year the cards be limited to Department Heads or whomever the Board wanted to, then reevaluate at the end of that period. Vice Chairperson Lee stated that if the Finance Department has been overseeing purchases without credit cards, credit cards should have the same astute practices in checking the purchases, so she had no problem with it. Mr. Clack noted that that the County had for a long time resisted using purchase cards, which are routine in many jurisdictions, but sales tax issues and purchase location tracking issues had been resolved, so that now they were recommended. Commissioner Kirby reiterated that he could not vote for the policy as written because he had been involved with two situations with misused cards and it was opening an area for abuse. Vice Chairperson Lee moved that both the Travel and Credit Card policies be approved. The motion was seconded by Chairman Lockamy. Commissioner Wooten asked if the motion could be amended to issue cards only to department heads. Vice Chairperson Lee and Chairman Lockamy agreed to amend the motion as requested, and the amended motion was approved unanimously.

Appointments - Airport Authority This item was tabled.

**Item 3: Consent Agenda**

Upon a motion made by Commissioner Wooten and seconded by Commissioner Kirby, the Board unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the March 2, 2015 meeting
- b. Adopted a resolution proclaiming April 2015 as Public Health Month (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- c. Adopted a resolution proclaiming April 2015 as Child Abuse Prevention Month (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- d. Approved the execution of Lease Amendment No. 2 to the USDA lease at 80 County Complex Road (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- e. Approved the renewal of the lease for the SECU ATM kiosk located on the County Complex (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- f. Awarded the bid for Lead Paint Hazard Reduction and Asbestos Inspection Services for SFR 2014 Program to Roy Consulting Group Corporation in the amounts of \$725/unit for lead based paint reduction and \$325/unit for asbestos inspections

g. Approved the following tax refunds:

#6775	Carr, Tony and Hemmingway, Katrina	\$ 971.72
#6728	Shady Ridge Corp.	\$ 176.32
#6757	Newkirk, Clarissa	\$ 168.65
#6751	Prestage Farms, Inc.	\$ 248.86
#6796	Prestage Farms, Inc.	\$ 420.49
#6815	Bradley, Beverly and William Thomas, Jr.	\$ 201.43
#6726	Ward, Robert E., Jr.	\$ 454.43
#6786	Glover, James Douglas	\$ 141.93
#6800	Barefoot, Joseph Glenn	\$ 162.16
#6805	Singler, Regina Lynn	\$ 136.57
#6839	Landon, Terry Lee	\$ 166.29
#6679	Caballero, Eleuteria H. and Mandujano, Celia	\$ 1,429.12

h. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Schools Capital Outlay</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659110	555031	City Sch Cap Outlay Category 1	231,150.00	
11659140	555031	County Sch Cap Outlay Category 1	52,360.00	
19959110	582096	Transfer to General Fund	231,150.00	
19959140	582096	Transfer to General Fund	52,360.00	

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
19932320	409900	Fund Balance Appropriated	283,510.00	
11035911	409612	Transfer frm 1/2 cent sales tax	231,150.00	
11035914	409612	Transfer frm 1/2 cent sales tax	52,360.00	

**EXPENDITURE**Elections

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141700	512200	Overtime Salaries		6,500.00
11141700	512600	Part Time Salaries	6,500.00	
11141700	534100	Printing		5,500.00
11141700	526201	Dept Supplies Equipment	5,500.00	6,500.00

**EXPENDITURE**Social Services

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13553100	512200	Overtime Salaries	120,000.00	
13553100	526201	Department Supplies Equipment	250,000.00	
13553100	539300	Contracted Temporary Help	120,000.00	
13553100	522000	Capital Outlay - Data Processing	62,000.00	
13554210	568438	AA-AD-AB SAA Rest Homes	180,000.00	
13553100	532100	Telephone	12,000.00	
13553100	519901	Bloodtest Cost	2,000.00	
13553100	537000	Advertising	3,000.00	
13553100	549100	Dues and Subscriptions	1,000.00	

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535310	403377	Medicaid Administration	750,000.00	

**EXPENDITURE**CES - EDF/Ag Inputs Mgmt

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
04549550	554000	Vehicles	23,800.00	

