

Joint Meeting with the Sampson County Convention and Visitors Bureau

The Sampson County Board of Commissioners convened at 5:30 p.m. on Monday, October 6, 2014 in the County Administration Building for a dinner meeting with the Sampson County Convention and Visitors Bureau Board. Members present: Chairman Jefferson Strickland, Vice Chairman Jarvis McLamb and Commissioners Albert D. Kirby, Jr., and Harry Parker. Absent: Commissioner Billy Lockamy.

Chairman Jefferson Strickland called the Board to order and recognized SCCVB Chairman Ray Jordan who offered thanks to the Board of Commissioners for the invitation to present the SCCVB Annual Report. Mr. Jordan introduced each member of the SCCVB present. Following dinner, Mr. Jordan presented those present with a copy of the FY 2013-2014 Annual Report of the Sampson County Convention & Visitors Bureau, and he and CVB Director Vickie Crane reviewed its highlights and the fiscal report. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to accept the report as presented.

Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board then recessed to reconvene in the County Auditorium for their regular monthly meeting.

Regular Meeting

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, October 6, 2014 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Jefferson Strickland, Vice Chairman Jarvis McLamb, Commissioner Albert D. Kirby, Jr. and Commissioner Harry Parker. Absent: Commissioner Billy Lockamy.

The Chairman convened the meeting and called upon Commissioner Parker for the invocation. Commissioner McLamb then led the Pledge Allegiance.

Approval of Agenda

Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda as presented.

Item 1: Roads

Monthly Report - NCDOT District Engineer Keith Eason was present to address questions or concerns from the Board or citizens in attendance. Mr. Eason had no specific reports with regard to secondary roads construction, but reported that the Department had picked up 16 miles of roadways during Litter Sweep, gathering 556 bags of trash with DOT staff and inmate labor during the two week period. From the audience, Eileen Coite expressed appreciation to the Department for repairs to a bridge on W. Mt. Gilead Road.

Addition of Roads to State Secondary Roads System: Pinecroft Subdivision (Pinecroft Drive and Woods Edge Drive) and Stonegate Subdivision (Ridge Stone Drive and Creek Stone Lane) Mr. Eason reported that Pinecroft Drive and Woods Edge Drive in the Pinecroft Subdivision and Ridge Stone Drive and Creek Stone Lane in the Stonegate Subdivision all met the standards for inclusion in the state system, and resolutions from the Board were required for the Department to proceed to accept the roads as requested by petition. Upon a motion made by Commissioner Kirby and seconded by Commissioner McLamb, the Board voted unanimously to adopt resolutions requesting the addition of Pinecroft Drive and Woods Edge Drive (Pinecroft Subdivision) and Ridge Stone Drive and Creek Stone Lane (Stonegate Subdivision) to the State secondary roads system. (Copies of resolutions filed in Inc. Minute Book _____, Page _____.)

Item 2: Reports & Presentations

Recognition of Retiree The Board presented retirees Connie Guyton (Library) and William Warren (Public Works) with plaques recognizing them for their service to the County.

Project W.A.S.P. (Working Alarms Save and Protect) Kelly Ransdell of the Office of State Fire Marshal, along with EMS Director Ronald Bass, Assistant EMS Director Jerry Cashwell and Fire Marshal Prentice Magdar, provided a report on the success of Project W.A.S.P., a countywide initiative on October 4, 2014 to provide free working smoke alarms and fire education safety to at-risk populations. Ms. Ransdell reported that the event, initiated in response to the tragic loss of six residents in a house fire in Garland, included representatives from OSFM, Sampson County Emergency Management, 15 of the County's 17 fire departments, along with almost 200 volunteers from North Carolina Baptist Aging Ministry, North Carolina Baptist Men, American Red Cross, Murphy-Brown, the Sampson County Fire Marshal's Office, the Sampson County Fireman's Association, Sampson County Aging, Sampson County Inspections Department, and Nationwide Insurance Company. The door-to-door canvassing event, she noted, was the largest ever one-day smoke detector distribution in North Carolina and resulted in the installation of 800 smoke alarms, as well as 200 carbon monoxide

detectors and some hearing-impaired devices (donated by Kidde and OSFM). EMS officials noted that the efforts would be ongoing.

NC Vision 25 Transportation Plan and \$1.49 Billion State Bond Proposal

Economic Developer John Swope reviewed the Governor's NC Vision 25 Transportation Plan and the \$1.49 Billion State bond proposal and the potential impact to the completion of Sampson County transportation projects, including Sections E & F of Highway 24. The Board directed staff to prepare a resolution supporting the NC Vision 25 Plan for consideration at the November meeting.

