

Sampson County, North Carolina



Recommended Budget
Fiscal Year 2021 - 2022

Sampson County, North Carolina
Fiscal Year 2021-2022 Recommended Budget
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TO: Board of Commissioners

FROM: Ed Causey, County Manager

DATE: May 24, 2021

RE: Proposed Budget FY 2021-2022 Budget Message

The NC Local Government Budget and Fiscal Control Act (NCGS Chapter 159) prescribes that the County Manager (acting as budget officer) shall prepare and submit for consideration by the Board of Commissioners an annual budget and capital program. Such budget is submitted in whatever form or detail the Board may specify, and should contain a concise explanation of the governmental goals fixed by the budget for the budget year, should explain important features of the activities anticipated in the budget, should set forth the reasons for stated changes from the previous year in program goals, programs, and appropriation levels, and should explain any major changes in fiscal policy. In accordance with law, I respectfully submit this budget message and recommended budget for Board consideration.

INTRODUCTION

The period from February 2020 until the present has indeed been both perplexing and interesting. The pandemic has had an impact on everyone and every institution including County government, particularly an economic impact. We started the 2021 budget year with optimistic expectations regarding what could be accomplished. However, as the pandemic persisted, it became apparent that we were dealing with a situation that prevented us from realistically projecting the future. By the time we got to the point of our budget presentation last Spring, we had determined that it would be most prudent to pursue a very cautious approach and adopt a modest budget bringing forward the previous year's budget with a minimum of new initiatives. Additionally, we were prepared to adjust at mid-year based on the circumstances encountered. Ultimately and fortunately, Sampson County government did not experience the devastating financial effect that was encountered by many other governmental units, and we were able to make realistic positive adjustments following that mid-year review. Thankfully, it does now appear that significant improvements have been made in controlling and reducing the effects of COVID. Economies are beginning to recuperate, and the County's financial position remains sound. Thus, we can present a budget that again begins to consider some of the many challenges we face. We propose that this can be accomplished with no increase in the tax rate.

BUDGET HIGHLIGHTS

Looking Back at Fiscal Year 2020-2021

1. **Audit/Fund Balance** The audit for the fiscal year ending June 30, 2020 indicated that the General Fund had grown by \$2.5 million dollars. At the end of the referenced fiscal year, the unassigned fund balance in the General Fund was \$16,645,926. This represents 22% of the total General Fund expenditures. Sampson County's long-term expenditures decreased by \$4,406,969.
2. **Tax Rate** The tax rate for last year was set at \$.825. There has been continued diligence in the collection of property taxes. Even with the difficulties imposed by COVID 19 restrictions, the tax collection rate was still more than 97%.
3. **Emergency Services Facilities Construction** Sampson County has been working for years to build a new Emergency Services building, and the construction of our new facilities finally began in April 2021. The total development cost of the new facilities is budgeted at approximately \$18,400,000. The County was able to obtain nearly \$9,979,453, or 54% of the project cost, in grants.
4. **Economic Development** Economic development continues to be a high priority in Sampson County. The Board of Commissioners approved a \$2.1 million investment to purchase 120 acres in the Southeast Business Center (Industrial Park). This investment created the opportunity for the county to receive a \$1.28 million grant from the NC Commerce Industrial Fund to add a new road and extend water and sewer services. The Board of Commissioners also voted to approve the purchase of a 21-acre light industrial site near Roseboro for just under \$300,000. The Economic Development Advisory board also revived the Revolving Loan Program for smaller business and industry. Companies may request a revolving loan of \$25,000-\$75,000 through Sampson County Economic Development. Based on available funding, 2-4 companies may receive a loan at any one time.
5. **Public Water System** We are proud of the accomplishments occurring in the County's water system operations. This does not mean that we do not have challenges. This does mean that there is a focus on providing the best possible water resources to our customers while seeking ways to expand our system to areas of the county not receiving water. There have been 114 new water services installed in this fiscal year, and our customer base has now passed 6,000 users. We have received approval for water main extensions on Green Path and Godwin Lake Roads. These additions will add 30 new customers. We also requested State funding for three projects that included the Harrells interconnect, a small supply well at Keener, and a third project that included water main extensions on S. McCullen Road, Governor Moore Road, S. Eldridge Road, and Herring Road. These projects were not approved for State funding. The good news is that it does demonstrate an active commitment to improve the system and provide the best possible service to as many residents as possible. On a more positive note, the Johnson County Interconnect Phase 1 was completed on 10-30-2020. We are selling

Johnson County approximately 4.5 million gallons of water per month. This is a positive for our revenue and helps us improve the quality of water in our lines because of the additional movement. Finally, the well project on Highway 403 was completed in September 2020. Because of the changes in our water system and the increasing cost of adding new customers, we are proposing a water summit this summer for commissioners. This will give our Public Works department the opportunity to update the commissioners regarding the existing system, to review recent accomplishments, and to discuss the challenges in providing water in a rural county and the economics of providing same.

6. ***Combining the Departments of Aging and Recreation*** The Board of Commissioners combined the two departments at the March regular Board meeting. The impetus for this merger was to recognize and enhance the importance of both departments. We have an aging population in Sampson County. Thus, it is important to emphasize the health of our entire population and our seniors in particular. We also envision that there will be more opportunities for the interaction of our seniors with the youth in the county to ensure that the health of everyone is enhanced and the wisdom of the seniors is shared with tomorrow's leaders.
7. ***Fire Commission*** There has been significant effort expended in the last two years to reinvigorate and reconstitute the Fire Commission. We now have a commission membership that better understands the challenges of our nonprofits. We will utilize the Fire Commission to review the majority of the fire issues that need to come before the Board of Commissioners. Giving the Commission the responsibility to vet and evaluate requests ensures consistency and demonstrates fiscal prudence. This will benefit both County government and our volunteer organizations. It is hoped that this effort will enhance communications and understanding.

Challenges and Opportunities Moving Forward

1. ***Personnel*** Our pay plan is not up to date. The current pay plan was adopted and implemented over a four-year period beginning in 2015. At that time, Sampson County employee salaries were well below the comparable market rate for similar jobs. The pay plan necessitated that salaries be increased by \$3.7 million dollars. This effort took four years to implement, thus the pay plan was already behind by the time it was fully implemented in 2019. Moreover, the pay plan, as approved, also included a provision to have all employees at the midpoint of their pay grade within ten years. Yet, since the adoption of the original pay plan, we have only increased salaries one time to achieve movement within the grade of each employee. The sum of \$518,000 is included in the budget to begin to help employees get to midpoint. Even with this allocation, however, the pay plan will remain five years behind in getting people to the midpoint. It will cost an additional \$2.5 million dollars to be current with the pay plan if the subsequent recommendations are approved.

Our inability to maintain the pay plan current with nothing more than irregular cost-of-living adjustments has created and continues to create significant challenges in hiring and maintaining the quality of employees that the citizens of Sampson County deserve to have

working on their behalf. These challenges occur across the board and are particularly noteworthy in the Health Department, the Sheriff's Department, with various department head vacancies, and for other positions requiring a specific skill set. These challenges sometimes create vacancies that go unfilled for a significant period.

The Consumer Price Index indicates the cost-of-living adjustments needed since 2015 amount to 10.7%. We have provided our employees COLAs during this time totaling 3.75%. This leaves a deficiency of nearly 7%. Therefore, we are recommending a much-deserved COLA adjustment of 5%. In addition, we are recommending a 2.0 % bonus for all employees working as of June 30, 2021. This bonus is to be paid from the American Recovery Act on or about December 1, 2021 if we determine that this proposal is consistent with the plan requirements.

2. ***Human Infrastructure for the New EMS Facilities*** As referenced above, we are looking forward to the development of the new emergency services facilities. A great deal of time over several years has been expended in planning these new facilities, but the physical facilities are only half of the equation. It is important that we ensure that we have a program for developing, maintaining, and improving our human infrastructure that is commensurate with the structure being developed. With the hiring of the new EMS Director, we will evaluate the operational structure throughout the entire department to ensure that we have the organization in place and structure to provide the best services possible for our county.
3. ***Long-term School Capital Improvements*** We acknowledge the responsibility of County government to provide for the long-term capital maintenance improvements of our schools and community college. We also acknowledge that available funding for these improvements is limited. It is important that everyone understand why these funds are limited. The capital improvement program for schools that began about 20 years ago yielded three brand new high schools and one elementary school. To establish a responsible repayment plan that did not cripple the County's overall fiscal stability, it was agreed/understood that the lottery funds received for education would be dedicated to retiring this debt. The school systems agreed to this plan. These monies would have been needed and utilized for long-term capital improvements even if the construction of the new schools had not taken place. The funding plan was subsequently hindered when the amount of lottery proceeds dedicated to counties was further reduced by about \$800,000 per year. Thus, we have the circumstances that we have today. The debt is still being paid. Consequently, the County does not currently have the resources to resolve our capital improvement needs alone. It will require that all our partners participate in the solution. The State has acknowledged the need for additional school capital needs in their previous budget discussions. One budget that was rejected included between \$12 million and \$14 million dollars of capital improvements for Sampson County. We understand that the current state budget proposal includes approximately \$3.0 billion dollars for capital improvements. If approved, this effort could yield millions of dollars for capital improvements that our schools could utilize in mitigating some of the significant maintenance issues. In addition, the schools and community college will be receiving significant funding from the American Recovery Plan. The rules defining how this money may

be utilized have not been finalized. However, the County may be willing to utilize some of our funding for joint ventures with the schools if the criteria for utilization allows this and the schools agree to commit some of their funding to needed long-term capital maintenance.

In 2016, the County proposed to dedicate up to \$250,000 per year for 10 years for the community college to deal with their long-term capital maintenance issues. It was believed by all at the time that this commitment would substantially address the maintenance needs. We understand these needs continue to grow. Based on current revenue projections/requests, the county will be challenged in meeting the future needs of the community college without a partnership that shares additional resources that may be available to both entities.

We look forward to working with our education partners to ensure that the facilities for learning are maintained and updated as needed.

4. **Medicaid Transportation** Sampson County began providing Medicaid-related transportation services as of July 1, 2017. This was a significant undertaking that improved the efficiency and quality of the transportation services that are provided to the citizens of our county for both Medicaid-related transport as well as our general transportation services. This program has been a success. The State has been discussing Medicaid Transformation for several years. The plans for July 1, 2020 were delayed until July 1, 2021. Fifteen percent of the Medicaid transportation is to be arranged by private vendors beginning this next July. Moving forward, we can expect change in how these services are provided. Our available funding will likely be reduced as we move forward. The significance of these changes has not been fully calculated.
5. **Health Insurance** In last year's budget message, we discussed employee health insurance and the fact that Sampson County is self-insured up to the first \$150,000 of health insurance claims (per employee). We also shared that our health insurance fund had declined significantly in recent years. Moreover, we pointed out that significant changes in our health insurance would be likely at this year's mid-year review. This did not occur. We continue to be concerned, however, about the future solvency of our health insurance fund. From 8/01/2020 through 3/31/2021, our health insurance fund has held its own and was stable. However, the fund balance has not increased significantly. We are not recommending a change in employee cost at the present time. We will continue to evaluate. Employees can expect a change in their cost of contribution beginning in July 2022. None of the cost currently paid by employees will increase by more than 20%. We will provide a 90-day notification of the proposed increases. The County has held rates that employees pay unchanged since 2019. Since that time, the County has paid an additional \$71 per month in premiums for each employee, is budgeting an additional \$40 per month payment in the coming fiscal year, and is expecting to budget yet again an additional \$40 in monthly premiums in FY 22-23 for each employee. We understand that employees are concerned about the cost of health insurance. Likewise, we are recommending changes for our Health insurance program that can potentially provide benefits to some of our employees. Beginning August 1, 2021, we will offer an additional tier of coverage (employee-spouse). The County is evaluating our wellness

assessment program and expects to make recommendations for changes. Because of the pandemic, the County suspended wellness assessments for FY20-21. For FY 21-22, the County will grant all employees the \$30 per month premium credit associated with the wellness assessments.

6. **Elections** In their budget request, the Elections Board has requested new space. They are very concerned about the ability to utilize existing space for one-stop voting and maintain social distancing necessitated by the pandemic. In addition, they believe that they have insufficient storage. We agree in general that there are challenges to overcome. We also believe that it might be prudent to assume health-related pandemic issues will prevail for the long term and try to ensure that we can consistently provide one-stop voting on a year-to-year basis in the same primary location. The Elections Board presented information regarding the purchase of an existing building for approximately \$2.6 million dollars plus \$150,000 for furniture and equipment. As we evaluated their circumstances, we concluded that organization of the existing space and the addition of shelving will alleviate the issues with the existing storage space. We will ensure the space is conducive to conducting maintenance work on the voting machines. The actual Elections Offices are adequate except for the brief times one-stop voting is needed. Likewise, the purchase or construction of new space is not economically feasible if other viable alternatives exist. Consequently, we have considered alternatives. First, we considered designating the Expo Center as the location for one-stop voting. If one-stop voting occurred at the same time for each election cycle, this would be a viable alternative. Unfortunately, the timeframes for one-stop voting may change over time for a variety of reasons. We then run the risk of canceling dates for Expo customers that have made their reservations well in advance. This would likely suggest to many potential customers a lack of reliability for the future use of the Expo facilities. We also investigated renting space for the one-stop voting. We evaluated five different properties and determined that they are not viable for several reasons. The rental costs would be thousands of dollars per month for facilities that would be utilized on a very limited basis. Finally, we looked internally. We have determined that we can swap the Elections Office with Veterans. Elections will continue to utilize their existing storage space. We will reserve the right to utilize the space designated for one-stop voting for other temporary needs during the time one-stop voting is not ongoing because available space in county buildings is minimal. We often need temporary space for a variety of reasons such as revaluation. We have not included the costs of any needed upfits in the budget. It is preferred that we utilize the existing Elections Office for the one-stop voting this Fall and perfect the change in location for the March primary. We expect these expenditures to be available from Federal or State sources.
7. **Environmental Health** Of the six people on staff in Environmental Health, we have had three staff members to retire and two staff members to transfer. We only had one staff member remaining of these six positions as of March 31, 2021. We are in the process of filling the remaining positions. We have hired a new Environmental Supervisor, and this person reported to work on April 12, 2021. The new staff is diligently working on training and obtaining needed certifications. Nevertheless, it will be several months before new staff

members can accomplish much of the needed work independently. A diligent effort is being made to establish timely timeframes for accomplishing all work. We are interested in providing the best possible customer service. In this regard, Environmental Health and Inspections will be working together to evaluate existing technology and determine if we have the most efficient system in place that is also customer friendly. We believe that this is an extremely important priority. This need has not been budgeted but may come back to the Board for consideration during mid-year. We are also recommending the addition of one additional specialist position.

8. ***Customer Service and Information Technology*** Customer service continues to be a priority. Unfortunately, for the duration of the pandemic from early last Spring until now, our delivery of services has been forced to evolve. At the pandemic's onset, our initial emphasis was on the safety of both the public and the employees. There was a learning curve as we adapted to the challenges COVID presented, and the job done has been admirable. Unfortunately, there was some confusion regarding the pandemic data and the interpretation of same. Consequently, actions taken regarding our delivery of services during the pandemic were not always consistent. In any circumstance, we are now seeing signs of continued improvement, and the economy reopening more fully. We will move forward and take advantage of the lessons learned. On a positive note, the pandemic has stimulated new ways of doing business. For example, people may be inclined to conduct more business by appointment. Libraries utilized curb side services to accommodate the patrons, and this may be the type of service that could continue. More people are familiar and utilize virtual meetings using platforms such as Zoom. Moving forward, these experiences should enhance our future customer service activities. Prior to the pandemic, we had developed a Technology Plan, and were beginning to place more emphasis on technology from both an internal efficiency standpoint and a customer service standpoint. The pandemic has demonstrated even more acutely our need to emphasize technology to enhance the customer service experience and improve our productivity and efficiency in providing services. We will need to revisit our Technology Plan. However, our first order of business should be to have an audit of our Information Technology program to determine both strengths and weaknesses. We need to confirm that our internal systems are viable for both the present and future growth of the County. We will need to ensure that new technology is properly vetted before acquisition and confirm the compatibility and functionality of same, as well as the reasonableness of projected costs. We will need to emphasize system/technology development as much or more than systems management. We need to be proactive regarding new technology. As we subsequently update our Technology Plan, we must ensure that all employees understand same. We want to emphasize GIS and evaluate early on those systems that generate a great deal of public interaction.

Budget Drivers

1. ***Sales Tax*** We are projecting an increase in sales tax revenue of \$1,200,000.

2. **Property Tax Revenues** Property tax collections are expected to increase by \$1,121,258 (net of incentives). We are projecting a collection rate of 97%. The Tax Office staff continues to do a good job of servicing our tax base.
3. **Fund Balance Appropriated** We are appropriating approximately \$1,880,000 to balance the budget, but we anticipate that lapsed salaries and benefits will negate the need to spend a significant amount of this appropriation. In addition, we are proposing using \$750,000 of general fund revenues to purchase radios for the Sheriff's Department (the purchase previously approved by the BOC).
4. **Capital Outlay Funding for Public Schools** The City Schools system has requested \$530,000 in capital outlay funding, and the County Schools system has requested \$1,895,000. We are projecting \$1,324,000.00 to be available from the annual sales tax received and designated for school capital outlay projects. In addition, we are proposing to include the \$323,275 as noted in section 5 below in this distribution. Therefore, the projection for the City Schools will be \$447,071 and the County Schools will be \$1,200,504. Please note the aforementioned comments on the long-term capital needs.
5. **Current Expense Funding for Public Schools** The County Schools have requested an additional \$340,805 for current annual operating expenses, and the City Schools have requested an additional \$41,174 for current annual operating expenses. We are required to fund both school systems at the same per student rate. Using our basic budgeting technique of ensuring proportional funding for the operational expenses based on county general revenues, we are projecting available funding in the amount of \$819,977. For the first time, our projected funding exceeds their requests. We thank both schools for their efforts in the specific requests brought forward. We are proposing to fund the County Schools at \$341,804 and the City Schools at \$154,898. This leaves a balance based on the formula of \$323,275. We propose to add this to the projected Capital Outlay for public schools.
6. **Sampson Community College** We have increased the operational funding for the Community College by \$91,724. We are projecting a 6% increase in operational expenditures which is similar to the increase for the public school systems. In addition, we are proposing \$250,000 for capital outlay (as proposed in the 2016 budget for the following 10-year period). Please see the discussion of capital needs for the community college as outlined above.
7. **Cost of Living Increase** We are recommending a COLA for county employees of 5%. We are proposing an additional 2% bonus to be paid on or about December 1, 2021. This bonus will be paid from the American Rescue plan if the proposal is determined to be an eligible expense. In addition, we have included \$518,000 to help employees get to the midpoint of their grade within 10 years.
8. **Contingency** We have budgeted \$531,989 for contingency. There are several potential items that could be requested from Contingency as they have not been budgeted. First, we have not included additional funds in the Elections budget for a potential second primary election.

Second, one of our priorities for Environmental Health and Inspections is to ensure that we have quality software that is both customer friendly and enhances the efficiency and productivity of both operations.

9. ***Detention Center and Sheriff's Department*** Operating expenses for the Detention Center and Sheriff's Department are \$4,534,028 and \$9,041,268, respectively. The total budget for the Sheriff's Department is \$13,575,296 and does not include the \$1,000,000 for radios that will also be expended. The total budget for the sheriff's office in 2011 was \$9,008,543. Total expenditures for the Sheriff's Office have increased 62% over the last 10 years. The citizens of Sampson County can be very proud of the financial support provided to the Sheriff's Department. The cost of operating/funding the Sheriff's Department, as well as all budgetary increases, does give us pause. However, the Sheriff has obtained a contract for housing Federal prisoners. These efforts to offset a small portion of the total cost of operations are commendable.
10. ***Department of Social Services*** We are projecting an increase in operational costs for the department of \$996,117, with \$670,801 related to the proposed 5% salary increase. Part of the increase is due to the increased demand for services during the pandemic. There has also been a significant increase in legal expenditures. There is also projected an increased cost of the County's share of foster care as there will not be continued federal reimbursement for children placed in congregate care. Finally, some increased operating costs are a result of significant turnover and the lack of productivity encountered during the training process.
11. ***Health Department*** The budget for the health department increased by \$195,000, primarily due to salaries.
12. ***Cooperative Extension/Beaver Management*** The Cooperative Extension budget has increased by \$112,684. Approximately \$69,000 of this increase is going toward beaver management. This increase will allow us to have a fulltime person working on beaver issues in Sampson County. The efforts over the last several months with an increased expenditure have proven very useful.
13. ***Rescue*** The projected Rescue budget is \$5,780,824. This includes \$362,065 for two ambulances and \$159,000 for other equipment requests.
14. ***Fire Departments*** Two fire departments are requesting an increase in their fire tax. These are Clement and Harrells.
15. ***Aging*** The General Fund contribution to Aging has increased by \$74,924.
16. ***Exposition Center*** The General Fund contribution to the Expo Center has increased by \$63,905. This is primarily due to a loss of revenue as a result of the pandemic.
17. ***Revaluation*** We are budgeting \$122,000 toward the next revaluation.

18. **Special Appropriations** In recent years, we have limited our consideration of new initiatives. We are recommending allocation of \$60,000 for the Sampson County History Museum, \$6,888 as the local match for the Mid Carolina RPO, and \$300 for travel for the mandated CAC committees.
19. **Debt Service-Vehicles** In the recommended budget, we are proposing to replace 16 Sheriff's vehicles, two ambulances, and one truck each for Inspections, Recreation, and Aging.
20. **Retirement System Contributions** The County's contribution for our share of the regular employees' retirement system will increase, going from 10.4% for all employees except law enforcement to 11.4%; the rate for law enforcement will rise to 12.04% from 10.84%. The County is part of the Local Government Retirement System. The rates that we pay on employees' gross salaries are set annually by the State. It may be helpful for employees to consider that these mandated and increasing costs impose a limitation on the funds available to fund the costs of health insurance, but that retirement system contributions are a benefit themselves.
21. **Elections.** The Elections budget has decreased by \$15,830. This does not include the cost of a second primary election. If needed, these funds will come from Contingency. Please note the additional discussion on Elections that is outlined above.
22. **Capital Reserve** We are budgeting our annual set-aside of \$350,000 for capital reserve. However, we plan to expend this for needed capital improvements. One of our top priorities is a new roof at the Courthouse. The cost of this roof could be in the range of \$350,000. We may need to utilize up to \$100,000 from the existing reserve to cover other planned improvements.
23. **Personnel** The number of permanent employees at the time of last year's budget message was 549. We have received requests to add the following positions: one position for Environmental Health, one position for Recreation, one part-time position in DSS to fulltime, two sheriff deputies, and six paramedics. We propose to add the following positions:
- a. One position for Environmental Health
 - b. One position for Recreation
 - c. Convert the requested DSS part-time position to fulltime.
 - d. One Detention Center position for the Sheriff's Office. This position replaces the position that was temporarily assigned as an administrative position. We agreed to recommend this change at some point several years ago when the administrative position was determined to be needed. The Sheriff has recommended the hiring of two additional deputies. At present, they are operating with a number of vacancies. We will defer consideration on this recommendation until all vacancies are filled.

- e. We will hold the request for paramedics in abeyance and do an in-depth review over the next year. We want to review schedules, headquarter locations, data on calls, better utilization of the volunteers, etc. and respond to our potential needs in the most proactive and responsible manner possible. We will then recommend additional positions as needed.

The addition of these four positions will give us a ceiling of 553 employees as of June 30, 2022.

24. **Solid Waste** The increase in solid waste is projected to be \$25,646.

25. **GIS** We are proposing to continue the contract for additional GIS services in the amount of \$90,000.00.

26. **IT Audit** We have budgeted \$25,000 for the proposed IT audit.

SUMMARY

We are proposing a responsible budget to deal with the economic circumstances facing Sampson County. We are also mindful of our challenges as referenced herein and do not intend to understate same. We will continue to be cognizant of our challenges and vigilant in our pursuit of solutions. Potential solutions can be achieved only if we develop sound partnerships and understanding with those partners that need our continued assistance.

Our greatest concern has to do with the national economy and the potential impact of spending on the future economy. We applaud the efforts of the national government to deal with the pandemic and the needs of our citizens. At the same time, we cannot determine that enough attention has been given to the impact of increasing the national debt by trillions of dollars in a relative short period of time. There will be economic impacts from these expenditures. We all want the best for our citizenry. At the same time, the potential inflationary effects of trillions of dollars being poured into the economy without thoughtful and realistic planning could have a significant inflationary impact as well as affect the supplies of goods and services for our citizens. We are especially concerned about these impacts on our fixed income families. Moving forward, we will be mindful of these potential impacts and make the best possible recommendations for operating County government.

Thank you for the opportunity to work with the Board of Commissioners, the employees of Sampson County, our funding partners, and most of all the opportunity to serve the citizens of Sampson County.

Sampson County Department of Aging

Mr. Causey and Board of Commissioners,

Attached is the requested budget for the Department of Aging.

Though 2020-2021 has been a trying year with many obstacles we ended this year on a high note. Through unexpected grant funds we were able to replace two staff computers and purchase five new computers for our nutrition site managers. With the addition of these devices and hot spots for each nutrition site we are looking forward to revitalizing our nutrition/senior center programming. The addition of internet service will enable sites to log on and interact with other sites and instructors without travel. With the addition of this much needed service the telephone line item will increase by \$2,772.

In addition to the above-mentioned items, our department was allocated funding for a supply van for the nutrition program. This vehicle will serve as a back up for home delivered meals when volunteers are unavailable. It will also allow to reallocate funding for additional CAP clients to receive home delivered meals, which are reimbursed by Medicaid. To provide this service gas, tire, and oil will increase by \$3,000.

Under the home repairs program, we are requesting to surplus a 2014 2500 Ford truck with over 150,000 miles. This vehicle is used to assess qualified applicants and complete over 100 jobs per year. Fortunately, this has been a reliable vehicle for 7 years. Over the past few months, we have begun to have computer issues with this vehicle. Due to the costly nature of the repairs and high mileage we request an additional \$32,369 for a replacement vehicle.

Looking ahead we will explore the possibility of contracting out our personal care aides through local contractors. This would create opportunity to service more clients by having a wealth of personal care aides to pull from. The addition of clients would offset the cost of the county contribution. Though not included in this budget this possibility is worth sharing.

Total projected expenses for 2021-2022, \$2,732,236. Total County contribution \$464,404.

Thank you in advance for your consideration and continued commitment to provide these essential services for our citizens.

Dana Hall, Parks, Recreation & Aging Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02034958 SR HEALTH INFO PROGRAM REV						
404088	RURAL HEALTH - SR HEALTH INFO	-6,315.00	-5,595.00	-6,315.00	-6,315.00	_____
408401	DONATIONS	0.00	0.00	0.00	0.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	-208.00	-208.00	_____
Total	SR HEALTH INFO PROGRAM REV	-6,315.00	-5,595.00	-6,523.00	-6,523.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035862	CAP MEDICAID REVENUES					
363301	MEDICAID - SUPPLIES REIMB	-83,198.00	0.00	-10,000.00	-10,000.00	_____
403601	STATE GRANT - AGING AT HOME	0.00	0.00	0.00	0.00	_____
404201	CAP FEES	-220,775.00	-269,533.14	-289,536.00	-289,536.00	_____
404202	MEDICAID FEES	0.00	0.00	0.00	0.00	_____
404204	MEDICIAD FEES -OPEN ASSESSMENT	0.00	0.00	0.00	0.00	_____
404500	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	-85.68	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409624	SAT ADMIN SERVICE FEE	0.00	0.00	0.00	0.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	CAP MEDICAID REVENUES	-303,973.00	-269,618.82	-299,536.00	-299,536.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035866	PERSONAL CARE LEVEL II REVENUE					
403601	STATE GRANT - MID CAROLINA	-76,581.00	-32,505.15	-76,581.00	-76,581.00	_____
404202	MEDICAID FEES	-299,332.00	-181,899.25	-200,000.00	-200,000.00	_____
404203	PRIVATE PAY - IN HOME SERVICES	0.00	0.00	0.00	0.00	_____
408400	PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408401	DONATIONS	0.00	0.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-93,302.00	0.00	-124,778.00	-167,128.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	PERSONAL CARE LEVEL II REVENUE	-469,215.00	-214,404.40	-401,359.00	-443,709.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035867	HCCBG HOME REPAIR REVENUE					
403601	STATE GRANT - MID CAROLINA	-90,000.00	-72,657.00	-90,000.00	-90,000.00	_____
403602	GRANT - UNITED WAY	-10,000.00	-15,000.00	-22,500.00	-22,500.00	_____
408400	PROJECT INCOME	0.00	-50.00	0.00	0.00	_____
408401	DONATIONS	0.00	-200.00	0.00	0.00	_____
408403	CPL DONATIONS - FANS	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	-1,943.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-75,228.00	0.00	-78,747.00	-111,116.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	HCCBG HOME REPAIR REVENUE	-175,228.00	-89,850.00	-191,247.00	-223,616.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035868	HCCBG SENIOR CENTER REVENUES					
403601	STATE GRANT - MID CAROLINA	-44,820.00	-33,614.00	-44,820.00	-44,820.00	_____
403603	TOWN OF GARLAND	0.00	0.00	0.00	0.00	_____
403639	STATE-SPEC APPROP-NUTR SITE	0.00	0.00	0.00	0.00	_____
403642	STATE APPROP - GARLAND SR. CTR	-14,257.00	-14,020.00	-14,098.00	-14,098.00	_____
403644	ST GRANT - HUMAN SERVICES	0.00	0.00	0.00	0.00	_____
408401	DONATIONS	0.00	-2,175.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-53,148.00	0.00	-53,866.00	-53,866.00	_____
409800	FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	HCCBG SENIOR CENTER REVENUES	-112,225.00	-49,809.00	-112,784.00	-112,784.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035871	HCCBG ADULT DAY CARE REVENUES					
402300	FEDERAL/STATE SCHOOL LUNCH	-8,820.00	0.00	-10,745.00	-10,745.00	_____
403601	STATE GRANT - MID CAROLINA	-80,300.00	-60,648.00	-80,300.00	-80,300.00	_____
403602	VETERANS PROGRAM	-13,248.00	0.00	-12,672.00	-12,672.00	_____
403603	VETERANS TRANSPORTATION	-4,968.00	0.00	-4,320.00	-4,320.00	_____
403665	MID-CAROLINA TRANSP REIMB	0.00	0.00	0.00	0.00	_____
404011	LOCAL FEES - RESALE ENSURE	0.00	0.00	0.00	0.00	_____
404202	MEDICAID FEES - CAP/DA	0.00	0.00	0.00	0.00	_____
404203	PRIVATE PAY - IN HOME SERVICES	-5,760.00	-160.00	-7,680.00	-7,680.00	_____
408400	PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408401	DONATIONS	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
408901	FCG RESPITE CARE	0.00	0.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-131,393.00	0.00	-118,825.00	-118,825.00	_____
409601	CONTRIBUTION FROM DSS	-3,359.00	0.00	-3,359.00	-3,359.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	HCCBG ADULT DAY CARE REVENUES	-247,848.00	-60,808.00	-237,901.00	-237,901.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035879	HCCBG INFO/CASE ASSISTANCE REV					
403601	HCCBG INFO/CASE ASSIST REV.	-19,042.00	-14,280.00	-19,042.00	-19,042.00	_____
403602	MID CAROLINA HLTH PROMOTION	0.00	0.00	0.00	0.00	_____
403655	DIV OF AGING - SR ED CORPS GNT	0.00	0.00	0.00	0.00	_____
408401	DONATIONS	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-46,332.00	0.00	-45,961.00	-45,961.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	HCCBG INFO/CASE ASSISTANCE REV	-65,374.00	-14,280.00	-65,003.00	-65,003.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035880	HCCBG-NUTRITION REVENUES					
402300	USDA FED/STATE SCHOOL LUNCH	-38,080.00	-6,300.20	-36,804.00	-36,804.00	_____
403601	STATE GRANT - MID CAROLINA	-214,466.00	-112,011.08	-207,605.00	-207,605.00	_____
403665	MID-CAROLINA TRANSP REIMB	-51,829.00	0.00	-51,374.00	-51,374.00	_____
403682	MID CAROLINA MED MGMT GRANT	0.00	0.00	0.00	0.00	_____
404202	MEDICAID FEES	0.00	-6,349.74	-11,000.00	-11,000.00	_____
408400	PROJECT INCOME	-4,170.00	-1,183.96	-4,170.00	-4,170.00	_____
408401	DONATIONS	0.00	-300.00	0.00	0.00	_____
408405	TRANSPORTATION PROGRAM INCOME	-800.00	0.00	-800.00	-800.00	_____
408900	MISCELLANEOUS REVENUE	0.00	-4,950.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-134,772.00	0.00	-124,934.00	-124,934.00	_____
Total	HCCBG-NUTRITION REVENUES	-444,117.00	-131,094.98	-436,687.00	-436,687.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035881	FAMILY CAREGIVER SUPPORT PROG					
403601	MID CAROLINA-FAMILY CAREGIVER	-28,000.00	-3,782.00	-28,000.00	-28,000.00	_____
403684	MEDICATION MANAGEMENT FUNDS	0.00	0.00	0.00	0.00	_____
408400	PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408401	DONATIONS	0.00	-200.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	-54,594.00	0.00	-41,863.00	-41,863.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	FAMILY CAREGIVER SUPPORT PROG	-82,594.00	-3,982.00	-69,863.00	-69,863.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02035881 FAMILY CAREGIVER SUPPORT PROG					
Fund Total	-1,906,889.00	-839,442.20	-1,820,903.00	-1,895,622.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02058600 AGING SALARY CONTROL					
512100 SALARIES	544,548.00	435,549.93	544,548.00	602,670.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	128,000.00	60,225.02	128,000.00	128,000.00	_____
512700 LONGEVITY	14,750.00	13,637.00	14,750.00	11,435.00	_____
518100 FICA	42,658.00	29,645.47	42,658.00	46,056.00	_____
518120 MEDICARE FICA	9,977.00	6,949.95	9,977.00	10,771.00	_____
518200 RETIREMENT	50,393.00	43,476.19	50,393.00	70,008.00	_____
518300 GROUP INSURANCE	134,676.00	95,392.50	134,676.00	170,352.00	_____
518400 DENTAL INSURANCE	4,860.00	3,451.85	4,860.00	5,684.00	_____
518600 WORKMEN'S COMPENSATION INS	8,000.00	0.00	8,000.00	8,000.00	_____
518700 CAFETERIA FEES	72.00	84.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	27,965.00	16,637.41	27,965.00	28,850.00	_____
531700 TRAVEL ALLOWANCE	720.00	660.00	720.00	720.00	_____
545000 INSURANCE AND BONDS	9,197.00	0.00	11,529.00	11,529.00	_____
Total AGING SALARY CONTROL	975,816.00	705,709.32	978,148.00	1,094,147.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02058610 AGING SALARY ALLOCATION					
512100 SALARIES	-563,952.00	-400,341.93	-544,548.00	-544,548.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	-126,535.00	-54,805.05	-128,000.00	-128,000.00	
512700 LONGEVITY	-14,106.00	-13,637.00	-14,750.00	-14,750.00	
518100 FICA	-43,730.00	-27,286.31	-42,658.00	-42,658.00	
518120 MEDICARE FICA	-10,228.00	-6,398.22	-9,977.00	-9,977.00	
518200 RETIREMENT	-45,147.00	-40,098.36	-50,393.00	-50,393.00	
518300 GROUP INSURANCE	-137,004.00	-87,745.00	-134,676.00	-134,676.00	
518400 DENTAL INSURANCE	-5,220.00	-3,175.12	-4,860.00	-4,860.00	
518600 WORKMEN'S COMPENSATION INS	-8,000.00	0.00	-8,000.00	-8,000.00	
518700 CAFETERIA FEES	-72.00	-78.00	-72.00	-72.00	
518901 401K COUNTY CONTRIBUTION	-28,903.00	-15,328.84	-27,965.00	-27,965.00	
531700 TRAVEL ALLOWANCE	-720.00	-600.00	-720.00	-720.00	
545000 INSURANCE AND BONDS	-9,197.00	0.00	-11,529.00	-11,529.00	
Total AGING SALARY ALLOCATION	-992,814.00	-649,493.83	-978,148.00	-978,148.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02549580 SR HEALTH INFO PROGRAM EXP					
512600 PART-TIME SALARIES	2,700.00	225.00	2,700.00	2,700.00	_____
518100 FICA	168.00	13.95	168.00	168.00	_____
518120 MEDICARE FICA	40.00	3.26	40.00	40.00	_____
526100 OFFICE SUPPLIES	2,745.00	124.12	2,700.00	2,700.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	662.00	0.00	665.00	665.00	_____
532100 TELEPHONE AND POSTAGE	0.00	43.28	250.00	100.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
Total SR HEALTH INFO PROGRAM EXP	6,315.00	409.61	6,523.00	6,373.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558620 AGING CAP MEDICAID					
512100 SALARIES	138,600.00	111,133.25	138,600.00	138,600.00	_____
512600 PART-TIME SALARIES	8,139.00	5,358.48	8,299.00	8,299.00	_____
512700 LONGEVITY	3,829.00	3,829.00	3,829.00	3,829.00	_____
518100 FICA	9,333.00	5,759.97	9,333.00	9,333.00	_____
518120 MEDICARE FICA	2,180.00	1,348.82	2,180.00	2,180.00	_____
518200 RETIREMENT	11,125.00	11,610.93	11,125.00	11,125.00	_____
518300 GROUP INSURANCE	28,465.00	24,121.50	28,465.00	28,465.00	_____
518400 DENTAL INSURANCE	1,095.00	912.50	1,095.00	1,095.00	_____
518600 WORKMEN'S COMPENSATION INS	525.00	0.00	525.00	525.00	_____
518700 CAFETERIA FEES	72.00	78.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	7,116.00	4,616.68	7,116.00	7,116.00	_____
519100 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
523800 MEDICAL SUPPLIES	78,135.00	2,495.25	10,000.00	10,000.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	2,928.00	898.78	3,000.00	2,928.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,419.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558620 AGING CAP MEDICAID					
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	8,122.00	129.32	5,200.00	5,200.00	_____
532100 TELEPHONE AND POSTAGE	609.00	288.89	615.00	615.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	540.00	0.00	200.00	200.00	_____
543000 RENTAL - EQUIPMENT	724.00	271.45	724.00	724.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
544500 CONTRACTED SERVICES - MEDICAL	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	2,436.00	1,212.40	2,343.00	2,343.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
581001 TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	0.00	0.00	0.00	0.00	_____
Total AGING CAP MEDICAID	303,973.00	175,484.22	232,721.00	232,649.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558660 PERSONAL CARE LEVEL II					
512100 SALARIES	96,429.00	75,047.32	48,322.00	48,322.00	_____
512600 PART-TIME SALARIES	8,140.00	5,358.42	8,298.00	8,298.00	_____
512700 LONGEVITY	3,476.00	3,476.00	3,476.00	3,476.00	_____
518100 FICA	6,699.00	5,177.08	6,699.00	6,699.00	_____
518120 MEDICARE FICA	1,567.00	1,192.54	1,567.00	1,567.00	_____
518200 RETIREMENT	7,803.00	5,997.08	7,803.00	7,803.00	_____
518300 GROUP INSURANCE	31,676.00	28,394.00	31,676.00	31,676.00	_____
518400 DENTAL INSURANCE	886.00	312.55	886.00	886.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	2,000.00	0.00	2,000.00	2,000.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	4,996.00	1,344.56	4,996.00	4,996.00	_____
519100 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	3,200.00	712.20	3,200.00	3,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558660	PERSONAL CARE LEVEL II					
526201	DEPT SUPPLIES EQUIPMENT	0.00	1,738.92	0.00	0.00	_____
529100	DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529900	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100	TRAVEL	6,068.00	0.00	3,000.00	3,000.00	_____
532100	TELEPHONE AND POSTAGE	375.00	200.73	375.00	375.00	_____
535200	MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500	EMPLOYEE TRAINING	648.00	0.00	648.00	648.00	_____
543000	RENTAL - EQUIPMENT	323.00	131.10	323.00	323.00	_____
544000	CONTRACTED SERVICES	306,582.00	177,274.86	272,666.00	272,666.00	_____
544500	CONTRACTED SERVICES - MEDICAL	0.00	0.00	0.00	0.00	_____
545000	INSURANCE AND BONDS	2,883.00	2,883.00	2,883.00	2,883.00	_____
549100	DUES AND SUBSCRIPTIONS	2,462.00	2,482.00	2,541.00	2,541.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
Total	PERSONAL CARE LEVEL II	486,213.00	311,722.36	401,359.00	401,359.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558670 HCCBG HOME REPAIRS					
512100 SALARIES	51,226.00	42,500.00	51,266.00	51,266.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	1,597.00	1,597.00	1,597.00	1,597.00	_____
518100 FICA	3,320.00	2,710.42	3,320.00	3,320.00	_____
518120 MEDICARE FICA	777.00	639.46	777.00	777.00	_____
518200 RETIREMENT	4,125.00	4,497.89	4,125.00	4,125.00	_____
518300 GROUP INSURANCE	10,613.00	8,650.00	10,613.00	10,613.00	_____
518400 DENTAL INSURANCE	475.00	366.67	475.00	475.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	3,000.00	0.00	3,000.00	3,000.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,642.00	1,588.16	2,642.00	2,642.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
524100 BUILDING MATERIALS	54,423.00	88,668.08	54,423.00	54,423.00	_____
525000 CONSTRUCTION/REPAIRS UNITED WY	10,000.00	12,950.61	22,500.00	22,500.00	_____
525001 CONSTRUCTION/REPAIR-OTHER	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	5,200.00	4,465.39	6,200.00	6,000.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558670	HCCBG HOME REPAIRS					
526200	DEPARTMENTAL SUPPLIES	2,000.00	737.06	2,000.00	2,000.00	
526201	DEPT SUPPLIES EQUIPMENT	0.00	3,138.00	0.00	0.00	
529100	DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	
529900	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100	TRAVEL	150.00	0.00	150.00	150.00	
531700	TRAVEL ALLOWANCE	720.00	600.00	720.00	720.00	
532100	TELEPHONE AND POSTAGE	375.00	173.50	375.00	375.00	
535200	MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
535300	MAINT/REPAIR - VEHICLES	500.00	0.00	1,500.00	500.00	
539500	EMPLOYEE TRAINING	70.00	0.00	70.00	70.00	
543000	RENTAL - EQUIPMENT	180.00	76.15	180.00	180.00	
544000	CONTRACTED SERVICES	21,237.00	40,835.36	21,237.00	21,237.00	
545000	INSURANCE AND BONDS	565.00	0.00	2,044.00	2,044.00	
549100	DUES AND SUBSCRIPTIONS	2,033.00	2,053.00	2,033.00	2,033.00	
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
554000	CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	32,369.00	
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	
Total	HCCBG HOME REPAIRS	175,228.00	216,246.75	191,247.00	222,416.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558680 HCCBG SENIOR CENTER					
512100 SALARIES	36,759.00	30,300.00	36,759.00	36,759.00	_____
512600 PART-TIME SALARIES	19,032.00	12,528.75	19,404.00	19,404.00	_____
512700 LONGEVITY	609.00	609.00	609.00	609.00	_____
518100 FICA	3,497.00	2,685.49	3,497.00	3,497.00	_____
518120 MEDICARE FICA	818.00	653.61	818.00	818.00	_____
518200 RETIREMENT	2,918.00	3,152.72	2,918.00	2,918.00	_____
518300 GROUP INSURANCE	9,689.00	8,050.00	9,689.00	9,689.00	_____
518400 DENTAL INSURANCE	503.00	419.20	503.00	503.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	175.00	0.00	175.00	175.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,869.00	1,416.04	1,869.00	1,869.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	2,000.00	527.61	2,000.00	2,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,000.00	0.00	1,000.00	750.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558680	HCCBG SENIOR CENTER					
532100	TELEPHONE AND POSTAGE	1,734.00	1,407.70	1,830.00	1,700.00	_____
533000	UTILITIES	0.00	0.00	0.00	0.00	_____
534100	PRINTING	0.00	0.00	0.00	0.00	_____
535100	MAINT/REPAIR - BUILDINGS/GRNDS	461.00	331.00	441.00	441.00	_____
535200	MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500	EMPLOYEE TRAINING	81.00	0.00	81.00	81.00	_____
543000	RENTAL - EQUIPMENT	240.00	113.11	240.00	240.00	_____
544000	CONTRACTED SERVICES	24,713.00	19,597.58	24,801.00	24,801.00	_____
545000	INSURANCE AND BONDS	250.00	0.00	250.00	250.00	_____
549100	DUES AND SUBSCRIPTIONS	877.00	915.00	900.00	900.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
558000	ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
569300	MIDCAROLINA COG SENIOR GAMES	5,000.00	5,000.00	5,000.00	5,000.00	_____
Total	HCCBG SENIOR CENTER	112,225.00	87,706.81	112,784.00	112,404.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558710 HCCBG ADULT DAY CARE					
512100 SALARIES	109,558.00	49,547.36	109,558.00	109,558.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	28,548.00	0.00	19,404.00	19,404.00	_____
512700 LONGEVITY	2,123.00	1,684.00	2,123.00	2,123.00	_____
518100 FICA	8,695.00	3,176.38	8,695.00	8,695.00	_____
518120 MEDICARE FICA	2,034.00	742.89	2,034.00	2,034.00	_____
518200 RETIREMENT	8,722.00	5,225.63	8,722.00	8,722.00	_____
518300 GROUP INSURANCE	27,933.00	10,362.50	27,933.00	27,933.00	_____
518400 DENTAL INSURANCE	1,151.00	-3,268.72	1,151.00	1,151.00	_____
518600 WORKMEN'S COMPENSATION INS	1,800.00	0.00	1,800.00	1,800.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	5,585.00	2,486.49	5,585.00	5,585.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD PROVISION CONTRACTING	18,792.00	331.39	18,816.00	18,816.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	2,200.00	588.66	2,200.00	1,900.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,294.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558710 HCCBG ADULT DAY CARE					
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,800.00	0.00	2,000.00	1,600.00	_____
532100 TELEPHONE AND POSTAGE	2,782.00	2,231.43	2,782.00	2,782.00	_____
533000 UTILITIES	13,846.00	4,718.21	13,846.00	13,000.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	391.00	216.00	391.00	391.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	162.00	30.00	240.00	162.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	238.00	112.27	238.00	238.00	_____
543300 RENT - VEHICLES	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	2,477.00	2,429.40	2,477.00	2,477.00	_____
549100 DUES AND SUBSCRIPTIONS	2,137.00	1,524.00	2,032.00	2,032.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558710 HCCBG ADULT DAY CARE					
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
581001 TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	0.00	0.00	0.00	0.00	_____
589000 TRANSF TO SAMP AREA TRANSP	5,874.00	0.00	5,874.00	5,874.00	_____
596000 TRANSFER TO SAMP AREA TRANSP	0.00	0.00	0.00	0.00	_____
Total HCCBG ADULT DAY CARE	247,848.00	83,431.89	237,901.00	236,277.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558790 INFORMATION/CASE ASSISTANCE					
512100 SALARIES	42,162.00	31,910.00	42,162.00	42,162.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	1,319.00	1,319.00	1,319.00	1,319.00	_____
518100 FICA	2,696.00	2,060.18	2,696.00	2,696.00	_____
518120 MEDICARE FICA	631.00	478.38	631.00	631.00	_____
518200 RETIREMENT	3,396.00	3,389.34	3,396.00	3,396.00	_____
518300 GROUP INSURANCE	9,603.00	7,250.00	9,603.00	9,603.00	_____
518400 DENTAL INSURANCE	375.00	312.50	375.00	375.00	_____
518600 WORKMEN'S COMPENSATION INS	50.00	0.00	50.00	50.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,175.00	1,388.99	2,175.00	2,175.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	387.00	249.86	500.00	500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	896.84	0.00	0.00	_____
531100 TRAVEL	1,015.00	78.96	500.00	500.00	_____
532100 TELEPHONE AND POSTAGE	374.00	173.50	374.00	374.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	450.00	205.95	450.00	450.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558790 INFORMATION/CASE ASSISTANCE					
543000 RENTAL - EQUIPMENT	180.00	76.15	180.00	180.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	65.00	0.00	120.00	120.00	_____
549100 DUES AND SUBSCRIPTIONS	496.00	516.00	472.00	472.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total INFORMATION/CASE ASSISTANCE	65,374.00	50,305.65	65,003.00	65,003.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558800 HCCBG-NUTRITION EXPENDITURES					
512100 SALARIES	48,606.00	39,750.00	48,606.00	48,606.00	_____
512600 PART-TIME SALARIES	59,976.00	31,334.40	61,134.00	61,134.00	_____
512700 LONGEVITY	1,123.00	1,123.00	1,123.00	1,123.00	_____
518100 FICA	6,802.00	4,453.28	6,802.00	6,802.00	_____
518120 MEDICARE FICA	1,591.00	937.77	1,591.00	1,591.00	_____
518200 RETIREMENT	3,884.00	4,169.05	3,884.00	3,884.00	_____
518300 GROUP INSURANCE	10,041.00	8,250.00	10,041.00	10,041.00	_____
518400 DENTAL INSURANCE	375.00	312.50	375.00	375.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	400.00	0.00	400.00	400.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,487.00	1,887.45	2,487.00	2,487.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	233,367.00	152,114.10	218,716.00	218,716.00	_____
522101 ARRA MEALS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558800 HCCBG-NUTRITION EXPENDITURES					
526200 DEPARTMENTAL SUPPLIES	4,500.00	5,091.37	7,500.00	7,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,419.00	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,300.00	929.97	2,300.00	1,500.00	_____
532100 TELEPHONE AND POSTAGE	4,428.00	3,723.94	7,608.00	5,000.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	240.00	111.50	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	425.00	230.49	425.00	425.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	456.00	0.00	557.00	557.00	_____
549100 DUES AND SUBSCRIPTIONS	5,528.00	5,591.00	5,550.00	5,550.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	29,906.97	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558800 HCCBG-NUTRITION EXPENDITURES					
596000 TRANSFER TO SAMP AREA TRANSP	57,588.00	0.00	57,588.00	57,588.00	
Total HCCBG-NUTRITION EXPENDITURES	444,117.00	291,335.79	436,687.00	433,279.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558810 FAMILY CAREGIVER SUPPORT PROG					
512100 SALARIES	40,612.00	20,154.00	40,612.00	40,612.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	30.00	0.00	0.00	0.00	_____
518100 FICA	2,520.00	1,249.56	2,520.00	2,520.00	_____
518120 MEDICARE FICA	590.00	292.26	590.00	590.00	_____
518200 RETIREMENT	3,174.00	2,055.72	3,174.00	3,174.00	_____
518300 GROUP INSURANCE	8,984.00	3,132.00	8,984.00	8,984.00	_____
518400 DENTAL INSURANCE	360.00	180.00	360.00	360.00	_____
518600 WORKMEN'S COMPENSATION INS	50.00	0.00	50.00	50.00	_____
518901 401K COUNTY CONTRIBUTION	2,033.00	327.00	2,033.00	2,033.00	_____
524100 BUILDING MATERIALS	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	6,000.00	880.23	4,500.00	4,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
526202 HEARING AIDS, DENTURES, ETC	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,000.00	61.98	1,000.00	1,000.00	_____
532100 TELEPHONE AND POSTAGE	360.00	172.14	360.00	360.00	_____
543000 RENTAL - EQUIPMENT	94.00	46.46	94.00	94.00	_____
544005 CONTRACTED SERV - SUPPORT	16,722.00	0.00	5,466.00	5,466.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558810 FAMILY CAREGIVER SUPPORT PROG						
544008	CONT SERVICES - RESPITE ADHC	0.00	0.00	0.00	0.00	_____
545000	INSURANCE AND BONDS	65.00	0.00	120.00	120.00	_____
549100	DUES AND SUBSCRIPTIONS	0.00	89.99	0.00	0.00	_____
Total	FAMILY CAREGIVER SUPPORT PROG	82,594.00	28,641.34	69,863.00	69,863.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558810 FAMILY CAREGIVER SUPPORT PROG					
Fund Total	1,906,889.00	1,301,499.91	1,754,088.00	1,895,622.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
NUTRITION PROG MGR	56185	69	42,084	46,104
CAP/DA CASE MGR	56172	69	42,888	46,788
INFO/OPTIONS COUNSEL	56174	67	40,260	43,572
SENIOR CTR MANAGER	56137	63	31,896	34,440
DIRECTOR	61200	76	-	25,110
IN-HOME SVCS SUPV	56148	70	40,056	44,292
CAP/DA CASE MANAGER	56165	69	44,124	58,716
CAP/DA CASE MGR	56019	70	55,920	46,332
SENIOR ADM SUPP SPEC	56139	64	33,624	37,692
ADC PROGRAM MGR	56162	69	44,100	47,796
HOME IMPROVE SPEC	56149	64	16,428	47,940
Administrative Support Specialist II	61201	64	16,428	18,012
In-Home Services Supervisor	56148	70	42,180	44,292
ADHC Health Care Coordinator	56120	64	31,464	33,036
ADHC Program Assistant	56163	61	27,192	28,548
			508,644	602,670

