

SAMPSON COUNTY PLANNING & ZONING

405 County Complex Rd. Bldg B

Clinton, NC 28328

910-592-0146

ZONING PERMIT APPLICATION

Every application for a Zoning Permit shall require a site plan. The applicant is required to sign and date the site plan. **Site plans that do not display the items listed below will not be accepted and the application will be considered incomplete. SEE EXAMPLE ON LAST PAGE OF APPLICATION!**

1. The shape and dimensions of the lot on which the proposed structure is to be erected.
2. The location of the lot related to rights-of-way, access easements, and utility easements.
3. The shape, dimensions, and locations of all buildings, existing and proposed.
4. The setbacks for the proposed structure shown to ALL property lines (front, side, rear).
5. A note on the site plan indicating the Zoning District and the required setbacks for that Zoning District.
6. Applicant signature and date of creation noted on site plan.
7. Any other information deemed necessary for the comprehension by the Zoning Officer.

Information regarding Zoning District, required setbacks, etc., can be found at www.sampsonnc.com on the County's GIS maps, or the Sampson County Zoning Ordinance.

APPLICANT INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____



PROPERTY OWNER INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

If the applicant is not the property owner, a signed Owners Consent Form must be included giving consent for the proposed structure.

SUBJECT PROPERTY INFORMATION

ADDRESS: _____

TOWN: _____

PARCEL #: _____

DEED BOOK & PAGE # _____

ZONING DISTRICT: _____

PROPOSED USE (include dimensions of structure): _____

FEES:

COMMERCIAL: \$100

RESIDENTIAL: \$50

ACCESSORY: \$25

HOME OCCUPATION \$150

SPECIAL REQUIREMENT \$150

SIGNATURE

I, _____ certify that all information provided with this application is accurate. By signing this application, I am acknowledging that I am responsible for obtaining the proper permits from Sampson County Building Inspections and Environmental Health. Failure to obtain a Certificate of Occupancy Permit from Sampson County Building Inspections will render the zoning permit associated with this application invalid. I acknowledge if the Zoning Officer required a site plan and that if the structure is located on the property in any location other than what is show on my submitted site plan, then I as the applicant accept sole responsibility for non-compliance.

APPLICANT SIGNATURE: _____

DATE: _____

EXAMPLE OF A SITE PLAN