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
04434955	409900	Fund Balance Appropriated	23,800.00	

**EXPENDITURE**CES - Sr. Health Ins Info Prgm (SHIIP)

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
04549580	526200	Departmental Supplies	22.00	

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
04034958	409900	SHIIP Fund Balance Appropriated	22.00	

**EXPENDITURE**Aging

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558790	531100	I/R Travel	2,000.00	

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035879	403602	Mid Carolina Health Promotion Grant	2,000.00	

<b><u>EXPENDITURE</u></b>		<u>Aging/Nutrition</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558800	522100	Nutrition - Food Provision	12,754.00	
02558800	596000	Nutrition - Transfer to Transportation		74.00

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035880	402300	Nutrition USDA	2,084.00	
02035880	403601	Nutrition Mid Carolina Grant	10,670.00	
02035880	403665	Nutrition Transportation Mid Carolina		74.00

<b><u>EXPENDITURE</u></b>		<u>Health/CC4C</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551680	526200	Department Supplies	8,000.00	
12551680	543000	Rental Equipment	2,500.00	
12551680	535300	M/R Vehicles	1,500.00	
12551680	531100	Travel	1,500.00	
12551680	544000	Contract Services	15,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535168	404097	Fund Balance Appropriated TXIX	28,500.00	

<b><u>EXPENDITURE</u></b>		<u>Health/Family Planning</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551640	529700	Lab Supplies	10,000.00	
12551640	523900	Medical Supplies	28,453.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535164	404000	State Assistance	38,453.00	

<b><u>EXPENDITURE</u></b>		<u>Health/OBCM</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551650	526200	Department Supplies	8,000.00	
12551650	543000	Rental Equipment	2,500.00	
12551650	535300	M/R Vehicles	1,500.00	
12551650	531100	Travel	1,500.00	
12551650	544000	Contract Services	15,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535165	404097	Fund Balance Appropriated TXIX	28,500.00	

- Approved Sampson County Schools budget amendments No. 5 (Capital Outlay), as submitted.
- Approved Clinton City Schools budget amendments No. 2 (Current Expense Fund), No. 2 (Federal Programs), No. 1 (Capital Outlay), No. 2 (Special Revenue Fund) and No. 2 (State Public School Fund) as submitted.

#### **Item 4: Board Information**

The following items were provided to the Board for information only:

- a. NCACC County Assembly Day
- b. Health Department – Mobile Mammography Event April 29, 2015
- c. Acknowledgement of Annual Review of Safety Manual
- d. NC Forestry Service – 2014 Summary of Accomplishments

#### **County Manager Reports**

County Manager Ed Causey reminded the Board that they had agreed to have the pre-budget work session on April 20<sup>th</sup> at 1:00 p.m., and the Board could recess to reconvene at the conclusion of this meeting. He anticipated sending the Board materials to review on the Thursday or Friday prior to the meeting. As requested by Commissioner Wooten, staff would provide “executive summaries” of projected income and expenditures for the current year with pluses/minuses of whether the amounts are up or down for the coming year. Also included will be what staff believe are major points of consideration that will impact the budget, for which staff would appreciate definitive feedback as to actions for the proposed budget.

Mr. Causey also reminded the Board of the schedule for the Board of Equalization and Review on April 21, 23 and 28, and the upcoming County Assembly Day on May 6<sup>th</sup>.

Mr. Causey applauded the efforts of Ms. Juanita Brewington and Mr. Clack for establishing a mailbox on the campus grounds to reduce the costs of post office box rental and travel to the Post Office for departments, an estimated savings of \$5,000 per year.

It was noted that the Board would convene their May meeting at 5:00 p.m. at Cooperative Extension for their annual report and dinner. Board members asked if arrangements could be made to meet with its legislative delegation and Senator Brown regarding the sales tax reallocation bill (S369). Staff to coordinate.

#### **Public Comments**

The floor was opened for public comments, and none were offered.

## **Recess to Reconvene**

Upon a motion made by Chairman Lockamy and seconded by Commissioner Kirby, the Board voted unanimously to recess to reconvene at 1:00 p.m. on April 20, 2015 in the County Auditorium.