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140.00

10,140.00

20,280.00

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Permanent positions			14.50	14.80
Total Permanent salaries				602,670
Travel & cell phone allowance				720
Longevity				11,435
Part time salaries				128,000
Fringe Benefit Rates:				
FICA	6.20%			46,056
Medicare FICA	1.45%			10,771
Retirement (Regular)	11.40%			70,008
401(k) (Regular)	5.00%			30,706
Group insurance	845.00			170,352
Dental insurance	32.00			5,684

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept of Aging

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Food Provision 522100	To pay for the cost of meals for ADHC and the Nutrition Program. ADHC gets lunch & two snacks for participants. Meal & two snacks \$4.80 X 3920 meals = \$18,816.00 Nutrition Meals: 19,246 Congregate Meals X \$4.22 = \$81,218 and 29,826 Home Delivered Meals X \$4.61 = \$137,498 is \$218,716	\$ 237,532.00
Medical Supplies 523800	Special medical supplies that can not be purchased through medical supply provider. These are items such as lift chairs, reusable incontinence supplies, etc or services such as pest eradication for CAP participants.	\$ 10,000.00
Building Materials 524100	To pay for the cost of building materials to repair homes and build wheelchair ramps. After salary line items and operating costs this is the amount left to use for materials.	\$ 54,423.00
Construction Repair/ United Way 525000	Home Repairs/wheelchair ramp program for people under the age of 60. Materials & contracted labor is paid from this line item & admin costs which include a mileage rate, goes back to gas, oil & tires, This is 100% United Way Funding.	\$ 22,500.00
Gas,Tire, Oil 525100	Home Repairs manager truck,(3) trailers: gas,repair, service Nutrition: Home delivered meals: gas,vehicle service	\$ 8,200.00
Departmental Supplies 526200	18 cases of copier paper per year. 18 X \$35 = \$630; 2 cases of legal paper 4x\$64.90=\$259.60 Office supplies: \$8000 This cost is allocated across all the service areas. For In home aide program: sterile gloves \$52 X 25 cases - \$1300.00; Home Repairs: graph paper, gloves for outside work; Senior Center: craft supplies \$200, supplies for sewing classes and computer classes \$250, Games \$150 ADHC: craft supplies \$200, Games \$150, incontinent supplies to keep on hand \$400.00. Supplies for the nutrition sites: Toliet Paper 6 cases X \$41; Brown multifold papertowels 6 cases X \$ 23; Brown roll towels 2 cases X \$41; Lemon/Pine Cleaner 3 cases X \$48; Wall Block Deod 1.5 cases X \$143; Stainless Steel Pads 1 pack X \$24, Trigger Spray Bottles 7 X \$2.50; Hand	\$ 24,801.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept of Aging

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	<p>Soap 2 gallon bottles X 7 X \$9.00; Brooms 7 x \$8.00, Cotton Mop Heads 14 X \$5.00; Deodorizer 7 quarts X \$ 5.00; Oven Cleaner 15 cans X \$3.50; Insect Cleaner 4 cans X \$4; Glass Cleaner 6 bottles X \$5; Lysol/409/Clorox Clean up 24 bottles each X 3 X \$3; Comet 10 cans X \$4; 3 pk Discloths 7 X \$3; 8pk microfiber cloths 2 X \$5; 12 Pk Terry Cloth 1 pack X \$15; Toilet brushes 11 X \$8; Toilet Bowl Cleaner 14 X \$ 3; Dish detergent 25 X \$3; Pine Sol 15 X \$4; Alcohol swabs 40 X \$3; Digital Thermometers for food temp 7 X \$10; Refrigerator thermometers 7 X \$6; Office supplies: pens (blue, red, black) 2 packs each \$3; 12 pk large legal pads 3 X \$10; 3 pk small legal pads 4 X \$10; Invisible Tape 4 X \$3; File folders 5 boxes X \$7; Pencil sharpener 2 X \$15; Staple Remover 2 X \$4; Twice per year site manager training meetings: Bowls, cups, forks, spoons, snacks, drinks estimated at 2 X \$75; 7 CD players X \$40; camera \$50; Large Bingo games 7 X \$30; Door mats/wet floor signs 7 X \$76; Insulated/heated bags for meal deliveries 7 X \$30; shelving units to keep supplies at the main office 5 shelving units at \$550.00; Turkey Town Hall gives Turkey site \$300 to purchase supplies for that particular site; Family Caregiver program: we purchase incontinence supplies for caregivers, supplies, food, teaching materials for groups, medical alert services, ensure, Family caregiver program pays for 100% of this cost</p>	
Travel 531100	<p><u>SHIIP Program</u>: Annual Conference \$550, Outreach events \$112 = \$662.00 <u>CAP/DA Program</u>: Home visits (Initial assessments, quarterly monitoring visits; Yearly assessments) \$ 4100; Required training \$ 1000 = \$5100 <u>Personal Care II Program</u>: Home visits (Initial, yearly assessments, quarterly monitoring visits) \$2000; Required Training \$1000 = \$3000.00 <u>Home Repairs</u>: Travel for training purposes \$150.00 <u>Senior Center</u>: NCAOA Conference \$500; Senior Game Mtgs 4 times/yr \$276; Events/mtgs at the center \$224; Travel exp for training purposes \$200 = \$1,000.00 <u>ADHC</u>: Travel exp for training \$200; Meals for staff on special trips \$200; Travel to main office \$276 = \$676.00 <u>Info/Referral Prg</u>: NCAOA conference \$200; Travel - training/meals \$215 = \$415.00</p>	\$ 17,245.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept of Aging

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	<p><u>Nutrition Prg: Supervisory visits every other month 1416X.575=\$815; Site manager meetings 472 mi X .575 \$272; NCAOA Conference \$600; Home Delivered Meals - In-home assessments \$2415; Trip meals for managers \$140; Delivering meals due to shortage of volunteers \$1000 = \$5,242</u></p> <p>Family Caregiver Program: Travel for training \$200; NCOA conference \$600; In home assessments \$200 = \$1,000.00</p>	
Telephone & Postage 532100	<p>Main Office per year = \$ 1845; Fax Line \$264 Allocated to all accts</p> <p>Senior Center phones (Garland&Roseboro): \$118 per month X 12 = 1416</p> <p>Cable bill for both centers = \$936; ADHC: Internet/cable = \$1500</p> <p>2 phone lines and one fax for average cost of \$78 X 12 months = \$936</p> <p>Nutrition phones estimated cost based for 5 sites is \$3828.00</p> <p>Postage for the whole department is estimated at \$75 per month X 12 = \$900</p> <p>Nutrition Site hot spots: \$33mth= Yrly: \$2772</p>	\$ 14,397.00
Telephone Stipend 531700	Home Repairs manager gets a telephone stipend because of the number of calls made to his cell phone throughout the day from office, clients, contractors, and supply stores. \$60 X 12 months = \$720.00	\$ 720.00
Utilities 533000	<p>ADHC Water bill \$117 X 12 months = \$1404; Duke Energy \$520 X 12 = \$6,240</p> <p>Fuel cost \$886 X 7 = \$6202</p>	\$ 13,846.00
M/R - Bldgs/Grounds 535100	<p>Alarm system for ADHC and Senior Center \$108 X 4 = \$432 Est service calls \$170.</p> <p>Fire Extinguisher Inspections for Turkey, Harrells Nutrition, Roseboro, Garland SC 4 X \$70 = \$280; Building Inspection \$50</p>	\$ 932.00
M/R - Vehicle 535300	Funds budgeted for unexpected repairs that may come up for Home Repairs vehicle and trailers.	\$ 1,500.00
Employee Training 539500	<p>CAP - qrtly training for case managers - \$200, IHA Prg Training \$648; ADHC First Aide 8 people X\$30 = \$240, HR training for certifications \$70, Sen Ctr Training \$81</p> <p>Information & Referral Options Counseling training for recertification \$450.00</p>	\$ 1,689.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept of Aging

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Rental Equipment 543000	Estimated copier and printer costs for Aging Main Office: \$1501, Senior Centers \$240, Adult Day Health Care Center \$238, Nutrition Sites \$425	\$ 2,404.00
Contracted Services 544000	Contract with Ambassador contracted worker: In Home Aides (Personal Care) 21,041 hours X @\$12.92 = \$271,849.72 + ACA charge \$815.55 = \$272,666 ADHC Assistant 1040 hours X \$12.29 = \$12,781.60 + ACA charge 38.34 = \$12,820 Roseboro Senior Center 1560 hours X \$15.85=\$24,726+74.18=\$24,801. Contract Labor for Home Repairs Program doing minor home repairs and building wheelchair ramps \$ 21,237	\$ 331,524.00
Contracted Services 544005	In-take person 416 hours X \$13.10 = \$5449.60 + ACA chrg 16.35 = \$5,466.00	\$ 5,466.00
Insurance & Bonds 545000	<i>Professional Liability for employees \$4217.00</i> <i>Malpractice Insurance for RNs, LPN, In-Home Aides \$4849.00</i> <i>Vehicle Insurance \$1644.00; Building insurance \$819</i>	\$ 11,529.00
Dues & Subscriptions 549100	\$12,567.00 dues paid to Mid-Carolina for the following: planning, administration, regional LTC Ombudsman Program, Elder Abuse Prevention & Health Promotion. This was originally in the county Manager's Administration Budget, but is now in the Aging Program budget. The entire amount is allocated in the HCCBG service areas. In-Home Aide Licensure Fee renewal \$510.00 ADHC association dues \$252/yr; NCAOA and Senior Alliance \$120.00 Information & Referral AIRS membership dues \$75.00	\$ 13,524.00
Dues - Senior Games 569300	Allocation to Mid-Carolina for Senior Games. Mid-Carolina requested this amount because they lost their funding to pay for the annual Senior Games Events. The BOC has approved this annual amount to be paid to Mid-Carolina.	\$ 5,000.00
Transfer to SAT	Cost to transport nutrition clients to and from sites. \$57,588.00	\$ 63,462.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept of Aging

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
596000	Cost to transport veterans to and from Adult Day Health Care Center \$5,874.00	

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Dept of Aging

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
2021 RAM 2500 Crew	1	\$31,000	\$31,000	1	31,000.00		
Taxes,Tags	1	\$700	\$700	1	700.00		
Ladder Racks	1	\$319	\$319	1	319.00		
Toolbox	1	\$350	\$350	1	350.00		

\$32,369

N.C. Cooperative Extension
Sampson County Center
sampson.ces.ncsu.edu



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Fund 04 budget proposal for FY 2021-2022 that is generated by extension staff members.** The proposal will increase in the amount of \$6,495.00. No general funds will be used to support this program.

The Fund 04 includes:

- 4H
- Horticulture Project
- Lagoon Management
- Seminars
- 4H Prevention
- EDF

Funding streams generated by extension staff:

- UW Grants (increase of \$6495.00)
- Eastpoint Human Health Services
- Registration fees
- Donations
- Sponsorships

Please see the attached document entitled "FY 2021-2022 Fund 04" that provides further justifications for increases and provides a basic explanation of these programs and their needs.

Regards,

A handwritten signature in black ink, appearing to read "Brad Hardison", with a long horizontal line extending to the right.

Brad Hardison
Interim County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328



SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034950	4-H PROGRAMS REVENUES					
403601	4-H JUNTOS NCSU GRANT	0.00	0.00	0.00	0.00	_____
403602	GRANT - UNITED WAY	-15,000.00	-11,250.00	-15,000.00	-15,000.00	_____
408900	MISCELLANEOUS REVENUE	-6,700.00	-4,350.00	-3,800.00	-3,800.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	4-H PROGRAMS REVENUES	-21,700.00	-15,600.00	-18,800.00	-18,800.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034952	4-H PREVENTION PROGRAM REVENUE					
403601	GRANT-EASTPOINTE HUMAN SVCS	-35,606.00	-24,439.93	-35,606.00	-35,606.00	_____
404100	SERVICE FEES	0.00	0.00	0.00	0.00	_____
Total	4-H PREVENTION PROGRAM REVENUE	-35,606.00	-24,439.93	-35,606.00	-35,606.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04034953 HORTICULTURE PROJECT REVENUE					
404010 LOCAL FEES	-3,000.00	-125.00	-3,000.00	-3,000.00	_____
409624 TRANSFER FR - GENERAL FUND	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HORTICULTURE PROJECT REVENUE	-3,000.00	-125.00	-3,000.00	-3,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04034956 LAGOON MANAGEMENT REVENUES					
404010 LOCAL FEES-LAGOON MGT	-5,780.00	-1,915.00	-15,050.00	-15,050.00	_____
409624 TRANSFER FR - GEN FUND	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total LAGOON MANAGEMENT REVENUES	-5,780.00	-1,915.00	-15,050.00	-15,050.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04034957 COOPERATIVE EXT SEMINARS					
404012 COOPERATIVE EXT SEMINARS	-5,075.00	-2,625.00	-5,200.00	-5,200.00	_____
409696 TRANSFER FROM GEN FUND MISC	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total COOPERATIVE EXT SEMINARS	-5,075.00	-2,625.00	-5,200.00	-5,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04434955 EDF-AG INPUTS MGMT REV					
404012 ENVIRONMENTAL DEFENSE FUND	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-2,500.00	0.00	-2,500.00	-2,500.00	_____
Total EDF-AG INPUTS MGMT REV	-2,500.00	0.00	-2,500.00	-2,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04434955 EDF-AG INPUTS MGMT REV					
Fund Total	-73,661.00	-44,704.93	-80,156.00	-80,156.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04449500 4-H PROGRAMS EXPENDITURES					
526200 DEPARTMENTAL SUPPLIES	2,950.00	100.00	2,000.00	2,000.00	_____
526230 DEPT SUPPLIES UNITED WAY	2,550.00	119.62	2,550.00	2,550.00	_____
529900 MISCELLANEOUS EXPENSES	2,500.00	1,014.88	1,000.00	1,000.00	_____
529930 MISCELLANEOUS UNITED WAY	4,100.00	596.83	4,375.00	4,375.00	_____
531100 TRAVEL	1,250.00	0.00	800.00	800.00	_____
531130 TRAVEL UNITED WAY	6,350.00	847.68	6,350.00	6,350.00	_____
532130 TELEPHONE & POSTAGE UW	0.00	0.00	0.00	0.00	_____
533030 UTILITIES UNITED WAY	500.00	289.67	500.00	500.00	_____
534130 PRINTING UNITED WAY	200.00	0.00	50.00	50.00	_____
539530 EMPLOYEE TRAINING UNITED WAY	300.00	0.00	175.00	175.00	_____
545030 INSURANCE UNITED WAY	700.00	272.00	700.00	700.00	_____
549130 DUES & SUBSCRIPTIONS UW	300.00	0.00	300.00	300.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total 4-H PROGRAMS EXPENDITURES	21,700.00	3,240.68	18,800.00	18,800.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04449530	HORTICULTURE PROJECT					
526200	DEPARTMENTAL SUPPLIES	1,000.00	0.00	1,000.00	1,000.00	_____
531100	TRAVEL	2,000.00	0.00	2,000.00	2,000.00	_____
Total	HORTICULTURE PROJECT	3,000.00	0.00	3,000.00	3,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04449560 LAGOON MANAGEMENT					
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	0.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	4,530.00	335.99	12,200.00	12,200.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	50.00	0.00	50.00	50.00	_____
531101 LAGOON-TRAVEL	100.00	0.00	950.00	950.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	500.00	0.00	650.00	650.00	_____
541000 RENTAL FEES - BUILDINGS	600.00	0.00	1,200.00	1,200.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
582096 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	_____
Total LAGOON MANAGEMENT	5,780.00	335.99	15,050.00	15,050.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04449570 COOPERATIVE EXT SEMINARS					
526200 DEPARTMENTAL SUPPLIES	4,725.00	1,780.36	4,950.00	4,950.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	350.00	125.00	250.00	250.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total COOPERATIVE EXT SEMINARS	5,075.00	1,905.36	5,200.00	5,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04549520 4-H PREVENTION PROGRAM EXP					
512600 PART-TIME SALARIES	19,537.00	16,411.01	19,537.00	19,537.00	_____
518100 FICA	1,212.00	945.96	1,212.00	1,212.00	_____
518120 MEDICARE FICA	284.00	222.62	284.00	284.00	_____
518200 RETIREMENT	4,103.00	3,557.89	4,494.00	4,494.00	_____
518300 GROUP INSURANCE	3,852.00	3,163.00	3,729.00	3,729.00	_____
518500 UNEMPLOYMENT INSURANCE	20.00	0.00	20.00	20.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	1,848.00	683.47	1,580.00	1,580.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	4,000.00	2,495.49	4,000.00	4,000.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	750.00	35.00	750.00	750.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
Total 4-H PREVENTION PROGRAM EXP	35,606.00	27,514.44	35,606.00	35,606.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
04549550 EDF-AG INPUTS MGMT EXP					
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	0.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	500.00	13.00	500.00	500.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	1,000.00	0.00	1,000.00	1,000.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	1,000.00	44.15	1,000.00	1,000.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____
Total EDF-AG INPUTS MGMT EXP	2,500.00	57.15	2,500.00	2,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04549550 EDF-AG INPUTS MGMT EXP					
Fund Total	73,661.00	33,053.62	80,156.00	80,156.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Ext. Programs

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
04449500-526230	Departmental Supplies United Way - Supplies to support 4-H programming, including the following: summer workshops at \$1600, and program promotional/event supplies at \$950.	2550
04449500-526200	Departmental Supplies - Supplies to support 4-H program events, such as: livestock show awards, summer workshops, and general office supplies.	2000
04449500-529930	Miscellaneous United Way - awards and incentives for 4-H achievement night & county competitions - \$4275. Background Checks for volunteers - \$100.	4375
04449500-529900	Misellaneous - programmatic expenses-livestock show premiums at \$1000	1000
04449500-531130	Travel United Way - staff programmatic travel at \$1600, 4-H Congress at \$2000, camp at \$1750, district and state events and competitions at \$1000.	6350
04449500-531100	Travel - Judges fees for livestock events at \$400, competition fees & awards for youth at \$400.	800
04449500-533030	Utilities United Way - Greenhouse garden project fuel	500
04449500-534130	Printing United Way - Program promotional materials	50
04449500-539530	Employee Training United Way - professional development for 4-H staff	175
04449500-545030	Insurance United Way - 4-H participant and spectator insurance coverage	700

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Ext. Programs

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
04449500-549130	Dues & Subscriptions United Way - Livestock circuit show dues at \$250; volunteer leader dues at \$50	300
04449530-526200	Departmental Supplies --Miscellaneous supplies needed for crop testing and research by the Extension Research Associate.	1000
04449530-531100	Travel --Travel expenses incurred in conjunction with programming efforts of the Extension Research Associate.	2000
04449560-526200	Departmental Supplies -Miscellaneous supplies used in conducting agricultural related programs/projects: meals and refreshments for field crops and livestock programs at \$950, printed agricultural materials at \$1750, horticultural materials at \$2600, Ag video equipment \$900. Road Sign Supplies - Funds to be utilized for the "Sampson County Voluntary Agricultural District Program" @ 250 signs @ \$24 each = \$6000	12200
04449560-529700	Lab Supplies --Miscellaneous laboratory supplies and fees charged for testing/research purposes, such as soil, waste, forage, or plant tissue testing.	50
04449560-531101	Travel --Travel expenses incurred in conjunction with programming efforts \$100, Horticulture training materials \$350, Horticulture guest speaker fees \$500	950
04449560-537000	Advertising - Ag program promotion \$500, Horticulture promotion \$150	650
04449560-541000	Rental Fees - Buildings - Rental fees for facilities utilized in conducting Agricultural program meetings at the Sampson County Agri-Exposition Center (two meetings @ \$600/tobacco & cotton)	1200
04449570-526200	Departmental Supplies --Food preservation classes \$250; One time cooking workshops \$950; Med Instead of Meds \$1500; Cook Smart Eat Smart \$750; EFNEP \$500; Community Projects \$1000	4950
04449570-537000	Advertising - Advertisement of programming	250
04549550-525100	Gas, oil, and tires - Supplies and fuel for tractor, trailers, and other agricultural equipment obtained through EDF grant.	500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Ext. Programs

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
04549550-529900	Miscellaneous Expenses --expenses incurred as a result of research and agricultural programming where EDF equipment is needed.	1000
04549550-535200	Maintenance and repair of equipment - Maintenance of agricultural equipment obtained through EDF grant.	1000
04549520-526200	Departmental Supplies - Miscellaneous office/departmental supplies	1580
04549520-531100	Travel - Expenses incurred through programming	4000
04549520-539500	Employee Training - Professional Development and training opportunities	750

N.C. Cooperative Extension
Sampson County Center
sampson.ces.ncsu.edu



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the Fund 05 budget proposal for FY 2021-2022. The proposal will increase in the amount of \$906.00. No general funds will be used to support this program

The Fund 05 includes:

- 4H Teen Court/Restitution
- 4H Youth Needs Task Force
- Youth Inspire Program (Increase of \$906.00)
 - (Departmental supplies, Travel, Contracted services)

Funding streams are fully funded by grants for the Department of Public Safety, entrusted to the Sampson County Juvenile Crime Prevention Council (JCPC).

Please see the attached document entitled "FY 2021-2022 Fund 05" that provides a basic explanation of the DPS funded programs.

Regards,

A handwritten signature in black ink, appearing to read "Brad Hardison", with a long horizontal line extending to the right.

Brad Hardison
Interim County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328
910 592 7161



SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05035832 4-H TEEN COURT AND RESTITUTION					
303612 DIV HUMAN RES - CBA DIVISION	-87,142.00	-75,000.00	-84,290.00	-84,290.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total 4-H TEEN COURT AND RESTITUTION	-87,142.00	-75,000.00	-84,290.00	-84,290.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05035833 REV - JUVENILE INNOVATIONS					
303612 DIV HUMAN RES - CBA DIVISION	-33,925.00	0.00	-39,683.00	-39,683.00	_____
Total REV - JUVENILE INNOVATIONS	-33,925.00	0.00	-39,683.00	-39,683.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05435831 YOUTH NEEDS TASK FORCE REVENUE					
303612 DIV HUMAN RES - CBA DIVISION	-40,025.00	-97,349.00	-66,027.00	-66,027.00	_____
303615 JCPC JUVENILE PSYCHOLOGICAL	-7,000.00	-6,668.00	-5,000.00	-5,000.00	_____
303621 GENERATION UPRIGHT	0.00	0.00	0.00	0.00	_____
409900 FUND BAL APPROP-ADMINISTRATION	0.00	0.00	0.00	0.00	_____
409903 FBA YOUTH INSPIRE GROUP	0.00	0.00	0.00	0.00	_____
409905 FUND BAL APPROP-PSYCHOLOGICAL	0.00	0.00	0.00	0.00	_____
409906 FUND BAL APPROP-YOUTH SHELTER	0.00	0.00	0.00	0.00	_____
409908 FUND BALANCE APPROP-PARENT RES	0.00	0.00	0.00	0.00	_____
409909 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total YOUTH NEEDS TASK FORCE REVENL	-47,025.00	-104,017.00	-71,027.00	-71,027.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05435831 YOUTH NEEDS TASK FORCE REVENUE					
Fund Total	-168,092.00	-179,017.00	-195,000.00	-195,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558310 YOUTH NEEDS TASK FORCE					
502500 UNALLOCATED FUNDS	0.00	0.00	0.00	0.00	
510000 ADMINISTRATIVE EXPENSES	9,363.00	6,241.34	15,500.00	15,500.00	
561002 CONFLICT RESOLUTION	13,862.00	51,515.00	50,527.00	50,527.00	
561008 JUV TREATMENT INTERVENT. PROG	7,000.00	2,000.00	5,000.00	5,000.00	
561011 TEMPORARY SHELTER PROGRAM	16,800.00	0.00	0.00	0.00	
581000 TRANSFER TO STATE AGENCY	0.00	34,067.03	0.00	0.00	
Total YOUTH NEEDS TASK FORCE	47,025.00	93,823.37	71,027.00	71,027.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558320 4-H TEEN COURT AND RESTITUTION					
512100 SALARIES	33,000.00	30,250.00	33,000.00	33,000.00	_____
518100 FICA	2,046.00	1,804.44	2,046.00	2,046.00	_____
518120 MEDICARE FICA	479.00	421.96	479.00	479.00	_____
518200 RETIREMENT	2,974.00	3,085.50	3,370.00	3,370.00	_____
518300 GROUP INSURANCE	9,288.00	8,855.00	9,288.00	9,288.00	_____
518400 DENTAL INSURANCE	360.00	320.43	360.00	360.00	_____
518600 WORKMEN'S COMPENSATION INS	1,602.00	0.00	1,602.00	1,602.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,650.00	1,512.50	1,650.00	1,650.00	_____
519900 OTHER PROFESSIONAL SERVICES	56.00	40.00	48.00	48.00	_____
521100 JANITORIAL SUPPLIES	250.00	390.62	400.00	400.00	_____
522100 FOOD AND PROVISIONS	1,945.00	164.21	1,478.00	1,478.00	_____
522105 LOCAL FUNDS- FOOD & PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 EDUCATION & MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	638.00	31.50	500.00	500.00	_____
526100 OFFICE SUPPLIES	1,000.00	975.79	1,000.00	1,000.00	_____
526200 DEPARTMENTAL SUPPLIES	1,260.00	2,260.32	1,683.00	1,683.00	_____
531100 TRAVEL	2,088.00	833.75	1,850.00	1,850.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558320	4-H TEEN COURT AND RESTITUTION					
532100	TELEPHONE AND POSTAGE	1,500.00	1,189.39	1,520.00	1,520.00	_____
533000	UTILITIES	0.00	0.00	0.00	0.00	_____
534100	PRINTING AND BINDING	150.00	0.00	150.00	150.00	_____
535100	MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535300	MAINT/REPAIR - VEHICLES	500.00	227.07	300.00	300.00	_____
537000	ADVERTISING	0.00	0.00	0.00	0.00	_____
539500	EMPLOYEE TRAINING	2,390.00	517.55	1,789.00	1,789.00	_____
539900	RESTITUTION BANK	3,760.00	1,240.00	3,000.00	3,000.00	_____
544000	CONTRACTED SERVICES	18,414.00	1,488.50	17,000.00	17,000.00	_____
545000	INSURANCE AND BONDS	1,652.00	48.00	1,652.00	1,652.00	_____
549100	DUES AND SUBSCRIPTIONS	140.00	120.00	125.00	125.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000	CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
558000	ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
Total	4-H TEEN COURT AND RESTITUTION	87,142.00	55,776.53	84,290.00	84,290.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558330 YOUTH INSPIRE					
512600 PART-TIME SALARIES	13,025.00	10,940.68	13,285.00	13,285.00	_____
518100 FICA	808.00	630.63	824.00	824.00	_____
518120 MEDICARE FICA	190.00	148.44	193.00	193.00	_____
518200 RETIREMENT	2,736.00	2,371.93	3,055.00	3,055.00	_____
518300 GROUP INSURANCE	2,600.00	2,108.60	2,535.00	2,535.00	_____
518500 UNEMPLOYMENT INSURANCE	14.00	0.00	14.00	14.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	2,304.00	604.91	2,880.00	2,880.00	_____
523900 EDUCATION & MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	745.00	0.00	1,200.00	1,200.00	_____
526200 DEPARTMENTAL SUPPLIES	3,324.00	2,181.27	4,168.00	4,168.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,356.00	35.28	3,700.00	3,700.00	_____
532100 TELEPHONE AND POSTAGE	110.00	0.00	110.00	110.00	_____
535300 MAINT/REPAIR - VEHICLES	300.00	0.00	300.00	300.00	_____
539500 EMPLOYEE TRAINING	800.00	602.55	800.00	800.00	_____
544000 CONTRACTED SERVICES	3,600.00	1,410.50	5,606.00	5,606.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558330 YOUTH INSPIRE					
545000 INSURANCE AND BONDS	1,013.00	0.00	1,013.00	1,013.00	
Total YOUTH INSPIRE	33,925.00	21,034.79	39,683.00	39,683.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05558330 YOUTH INSPIRE					
Fund Total	168,092.00	170,634.69	195,000.00	195,000.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Teen Court/Restitution Coordinator	58320	64	33,000	36,156
			33,000	36,156

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	1	1
Total Permanent salaries		36,156
Fringe Benefit Rates:		
FICA 6.20%		2,242
Medicare FICA 1.45%		525
Retirement (Regular) 11.40%		4,122
401(k) (Regular) 5.00%		1,808
Group insurance 845.00		10,140
Dental insurance 32.00		384

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Juvenile Justice

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
05558310-561008	Psychological Assessments for youth referred from juvenile court. Estimation of 10 youth assessments at \$500 each.	5000
05558320-519900	Other Professional Services Castlebranch background checks	48
05558320-521100	Janitorial Supplies Supplies and equipment needed for restitution and community service projects. \$100/qtr needed for 2 adults and 7 youth	400
05558320-522100	Food and Provisions Training sessions are 6 youth @ \$7/session x 4/year = \$168 Annual appreciation banquet at \$12.20/person for 41 people = \$500 Teen Court meals after trials: \$7.50/meal x 9 participants x 12 sessions/year = \$810	1478
05558320-525100	Gas, Oil and Tires Used for county owned vehicles - Van Fuel: 892 miles @ .56/mile	500
05558320-526100	Office Supplies General office supplies: pens, paper, pencils, file folders, etc. (\$83.33/mo)	1000
05558320-526200	Departmental Supplies Office Equipment \$540, behavior training materials (8 sets of books @ \$87.50 ea = \$700), and awards for volunteers \$443	1683
05558320-531100	Travel Coordinator miles - 3303 miles @ .56/mile	1850
05558320-532100	Telephone and Postage Cell Phone: \$108.33/month = \$1300 and Postage: 4 rolls @ \$55= \$220	1520
05558320-534100	Printing and Binding Promotional materials -300 TC brochures @ \$.50	150
05558320-535300	Maintenance/Repair - Vehicles Repair and maintenance of county vehicle used for JCPC programs (\$75/qtr)	300
05558320-539500	Employee Training	1789

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Juvenile Justice

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	Staff development activities \$1459, including conference registration fees \$330	
05558320-539900	Restitution Bank 375 hours @ \$8/hour	3000
05558320-544000	Contracted Services Contracted Restitution Assistants (1307 hours @ \$13/hour)	17000
05558320-545000	Insurance and Bonds Van insurance @\$225/year, Property Liability Insurance 62.66 x 12 mo = \$752/yr, Accident Insurance (75days @\$9/day = \$675)	1652
05558320-549100	Dues and Subscriptions Dues to professional associations (restitution and program assistant associations)	125
05558330-522100	Food and Provisions meals for 30 clients @\$8/person x8 sessions = \$1920. meal for parent sessions: 60 persons @ \$8/person x 2 sessions = \$960.	2880
05558330-525100	Gas, Oil and Tires Used for county owned vehicle - 2142 miles @.56/mi = \$1200	1200
05558330-526200	Departmental Supplies Includes program curriculum \$1068, participant incentives \$650, gas cards \$400, office supplies \$1510, computer lease @ \$540	4168
05558330-531100	Travel coordinator mileage: 3571 miles @ .56/mile = \$2000 Conference meals, mileage, hotel for 2 staff @ \$850 = \$1700	3700
05558330-532100	Telephone and Postage Postage Stamps 100 @ .55 = \$55.00 x 2=\$110	110
05558330-535300	Maintenance/Repair - Vehicles Repair and maintenance of county vehicle used for JCPC programs	300
05558330-539500	Employee Training	800

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Juvenile Justice

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	NCJSA Spring & Fall Conf - 2 staff x 2 registration fees @ \$90 = \$360; Raise the Age - 2 staff x registration fee @ \$15 = \$30; NCACRP Conf \$100; State of Child Conf \$100; NCAEPAAT Conf = \$115 & registration fee \$35 = \$150; NCACAY registration fee \$60.	
05558330-544000	Contracted Services 430 hours including 40 life skills classes & facilitator training @ \$13/hour=\$5590 Background checks \$16	5606
05558330-545000	Insurance and Bonds Van insurance @\$225/year;Property Liability Insurance @ \$500/yr; Accident Insurance (32 sessions @\$9 = \$288)	1013

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
10033834 LEASE/RENT REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408600 LEASE/RENTAL FEES	-2,150,000.00	-2,142,627.30	-2,350,000.00	-2,350,000.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total LEASE/RENT REVENUES	-2,150,000.00	-2,142,627.30	-2,350,000.00	-2,350,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
10142600 PUBLIC BUILDINGS					
596070 TRANSFER TO FND 31 DBT (FCB)	142,788.00	0.00	142,788.00	142,788.00	_____
Total PUBLIC BUILDINGS	142,788.00	0.00	142,788.00	142,788.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
10998110 TRANSFERS OUT					
596004 TRANSFERS TO GENERAL FD (OPER)	1,511,212.00	0.00	1,711,212.00	1,711,212.00	_____
596068 FUND 32 DEBT RESERVE	496,000.00	0.00	496,000.00	496,000.00	_____
Total TRANSFERS OUT	2,007,212.00	0.00	2,207,212.00	2,207,212.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
10998110 TRANSFERS OUT					
Fund Total	2,150,000.00	0.00	2,350,000.00	2,350,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11031840 AD VALOREM TAXES					
412000 AD VALOREM TAXES - CURRENT	-38,355,983.00	-39,315,400.88	41,012,813.00	40,890,813.00	_____
412001 TAX LEVY FOR DEBT RESERVE	0.00	0.00	0.00	0.00	_____
414000 AD VALOREM TAXES - PRIOR	-750,000.00	-931,352.95	-825,000.00	-825,000.00	_____
414100 PRIOR YEAR TAX RESERVE	0.00	0.00	0.00	0.00	_____
415000 50% REVENUE LOSS ELDERLY EXEMP	0.00	0.00	0.00	0.00	_____
418000 PENALTIES AND INTEREST	-150,000.00	-274,487.40	-230,000.00	-230,000.00	_____
Total AD VALOREM TAXES	-39,255,983.00	-40,521,241.23	-42,067,813.00	41,945,813.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11032310	SALES & USE TAX (1%)					
403200	SALES & USE TAX	-3,912,427.00	-3,224,842.95	-5,087,803.00	-5,087,803.00	_____
403202	ST REIMB SALES TAX FOOD STAMPS	0.00	0.00	0.00	0.00	_____
Total	SALES & USE TAX (1%)	-3,912,427.00	-3,224,842.95	-5,087,803.00	-5,087,803.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11032320 1/2 CT SALES TAX REVENUES					
403240 SALES TAX (ARTICLE 40 1983)	-2,655,000.00	-2,101,570.49	-3,090,000.00	-3,090,000.00	_____
403242 SALES TAX (ARTICLE 42 1986)	-955,000.00	-763,737.74	-1,150,000.00	-1,150,000.00	_____
403244 ARTICLE 44 1/2 CT SALES TAX	-1,673,000.00	-1,248,087.13	-1,849,000.00	-1,849,000.00	_____
403246 ARTICLE 46 1/4 CT SALES TAX	-1,179,000.00	-956,556.70	-1,440,000.00	-1,440,000.00	_____
Total 1/2 CT SALES TAX REVENUES	-6,462,000.00	-5,069,952.06	-7,529,000.00	-7,529,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11032610 FRANCHISE FEES					
408701 CABLEVISION	-44,500.00	-31,813.51	-41,000.00	-41,000.00	_____
Total FRANCHISE FEES	-44,500.00	-31,813.51	-41,000.00	-41,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11033010	RESTRICTED FEDERAL FUNDS					
402605	FEDERAL FEMA FUNDS DISASTER	0.00	0.00	0.00	0.00	
Total	RESTRICTED FEDERAL FUNDS	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11033230	COURT RELATED REVENUES					
404600	COURT FEES - DRUG DEFENDANT	0.00	0.00	0.00	0.00	_____
404601	COURT FACILITY FEES	-105,000.00	-81,558.45	-92,000.00	-92,000.00	_____
404602	OFFICER FEES - STATE	-65,000.00	-43,302.02	-50,000.00	-50,000.00	_____
Total	COURT RELATED REVENUES	-170,000.00	-124,860.47	-142,000.00	-142,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11033831 INVESTMENT EARNINGS					
404500 INVESTMENT EARNINGS	0.00	-63.62	0.00	0.00	_____
404502 COURTS - INVESTMENT EARNINGS	0.00	-113.82	0.00	0.00	_____
Total INVESTMENT EARNINGS	0.00	-177.44	0.00	0.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11033834 LEASE/RENT REVENUES					
408604 AIRPORT HANGER MOORE	0.00	0.00	0.00	0.00	_____
408605 ESC LEASE	0.00	0.00	0.00	0.00	_____
408607 RENT - EASTPOINTE	-40,000.00	-20,000.00	-40,000.00	-40,000.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
Total LEASE/RENT REVENUES	-40,000.00	-20,000.00	-40,000.00	-40,000.00	_____