Item 3: Action Items

Public Hearing – Small Cities Community Development Block Grant Program (CDBG) for Economic Development Projects The Chairman opened the hearing and called on Economic Developer John Swope who explained that the County was interested seeking funds from the State's Small Cities Community Development Block Grant Program (CDBG) for a \$1,750,000 water infrastructure improvement project to support the Enviva project and the entire I-40, Exit 355 interchange area – including a one mile of 12-inch water line from Burch Road down NC 403 and a 500,000 gallon elevated water tank. Mr. Swope reviewed the funding sources, including Golden Leaf (\$450,000), the Rural Economic Development Division of NC Commerce (\$781,500), the CDBG grant (\$542,425), and the County match (\$39,075). This hearing, he explained, was the second of two required public hearings for the CDBG funding, and included the consideration of policies required by the grant, which were similar to those adopted by the County in the past for other CDBG housing projects. Grant Consultant Skip Green noted for the record that the CDBG program, administered by the North Carolina Department of Commerce and the North Carolina Department of Environment and Natural Resources, totals \$43,757,560, and of this amount \$26,323,245 is available for infrastructure programs, specifically water and sewer. The Economic Development program has \$17,434,315; statewide the CDBG Program has to have a 70% low to moderate income benefit. He stated that in the event the project results in relocation, the County would do all that they could to minimize the need for such; however, in this proposed program, it was not anticipated that there would be any relocation. Mr. Green explained that the pre-application for funding had been submitted, and the Rural Infrastructure Authority would meet during the month and would formally consider the application for approval. After such approval, he explained, the final formal application would be submitted. He called the Board's attention to the policies and procedures presented for adoption. He clarified that the water would be available for commercial and residential use as the County determined; staff further clarified that the CDBG grant amount requested was \$542,425. The floor was opened for comments, and none were received; therefore the hearing was closed. Upon a motion made by Commissioner McLamb and seconded by the Commissioner Kirby, the Board voted unanimously to authorize the submission of the grant application and to approve the

following associated documents: Resolution Regarding Sampson County's Application for CDBG Economic Development Funds, Resolution to Adopt Policies and Guidelines for Small Cities CDBG Grant Programs, Citizen Participation Plan, Local Jobs Initiative/Section 3 Plan, Equal Employment and Procurement Plan, Procurement Policy, Code of Conduct, Guideform Residential Displacement & Relocation Assistance Plan/Section 104(d), Resolution to Prohibit Excessive Force by Law Enforcement/Section 519 Certification, Property Acquisition Policy, Labor Standards Officer Designation, Section 504 Compliance Officer/Grievance Procedure, Fair Housing Policy, Limited English Proficiency Communication Plan, and Public Facility Assessment Policy. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Hearing – Rural Operating Assistance Program Grant Funds

Chairman Strickland declared open the public hearing to receive public comments regarding the County's intent to apply for FY 2015 Rural Operating Assistance Program funding. Lorie Sutton, Department of Aging Director, was present and introduced new Transportation Coordinator Earle McNeil. She reviewed the proposed uses for the grant funding, totaling \$152,898. The floor was opened for questions or comments, and the following were received:

Ann Knowles, Veterans Service Officer: I want you to know what a wonderful job they do in getting the veterans to their medical appointments. It takes a lot of juggling because the VA does not always want to work to our schedule.

There being no further comments, the Chairman closed the public hearing. Upon a motion made by Commissioner Kirby and seconded by Commissioner McLamb, the Board voted unanimously to authorize the submission of the grant application for FY 2015 and the execution of all associated documents, including the certification statement. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Hearing – Naming of Private Roads The Chairman opened the public hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendations of the Road Naming Committee. There were no other comments, and the hearing was closed. Upon a motion made by Commissioner Kirby and seconded Commissioner Parker, the Board voted unanimously to name the private roads as follows:

PVT 1141 2019 Nadine Lane

Sampson County Schools Request for Utilization of Remainder of School Roof Allocation Lou Nelon, Executive Director of Auxiliary Services for Sampson County Schools, presented a request to use a portion of the remaining funding previously allocated for school roof repairs (\$37,000) to make needed repairs to buildings within their Plant Operations Complex (\$15,000) and to the Old Midway Elementary gymnasium (\$22,000) to extend the life of these facilities. It was noted that the remainder of the monies would go back into the reserve capital account. Upon a motion

made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the request (and associated budget amendment as follows):

<u>EXPENDITURE</u>		<u>County Schools Capital Outlay</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
11659140	555030	Category 1 Capital Outlay	37,000.00
11659140	550000	Unallocated Capital Outlay	18,616.00
11659140	582096	Transfer to general fund	55,616.00
<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
11035914	409612	Transfer frm school cap reserve	55,616.00
19932320	409900	Fund balance appropriated	55,616.00

Request to Surplus Property (Parcel (Parcel 09-0828060-01) and Dispose of Utilizing Upset Bid Process Finance Officer David Clack explained that the County had acquired by foreclosure a .5 acre parcel located on Ruffin Lane in Clinton. At the time of foreclosure, there were no bids offered at auction; however, there has been recent interest from a citizen in acquiring the property, and the Board was asked to declare the property as surplus and authorize its disposal pursuant to the upset bid process. Upon a motion made by Commissioner Kirby and seconded by Commissioner McLamb, the Board voted to declare the property as surplus and to authorize its disposal by upset bid, setting a minimum bid of \$2,915.