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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11033839	MISCELLANEOUS REVENUES					
404125	LEGAL FEES COLLECTED	0.00	0.00	0.00	0.00	_____
408200	PROCEEDS FROM LAND SALES	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	-86,500.00	-282,227.09	-86,500.00	-86,500.00	_____
408902	INSURANCE SETTLEMENT	0.00	0.00	0.00	0.00	_____
Total	MISCELLANEOUS REVENUES	-86,500.00	-282,227.09	-86,500.00	-86,500.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11033910 LOAN PROCEEDS					
409100 LOAN PROCEEDS	-783,929.00	0.00	-907,552.00	-907,552.00	_____
Total LOAN PROCEEDS	-783,929.00	0.00	-907,552.00	-907,552.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11033981 INTERFUND TRANSFERS					
409606 HEAD START - BOOKKEEPING FEES	0.00	0.00	0.00	0.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
409621 TRANSFER FROM COMMUNITY DEV	-1,511,212.00	0.00	-1,711,212.00	-1,711,212.00	_____
409623 TRANSFER FROM YNTF - DARE	0.00	0.00	0.00	0.00	_____
409627 TRANSFER FRM E911 WIRE	0.00	0.00	0.00	0.00	_____
Total INTERFUND TRANSFERS	-1,511,212.00	0.00	-1,711,212.00	-1,711,212.00	_____

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11034120 REVENUES - ADMINISTRATION					
403601 STATE GRANT	0.00	0.00	0.00	0.00	
Total REVENUES - ADMINISTRATION	0.00	0.00	0.00	0.00	

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11034125 AIRPORT REVENUES					
403623 CITY OF CLINTON CONTRIBUTION	0.00	-41,434.30	0.00	0.00	_____
404000 STATE ASSISTANCE	0.00	-30,000.00	0.00	0.00	_____
404011 LOCAL FEES - RESALE FUEL	0.00	0.00	0.00	0.00	_____
408600 LEASE/RENTAL FEES	-2,500.00	-538.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
Total AIRPORT REVENUES	-2,500.00	-71,972.30	0.00	0.00	_____

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11034130	FINANCE STATE CRISIS HOUSING					
403650	STATE-CRISIS HOUSING ASSIST.	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total	FINANCE STATE CRISIS HOUSING	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034135 TOWER REVENUES					
408600 LEASE/RENTAL FEES	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	_____
409600 TRANS FRM FUND 15	0.00	0.00	0.00	0.00	_____
409900 FUND BAL APPROP - FIRE ASSOC	0.00	0.00	0.00	0.00	_____
Total TOWER REVENUES	0.00	0.00	0.00	0.00	_____

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11034140 TAX DEPARTMENT REVENUES					
403618 STATE - MAPPING	0.00	0.00	0.00	0.00	
403619 MID CAROLINA RPO GRANT	0.00	0.00	0.00	0.00	
404120 COLLECTION FEE - CLINTON	-60,400.00	-64,321.85	-63,000.00	-63,000.00	
404121 COLLECTION FEE - GARLAND	0.00	0.00	0.00	0.00	
404122 COLLECTION FEE - HARRELLS	-625.00	-708.20	-700.00	-700.00	
404123 COLLECTION FEE - TURKEY	-485.00	-505.67	-500.00	-500.00	
404124 TAX COLLECTION CHARGES	-40,000.00	-43,777.03	-44,000.00	-44,000.00	
404125 LEGAL FEES COLLECTED	-179,000.00	-55,080.05	-150,000.00	-150,000.00	
404126 REVENUE FEE - TURKEY	0.00	0.00	0.00	0.00	
404127 REVENUE FEE - SALEMBURG	0.00	-1.63	0.00	0.00	
404128 REVENUE FEE - ROSEBORO	0.00	-10.21	0.00	0.00	
404129 REVENUE FEE - NEWTON GROVE	0.00	-2.61	0.00	0.00	
404138 REVENUE FEE - GARLAND	-3,600.00	-3,488.48	-3,600.00	-3,600.00	
404139 REVENUE FEE - AUTRYVILLE	0.00	-1.95	0.00	0.00	
404140 REVENUE FEE - ROSEBORO	0.00	0.00	0.00	0.00	
409600 TR FR CAPITAL RESERVE	0.00	0.00	0.00	0.00	
413000 SHORT TERM LEASE VEHICLE	-16,500.00	-2,243.44	-16,500.00	-16,500.00	
Total TAX DEPARTMENT REVENUES	-300,610.00	-170,141.12	-278,300.00	-278,300.00	

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11034150 LEGAL DEPARTMENT					
408900 MISCELLANEOUS REVENUE	-39,500.00	0.00	-39,500.00	-39,500.00	_____
Total LEGAL DEPARTMENT	-39,500.00	0.00	-39,500.00	-39,500.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034170 BOARD OF ELECTIONS REVENUES					
332020 STATE ASSISTANCE	0.00	-32,570.92	0.00	0.00	_____
332021 EARLY VOTING SATELLITE GRANT	0.00	0.00	0.00	0.00	_____
402600 HAVA GRANT	0.00	-99,095.17	0.00	0.00	_____
403677 ST TECH GRANT - BOARD OF ELECT	0.00	0.00	0.00	0.00	_____
403680 STATE OF NC LIST MAINT GRANT	0.00	0.00	0.00	0.00	_____
403681 PUBLIC WORKSTATION GRANT	0.00	0.00	0.00	0.00	_____
404106 BOARD OF ELECTIONS FEES	0.00	-5.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-21,000.00	-220.33	-21,000.00	-21,000.00	_____
Total BOARD OF ELECTIONS REVENUES	-21,000.00	-131,891.42	-21,000.00	-21,000.00	_____

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11034180	REGISTER OF DEEDS REVENUES					
404101	REGISTER OF DEEDS FEES	-70,000.00	-84,466.30	-83,000.00	-83,000.00	_____
404150	REG DEEDS - EXCISE STAMP	-225,000.00	-233,014.80	-250,000.00	-250,000.00	_____
Total	REGISTER OF DEEDS REVENUES	-295,000.00	-317,481.10	-333,000.00	-333,000.00	_____

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11034210 INFORMATION TECHNOLOGY REVENUE						
403649	RURAL CENTER GRANT-TOP LEGUP	0.00	0.00	0.00	0.00	_____
Total	INFORMATION TECHNOLOGY REVENUE	0.00	0.00	0.00	0.00	_____

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11034260 PUBLIC BUILDINGS REVENUES					
403627 EASTPOINTE CAPITAL IMP FUNDS	0.00	0.00	0.00	0.00	_____
403628 SMALL ESTATE	0.00	0.00	0.00	0.00	_____
408600 COUNTY SCH ADMIN UTILITIES	0.00	0.00	0.00	0.00	_____
409600 TRANSFER FRM CTHOUSE EXTENSION	0.00	0.00	0.00	0.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	-100,000.00	-100,000.00	_____
409627 TRANSFER FRM E911 WIRE	0.00	0.00	0.00	0.00	_____
Total PUBLIC BUILDINGS REVENUES	0.00	0.00	-100,000.00	-100,000.00	_____

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11034310 SHERIFF DEPARTMENT REVENUE					
402601 FEDERAL - COP'S GRANT	0.00	0.00	0.00	0.00	_____
402602 USDOJ-BPV GRANT	0.00	0.00	0.00	0.00	_____
402603 FEDERAL ASSET FUNDS (NARC)	0.00	-4,339.19	0.00	0.00	_____
402604 USDOJ-GRANTS	0.00	0.00	0.00	0.00	_____
402605 MID CAROLINA DOJ GRANT MDTs	0.00	0.00	0.00	0.00	_____
402606 GRANT STIMULUS	0.00	0.00	0.00	0.00	_____
402607 US DEPT JUSTICE-LOC LAW ENF GT	0.00	0.00	0.00	0.00	_____
402609 US DEPT OF JUSTICE OVERTIME GR	-36,300.00	-64,983.82	-36,300.00	-36,300.00	_____
403601 VICTIMS ASSIT GRANT-EQUIPMENT	0.00	0.00	0.00	0.00	_____
403612 STATE - DOT BICYCLE HELMENT GT	0.00	0.00	0.00	0.00	_____
403623 COUNTY SCHOOL - SRO CONTRIBUT.	-460,330.00	-460,330.00	-460,330.00	-460,330.00	_____
403626 TOWN OF ROSEBORO DEPUTIES	-252,720.00	-210,600.00	-252,720.00	-252,720.00	_____
403631 STATE SUBSTANCE ABUSE TAX(NARC	0.00	-7,268.56	0.00	0.00	_____
403659 TOWN OF GARLAND DEPUTIES	0.00	0.00	0.00	0.00	_____
403670 GOVERNOR'S CRIME CONTROL GRANT	0.00	0.00	0.00	0.00	_____
403678 GOV CC SCHOLASTIC CRIME STOPPR	0.00	0.00	0.00	0.00	_____
403679 DONATIONS-SCHOLASTIC CRIME STP	0.00	0.00	0.00	0.00	_____
404107 SHERIFF FEES	-17,000.00	-26,217.50	-20,000.00	-20,000.00	_____

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11034310 SHERIFF DEPARTMENT REVENUE					
404115 CONCEALED WEAPONS FEE	-63,000.00	-119,460.00	-75,000.00	-75,000.00	_____
404143 OFFICER FEES - SERVING PAPERS	-62,000.00	-39,174.00	-45,000.00	-45,000.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISC REVENUE - INSURANCE SET.	0.00	-4,231.96	0.00	0.00	_____
408904 COURT ORDERED DRUG REVENUES	-5,000.00	-3,556.00	-4,000.00	-4,000.00	_____
409600 TRANS FRM FUND 15	0.00	0.00	0.00	0.00	_____
409624 TRANSFER FR - SOCIAL SERVICES	-224,778.00	-187,315.00	-224,778.00	-224,778.00	_____
Total SHERIFF DEPARTMENT REVENUE	-1,121,128.00	-1,127,476.03	-1,118,128.00	-1,118,128.00	_____

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11034320 DETENTION CENTER REVENUES					
404210 JAIL FEES	-55,000.00	-40,017.63	-43,000.00	-43,000.00	_____
404211 STATE-JAIL/DWI/CIVIL/LIC REV	-5,000.00	-4,094.89	-5,000.00	-5,000.00	_____
404212 HOUSING OUT OF COUNTY	-350,000.00	-90,550.00	-150,000.00	-150,000.00	_____
404213 HOUSING FEDERAL PRISONERS	0.00	0.00	-1,660,750.00	-1,836,891.00	_____
404214 SCAAP GRANT	0.00	0.00	0.00	0.00	_____
404215 HOUSING STATE PRISONERS	-400,000.00	-302,403.17	-400,000.00	-400,000.00	_____
404216 HOUSE ARREST FEE	-2,500.00	0.00	0.00	0.00	_____
408900 CALLING CARDS/PAYTEL	-55,000.00	-74,209.52	-63,000.00	-63,000.00	_____
408901 CANTEEN COMMISSIONS	-55,000.00	-44,248.07	-55,000.00	-55,000.00	_____
408902 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
408951 MISC REV - MEDICAL	-3,500.00	-3,219.03	-3,000.00	-3,000.00	_____
408952 MISC REV - HYGIENE	0.00	0.00	0.00	0.00	_____
408953 MISC REV - ROOM & BOARD	-6,500.00	-4,400.00	-6,500.00	-6,500.00	_____
409600 TRANS FRM DETENTION CTR	0.00	0.00	0.00	0.00	_____
Total DETENTION CENTER REVENUES	-932,500.00	-563,142.31	-2,386,250.00	-2,562,391.00	_____

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11034325 COMMUNICATIONS REVENUE					
409627 TRANSFER FRM E911 WIRE	0.00	0.00	0.00	0.00	_____
Total COMMUNICATIONS REVENUE	0.00	0.00	0.00	0.00	_____

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11034330 EMERGENCY MANAGEMENT REVENUES					
403617 STATE - EMERGENCY MANAGEMENT	-38,000.00	-39,377.80	-38,000.00	-38,000.00	
403647 STATE YR-END EMERG MGMT GRANT	0.00	0.00	0.00	0.00	
403651 HAZ MATERIAL EMERG PLAN GRANT	0.00	0.00	0.00	0.00	
403666 STATE GRANT EOC EQUIPMENT	0.00	0.00	0.00	0.00	
403671 STATE-LOCAL EMERG PLAN COMM	0.00	0.00	0.00	0.00	
403672 ST/FED EMERG OPER PLAN GRANT	0.00	0.00	0.00	0.00	
403673 DEPT OF JUSTICE DOM PREP GRANT	0.00	0.00	0.00	0.00	
403674 ST HOMELAND SEC GRANT EQUIPMNT	0.00	0.00	0.00	0.00	
403675 ST HOMELAND SEC GRANT EXERCISE	0.00	0.00	0.00	0.00	
403676 ST HOMELAND SEC GRANT TRAINING	0.00	0.00	0.00	0.00	
403683 EM SUPPLEMENTAL GRANT	0.00	0.00	0.00	0.00	
404144 FIRE INSPECTION FEE	-33,000.00	-23,259.56	-25,000.00	-25,000.00	
408402 DONATIONS-EMERGENCY MGT	0.00	0.00	0.00	0.00	
408406 OTHER GRANTS	0.00	0.00	0.00	0.00	
Total EMERGENCY MANAGEMENT REVENL	-71,000.00	-62,637.36	-63,000.00	-63,000.00	

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11034350 INSPECTIONS & PLANNING					
404081 PLANNING FEES	-30,000.00	-25,654.00	-30,000.00	-30,000.00	_____
404130 ELECTRICAL INSPECTIONS	-105,000.00	-103,100.24	-105,000.00	-105,000.00	_____
404131 MECHANICAL INSPECTIONS	-72,500.00	-74,087.00	-72,500.00	-72,500.00	_____
404132 INSULATION INSPECTIONS	0.00	0.00	0.00	0.00	_____
404133 BUILDING INSPECTIONS	-95,000.00	-97,646.99	-105,000.00	-105,000.00	_____
404134 PLUMBING INSPECTIONS	-39,500.00	-39,598.00	-42,000.00	-42,000.00	_____
404135 BLOCKING & TIE DOWN INSPECTION	-19,000.00	-25,100.00	-22,000.00	-22,000.00	_____
404136 EDUCATION/INSTITUTE OCCUPANCY	0.00	-665.00	-500.00	-500.00	_____
404137 WATER INSPECTIONS	0.00	0.00	0.00	0.00	_____
Total INSPECTIONS & PLANNING	-361,000.00	-365,851.23	-377,000.00	-377,000.00	_____

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11034370 AMBULANCE FEES					
402600 FEMA GRANT EQUIPMENT	0.00	0.00	0.00	0.00	_____
403601 STATE GRANT - MID CAROLINA	0.00	0.00	0.00	0.00	_____
404107 AMBULANCE FEES MILEAGE	0.00	0.00	0.00	0.00	_____
404108 AMBULANCE FEES	-2,325,000.00	-1,625,062.83	-2,325,000.00	-2,325,000.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISC REV - INS SETTLEMENT	0.00	0.00	0.00	0.00	_____
409627 TRANSFER FRM E911 WIRE	0.00	0.00	0.00	0.00	_____
Total AMBULANCE FEES	-2,325,000.00	-1,625,062.83	-2,325,000.00	-2,325,000.00	_____

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11034380 ANIMAL SHELTER REVENUES					
403400 PET ADOPTION FEES	-3,800.00	-4,110.00	-4,000.00	-4,000.00	_____
403401 PET BOARDING FEES	0.00	0.00	0.00	0.00	_____
403402 SPAY & NEUTER FEES	-5,500.00	-7,690.00	-7,000.00	-7,000.00	_____
403403 SURRENDER/PICKUP	0.00	0.00	0.00	0.00	_____
403601 GRANT HUMANE SOCIETY	0.00	0.00	0.00	0.00	_____
403602 GRANT PETFINDER	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	-2,897.00	0.00	0.00	_____
409600 MISC. REIMB FOR SUPPLIES	0.00	0.00	0.00	0.00	_____
409696 TRANSFER FROM HEALTH DEPT.	0.00	0.00	0.00	0.00	_____
Total ANIMAL SHELTER REVENUES	-9,300.00	-14,697.00	-11,000.00	-11,000.00	_____

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11034720 SOLID WASTE REVENUES					
403621 STATE - TIRE TAX	-84,500.00	-41,001.37	-84,500.00	-84,500.00	_____
403622 STATE - WHITE GOODS	-2,500.00	0.00	-2,500.00	-2,500.00	_____
403623 STATE ELECTRONICS MGMT PROG	-3,500.00	-2,801.98	-2,800.00	-2,800.00	_____
403633 STATE - SPECIAL GRANT TIRES	-42,226.00	-24,844.42	-45,000.00	-45,000.00	_____
403635 STATE SOLID WASTE TAX	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404111 TIRE DISPOSAL FEES - LOCAL	-500.00	-335.08	-500.00	-500.00	_____
408900 LIQUIDATED DAMAGES	0.00	0.00	0.00	0.00	_____
Total SOLID WASTE REVENUES	-133,226.00	-68,982.85	-135,300.00	-135,300.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034910 LAND USE PLAN GRANT					
403601 RURAL CENTER-WTR FEASIBILITY	0.00	0.00	0.00	0.00	_____
403649 RURAL CENTER GRANT-LAND USE	0.00	0.00	0.00	0.00	_____
404081 LOCAL - SUBDIVISION PLAN FEES	0.00	-651.80	0.00	0.00	_____
Total LAND USE PLAN GRANT	0.00	-651.80	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034920	ECONOMIC DEVELOPMENT REVENUES					
356801	DONATIONS	0.00	0.00	0.00	0.00	_____
356804	DONATIONS - SIGNS AT PARK	0.00	0.00	0.00	0.00	_____
356805	EXISTING INDUSTRY PROJECT	-3,800.00	-4,250.00	-4,250.00	-4,250.00	_____
356806	DONATIONS - GOLF TOURNAMENT	0.00	0.00	0.00	0.00	_____
402600	EDA GRANT	0.00	0.00	0.00	0.00	_____
403601	ONE NC GRANT	0.00	0.00	0.00	0.00	_____
403602	STATE BUILDING REUSE GRANT	0.00	0.00	0.00	0.00	_____
403603	MUNICIPAL CONTRIBUTIONS	-12,621.00	-12,621.00	-12,621.00	-12,621.00	_____
403649	RURAL CTR-ECON GRANT	0.00	0.00	0.00	0.00	_____
408401	DONATIONS	-2,500.00	0.00	-660.00	-660.00	_____
408402	GRANT INDUSTRY RECRUITMENT	0.00	0.00	0.00	0.00	_____
408920	N C SOUTHEAST ECONOMIC COMM	0.00	0.00	0.00	0.00	_____
408921	PARK SIGNAGE - CITY OF CLINTON	0.00	0.00	0.00	0.00	_____
408922	GOLDEN LEAF FUNDING	0.00	0.00	0.00	0.00	_____
Total	ECONOMIC DEVELOPMENT REVENUI	-18,921.00	-16,871.00	-17,531.00	-17,531.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034950 COOPERATIVE EXTENSION REVENUES					
404081 LOCAL - OTHER FEES RESALE SIGN	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-23,579.34	0.00	0.00	_____
409600 TRANS FRM LIVESTOCK CAP PROJ	0.00	0.00	0.00	0.00	_____
409601 TRANSFER FRM LIVESTOCK CAP RES	-2,000.00	0.00	-2,000.00	-2,000.00	_____
Total COOPERATIVE EXTENSION REVENUE	-2,000.00	-23,579.34	-2,000.00	-2,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034960	SOIL CONSERVATION REVENUE					
403616	NC DIV SOIL/WTR - NCACSP	-50,240.00	-50,900.00	-30,000.00	-30,000.00	_____
Total	SOIL CONSERVATION REVENUE	-50,240.00	-50,900.00	-30,000.00	-30,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11035820 VETERANS REVENUES					
403615 GRANT - VETERANS	0.00	-2,083.87	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
Total VETERANS REVENUES	0.00	-2,083.87	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11035831 COVID 19 CARES ACT REVENUE					
402600 CARES ACT GRANT	0.00	0.00	0.00	0.00	
Total COVID 19 CARES ACT REVENUE	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11035900 INTERFUND TRANSFERS IN					
409600 TR FR SCC CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
Total INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11035911 CLINTON CITY SCHOOLS REVENUE					
403640 STATE-SCHOOL BOND FUND	0.00	0.00	0.00	0.00	_____
409608 TRANSFER FROM SCHOOL DEBT	0.00	0.00	0.00	0.00	_____
409612 TRANS FR 1/2 CT SALES TAX RES	-322,847.00	0.00	-359,334.00	-359,334.00	_____
Total CLINTON CITY SCHOOLS REVENUE	-322,847.00	0.00	-359,334.00	-359,334.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11035914	SAMPSON CO SCHOOLS REVENUE					
409608	TRANSFER FROM SCHOOL DEBT	0.00	0.00	0.00	0.00	_____
409612	TRANS FR 1/2 CT SALES TAX RES	-867,153.00	0.00	0.00	0.00	_____
409619	TRANSFER FROM CAPITAL RESERVE	0.00	0.00	-964,666.00	-964,666.00	_____
Total	SAMPSON CO SCHOOLS REVENUE	-867,153.00	0.00	-964,666.00	-964,666.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11036110	LIBRARY REVENUES					
403623	CITY OF CLINTON CONTRIBUTION	-4,000.00	-4,000.00	-4,000.00	-4,000.00	_____
403624	STATE - BASE GRANT	-116,000.00	-100,065.00	-116,000.00	-116,000.00	_____
403625	STATE - ENRICHMENT GRANT	0.00	0.00	0.00	0.00	_____
403632	STATE AID - ONE TIME GRANT	0.00	0.00	0.00	0.00	_____
403646	LSTA GRANT	0.00	0.00	0.00	0.00	_____
403677	ST TECH PLAN GRANT - CONT SER	0.00	0.00	0.00	0.00	_____
404110	LIBRARY FINES AND FEES	-14,000.00	-2,860.70	-7,000.00	-7,000.00	_____
404111	COPIER FEES	-9,000.00	-1,443.00	-3,000.00	-3,000.00	_____
408401	DONATIONS	0.00	-1.00	0.00	0.00	_____
408404	BILL & MELINDA GATES FOUNDATN	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	-828.73	0.00	0.00	_____
408930	DISCARD SALES	-2,000.00	0.00	0.00	0.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	LIBRARY REVENUES	-145,000.00	-109,198.43	-130,000.00	-130,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11036120 RECREATION REVENUES					
349010 INSURANCE FEES	-60.00	-126.00	-60.00	-60.00	_____
383400 RENT - PARK FACILITIES	-1,700.00	-9,430.00	-7,700.00	-7,700.00	_____
403657 TOWN OF NEWTON GROVE	-9,600.00	-19,600.00	-10,000.00	-10,000.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-1,357.80	-500.00	-500.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
442001 BASEBALL FEES	-8,000.00	-11,315.00	-8,000.00	-8,000.00	_____
442002 BASKETBALL FEES	-6,500.00	-2,200.00	-6,500.00	-6,500.00	_____
442003 FOOTBALL FEES	-4,000.00	0.00	-4,000.00	-4,000.00	_____
442004 SOCCER FEES	-2,000.00	-4,346.00	-2,000.00	-2,000.00	_____
442005 SOFTBALL FEES	-4,000.00	-3,245.00	-4,000.00	-4,000.00	_____
442006 VOLLEYBALL FEES	-2,000.00	-2,945.00	-3,200.00	-3,200.00	_____
Total RECREATION REVENUES	-37,860.00	-54,564.80	-45,960.00	-45,960.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11039999 FUND BALANCE APPROPRIATED					
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-1,880,000.00	0.00	-2,630,000.00	-2,630,000.00	_____
409901 FUND BAL APPROP-WHITE GOODS	0.00	0.00	0.00	0.00	_____
Total FUND BALANCE APPROPRIATED	-1,880,000.00	0.00	-2,630,000.00	-2,630,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11039999 FUND BALANCE APPROPRIATED					
Fund Total	-61,202,336.00	-54,052,299.54	68,979,849.00	69,033,990.00	

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

MEMORANDUM

TO: Edwin W. Causey, County Manager

FROM: Susan J. Holder, Assistant County Manager

RE: **FY 2021-2022 Budget (Governing Body)**

Attached is the proposed budget for the Governing Body department. As instructed per the budget manual, only those line items not related to salary have been completed.

Assumptions have been made that operations will resume to pre-COVID status during the fiscal year, so line items that may not have been fully utilized during FY 2020-21 (such as travel) have been budgeted at pre-COVID levels and generally remain the same as FY20-21.

As with previous years, there is a line-item increase related to membership dues. NCACC has not yet provided a membership cost for the upcoming year, so we have requested the same amount as in FY 20-21. As you may recall, they refunded a portion of our dues last year acknowledging the impact of COVID. We do not anticipate the same refund in the upcoming fiscal year. Likewise, we do not anticipate an increase in the membership dues for NACO or for Mid Carolina COG. The School of Government, has however, increased our dues slightly from \$8,536 to \$8,723.

The only other small increase is found in Telephone & Postage where we have budgeted for internet access for a commissioner iPad at a cost of approximately \$457/year.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141100 GOVERNING BODY					
512100 SALARIES	57,924.00	53,097.00	57,924.00	60,840.00	_____
512110 SALARIES - EXTRA MEETINGS	5,940.00	2,000.00	5,000.00	5,000.00	_____
518100 FICA	4,899.00	3,569.04	4,899.00	5,013.00	_____
518120 MEDICARE FICA	1,146.00	834.67	1,146.00	1,173.00	_____
518300 GROUP INSURANCE	46,440.00	39,289.67	48,300.00	50,700.00	_____
518400 DENTAL INSURANCE	1,800.00	786.51	1,050.00	1,920.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	500.00	33.38	500.00	500.00	_____
526200 DEPARTMENTAL SUPPLIES	1,320.00	182.43	1,320.00	1,320.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	750.00	254.94	750.00	750.00	_____
531100 TRAVEL	2,500.00	425.00	2,500.00	2,500.00	_____
531700 TRAVEL ALLOWANCE	15,000.00	13,750.00	15,000.00	15,000.00	_____
532100 TELEPHONE AND POSTAGE	300.00	0.00	600.00	600.00	_____
545000 INSURANCE AND BONDS	321.00	0.00	321.00	321.00	_____
549100 DUES AND SUBSCRIPTIONS	8,488.00	7,643.00	8,737.00	8,737.00	_____
549200 DUES - INSTITUTE OF GOVERNMENT	8,287.00	8,536.00	8,723.00	9,084.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141100 GOVERNING BODY					
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
569300 DUES - MIDCAROLINA COG	4,561.00	4,561.00	4,561.00	4,561.00	_____
Total GOVERNING BODY	160,176.00	134,962.64	161,331.00	168,019.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
County Commissioner	41102		10,932	11,484
County Commissioner	41104		10,932	11,484
Vice Chair, County Commissioner	41103		11,928	11,484
County Commissioner	41101		10,932	12,528
Chairman, County Commissioner	41100		13,200	13,860
			57,924	60,840
Permanent positions				5
Total Permanent salaries				60,840
Extra meeting				5,000
Travel & cell phone allowance				15,000
Fringe Benefit Rates:				
FICA	6.20%			5,013
Medicare FICA	1.45%			1,173
Group insurance	845.00			50,700
Dental insurance	32.00			1,920

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Governing Body

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141100-526100 Office Supplies	Misc. office supplies (legal pads, inexpensive pens, folders, binders) as needed. Avg. cost per item varies: binders (\$4-\$6); 8x10 legal pads (\$30/dz); 5x8 pads (\$6/dz) low cost pens (\$3/dz); 9 x 12 envelopes (\$16/bx); 10x13 (\$20/bx); folders (\$25/bx) Estimated usage is approx. \$40/mth	\$500
11141100-526200 Dept. Supplies	Plaques for retirees, 22 per year @ \$60 = \$1320	\$1,320
11141100-529900 Miscellaneous	Meeting costs (food, supplies, average \$50/mth = \$600); Ethics webinar (\$150)	\$750
11141100-531100 Travel	Conferences, typically one person attending, average cost of mileage and meals per conference, without lodging is \$500 (BOC member was NCACC Board Member) NCACC Annual Conference; Legislative Goals Conference, NCACC Regional Mtg. County Assembly Day; included \$500 extra for misc travel	\$2,500
11141100-531700 Travel Allowance	5 BOC members @250/mth x 12 months	\$15,000
11141100-532100 Telephone & Postage	Postage, avg. \$12/mth x 12 mths = \$144 Internet access fee for L. Lee iPad 38.01/mth x 12 = \$456.12	\$600
11141100-545000 Insurance & Bonds	Professional liability insurance, using rate from previous budget	\$321
11141100-549100	NACO Annual dues = \$1,269	\$8,737

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Governing Body

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Dues & Subscriptions	NCACC Annual dues, estimated same as budgeted for FY21 \$7,268 NCABCO dues, 2 mbrs @ \$100 each	
11141100-549200 Dues, SOG	Annual School of Government dues	\$8,723
11141100-569300 Dues, Mid Carolina	Mid Carolina Dues, admin costs (remainder of bill is paid by Aging as the match for aging programs). No change this year.	\$4,561

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

MEMORANDUM

TO: Edwin W. Causey, County Manager

FROM: Susan J. Holder, Assistant County Manager

RE: **FY 2021-2022 Budget (Administration)**

Attached is the proposed budget for the Administration department. As instructed per the budget manual, only those line items not related to salary have been completed.

Assumptions have been made that operations will resume to pre-COVID status during the fiscal year, so line items that may not have been fully utilized during FY 2020-21 (such as travel) have been budgeted at pre-COVID levels and generally remain the same as FY20-21. Some sections of note, however, are as follows:

Technology

Included in this budget request are funds for the third phase of our videography communications project. The Board's generosity in funding our two previous phases proved a very prudent investment during COVID. Our videography equipment allowed us to easily shift from in-person to virtual/electronic meetings. The videography equipment allowed us to document our COVID response, encourage testing and vaccination, and of course, creatively celebrate the extraordinary efforts of our employees during this challenging period. Additionally, we have used the equipment to further our customer service and employee training activities, as well as to assist partner agencies, such as with the filming of the Chamber's virtual Veterans Day event.

For FY 2021-2022, we propose to purchase a camera slider, a gimbal/stabilizer, a shotgun mic and a boom pole, along with miscellaneous connectors, batteries, cord – a total estimated cost of \$1,700 (included in Department Supplies).

Contracted Services – Special

COVID has also illustrated the need for comprehensive methods for outreach to our community. Our webpage and social media are an integral part of this outreach. We have realized that our website is not, however, easily navigable on mobile devices. Also, several of our departments have requested a little flexibility in the design of their webpages to improve the delivery of their departmental information. We are, therefore, requesting funding in the amount of \$30,000 to re-design and upgrade our website. We will follow an RFP process to

ensure we engage a firm with appropriate experience with websites for local governments of our size and structure.

Employee Training

COVID (and a maternity leave) postponed our plans for employee training last year. For FY21-22, we propose to refocus on the growth and development of our staff and our services and have again requested funds in the Employee Training line item for this purpose. Thinking long-range succession planning, we have requested funding to allow our Administrative Assistant to begin training via the School of Government to become a certified Clerk. The line item also requests funding to allow the Projects and Communications Specialist and Assistant County Manager to become more proficient in Adobe Creative Suite, improving our overall communications outreach.

We appreciate the Board's support for our efforts.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141200 ADMINISTRATION					
512100 SALARIES	329,400.00	301,406.91	329,400.00	366,720.00	_____
512110 SALARIES - EXTRA MEETINGS	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	5,400.00	4,937.00	4,937.00	5,184.00	_____
518100 FICA	21,093.00	17,598.51	21,093.00	23,393.00	_____
518120 MEDICARE FICA	4,933.00	4,365.74	4,933.00	5,471.00	_____
518200 RETIREMENT	30,166.00	31,247.09	34,103.00	42,398.00	_____
518300 GROUP INSURANCE	37,632.00	34,615.00	38,640.00	40,560.00	_____
518400 DENTAL INSURANCE	1,440.00	1,281.72	1,400.00	1,536.00	_____
518700 CAFETERIA FEES	144.00	132.00	144.00	144.00	_____
518901 401K COUNTY CONTRIBUTION	27,528.00	24,724.74	27,528.00	29,384.00	_____
519200 LEGAL PROFESSIONAL SERVICES	0.00	4,540.00	0.00	0.00	_____
519900 CONSULTANT - CRIM JUSTICE GRNT	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	4,800.00	1,280.64	4,800.00	4,800.00	_____
526200 DEPARTMENTAL SUPPLIES	4,635.00	1,859.54	7,840.00	7,840.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141200	ADMINISTRATION					
526201	DEPT SUPPLIES EQUIPMENT	3,145.00	0.00	0.00	0.00	_____
526261	CENSUS SUPPLIES	0.00	0.00	0.00	0.00	_____
529900	MISCELLANEOUS EXPENSES	500.00	26.00	500.00	500.00	_____
529901	PRELIMINARY EXPENSE	0.00	0.00	0.00	0.00	_____
531100	TRAVEL	5,700.00	796.46	5,700.00	5,700.00	_____
531500	MEETINGS	2,400.00	1,114.89	2,400.00	2,400.00	_____
531700	TRAVEL ALLOWANCE	5,400.00	4,950.00	5,400.00	5,400.00	_____
532100	TELEPHONE AND POSTAGE	2,820.00	3,283.02	2,284.00	2,284.00	_____
535100	MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200	MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300	MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	_____
537000	ADVERTISING	6,000.00	4,352.07	6,000.00	6,000.00	_____
539300	CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	_____
539500	EMPLOYEE TRAINING	2,000.00	900.00	4,100.00	4,100.00	_____
539600	SPECIAL PURPOSE COMMITTEE	0.00	0.00	0.00	0.00	_____
541000	RENTAL FEES - EXPO CENTER	1,000.00	0.00	1,000.00	1,000.00	_____
541001	RENT-CLAUDE MOORE MUSEUM	0.00	0.00	0.00	0.00	_____
544000	CONTRACTED SERVICES	18,370.00	5,865.04	7,370.00	32,370.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141200 ADMINISTRATION					
544001 CONT SVCS-PERSONNEL STUDY	0.00	0.00	0.00	0.00	_____
544002 CONTRACT SERVICES SPECIAL	15,000.00	0.00	30,000.00	30,000.00	_____
545000 INSURANCE AND BONDS	416.00	0.00	416.00	416.00	_____
549100 DUES AND SUBSCRIPTIONS	1,110.00	900.72	1,160.00	1,160.00	_____
549900 MOVING EXPENSES	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
561010 STRATEGIC PLANNING PROJECT	0.00	0.00	0.00	0.00	_____
Total ADMINISTRATION	531,032.00	450,177.09	541,148.00	618,760.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	
Proj. & Communications Specialist	41202	70	42,936	46,704	
County Manager	41200		154,164	161,868	
Assistant County Manager	41203	85	95,400	103,620	
Administrative Assistant I	41204	65	36,900	39,528	
			329,400	351,720	add 19k to sa

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount			
10,140.00			
Permanent positions		4	4
Total Permanent salaries			351,720
Salary adjustment			15,000
Travel and cell phone allowance			5,400
Longevity			5,184
Fringe Benefit Rates:			
FICA	6.20%		23,393
Medicare FICA	1.45%		5,471
Retirement (Regular)	11.40%		42,398
401(k) (Regular)	5.00%		29,384
Group insurance	845.00		40,560
Dental insurance	32.00		1,536

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141200-526100 Office Supplies	Costs for copies \$400/mth x 12	\$4,800
11141200-526200 Depart. Supplies	Miscellaneous office supplies, anticipated monthly usage \$200/mth x 12 = \$2,400 <i>Typical office supply costs: binders (\$4-\$6); pens (\$3-\$20/doz depending upon type); file folders (\$25/box); 9x12 and 10x12 envelopes (\$16-\$20/bx); post it notes/flags (\$12/doz); staples (\$3/box) pkg tape/tape (\$10-\$20 pkg); ruled pads (\$30/pkg)</i> Toner Supplies, full set black and color = \$414.56 x 3 printers x 3 replmt/yr=\$3,732 Phase 3 of Videography Implementation (see attached memo) Camera Slider (\$349) Gimbal/Stabilizer (\$339), Shotgun Mic (\$300) and Boom Pole (\$220) Miscellaneous supplies for videography (batteries, cords, connectors) \$500	\$7,840
11141200-526201 Dept Supplies Equip		\$0.00
11141200-529900 Miscellaneous	Unanticipated costs for special needs, i.e. replacement of small office equipment such as calculators, or items such as frames for resolutions, inking stamps, etc. and miscellaneous school of government reference books/printings	\$500
11141200-531100 Travel	<i>Potential conferences each year conferences attended and number of attendees vary by year</i> NCACC Annual Conference (Aug), 1pp: 350/reg, 400/lodging; 350/meals and mileage NCCCMA Summer Conference (Feb), 1pp: 400/reg, 450/lodging; 350/meals and mileage NCCCMA Winter Conference (Feb), 2pp: 700/reg, 900/lodging; 600/meals and mileage Misc business meals (CoMgr & Assist. CoMgr) \$100/mth x 12	\$5,700
11141200-531500	Historical costs reflect approx. spending for meals, supplies for mtg 200/mth	\$2,400

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Meetings	(includes food, linens, paper products, types of meals are those for departments, agencies, legislators, with board, etc.)	
11141200-531700 Travel Allowance	County Manager Travel Allowance \$300/mth x 12 Assist. County Manager Travel Allowance \$150/mth x 12	\$5,400
11141200-532100 Telephone & Postage	Postage, \$20/mth x 12 mth = \$240 Cell phones for Co. Mgr. and Assist. Co Mgr, AT&T Mobility 2 x \$50.15 x 12=\$1,203.60 VOIP/Phones \$70/month x 12 mths = 840.00	\$2,284
11141200-537000 Advertising	Special advertising for projects \$1,500 Public notices, not including classified ads for positions \$1,500 Social media/website related costs, such as stock images \$125/mth x 12 = \$1,500 Legal classified (rfps, bids, positions, etc) \$1,500	\$6,000
11141200-539500 Employee Training	UNC Clerks Certification Institute (Stephanie Shannon) \$2,600 Misc SOG Training/Mgr and Assistant Mgr = \$500 Adobe Creative Suite Training (PIO/Deputy PIO) = \$1000	\$4,100
11141200-541000 Rental Fees Expo	Misc. rentals of Expo Center for meetings, varies from year to year (we often are called upon to pay for other dept/organizations)	\$1,000
11141200-544000 Contracted Services	20% of campus security services contract (50 hr/wk x 14.74/hr x 50 wks x 20%)	\$7,370
11141200-544002 Contracted Services	Re-develop and update County's website	\$30,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Special		
11141200-545000 Insurance and Bonds	Professional liability/WC, current year budget	\$416
11141200-549100 Dues/Subscriptions	Clinton 100 (\$100); NCCCMA for Co. Mgr. (\$400); NCCCMA for Asst. Mgr (\$300) Sampson Independent (2 subscript \$260) Friends of Ag dues (\$100)	\$1,160

NORTH CAROLINA'S
SAMPSON COUNTY
HUMAN RESOURCES DEPARTMENT
Nancy Dillman, Director

March 29, 2021

Mr. Ed Causey, Sampson County Manager
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

Please find attached the Budget Request for 2021-2022 for the Human Resources Department. Our focus remains on meeting the needs of all employees through streamlined processes, professional development and fair compensations practices. The advertising budget is based on our recent experience in hiring new department heads; however, I did not include any additional monies for contracted services even though we may need to utilize professional assistance in the event we are tasked with filling key positions this fiscal year.

Of special note is the decrease in the Employee Training line item. Disappointingly, our much anticipated second Leadership Academy has been postponed once more due to the meeting constraints imposed by ongoing Covid safety precautions. While available in an online platform, the rapport and teambuilding benefits of dedicated time together would be lost without the in-person meetings. Likewise, much of the training being developed and implemented to support employee growth and development will be offered in a virtual environment for the foreseeable future resulting in less cost for delivery.

The greatest challenge facing us is one that is not unique to Sampson County, a lack of qualified applicants for available positions. Whenever an employee departs, I work with the Department Head to examine the needs of the department to determine the skills that will need to be replaced. Each vacancy presents an opportunity to move forward with restructuring for maximum effectiveness and efficiency within departmental operations. Sometimes job duties are realigned or positions are reclassified, and sometimes employees function in an interim capacity to better ascertain greatest need. With each departure, we suffer a loss of institutional knowledge and experience and encounter the time and expense of training and developing new talent; a mixed blessing.

Traditional recruiting methods have proven ineffective and costly over time with inadequate results. Our goal is to attract and develop the most talented individuals available and provide career advancement within our organization to whatever level they aspire. We are working with department leaders to develop career ladders for their employees aligned with departmental needs and personal goals and aspirations. Our emphasis on customer service at every level is helping refine the culture and often stigma of public service workers to a source of pride in performance. Training on performance evaluations for supervisors will further

406 COUNTY COMPLEX ROAD, BUILDING C ■ CLINTON, NORTH CAROLINA 28328
(910) 592-6308 ■ (910) 592-1945 FAX ■ ndillman@sampsonnc.com
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Mr. Ed Causey
March 29, 2021
Page 2

help us support employees with greater understanding of and assuming responsibility for departmental achievements as well as individual growth. Performance tied to tangible outcomes will provide the framework from which we all benefit.

Appealing to younger and more diverse applicants and is requiring us to examine all facets of employee engagement and retention. This need has been magnified by the increased demands of our response to the Covid 19 pandemic. Flexible work schedules, convenience, online meetings, shared information, available technology, interconnectivity, wellness programs, affordable housing are just a few of the desired benefits we are encountering with applicants. To remain relevant as an employer of choice, we must meet the needs of new hires as well as our valued career employees. This is especially true for our positions requiring specialized skills and/or credentials (ie. Nurses, Social Workers, Paramedics, Deputies, Detention Officers). We are experiencing a supply and demand conundrum with replacing valued experience with more expensive and less seasoned personnel. There are associated costs any time there is a learning curve such as the one created with employee turnover. We have embraced a leadership development mindset on paper, and now we must bring it to fruition with an investment in long-range preparation.

There is one issue which supersedes all other identified needs for employees: **we have not maintained the Pay Plan implemented in 2015 for all Sampson County employees.** The major provision of that Plan clearly indicates that the key to the success of the plan is "its ongoing maintenance," and on that provision, we have failed. Each employee should at least be at the midpoint of the pay range for their position within ten years of obtaining that pay grade; we are nowhere near that goal. Our employees have shown up consistently for Disaster Duty and Pandemic Response beyond the norms of what is expected in other locales; they do not take that responsibility lightly. At a minimum, a Cost-of-Living adjustment to bring us to market level will make our positions comparable with competing entities; however, that will not retain quality employees who have so many other opportunities available in our current economy.

I am appreciative each morning for the opportunity to work for Sampson County. We have a wonderful organization that works much like a family; we take care of business and are there to support each other when the need arises. And also like a family, we do what is best for those we most cherish. The time is upon us to do what is best. Thank you for your leadership and vision to maximize the possibilities for this place we call home.

Sincerely,

Nancy Dillman

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141210 HUMAN RESOURCES					
512100 SALARIES	208,704.00	195,980.00	214,929.00	243,360.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	962.00	961.00	962.00	1,009.00	_____
518100 FICA	13,000.00	11,443.56	13,140.00	15,151.00	_____
518120 MEDICARE FICA	3,041.00	2,730.55	3,076.00	3,544.00	_____
518200 RETIREMENT	18,891.00	20,087.93	21,546.00	27,859.00	_____
518300 GROUP INSURANCE	27,864.00	26,565.00	28,980.00	30,420.00	_____
518400 DENTAL INSURANCE	1,440.00	961.29	1,050.00	1,536.00	_____
518700 CAFETERIA FEES	216.00	198.00	216.00	216.00	_____
518901 401K COUNTY CONTRIBUTION	19,801.00	18,254.94	19,280.00	21,027.00	_____
526200 DEPARTMENTAL SUPPLIES	8,600.00	3,308.68	7,500.00	7,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	3,000.00	0.00	1,000.00	1,000.00	_____
531700 TRAVEL/PHONE ALLOWANCE	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	1,200.00	989.08	1,200.00	1,200.00	_____
535200 MAINT/REPAIR - EQUIPMENT	500.00	0.00	500.00	500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141210 HUMAN RESOURCES					
537000 ADVERTISING	4,000.00	440.00	2,500.00	2,500.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	2,454.00	5,170.00	5,170.00	_____
539500 EMPLOYEE TRAINING	28,500.00	1,124.00	12,000.00	12,000.00	_____
544000 CONTRACTED SERVICES	1,360.00	81.50	7,000.00	7,000.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,240.00	269.00	520.00	520.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total HUMAN RESOURCES	342,319.00	285,848.53	340,569.00	381,512.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	
Human Resources Director	41210	80	86,904	91,344	Health Insurance Declined added to 401
Human Resources Specialist-Ben	41213	70	51,252	55,500	
Human Resources Specialist-Pay	41211	70	42,732	46,524	
HR Support Specialist	41212	67	46,488	49,992	
			227,376	243,360	add 13k to salary line item

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions		4	4
Total Permanent salaries			243,360
Travel and cell phone allowance			
Longevity			1,009
Fringe Benefit Rates:			
FICA	6.20%		15,151
Medicare FICA	1.45%		3,544
Retirement (Regular)	11.40%		27,859
401(k) (Regular)	5.00%		21,027
Group insurance	845.00		30,420
Dental insurance	32.00		1,536

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Human Resources

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141210 526200	Office Supplies Payroll Advices/Envelopes/Copy Paper/Printer Cartridges/Personnel Files, Dell Laptop	\$7,500.00
	TOTAL	\$7,500.00
11141210 531100	Travel Estimated Mileage & Expenses to Out-of-County Trainings/Meetings	\$1,000.00
	TOTAL	\$1,000.00
11141210 532100	Telephone & Postage Cell Phone Expense for Director Postage	\$600.00
		\$600.00
	TOTAL	\$1,200.00
11141210 535200	Maintenance/Repair Equipment Miscellaneous Repair Expenses	\$500.00
	TOTAL	\$500.00
11141210 537000	Advertising Online and Newspaper Vacancy Announcements	\$2,500.00
	TOTAL	\$2,500.00
11141210 538100	Data Processing - Programming Sign Up Genius (1/2 of Cost shared with IT) Applicant Pro Processing	\$250.00
		\$4,920.00
	TOTAL	\$5,170.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Human Resources

Org & Object Number		Description	FISCAL YEAR: 2021-2022	
			Amount	
11141210 539500		Employee Training		
		School of Government Updates, Safety, Professional Development Activities		\$12,000.00
			TOTAL	\$12,000.00
11141210 544000		Contracted Services		
		Personnel Resolution Update		\$4,000.00
		Background Checks		\$3,000.00
			TOTAL	\$7,000.00
11141210 549100		Dues & Subscriptions		
		NCIPMA Yearly Membership		\$150.00
		IPMA Yearly Membership		\$150.00
		SHRM Yearly Membership		\$220.00
			TOTAL	\$520.00
			TOTAL EXPENDITURES	\$37,390.00

March 2, 2020

RE: 2020-2021 Public Works (Airport) Proposed Budget

The total requested budget for the Airport Budget for 2020-2021 is \$110,884 compared to the 2019-2020 approved budget of \$120,483.

11141250-519200-Legal Professional Fees-Eliminated from the budget due to underutilization.

11141250-531100-Travel-I would like to propose \$2000 be budgeted for attendance to the airport conference and regional training. The networking with the NCDOT-Aviation has been invaluable.

11141250-532100-Telephone and Postage-No Change Proposed

11141250-533000-Utilities-No Change Proposed

11141250-535100-Maintenance/Repair of Buildings-No Change Proposed-Existing Budget allows staff to perform repairs at minimal expense.

11141250-535200-Maintenance/Repair of Equipment-No Change Proposed

11141250-535300-Maint and Repair of Vehicles-No Change Proposed

11141250-544000-Contracted Services-The contracted services was increased to \$58,438.00 due to annual mowing increases allowed in the contract. This is an increase of \$1950 as allowed by the contract.

11141250-544001-Cont Services Aviation Engineer-Eliminated from budget due to underutilization.

11141250-545000-Insurance and Bonds-Actual current cost have increased to \$3474 as indicated in our overrun from this current year.

The Airport is adequately funded at this time. Our department has performed numerous tasks at the airport to stretch the funding. Resources from the NCDOT-Aviation have been identified and have placed several items on their radar to assist with maintenance at no cost to the county. Items include painting the beacon tower, AWOS tower, runway lines and pouring cracks in the asphalt.

Respectfully Submitted,

Sampson County Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141250 AIRPORT					
519200 LEGAL PROFESSIONAL SERVICES	4,500.00	0.00	4,500.00	4,500.00	_____
519201 LEGAL-NAYLOR SETTLEMENT	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	700.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	0.00	461.00	2,000.00	2,000.00	_____
532100 TELEPHONE AND POSTAGE	5,292.00	3,930.67	5,292.00	5,292.00	_____
533000 UTILITIES	3,720.00	2,165.22	3,720.00	3,720.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	18,960.00	15,865.01	18,960.00	18,559.00	_____
535200 MAINT/REPAIR - EQUIPMENT	14,000.00	0.00	14,000.00	14,000.00	_____
535300 MAINT/REPAIR - VEHICLES	500.00	0.00	500.00	500.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
539900 BANKING SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	56,488.00	39,613.00	58,438.00	58,438.00	_____
544001 CONT SVCS AIRPORT ENGINEER	3,302.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141250 AIRPORT					
544002 CONTRACT SER AVIATION EASEMNTS	0.00	0.00	0.00	0.00	_____
544003 CONTRACTED SERVICES-MANAGER	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	3,021.00	3,996.00	3,474.00	3,474.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	80.00	0.00	0.00	_____
549990 SALES & USE TAX	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY OTHER	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FUEL FOR RESALE	0.00	0.00	0.00	0.00	_____
596051 CONT TO AIRPORT CAPITAL RES	0.00	0.00	0.00	10,000.00	_____
Total AIRPORT	110,483.00	66,110.90	110,884.00	120,483.00	_____

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Airport

FISCAL YEAR: 2020-2021

Org & Object Number	Description	Amount
11141250-519200 LEGAL PROF. SVC	Proposed amount for potential legal services.	\$4,500.00
11141250-526200 DEPARTMENTAL SUPPLI	Supplies to replace runway bulbs and materials to maintain airport equipment.	
11141250-531100 TRAVEL	Travel to NCAA Conferences/Classes	\$2,000.00
11141250-532100 TELEPHONE & POSTAGE	Century Link \$150 X 12 MTHS = \$1,800	\$1,800.00
	Star Telephone \$221 x 12 = \$2,652 - Added in December 2017	\$2,652.00
	Information Technology \$70 X 12 MTHS = \$840	\$840.00
		\$5,292.00
11141250-533000 UTILITIES	Duke Progress Energy Localizer, Terminal & Beacon \$310 x 12 = \$3,720	\$3,720.00
11141250-535100 MAINT/REPAIR BLDGS	Routine and unforeseen maintenance repairs to buildings and grounds.	\$18,960.00
11141250-535200 MAINT/REPAIR EQUIP.	Routine and unforeseen maintenance repairs to equipment.	\$14,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Airport

FISCAL YEAR: 2020-2021

Org & Object Number	Description	Amount
11141250-535300 MAINT/REPAIR VEHICL	Routine and unforeseen maintenance to courtesy car at the airport.	\$500.00
11141250-544000 CONTRACTED SVCS.	Pat Dixon - Routine inspections on radio beacon RIVENBARK - MOWING ILS - Monthly inspections for runway approach equip WSI - Quarterly inspections of radar equipment NCDENR - Annual Storage Tank Permit	\$2,840.00 \$47,450.00 \$4,440.00 \$2,868.00 \$840.00 \$58,438.00
11141250-545000 INSURANCE & BONDS		\$3,474.00

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141300 FINANCE					
512100 SALARIES	371,610.00	343,037.90	374,490.00	406,394.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512120 SUPPLEMENT	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	51,016.91	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	5,850.00	6,260.24	6,261.00	6,574.00	
518100 FICA	23,403.00	23,258.88	25,281.00	25,605.00	
518120 MEDICARE FICA	5,474.00	5,489.42	5,913.00	5,989.00	
518200 RETIREMENT	34,010.00	40,562.12	38,918.00	47,079.00	
518300 GROUP INSURANCE	108,420.00	100,945.84	112,758.00	118,356.00	
518400 DENTAL INSURANCE	3,120.00	2,458.50	2,700.00	3,336.00	
518500 UNEMPLOYMENT INSURANCE	38,000.00	5,606.16	38,000.00	38,000.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	252.00	3.00	252.00	252.00	
518800 LIFE INSURANCE	16,300.00	16,050.81	18,500.00	18,500.00	
518901 401K COUNTY CONTRIBUTION	18,873.00	13,437.39	18,873.00	20,649.00	
519100 PROFESSIONAL SERVICES	66,275.00	69,550.00	72,450.00	72,450.00	
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141300 FINANCE					
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	17,500.00	7,956.34	17,500.00	17,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	5,000.00	-17.58	3,000.00	3,000.00	_____
532100 TELEPHONE AND POSTAGE	22,372.00	9,040.98	22,372.00	22,372.00	_____
532187 TELEPHONE - FAX MACHINE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	4,600.00	3,304.90	4,800.00	4,800.00	_____
537000 ADVERTISING	1,500.00	559.14	2,500.00	2,500.00	_____
537001 ADVERTISING - ACCTS. REC.	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	4,000.00	949.00	4,000.00	4,000.00	_____
539900 BANKING SERVICE CHARGE	81,041.00	60,183.46	83,000.00	83,000.00	_____
541000 RENTAL FEES - BUILDING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141300 FINANCE					
544000 CONTRACTED SERVICES	10,000.00	8,574.53	12,000.00	12,000.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	200,400.00	32,291.00	200,400.00	200,400.00	_____
549100 DUES AND SUBSCRIPTIONS	2,404.00	795.00	1,500.00	1,500.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558000 CAPITAL OUTLAY-FCB BUILDING	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
599900 DISASTER RELIEF	0.00	56,121.97	0.00	0.00	_____
599910 CRISIS HOUSING ASSISTANCE	0.00	0.00	0.00	0.00	_____
Total FINANCE	1,040,404.00	857,435.91	1,065,468.00	1,114,256.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Purchasing & Contracting Officer	41310	71	46,752	51,132
Deputy Finance Director (50%)	41308	77	30,348	33,432
Finance Director (66%)	41300	84	57,840	64,304
Senior Finance Technician	41303	66	35,352	38,676
Senior Finance Technician	41312	66	35,160	38,124
Senior Finance Technician	41304	66	35,784	39,348
Senior Finance Technician	41301	66	35,616	39,204
Accounting Technician II	41307	62	34,860	36,804
Internal Auditor (50%)	41311	73	24,738	27,090
Senior Finance Technician-AR	41309	66	35,160	38,280
			371,610	406,394

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140.00

10,140.00

10,140.00

30,420.00

Permanent positions		8.67	8.67
Total Permanent salaries			406,394
Longevity			6,574
Fringe Benefit Rates:			
FICA	6.20%		25,605
Medicare FICA	1.45%		5,989
Retirement (Regular)	11.40%		47,079
401(k) (Regular)	5.00%		20,649
Group insurance	845.00		118,356
Dental insurance	32.00		3,336

Justification of Non-Salary Costs

DEPARTMENT: Finance

Fiscal Year 2021-2022

Org & Object	Description	Amount
Longevity 11141300-512700	David Clack (4.5%) hired 8/1/1994, Lori Stegal (4.5%) hired 7/1/1992, Melissa Burton (2.25%) hired 10/11/2000, Juanita Brewington (1.5%) hired 12/1/2004	6,574
Unemployment Insurance 11141300-518500	Estimated unemployment cost. Equates to approximately 1 percent of non excluded salaries	38,000
Life Insurance 11141600-518800	Payment for a \$10,000 policy for each permanent employee	18,500
Professional Services 11141300-519100	Audit \$50,000 -- Indirect Cost Plan \$4,800 -- EMS Cost Report \$2,150, Actuarial cost study for post employment health benefit plan \$9,000, Special Separation Allowance plan \$325 Other \$6175	72,450
Departmental Supplies 11141300-526200	Printing receipts books all departments \$3,000, copier paper 20 cases x \$35=\$700, Ribbons for printers & calculators \$600, Pocket file folders \$400, envelopes 7 cases x \$165=\$1,155, 1099 forms \$250, Purchase order forms \$2,500, office letterhead \$200, replacement calculators 2 x \$200=\$400, 8 boxes end tab file folders x \$26=208, central copier charges for budget and audits and other copies 150,000 x .015=\$2,250, Misc envelopes \$500, perforated paper \$300, other supplies, desk calendars, legal pads, rubber stamps, 11x17 and 8.5x14 paper, first aid supplies, etc. \$5,000,	17,500
Travel 11141300-531100	Bank 4 miles round trip @ .52 per mile 250 days \$520 -- Finance Officer Conferences, Employee training etc. \$4,480,	3,000
Telephone & Postage 11141300-532100	Postage 15,200 checks mailed per year x .46 each \$6,992, 10,500 ambulance invoices and statements x .46 each \$4,830, 9,000 accounts receivable statements and invoices x .46 each \$4,140 other packages, correspondence \$4,310 -- Phone \$175 per month x 12 \$2,100	22,372
Maint/Repair Equipment 11141300-535200	Calculators & other office items \$400 Copier maintenance \$1,400--Jail grit chamber maintenance \$3,000	4,800
Advertising 11141300-537000	Requests for Proposals and bids	2,500

Justification of Non-Salary Costs

DEPARTMENT: Finance

Fiscal Year 2021-2022

Org & Object	Description	Amount
Employee Training 11141300-539500	Classes and training offered during year and updates	4,000
Banking Service Charge 11141300-539900	check printing 12,500 checks \$2,200 -- Bank service charges \$6,200 -- Estimated cost to accept credit cards at Tax, Inspections, Register of Deeds, Finance, Health, Recreation, Water Department, Social Services, etc \$74,600	83,000
Contracted Services 11141300-544000	Other services \$750 -- Online searches for Accts Receivable \$3,000 -- Printers maintenance contract \$3,500-- Document shredding services \$2,700--Software maintenance \$4,528	1,200
Insurance 11141300-545000	Finance Officer bond \$500 -- Worker's Comp \$142,812 -- General liability, Commercial auto, Public officials liability \$162,088	200,400
Dues and Subscriptions 11141300-549100	NCGFOA Membership \$25 -- NACTFO Membership \$120 --Government Finance Officers Assoc \$595 -- Managers Legal Bulletin \$88 -- Kiplinger \$38 -- Ingenix Publishing Group Rescue billing guides insurance directory \$379 --	1,500

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141340	FINANCE DATA PROCESSING					
526200	DEPARTMENTAL SUPPLIES	1,500.00	464.18	1,500.00	1,500.00	_____
526201	DEPT SUPPLIES-EQUIPMENT	2,972.00	1,718.20	2,972.00	2,972.00	_____
532100	TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535200	MAINT/REPAIR - EQUIPMENT	4,900.00	0.00	4,900.00	4,900.00	_____
538100	DATA PROCESSING - PROGRAMMING	3,000.00	0.00	3,000.00	3,000.00	_____
538101	INTER-NET ACCESS	0.00	0.00	0.00	0.00	_____
543000	RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000	CONTRACTED SERVICES	138,853.00	139,866.54	148,792.00	148,792.00	_____
544001	CONTRACTED SVCS-GIS	0.00	0.00	0.00	0.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total	FINANCE DATA PROCESSING	151,225.00	142,048.92	161,164.00	161,164.00	_____

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Finance Data Processing

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount	
11141340-526200 Departmental Supplies	Keyboard and Mouse replacements Credit card readers Monitor replacements	300 800 400	1,500
11141340-535200 Maintenance/Repair Equip	Maintenance on check scanner Sharp Inc peripheral maintenance contract Miscellaneous Repairs to PC's	700 3,500 700	4,900
11141340-538100 Data Processing Programming	Software customization, updates and enhancements & reports	3,000	3,000
11141340-544000 Contracted Services	MUNIS Finance ASP contract Fixed asset program annual maintenance The Computer Manager Accouts Receivable Software Support MUNIS Tax ASP contract	84,233 2,921 2,528 59,110	148,792

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - DEPARTMENTAL EQUIPMENT REQUEST
 (Items costing between \$1,000 and \$2,499 each)

Fiscal Year: 2021-2022

Organization Code

11141340

Department: Finance Data Processing

Item Remarks	Account Number	Requested		Recommended		Approved	
		Quantity		Quantity		Quantity	
		\$ Each	Amount	\$ Each	Amount	\$ Each	Amount
Computer workstation replacements	526201	3 \$ 496	\$ 2,972.00	3	\$ 2,972.00		
Total			2,972.00		\$ 2,972.00		



**SAMPSON COUNTY
EMERGENCY
MANAGEMENT
SERVICES**

RONALD BASS
DIRECTOR
(910) 592-8996

107 UNDERWOOD ST., CLINTON, NORTH CAROLINA 28328

MEMORANDUM:

TO : Mr. Edwin Causey, County Manager

FROM: Ronald Bass, Emergency Services Director

DATE: February 17, 2021

SUBJECT: Proposed 2021-2022 Radio Tower Budget

The requested 2020-2021 radio tower budget is the same as 2020-2021. The requested amount is \$21,895.00

RB

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141350	TOWER EXPENDITURES					
519500	PROF SERVICES - LEGAL/ENGINEER	0.00	0.00	0.00	0.00	
525100	FUEL-DIESEL GENERATOR	300.00	0.00	300.00	300.00	
526200	DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	
532100	TELEPHONE AND POSTAGE	8,004.00	6,885.17	8,004.00	8,004.00	
533000	UTILITIES	5,532.00	4,029.25	5,532.00	5,532.00	
535100	MAINT/REPAIR - BUILDINGS/GRNDS	3,559.00	0.00	3,559.00	3,559.00	
535200	MAINT/REPAIR - EQUIPMENT	2,500.00	0.00	2,500.00	2,500.00	
535201	MAINT/REPAIR-TOWER DEMO	0.00	0.00	0.00	0.00	
537000	ADVERTISING	0.00	0.00	0.00	0.00	
544000	CONTRACTED SERVICES	500.00	0.00	500.00	500.00	
545000	INSURANCE (COUNTY FUNDED)	1,500.00	0.00	1,500.00	1,500.00	
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	
557000	LAND PURCHASES	0.00	0.00	0.00	0.00	
558100	CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	
581000	TRANSFER TO FIRE ASSOCIATION	0.00	0.00	0.00	0.00	
Total	TOWER EXPENDITURES	21,895.00	10,914.42	21,895.00	21,895.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Tower

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141350 525100 FUEL	Funds requested to fuel generator at radio tower. No change from the current budget year	\$300.00
11141350-532100 TELEPHONE	Telephone line 67.00 per month x 12 months = 804.00, Monthly radio loop lines 494.00 per month x 12 months = 5,928.00. 2 radio loops at 911 back up center 106.00 per month x 12 months = 1,272.00.	\$8,004.00
11141350 533000 UTILITIES	Duke Progress Energy utility bill (highest current cost 461.00) x 12 months = 5,532.00.	\$5,532.00
11141350 535100 MAINTENANCE AND REPAIR OF BUILDING	Costs to maintain and repair entrance road to radio tower as needed. No change from the current budget year	\$3,559.00
11141350 535200 MAINTENANCE AND REPAIR OF EQUIPMENT	Costs to maintain and repair equipment at radio tower as needed. No change from the current budget year	\$2,500.00
11141350 544000 CONTRACTED SERVICES	Maintenance Contract for generator at the radio tower. No change from the current budget year	\$500.00
11141350 545000 INSURANCE	Annual cost for insurance. No change from the current budget year	\$1,500.00

Date: March 5, 2021

Subject: 2021-2022 Tax Administration Proposed Budget

The proposed 2021-2022 Tax Administration budget reflects the individual line item changes listed below.

- 11141400-519100 Professional Services- This line item request is \$29,000 less than the current fiscal year. It is anticipated that funding needed for tax foreclosures will be reduced. All tax foreclosure costs are offset by legal fees collected.
- 11141400-526200 Departmental Supplies- This line item request is \$2,000 less than the current fiscal year.
- 11141400-526201 Dept Supplies Equipment- This line item request is \$12,500 less than the current fiscal year. New computers for the tax office were installed during the current fiscal year.
- 11141400-537000 Advertising- This line item request is \$3,200 more than the current fiscal year. This increase reflects an incremental increase in advertising costs.
- 11141400-544001 Contracted Services Billing- This line item request is \$4,000 more than the current fiscal year. This increase is due to the implementation of motor vehicle gap billing.

Respectfully Submitted,

Jim Johnson
Sampson County Tax Administrator

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141400 TAX ADMINISTRATION					
512100 SALARIES	691,296.00	610,639.53	676,732.00	744,144.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	7,500.00	0.00	7,500.00	7,500.00	_____
512700 LONGEVITY	14,973.00	10,338.00	10,338.00	10,855.00	_____
518100 FICA	44,403.00	34,844.63	43,027.00	47,424.00	_____
518120 MEDICARE FICA	10,385.00	8,210.36	10,063.00	11,092.00	_____
518200 RETIREMENT	63,635.00	59,911.25	66,944.00	86,070.00	_____
518300 GROUP INSURANCE	185,760.00	185,924.00	212,520.00	223,080.00	_____
518400 DENTAL INSURANCE	6,480.00	5,563.83	5,860.00	6,912.00	_____
518700 CAFETERIA FEES	216.00	66.00	216.00	216.00	_____
518901 401K COUNTY CONTRIBUTION	28,500.00	21,370.34	28,500.00	34,000.00	_____
519100 PROFESSIONAL SERVICES	179,000.00	49,765.34	150,000.00	150,000.00	_____
525100 GAS, OIL AND TIRES	300.00	324.59	350.00	350.00	_____
526100 OFFICE SUPPLIES	300.00	248.00	300.00	300.00	_____
526200 DEPARTMENTAL SUPPLIES	14,000.00	10,038.74	12,000.00	12,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	12,500.00	15,661.31	0.00	0.00	_____
531100 TRAVEL	6,000.00	102.85	5,800.00	5,800.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141400 TAX ADMINISTRATION					
531700 TRAVEL ALLOWANCE	2,400.00	2,200.00	2,400.00	2,400.00	_____
532100 TELEPHONE AND POSTAGE	30,000.00	34,824.11	30,000.00	30,000.00	_____
534200 BOARD MEMBERS EXPENSE	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	3,800.00	2,301.99	2,700.00	2,700.00	_____
535300 MAINT/REPAIR - VEHICLES	700.00	2,193.30	700.00	700.00	_____
537000 ADVERTISING	20,400.00	21,831.00	23,600.00	23,600.00	_____
538100 DATA PROCESSING - PROGRAMMING	115,740.00	115,880.00	116,020.00	116,020.00	_____
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	3,000.00	3,777.90	3,000.00	3,000.00	_____
539700 LEVY EXPENSES	0.00	0.00	0.00	0.00	_____
539900 LOCKBOX BANK CHARGES	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	5,400.00	4,466.74	5,080.00	5,080.00	_____
544000 CONTRACTED SERVICES	32,750.00	14,900.00	33,000.00	33,000.00	_____
544001 CONTRACT SVCS-BILLING	38,000.00	40,995.47	42,000.00	42,000.00	_____
545000 INSURANCE AND BONDS	3,700.00	1,144.00	3,750.00	3,700.00	_____
549100 DUES AND SUBSCRIPTIONS	6,700.00	5,518.06	6,900.00	6,700.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141400 TAX ADMINISTRATION					
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	1,000.00	0.00	1,000.00	1,000.00	_____
584100 TAX REFUNDS	44,000.00	31,714.48	44,000.00	44,000.00	_____
Total TAX ADMINISTRATION	1,572,838.00	1,294,755.82	1,544,300.00	1,653,643.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
TAX OFFICE ASST	41413		28,548	31,008
LAND RECORDS ASSIST	41417		34,176	36,348
TAX COLLECTIONS SUPV	41414		47,040	51,228
ASST TAX ADMINISTRAT	41403		54,048	59,112
TAX OFFICE ASSISTANT	41409		27,108	28,464
TAX OFFICE ASSISTANT	41416		28,548	29,976
REAL EST APPRAISE II	41412		42,168	44,280
TAX OFFICE ASSISTANT	41415		28,548	30,900
BUS PER PROP APPRAIS	41411		34,704	36,444
TAX ADMINISTRATOR	41400		80,484	87,696
REAL EST APPRAISER I	41419		36,432	38,256
BUSINESS PROP APPPR	41420		35,160	38,280
TAX LISTING SUPERVIS	41404		47,136	51,612
TAX OFFICE ASSISTANT	41407		29,100	31,644
BUS LISTING SUPERVIS	41408		46,944	51,144
TAX OFFICE ASSISTANT	41401		29,868	32,724
TAX OFFICE ASSISTANT	41402		28,548	29,976
REVENUE COLLECTOR	41410		32,268	35,052
			690,828	744,144

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Annual Amount				
10,140.00				
10,140.00				
10,140.00				
10,140.00				
40,560.00				
Permanent positions			18	18
Total Permanent salaries				744,144
Longevity				10,855
Overtime				-
Part-time				7,500
Travel & cell phone allowance				2,400
Fringe Benefit Rates:				
FICA 6.20%				47,424
Medicare FICA 1.45%				11,092
Retirement (Regular) 11.40%				86,070
401(k) (Regular) 5.00%				37,750
Group insurance 845.00				223,080
Dental insurance 32.00				6,912

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Tax Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
PROFESSIONAL SERV 11141400-519100	WARRICK, BRADSHAW & LOCKAMY PA TAX FORECLOSURES \$12,500 PER MONTH X 12 MONTHS = \$ 150,000	150,000
GAS, OIL AND TIRES 11141400-525100	FUEL FOR 2007 CHEV TAHOE 175 GAL X \$1.40 = \$245.00 2 OIL CHANGES X \$50.00 = \$100.00	350
OFFICE SUPPLIES 11141400-526100	INK CARTRIDGES FOR POSTAGE MACHINE 2 X \$125.00= \$250.00 LABELS FOR POSTAGE MACHINE 1 X \$50.00 = \$50.00	300
DEPARTMENTAL SUPPLIES 11141400-526200	COPIER PAPER 20 CASES X \$34.00 = \$ 680.00 TAX OFFICE LETTERHEADS AND ENVELOPES \$ 1,200.00 TEC VEHICLE VALUATION \$ 225.00 VESSEL VALUATION SERVICE \$1,700.00 DESK CALENDARS \$ 200.00 RECEIPT PRINTER PAPER 6 CASES X \$ 130.00 = \$ 780.00 BATTERIES 8 PACKS X \$20.00 = \$ 160.00 GENICOM PRINTER RIBBONS 4 X 100 = \$ 400.00 3 INCH BINDERS 40 X \$ 13.00 = \$ 520.00 UNIFIRST FIRST AID SUPPLIES 4 X \$ 75.00 = \$ 300.00 GENICOM PRINTER PAPER 10 CASES X \$ 80.00 = \$ 800.00 TAX REFUND WORKSHEETS \$ 300.00 TONERS FOR LASER JET AND LARGE MAP PRINTERS \$ 700.00 TAX RELEASE BOOKS \$ 300.00 FOLD, STUFF AND SEAL DEBT SET OFF LETTERS \$ 1,000.00 ADDING MACHINE PAPER 1 CASE X \$ 130.00	12,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Tax Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	INK CARTRIDGES CHECK SCANNER 2 X \$ 40.00 = \$ 80.00	
	WIRELESS KEYBOARDS 2 X \$ 50.00 = \$ 100.00	
	AIRCRAFT LIST \$ 60.00	
	SMALL MISC SUPPLIES \$ 2,365.00	
TRAVEL		
11141400-531000	CONFERENCES, TRAINING AND MAINTAINING CERTIFICATIONS	5,800
	TAX ASSESSOR CONFERENCE \$ 700.00	
	TAX COLLECTOR CONFERENCE \$ 700.00	
	DEBBIE JACOBS CERTIFICATION \$ 700.00	
	NC PROPERTY MAPPERS ASSOCE \$ 700.00	
	BRITTANY LEVY CERTIFICATION \$ 700.00	
	FUNDAMENTALS OF PROPERTY TAX COLLECTIONS \$ 700.00	
	TYLER USERS MEETINGS FALL AND SPRING \$ 1,200.00	
	QUARTERLY LOWER CAPE FEAR TAX ASSOC MEETINGS \$ 400.00	
TRAVEL ALLOWANCE		
11141400-531700	USE OF PERSONAL VEHICLE FOR WORK FUNCTIONS	2,400
	TAX ADMINISTRATOR \$ 200.00 PER MONTH X 12 MONTHS = \$ 2,400.00	
TELEPHONE AND POSTAGE		
11141400-532100	PHONE BILL \$ 315.00 PER MONTH X 12 MONTHS = \$ 3,780.00	30,000
	TRANSUNION SEARCHES TO LOCATE TAXPAYERS	
	\$ 245.00 PER MONTH X 12 MONTHS = \$ 2,940.00	
	DEBT SETOFF AND TRANSFER LETTERS \$ 1, 500.00	
	PACER BANKRUPTCY INQUIRIES \$30.00 PER QUARTER X 4 = \$ 120.00	
	ANNUAL POST OFFICE BOX FEES \$350	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Tax Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	STAMPS FOR SALES RATIO LETTERS 3 ROLLS X \$ 55.00 = \$ 165.00 DAILY AND CERTIFIED MAIL \$ 21,145.00	
MAIN/REPAIR EQUIPMENT 11141400-535200	GENICOM PRINTER MAINTENANCE \$ 2,100.00 PRINTERS NOT UNDER CONTRACT \$ 600.00	2,700
MAIN/REPAIR VEHICLE 11141400-535300	VEHICLE REPAIR AS NEEDED FOR 2007 CHEV TAHOE	700
ADVERTISING 11141400-537000	ADVERTISING OF TAX LIENS AND OTHER BLOCK ADS TAX LIEN AD \$ 17,500.00 BOARD OF E&R AD \$ 480.00 NOTICE OF PUBLISHING OF TAX LIENS AD \$ 480.00 NOTICE OF MAILING TAX BILLS AD \$ 440.00 TAX LISTING AD \$ 3,600.00 DEADLINE TO PAY TAX BILL AD \$ 1,100.00	23,600
DATA PROCESSING PROGRAMMING 11141400-538100	IAS WORLD CAMA SOFTWARE \$ 112,920 REMIT PLUS LOCKBOX PAYMENT SOLUTION \$ 3,100	116,020

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Tax Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
EMPLOYEE TRAINING 11141400-539500	THIS LINE ITEM COVERS TRAINING NEEDED FOR CONTINUING EDUCATION, CERTIFICATIONS, CONFERENCE FEES AND NECESSARY COURSES TAX ASSESSOR CONFERENCE \$ 250.00 TAX COLLECTOR CONFERENCE \$ 250.00 CERTIFICATION REQUIREMENT DEBBIE JACOBS \$ 400.00 CERTIFICATION REQUIREMENT BRITTANY LEVY \$ 400.00 LOWER CAPE FEAR TAX ASSOC MEETINGS (QUARTERLY) \$ 600.00 NCDOR SEMINARS \$ 450.00 NC PROPERTY MAPPERS ASSOC CONFERENCE \$ 250.00 FUNDAMENTALS OF PROPERTY TAX COLLECTION COURSE FOR JENIFER HERNANDEZ \$ 400.00	3,000
RENTAL EQUIPMENT 11141400-543000	PITNEY BOWES POSTAGE MACHINE ANNUAL LEASE \$ 2,200.00 OFFICE VALUE COPIERS AND PRINTERS \$ 240.00 X 12 = \$ 2,880.00	5,080
CONTRACTED SERVICES 11141400-544000	ESRI WEB MAINTENANCE \$ 3,000.00 COUNTY TAX SERVICES APPROXIMATELY 40 BUSINESS AUDITS \$ 30,000.00	33,000
CONTRACTED SERVICES-BILLING 11141400-544001	SOUTHDATA FIRST AND SECOND NOTICES \$ 33,000.00 SOUTHDATA PERSONAL PROPERTY LISTINGS \$ 4,000.00 SOUTHDATA BUSINESS PERSONAL PROPERTY LISTINGS \$ 2,200.00 SOUTHDATA DISCOVERY BILLING \$ 1,500.00 SOUTHDATA MOTOR VEHICLE GAP BILLING \$ 1,300.00	42,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS


DEPARTMENT: Tax Administration

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
INSURANCE AND BONDS 11141400-545000	BOND RENEWAL JIM JOHNSON \$ 675.00 BOND RENEWAL AMANDA BEATTY \$ 1,000 BOND RENEWAL CYNTHIA COTTLE \$ 475.00 PROFESSIONAL LIABILITY \$ 1,200.00 VEHICLE INSURANCE \$ 400.00	3,750
DUES AND SUBSCRIPTIONS 11141400-549100	NC PROPERTY MAPPERS ASSOC \$ 35.00 NC TAX COLLECTOR'S ASSOC \$ 100.00 NC ASSOC OF ASSESSING OFFICERS \$ 100.00 AIRCRAFT BLUEBOOK ONLINE \$ 400.00 ABOS MARINE BLUEBOOK ONLINE \$ 275.00 SAMPSON INDEPENDENT ANNUAL SUBSCRIPTION \$ 150.00 INTERNATIONAL ASSOC OF ASSESSING OFFICERS \$ 200.00 J D POWER APPRAISAL GUIDES \$ 340.00 INOUTBOARD EMPLOYEE STATUS \$ 300.00 SOUTHDATA ONLINE LISTING SERVICE \$ 3,500.00 CITIZENSERVE USER FEE FOR ACCESS TO ZONING AND BUILDING PERMITS \$ 1,500.00	6,900
LAND PURCHASES 11141400-557000	AS NEEDED FOR TAX FORECLOSURES (NO BID)	1,000
TAX REFUNDS 11141400-584000	AS REQUESTED AND BASED ON VERIFICATION, JUSTIFICATION AND APPROVAL	44,000

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY ATTORNEY

MEMORANDUM

TO: Ed Causey
FROM: Joel Starling 
DATE: March 15, 2021
RE: Proposed Legal Budget for FY 2021-22

Attached is the Legal Department's proposed Budget for FY 2021-22. Although the total amount requested in this proposed budget represents an approximately 13.7% increase over the Legal Department's budget in FY 2020-21, this increase is entirely attributable to the anticipated need for contracted services in connection with the redistricting process, which will begin in earnest once the 2020 Census data is released later this year. Apart from this one-time expenditure, all other line items are either comparable to or less than the amounts appropriated as part of the FY 2020-21 budget:

- The Departmental Supplies line item was reduced by \$750.00 to more accurately reflect historical data. Note that this line item includes anticipated copying costs of \$1,750.00.
- The Travel line item was reduced by \$1,000.00 in light of the fact that COVID-19 will prevent the NCACA from holding an in-person County Attorney's Conference during the summer of 2021 and will likely prevent other travel until later in the year.
- The Employee Training line item remains at \$1,000. This should adequately cover the cost of CLE courses, which I am required to attend each year in order to keep my law license active.
- As already noted, the Contracted Services line item has been increased significantly to account for the anticipated costs associated with redistricting. Due to the highly technical and specialized nature of redistricting law and the required mapping of districts, I recommend that the County engage outside professionals. Projected expenses associated with outside counsel are estimated to be \$12,500.00. A mapping consultant will also need to be engaged by the County. I anticipate that the mapping specialist's professional services will cost \$10,000.00. An additional \$5,000.00 has been requested for other contract services needed throughout the fiscal year.

- The Insurance and Bonds line item has been eliminated. Professional liability insurance is provided through the County's existing insurance policies.
- The Dues and Subscriptions line item was reduced by \$1,600.00 in an attempt to more accurately reflect historical data.

Should you have any questions, please do not hesitate to contact me.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141500 LEGAL					
512100 SALARIES	127,956.00	117,293.00	127,956.00	135,384.00	_____
518100 FICA	7,934.00	6,852.45	7,476.00	8,394.00	_____
518120 MEDICARE FICA	1,856.00	1,602.59	1,856.00	1,964.00	_____
518200 RETIREMENT	11,529.00	11,963.93	13,052.00	15,434.00	_____
518300 GROUP INSURANCE	9,288.00	8,855.00	9,660.00	10,140.00	_____
518400 DENTAL INSURANCE	360.00	320.43	360.00	384.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518601 PROFESSIONAL LIABILITY INS	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	72.00	0.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	6,398.00	5,864.76	6,398.00	6,770.00	_____
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
519201 LEGAL SVCS-SPECIAL	0.00	0.00	0.00	0.00	_____
519900 OTHER PROF SVCS-PIPE TEST	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	3,500.00	249.97	2,750.00	2,750.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,000.00	0.00	1,000.00	1,000.00	_____
532100 TELEPHONE AND POSTAGE	1,487.00	731.12	1,750.00	1,750.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141500 LEGAL					
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	1,000.00	455.00	1,000.00	1,000.00	_____
544000 CONTRACTED SERVICES	0.00	4,132.88	27,500.00	27,500.00	_____
545000 INSURANCE AND BONDS	500.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	3,600.00	0.00	1,000.00	1,000.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total LEGAL	177,480.00	158,321.13	201,830.00	213,542.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
County Attorney	41501	89	127,956	135,384
			127,956	135,384

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	1	1
Total Permanent salaries		135,384
Travel & cell phone allowance		
Fringe Benefit Rates:		
FICA 6.20%		8,394
Medicare FICA 1.45%		1,964
Retirement (Regular) 11.40%		15,434
401(k) (Regular) 5.00%		6,770
Group insurance 845.00		10,140
Dental insurance 32.00		384

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Legal

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141500-526200 Department Supplies	Anticipated copier use at 0.15/per page for black and white and 0.49 for color copies at 10,000 copies per year (\$1,750); miscellaneous office supplies with typical supply cost: binders (\$4-6), pens (#\$3-20/box), file folders (\$25/box); 9x12 and 10x12 envelopes (\$16-20/box); post it notes (\$12/box), staples (\$3/box), tape (\$10-20/package), ruled legal pads (\$30/package)	2,750
11141500-531100 Travel	County Attorney's Winter Conference lodging (\$500) and meals and mileage (\$200); travel to other locations for CLE credit and other purposes	1,000
11141500-532100 Telephone and Postage	Cellphone (\$900), VOIP phones (\$350), and Postage (\$500)	1,750
11141500-539500 Employee Training	County Attorney's Conferences registration fees (\$600); other CLEs	1,000
11141500-544000 Contracted Services	Legal and mappings services for redistricting; other outside legal services as needed	30,000
11141500-549100 Dues and Subscriptions	PACER court record research; School of Government publications	1,000

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141600 COURTS					
519900 OTHER PROFESSIONAL SERVICES	1,050.00	0.00	1,050.00	1,050.00	_____
526200 DEPARTMENTAL SUPPLIES	5,500.00	710.50	5,500.00	5,500.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
526248 DIST ATTY - DEPT SUPPLIES	0.00	0.00	1,700.00	1,628.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
529948 MISC ESPENSE - DIST ATTY	1,700.00	0.00	0.00	0.00	_____
531100 TRAVEL-STATE CRIMINAL JUSTICE	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	16,000.00	13,228.79	16,000.00	16,072.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
541048 RENT - DIST ATTY	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	3,266.00	3,266.00	3,266.00	3,266.00	_____
544010 GUN VIOLENCE PROSECUTOR GRANT	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,200.00	425.20	1,200.00	1,200.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
551048 DIST ATTY - CO-OFFICE EQUIP	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141600 COURTS					
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	
Total COURTS	28,716.00	17,630.49	28,716.00	28,716.00	

March 15, 2021
Elections Department
FY 2021-2022 Requested Budget

Dear Mr. Clack,

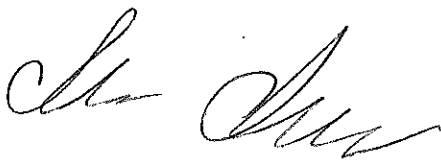
Please find attached the Elections Department Budget Preparation for FY 2021-2022. As you will see, we are in preparation for the Municipal Election, Primary Election, and a possible Second Primary Election. In the justification are specific items, maintenance, workers, and software needed to carry out an election. Something new, I am asking to start paying each poll worker \$25.00 for Pre-Election Day Set Up. This will make poll workers more incline to help set up and prepare, minimizing problems on Election Day.

The Board of Elections members asked that I remind the Administrative Team of the need for additional office space for the Elections Department. It would be extremely helpful to have space available to accommodate all elections equipment, polling site equipment and supplies, conference room with space to accommodate a large crowd, storage space, and One-Stop Voting under the same roof. We are running out of space in the warehouse, that is the current location for the election's equipment, voted/unvoted ballots, voters' records, etc. Also, we are also running out of storage space, meeting space in the office. Normally, one-stop would be held at our office, due to COVID this was not possible, and our office is not large enough to hold a one-stop. For the 2020 General Election, one-stop was held at the Old Badcock Furniture building owned by Robert Scott. This building is large enough to accommodate Board of Elections daily

needs, all the elections equipment, polling site equipment and supplies, conference room with space to accommodate a large crowd, storage space, and One-Stop Voting under the same roof. In the justification is a rental price from Mr. Scott. We are currently working with Mr. Causey, discussing specific building needs and the possibility of a new building.

I thank you in advance for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Niya Rayner', with a stylized, cursive script.