Consideration of Amendment to the Sampson County Noise Ordinance County Attorney Joel Starling reviewed information provided at the Board’s September meeting regarding options for amending the noise ordinance in response to a citizen’s concerns raised during the public comment portion of the Board’s August meeting. Mr. Starling reiterated his caution to the Board with regard to making changes to “legislate enforcement,” and noted that it may not make sense to amend the ordinance to address an isolated issue which may be more of enforcement in nature. He noted that if the Board elected to change the ordinance, it would necessitate a public hearing. Because there were few, if any, other similar concerns which had been reported, the Board directed staff to send a letter to advise the Sheriff of this particular citizen’s concerns and took no further action.

Appointments - Workforce Development Board This item was tabled.

Appointments - Library Board of Trustees This item was tabled.

Item 4: Consent Agenda

Upon a motion made by Commissioner Parker and seconded by Commissioner McLamb, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the September 2, 2014; July 28, 2014; July 23, 2014; June 26, 2014; June 23, 2014; June 16, 2014; June 2, 2014; May 27, 2014; May 16, 2014; April 7, 2014; March 31, 2014; and March 3, 2014 meetings
- b. Adopted a resolution proclaiming October as Breast Cancer Awareness Month (Copy filed in Inc. Minute Book _____, Page _____.)
- c. Adopted the Resolution Providing for Electronic Listing and Extending the Time for Filing Electronic Listings of Personal Property for Property Tax Purposes (Copy filed in Inc. Minute Book _____, Page _____.)
- d. Approved new Health Department fees as recommended by the Board of Health (lipid panel; influenza vaccine)
- e. Approved contracts between the Sampson County Health Department and Clinton City Schools and Sampson County Schools for nursing services (Copies filed in Inc. Minute Book _____, Page _____.)
- f. Approved the primary attorney (Warwick and Bradshaw) and secondary attorney (Howard and Bradshaw PLLC) contracts for Sampson County Social Services (Copies filed in Inc. Minute Book _____, Page _____.)
- g. Approved the execution of a one-year lease by DHHS Children’s Developmental Services Agency for three (3) cubicles at the Sampson County Health Department (Copy filed in Inc. Minute Book _____, Page _____.)
- h. Authorized destruction of Health Department personnel records (30 years after separation) held by Division of Archive and Records
- i. Approved revisions to Home and Community Care Block Grant (reduction in State funding) (Copy of forms filed in Inc. Minute Book ____ Page _____.)
- j. Adopted a resolution supporting the construction of the Atlantic Coast Pipeline (Copy filed in Inc. Minute Book _____, Page _____.)
- k. Approved the following tax refunds:

#6514	Coastal Agribusiness	\$ 180.98
#6481	John Williams Owens	\$ 122.74
#6504	Laquisha Simone Wilson	\$ 117.50
#6451	William K. Thornton	\$ 877.38
#6452	Gwendolyn Bowden	\$ 654.28
#6429	Joe Robinson (deceased)	\$ 3,279.60
#6404	Roger Allen Jr., Christine A. Labor	\$ 1,158.48
#6456	K&T Family Farm LLC	\$ 298.73
#6455	Ronald David Worley	\$ 329.10
#6458	Sandra Pope Ward	\$ 141.92

#6464	Joe Britt Warren	\$ 651.41
#6465	Guy Richard Beretich	\$ 604.47
#6457	Edna T. Underwood (deceased)	\$ 305.23
#6459	Gary Dixon Porter, Brenda K. Porter	\$ 423.79
#6462	Luther Donald Starling, Jr.	\$ 452.87
#6453	Betty Jo Smith	\$ 544.87
#6440	Edna Elizabeth Lancaster	\$ 897.79

1. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>SFR 14 Program</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
29549420	519049	SFR 14 Administration	Increase 35,000.00
29549420	562004	SFR Rehabilitation	Increase 135,000.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
29034942	403614	NC Housing Finance Grant	Increase 170,000.00