Niya Rayner
Director of Elections

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141700 BOARD OF ELECTIONS					
512100 SALARIES	78,348.00	64,052.42	78,348.00	89,400.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	71.16	0.00	0.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	4,858.00	3,908.37	6,120.00	5,543.00	_____
518120 MEDICARE FICA	1,137.00	914.04	1,433.00	1,297.00	_____
518200 RETIREMENT	7,060.00	5,180.72	7,060.00	10,192.00	_____
518300 GROUP INSURANCE	27,864.00	12,608.23	27,864.00	20,280.00	_____
518400 DENTAL INSURANCE	720.00	456.25	720.00	768.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	0.00	63.97	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	3,918.00	2,195.21	3,918.00	4,470.00	_____
526200 DEPARTMENTAL SUPPLIES	14,550.00	5,030.44	16,250.00	14,550.00	_____
526201 DEPT SUPPLIES EQUIPMENT	43,997.00	25,413.47	2,000.00	0.00	_____
526202 ELECTION EQUIPMENT	0.00	0.00	0.00	0.00	_____
526203 PUBLIC WORKSTATION GRANT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141700 BOARD OF ELECTIONS					
531100 TRAVEL	12,000.00	2,227.92	19,000.00	16,000.00	_____
532100 TELEPHONE AND POSTAGE	10,000.00	11,409.58	12,500.00	12,500.00	_____
534100 PRINTING	28,000.00	17,076.81	37,500.00	32,000.00	_____
534200 BOARD MEMBERS EXPENSE	10,500.00	8,925.00	10,500.00	10,500.00	_____
534300 ELECTIONS EXPENSE	129,320.00	203,655.70	184,555.00	129,320.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	30,000.00	25,486.66	30,000.00	30,000.00	_____
537000 ADVERTISING	8,000.00	6,214.90	9,500.00	8,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	14,400.00	4,798.33	34,400.00	24,600.00	_____
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	3,000.00	3,000.00	_____
539500 EMPLOYEE TRAINING	8,000.00	195.64	5,000.00	5,000.00	_____
543000 RENTAL - EQUIPMENT	3,000.00	2,235.98	3,000.00	2,500.00	_____
544000 CONTRACTED SERVICES	0.00	43,201.93	252,816.00	0.00	_____
545000 INSURANCE AND BONDS	300.00	0.00	300.00	300.00	_____
549100 DUES AND SUBSCRIPTIONS	500.00	45.00	670.00	350.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	150,000.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
596000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141700 BOARD OF ELECTIONS					
596074 TRANS TO ELEC MACHINE CR	0.00	0.00	0.00	0.00	
Total BOARD OF ELECTIONS	436,472.00	445,367.73	896,526.00	420,642.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Approved Salary
Deputy Director of Elections	41701	68	36,324	38,136
Director of Elections	41700	73	48,828	51,264
			85,152	89,400

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions		2	2
Total Permanent salaries		85,152	89,400
Longevity			
Overtime			
Part-time			
Travel & cell phone allowance			
Fringe Benefit Rates:			
FICA	6.20%		5,543
Medicare FICA	1.45%		1,297
Retirement (Regular)	11.40%		10,192
401(k) (Regular)	5.00%		4,470
Group insurance	845.00		20,280
Dental insurance	32.00		768

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Departmental Supplies 11141700 526200	Copier paper (for copier and laser printers)	\$3,000.00
	Toner cartridges	\$3,000.00
	Computer supplies including but not limited to: CDs, USBs, etc.	\$2,000.00
	Fax cartridge	\$500.00
	Voting equipment supplies including but not limited to:	
	DS200 thermal paper	\$2,000.00
	Ballot marking pens	\$750.00
	Miscellaneous office supplies including to not limited to: file folders, hanging file folders, legal pads, message pads, receipt books, paper clips, staplers, manila envelopes, storage boxes, binder clips, desk calendars, tape for sealing ballot boxes, scotch tape, appointment books, 3-ring binders, etc.	\$3,000.00
	Le Bleu water for office	\$1,000.00
	Office Value	\$1,000.00
	Departmental Supplies Total	\$16,250.00
Department Supplies: Equipment 11141700 526201	Equipment for Photo ID Implementation (not supplied by NCSBE) Card Printer/Cables \$2000 at BOE	\$2,000.00
	Departmental Supplies Equipment Total	\$2,000.00
Travel: 11141700 531100	Seminars for 5 Board members and staff as follows:	
	A. Federal election seminars to obtain and/or maintain national certification in the elections field (5 board members and two staff)	\$7,000.00
	B. State Board of Elections seminars (G.S. 163-82.24 requires that board members, director, and staff be certified requiring attendance at specific seminars to obtain and maintain said certification)	\$7,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	C. Miscellaneous mileage (district meetings, visit polling sites, post office, and for occasional delivery of registration forms to specific locations)	\$5,000.00
	Travel Total	\$19,000.00
Telephone & Postage: 11141700 532100	Phone: Fax and phone lines Director's cell phone	 \$1,500.00 \$2,000.00
	Postage: Daily mailings; absentee related mailings; NVRA required mailings for list maintenance Business Reply Mail fees (return postage paid on required mailings)	 \$5,000.00 \$4,000.00
	Telephone & Phone Total	\$12,500.00
Printing: 11141700 534100	Ballots(Municipal) Ballots(Primary) Ballots(Second Primary) Envelopes and Stationery Absentee and Provisional Envelopes Confirmation/Verification Cards ATV (Authorization to vote) forms Maps	 \$8,000.00 \$15,000.00 \$5,000.00 \$1,500.00 \$3,000.00 \$3,000.00 \$1,500.00 \$500.00
	Printing Total	\$37,500.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Board Mem. Expense: 11141700 534300	5 Board members at \$175.00 per month	\$10,500.00
Board Member Expense Total		\$10,500.00
Election Expense: 11141700 534300	Municipal (8)	
	Chief Judges (8)	
	Election Day - \$150.00 x 8	\$1,200.00
	Instructional Meeting - \$45 x 8	\$360.00
	Supply Pickup - \$20.00 x 8	\$160.00
	Pre-Election Day Set Up - \$25.00 x 8	\$200.00
	Phone Stipend - \$10.00 x 8	\$80.00
	Judges (16)	
	Election Day - \$135.00 x 16	\$2,160.00
	Instructional Meeting - \$45 x 16	\$720.00
	Pre-Election Day Set Up - \$25.00 x 16	\$400.00
	Election Assistants (32)	
	Election Day - \$115 x 32	\$3,680.00
	Instructional Meeting - \$45 x 32	\$1,440.00
	Pre-Election Day Set Up - \$25.00 x 32	\$800.00
	Primary Election	
	Chief Judges (23)	
	Election Day - \$150.00 x 23	\$3,450.00
	Instructional Meeting - \$45 x 23	\$1,035.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	Supply Pickup - \$20.00 x 23	\$460.00
	Pre-Election Day Set Up - \$25.00 x 23	\$575.00
	Phone Stipend - \$10.00 x 23	\$230.00
Judges (46)		
	Election Day - \$135.00 x 46	\$6,210.00
	Instructional Meeting - \$45 x 46	\$2,070.00
	Pre-Election Day Set Up - \$25.00 x 46	\$1,150.00
Election Assistants (115)		
	Election Day - \$115 x 115	\$13,225.00
	Instructional Meeting - \$45 x 115	\$5,175.00
	Pre-Election Day Set Up - \$25.00 x 115	\$2,875.00
Second Primary Election		
Chief Judges (23)		
	Election Day - \$150.00 x 23	\$3,450.00
	Instructional Meeting - \$45 x 23	\$1,035.00
	Supply Pickup - \$20.00 x 23	\$460.00
	Pre-Election Day Set Up - \$25.00 x 23	\$575.00
	Phone Stipend - \$10.00 x 23	\$230.00
Judges (46)		
	Election Day - \$135.00 x 46	\$6,210.00
	Instructional Meeting - \$45 x 46	\$2,070.00
	Pre-Election Day Set Up - \$25.00 x 46	\$1,150.00
Election Assistants (115)		

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	Election Day - \$115 x 115	\$13,225.00
	Instructional Meeting - \$45 x 115	\$5,175.00
	Pre-Election Day Set Up - \$25.00 x 115	\$2,875.00
	Equipment Team	
	Conduct Mock Election and equipment prep for elections including mileage	\$10,000.00
	One-Stops	
	Operating expenses for One-Stop Voting sites (3 sites for Primary Elections)	
	(1 site for Municipal Election) Primary Election (May have extended voting hours	
	requiring more staff and two shifts) (1 site for for Secondary Primary)	
	One-Stop is open for 17 Days	
	Monday - Friday Poll worker hours 7:30am - 8 pm = 12.5hours(12 Weekdays)	
	Saturday Poll woker hours 7:30am - 3:30 pm = 8 hours(3 Saturdays)	
	Sunday Poll worker hours 12:30 pm - 4:30pm = 4 hours(2 Sundays)	
	Site Manager at \$12.00 per hour x 182 hours	
	\$2,184.00 x 5 One-Stops	\$10,920.00
	Assistants at \$10.00 per hour x 182 hours (7 assistants per site)	
	\$10.00 x 182 hours x 7 workers = \$12,740.00	
	\$12,740.00 x 5 One-Stops	\$63,700.00
	Instructional Meeting - \$45 x 40	\$1,800.00
	Supply Pickup - \$20.00 x 5	\$100.00
	Pre-Election Day Set Up - \$25.00 x 40	\$1,800.00
	Phone Stipend - \$25.00 x 5	\$125.00
	Toner for EViD printers	\$3,000.00
	Rental of Ryder truck for delivery of equipment	\$3,000.00
	Mileage for Election Day (General Election and One-Stop Voting)	\$5,000.00
	Miscellaneous expenses for election officials and polling sites	\$1,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Election Expense Total		\$184,555.00
Maint/Repair Equipment 11141700 535200	Maintenance contract on DS200 Scanners	\$15,000.00
	AutoMark Maintenance	\$8,000.00
	Annual Software maintenance and support fees	\$4,000.00
	Annual Firmware maintenance and support fees	\$3,000.00
Maintenance/Repair Equipment Total		\$30,000.00
Advertising: 11141700 537000	Municipal Election	\$3,000.00
	Primary Election	\$3,000.00
	Second Primary Election	\$1,000.00
	Miscellaneous Advertising	\$1,000.00
	Photo ID Notices	\$1,500.00
Advertising Total		\$9,500.00
Data Processing 11141700 538100	Us of EViD Electronic Pollbooks (3 elections at \$4,800.00/election)	\$14,400.00
	Programming for 3 Election(\$5,000 Muni, \$10,000 Primary, \$5,000 Second Primary)	\$20,000.00
Data ProcessingTotal		\$34,400.00
Contracted Temp 11141700 539300	Contracted temporary workers during peak election times	\$3,000.00
Contracted Temporary Help Total		\$3,000.00
Employee Training:	Registration fees for core courses necessary in obtaining/maintaining State and	\$3,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141700 539500	National certification for board members and staff (Certification is required by the State.) Training for Office Staff	\$2,000.00
Employee Training Total		\$5,000.00
Rental Equipment: 11141700 5343000	Postage Machine	\$3,000.00
Rental Equipment Total		\$3,000.00
Contracted Services 11141700 544000	Rental of of the Old Badcock Furniture Building that was used during One-Stop for the 2020 General Election	
	Rental \$17500 x 12 months	\$210,000.00
	TICAM for Renting \$3658.00 x 12 months (currently working with Mr. Causey for building needs of BOE)	\$42,816.00
Contracted Services Total		\$252,816.00
Insurance and Bonds: 11141700 545000	Insuarance Bond	\$300.00
Insurance and Bonds Total		\$300.00
Dues and Subscriptions: 11141700 549100	NCADE Dues Board Members Association dues	\$45.00 \$625.00
Dues and Subscriptions Total		\$670.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
CAP OUTLAY-OFFICE FURN & EQUIP		
11141700 551000	Renovtions if we were to rent the Old Badcock furniture building (make offices, create a locked vault and equipment storage, purchasing furniture)	\$150,000.00
Cap Outlay Office Furniture/Equipment Total		\$150,000.00



Sampson County Register of Deeds



Anita H. Lane
Register of Deeds
910-592-8026 Phone
910-592-1803 Fax

Sampson County Register of Deeds
126-A West Elizabeth Street
Clinton, North Carolina 28328

March 3, 2021

To: Sampson County Board of Commissioners

From: Anita H. Lane, Sampson County Register of Deeds

Re: 2021/2022 Budget

Attached please find the proposed budget for 2021/2022. The Register of Deeds budget doesn't look much different than the past couple of years. I have added to some line items while deducting from others which left the bottom figure very close to last year's budget.

The contract price for Logan Systems, Inc. has not increased for this upcoming year, which is a huge plus. We have been able to maintain the existing contract with no added expense. Logan Systems Inc. is the company that supports our website, provides our office with up to date computer hardware and software, technical support, professional services for automated indexing, public retrieval, receipting, scanning and remote access.

We have a new employee that started with us in February that would benefit from some of the training and workshops that I have included for employee training, as well as experienced employees that need these workshops to stay current on new changes in indexing & recording standards set forth by the State of North Carolina.

I have added a water cooler to the office expense line. We do not have water in our office or breakroom. The only water we have is in the Janitors Closet from the mop sink.

If you have any questions, please do not hesitate to call me. I have worked hard and trimmed where I thought I could, to operate this office effectively.

Respectfully,
Anita H. Lane, Registrar

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141800 REGISTER OF DEEDS					
512100 SALARIES	227,400.00	206,564.45	227,400.00	230,496.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	2,705.00	2,604.00	2,604.00	2,734.00	_____
518100 FICA	14,416.00	12,369.83	14,416.00	14,673.00	_____
518120 MEDICARE FICA	3,372.00	2,918.12	3,372.00	3,432.00	_____
518200 RETIREMENT	20,733.00	20,566.88	23,112.00	26,589.00	_____
518300 GROUP INSURANCE	55,728.00	46,572.89	57,960.00	60,840.00	_____
518400 DENTAL INSURANCE	2,160.00	1,714.43	2,100.00	2,304.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518900 SUPPLEMENTAL RETIREMENT FUND	4,500.00	3,444.72	4,500.00	4,500.00	_____
518901 401K COUNTY CONTRIBUTION	10,800.00	9,076.58	10,800.00	10,800.00	_____
526100 OFFICE SUPPLIES	4,250.00	3,375.07	4,700.00	4,250.00	_____
526200 DEPARTMENTAL SUPPLIES	4,150.00	5,670.78	4,800.00	4,150.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,100.00	607.12	2,500.00	2,500.00	_____
531700 TRAVEL ALLOWANCE	2,400.00	2,710.00	2,400.00	3,420.00	_____
532100 TELEPHONE AND POSTAGE	3,400.00	2,419.13	3,000.00	3,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	2,100.00	0.00	2,000.00	2,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141800 REGISTER OF DEEDS					
539500 EMPLOYEE TRAINING	1,000.00	200.00	2,500.00	2,500.00	_____
543000 RENTAL - EQUIPMENT	3,500.00	472.05	1,000.00	1,000.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	800.00	0.00	800.00	800.00	_____
545300 OFFICIAL BOND	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	600.00	460.00	750.00	750.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
556100 CAPITAL OUTLAY - BOOKS	0.00	0.00	0.00	0.00	_____
Total REGISTER OF DEEDS	366,114.00	321,746.05	370,714.00	380,738.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141801	REG DEEDS TECHNOLOGY					
544000	CONTRACTED SERVICES	61,251.00	47,918.43	61,251.00	61,251.00	_____
Total	REG DEEDS TECHNOLOGY	61,251.00	47,918.43	61,251.00	61,251.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
DEP REG OF DEEDS	41803		30,420	32,724
DEP REG OF DEEDS	41804		31,008	33,696
ASST REG OF DEEDS	41806		33,516	36,132
REGISTER OF DEEDS	41800		56,496	59,316
DEP REG OF DEEDS	41807		28,476	29,904
ASST REG OF DEEDS	41805		35,580	38,724
			215,496	230,496

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions		6	6
Total Permanent salaries			230,496
Longevity			2,734
Overtime			-
Part-time			-
Travel & cell phone allowance			3,420
Fringe Benefit Rates:			
FICA	6.20%		14,673
Medicare FICA	1.45%		3,432
Retirement (Regular)	11.40%		26,589
401(k) (Regular)	5.00%		11,662
Group insurance	845.00		60,840
Dental insurance	32.00		2,304

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Register of Deeds

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
11141800-526100 Office Supplies	General office supplies: Ink Pens, Ink Cartridges/Toners, Copy Paper, Folders, Legal Pads, Envelopes, Books for Vital Records, Ledgers, Post It Notes, Paper Clips, Staples, White Out, Highlighters, Le Bleu Water Cooler & Water	\$4,700
11141800-52600 Departmental Supplies	Cartridges/Toners for Printers in Vault, Birth, Death & Marriage Binders, Marriage Certificate Paper, Safety Certificate Paper for Birth, Death & Marriage Certificates, Envelopes for Birth, Death & Marriage Certificates, Special Paper for Notary Certificates, Lables,	\$4,800.00
11141800-531100 Travel	Travel for Conferences, Gas Mileage, Food, Hotel, Cost of Workshop for 5 employees	\$2,500.00
11141800-531700 Travel Allowance	Travel Allowance @ \$200.00 per month	\$2,400.00
11141800-532100 Telephone & Postage	Postage Ink Cartridges, Postage, Star Telephone Internet, Information Technology,	\$3,000.00
11141800-535200 Main/Repair- Equipment	Maintenance of Office Equipment, Plat Scanner/Copier	\$2,000.00
11141800-539500 Employee Training	NCARD Conference & Workshops, School & Training for New Employee	\$2,500.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Register of Deeds

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11141800-543000 Rental Equipment	Pitney Bowes Machine	\$1,000.00
11141800-545000 Insurance & Bonds	Insurance & Bonds (Required by County)	\$800.00
11141800-549100 Dues & Subscriptions	NCARD, District V, IGO, PIRA Dues & Subscriptions	\$750.00
11141801-544000 Contrated Services	Logan Systems, Inc. Vendor Services for Computers, Printers, Scanners, Dymo Printers for Recording & Receipting, Storage & Protection of Records, Redaction, Scanning for Real Estate and Vital Records, and Technology Support.	\$61,251.00

NORTH CAROLINA'S
SAMPSON COUNTY
INFORMATION TECHNOLOGY DEPARTMENT

March 15, 2021

Chris Rayner
Sampson County IT Department
120 County Complex Road, Building F
Clinton, NC 28328

Edwin Causey, County Manager

Dear Mr. Causey,

Fiscal year 2020-2021 proved challenging for IT. The pandemic placed a strain on IT infrastructure. Increased remote access and mobility opened threats and vulnerabilities within the organization.

The Sampson County IT Department budget request of \$987,895 for fiscal year 2021-2022, reflects hardware and software changes needed to accomplish information technology continuity in the county. The 2021-2022 request is an increase from the 2020-2021 budget request. The non-salary line-item increases reflect the need for increased capacity and data requirements caused by increasing demands on remote access and security.

A line-item review of all non-salary account number illustrates the IT Department's willingness to do more with less and ensure continuity of service for each department. Two non-salary line items reflect an increase in funding from the 2020-2021 approved budget. The line-item changes are:

- Contract Services
 - We request to continue partnering with Withers and Ravenel as we continue working on the GIS Technology plan. The cost of service is budgeted at \$92,000. An additional \$9,800 includes GIS hosting and maintenance. The line includes \$10,000 to Revize for webhosting and content management. We continue to utilize our help desk software costing \$9,200. The department has added security monitoring to proactively respond to increasing cyberthreats. The cost of the service is \$11,445.
- Capital Outlay-Data Processing:
 - For the upcoming fiscal year, the department request capital funding to replace core networking infrastructure components located in the datacenter within Public Works. The equipment needing replacement is

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NORTH CAROLINA'S SAMPSON COUNTY

INFORMATION TECHNOLOGY DEPARTMENT

over 10 years old and has reached end of life support. Some equipment poses a security risks because updates are no longer available. This equipment is a necessity for county operations and failure will cause extreme loss of productivity for nearly all departments. The capital request of \$45,002 includes replacing two core routing switches and two core data switches. The replacements will help to increase bandwidth and help bolster security for the organization.

All other requested budget line items remain the same for fiscal year 2020-2021.

GIS Contract Information:

The following information is a synopsis of the County's GIS contract with WithersRavenel. Fiscal year 2020-2021 began the initial phase of a contractual retainer for GIS services with WithersRavenel. The beginning expectations were to utilize the company's services to increase GIS utilization among county departments and enhance the overall GIS functionality of the county. However, the pandemic restricted normal business practice and limited the amount of face-to-face interaction between WithersRavenel and county staff. When onsite, WithersRavenel staff were to utilize a vacant office within the Tax department. The IT Department purchased a laptop for WithersRavenel employees to use during onsite work visits. County IT established a remote connection for WithersRavenel staff to access the main tax mapping computer.

The contract kicked off in August with a Client kickoff meeting. This meeting formalized the groundwork for the upcoming year. During this meeting, a discussion about data organization and consolidation helped develop a course of action. WithersRavenel staff began working small projects with individual departments of Tax, Planning, Emergency Services, and E911. Tax boundaries were updated as well as fire district address lists. In September, October, and November, WithersRavenel continued project management services and met with staff on Next Gen 911 support. They also met remotely with Tax, Planning, and Elections. They continued to provide support for Tax, Next Gen 911, and Planning. They began Highway 24 Right of Way parcel edits. In December, WithersRavenel completed planning support. They completed Highway 24 Right of Way parcel edits and integrated the edits into Sampson County GIS. WithersRavenel completed several GIS data requests from third party requestors. In January, WithersRavenel started Voluntary Ag Areas and began remote tax parcel edits. In February and March, they continued project management services, fulfilling third party request, and working on Voluntary Ag areas.

WithersRavenel met with the IT Department to project plans concerning the contract. They also informed the department about upward mobility in their company and

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INFORMATION TECHNOLOGY DEPARTMENT

personnel changes for our contract. They continue to work towards key components of the technology plan including data consolidation and organization. They plan to continue remote working on county projects.

The county's reliance on hosted application services has helped to lower capital outlay cost within the department. The attached budget keeps in mind the current economic situation and tries to minimize the burden the IT Department places on the county. The IT Department has found ways to do more with less and continues to look for ways to trim cost in our daily operation. If you have further questions, I look forward to meeting with you or the county commissioners.

Respectfully,

Chris Rayner, IT Director, MPA, CGCIO
Sampson County Government

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142100 INFORMATION TECHNOLOGY					
512100 SALARIES	242,112.00	229,582.00	250,008.00	267,588.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512400 ON-CALL PAY	6,630.00	5,272.00	6,630.00	6,630.00	_____
512700 LONGEVITY	3,160.00	3,632.00	3,636.00	3,818.00	_____
518100 FICA	15,916.00	14,603.91	15,948.00	17,536.00	_____
518120 MEDICARE FICA	3,723.00	3,415.41	3,730.00	4,102.00	_____
518200 RETIREMENT	22,697.00	24,325.61	26,567.00	31,697.00	_____
518300 GROUP INSURANCE	44,892.00	44,275.00	48,300.00	50,700.00	_____
518400 DENTAL INSURANCE	1,800.00	1,602.15	1,600.00	1,920.00	_____
518700 CAFETERIA FEES	72.00	66.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	9,159.00	9,849.42	10,747.00	13,902.00	_____
521300 UNIFORMS	750.00	608.75	750.00	750.00	_____
526200 DEPARTMENTAL SUPPLIES	2,000.00	1,299.52	2,000.00	2,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	2,150.00	2,355.00	2,150.00	2,150.00	_____
526202 SPEC PROJ ELECTIONS EQUIP	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,900.00	1,640.36	2,900.00	2,900.00	_____
531700 TRAVEL ALLOWANCE	4,800.00	4,400.00	4,800.00	4,800.00	_____
532100 TELEPHONE AND POSTAGE	8,760.00	6,357.74	8,760.00	8,760.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142100 INFORMATION TECHNOLOGY					
535200 MAINT/REPAIR - EQUIPMENT	2,000.00	133.28	2,000.00	2,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	404,400.00	291,194.47	404,400.00	404,400.00	_____
539500 EMPLOYEE TRAINING	2,700.00	0.00	2,700.00	2,700.00	_____
543000 RENTAL - EQUIPMENT	3,300.00	2,986.99	3,300.00	3,300.00	_____
544000 CONTRACTED SERVICES	129,200.00	54,029.13	140,645.00	170,645.00	_____
544001 CONTRACT SVCS-ONLINE PAYMENTS	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	700.00	0.00	700.00	700.00	_____
549100 DUES AND SUBSCRIPTIONS	550.00	378.24	550.00	550.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	45,002.00	45,002.00	_____
Total INFORMATION TECHNOLOGY	914,371.00	702,006.98	987,895.00	1,048,622.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Information Technology Specialist I	42103	71	44,280	47,928
Administrative Support Specialist I	42104	62	30,288	33,084
Network Specialist	42102	71	44,280	46,500
Director of Information Technology	42100	79	76,152	81,480
Information Technology Specialist I	42101	73	55,008	58,596
			250,008	267,588

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	5	5
Total Permanent salaries		267,588
Longevity		3,818
Overtime		
On-call pay		6,630
Part-time		
Travel & cell phone allowance		4,800
Fringe Benefit Rates:		
FICA 6.20%		17,536
Medicare FICA 1.45%		4,102
Retirement (Regular) 11.40%		31,697
401(k) (Regular) 5.00%		13,902
Group insurance 845.00		50,700
Dental insurance 32.00		1,920

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Information Technology

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11142100 521300	Uniform replacement for 5 employees x 150	750
11142100 526200	Pens, Paper, ink and toner	2000
11142100-526201	Switch upgrades	2150
11142100 531100	Travel Reimbursement for employees \$1900	
	NCLGISA conference accomodation 2*500=1000	2900
11142100 531700	Travel Allowance 400*12	4800
11142100 532100	Verizon payment 12*250=3000; AT&T payment 12*500=6000; ITS 12*24=288	
	Star 12*60=720	10008
11142100 535200	Maintenance on Printers and copiers and switches	5500
11142100 538100	County Internet and Hosted servers \$146064; Palo Alto Security \$45,000	
	County Email Office 365 670*240= \$160,800; Barracuda \$58,000; Adobe 10800	
	VMWare \$25,000	445664
11142100 539500	Conference attendance 2*250=500, IT Training Seminars 2200	2700
11142100 543000	Smartboard Rental	3300
11142100 544000	GIS Hosting and Maintenences \$101800; Web Hosting and Content Management \$10,000	
	Helpdesk software \$9200; Security Monitoring 8,200; Security Monitoring \$11,445	140645
11142100 54500	Insurance and Bonds	700
11142100 549100	Newspaper amd water subscriptions	550
11142100-55200	Core switch replacement at Public Works building	28834

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Information Technology

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Cisco 2950	2	1075	2,150.00	2	2,150.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Information Technology

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Catalyst 9500 10Gig Switch	2	10489	20,978.00	2	20,978.00		
Catalyst 9500 parts	2	3928	7,856.00	2	7,856.00		
Ctatylyst 9200 48 port switch and parts	2	8084	16,168.00	2	16,168.00		
			45,002.00				

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

L.E. Reynolds, P.E.
Public Works Director

February 16, 2021

RE: 2021-2022 Public Works (Buildings Dept.) Proposed Budget

The Public Works budget for fiscal year 2020/2021 was approved last year for \$1,489,708 for buildings. The Department held the line on expenditures amid the uncertainty caused by the pandemic. The department capitalized on minor improvements of our buildings by using the Care Act funds for carpet cleaning, counter enclosures, supplies related to the pandemic and additional contracted housekeeping.

The 2021/2022 proposed budget includes an increase of \$502,020 which is an adjustment on a total of six items as listed. The previous year's capital improvement requests are included in this budget request and is itemized.

Departmental Supplies have increased in price and demand which has resulted an increase to \$32,000 for paper items. This is an increase of \$3,000 and is due to market increases.

Travel expenses have increased from \$2200 to \$7000 per year. The existing truck used by the Director was needed by an employee for daily work. The transmission failed on the old truck driven by the employee and justification for repair was not warranted. The Director elected to use his private vehicle for company events instead of ordering a new truck which would cost \$34,000 along with months for replacement. The Director elected to transfer the truck to the employee for permanent use.

Travel Allowances have increased to from \$1,020 to \$2,040 due to two supervisors using their private phones for work and being reimbursed by a stipend. This is an increase of \$1,020 and is a break even for the county.

Special Projects-Building improvements- The improvements and upgrades were placed on hold this past year due to the uncertainty of the economy and the revenues of the county. The request is listed in priority order and is an increase of \$450,000

(1) Main Courthouse Roof- The main courthouse is over 90 years old and consist of slate tiles. The tiles are in poor condition and have been patched throughout the roof. Many have broken over the last two years with the excessive rain and fell to the ground. This is a safety and liability concern. The underlayment has deteriorated to the extent that daylight can be seen through the slate during the day. Replacement with a fabricated metal roof that looks like slate is our recommendation. I would like to submit for proposals from numerous roofing contractors in an as-built type proposal. The estimated cost for this work is \$375K.

(2) Civic Center restrooms-The restrooms near the kitchen and offices are in dire need of upgrades. The restrooms are dated and showing severe wear. Neither location meets the current ADA requirements. The goal is to use \$60,000 to update these restrooms if a \$50,000 grant is provided.

(3 & 4) Administration Door Replacement- The back doors to the Administration Building are the primary doors used for administration staff to enter/exit the building. These doors are old and worn out. I suggest replacing the double doors with a newly framed single door. After the door is installed, an upgraded card swipe could be added for increased security for this door and for the door near Joel's office. The cost of these upgrades would be \$11,000.

(5) Building B Card Swipes- Building B has an increasing amount of activity of employees entering the back doors. Turnover has increased and security is a concern. The department heads in each department of this building has requested that card swipes be installed at the back doors for security. The cost of this upgrade is \$4,000.

Maint/Repair-Equipment-The repair of equipment request is \$65,000 for an increase of \$15,000. The additional \$15,000 is needed to update the programming for the HVAC at the Human Services building. The programming is causing problems with the HVAC system and is outdated and not functioning properly. The public works staff resets the system routinely if there is a power glitch and the permanent fix is to upgrade the programming.

Contracted Services-An additional \$43,200 is needed to meet a judicial administrative order to provide additional cleaning personnel at the courthouse during the pandemic. The contractor originally was compensated using Covid-19 cares act funding. This funding ended on Dec 31, 2020 and the county was directed by the Superior Court judge to continue these services. The fee is \$3600 per month for two contracted employees to be present for a total of \$43,200 additional funded needed.

This concludes the buildings budget showing the requested items that have changed from the previous budget.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "D. E. King", is written over a horizontal line.

Sampson County Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600 PUBLIC BUILDINGS					
512100 SALARIES	292,866.00	243,572.84	292,866.00	311,736.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	2,533.35	0.00	0.00	_____
512400 ON-CALL PAY	2,900.00	1,270.00	2,600.00	2,600.00	_____
512700 LONGEVITY	2,950.00	1,603.00	1,603.00	1,683.00	_____
518100 FICA	18,584.00	14,787.61	18,584.00	19,720.00	_____
518120 MEDICARE FICA	4,347.00	3,490.31	4,347.00	4,612.00	_____
518200 RETIREMENT	25,615.00	24,552.87	30,861.00	36,027.00	_____
518300 GROUP INSURANCE	100,624.00	76,475.00	96,600.00	109,908.00	_____
518400 DENTAL INSURANCE	2,520.00	1,602.15	2,098.00	2,688.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	72.00	66.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	12,000.00	10,544.24	12,000.00	14,000.00	_____
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
519500 PROF SER - JAIL CONSULTANT	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	6,354.00	4,733.82	6,354.00	6,354.00	_____
525100 GAS, OIL AND TIRES	16,950.00	8,701.91	16,950.00	14,000.00	_____
526100 OFFICE SUPPLIES	1,000.00	979.16	1,000.00	1,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600	PUBLIC BUILDINGS					
526200	DEPARTMENTAL SUPPLIES	29,000.00	19,413.85	32,000.00	32,000.00	_____
526201	DEPT SUPPLIES EQUIPMENT	0.00	2,229.43	0.00	0.00	_____
526261	ROAD SIGNS SUPPLIES	33,000.00	0.00	33,000.00	30,000.00	_____
529900	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100	TRAVEL	2,200.00	4,902.15	7,000.00	6,500.00	_____
531700	TRAVEL ALLOWANCE	1,020.00	1,870.00	2,040.00	2,040.00	_____
532100	TELEPHONE AND POSTAGE	9,000.00	6,019.90	9,000.00	8,500.00	_____
533000	UTILITIES	279,000.00	230,368.78	279,000.00	279,000.00	_____
533029	UTILITIES-INDUSTRIAL PARK	1,000.00	621.10	1,000.00	1,000.00	_____
535100	MAINT/REPAIR - BUILDINGS/GRNDS	117,000.00	155,804.78	117,000.00	117,000.00	_____
535101	MAINT/REPAIR LIVESTOCK ARENA	14,000.00	12,412.16	14,000.00	14,000.00	_____
535121	REPAIRS - SMALL HOUSE	0.00	0.00	0.00	0.00	_____
535123	REPAIRS - SPECIAL PROJECTS	0.00	132,024.95	450,000.00	450,000.00	_____
535124	FLOOR REPAIR - CTHOUSE ANNEX	0.00	0.00	0.00	0.00	_____
535128	REPAIRS - ANIMAL SHELTER	0.00	0.00	0.00	0.00	_____
535133	REPAIRS - COURTHOUSE	0.00	0.00	0.00	0.00	_____
535134	REPAIRS - UNDERGROUND STORAGE	0.00	0.00	0.00	0.00	_____
535135	SPECIAL REPAIRS - EP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600	PUBLIC BUILDINGS					
535200	MAINT/REPAIR - EQUIPMENT	50,000.00	31,035.68	65,000.00	50,000.00	_____
535300	MAINT/REPAIR - VEHICLES	6,000.00	4,158.93	6,000.00	5,000.00	_____
539500	EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
541000	RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
543000	RENTAL - EQUIPMENT	0.00	5,490.00	0.00	0.00	_____
544000	CONTRACTED SERVICES	349,000.00	253,110.68	392,200.00	349,000.00	_____
544001	CONT SVCS-USDA PPROJECTS	0.00	0.00	0.00	0.00	_____
545000	INSURANCE AND BONDS	97,556.00	0.00	97,556.00	97,556.00	_____
549100	DUES AND SUBSCRIPTIONS	150.00	0.00	150.00	150.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
554000	CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
554008	CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	15,000.00	18,950.00	0.00	0.00	_____
557000	LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558000	PURCHASE OF BUILDING	0.00	0.00	0.00	0.00	_____
558003	T.A. LOVING - CONTRACT III	0.00	0.00	0.00	0.00	_____
558018	LANDSCAPING	0.00	0.00	0.00	0.00	_____
558100	CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600 PUBLIC BUILDINGS					
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
559900 CONSTRUCTION OF WATER LINES	0.00	0.00	0.00	0.00	_____
Total PUBLIC BUILDINGS	1,489,708.00	1,273,324.65	1,990,881.00	1,966,146.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Facilities Maintenance Mechanic I	42609	64	31,920	31,464
Facilities Maintenance Mechanic I	42607	64	33,648	36,168
Facilities Maintenance Superintendent	42604	72	48,816	52,620
Facilities Maintenance Mechanic I	42606	64	31,464	34,176
Facilities Maintenance Mechanic I	42601	64	29,892	31,392
Administrative Support Specialist I	42603	62	29,004	31,428
Director of Public Works	42600	81	89,664	94,488
			294,408	311,736

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140

10,140

8,508

10,140

38,928

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Permanent positions			7	7
Total Permanent salaries				311,736
Longevity				1,683
Overtime				
Shift differential				
On-call pay				2,600
Part-time				
Travel & cell phone allowance				2,040
Fringe Benefit Rates:				
FICA	6.20%			19,720
Medicare FICA	1.45%			4,612
Retirement (Regular)	11.40%			36,027
401(k) (Regular)	5.00%			15,801
Group insurance	845.00			109,908
Dental insurance	32.00			2,688

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Public Buildings

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11142600-521300 UNIFORMS	Uniforms for 5 staff Cost are \$20 per person per week. \$102 x 52 weeks = \$5,304 Safety work boots for maintenance. 175.00 x 6=\$1,050	5,304.00 1,050.00 6,354.00
11142600-525100 GAS, OIL & TIRES	5 staff will average approx. \$1145.83 x 12 = \$13750 Tires	13,750.00 3,200.00 16,950.00
11142600-526100 OFFICE SUPPLIES	Stationery, letterhead and envelopes, ribbons, misc. office supplies Copier paper	700.00 300.00 1,000.00
11142600-526200 DEPARTMENTAL SUPPLIES	Cintas - Paper Products, Toilet Tissue, Roll Towels, Soap for county buildings Light bulbs, florescent lights and ballast for the county bldgs. Filters for all county buildings	20,000.00 5,000.00 7,000.00 32,000.00
11142600-52626100 ROAD SIGN SUPPLIES	Letters, brackets, blades, posts, screws and various supplies. Avg 220 signs down per year x \$150 per sign	33,000.00
11142600-531100 TRAVEL	Staff travel for attendance at trade classes Mileage reimbursement	7,000.00
11142600-531700 TRAVEL ALLOWANCE	Phone stipend for Lin and Ashley.	2,040.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Public Buildings

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11142600-532100	Information Tech. \$47X12=\$564	564.00
TELEPHONE AND POSTAGE	Verizon \$600X12=\$7200	7,200.00
	True IP \$50X12=\$600	600.00
	Postage	636.00
		9,000.00
11142600-533000	Duke Progress \$18,100 x 12=\$217,200	217,200.00
UTILITIES		
	Water - City of Clinton 2150 x 12=\$25800	25,800.00
	Natural Gas - Piedmont Gas \$2000 x 12=\$24000	24,000.00
	Parker Gas 500 x 12=\$6000	6,000.00
	County water - Coop & Animal Shelter \$500 x 12=\$6000	6,000.00
		279,000.00
11142600-533029	CP&L Industrial Dr street lights. CP&L North Blvd, 421 N Entrance	1,000.00
INDUSTRIAL PARK		
11142600-535100	\$4,500.00 per building x 26 buildings for routine maintenance & repair.	117,000.00
MAINTENANCE		
11142600-535123	Main Courthouse Roof	375,000.00
SPECIAL PROJECTS	Civic Center Bathrooms	60,000.00
	Admin Back Door Replacement	4,000.00
	Admin Card Swipe	7,000.00
	Building B Card Swipe	4,000.00
		450,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Public Buildings

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11142600-535200	Repair for heating, air conditioning, plumbing and electrical systems due to aging equipment.	50,000.00
MAINT/REPAIR - EQUIPMEN	Necessary upgrade to HVAC programming at Human Services	15,000.00
		65,000.00
11142600-535300	Requested for routine maintenance on county vehicles.	6,000.00
MAINT/REPAIR - VEHICLES		
11142600-539500		
EMPLOYEE TRAINING		
11142600-544000	18 mowings x \$1,750 = \$31,500.00	31,500.00
CONTRACTED SERVICES		
	Morrissey Cleaning \$4277 x 12= \$51324	107,361.00
	Dust Busters \$1551.75 x 12 = \$18,621	
	Just Rite Cleaning \$3118 x 12 = \$37,416	
	KA Morrissey - Adm. Order by Superior Court Judge for additional cleaning	43,200.00
	Highland Roofing - Annual Service Contract	13,500.00
	Bass Heating & Air Conditioning - Annual Service Contract	42,000.00
	Johnson Controls - Sprinkler Inspections	2,000.00
	Thyssenkrupp Elevator 1250 x 12=\$15,000	15,000.00
	Cintas- Mats for county buildings \$766.56 x 12 = \$9,198.72	9,200.00
	GFL- dumpster 1200 x 12 =\$14,400	14,400.00
	Burglar Alarm monitoring - \$500.00 x 12=\$6000	6,000.00
	Clegg's Termite - Exterminating 1450 x 12 = \$17400	17,400.00
	Kings & Carolina Fire Protection	5,000.00
	NC Dept of Labor - Inspections	2,000.00
	Contr. Services to upgrade painting/carpet cleaning/replacement	83,639.00
		392,200.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Public Buildings

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11142600-545000 INSURANCE AND BONDS	Commercial package policy - hospital, Auto insurance, Property & casualty, professional liability for employees	97,556.00
11142600-549100 DUES AND SUBSCRIPTIONS	Subscriptions	150.00



OFFICE OF THE SHERIFF

County of Sampson, NC

112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



March 15, 2021

To: Edwin W. Causey
County Manager

From: Jimmy Thornton
Sheriff

Re: FY 21/22 Sheriff Budget

The Sampson County Sheriff's Office is a full-service law enforcement agency that strives to meet the needs and expectations of the citizens of Sampson County, NC. I have highlighted in the cover letter for the Detention Budget a proposal to address pay across both the Sheriff's Office and Detention Center. For the Sheriff's Office budget letter, I plan to focus on a shortage in personnel and the growing demands within the law enforcement profession.

Over the years, general statutes and case law have increased the responsibilities and liability of the Sheriff, which have often times added unfunded mandates on top an already thinly stretched agency. These mandates are very taxing and come in addition to the general duties which already overwhelm an understaffed Sheriff's Office.

Within the Sheriff's Office, Patrol Operations is the division which is tasked with responding to calls for service and warrant service. These frontline deputies serve as the primary defense to the citizens of Sampson County 24 hours per day, 7 days per week. Patrol Operations consists of 28 deputies, which are divided into four rotating shifts. This means during weeknights and weekends, there are on average only 7 deputies available to answer calls within 963 square miles of Sampson County. This inadequate staffing, along with a large rural land mass leads to much longer response times to citizens in need and deputies are often left responding to violent situations alone. In 2019, Patrol Operations generated over 28,000 calls for service and for comparison, during Covid-19 these same deputies generated over 25,000 calls for service. We have not requested an increase in deputies assigned to Patrol Operations in over 14 years. In today's volatile environment and with each deputy averaging 1,000 calls for service per year, I feel it is necessary to request two additional deputies.

We also face a need for additional staffing within Juvenile Investigations. Currently, there are two Juvenile Investigators within the Sheriff's Office. In 2020, these two

Investigators were responsible for 123 DSS Referrals, 11 Internet Crimes Against Children Complaints and 34 Non-DSS Complaints. These criminal investigations have led to 48 arrests. These juvenile cases are extremely time consuming and daunting. The seriousness of each case requires no room for error on part of the investigators.

I also, as previously discussed with you in person, I included a small increase in part-time salaries to accommodate continuing to fund our part-time Sex Offender Verification Officer. Since implementing this part-time officer in January, of the 160 sex offenders registered in Sampson County, to-date the officer has performed 108 in-person sex offender verifications. At this rate, the officer will be able to meet the three times per year verification recommended under the national standard.

Fortunately, we were able to accommodate upgrading the courthouse security software and equipment within the FY 20/21 budget, which places us ahead of schedule from our last in-person discussion. The continued maintenance on these upgrades has an annual contract of \$7,000 and was included in the FY 21/22 budget.

Thank you for your time and attention to the needs of the Sheriff's Office. Understand that my request for additional staff does not come lightly, but is necessary. With that, I wish to ensure adequate response times to citizens in need, to make certain that officer safety is enhanced and be reassured that juvenile investigations do not become neglected due to inadequate personnel. As always, I look forward to discussing my budget requests with you further in-person. I'm confident during these discussions we can come to a manageable agreement on all proposed topics.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
512100 SALARIES	4,110,256.00	3,695,779.19	4,183,071.00	4,451,616.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512120 SUPPLEMENT	16,020.00	0.00	16,020.00	16,020.00	
512200 OVERTIME SALARIES	0.00	84,355.75	50,000.00	0.00	
512205 OVERTIME - US DEPT JUSTICE GRN	30,000.00	43,515.00	30,000.00	30,000.00	
512300 SHIFT DEFERENTIAL PAY	25,500.00	24,938.33	25,500.00	25,500.00	
512400 ON-CALL PAY	22,500.00	19,627.14	22,500.00	22,500.00	
512600 PART-TIME SALARIES	20,000.00	13,213.76	26,000.00	160,400.00	
512700 LONGEVITY	40,074.00	40,723.00	40,723.00	42,759.00	
512800 SPECIAL SEPARATION ALLOWANCE	30,000.00	0.00	30,000.00	30,000.00	
518100 FICA	266,219.00	226,639.54	266,219.00	294,426.00	
518120 MEDICARE FICA	62,261.00	53,159.48	62,261.00	68,858.00	
518200 RETIREMENT	12,778.00	11,901.78	12,990.00	15,700.00	
518278 LAW ENFORCEMENT RETIREMENT	458,847.00	411,173.23	459,780.00	535,863.00	
518300 GROUP INSURANCE	938,088.00	834,500.92	935,719.00	1,008,085.00	
518400 DENTAL INSURANCE	35,460.00	28,715.27	33,120.00	36,480.00	
518600 WORKMEN'S COMPENSATION INS	89,696.00	0.00	89,696.00	89,696.00	
518700 CAFETERIA FEES	600.00	708.00	600.00	600.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
518900 401K SUPPLEMENTAL RETIRE. FUND	205,614.00	189,655.54	212,070.00	222,535.00	_____
518901 401K COUNTY CONTRIBUTION	6,480.00	7,221.32	8,160.00	6,886.00	_____
518902 SHERIFF SUPPLEMENTAL RET FUND	7,000.00	9,368.96	7,000.00	7,000.00	_____
519200 LEGAL PROFESSIONAL SERVICES	2,500.00	0.00	3,000.00	2,500.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	79,347.00	86,640.29	115,400.00	100,000.00	_____
521301 UNIFORMS - SPECIAL OPERATIONS	0.00	0.00	0.00	0.00	_____
521312 UNIFORMS - PART-TIME BAILIFFS	0.00	0.00	0.00	0.00	_____
521379 UNIFORMS - NARCOTICS SQUAD	7,470.00	7,470.00	10,470.00	10,470.00	_____
523879 DRUG ALLOWANCE	20,000.00	15,000.00	20,000.00	20,000.00	_____
525100 GAS, OIL AND TIRES	344,000.00	282,703.77	375,000.00	400,000.00	_____
526100 OFFICE SUPPLIES	16,000.00	14,313.97	16,000.00	15,000.00	_____
526200 DEPARTMENTAL SUPPLIES	91,000.00	62,762.31	95,497.00	91,000.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	54,900.00	14,098.50	44,600.00	22,300.00	_____
526203 NARC-NON DEPR EQUIPMENT	0.00	1,599.99	0.00	0.00	_____
526220 GRANT - BICYCLE HELMENTS	0.00	0.00	0.00	0.00	_____
526229 HEPATITIS SUPPLIES	0.00	0.00	0.00	0.00	_____
526235 DEPT SUPPLIES - SRO OFFICERS	500.00	0.00	500.00	500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
526279 DEPT SUPPLIES-NARCOTICS SQUAD	43,000.00	37,372.29	67,375.00	57,000.00	_____
529900 MISCELLANEOUS EXPENSES	7,000.00	10,776.39	12,400.00	9,000.00	_____
529979 MISC EXPENSE - NARCOTICS SQD	0.00	0.00	6,000.00	4,500.00	_____
531100 TRAVEL	10,000.00	2,356.11	24,800.00	18,000.00	_____
532100 TELEPHONE AND POSTAGE	104,900.00	67,681.84	113,600.00	108,000.00	_____
532800 INFORMANT ALLOWANCE	3,000.00	0.00	3,000.00	3,000.00	_____
532879 INFORMANT ALLOW-NARC SQUAD	20,000.00	15,000.00	20,000.00	20,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	79,000.00	89,620.05	98,100.00	88,100.00	_____
535300 MAINT/REPAIR - VEHICLES	115,000.00	74,969.53	137,000.00	140,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	3,500.00	0.00	3,500.00	2,800.00	_____
539500 EMPLOYEE TRAINING	8,000.00	2,681.46	13,640.00	10,000.00	_____
539579 TRAINING - NARCOTICS SQUAD	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
543079 RENTAL EQUIP - NARCOTICS SQUAD	0.00	0.00	0.00	0.00	_____
543900 RENT - PIN EQUIPMENT	16,500.00	16,044.00	17,720.00	16,500.00	_____
544000 CONTRACTED SERVICES	110,040.00	76,093.41	131,716.00	127,000.00	_____
544008 CONTRACTED SERVICES - OTHER	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	61,654.00	0.00	61,654.00	61,654.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
549100 DUES AND SUBSCRIPTIONS	11,680.00	10,143.41	16,150.00	13,000.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
551079 CO-OFFICE EQUIP NARCOTICS SQD	0.00	0.00	18,000.00	18,000.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	426,585.00	484,461.71	460,220.00	460,220.00	
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	
554070 C.O. - VEHICLES FED ASSETS FND	0.00	0.00	0.00	0.00	
554079 C.O. VEHICLES - NARC	0.00	0.00	0.00	0.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	160,600.00	120,392.63	127,800.00	127,800.00	
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	
555079 CO-OTHER EQUIP-NARCOTICS SQD	0.00	0.00	0.00	0.00	
581000 TRANS TO STATE AGENCY (WEAPON)	30,000.00	48,605.00	30,000.00	30,000.00	
581001 TRANSFER TO FEDERAL AGENCY	0.00	0.00	0.00	0.00	
Total SHERIFF	8,203,569.00	7,235,982.87	8,554,571.00	9,041,268.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	2020/2021
DEPUTY SHERIFF III	43181		40,620	44,040	
CHIEF DEPUTY	43145		66,480	73,356	
DETECTIVE	43146		46,560	50,964	
DEPUTY SHERIFF - SGT	43130		44,928	49,188	
DEPUTY SHERIFF - LT	43169		51,252	53,820	
DEPUTY SHERIFF II	43133		39,048	42,276	
ADMIN SUPP SPEC II	43184		34,032	37,008	
DEPUTY SHERIFF I	43180		36,888	39,996	
DETECTIVE	43182		44,280	46,500	
DEPUTY SHERIFF I	43141		35,076	38,316	Reclass 4/1
DEPUTY SHER SERGEANT	43176		44,436	46,656	
DEPUTY SHERIFF III	43165		41,304	45,444	
DETECTIVE	43113		44,736	48,504	
DEPUTY SHERIFF - SGT	43192		45,204	49,812	
DEPUTY SHER SERGEANT	43157		44,280	46,500	Reclass 6/1
DEPUTY SHERIFF II	43172		38,712	41,964	Reclass 6/1
DEPUTY SHERIFF III	43136		40,164	43,452	
DEPUTY SHER 1ST SGT	43108		47,172	49,536	
DEPUTY SHERIFF - SGT	43162		46,224	50,688	Reclass 6/1
DEPUTY SHERIFF II	43166		41,016	44,256	
DEPUTY SHERIFF II	43153		39,048	41,004	
DEPUTY SHERIFF I	43126		36,432	38,256	
DEPUTY SHERIFF - SGT	43110		44,736	48,504	
DEPUTY SHER 1ST SGT	43163		47,292	49,656	
DEPUTY SHERIFF - LT	43131		52,740	58,032	
DEPUTY SHERIFF III	43156		42,492	46,440	
DEPUTY SHERIFF II	43193		39,348	43,296	
ADMIN SUPP SPEC I	43103		29,304	32,256	
DETECTIVE	43144		45,420	50,004	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	2020/2021
DEPUTY SHERIFF II	43197		39,156	43,128	
DEPUTY SHERIFF I	43109		36,888	39,996	
DEPUTY SHERIFF III	43158		42,492	46,440	
DEP SHERIFF-CAPTAIN	43118		58,620	64,368	
DEPUTY SHERIFF II	43150		39,048	41,004	
LEAD DETECTIVE	43139		49,296	53,844	
DEP SHERIFF-CAPTAIN	43132		59,496	65,100	
DETECTIVE	43152		45,096	49,344	
DEPUTY SHERIFF II	43112		38,904	42,576	
DEPUTY SHERIFF I	43122		34,620	36,348	
DEPUTY SHERIFF II	43173		38,256	41,388	
DETECTIVE	43119		44,280	48,096	
DEPUTY SHER 1ST SGT	43229		48,888	51,336	
DEPUTY SHERIFF - LT	43159		51,252	53,820	New SRO 2.3.2020
DEPUTY SHERIFF I	43190		34,620	36,348	
DEPUTY SHERIFF - LT	43174		54,024	59,100	
LEAD DETECTIVE	43167		49,536	54,048	Reclass
DEPUTY SHERIFF I	43188		36,432	40,008	
DEPUTY SHERIFF III	43104		44,676	48,276	Reclass
DEPUTY SHER SERGEANT	43160		45,060	47,316	
DEPUTY SHERIFF I SRO	43124		36,432	38,256	
DEPUTY SHERIFF II	43138		38,256	41,388	
ADMIN SUPP SPEC I	43140		28,548	30,900	
DEPUTY SHERIFF III	43116		40,620	44,040	
DEPUTY SHERIFF I	43117		36,432	39,432	Reclass 6/1
DEPUTY SHERIFF II	43177		39,540	43,128	New SRO 2.3.2020
SEN ADMIN SUPP SPEC	43154		34,704	37,548	
DEPUTY SHERIFF II	43115		38,940	40,884	
DEPUTY SHERIFF - LT	43123		53,256	58,464	

SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	2020/2021
DEPUTY SHERIFF I	43195		36,432	39,564	
DEPUTY SHERIFF III	43191		40,164	42,168	
LEAD DETECTIVE	43125		49,296	53,844	
DETECTIVE	43183		45,852	50,376	
DEP SHERIFF-CAPTAIN	43151		60,336	65,808	
DETECTIVE	43149		44,280	47,916	
DEPUTY SHERIFF III	43189		40,164	42,168	
DEPUTY SHERIFF I	43128		36,432	39,432	
DEPUTY SHER 1ST SGT	43147		49,116	51,576	
DEPUTY SHERIFF II	43198		39,048	41,004	
DEPUTY SHERIFF III	43175		41,124	44,688	
DETECTIVE	43106		45,864	50,376	
DEPUTY SHERIFF I	43121		36,888	40,176	
EVIDENCE TECHNICIAN	43170		44,736	49,428	Reclass
DEPUTY SHERIFF II	43107		38,592	41,856	
DEPUTY SHERIFF II	43129		39,036	42,456	
DEPUTY SHERIFF - LT	43134		52,224	57,600	
DEPUTY SHERIFF II	43168		38,832	40,776	
DEPUTY SHERIFF I	43137		36,432	39,432	
DEPUTY SHERIFF I	43105		36,432	39,564	
DEPUTY SHERIFF II	43155		38,256	40,164	
DEPUTY SHERIFF - SGT	43127		45,660	50,208	
DEPUTY SHERIFF III	43196		41,844	45,576	
DEP SHERIFF-CAPTAIN	43143		56,496	61,356	
LEAD DETECTIVE	43102		49,056	53,652	
DEPUTY SHERIFF I SRO	43101		36,432	38,256	
SHERIFF	43100		89,616	97,632	
DETECTIVE	43135		45,036	49,692	
DEPUTY SHERIFF - SGT	43187		46,320	50,760	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	2020/2021
DEPUTY SHERIFF III	43114		40,524	43,800	
DEPUTY SHER SERGEANT	43171		44,280	46,500	New SRO 2.3.2020
DETECTIVE	43199		45,420	50,004	
Deputy Sheriff I	43148	67	36,432	38,256	
Deputy Sheriff III	43179	69	40,164	42,168	
Deputy Sheriff I	43120	67	36,432	38,256	
Deputy Sheriff - Captain (CID)	43111	76	56,496	59,316	Reclass 6/1
Deputy Sheriff II	43178	68	38,256	40,164	
			4,124,592	4,451,616	

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140

9,295

10,140

10,140

5,070

44,785

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary	2020/2021
Permanent positions			95	95	
Permanent Salaries (Regular)				137,712	
Permanent Salaries (Law Enforcement)				4,313,904	
Salary Adjustments (Law Enforcement)					
Supplement (Law Enforcement)				16,020	
Overtime (Law Enforcement)				30,000	
Shift Differential (Law Enforcement)				25,500	
On-call Pay (Law Enforcement)				22,500	
Longevity (Regular)					
Longevity (Law Enforcement)				42,759	
Part-time				160,400	
Fringe Benefit Rates:					
FICA	6.20%			294,426	
Medicare FICA	1.45%			68,858	
Retirement (Regular)	11.40%			15,700	
Retirement (Law Enforcement)	12.04%			535,863	
401(k) (Regular)	5.00%			6,886	
401(k) (Law Enforcement)	5.00%			222,535	
Group insurance	845.00			1,008,085	
Dental insurance	32.00			36,480	

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Sheriff**

Account Number: 11243100-512100

Job Title/Classification: Investigator

Program Area: _____

Describe Duties: General duties of a Criminal Investigator as prescribed under current investigators job duties and classifications.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
71	21.29 per hour	44,280.00

Justification: There has been a significant increase in criminal referrals in juvenile related cases and investigations. Currently, there are two investigators to conduct and process all juvenile related crimes, which include; physical and sexual abuse, neglect, etc. Funding a new investigator would prevent a back log of sensitive juvenile cases.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Sheriff**
 Count Number: 11243100-512100

/Classification: Deputy Sheriff I

Program Area: _____

Describe Duties: General duties of a Deputy Sheriff as prescribed under current Deputy Sheriff I job duties and classifications.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
67	17.52	36,432.00

Justification: There has been a significant increase in call volumes, to include mental health calls for service. We have not seen
an increase in deputy sheriff's assigned to Patrol Operations in over 14 years. The workload of deputies and state
state mandates imposed on officers have grown exponentially over the past decade. This environment has imposed a
great risk to officer safety. Providing extra positions to Patrol Operations will improve call for service response time
to citizens, which is often delayed due to the large rural land mass which these officers are tasked to cover with limited
staff. The Sheriff's Office would like to engage more with the citizenry, but with limited staffing and a large call volume
this is difficult to accomplish.
Your consideration in this would be greatly appreciated and would enhance services offered to our community.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Sheriff**

Account Number: 11243100-512100

Job Title/Classification: Deputy Sheriff I

Program Area: _____

Describe Duties: General duties of a Deputy Sheriff as prescribed under current Deputy Sheriff I job duties and classifications.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
67	17.52	36,432.00

Justification: There has been a significant increase in call volumes, to include mental health calls for service. We have not seen an increase in deputy sheriff's assigned to Patrol Operations in over 14 years. The workload of deputies and state state mandates imposed on officers have grown exponentially over the past decade. This environment has imposed a great risk to officer safety. Providing extra positions to Patrol Operations will improve call for service response time to citizens, which is often delayed due to the large rural land mass which these officers are tasked to cover with limited staff. The Sheriff's Office would like to engage more with the citizenry, but with limited staffing and a large call volume this is difficult to accomplish.

Your consideration in this would be greatly appreciated and would enhance services offered to our community.

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-512200 OVERTIME SALARIES	Approval was giving to use lapse salary monies within the Sheriff's budget to implement overtime for the FY20/21 budget. This money has been used to compensate officers who are required to come in on scheduled days off to work special events within the county, such as parades and other non-profit work where security and/or safety require law enforcement presence or to participate in state mandated training. The same supervision and application of overtime payment used to properly monitor Detention overtime has also been applied to the Sheriff's budget, and proven successful. I have included \$50,000 in the budget request to address overtime. If you would like for lapse salary monies to be applied instead of funding a designated overtime amount, we can continue with the use of lapse salary money. However, without designated overtime funds, in the event limited lapse salary money is available, I have no way within my budget to fund the deficit.	50,000
11243100-512600 PART-TIME SALAIRES	As discussed in our December meeting, we would request to increase this line item from \$20,000 to \$26,000 to enable our part-time deputy to verify sex offenders at a minimum of 40 hours per month.	26,000
11243100-519200 LEGAL PROFESSIONAL SERVICES	Legal fees for County Attorney Services necessary for potential litigation outside the scope of the County Attorney or in the event of a conflict of interest on the part of the County Attorney. (\$3,000)	3,000

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-521300 UNIFORMS	<p>Funding used to replace uniforms for existing uniformed personnel and to purchase uniforms for new hires. Uniforms are worn by uniformed officers approx. 16 times per month or 192 times per year. Due to the extreme conditions of the job function, frequent use for job duties and during training exercises, uniforms often become worn or torn. Sometimes the uniforms also become soiled during the performing of job duties and the contaminated uniform has to be replaced. Currently, we provide all uniformed personnel with Class A uniforms which consist of: 3 Long and 3 Short sleeve shirts/3 Pants/2 pairs of shoes, which is a breakdown of \$868 x 83 sworn uniform deputies per year = \$72,044. Additionally we provide each uniformed officer one set of Class B Uniforms, which are necessary for special assignments, such as high risk-search warrants, inclement weather, etc. Class B uniforms include: 1 tactical Long sleeve, 1 tactical Short sleeve and one pair of tactical uniform pants, which is has a breakdown cost of \$170 x 83 sworn uniformed officers = \$14,110 .</p> <p>Also included in this line item is funding to provide clothing for Criminal Investigators. In the past Criminal Investigators were given \$830 per year for a clothing allowance. However, the clothing allowance was terminated and all clothing is purchased through a uniform vendor. The allocated cost for clothing for Criminal Investigators is \$830 x 10 Criminal Investigators, which totals \$8,300. We would ask that an additional \$300 per Criminal Investigator (\$3,000 total) be allotted for the purchase of suits through a retail store for use in court trials and proceedings where such formal dress is mandated.</p> <p>We also provide new body armor for new employees and replacement armor for vests that expire, which is necessary to protect the life of the officer. This armor is custom fit to each employee and therefor is not reused. The shelf life of the body armor is 5 years and then it has to be replaced. Body armor costs \$685 per officer and we are scheduled to replace an average of 20 bullet proof vests this budget per year due to</p>	115,400

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
	<p>expended to replace an average of 20 bullet proof vests and budget per year due to expiration of armor and replacement through new hires, which totals \$13,700.</p> <p>Additionally, other equipment related uniform accessories have to be replaced within the budget cycle due to normal wear or damages received during job related functions. Other clothing/uniform equipment items that have to be replaced due to age and wear are items such as: (15) duty belts, (10) magazine holders, (5) weapon holsters, (30) ties, (5) hats, (30) collar stars, (10) name plates, (5) whistles, (20) tie tacs, (5) oc holders, (5) Taser holsters, (5) asp holsters, (5) winter coats, (5) rain coats, (5) reflective vests and (10) badges, these replacement totals are projected at \$6,585. The amounts used in these replacement items may vary and are hard to project, but this formula has proven to work for the past several years in supplying and replacing equipment needs adequately.</p> <p>Muck Boots for KO Officers \$400</p>	
11243100-521379 UNIFORMS - NARCOTICS SQUAD	Funding used to provide clothing allowance for Special Investigations Personnel. (9 x \$830 = \$7,470). We would ask that an additional \$300 per Special Investigator (\$3,000 total) be allotted for the purchase of suits through a retail store for use in court trials and proceedings where such formal dress is mandated, just like for our Criminal Investigators.	10,470
11243100-523879 DRUG ALLOWANCE	Special Investigations personnel use funds to purchase controlled substances in "controlled buys" which are used to establish probable cause for search warrants and in-depth investigations. This funding is vital in our proactive drug enforcement efforts and is essential in combating the drug problems in Sampson County.	20,000

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-525100 GAS, OIL AND TIRES	Vehicles are a necessary tool used by our officers to perform their duties. Fuel, oil changes, inspections and tire replacement are one of our biggest expenses. In the past we have saved on fuel cost by utilizing propane. However, due to new EPA regulations and vehicle coding, propane doesn't currently work on our new vehicles and we must rely completely on gasoline. We are currently running propane on some older vehicles that meet the guidelines, but these will eventually phase out as they are replaced. This amount is based on funding received during the initial FY20/21 budget and the	375,000
11243100-526100 OFFICE SUPPLIES	Office supplies essential for daily operation: Copy paper, binders, file folders, toner/ink cartridge replacement, envelopes, storage boxes, batteries, stationary, forms and letterhead printing, labels, etc.	16,000
11243100-526200 DEPARTMENTAL SUPPLIES	Supplies and equipment for general law enforcement operations: Evidence Supplies (Collection Kits; Packaging; Fuming, etc.) 15,000.00 12 - Digital Camera Replacement - necessary for preliminary crime scene invs. 7,700.00 10 - Tru Catch cat taps - replace worn/damaged traps 470.00 10 - Tru Catch dog taps - replace worn/damaged traps 1,300.00 2 - Cat Grabber to replace worn pole. 152.00 Latex/Vinyl Nitrile Gloves for field use by enforcement personnel 3,000.00 Ammunition - Required for annual qualifications required by State law 32,000.00 Taser Cartridge Replacement - yearly qualifications - required for liabi 4,500.00 Taser Battery Replacement - normal life cycle replacement 1,200.00 Radio Battery Replacements - normal life cycle replacement 6,000.00 Targets and backings for firearms qualifications required by State law. 3,200.00 Flashlight and misc. equipment batteries 1,800.00 Fire extinguisher replacement/refills - required for OSHA 1,200.00	95,497

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
	Less Lethal Munitions replacement/qualifications required for liability r	3,000.00
	Distraction Device replacement (used for high-risk search warrants)	1,000.00
	20 - Replacement office chairs that are worn/broken and over life cycl	5,000.00
	Replacement leg irons/handcuffs due to normal wear/tear.	800.00
	8 - Replacement Slings	600.00
	8 - 2 drawer file cabinets for supervisor's cubicles	1,800.00
	Wall mount gun safe for courthouse	600.00
	Panic Alarms for Courthouse Extension (3)	200.00
	Four box - pistol locker for courthouse	2,000.00
	(16) Cut/Puncture resistant gloves	625.00
	Spit Hoods	100.00
	(4) Garmin GPS for K9s	1,400.00
	Window Tint Meters	300.00
	Telescoping Measuring Wheel for Crime Scene and Vehicle Collision	300.00
	200ft Measuring tape for Crime Scene and Vehicle Collision Invest.	250.00
11243100-526235 DEPARTMENTAL SUPPLIES - SRO	Funding used to obtain and distribute educational materials by School Resource Officers in the County School System.	500

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
<p>11243100-526279 DEPARTMENTAL SUPPLIES - NARCOTICS SQUAD</p>	<p>This funding is required to purchase drug testing kits and evidence supplies necessary to conduct daily narcotics operations and investigations. These supplies are hard to gauge, but a fair average cost of around \$3,500. Understand these supply costs could fluctuate up or down, depending on the cases investigated yearly. This funding is also used to replenish departmental supplies, such as paper, pens/pencils, tape, staples, binder notebooks, ink cartridges, and other general office supplies used to perform daily operations (\$3,500). Funding for cleaning supplies for the narcotics building (\$500)</p> <p>Since there is not a separate line item for the Sheriff's Emergency Response Team, funding for replacement SERT equipment is included in this line item. SERT also falls under the direction of the special investigations commander. This equipment is vital to keeping the emergency response team in proper operation and at a level in which it is able to effectively respond to and deal with hostage situations, active shooter incidents (school or workplace), barricaded suspects, high risk warrant service, and any other law enforcement related matter where loss of life or serious risk of injury is eminent. To keep this response team operating at above standard performance, we implemented a five year equipment replacement plan three years ago.</p> <p>The goal was to reduce having large one time purchase and to allow for the equipment and operational costs to be spread out over a period of time that would be sustainable. Ballistic vests have a five year shelf life and nine SERT vests are scheduled for replacement this year (\$2,700 x 9= \$24,300). Ballistic helmets also have a five year shelf life and nine are scheduled for replacement this year. (\$450x9=\$4,275). Replacement of Communication Headsets for Helmets (9 x \$650=\$5,800). SERT uniforms and supplies are needed for new members and/or replacing damaged uniforms or equipment (\$3,000).</p>	<p>67,375</p>

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
	Gas Masks are required for deploying chemical agents during high risk warrant service and/or riot control missions \$22,500 (\$900 x 25 team members). Mask include amplified voice box for communication equipment and specialized MSA Millennium low profile filters.	
11243100-529900 MISCELLANEOUS EXPENSES	K-9 Veterinary Care = \$3,500 - necessary for the treatment and preventative health maintenance of three department canines; Misc. K-9 supplies needed in housing and caring for law enforcement K-9's (\$1,500); Law enforcement K-9 food, which is necessary to provide proper nourishment for department K-9s (\$3,000); Necropsy Expense/Rabies Courier (\$1,000); Animal Control food necessary for setting traps and/or feeding animals/livestock under the care of Animal Control Officers (\$2,000); Hay for feeding livestock (\$800); State Exam Drone Fees \$600	12,400
11243100-529979 Misc. Expense Narcotic Squad	Funding necessary to comply with subpoena requests during criminal and special investigations which are required to obtain access to phone records and other electronic surveillance. Pen Registry is court ordered for advanced investigations.	6,000

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-53100 TRAVEL	Funding to provide travel/lodging/sustenance for personnel attending out of county training and for travel associated with criminal investigations (in/out state). Travel and hotel expenses associated with: National Criminal Interdiction Conference for 5 employees (\$2,500); SRO Conference for 11 employees (\$6,800); NC Homicide Investigator's Conference for 10 employees (\$3,000); Special Investigations OCDEFT Conference for 9 employees (\$4,800); Pen Link Training (\$500); Southern User's Conference (\$1200); and travel associated with criminal investigations and re-certification training (\$6,000)	24,800
11243100-532100 TELEPHONE & POSTAGE	Funds necessary to pay for: Cellular and data service which is used by personnel for communication and for mobile data connectivity = \$82,000 *Note: there was an addition of SRO officers and telephones; NC Information Technology Phone Lines = \$12,600; Century-Link phone lines = \$2,700; and US Mail = \$8,000; Star Communication for internet service and internal phone maintenance = \$6,600 NOTE: Previously, television services were free through Star. However, this was eliminated and this service is now a billable service of \$1,700 annually for both Sheriff and Detention.	113,600
11243100-538200 INFORMANT ALLOWANCE - CID	Funds used to pay for information obtained from informants and to make purchases of stolen property from suspects in an effort to solve crimes and present evidence in court.	3,000

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-532879 INFORMANT ALLOWANCE - SID	Funds used to pay for information from confidential informants to enable narcotics investigators to collect evidence for prosecution purposes in court, which allows the Sheriff's Office to continue a proactive and successful effort in combating drug sales in Sampson County.	20,000
11243100-535200 MAINT/REPAIR EQUIPMENT	Funds necessary to pay maintenance contracts on the following: Southern Software Records Mgt. and Mobile = \$32,500; Seamless (Net motion VPN) \$8,600; Morphotrak (Fingerprint machines, IAFIS and AFIX) = \$24,000; Cellebrite = \$6,500; Pen Link = \$2,200; Covert Track Mapping = \$1,200. Radio/Warning Equip. Maint/Repair = \$15,000. Miscellaneous equipment repairs = \$3,000 Radar Calibrations/Tuning = \$2000 Radar Repairs= \$1,000 In-Car Video Camera Repairs= \$2,000	98,100
11243100-535300 MAINT/REPAIR VEHICLES	Funding required to perform repairs to vehicles to include: Brakes, manifolds, water pumps, wheel alignments, window repair/replacement, engine repairs, damaged vehicle bodies and propane conversion installation/transfer. Repair costs are hard to project and are estimated on a historical perspective. This estimate is based on additional funding which was added mid-year FY 20/21 Budget and due to the increased cars in the fleet for additional SRO's which have been added over the past two years..	137,000

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-538100 DATA PROCESSING PROGRAMMING	Hardware/software repair/replacement (\$3,500).	3,500
11243100-539500 EMPLOYEE TRAINING	Funding used to cover registration/course fees for training offered outside of Sampson County. OCEDETF or NARC Conference (9 Investigators) \$2,340 Homicide Conference (10 Criminal Investigators) \$2,200 Pen Link Training \$500 Meth Re-cert \$1,500 SRO Conference (for 11 School Resource Officers) \$3,100 Criminal Interdiction Conference (5 Officers) \$2,500 Other Misc. required state training \$1,500	13,640
11243100-543900 RENTAL/PIN EQUIPMENT	Funding which is necessary to pay NC Division of Criminal Information fees.*Note there was an increase of 6 new SRO's last year which have increased the license usage.	17,720

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-544000 CONTRACTED SERVICES	<p>Funding necessary to provide for the following: Security screening service at Courthouse implemented by BOC = (\$66,186)</p> <p>The current security bill rates are: G1 –\$15.88 at 40 HPW = \$635.20 G2 - \$15.00 at 40 HPW = \$600.00 ACA = \$0.47 at 80 HPW = 37.60 Total Weekly Cost = \$1,272.80 (\$66,186 annually)</p> <p>Virtual server hosting by STAR coordinated by County IT = (\$36,000); First Aid Kit service for Sheriff's Office and SID - \$1,200; Alarm monitoring = (\$1,500); Copier lease for Sheriff and SID = \$6,250; Tow service for seized vehicles - \$2,000; and Old vehicle equipment removal and stripping (\$160 x 13) - \$2,080. The animal shelter now requires injured or sick animals to be treated by a Veterinarian prior to admission to the shelter. Estimated cost for Veterinarian services are \$8,000.</p> <p>Lawn Maintenance at the live stock arena for evidence storage and per County Maintenance request is \$1,500</p> <p>Security Solutions Court House Security Maintenance Contract \$7,000. This Contract includes 5hrs general maintenance per month x 12 months and 40hrs labor and new equipment install hours. This new contract comes at the direction of Sampson County</p>	131,716
11243100-545000 INSURANCE AND BONDS	<p>Necessary funding to furnish bond and vehicle insurance within our fleet. <u><i>*Prices are negotiated by Finance, therefore line item may change during budget process.</i></u></p>	61,654

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

. YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-549100 DUES AND SUBSCRIPTIONS	Necessary funding for: NC Sheriff's Association Dues = \$1,200; Inter. Police Working Dog Association Certification Dues = \$370; ROCIC Dues = \$600; Trans-Union for criminal background information searches used by investigators = (\$340 x 12 = \$4,080); LEEDS Online Subscription which is used by criminal investigators for searching Pawn Shop records for stolen property (\$7,000); CASPER cell/gps tracking subscription, which allows agents to track confidential informants over their cell phone and listen/record conversations for evidence (\$3,000).	16,150
11243100-581000 TRANS TO STATE AGENCY - WEAPON	Necessary funding required to handle state mandated concealed weapons permits.	30,000

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Sheriff

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243100-526201 DEPARTMENTAL SUPPLIES NON- DEPRECIABLE ASSESTS							
Laptop Computer Repacement	13	1,800	23,400.00	7	13325		
Taser	10	1,180	11,800.00	5	5900		
Desktop Computer Replacement	2	1,450	2,900.00	1	1450		
Night Vision for K9 Handlers	2	3,250	6,500.00	1	1625		
			44,600.00		22300		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Sheriff

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243100-555000 CAPITAL OUTLAY OTHER EQUIPMENT							
Carpet for Interview Rooms and floor repair/replacement for Investigators, Civil and Support Services work areas.	1	9,000	9,000.00	1	9,000.00		
Marked Dodge Charger Equipment	9	7,200	64,800.00	9	64,800.00		
Unmarked Dodge Charger Equipment	2	6,500	13,000.00	2	13,000.00		
Slick Top Dodge Charger Equipment	1	6,200	6,200.00	1	6,200.00		
Dodge Durango Equipment	1	9,900	9,900.00	1	9,900.00		
Ford F150 Equipment	2	9,500	19,000.00	2	19,000.00		
Dodge Ram Equipment	1	5,900	5,900.00	1	5,900.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Sheriff

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243100-554000 CAPITAL OUTLAY VEHICLES							
Dodge Chargers	11	26300	289,300.00	11	289,300.00		
Dodge Durango	2	35,200	70,400.00	2	70,400.00		
Dodge Ram 1500	1	29,450	29,450.00	1	29,450.00		
Ford F150 4x4	2	35,535	71,070.00	2	71,070.00		



OFFICE OF THE SHERIFF

County of Sampson, NC

112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



March 15, 2021

To: Edwin W. Causey
County Manager

From: Jimmy Thornton
Sheriff

Re: FY 21/22 Detention Budget

As you are aware, since 2007, the Sampson County Detention Center's 252 bed facility has been utilized to generate revenue. Since 2007, there has been well over \$16 million in revenues which serves to supplement Sampson County budgetary needs. Our Detention Operations has been a business model for many other county facilities state-wide. This year, it is my proposal to build upon our business model and seek additional revenue alternatives which will further offset the tax burden to citizens and will also elevate pay issues across my agency at no net cost to the tax payer.

During the past several months my staff and I have been in conversations with several counties who currently participate in the US Marshal Services Federal Inmate Housing Program. In all cases, these counties have greatly benefited and it has also allowed Sheriff's in these areas to properly adjust their staff's pay to be competitive and improve employee retention. We have also talked extensively with the US Marshal Service and they have agreed that Sampson County would be a great benefit to their agency. Unlike other areas, Sampson county is uniquely centralized between three major NC Federal Court Houses and this would allow the Marshal Services to place assets in a more strategic location.

Unfortunately, during COVID-19, we have seen a drop in State Wide Misdemeanants and Out of County inmate housing. This is expected to pick back up over the next twelve months as courts begin to process more cases. As you know, the numbers for housing non-local inmates will slightly fluctuate based on needs, but this program has a proven average revenue history of 1.2 million dollars annually. It is my proposal to continue housing on average; 40 State Wide Misdemeanants (projected \$584,000 annually) and replace our Out of County inmates with 70 Federal inmates at a much higher rate. Under the Federal Marshal Program, we are guaranteed a minimum of \$65 per day, per inmate. Currently we are in the process of being approved for a higher daily rate, but

since the application is “in-process” the higher daily rate is unknown at this time (the projected rate could exceed \$75). I recommend that we begin housing 70 federal inmates on a temporary minimum contract, which the Marshal Service has guaranteed they could accommodate immediately. Based on the minimum contract rate of \$65, these 70 Federal inmates would generate \$1,660,750 or a net gain of \$1,044,750. If the rate is approved at \$75 or higher, that’s an additional projected gain of over \$255,000.

These additional revenues could be used to address employee pay concerns within the Sheriff’s Office and Detention Center and allow County Administration to utilize remaining revenues to address other needs elsewhere. Initially, I had proposed to County HR a separate pay plan to address the unique duties within our operation. However, I have since developed a proposal that would address our pay concerns and still keep my staff within the current county pay plan. My proposal has an estimated cost of \$850,000 (including fringes), but this will allow in providing competitive salaries and enhance employee professional development. To provide the professional development needed within our agency, I have taken the time to revise Appendix B of the County Personnel Handbook to align with my proposal. Appendix B was originally adopted in 2005 and a slight revision was made in 2011. Under my draft of Appendix B, I have set the bar high for employee education and performance.

This is an opportunity to address employee retention issues and provide competitive pay to my employees, at no cost to the tax payer. Additionally, this allows me to retain well qualified and experienced officers, which reduces liability and enhances services to our community. As mentioned, in this pay plan, I have also laid out a professional development pathway to encourage employees to seek higher levels of training, raising the bar on expectations and eliminating the “minimum status quo”.

I look forward to working with you moving forward and as always, we continue to look for better ways to serve the citizens of Sampson County.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243200 DETENTION CENTER					
512100 SALARIES	1,627,632.00	1,357,915.79	1,627,632.00	1,812,672.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	65,792.11	50,000.00	0.00	_____
512300 SHIFT DEFERENTIAL PAY	20,000.00	20,177.42	20,000.00	20,000.00	_____
512400 ON-CALL PAY	3,000.00	1,666.00	3,000.00	3,000.00	_____
512600 PART-TIME SALARIES	30,000.00	29,505.90	30,000.00	30,000.00	_____
512700 LONGEVITY	6,000.00	4,708.00	6,000.00	4,943.00	_____
512800 SPECIAL SEPARATION ALLOWANCE	7,500.00	0.00	7,500.00	7,500.00	_____
518100 FICA	104,572.00	87,848.29	104,572.00	115,979.00	_____
518120 MEDICARE FICA	24,457.00	20,677.78	24,457.00	27,124.00	_____
518200 RETIREMENT	114,119.00	114,738.21	133,862.00	176,221.00	_____
518278 LAW ENFORCEMENT RETIREMENT	63,329.00	20,464.96	43,586.00	58,685.00	_____
518300 GROUP INSURANCE	462,084.00	370,429.08	462,084.00	507,000.00	_____
518400 DENTAL INSURANCE	17,640.00	13,115.41	17,640.00	19,200.00	_____
518600 WORKMEN'S COMPENSATION INS	45,310.00	0.00	45,310.00	45,310.00	_____
518700 CAFETERIA FEES	300.00	48.00	300.00	300.00	_____
518900 SUPPLEMENTAL RETIREMENT FUND	19,503.00	9,439.56	16,000.00	25,371.00	_____
518901 401K COUNTY CONTRIBUTION	43,000.00	35,199.39	43,000.00	60,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243200 DETENTION CENTER					
519300 MEDICAL SERVICES	73,000.00	76,931.47	80,000.00	80,000.00	_____
521300 UNIFORMS	33,000.00	26,198.27	40,500.00	40,500.00	_____
521320 UNIFORMS - JUMPSUITS	12,200.00	9,066.48	17,200.00	15,000.00	_____
522100 FOOD AND PROVISIONS	325,000.00	281,923.46	365,000.00	400,000.00	_____
523800 MEDICAL SUPPLIES - DRUGS	65,000.00	83,361.06	75,000.00	75,000.00	_____
526100 OFFICE SUPPLIES	14,000.00	9,662.33	19,000.00	15,000.00	_____
526200 DEPARTMENTAL SUPPLIES	88,000.00	42,038.91	105,150.00	90,000.00	_____
526201 DEPT SUPPLIES-EQUIPMENT	15,000.00	3,754.50	19,800.00	19,800.00	_____
531100 TRAVEL	2,500.00	0.00	3,500.00	3,500.00	_____
532100 TELEPHONE AND POSTAGE	1,500.00	389.51	1,500.00	750.00	_____
533000 UTILITIES	173,200.00	123,714.73	173,200.00	169,000.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	45,590.00	119,459.94	42,500.00	42,500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	101,300.00	81,376.79	109,300.00	109,300.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	1,250.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	1,500.00	1,325.00	3,500.00	3,500.00	_____
539900 BANKING SERVICE CHARGE	200.00	0.00	200.00	200.00	_____
539901 JUVENILE DETENTION	80,000.00	34,404.00	90,000.00	80,000.00	_____
539910 JAIL-SAFEKEEPER	75,000.00	88,415.83	75,000.00	75,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243200	DETENTION CENTER					
543000	RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	
543900	RENT - PIN EQUIPMENT	0.00	0.00	0.00	0.00	
544000	CONTRACTED SERVICES	15,500.00	10,061.00	20,500.00	24,100.00	
544001	CONT SVCS-HOUSE ARREST	8,500.00	0.00	8,500.00	2,500.00	
544003	CONT SERV - PHYSICIAN/NURSE	250,000.00	229,166.63	250,000.00	250,000.00	
545000	INSURANCE AND BONDS	32,573.00	0.00	32,573.00	32,573.00	
549100	DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
553000	CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	
554000	CAPITAL OUTLAY - VEHICLES	30,350.00	0.00	32,500.00	0.00	
554008	CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	
555000	CAPITAL OUTLAY - OTHER EQUIP	49,500.00	13,873.50	62,500.00	32,500.00	
555001	CAPITAL OUTLAY SECURITY SYS	0.00	0.00	0.00	0.00	
555008	CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	
558100	CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	
558200	CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	60,000.00	60,000.00	
Total	DETENTION CENTER	4,080,859.00	3,388,099.31	4,321,866.00	4,534,028.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
DETENTION OFFICR I	43238		29,964	32,304
DETENTION OFFICR I	43252		28,476	29,904
DETENTION OFFICR II	43226		31,920	34,752
DET OFFICER 1ST SGT	43224		39,228	41,184
DETENTION OFFICR I	43206		30,432	32,856
DETENTION OFFICR I	43222		30,432	32,856
DETENTION OFFICR I	43205		30,528	32,940
DETENTION OFFICR I	43217		29,964	32,208
DETENTION OFFICR I	43241		29,964	32,208
DETENTION OFFICR I	43211		29,964	31,464
DETENTION OFFICR I	43247		29,964	32,208
DETENTION OFFICR I	43230		30,624	33,168
DETENTION OFFICR III	43249		31,380	32,952
DETENTION OFFICR I	43236		30,432	32,736
ASST DETENT CTR ADM	43203		57,768	63,660
DETENTION OFFICR I	43235		29,964	32,208
DETENTION OFFICR SGT	43208		36,432	39,564
DETENTION OFFICER I	43245		29,964	32,208
DETENTION OFFICR I	43213		30,528	33,072
DEP SHERIFF-SGT-DET	43233		45,036	49,692
DETENT OFFICER - SGT	43209		36,432	39,432
DETENTION OFFICR II	43231		34,680	37,980
DETENTION OFFICER I	43250		28,476	29,904
DEPUTY SHERIFF II	43248		39,048	41,004
DETENTION OFFICR II	43251		32,256	34,896
DETENTION OFFICR SGT	43242		36,432	39,156
DETENTION OFFICR I	43219		28,476	29,904
DETENTION OFFICR I	43246		28,476	30,648
DETENTION OFFICR I	43243		30,432	32,736

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
DET OFFICER 1ST SGT	43234		38,748	40,680
DETENTION OFFICER II	43237		29,964	31,464
ADM SUPP SPC I	43253		28,548	30,900
DETENTION OFFICER I	43215		29,964	32,208
DETENTION OFFICER II	43220		31,620	34,200
DETENTION OFFICER III	43202		35,268	38,472
DETENTION OFFICER I	43232		28,476	29,904
DETENTION OFFICER I	43207		29,964	32,208
DETEN OFFICER - SGT.	43204		36,444	39,576
DETENTION OFFICER I	43212		29,964	32,208
DEP SHER- LIEUT-JAIL	43200		51,252	55,668
DETENTION OFFICER I	43244		29,964	31,464
DETENTION OFFICER I	43299		28,476	29,904
DETENTION OFFICER I	43239		29,964	32,208
DETENTION OFFICER III	43240		34,896	37,716
DETENTION OFFICER I	43221		29,964	31,464
Various			192,720	192,720
DETENTION OFFICER I				29,904

1,673,868 1,812,672

Budgeted salary amounts are subject to review and may be increased or decreased.
Annual Amount

Permanent positions

46

47

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Permanent Salaries (Regular)				1,325,256
Permanent Salaries (Law Enforcement)				487,416
Salary Adjustments (Law Enforcement)				
Salary Adjustments (Regular)				
Overtime (Law Enforcement)				
Overtime (Regular)				
Shift Differential (Law Enforcement)				20,000
Shift Differential (Regular)				
On-call Pay (Law Enforcement)				
On-call Pay (Regular)				3,000
Longevity (Regular)				4,943
Longevity (Law Enforcement)				
Part-time				30,000
Fringe Benefit Rates:				
FICA	6.20%			115,979
Medicare FICA	1.45%			27,124
Retirement (Regular)	11.40%			176,221
Retirement (Law Enforcement)	12.04%			58,685
401(k) (Regular)	5.00%			67,263
401(k) (Law Enforcement)	5.00%			25,371
Group insurance	845.00			476,580
Dental insurance	32.00			18,048

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Detention Center**
 Account Number: 1243200-512100

Job Title/Classification: Detention Officer I

Program Area: _____

Describe Duties: General duties of a detention officer as described under Detention Officer I job classification and duties

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
63	14.41	29,964.00

Justification: To re-establish a position which was transferred to the Sheriff's Office per the County Managers request to create a new Human Resource Manager.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
512200 OVERTIME	Salaries needed to compensate officers who work on their scheduled days off so that staff shortages due to vacant positions are covered and provide payment for hours worked over 160hrs per month are made to officers. This process began in December of 2019 and has proven successful in properly compensating officers and filling voids in times of employee shortages.	50,000
519300 MEDICAL SERVICES	Medical needs of inmates, which are required by law. The services are, but not limited to: Diagnostic services, lab work, dental, hospitalization, outside medical services, emergency room visits, etc. Without necessary funding, we would be unable to comply with the constitutional, state and federal mandates set forth to provide medical care for persons in custody/care. It is difficult to forecast projected medical costs/needs per year, and needs may fluctuate.	80,000
521300 UNIFORMS	Officers are issued 3 uniforms for duty. These uniforms are worn by officers on an average of 16 days per month or 192 times a year. This funding provides the ability to renew employee uniforms as necessary because of the continuous wear on the employees equipment/uniforms, and damage caused by inmate assaults/disorder. The line item is also used to purchase new employee uniforms and equipment. The increase in funding is requested to offset the purchases required by the turnover rate for detention officers.	40,500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: **Detention**

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
521320 UNIFORMS JUMPSUITS	Administrative code requires that we provide clothing to inmates in custody. The issuance of inmate uniforms assists in identifying inmates custody level and housing assignment. Clothing must be replaced due to normal wear and tear, in addition to inmate contamination or destruction. (Uniforms = \$15,000, Shoes \$1,500, Socks \$200 and t-shirts \$500)	17,200
522100 FOOD AND PROVISIONS	Funding allows the detention facility to provide inmate meals three times a day as required by administrative code. Our current contract provider has moved to a "sliding scale" for providing inmate meals based upon inmate population. The projection for FY19/20 based upon daily average populations is \$365,000. NOTE: Food costs have been down during COVID, but as the virus comes under control and normalcy is slowly restored, expenses are expected to increase.	365,000
523800 MEDICAL SUPPLIES - DRUGS	Funding necessary to purchase over the counter pharmaceuticals, prescription pharmaceuticals, bandages, and other medical supplies, etc., to provide care to inmates in our custody. This line item is difficult to project do to fluctuates from year to year. Staff is constantly exploring ways to identify cost savings in this area.	75,000
526100 OFFICE SUPPLIES	Necessary office supplies for 24 hour operation of the facility: Toner cartridge replacement - \$2,900; Copy paper - \$4,000; Coin envelopes used to dispense meds - \$1,100; Envelopes, folders, pads, etc. - \$670; Printed file shucks for inmate records - \$3,000; Duplicate jail fee sheets - \$5,000; Cardboard storage boxes - \$180; Post-it notes, labels, tape - \$1,050; Pens, pencils, markers, high-lighters, staples, paperclips and binder clips - \$700; Flash drives/memory cards - \$150; and 3 ring binders - \$250.	19,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: **Detention**

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243100-526200	Supplies and equipment for 24/7 facility operations:	105,150
DEPARTMENTAL SUPPLIES	At the recommendation of Public Works, a contract with Cintas Company was implemented mid-year for cleaning bathrooms, providing general cleaning supplies and some laundry needs. This contract does fluctuate slightly based on usage/needs, but is estimated to have an annual cost of \$35,000. With this contract some other cleaning services and expenses were eliminated. Other vendors will still be needed to purchase laundry supplies and misc. facility equipment and sanitary needs.	
	Cintas-janitorial services, misc. cleaning supplies, sanitation and toilet paper	35,000
	Replacement of 125 fire retardant mattresses to comply with 10NCAC14J.0702 which requires 4" thick mattresses. (125 x 90)	11,250
	Trash Bags	6,000
	Paper Towels	4,000
	Disposable Cups	3,000
	Disinfectant and cleaning chemicals for daily cleaning and infection control not covered under Cintas contract.	5,000
	Vinyl Nitrile Gloves for searching and dealing with inmates.	6,000
	Laundry chemicals	8,000
	Janitorial Supplies (Floor stripper, waxing pads, floor wax, etc.) not covered under Cintas contract.	6,000
	Light bulbs for facility	6,000
	Alco-Sensor Straw replacement (Inmate admission screening)	2,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention

FISCAL YEAR: 2021-2022

<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
	Replacement lawn maintenance equipment (Wheel barrow, chainsaw, leaf, blower, hedge trimmer, lawn mower repairs, weed eater and push mower)	2,400
	Replacement kitchen supplies (Pans, serving utensils, etc.)	4,500
	40 - replacement personal issue flashlights to replace damaged rechargeable lights. (40 x 25)	1,000
	Feminine Hygiene Products (Pads, tampons, and disposable underwear)	4,000
	General Inmate Hygiene (Clippers, Lice Shampoo, etc.)	1,000
531100 TRAVEL	Funding needed to allow travel by detention employees for training. This travel includes but is not limited to: Statewide Misdemeanant Annual Training, and Jail Administrator's Conference/Training. This is expected to begin back as COVID declines.	3,500
532100 TELEPHONE AND POSTAGE	Cover the cost of phone service for the Detention Center.	1,500
533000 UTILITIES	Utility services for the law enforcement center to include electricity, gas and water.	173,200

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
535100	Necessary to facilitate the following building repairs:	42,500
MAINT/REPAIR		
BUILDINGS/GROUNDS	General plumbing repairs \$18,000	
	Misc. Repairs \$3,500	
<p>All of the these services are now contracted out by public works and the estimates are provided by them.</p> <p>Heating/HVAC repairs \$18,500</p> <p>Backflow water testing \$90.00</p> <p>Generator Service Contract \$2,000</p>		

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: **Detention**

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
535200 MAINT/REPAIR EQUIPMENT	Necessary to facilitate the following maintenance agreements and repairs: Norment preventative maintenance contract for surveillance/lock controls - \$50,000 Norment emergency pre-sold hours - \$4,800 Norment equipment replacement outside scope of contract - \$6,000 Johnson controls preventative maintenance contract - \$7,000 Morphotrak maintenance contract for fingerprint machine - \$6,500 Southern Jail Management/DCN/Biometric Records System maintenance - \$6,500 Fire/sprinkler system testing and repairs - \$3,000 Portable radio repair - \$3,500 General equipment repairs - \$11,000 Fire extinguisher inspection/refill - \$4,000 Gate Repairs and Maintenance- \$7,000	109,300
539500 EMPLOYEE TRAINING	Necessary to pay for fees associated with the NC Jail Director's Conference and employee basic training manuals.	3,500
539900 BANKING SERVICE CHARGE	Necessary funding to pay bank fees associated with inmate trust funds.	200

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
539901 JUVENILE DETENTION	Necessary funding required to incarcerate juvenile offenders ordered by the State courts. (This line item fluctuates based upon the amount of offenders.	90,000
	(Note: Recent state legislation has changed the juvenile age to include 16 and 17 year olds, which started impacting juvenile detention 12/1/2019. These changes are projected to increase juvenile detention cost.) The cost of Juvenile housing over the past five years has increased from \$80 per day to \$122.	
539910 JAIL SAFE- KEEPING	Necessary funding required to house inmates at the State Prison Hospital for psychological and medical services, in addition to inmates that have to be housed based upon extreme assaultive behavior or special needs.	75,000
544000 CONTRACTED SERVICES	Necessary funding required to pay contract services for the following: Copier lease for intake and medical - \$3,000; Grease trap pumping - \$6,000; Biohazard waste disposal - \$4,500; Pest Control - \$1,800; Contract First Aid Kit for Detention Facility - \$1,200; and Waste Disposal (Dumpsters) - \$2500. Annual Roof Maint. Service \$1,500 per county maintenance	20,500
544001 CONTRACTED SERVICES HOUSE ARREST	Funding for house arrest services	8,500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: **Detention**

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
544003 CONTRACTED SERVICES PHYSICIAN/NURSE	Funding needed to provide medical treatment and examination to inmates and officer applicants. In accordance with federal and state guidelines/laws, the detention center is required to provide medical screening and treatment of all persons in custody.	250,000
545000 INSURANCE AND BONDS	Covers the cost for insurance and bonds to operate the Detention Center. (Contracts negotiated through County Finance.)	32,573

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Detention Center

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243200-526201							
Departmental Supplies-							
Nondepreciable Assests							
Desktop Computers	5	1600	8,000.00	5	8,000.00		
Tasers	10	1180	11,800.00	10	11,800.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Detention Center

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243200-555000 Capital Outlay-Other							
Cellsense Contraband System	2	11,750	23,500.00	2	23,500.00		
Industrial Dryer	1	9,000	9,000.00	1	9,000.00		
Prisoner Transport Van Equipment	1	30,000	30,000.00	0			
Security Barrier Fencing	1	60,000	60,000.00	1	60,000.00		
11243200-554000 CAPITAL OUTLAY VEHICLES							
Dodge Van	1	32500	32,500.00	0			

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Ronald Bass, Emergency Services Director
DATE: March 15, 2021
SUBJECT: Proposed 2021-2022 Communication Budget

First and foremost, we would like to thank County Administration and our Board of Commissioners for their continued support of our Communications Center. Thank you in advance for your time and efforts in making every attempt to meet our requests.