<u>EXPENDITURE</u>		<u>Child Advocacy Center</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
14553400	512600	Salaries - Part Time	Increase 19,600.00
14553400	518100	FICA	Increase 1,220.00
14553400	518120	Medicare	Increase 285.00
14553400	519900	Child Advocate Services	Increase 12,000.00
14553400	519300	Child Medical Exams	Increase 11,395.00
14553400	526100	Office Supplies	Increase 900.00
14553400	531100	Travel	Increase 700.00
14553400	539500	Training	Increase 500.00
14553400	549100	Dues & Subscriptions	Increase 400.00
14553400	551000	Office Furniture & Equipment	Increase 12,000.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
14535340	403608	State - CAC Grant	Increase 46,000.00
14535340	408401	Local - Donations	Increase 13,000.00

<u>EXPENDITURE</u>		<u>Health - Child Services Coordination</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
12551680	544000	Department Supplies Equipment	Increase 40,500.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
12535168	404097	Fund Balance Approp TXIX	Increase 40,500.00

<u>EXPENDITURE</u>		<u>CES-Senior Health Insurance Info Prog SHIIP</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
			<u>Increase</u> <u>Decrease</u>
04549580	512600	Salaries - Part Time	1,400.00
04549580	518100	FICA	87.00
04549580	518120	Medicare FICA	21.00
04549580	526200	Departmental Supplies	1,132.00
04549580	529900	Miscellaneous Expenses	100.00
04549580	531100	Travel	100.00
04549580	532100	Telephone & Postage	50.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
04034958	404088	SHIIP Revenue (State of NC Dept of Insurance)	2,890.00

<u>EXPENDITURE</u>		<u>CES-Senior Health Insurance Info Prog SHIIP</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
			<u>Increase</u> <u>Decrease</u>
04549580	512600	Salaries - Part Time	2,020.00
04549580	518100	FICA	126.00
04549580	518120	Medicare FICA	30.00
04549580	526200	Departmental Supplies	820.00
04549580	529900	Miscellaneous Expenses	100.00
04549580	531100	Travel	100.00
04549580	532100	Telephone & Postage	50.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
04034958	404088	SHIIP Revenue (State of NC Dept of Insurance)	3,246.00

<u>EXPENDITURE</u>		<u>County Schools Capital Outlay</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
			<u>Increase</u> <u>Decrease</u>
11659140	555030	Category 1 Capital Outlay	125,116.00
11659140	555031	Category 2 Capital Outlay	1,016.00
11659140	555032	Category 3 Capital Outlay	6,610.00
11659140	582096	Transfer to general fund	132,742.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
11035914	409612	Transfer frm school cap reserve	132,742.00
19932320	409900	Fund balance appropriated	132,742.00

<u>EXPENDITURE</u>		<u>County Schools Capital Outlay</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
			<u>Increase</u> <u>Decrease</u>
11659140	555030	Category 1 Capital Outlay	581,400.00
11659140	555031	Category 2 Capital Outlay	52,000.00
11659140	555032	Category 3 Capital Outlay	34,000.00
11659140	550000	Unallocated Capital Outlay	667,400.00

Item 5: Board Information

The following items were provided to the Board for information:

- a. Letter of Appreciation from Sampson County History Museum Board of Directors
- b. Notice of Receipt of Grant Funding of \$186,000 for Upgrade of VIPER Mobile Tower
- c. Sampson Soil & Water - 2014 Annual Report

Item 6: Water and Sewer District Board Actions

The Sampson County Board of Commissioners recessed and reconvened as the Board of Directors of Water and Sewer District II for the consideration of the following item:

Approval of Amendment to Water Purchase Contract with City of Dunn Public Works Director Lee Cannady presented a proposed amendment to the District's current water purchase contract with the City of Dunn that establishes a minimum quarterly usage equal to or greater than thirty (30) million gallons, which allows for stability in the County's water purchase rate. Upon a motion by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the contract amendment. (Copy filed in Inc. Minute Book _____, Page _____.)

Mr. Cannady announced that there would be a ceremony on October 15th at 3:00 p.m. to celebrate turning on the new wells.

The Board then adjourned as the Board of Directors of Water District II and reconvened as the Board of Commissioners.

County Manager Reports

County Manager Ed Causey reported that he was preparing a report regarding business audits to present to the Board at their January 2015 meeting. He reported that the Pay, Classification and Benefits study was progressing, that he would be meeting with department heads on October 16th with regard to review of proposed job classifications. He anticipated that the process would move quickly after this was completed. Mr. Causey expressed his appreciation to the Board for accommodating him with regard to family deaths during the budget process; he noted that he would be traveling that weekend to finish his third estate in a year.

Public Comments

There were no public comments offered.

Recess to Reconvene

Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene at 6:00 p.m. on October 27, 2014 for a joint meeting with the Sampson Regional Medical Center Board of Trustees for their annual budget presentation.