We use protocols called Emergency Medical Dispatch (EMD) to interrogate callers requesting EMS to better inform crucial information to the first responders and to give life safety instructions to the caller. This program requires quality assurance to make sure each EMD is following the correct protocols and giving the proper instructions appropriately. This gives each EMD both positive and negative feedback to let them know what they are doing correctly and what they did incorrectly. Priority Dispatch who is the creator of the EMD protocols contracts out this service. They provide weekly, monthly, and yearly reports to show how compliant we are; this will help us achieve at becoming an accredited agency through the International Academy of Emergency Medical Dispatch (IAED). The cost is \$17,316.00

Currently we are in the process of installing new radio consoles, these consoles were budgeted in last year's budget. These new consoles run on a hosted cloud base system that requires fiber connectivity, there will be an annual fee for the fiber connectivity. The annual cost is \$7,100.00

NENA and APCO are both organizations that our great outlets for the PSAP. They both offer training and information on the latest technology for the 911 world. It is also a great way to network and be a part of the 911 board family. NENA membership is \$92 x 2 and APCO is \$142 x 2, total cost \$468.00 By being a part of NENA we will be afforded the opportunity to attend the NENA Conference. This is a conference that comes highly recommended by many PSAP managers. It delivers education, resources, and contacts we need to be better equipped to do our job and actively prepare for the road ahead. It is considered the must-attend event of the year for today's emergency communications personnel. Lodging for 2 people for seminar is \$3742 for 5 nights.

Our total request for training from Communications budget is \$9,312. This includes both the Southern Software and NENA/APCO conference. It also includes DCI (mandatory) and any other training not covered by 911 funds.

Adobe software for Communications Manager's desktop to create, edit and format documents. Cost of the software is \$399.00

Employees are required to wear 911 t-shirts while on duty and polos for court or training. They also provided jackets/pullovers to wear during colder months. Amount requested for employee uniforms is \$4,158.00

Thank you for your time and consideration of our requests. We look forward to the future and making our center and the service we provide the best possible.

CB/RB

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243250 COMMUNICATIONS					
512100 SALARIES	621,924.00	543,476.59	621,924.00	656,028.00	_____
512200 OVERTIME SALARIES	0.00	15,599.34	0.00	0.00	_____
512300 SHIFT DEFERENTIAL PAY	10,548.00	9,224.63	10,548.00	10,548.00	_____
512400 ON-CALL PAY	6,484.00	5,428.00	6,484.00	6,484.00	_____
512600 PART-TIME SALARIES	112,200.00	65,084.46	112,200.00	112,200.00	_____
512700 LONGEVITY	3,100.00	1,459.00	3,100.00	1,532.00	_____
518100 FICA	46,891.00	38,269.33	46,891.00	48,908.00	_____
518120 MEDICARE FICA	10,967.00	9,001.73	10,967.00	11,439.00	_____
518200 RETIREMENT	57,850.00	53,346.77	57,850.00	76,904.00	_____
518300 GROUP INSURANCE	195,048.00	148,925.00	195,048.00	192,660.00	_____
518400 DENTAL INSURANCE	6,480.00	4,573.41	6,480.00	6,912.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	0.00	150.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	27,000.00	18,363.55	27,000.00	29,000.00	_____
519300 MEDICAL SERVICES	2,849.00	2,700.00	2,849.00	2,849.00	_____
521300 UNIFORMS	3,500.00	0.00	4,158.00	3,500.00	_____
526100 OFFICE SUPPLIES	220.00	0.00	300.00	300.00	_____
526200 DEPARTMENTAL SUPPLIES	2,719.00	491.64	2,749.00	2,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243250	COMMUNICATIONS					
526201	DEPT SUPPLIES EQUIPMENT	500.00	1,155.19	0.00	0.00	_____
529900	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100	TRAVEL	0.00	0.00	0.00	0.00	_____
531700	TRAVEL ALLOWANCE	2,040.00	1,445.00	2,040.00	2,040.00	_____
532100	TELEPHONE AND POSTAGE	3,492.00	398.51	5,976.00	3,500.00	_____
535100	MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200	MAINT/REPAIR - EQUIPMENT	878.00	240.00	612.00	612.00	_____
538100	DATA PROCESSING - PROGRAMMING	1,372.00	398.00	1,771.00	1,372.00	_____
539500	EMPLOYEE TRAINING	7,000.00	0.00	9,312.00	7,000.00	_____
543000	LEASE - CONSOLE	24,783.00	115.37	1,428.00	1,000.00	_____
543900	RENT - PIN EQUIPMENT	4,500.00	4,200.00	4,500.00	4,500.00	_____
544000	CONTRACTED SERVICES	64,012.00	87,089.25	94,046.00	94,046.00	_____
545000	INSURANCE AND BONDS	5,000.00	0.00	5,000.00	5,000.00	_____
549100	DUES AND SUBSCRIPTIONS	458.00	476.00	468.00	468.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	3,495.00	0.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
596000	TRANSFER TO WIRELESS 911	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243250 COMMUNICATIONS					
Total COMMUNICATIONS	1,225,310.00	1,011,610.77	1,233,701.00	1,281,302.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
TELECOM SHIFT SUPV	43316		35,160	38,280
TELECOMMUN MGR	43310		48,828	51,264
TELECOMMUNICATOR	43330		32,016	34,824
TELECOMMUNICATOR	43311		32,364	35,604
TELECOMMUNICATOR	43329		29,892	31,392
TELECOMM SHIFT SUPV	43324		35,160	38,280
TELECOMMUNICATOR	43325		31,920	34,752
TELECOMMUNICATOR	43322		29,892	31,392
TELECOMMUNICATOR	43319		31,464	34,176
TELECOMM SHIFT SUPV	43326		35,604	39,192
TELECOMMUNICATOR	43318		31,464	33,036
TELECOMMUNICATOR	43323		29,892	31,392
TELECOM SHIFT SUPV	43320		35,952	39,492
TELECOMMUNICATOR	43321		32,016	35,040
TELECOMMUNICATOR	43328		31,920	34,752
TELECOMMUNICATOR	43327		29,976	31,476
TELECOMMUNICATOR	43312		32,016	35,040
ASST TO TELECOM MGR	43314		38,712	40,644

604,248 650,028

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140

10,140

Permanent positions

18

18

Total Permanent salaries

650,028

Longevity

1,532

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Supplements				6,000
Shift differential				10,548
On-call pay				6,484
Part-time				112,200
Travel & cell phone allowance				2,040
Fringe Benefit Rates:				
FICA	6.20%			48,908
Medicare FICA	1.45%			11,439
Retirement (Regular)	11.40%			76,904
401(k) (Regular)	5.00%			33,730
Group insurance	845.00			192,660
Dental insurance	32.00			6,912

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Communications

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243250 521300 UNIFORMS	Shirts for full-time employees. 54 polo shirts x 26.00 each = 1,404.00 Shirts for full-time employees. 54 T-shirts x 19.00 each = 1,026.00 Fleece Jackets for full-time employees. 18 Jackets x 36.00 each = 648.00 Shirts for part-time employees. 24 polo shirts x 26.00 each = 624.00 Shirts for part-time employees. 24 T-shirts x 19.00 each = 456.00	\$4,158.00
11243250 526100 OFFICE SUPPLIES	Pens, notebooks, and other miscellaneous items = 300.00	\$300.00
11243250 526200 DEPARTMENTAL SUPPLIES	Copier paper for printing Vehicle Registration records, Driver License records, Criminal History records and CAD user data, updates, reports, etc. 12 cases of paper x 32.00 per case = 384.00 Toners (M501 HP Laserjet, M452DW) for printing Vehicle Registration records, Driver License records, Criminal History records and CAD user data, updates, reports, etc. = M501 - 193.00 each x 5 toners = 965.00 M452DW - 80.00 x 5 toners = 400.00 Toner cartridges for the fax machine - 85.00 x 3 toners = 255.00 Polk City Directory. 1 Directory x 215.00 each = 215.00 Comb Binding Machine = \$164.99 Plastic Binding Combs Black 22.99 per pack x 2 packs= 45.98 Thermal and Cold Laminator = 209.99 Thermal Pouches 39.99 per pack x 2 packs = 79.98 4 pocket mesh letter wall file = 28.99	\$2,748.93
11243250 526201 DEPARTMENTAL SUPPLIES EQUIPMENT		
11243250 531700 TRAVEL ALLOWANCE	Smart Phone Reimbursement for the Communications Mgr and the Asst Mgr for the use of their personal phones for text with employees regarding work, County emails. 2 Smart Phone's x 85.00 each = 170.00 per month x 12 months = 2,040.00	\$2,040.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Communications

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243250 532100 TELEPHONE AND POSTAGE	Information Technology 218.00 per month x 12 months = 2,616.00 Information Technology E911 200.00 per month x 12 months=2400.00 Postage = 300.00 Cell phone for Supervisors to use to make long distance calls, and/or to provide another phone line during peak times. 55.00 per month x 12 months = 660.00	\$5,976.00
11243250 535200 MAINT/REPAIR EQUIPMENT	Funds requested for Generator Maintenance per Contract (current costs) = 612.00	\$612.00
11243250 538100 DATA PROCESSING AND PROGRAMMING	Hard drive storage through Star Communications = 1,372.00 Adobe for 911 Manager desktop- 399.00	\$1,771.00
11243250 539500 EMPLOYEE TRAINING	Funds requested for training 30 employees = 3,000.00 Training for DCI = 700.00 Funds for Manager and Assistant Manager to attend NENA Conference - \$275 per room x 2 rooms x 5 nights = 3742.00 Per diem for NENA Conference - 55.00 x 2 employees x 5 nights = 550.00 Funds for employees to attend the Southern Software Conference, 330.00 per employee x 4 employees = 1,320.00	\$9,312.00
11243250 543000 RENTAL/LEASE EQUIPMENT	Funds requested for cost-per-copy printing in the Communications Office copier 44.00 x 12 months = 528.00. Funds requested for cost-per-copy printing in the EM Office copier 75.00 x 12 months = 900.00	\$1,428.00
11243250 543900 DCI SERVICES	DCI Interface. 350.00 per month x 12 months = 4,200.00 Additional DCI terminal at Backup Center. 25.00 per month x 12 months = 300.00	\$4,500.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Communications

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243250 544000 CONTRACTED SERVICES	2,513.92 per month x 12 months = 30,167.13 Monthly Maintenance for Consoles at 911 Center 3,078.61 per month x 12 months = 36,943.33 Q Plus for EMD 12 months = \$17,316.00 MCNC Fiber Connectivity - 7,100.00 Aladtech Scheduling Software annual fee= 2520.00	\$94,046.46
11243250 545000 INSURANCE AND BONDS	Funds requested to pay insurance and bonds for the upcoming year. 5,000.00 per year x 1 year = 5,000.00	\$5,000.00
11243250 549100 DUES AND SUBSCRIPTIONS	APCO Membership for the Communications Manager and Assistant Manager - 92.00 x 2 = 184.00 NENA Membership for the Communications Manager and Assistant Manager - 142.00 x 2 = 284.00	\$468.00

M E M O R A N D U M

TO: Mr. Edwin Causey, County Manager

FROM: Jerry Cashwell, Assistant Director Emergency Services

DATE: March 1, 2021

SUBJECT: Proposed 2021-2022 Emergency Management Budget

This memo will address the line items in the requested 2021-2022 Emergency Management budget. This does not include or address any items in the budget related to salaries or benefits. The budget does include focused attention on several items that are relatively new in our service that have proven to be effective resources. These items include the Aerial Drone program implemented by the Fire Marshal's division and Rave, the mass notification system that is utilized throughout the county to provide emergency messages. While Rave, which was approved by the Board of Commissioners and implemented last year is not a new request it will be reflected in this year's budget with an annual cost of **\$16,200.00**. The Aerial Drone program will appear in several line items in the budget as one Capital Outlay item for one new drone in the amount of **\$7,087.00** and funds requested to maintain the program. Each area in the budget has been carefully reviewed and updated to better address the ongoing operational and maintenance costs as we continue to expand our available emergency resources and equipment. Some accounts will reflect a slight increase and others a slight decrease as we have worked diligently to accurately measure our operating cost.

This budget continues reflect the Radio Maintenance Contract which has an annual cost of **\$67,044.00**. The original cost in 1999 was around **\$55,000.00** annually and has been in each year's budget since. We are in the process of thoroughly reviewing the contract. The number of devices originally included in this contract have dramatically decreased. In some cases, we will find we are and have been paying for maintenance on outdated devices that the manufacturer no longer supports or considers serviceable. We are optimistic, after completing a review of the contract, that this expenditure will be reduced, **substantially**. I would also recommend that any updated maintenance contract be transitioned into the budget of the 911 Communications Center. This would result in a decrease in the operating budget of Emergency Management. It will result in an increase in the 911 Communications Center budget however this increase should be much lower than the current contract cost.

This year's budget reflects an increase of **\$10,449.00** however does anticipate an overall decrease when the radio maintenance contract is reviewed and updated.

Department Supplies Equipment – Funding is requested to replace the laptop utilized by one of the fire inspectors in the amount of **1,599.00**. This is also utilized in EOC activations and support of Emergency

Management Operations. Funds in the amount of **\$749.00** is also requested to purchase a mini desktop (CPU and keyboard) to be used with the smartboard in the EOC. The smartboard was purchased without a computer. The smartboard has been utilized to facilitate on-line meetings throughout the year. We are currently utilizing a laptop that was replaced last year with an older operating system that is no longer supported and creates connectivity issues. Funding in the amount of **\$190.00** is requested for a web cam to be utilized with the smartboard in the EOC. We have also included a request for **\$400.00** to replace up to two mobile printers, if needed, which are utilized for fire inspections and investigations in the field. The mobile printers in the vehicles are subjected to extreme temperatures and vibration which shortens their life expectancy. This funding was listed in the budget last year but was not needed.

Funding in the combined amount of **\$1,300.00** has been requested to replace cordless drills and a reciprocating saw. The funding also allows for the purchase of cordless circular saws. This equipment is primarily utilized during fire investigations for evidence collection and determining origin and cause.

Departmental Supplies- An increase of **\$2,300.00** in funding is requested to support extended or complex operations. This item was requested last year in the amount of **\$200.00** for refreshments for meetings, searches, etc. I am requesting this item be increased to **\$2,500.00** to allow staff from Emergency Management and the Fire Marshal division to have the financial resources available and the flexibility to support first responders.

Maintenance / Repair Equipment- Funding in the amount of **\$1,500.00** has been requested to support the aerial drone program. Staff from the Fire Marshal's division, began three years ago at their own personal expense to implement drones to aid in searches. The program was expanded after receiving grant funding. Over the past two years our drones have been utilized to search for lost persons, child abductions, assist law enforcement in apprehensions, documenting fire scenes, aiding suppression crews in locating fire areas and aided the Public Information Officer in events that included testing and vaccination sites. Our staff has also purchased a small submersible drone that has been utilized in under water searches and twice been requested and successfully utilized in Duplin County this past year. The program has proven successful on multiple operations and offers overall cost savings in manpower and on scene time. The drones are equipped with thermal imaging capability and facilitate day or night operations. Staff has received training and has obtained a license as an FAA unmanned aerial pilot. This funding supports the efforts to maintain the program in the purchase of replacement batteries, propellers, antennas and other supplemental devices.

Dues and Subscriptions- The National Fire Protection Association (NFPA) researches and produces a set of nationally recognized standards that are referenced throughout the Fire, Building, Electrical, Mechanical and Plumbing codes. These manuals are updated in cycles and new printed standards were sent to subscribers twice yearly. This subscription had an annual cost of **\$1,695.00**. This subscription and cost was listed in our previous budgets as well as the budget for the Inspections Department. As of 2020 printed loose-leaf updates are no longer produced. We have transitioned to an on-line version that has an annual cost of **\$580.00**. This on-line version permits up to 10 users. This will allow The Fire Marshal's division and the Inspections Department to utilize one subscription with a net savings of **\$2,810.00**.

Capital Outlay Equipment- Funds are requested in the amount of **\$7,087.00** to replace one of two primary UAS aircraft currently being used for searches, large incidents, damage assessment, and fire investigation documentation. Since its inception in 2017, our program has responded to more than fifty request for assistance from agencies in our county and throughout our region. These agencies include the NCSBI, US Marshals, NCSHP, Sampson County Sheriff's Office, Clinton Police Department, Duplin County Emergency

Services, Harnett County Emergency Services, NTSB, and NC Forestry. The aircraft we are requesting to purchase includes upgrades over the model being replaced including a high definition thermal camera and numerous upgraded safety features.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243300 EMERGENCY MANAGEMENT					
512100 SALARIES	315,180.00	296,435.61	315,180.00	338,736.00	
512200 OVERTIME SALARIES	0.00	2,823.96	0.00	0.00	
512300 SHIFT DEFERENTIAL PAY	246.00	0.00	0.00	0.00	
512400 ON-CALL PAY	6,484.00	5,102.00	6,484.00	6,484.00	
512700 LONGEVITY	4,400.00	5,790.00	4,400.00	2,719.00	
518100 FICA	20,232.00	17,859.44	20,232.00	22,317.00	
518120 MEDICARE FICA	4,732.00	4,199.89	4,732.00	5,220.00	
518200 RETIREMENT	29,401.00	31,033.27	29,401.00	41,034.00	
518300 GROUP INSURANCE	83,592.00	78,890.00	83,592.00	98,020.00	
518400 DENTAL INSURANCE	2,520.00	2,243.01	2,520.00	2,688.00	
518700 CAFETERIA FEES	420.00	78.00	420.00	420.00	
518901 401K COUNTY CONTRIBUTION	16,316.00	12,614.06	16,316.00	17,997.00	
521300 UNIFORMS	2,766.00	93.00	2,450.00	2,450.00	
525100 GAS, OIL AND TIRES	16,000.00	9,968.30	18,730.00	16,000.00	
525120 GAS/OIL/TIRES-COMMAND VEHICLE	0.00	0.00	0.00	0.00	
526100 OFFICE SUPPLIES	3,000.00	206.75	5,181.00	3,500.00	
526200 DEPARTMENTAL SUPPLIES	4,983.00	1,749.85	5,366.00	4,983.00	
526201 DEPT SUPPLIES-EQUIPMENT	4,565.00	14,424.27	4,238.00	1,600.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243300 EMERGENCY MANAGEMENT					
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
529901 LOCAL EMERG PLANNING COMMITTEE	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,600.00	0.00	1,600.00	1,250.00	_____
532100 TELEPHONE AND POSTAGE	8,576.00	4,087.50	8,915.00	8,576.00	_____
534100 PRINTING	1,083.00	0.00	1,383.00	1,083.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	2,700.00	0.00	2,700.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	7,112.00	286.57	6,362.00	5,500.00	_____
535300 MAINT/REPAIR - VEHICLES	3,125.00	1,228.61	4,700.00	3,125.00	_____
535320 MAINT/REPAIR-COMMAND VEHICLE	9,162.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	700.00	1,192.00	1,230.00	1,230.00	_____
539500 EMPLOYEE TRAINING	800.00	320.00	2,280.00	2,280.00	_____
539510 ST HOMELAND SEC GRANT EXERCISE	0.00	0.00	0.00	0.00	_____
539520 ST HOMELAND SEC GRANT TRAINING	0.00	0.00	0.00	0.00	_____
539530 DEPT OF JUSTICE EXERCISE GRANT	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	750.00	439.36	1,008.00	1,008.00	_____
544000 CONTRACTED SERVICES	99,210.00	90,568.24	109,181.00	109,181.00	_____
544008 CONT SERV EMERG OP PLAN	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243300 EMERGENCY MANAGEMENT					
545000 INSURANCE AND BONDS	5,838.00	0.00	5,838.00	5,838.00	_____
549100 DUES AND SUBSCRIPTIONS	2,469.00	1,206.99	1,665.00	1,665.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	4,780.00	0.00	7,087.00	7,087.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
554001 C O VEHICLE SHELTEE	0.00	0.00	0.00	0.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 C O OTHER EQUIP ST HMLAND SEC	0.00	0.00	0.00	0.00	_____
599910 SEARCH AND RESCUE PROJECTS	0.00	0.00	0.00	0.00	_____
Total EMERGENCY MANAGEMENT	662,742.00	582,840.68	673,191.00	711,991.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Administrative Office Assistant	43306	60	25,896	28,020
Asst ES Director/Fire Marshal	43302	75	55,848	61,332
Deputy Fire Marshal/Fire Inspector	43307	71	44,736	48,720
Deputy Fire Marshal/Fire Inspector	43303	71	45,876	50,388
Administrative Support Specialist II	43301	64	31,464	34,044
E 911 Address/Data Coordinator	43305	65	38,916	41,544
Emergency Services Director	43300	80	71,136	74,688
			313,872	338,736

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

6,760

10,140

10,140

27,040

Permanent positions	7	7
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Total Permanent salaries	338,736
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Longevity	2,719
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Shift differential	12,000
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On-call pay	6,484
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Travel & cell phone allowance

Fringe Benefit Rates:

FICA	6.20%	22,317
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Medicare FICA	1.45%	5,220
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Retirement (Regular)	11.40%	41,034
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401(k) (Regular)	5.00%	17,997
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Group insurance	845.00	98,020
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Dental insurance	32.00	2,688
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SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 521300 UNIFORMS	4 Uniformed Emergency Services employees (500.00 allotment for daily uniform) (pants, shirts, jacket, boots) 500.00 x 4 employees = 2,000.00 3 Emergency Services employees (150.00 uniform allotment for assigned field operations, training and deployments) 150.00 x 3 employees = 450.00	\$2,450.00
11243300 525100 OIL & TIRES	Emergency Management Vehicles Fuel cost is 1,100.00 x 12 months = 13,200.00 3 oil changes and lubes x 105.00 each x 6 vehicles = 1890.00 6 vehicles & 17 trailers (estimating replacement of 12 tires x 220.00 = 2640.00 Fuel cost for Adult Day Care Center generator = 500.00 Comand Post - one annual service (oil change & lube) of the engine and drivetrain as well as servicing the generator. Also includes a minimal allowance for estimated fuel cost = \$500.00	\$18,730.00
11243300 526100 OFFICE SUPPLIES	Ink jet printer cartridges for mobile printers in Fire Marshal's vehicles 150.00 x 3 mobile printers = 450.00 Fire Marshal's Office Laser Jet Printers (2 printers) -(Set of XL capacity toner cartridges) 900.00 x 2 sets = 1800.00 Supplies for Emergency Management Office 35 cases of computer paper (for printing fire inspection/ fire prevention documents, 911 addressing documents, EM documents, invoices, CAD reports, maps, IAP's, EMS run reports, etc.) 33.00 per case x 35 cases = 1,155.00 Command Post Laser Jet printer (Set of XL capacity toner cartridges) 900.00 x 1 set = 900.00 HP 90A printer cartridges for Admin Office printers (black ink) (for printing fire inspection /fire prevention documents, 911 addressing documents, EM documents, EMS run reports, etc.)3 cartridges x 192.00 = 576.00 Miscellaneous office supplies = 300.00	\$5,181.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 526200 DEPARTMENTAL SUPPLIES	Fire investigation supplies (SD memory cards, AA batteries, AAA batteries) 125.00	
	Evidence collection supplies (one gallon cans, one quart cans, mylar bags, evidence tape, nitrile gloves, etc) = 525.00	
	Laser jet toners for E-911 Addressing printer (for printing road inventory reports, addressing reports for 911 center, MSAG Reports, CAD Reports as well as reports for other county agencies (Tax Office, DSS, Board of Elections, and Health Dept.), 3 x 202.00 = 606.00	
	Funding for special operations which may include searches, disasters, etc. where operations will not meet the threshold for state or federal declarations for reimbursement. 2,500.00 (Special Operations)	
	Supplies for daily operation (pens, pencils, highlighters, whiteout, paper clips, tape, binder clips, staples, clasp envelopes, legal pads, tab dividers, etc) 1200.00 HID cards for proximity ID badges - 100 badges x 4.10 each = 410.00	\$5,366.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 526201 DEPARTMENTAL SUPPLIES EQUIPMENT	<p>Replace EM 4 (Deaver) Dell Laptop. Laptop is used daily in the field for inspections and investigations. Current laptop was upgraded to windows 10 from windows 7 last year however operating system is extremely slow. 1599.00</p> <p>Purchase mini desktop (CPU and keyboard only) to be used with the smartboard in the EOC. The current lap top is utilizing outdated operating system and was one that was replaced in 2019. This will be used to facilitate on-line meetings. 749.00</p> <p>Web cam for use with smartboard in the EOC. 190.00</p> <p>Mobile printers to replace printers in FM Vehicles. (Printers in the vehicle are constantly subjected to extreme temperatures and vibration which lower their shelf life expenctancy) - 200.00 x 2 printers = 400.00</p> <p>3 cordless circular saws. (These saws will be used for sample collections and debris removal to gain access to locations on the fire scene.) 200.00 x 3 saws = 600.00</p> <p>3 Hammer Drills (Drills will replace the drills on the fire marshal's vehicles that have problems with the chuck and batteries. Existing drills originally purchased in 2015) 190.00 x 3 drills = 570.00</p> <p>Reciprocating saw- Replace one saw in Fire Marshal's vehicle, saw has stopped working and is needed for use during fire investigations.-130.00</p>	<p>\$4,238.00</p>
11243300 531100 TRAVEL	<p>Travel for Emergency Management EM Association/Conferences & meetings (program paper required) Position specific and advanced training for NIMS and other specific Emergency Management topics Fire Inspections and Fire Investigations required continuing eduction training.</p>	<p>\$1,600.00</p>

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 532100 TELEPHONE AND POSTAGE	Monthly recurring charge for phone system - 190.00 monthly x 12 months = 2280.00 4 Mobile Telephones 214.00 x 12 months = 2568.00 Postage and Miscellaneous Expenses = (increased because of anticipated influx of address changes due to the construction of hwy 24) 600.00 4 Verizon Wireless air cards 152.00 x 12 months (These cards needed for back up internet in the EOC and to access web hosted inspections software while operating in the field.) 1824.00 Information Technology - 115.00 x 12 months = 1380.00 Property tax admin fee on postage meter = 10.00 Property tax on postage meter = 35.00 Red ink cartridges for postage meter - 109.00 per cartridge x 2 cartridges = 218.00	\$8,915.00
11243300 534100 PRINTING	Printing for services for CRDP delivery tickets, business cards, inspection request door hangers, etc = 800.00 6 Boxes of regular (for mailing documents from Communications, Emergency Management, 911 Addressing, and SC EMS.) EM envelopes x 38.00 each = 228.00 6 boxes fo window (for mailing documents from Communications, Emergency Managment, 911 Adressing, and SC EMS) EM envelopes x 39.00 each = 234.00 1 box of EM Letterhead = 121.00	\$1,383.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 535200 MAINT/REPAIR EQUIPMENT	Drone Maintenance: To maintain a state of readiness for drones. Replace propellers, batteries, SD cards, antennas and other drone related items. 1,500.00 Yearly generator maintenance contract for generator at the Adult Day Care Center (Special Needs Shelter) 612.00 Light tower and message board maintenance. (funding includes upkeep of circuit boards, screens, LED modules, batteries, annual service of diesel engines on light towers - 750.00 Non- leased office equipment (printers, security & camera system, walk-in cooler, plotter, smart board, 911 Addressing DMI equipment, Trimble hand held GIS equipment, Fire investigation equipment, etc). upkeep and maintenance = 3,500.00	\$6,362.00
11243300 535300 MAINT/REPAIR VEHICLE	Funds requested for maintenance and upkeep of 6 Emergency Services vehicles, and 13 trailers = \$3500.00 Funds requested for upkeep of the Command Post.. Routine service and repairs on command module components which include lighting, HVAC service and filters, batteries or other mechanical maintenance = \$1200.00	\$4,700.00
11243300 538100 DP PROGRAMMING	Adobe Acrobat software for 3 users. (Cashwell, Madgar, Deaver) Software is utilized routinely in producing IAP's, Standard Operating Guidelines and preparing NIMS related forms. 410.00 each x 3 users = 1,230.00	\$1,230.00
11243300 539500 EMPLOYEE TRAINING	Continuing Education classes for Fire and Building Inspector certifications (as required by the NC Code Qualification Board) for 4 employees = 800.00 Certified Fire Investigator training (required to maintain CFI & FIT certifications) for 4 employees = 1000.00 . FAA Part 107 Test Certifications x 3: (Required by FAA for pilots of commercial unmanned aerial systems). \$160.00 each x 3 employees = 480.00	\$2,280.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 543000 RENTAL/ LEASE EQUIPMENT	<p>Funds requested for cost-per-copy printing in the EM Office copier 44.00 x 12 months = 528.00</p> <p>Funds requested for cost-per-copy printing the EOC copier - 33.00 per month x 12 months = 396.00</p> <p>Cost-per-copy printing from the Administrative Support Specialist's office printer - 7.00 per month x 12 months = 84.00</p>	\$1,008.00
1124300 544000 CONTRACTED SERVICES	<p>MobilEyes Software annual maintenance = 7600.00</p> <p>Star Telephone receiver box 5.00 x 12 months = 60.00</p> <p>Air Data Software: AirData software is utilized to maintain pilot flight logs, maintenance logs, and to extract GPS locations from flights. The software makes it possible for administrators to review flight information to include the exact path of each flight. 175.00</p> <p>Monthly Postage Meter Rental 282.00 x 12 months = 3384.00</p> <p>Ice maker rental 60.00 x 12 = 720.00</p> <p>Shred-It contract for monthly shredding of documents for Emergency Management 82.00 x 12 months = 984.00</p> <p>Rave (Lyme Computer Systems) mass notification system for community alerts and emergency messaging = 16,200.00</p> <p>Mapping Maintenance Contract (GeoData) = 3,000.00</p> <p>ESRI ArcView 4 License Annual Maintenance = 1,300.00</p> <p>ESRI Arcpad Support/Maintenance = 250.00</p> <p>GeoCollector Maintenance = 700.00</p> <p>DMS Inc. (Data Management Specialist). Maintenance contract for Address Maintenance System software system (this reflects an increase to \$640.00 per month for FY2021/2022) 7,680.00</p> <p>Active 911 subscription 6 subscriptions x 14.00 = 84.00</p> <p>Monthly radio maintenance contract (UHF VHF) 5,587.00 x 12 months = 67,044.00</p>	\$109,181.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243300 545000 INSURANCE AND BONDS	Funds requested to pay insurance and bonds for the upcoming year = 5838.00	\$5,838.00
11243300 549100 DUES AND SUBSCRIPTIONS	Emergency Management EM Association dues for two employees = 200.00 Fire Marshal NC State Fireman's Association dues for six employees = 150.00 NFPA Subscription Service (These are standards referenced by the Fire and Building Code) This subscription service will be for up to 10 users and will be utilized by the Fire Marshal's Office and the Inspections Department. Annual dues = 580.00 NFPA annual membership dues = 175.00 NC Arson Investigation membership dues 4 investigators x 20.00 = 80.00 International Association of Arson Investigators dues 4 investigators x 100.00 = 400.00 NC Fire Marshal's Association annual dues for four employees = 80.00	\$1,665.00
11243300 551000 CAPITAL OUTLAY	Funding to replace one of two drones utilized for searches, investigations, damage assesment, and aid in fire suppression and documentation. The new drone utilizes enhanced thermal imaging, enables quicker deployment capability,eliminates the need for supporting equipment to view thermal display and does not require an exterior power source for display. Utilizing drones will reduce the overall cost of manpower and aid in reducing the cost and amount of resources traditionally needed.	\$7,087.00

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Emergency Management

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243300 526201 Lap Top	1	1599	1,599.00	1	1,600.00		
11243300 526201 Mini desktop CPU only	1	749	749.00	0			
11243300 526201 Web Cam	1	190	190.00	0			
11243300 526201 Mobile Vehicle Printers	2	200	400.00	0			
11243300 526201 Hammer Drill	3	190	570.00	0			
11243300 526201 Reciprocating Saw	1	130	130.00	0			
11243300 526201 Cordless Circular Saw	3	200	600.00	0			
			4,238.00				

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Emergency Management

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243300 551000 Drone	1	7087	7,087.00	1	7,087.00		



M E M O R A N D U M:

TO: Mr. Edwin Causey, County Manager

FROM: Ronald Bass, Emergency Services Director

DATE: February 8, 2021

SUBJECT: Proposed 2021-2022 Fire Department Budget

The proposed 2021-2022 Fire Department budget reflects an increase of \$37,260.00 due to three fire departments expanding their service district, these departments are: Harrells, Taylors Bridge and Piney Grove. The current supplement is \$6,900.00 annually per department. If approved Harrells FD would receive supplements for three sub-stations, Taylors Bridge and Piney Grove would receive supplements for two sub-stations each. The Turkey Fire Department has been approved by the Board of Commissioners to provide fire medic services within their district beginning July 1, 2022. The supplement for fire medic services is \$5,280.00 annually. The Faison Fire Department has requested a fire medic supplement in the amount of \$5,280.00 annually, they have been providing this service for several months without any supplement.

The Autryville Fire Department was recently certified by the North Carolina Rescue and EMS Association to provide swift water rescue services in the county, they have requested a supplement in the amount of \$6,000.00 annually, they would respond anywhere in the county to provide these services. In 2020 there were seventeen swift water rescue incidents as a result of flash flooding.

These additions if approved would be a total of \$299,701.00 for the 2021-2022 fire department budget.

RB

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243400 VOLUNTEER FIRE DEPARTMENTS					
501800 FIRE TRUCK RESERVE FUND	0.00	0.00	0.00	0.00	_____
519100 PROFESSIONAL SERVICES	15,300.00	14,400.00	15,300.00	15,300.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	3,900.00	2,462.98	3,900.00	3,900.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
581010 ROSEBORO (COHARIE) FIRE DEPT	6,900.00	6,325.00	6,900.00	0.00	_____
581011 HARRELLS FIRE DEPT (FRANKLIN)	13,800.00	12,650.00	20,700.00	0.00	_____
581012 GODWIN-FALCON FIRE DEPT	2,300.00	2,112.00	2,300.00	0.00	_____
581013 HALLS FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581014 HERRING FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581015 SALEMBURG(HONEYCUTT) FIRE DEPT	6,900.00	6,325.00	6,900.00	0.00	_____
581016 NEWTON GROVE FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581017 PINEY GROVE FIRE DEPARTMENT	6,900.00	6,325.00	13,800.00	0.00	_____
581018 PLAIN VIEW FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581019 SPIVEY'S CORNER FIRE DEPT	6,900.00	6,325.00	6,900.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243400 VOLUNTEER FIRE DEPARTMENTS					
581020 TURKEY FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581021 VANNS FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581022 CLINTON FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581023 CLEMENT FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581024 AUTRYVILLE FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581025 GARLAND FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	0.00	_____
581026 TAYLOR'S BRIDGE FIRE DEPT	6,900.00	6,325.00	13,800.00	0.00	_____
581028 JORDANS CHAPEL FIRE DEPARTMENT	2,601.00	2,387.00	2,601.00	0.00	_____
581029 SMITHS CHAPEL FIRE DEPARTMENT	2,300.00	2,112.00	2,300.00	0.00	_____
581030 FAISON FIRE DEPARTMENT	5,700.00	5,225.00	5,700.00	0.00	_____
581114 FAISON FIRE MEDIC SUPPLEMENT	0.00	4,840.00	5,280.00	5,280.00	_____
581115 SALEMBURG FIRE MEDIC SUPPLMNT	0.00	0.00	0.00	0.00	_____
581118 PLAIN VIEW FIRE MEDIC SUPPLMNT	0.00	0.00	0.00	0.00	_____
581120 TURKEY VOL FIRE MEDIC SUPPLMNT	0.00	0.00	5,280.00	5,280.00	_____
581121 VANNS XROADS FIRE MEDIC SUPP	5,280.00	4,840.00	5,280.00	5,280.00	_____
581122 SALEMBURG AERIAL PLATFORM SUPP	0.00	0.00	0.00	0.00	_____
581123 CLEMENT FIRE MEDIC SUPPLMENT	5,280.00	4,840.00	5,280.00	5,280.00	_____
581124 HERRING FIRE MEDIC SUPPLEMENT	5,280.00	4,840.00	5,280.00	5,280.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243400 VOLUNTEER FIRE DEPARTMENTS					
581125 PINEY GR FIRE MEDIC SUPP	0.00	0.00	0.00	0.00	_____
581126 HALLS VFD CASCADE SYSTEM	0.00	0.00	0.00	0.00	_____
581127 HARRELLS FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581128 GARLAND FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581129 CLINTON-RT SUPPLEMENT	12,000.00	11,000.00	12,000.00	12,000.00	_____
581131 CLEMENT FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581134 PLAIN VIEW FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581135 HALLS FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581136 NEWTON GROVE FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581137 TAYLORS BR FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581138 HERRING FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581139 SPIVEY CORNER FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581140 FAISON FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581141 SALEMBURG VFD RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581142 GODWIN-FALCON RT SUPPLEMENT	1,200.00	1,100.00	1,200.00	1,200.00	_____
581143 VANNS XROADS RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581144 TURKEY RT SUPPLEMENT	6,000.00	0.00	6,000.00	6,000.00	_____
581145 AUTRYVILLE VFD RT SUPPLEMENT	6,000.00	5,500.00	12,000.00	12,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243400	VOLUNTEER FIRE DEPARTMENTS					
Total	VOLUNTEER FIRE DEPARTMENTS	262,441.00	239,183.98	299,701.00	148,800.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Volunteer Fire Depts

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243400 581114	Faison Fire Medic Supplement	\$5,280.00
11243400 581024	Autryville Swift Water Rescue	\$6,000.00
11243400 581120	Turkey Vol Fire Medic Supplement	\$5,280
11243400 581011	Harrells Fire Dept- Increase for additional substation	\$6,900
11243400 581017	Piney Grove Fire Dept- Increase for additional substation	\$6,900
11243400 581026	Taylor's Bridge Fire Dept- Increase for additional Substation	\$6,900

Sampson County
Inspections and Planning Department
405 County Complex Road
Clinton, North Carolina 28328

Myron L. Cashwell
Director of Inspections and Planning/Flood Plain Manager

Telephone: (910) 592-0146
Fax: (910) 596-0773

March 14, 2021

Mr. David Clack
Sampson County Finance Dept.
435 Rowan Road
Clinton, NC 28328

RE: 2021-2022 Budget
Inspections and Planning Department

Dear Mr. Clack:

Attached is the proposed Budget for the Sampson County Inspections and Planning Department for 2021-2022.

From the Inspections Department, as in previous years, total revenues continue to be on tract for the year even during this time of COVID as building continues to be booming in the residential sector of the County with the construction of new houses. As in previous years, a salary adjustment has been included for Robbie Libby and or Royce King as they are working toward receiving their Level 2 and Level 3 certificates. Also, just as in last year's budget, we are requesting three new vehicles to replace the 2012 model vehicles that we are currently using. These vehicles continue to have high mileage ranging between 150,000 and 200,000 miles and major mechanical problems to include replacing the rear end in one of the trucks, rebuilt the transmission in another one of the trucks and now there is a major oil leak in the other truck requiring at least two quarts of oil each week after we had already spent money to replace electronic modules that had gone out. We have not had any new vehicles in our department since these were purchased in 2012 and strongly feel that these vehicles are long overdue for replacement. Estimates for each new vehicle comes in at approximately \$28,000.00.

From the Planning Department, we are proposing to adopt a new fee schedule which will allow for a slight increase in the revenue for the Department. Also, in the Advertising line item, we are asking for an increase of \$2500.00 for the required newspaper advertisements for the I-40

rezoning project. We are also requesting money to be set aside to upgrade our permitting software. This program will be used by the Inspections and Planning Department as well as Environmental Health. Actively, we are waiting for the Environmental Health Supervisor to be selected so that between the three departments a new software program can be selected and implemented for better workflow and customer service to the Citizens of our County. Based upon software that is used by counties east of us, we estimate that the new software program will cost approximately \$175,000.00 for startup costs and then an average of \$86,000.00 per year. While this seems like a large amount of money, it will pay big dividends for our County as well as update the technology in these departments.

During this COVID Pandemic, the Inspections and Planning Department had many challenges to include rotating our staff and limiting employee contact with customers; however, we increased our use of email permitting and installed a drop box, as well as, continued to visit sites daily while wearing our masks, to continue to serve the Citizens of our County. While continually trying to keep our employees safe, we were also vigilant in keeping our office running and working day to day with the contractors and citizens to keep their projects on time. Now, as we are slowly moving out of the Pandemic, we look forward to new opportunities to serve the Citizens of our County.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Myron L. Cashwell

Myron L. Cashwell
Inspections and Planning Director

2021-2022 PROPOSED FEE SCHEDULE

Zoning Permit (Residential)	\$50.00
Zoning Permit (Commercial)	\$100.00
Zoning Permit (Accessory)	\$25.00
Sketch Plan Subdivision	\$200.00
Preliminary Plan Subdivision	\$300.00
Final Plat Subdivision	\$100.00
Zoning Text Amendment	\$300.00
Rezoning & Conditional Rezoning	\$300.00
Special Use Permit	\$300.00
Special Use Permit (Solar, Cell Tower, Adult Business, Alcohol Business)	\$500.00
Variance	\$300.00
Administrative Appeal	\$300.00
Home Occupation Permit	\$150.00
Special Requirement	\$150.00
Radio Frequency Co-Location Antennas	\$500.00
On-Premise Single Sign	\$50.00
On-Premise Multiple Signs	\$150.00
Off-Premise Signs/Billboards	\$500.00

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243500 INSPECTIONS					
512100 SALARIES	378,660.00	345,281.92	378,660.00	408,216.00	_____
512101 SALARY ADJUSTMENTS	1,968.00	0.00	1,968.00	1,968.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	7,700.00	9,080.00	7,700.00	9,534.00	_____
518100 FICA	24,203.00	20,624.95	24,203.00	26,149.00	_____
518120 MEDICARE FICA	5,661.00	4,823.63	5,661.00	6,116.00	_____
518200 RETIREMENT	34,989.00	36,231.52	34,989.00	47,848.00	_____
518300 GROUP INSURANCE	83,592.00	78,202.11	83,592.00	83,655.00	_____
518400 DENTAL INSURANCE	2,880.00	2,538.55	2,880.00	3,072.00	_____
518700 CAFETERIA FEES	128.00	132.00	128.00	128.00	_____
518901 401K COUNTY CONTRIBUTION	16,000.00	14,593.20	16,000.00	20,986.00	_____
519200 LEGAL PROFESSIONAL SERVICES	30,000.00	0.00	30,000.00	30,000.00	_____
521300 UNIFORMS	1,400.00	1,311.75	1,400.00	1,400.00	_____
525100 GAS, OIL AND TIRES	6,400.00	4,859.52	6,400.00	7,000.00	_____
526100 OFFICE SUPPLIES	1,700.00	562.76	1,700.00	1,600.00	_____
526200 DEPARTMENTAL SUPPLIES	4,750.00	3,119.90	4,750.00	4,750.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
526300 BOOKS AND SUPPLIES	3,000.00	0.00	3,000.00	3,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243500 INSPECTIONS					
531100 TRAVEL	17,000.00	6,778.77	17,000.00	12,000.00	_____
531700 TRAVEL ALLOWANCE	2,040.00	935.00	2,040.00	2,040.00	_____
532100 TELEPHONE AND POSTAGE	5,000.00	3,285.15	5,000.00	4,000.00	_____
534100 PRINTING	1,100.00	689.65	1,100.00	900.00	_____
534200 BOARD MEMBERS EXPENSE	2,000.00	224.59	2,000.00	2,000.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	250.00	0.00	250.00	250.00	_____
535300 MAINT/REPAIR - VEHICLES	1,000.00	121.97	1,000.00	1,000.00	_____
537000 ADVERTISING	3,400.00	1,115.06	5,900.00	4,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	6,000.00	260.00	6,000.00	4,500.00	_____
544000 CONTRACTED SERVICES	14,700.00	12,462.92	14,700.00	14,000.00	_____
544500 CONTRACTED SERVICES - MEDICAL	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	2,200.00	0.00	2,200.00	2,200.00	_____
549100 DUES AND SUBSCRIPTIONS	3,000.00	669.11	3,000.00	3,000.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243500 INSPECTIONS					
554000 CAPITAL OUTLAY - VEHICLES	0.00	27,000.00	84,000.00	28,000.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total INSPECTIONS	660,721.00	574,904.03	747,221.00	733,312.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary	Recommended Salary
SENIOR PLANNER	43508		52,200	54,816
DIR INSPECTIONS/PLAN	43500		78,600	82,980
BLDG CODE INSP II	43503		54,180	56,892
PLANNER	43509		38,712	41,964
BLDG CODE INSP I	43505		41,724	44,808
ADMIN OFFICE ASST	43507		26,352	28,668
BLDG CODE INSP III	43506		62,040	65,148
ADMIN SUPP SPEC I	43501		30,528	32,940
			384,336	408,216

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

2,535

Permanent positions	8	8
Total Permanent salaries		408,216
Longevity		9,534
Salary adjustments		1,968
Part-time		
Travel & cell phone allowance		2,040
Fringe Benefit Rates:		
FICA 6.20%		26,149
Medicare FICA 1.45%		6,116
Retirement (Regular) 11.40%		47,848
401(k) (Regular) 5.00%		20,986
Group insurance 845.00		83,655
Dental insurance 32.00		3,072

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Inspections & Planning

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
11243500-526300	BOOKS AND SUPPLIES- New code books 4 sets at 625.00 + Planning Books	3,000.00
11243500-531100	TRAVEL-Reimbursement for travel by department head and planner positions 29,565 miles x .575	\$17,000.00
11243500-534100	PRINTING- Work tickets 175.00 + Certificates of Occupancy 100.00 + Permit applications 100.00 + Building cards 155.00 + Approval stickers 95.00 +stop work orders 75.00 + Zoning material 700.00	\$1,100.00
11243500-535200	MAINT/REPAIRS-EQUIPMENTS- Repairs for test equipment 125.00 + tool repair 125.00	\$250.00
11243500-521300	UNIFORMS- Uniforms to be worn by staff 8 staff members x 175.00	\$1,400.00
11243500-525100	GAS,OIL AND TIRES- Gas and tires for Inspections Department vehicles. 2 sets of tires 800.00 +466.66 per month for gas 5,600.00	\$6,400.00
11243500-526100	OFFICE SUPPLIES- Copier paper 1,000.00 + Labels, file folders and envelopes 400.00 + business cards 350.00 + pens, paperclips, markers, notepads 150.00	\$1,700.00
11243500-526200	DEPARTMENTAL SUPPLIES- First aid supplies and water 500.00 + Toner and printer cartridges 2,500.00 + computer equipment 750.00 + tools and safety equipment 1,000.00	\$4,750.00
11243500-535300	MAINT/REPAIR VEHICLES- Repair and maintenance for Inspections Department vehicles. Oil changes and service 72.95 x 10 changes per year 729.50 balance for repairs as needed	\$2,000.00
11243500-544000	CONTRACTED SERVICES- Annual permitting processing fee 12,000.00 + annual copier lease 1,200.00	\$13,200.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Inspections & Planning

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
11243500-545000	INSURANCE AND BONDS- Professional liability insurance, Workers comp.87.00 + Liability insurance 413.00 + Car insurance 1,700.00	\$2,200.00
11243500-539500	EMPLOYEE TRAINING- State mandated continuing education classes 60.00 per class x 20 classes 1,200.00 + State exam fees 175.00 x 8 exams 1,400.00 + planner classes 3,400.00	\$6,000.00
11243500-549100	DUES AND SUBSCRIPTIONS- Membership fees for Electrical Inspector Association 408.00, Plumbing Inspector Association 30.00, Mechanical Inspector Association 75.00, Building Inspector Association 65.00, Fire Inspector Association 100.00, Heartland Publishing 102.00, Fire Codes Updates 1,345.00, NFPA Membership 175.00, Dues for planners APA 700.00	\$3,000.00
11243500-5321100	TELEPHONE AND POSTAGE- US Cellular 2,400.00(smart phones with internet excess and hot spot capabilities) Office phone system 2,100.00 + Stamps and Postage 2,000.00	\$6,500.00
11243500-531700	TRAVEL ALLOWANCE- Department head cell phone stipend 85.00 x 12 months	\$2,040.00
11243500-534200	PLANNING BOARD EXPENSE- Reimbursement for planning board members 25.00 per meeting per member	\$2,000.00
11243500-537000	LEGAL ADVERTISING- Required advertising for planning 366.66 x 12 months 2500.00 for required advertising for I-40 rezoning	\$5,900.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Inspections & Planning

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243500-554000 Vehicle Replacement 2021 Chevrolet Colorado LT Truck	3	28,000.00	84,000.00	1	28,000.00		

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243600 CORONER					
519900 OTHER PROFESSIONAL SERVICES	63,600.00	46,000.00	63,600.00	63,600.00	_____
Total CORONER	63,600.00	46,000.00	63,600.00	63,600.00	_____



Sampson County Emergency Medical Services



We at Sampson County EMS would like to start by expressing our sincere appreciation for the County administration and the BOC for being good stewards and their diligence in preparing and providing Sampson County employees, departments and citizens with a workable budget over the last several years. With that being said, we still face additional challenges that must be met. It is my goal to provide our employees with all the necessary essential tools that provide for a cost efficient, effective and safe working environment.

One of the most emergent needs is the addition of 6 additional Paramedics which will allow us to staff an additional ambulance 24 hours a day. This will move us from having 6 ambulances staffed to 7. This past year has been extremely taxing on our system largely due to the pandemic. However, it does not appear that things are getting any better any time soon. Our area hospitals have been taxed to the limit resulting in our ambulances having to wait extended periods of time at the emergency rooms for a bed. During 2019, our average ER wait time was 23 minutes, while in recent months, that time has increased to 36.4 minutes. At no fault of the local ERs, we have had ambulances have to wait hours for a bed with the maximum time just over 4 hours. Again, at no fault of their own, there have been several times when our local ER has gone on total diversion resulting in SCEMS having to take all of our patients out of the County to an ER. This also increases the turnaround time for an ambulance being back in service and ready for calls. It is not uncommon for us to have no ambulances available for response or maybe 1 ambulance to cover the entire County. Our citizens deserve and expect to have an ambulance readily available when needed. On January 29th, 2021, all SCEMS units were busy on calls and we had 3 calls pending with nobody available to respond. This is taking a toll on our staff as it's resulting in less down time to catch up on reports and other duties. The pandemic has likewise taken a toll on our volunteers. They are doing their best to help answer calls whenever possible however, the amount of calls they're able to answer has dwindled over the last year. For year 2019, our volunteers answered a total of 1,119 calls, compared to a total of 635 calls for year 2020. The salary cost of adding 6 Paramedics would be \$229,536.

Another pressing need is the replacement of 2 ambulances. Replacing our fleet is going to be a never ending cycle that if we do not stay abreast of, we will get behind on and start having major mechanical issues resulting in trucks being out of service. We are actually at that point now. Currently, we have several trucks with mechanical issues and have already exhausted all our repair and maintenance funds for this physical year. Several of our ambulances have high mileage on them with 1 being over 220,000 miles. This year, we are requesting to have 2 of those units remounted at a cost of \$300,065.00.

We currently have computer needs as these computers are operating off versions of Windows that are no longer supported by Microsoft. Our crews utilize computers on a daily basis to enter patient care reports. We currently need to replace 5 desktop computers at a cost of \$7,375.

We also are asking to replace 2 cardiac monitors for our EMS units and 4 AEDs for our volunteer squads. Some of the cardiac monitors we currently use are outdated and are no longer supported by our vendor. We can no longer get part for them and likewise, our vendor will no longer perform annual diagnostic maintenance checks on them. These maintenance checks are not required by the NC Office of EMS, but are considered best practice by the industry. The cost for this will be \$85,256.58.

We are asking for tablets and mounts in our ambulances for the purpose of running our MDIS and mapping software. With the MDIS, our crews will have access to our CAD from our 911 center as well as mapping to



*Sampson County Emergency
Medical Services*



each call. Currently, our crews have to utilize laptops used for documenting their PCR's and it is not efficient at all due to having to take them in and out of the vehicles. We currently do not have any type of computer mount in our vehicles which poses a safety hazard in the event of an accident. With the mounted tablets, our 911 center and supervisors will be able to visualize where our trucks are at all times. This will ensure that we send the closest truck to each call. The cost of this project is \$20,160.

One item that we are asking for that will greatly assist us in our cardiac arrest patients is the Lucas CPR assist device. This is a device that we would be able to place on a cardiac arrest patient and it will perform mechanical chest compressions for us freeing up our personnel to perform other critical life saving measures. Seven of these devices will take out the chance for human error and fatigue from having to perform compressions on a patient for an extended period of time \$87,500.

Our goal remains to continue to strive to remain a comprehensive, clinically sophisticated, and compassionate EMS System in the most economically sound manner possible.

Erick Herring
Operations Chief
Sampson County EMS

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243700 EMERGENCY MEDICAL SERVICES					
512100 SALARIES	1,792,476.00	1,577,001.70	1,824,804.00	1,944,828.00	_____
512200 OVERTIME SALARIES	723,500.00	621,072.80	723,500.00	759,675.00	_____
512400 ON-CALL PAY	6,519.00	4,496.00	6,519.00	6,519.00	_____
512600 PART-TIME SALARIES	100,000.00	93,865.51	100,000.00	100,000.00	_____
512700 LONGEVITY	7,300.00	8,008.00	8,008.00	8,408.00	_____
518100 FICA	163,048.00	134,200.02	165,053.00	174,805.00	_____
518120 MEDICARE FICA	38,133.00	31,447.41	38,607.00	40,882.00	_____
518200 RETIREMENT	219,835.00	215,556.23	252,049.00	310,016.00	_____
518300 GROUP INSURANCE	431,898.00	382,282.00	431,898.00	466,440.00	_____
518400 DENTAL INSURANCE	16,560.00	13,603.71	16,560.00	17,664.00	_____
518600 WORKMEN'S COMPENSATION INS	210,108.00	0.00	210,108.00	210,108.00	_____
518700 CAFETERIA FEES	760.00	258.00	760.00	760.00	_____
518901 401K COUNTY CONTRIBUTION	105,153.00	94,872.21	110,000.00	128,000.00	_____
519100 PROFESSIONAL SERVICES	5,400.00	5,400.00	5,400.00	5,550.00	_____
521300 UNIFORMS	34,000.00	4,885.21	36,922.00	34,000.00	_____
523800 MEDICAL SUPPLIES - DRUGS	20,000.00	21,196.52	21,000.00	20,000.00	_____
523900 MEDICAL SUPPLIES	30,000.00	0.00	41,500.00	38,000.00	_____
525100 GAS, OIL AND TIRES	120,325.00	77,401.00	150,512.00	135,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243700 EMERGENCY MEDICAL SERVICES					
526100 OFFICE SUPPLIES	500.00	0.00	500.00	500.00	
526200 DEPARTMENTAL SUPPLIES	37,100.00	33,101.20	44,408.00	40,000.00	
526201 EMT-I DEPT SUPPLIES/EQUIPMENT	10,000.00	404.00	319,692.00	158,817.00	
526202 EMT-I DEPARTMENTAL SUPPLIES	177,000.00	137,416.79	193,824.00	180,000.00	
526205 EQUIPMENT GRANT - CLINTON RES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	7,000.00	9,252.28	13,740.00	13,740.00	
534100 PRINTING	1,500.00	0.00	2,500.00	2,000.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	5,700.00	6,018.70	6,700.00	6,700.00	
535300 MAINT/REPAIR - VEHICLES	45,000.00	68,099.76	70,000.00	60,000.00	
535330 REPAIR VEHICLE-COUNTYWIDE SERV	5,500.00	4,357.43	10,500.00	5,500.00	
538100 DATA PROCESSING - PROGRAMMING	32,980.00	0.00	2,555.00	2,555.00	
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	4,150.00	2,570.67	7,050.00	7,000.00	
541000 RENTAL FEES - BUILDINGS	16,800.00	15,400.00	16,800.00	16,800.00	
544000 CONTRACTED SERVICES	57,000.00	36,764.00	55,943.00	55,943.00	
544001 DEFIBILLATOR MAINT CONTRACT	45,000.00	34,020.00	48,000.00	45,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243700 EMERGENCY MEDICAL SERVICES					
544002 CONTRACT SVCS-RES MEMBER INCEN	24,000.00	5,960.00	20,000.00	20,000.00	_____
544003 CONTRACTED SVCS-EMS BILLING	140,000.00	108,158.41	140,000.00	125,000.00	_____
544008 CONTRACTED SERVICES - OTHER	24,000.00	22,000.00	24,000.00	24,000.00	_____
544010 CONVALESCENCE CARE	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	70,000.00	85,045.00	105,000.00	105,000.00	_____
545010 MEDICAL INSURANCE-REIMB SQDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,772.00	648.00	1,772.00	900.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	291,314.00	300,065.42	300,065.00	362,065.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO FEDERAL AGENCY	0.00	0.00	0.00	0.00	_____
581030 CLEMENT RESCUE ALLOCATION	27,166.00	24,904.00	27,166.00	27,166.00	_____
581031 CLINTON RESCUE SQD ALLOCATION	3,600.00	3,300.00	3,600.00	3,600.00	_____
581032 GARLAND RESCUE ALLOCATION	26,717.00	24,486.00	26,717.00	26,717.00	_____
581033 HARRELLS RESCUE SQD ALLOCATION	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243700	EMERGENCY MEDICAL SERVICES					
581034	NEWTON GROVE RESCUE ALLOCATION	27,799.00	25,487.00	27,799.00	27,799.00	_____
581035	PLAIN VIEW RESCUE ALLOCATION	0.00	0.00	0.00	0.00	_____
581036	ROSEBORO RESCUE ALLOCATION	30,650.00	28,094.00	30,650.00	30,650.00	_____
581037	SUTTONTOWN RESCUE ALLOCATION	26,717.00	24,486.00	26,717.00	26,717.00	_____
581130	CLINTON RESCUE-RT SUPPLEMENT	0.00	0.00	0.00	0.00	_____
581132	CLEMENT RESCUE-RT SUPPLEMENT	0.00	0.00	0.00	0.00	_____
581133	ROSEBORO RESCUE-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
Total	EMERGENCY MEDICAL SERVICES	5,169,980.00	4,291,084.98	5,674,898.00	5,780,824.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
PARAMEDIC	43733		39,420	43,356
PARAMEDIC	43708		36,324	38,136
PARAMEDIC	43705		39,924	43,776
PARAMEDIC/FTO	43713		40,620	44,040
PARAMEDIC	43739		39,348	43,296
PARAMEDIC	43715		39,156	41,112
PARAMEDIC	43706		38,256	41,388
EMS SHIFT SUPERVISOR	43732		44,160	48,384
EMT-INTERMEDIATE	43718		37,500	40,788
PARAMEDIC	43717		38,808	42,504
EMT PARAMEDIC	43735		36,324	38,136
PARAMEDIC	43704		38,904	42,924
EMT-INTERMEDIATE	43709		34,704	37,548
TRAINING OFFICER	43726		53,808	58,008
PARAMEDIC	43725		39,156	43,128
EMS OPERATIONS CHIEF	43721		55,632	60,456
PARAMEDIC	43724		40,680	44,424
EMT-BASIC	43748		31,920	34,584
EMT-INTERMEDIATE	43743		34,704	36,444
PARAMEDIC	43734		38,808	42,504
EMT-BASIC	43702		31,920	34,584
EMT-INTERMEDIATE	43747		35,352	38,976
PARAMEDIC	43703		36,324	38,136
PARAMEDIC	43741		38,904	42,924
PARAMEDIC/FTO	43723		40,716	44,328
PARAMEDIC	43731		39,720	43,620
PARAMEDIC	43720		38,712	41,964
PARAMEDIC	43727		38,904	42,924
PARAMEDIC	43745		38,256	41,388

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
EMT-PARAMEDIC	43744		38,256	41,556
PARAMEDIC	43738		40,296	44,088
EMT - BASIC	43714		31,464	34,044
PARAMEDIC	43740		38,712	42,156
PARAMEDIC	43711		39,912	41,904
EMT SHIFT SUPV	43712		44,544	48,168
EMS SHIFT SUPV	43716		43,608	47,124
PARAMEDIC	43736		38,712	42,756
PARAMEDIC	43707		39,528	43,452
PARAMEDIC	43722		38,256	41,388
PARAMEDIC	43728		38,256	41,388
PARAMEDIC	43730		36,324	38,136
PARAMEDIC	43742		38,808	42,504
PARAMEDIC/FTO	43710		40,164	43,452
PARAMEDIC	43737		38,712	41,964
Paramedic	43729		38,256	38,256
Paramedic	43737		38,712	38,712
			1,799,484	1,944,828

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Annual Amount				
Permanent positions			46	46
Total Permanent salaries				1,944,828
Longevity				8,408
Overtime				759,675
Shift differential				
On-call pay				6,519
Part-time				100,000
Travel & cell phone allowance				
Fringe Benefit Rates:				
FICA	6.20%			174,805
Medicare FICA	1.45%			40,882
Retirement (Regular)	11.40%			310,016
401(k) (Regular)	5.00%			135,972
Group insurance	845.00			466,440
Dental insurance	32.00			17,664

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Emergency Medical Services**

Account Number: **11243700 512100**

Job Title/Classification: **EMT Paramedic x 6 positions**

Program Area: **Rescue/ EMS**

Describe Duties: **Function as EMT Paramedic on ambulance**

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
68	18.39	38,256.00

Justification: This will move us from having 6 ambulances staffed to 7. This past year has been extremely taxing on our system largely due to the pandemic. However, it does not appear that things are getting any better any time soon. Our area hospitals have been taxed to the limit resulting in our ambulances having to wait extended periods of time at the emergency rooms for a bed. During 2019, our average ER wait time was 23 minutes, while in recent months, that time has increased to 36.4 minutes. At no fault of the local ERs, we have had ambulances have to wait hours for a bed with the maximum time just over 4 hours. Again, at no fault of their own, there have been times when our local ER has gone on total diversion resulting in SCEMS having to take all of our patients out of the County to an ER. It is not uncommon for us to have no ambulances available for response or maybe 1 ambulance to cover the entire County. On January 29th, 2020, all SCEMS units were busy on calls and we had 3 calls pending. This is taking a toll on our staff as it's resulting in less down time to catch up on reports and other duties. The pandemic has likewise taken a toll on our volunteers. They are doing their best to help answer calls whenever possible however, the amount of calls they're able to answer has dwindled over the last year. For year 2019, our volunteers answered a total of 1,119 calls, compared to a total of 635 calls for year 2020.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243700 539500 EMPLOYEE TRAINING	<p>EMS Today Conference- To cover cost of registration and hotel stay for employees to attend fall EMS conference in Greensboro N.C. This conference provides essential up to date training and guidelines related to our practice and allows interaction with other state agencies. 1500.00 EMS Today Conference- Covers cost of two hotel rooms and registration for Training Officer and Medical Director to receive mandatory updates required by NCOEMS. 1650.00 NC Association of EMS Admin- To cover cost of registration and hotel stay for employees and training officer to attend summer Conference in Wilmington, N.C. this conference provides essential training, instructor required updates, and interaction with other state agencies. 2500.00 Moulage kit- Provide life like training during with moulage of real role players to put training into perspective. 400.00 Educational Books Materials- Purchase educational materials and books utilized as reference for classes being instructed annually within service. Updates in prehospital care guidelines and treatments in classes taught within our service such as CPR,PALS,ACLS,PHTLS,GEMS,TECC, EPC, EVOS, etc. 1000.00</p>	<p style="text-align: right;">\$7,050.00</p>

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243700 526201 DEPARTMENTAL SUPPLIES EQUIPMENT	Lucas 3- Automatic compression device utilized for cardiac arrest patients to reduce provider fatigue, provide continuous automatic compressions to patient, shown to improve outcomes in patient survival rates along with proper response, initial care, and continued ACLS management of patient. Cost includes one device with all associated equipment as well as PM for device annually. 12,500.00 x 7= 87,500.00 Cardiac Monitors- Need 2 LP 15's to replace cardiac monitors that are no longer supported. These units are over 10 years old. 36,628.29 x 2=73,256.58 Microsoft Tablets and Ram mounts for 14 vehicles 1440 1 vehicle x 14 = 20,160.00 Replace aging pagers 500.00 each x 3 pagers = 1,500.00 Desktops - 1,475.00 x 5 desktops = 7,375.00 4 AED for volunteer squads replacing older cardiac monitors no longer servicable= 3,000.00 x 4 = 12,000.00 Replacing video laryngoscopes with newer model 23 x 4,000.00 = 92,000.00 Stryker Stair chair = 3,700 x 7= 25,900.00	\$319,691.58
11243700 521300 UNIFORMS	4 short sleeve shirts x 45.20 each x 46 full-time employees = 8,316.00 4 trousers x 55.00 each x 46 full-time employees = 10,120.00 2 short sleeve shirts x 45.20 each x 15 part-time employees = 1,356.00 2 trousers x 55.00 each x 15 part-time employees = 1,650.00 Boots x 150.00 per pair x 61 employees = 9,150.00 2 sweatshirts x 15.00 each x 61 employees = 1,830.00 The cost of shirts, trousers and boots have increased. 30 Coats x 150 each= 4500.00	\$36,922.00
11243700 523800 MEDICAL SUPPLIES- DRUGS	Funds requested for the replacement of glucose supplies, medications, normal saline and additional paramedic drugs. Increases in medical cost and availavility of supplies.	\$21,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243700 523900 MEDICAL SUPPLIES	Replacement of ALS Supplies to the Squads along with equipment for annual OEMS inspections and compliance, defibrillator pads, pedi-defibrillator pads, adult-king airways, pediatric-king airways, adult-ET tubes, pediatric-ET tubes, and thermometer probes for monitor. Increases in medical supplies and equipment Lucas Suction Cups - 425.00 (12 pk) x 8 = 3,400.00	\$41,500.00
11243700 525100 GAS, OIL & TIRES	Current fuel cost per month is 9,596.00 x 12 months = 115,152.00 Oil changes on QRV's - 32 oil changes per year x 55.00 = 1,760.00 Oil changes on Ambulances - 45 oil changes per year x 172.00 = 7,740.00 Tires for ambulances/QRV's (two sets for 19 vehicles) - 152 tires x 140.00 each = 21,280.00 Miscellaneous expenses, replacement of damaged tires, wheel alignments (1 per vehicle) = 4,580.00	\$150,512.00
11243700 526100 OFFICE SUPPLIES	Daily office supplies (pens, sticky pads, tape, white out, paper clips, legal pads, etc) = 500.00	\$500.00
11243700 526200 DEPARTMENTAL SUPPLIES	Air Gas 2,694.00 x 12 months = 32,328.00 BLS Monthly Medical Supplies 945.00 x 12 months = 11,340.00 10 boxes of copier paper x 33.00 each = 330.00 HID Proximity Cards that allow employees to gain access to various areas of the building. 100 HID cards x 4.10 each - 410.00	\$44,408.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243700 526202 EMT-P DEPT SUPPLIES	Increases in medical cost and availability of supplies. Change in several medical procedures and skills that require additional equipment and supplies. Also increase in shipping cost with some vendors. Some of the necessary supplies increase approximately 30% annually. Estimate based on current cost of supplies purchased per company. Boundtree / McKesson Medical = 153,720 annually EMP 3,042.00 x 12 months = 36,504.00 Clinton Drug Company 300.00 x 12 months = 3,600.00	\$193,824.00
11243700 523100 TELEPHONE AND POSTAGE	AT&T Phone bill for cell phones and MIFI boxes for ambulances 1100 monthly x 12 months = 13,200.00 Harrells EMS telephone 45.00 per month x 12 months = 540.00	\$13,740.00
11243700 534100 PRINTING	Printing new protocols/updates/refusal forms/call report cheat sheets	\$2,500.00
11243700 535200 MAINTENANCE & REPAIR OF EQUIPMENT	The requested funds are needed for maintenance and repair of existing equipment. These funds will be available for repair of radios, walkie talkies, required medical equipment, and other related items needed for daily operation = 3,094.00 Costs for repairs to 800 radio equipment which is not covered under a maintenance contract = 3,100.00 Annual costs of maintenance of all fire extinguishers in EMS vehicles = 506.00	\$6,700.00
11243700 535300 MAINTENANCE/ REPAIR VEHICLE	Funds requested for maintenance and upkeep of ambulances utilized by the paid EMS unit(s) as well as the maintenance of the spare ambulance.	\$70,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243700 535330 COUNTY WIDE SERVICES	Funds requested for major repairs to the Volunteer Rescue Squads vehicles. Due to high mileage on several of these vehicles this will result in higher repair costs.	\$10,500.00
11243700 538100 DATA PROCESSING - PROGRAMMING	Funds requested for programming and network expenses = 750.00 Deep Freeze Standard - Perpetual License. 45.00 per license x 4 licenses = 180.00 Code Stat Maintenance Subscription - allows us to have three years of support and updates for the software = 1,625.00	\$2,555.00
11243700 541000 RENTAL-PROPERTY	Harrells Community Services lease 500.00 per month x 12 months = 6,000.00 Plain View EMS lease 900.00 per month x 12 months = 10,800.00	\$16,800.00
11243700 544000 CONTRACTED SERVICES	Annual cost for EMSCharts - current cost 22,259.00; anticipated cost for the upcoming fiscal year 27,000.00. Stretcher Maintenance = 7,000.00; increase based on current stretcher maintenance cost. Drug testing for EMS employees (initial, random, positive follow-ups, etc.) currently paying 67.00 per employee x 50 (FT&PT) x 2 random checks = 6,700.00 NC Association of County Commissioners Medicaid Document = 9,000.00 Drug License Annual Renewal = 125.00 Aladtec scheduling software annual maintenance = 4,095.00 Southern Software MDIS annual maintenance = 2,023.00	\$55,943.00
11243700 544001 DEFIBRILLATION MAINTENANCE CONTRACT	The requested funds are for a maintenance contract that will cover each of the squads' and fire medic defibrillators = 48,000.00 (anticipated increase)	\$48,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243700 544002 CONTRACTED SVCS - RESCUE MEMBER INCENTIVE	Request funds to continue Volunteer Rescue Incentive and also to increase the transport payout from 30.00 to 40.00 due to the increase of participation from the squads - average of 50 calls per month x 12 months x 40.00 per transport = 24,000.00	\$20,000.00
11243700 544008 CONTRACT SVCS - OTHER	Medical Director compensation 2,000.00 x 12 months = 24,000.00	\$24,000.00
11243700 545000 INSURANCE & BONDS	Insurance costs for EMS (All Types) Vehicle, Medical Malpractice, Workers Comp for Volunteer Squads, Equipment, etc. = 105,000	\$105,000.00
11243700 549100 DUES & SUBSCRIPTIONS	NC Rescue Association dues for 68 employees at 24.00 per employee (dues increased by 4.00 per employee) = 1,632.00 Unit dues for NC Rescue Association = 40.00 SC Rescue Association annual dues = 100.00	\$1,772.00
11243700 554000 CAPITAL OUTLAY VEHICLES	Requesting 2 remounted ambulances at \$145,657.00 each \$145,657.00 x 2 remounted ambulances = 291,314.00 Tags and taxes = \$8751.42	300,065

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Emergency Medical Services

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243700 512100							
6 additional EMT Paramedics	6	38256	229,536.00	0			

11243700 554000 CO VEHICLES

Requesting 2 remounted ambulances at
\$150,000.00 each \$150,000.00 x 2

remounted ambulances = 300,000.00

	2	145,657.00	291,314.00	2	343,314.00
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Tags and taxes for ambulances	2	4369.71	8,751.42	2	8,751.00
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MEMORANDUM:

TO: Mr. Edwin Causey, County Manager
FROM: Ronald Bass, Emergency Management
DATE: March 15, 2021
SUBJECT: **Proposed 2021-2022 Dive Team Budget**

On February 2, 2021 I sent an email to Roseboro Rescue and EMS to both email contacts requesting their FY 2021-2022 dive team budget. As of March 15, 2021 I haven't received anything from them.

If you have any questions, please feel free to call.

RB

Enclosure:

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243701 DIVE TEAM					
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500 CONTRACTED SERVICES	15,940.00	15,940.00	15,940.00	15,940.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total DIVE TEAM	15,940.00	15,940.00	15,940.00	15,940.00	_____



Sampson County Animal Shelter & Pet Adoption Center

To: Ed Causey, County Manager
Sampson County Commissioners

From: Anna Ellis, Animal Shelter Director

Date: March 15, 2021

RE: FY 2021-2022 Budget

The shelter has continued its positive impact on the community despite the Covid pandemic. Our staff has continued to maintain the shelter according to State guidelines, and they have continued to care for the well being of all the animals that pass through our doors.

During the 2020 year, the shelter has saved 1008 animals, had 917 adoptions and rescues and 91 returned to owners. Due to Covid, we have seen a decrease in our public drop offs and adoptions. We have had to rely on reputable rescues to pull animals. I am sure the financial burden of the Covid has affected the community adopting. We work closely with Saving Grace, K9 Lifesavers, Road home Rescue, and Adopt an Angel. Our euthanasia rate has also decreased from 53% to 46%.

The pandemic affected public events throughout the year, but we did have three successful ones. First, the shelter did participate in our 2nd annual Clear the Shelter event. Although there were restrictions due to Covid, the event was very successful. We adopted out 52 animals. Secondly, the shelter has an Amazon Wish List and people purchase items throughout the year to be delivered to the shelter. During the Christmas Season, our emphasis was on items to create treat bags; we packed a treat bag for every animal that was in the shelter for Christmas. Thirdly, I reached out to the art teacher at Sampson Middle School, and he and I settled on a class project. His students created canvases for us to display throughout our buildings. The paintings will also be posted on Facebook so that the community can enjoy the artwork as well.

This year, we were able to complete two projects. A roof was placed on our outdoor kennel and the concrete was sealed; the kennel was completed last year as an Eagle Scout project. We also were able to purchase three sets of stainless steel cat cages with resting surfaces and separate litter box areas. I appreciate the board allocating the funds to make this happen.

My proposed budget for 2021-2022 year has increased some. Last year's request for the 3rd phase of the stainless steel kennels was denied due to Covid restrictions; we are making the request again this year so that we can complete the Stainless Steel kennel project. Our contracted temporary help account has increased roughly by \$20,000. I would like to see our budget reflect a "cost of living raise" for our Temporary Employees. At this time, I do not foresee any major future needs. Our last inspection did not notate any major corrections/changes/improvements.

Thank you for your continued support of the shelter. We look forward to another year of community support and dedicated workers as we strive to better the lives of all the animals we come in contact with.

Anna Ellis

Animal Shelter Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243800 ANIMAL SHELTER					
512100 SALARIES	148,716.00	136,685.00	148,716.00	161,892.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512400 ON-CALL PAY	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	430.00	435.00	430.00	457.00	_____
518100 FICA	9,422.00	8,091.79	9,422.00	10,240.00	_____
518120 MEDICARE FICA	2,204.00	1,892.39	2,204.00	2,395.00	_____
518200 RETIREMENT	13,439.00	14,072.98	13,439.00	18,506.00	_____
518300 GROUP INSURANCE	37,152.00	35,420.00	37,152.00	40,560.00	_____
518400 DENTAL INSURANCE	1,440.00	1,281.72	1,440.00	1,536.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	6,700.00	3,705.52	6,700.00	5,700.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
519320 ANIMAL CTRL CRUELTY CASES-VET	7,500.00	394.56	5,000.00	5,000.00	_____
519322 CONTRACTED SERVICES-VET.	12,500.00	5,136.08	10,000.00	10,000.00	_____
519327 CONT SVCS-SPAY/NEUTER	12,500.00	9,092.72	12,500.00	15,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243800 ANIMAL SHELTER					
521300 UNIFORMS	1,100.00	563.53	1,100.00	900.00	_____
523900 MEDICAL SUPPLIES	15,000.00	16,985.15	15,000.00	18,000.00	_____
525100 GAS, OIL AND TIRES	1,100.00	599.05	1,100.00	800.00	_____
526100 OFFICE SUPPLIES	1,300.00	2,099.26	1,300.00	1,300.00	_____
526200 DEPARTMENTAL SUPPLIES	20,000.00	21,950.37	20,000.00	20,000.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	500.00	0.00	500.00	0.00	_____
531100 TRAVEL	400.00	0.00	400.00	400.00	_____
531700 TRAVEL ALLOWANCE	2,820.00	2,585.00	2,820.00	2,820.00	_____
532100 TELEPHONE AND POSTAGE	2,580.00	1,968.08	2,580.00	2,400.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	46,000.00	20,875.50	64,261.00	46,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	2,000.00	1,138.85	1,000.00	1,000.00	_____
535300 MAINT/REPAIR - VEHICLES	800.00	737.69	800.00	800.00	_____
537000 ADVERTISING	182.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539300 CONTRACTED TEMPORARY HELP	70,000.00	70,011.20	90,272.00	80,000.00	_____
539500 EMPLOYEE TRAINING	1,700.00	0.00	1,700.00	1,700.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243800 ANIMAL SHELTER					
544000 CONTRACTED SERVICES - OSHA	2,400.00	0.00	2,400.00	2,400.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	27,837.63	0.00	0.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____
Total ANIMAL SHELTER	419,885.00	383,559.07	452,236.00	449,806.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary	Recommended Salary
Animal Shelter Attendant	43803	61	29,016	31,656
Animal Shelter Director	43800	72	49,668	53,844
Animal Shelter Manager	43802	67	36,984	40,488
Veterinary Assistant	43807	65	33,048	35,904
			148,716	161,892

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions		4	4
Total Permanent salaries			161,892
Longevity			435
Overtime			
Shift differential			
On-call pay			
Part-time			
Travel & cell phone allowance			2,820
Fringe Benefit Rates:			
FICA	6.20%		10,240
Medicare FICA	1.45%		2,395
Retirement (Regular)	11.40%		18,506
401(k) (Regular)	5.00%		8,117
Group insurance	845.00		40,560
Dental insurance	32.00		1,536

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11243800-519320		
Animal Cruelty Case	Any cruelty case animals are taken to the vet for an assestment and treatment plan	5000
11243800-519322		
Contracted Vet Services	Weekly walk throughs by vet, any animals that need to be assesed by the vet, medication, injured animals, xrays, minor surgeries, treatment plans, etc.	10000
11243800-519327		
Contracted Vet Services		
Spay/Neuters	Spay and Neuters for the Clear the Shelter event and spay and neuters for adopted animals (Female Cats - \$80, Male Cats - \$60, Female Dogs - \$80, and Male Dogs - \$60	12500
11243800-521300		
Uniforms	Shirts, sweatshirts, long sleeve shirts, and jackets with County Logo and position	1100
11243800-523900		
Medical Supplies	Vaccines (rabies, bordetella, 5-way, feline), de-wormer, needles, syringes, heartworm tests, parvo tests, Fatal Plus, antibiotics, Capstar, medicated shampoo, etc.	15000
11243800-525100		
Gas, Oil, and Tires	Oil changes, tires, monthly fuel for gas and truck.	1100
11243800-526100		
Office Supplies	Cases of paper, ink cartridges, pens, rubber bands, clipboards for pens, paperclips and other office supplies.	1300
11243800-526100		
Office Supplies	Cases of paper, ink cartridges, pens, rubber bands, clipboards for pens, paperclips and	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	other office supplies.	1300
11243800-526200		
Departmental Supplies	IPC (dawn, pine sol, clorox, trash bags, cadavar bags, laundry detergent, brooms, trashcans, air freshners, mats, brushes for cleaning, etc.)	
	Big Blue (hoses, hardware, boots, etc.)	
	Clinton Grain (River Run dog food, pallet is \$640 for 50 bags)	
	Green Guard (company who keeps our medicine cabinet stocked)	
	Tractor Supply (pine pellets used for cat litter, wet cat/dog food, and dry cat food)	
	International Minute Press (impound pads and owner surrender forms)	
	Rabies Tags	20000
11243800-529900		
Miscellaneous Expenses	Miscellaneous Expenses (Nylabones, toys for cats, CDs for CD player)	500
11243800-531100		
Travel	Travel to meetings, seminars, certification programs, annual conference, trainings	400
11243800-532100		
Telephone and Postage	Internet Service, Cell Phone Allowance for Director, ITS bill	2580
11243800-535100		

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Maint/Repair - Buildings/Grnds	Third and final phase of Stainless Steel kennels	64261
11243800-535200 Maint/Repair - Equipment	Miscellaneous costs of repair of shelter supplies, catch poles, cat tongs, etc.	1000
11243800-535300 Maint/Repair - Vehicles	Miscellaneous repairs to truck and van	800
11243800-539500 Employee Training	Annual Conferece, NACA training, euthanasia certification, other trainings	1700
11243800-544000 Contracted Services - OSHA	\$200 per month for monthly inspection and training	2400

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Animal Shelter

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243800-535100							
Maint/Repair - Buildings and Grounds							
29 Stainless Steel Dog Kennels			64,261.00		46,000.00		

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11347200 SOLID WASTE					
519500 PROF SERVICES - ENGINEERING	0.00	0.00	0.00	0.00	
519900 PROF SERV:GAS,WELL,MONITORING	0.00	0.00	0.00	0.00	
529900 STATE TAX & SURCHARGES	0.00	0.00	0.00	0.00	
531100 TRAVEL	0.00	0.00	0.00	0.00	
533000 UTILITIES	400.00	236.42	400.00	400.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535900 LANDFILL PREPARATION & MAINT	0.00	0.00	0.00	0.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
541025 LEASE - CONTAINER SITES	14,000.00	12,425.00	14,000.00	14,000.00	
544000 CONTRACTED SVC-MONITOR WELLS	6,600.00	2,773.80	6,600.00	6,600.00	
544001 CONT SVCS-E WASTE	88,000.00	29,601.70	88,000.00	88,000.00	
544023 CONTRACTED SERV - LOAD PULLS	854,880.00	580,229.48	854,880.00	880,526.00	
544024 CONTRACT SERV-CENTRAL LANDFILL	5,620.00	6,930.00	5,620.00	5,620.00	
544027 TIRE DISPOSAL - SPECIAL	0.00	0.00	0.00	0.00	
544028 CONTRACTED SERV-TIRE DISPOSAL	120,000.00	109,944.73	120,000.00	120,000.00	
544030 CONTRACTED SERV - WHITE GOODS	2,500.00	0.00	2,500.00	2,500.00	
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	
555000 CAP OUTLAY E WASTE RECYCLING	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11347200 SOLID WASTE					
Total SOLID WASTE	1,092,000.00	742,141.13	1,092,000.00	1,117,646.00	



**North Carolina Department of Agriculture
and Consumer Services**
N.C. Forest Service



Steven W. Troxler
Commissioner

Scott Bissette
Assistant Commissioner

FILE: D-6-FA
Proposed Budgets
FY 2021-2022

NC Forest Resources
221 Airport Road
Fayetteville, NC 28306
Phone: (910) 437-2620
Fax: (910) 437-2623
March 19, 2021

Mr. David Clack
Finance Officer
PO Box 257
Clinton, NC 28328

Dear Mr. Clack:

Enclosed please find the proposed budget for fiscal year 2021-2022 between the North Carolina Forest Service and Sampson County.

We do show an increase this year again, due to purchasing a Type 6 vehicle. Over the next 4 years we will need to replace several vehicles as they will be over the requirements of our fleet management.

We understand that we must manage our budgets and continue to offer unequalled resources and quality of service to our citizens across the county.

If you should have any questions, please don't hesitate to contact me at the Fayetteville office, or Grant Jones, County Ranger at the County Headquarters (910) 592-4515.

We look forward in working with you this coming year and, Thank you for your support in the past.

Sincerely,


Felicia Spencer
Office Manager

Cc: Michael Good, District Forester
Grant Jones, County Ranger

Enc: Salaries/Expenditures



Sampson County Proposed Budget

2021



Cert Date	Name	Current Salary	2.5% Increase	Hrly Rate	Long %	Longevity Amount	1% Unemployment	Soc. Sec. Amount	Retire. Amount	Health Plan
Oct-08	Creech, Brandon	38,074	39,026	18.76	1.50%	585	390.26	3,030	8,588	6,326
Jun-20	vacant	32,780	33,600	16.15	0.00%	0	336.00	2,570	7,284	6,326
Jun-20	Reeds, Megan	32,780	33,600	16.15	0.00%	0	336.00	2,570	7,284	6,326
Dec-07	Hardison, Wade	38,074	39,026	18.76	1.50%	585	390.26	3,030	8,588	6,326
Feb-03	Jones, Grant	45,573	46,712	22.46	2.25%	1,051	467.12	3,351	10,355	6,326
Mar-06	Goff, Wendy	6,022	6,173	16.20	2.25%	139	61.73	483	1,368	1,054
TOTALS (Certified - 2.5% Projected Increa		193,303	198,137			2,361	1,981	15,035	43,468	32,684
TOTALS (Temp-Smokeychaser 10 mth)		17,406	17,406			0	0	1,332	0	0
TOTALS - SALARIES		\$210,709	\$ 215,543			\$ 2,360.69	\$ 1,719.00	\$ 16,366.46	\$ 43,467.90	\$ 32,684.20

SALARIES (Certified)	\$ 293,666
SALARIES (Temporary)	\$ 18,738
ON-CALL PAY (Certifieds & Temp)	\$ 10,000
TOTAL	\$ 322,404

EXPENDITURES (Attached)	\$ 64,300
Type 6 Initial Attack Vehicle	\$ 38,000
GRAND TOTAL	\$ 424,704

STATE SHARE - 60%	\$ 254,822
COUNTY SHARE - 40%	\$ 169,881
	\$ 424,704



SAMPSON COUNTY 2021-2022



2132	PROVIDED MEDICAL	400
2170	ADMIN SERVICES	150
2199	MISC CONT AGREEMENT	620
2210	ELECTRICAL SERVICES	2600
2220	ENERGY SERVICES/NAT. GAS	1200
2331	REPAIRS TO VEHICLES (PART & LABOR INVOLVED)	6000
2333	REPAIRS - OTHER EQUIPMENT	500
2430	MAINTENANCE AGREEMENTS/EQUIP. MONITORING,FAX	600
2441	MAINT AGREEMENT-SOFTWARE	453
2490	MAINTENANCE AGREEMENTS/FIRE EXT. SERVICE	100
2524	RENT/LEASE - OTHER EQUIPMENT	115
2590	RENT/LEASE - OTHER PROPERTY	250
2721	TRAVEL-INSTATE	900
2724	TRAVEL-MEALS	900
2810	BUNDLE VOICE/DATA	655
2812	TELECOM-DATA	1200
2815	EMAIL	200
2817	INTERNET	600
2823	NCID	24
2840	POSTAGE, FREIGHT, ETC. (OFFICE COURIER)	600
2840001	MAILING SERVICE	150
2850	PRINTING, BINDING, DUPLICATION SERVICES	200
2912	MOTOR VEHICLE INSURANCE	3300
2913	LIABILITY INSURANCE	500
2930	SCHOOLS, REGIS. FEES	600
3110	GENERAL OFFICE SUPPLIES	800
3120	DATA PROCESSING SUPPLIES	250
3150	SAFETY ITEMS	3500
3190	OTHER ADMIN. SUPPLIES (PADLOCKS,FLAGGING,REF. TAPE)	2000
3210	JANITORIAL SUPPLIES	200
3240	CARPENTRY/HARDWARE SUPPLIES	600
3250	AGR/ANIMAL SUPPLIES	200
3290	OTHER FACILITY & HARDWARE SUPPLIES	500
3310	GASOLINE	12000
3320	DIESEL FUEL	2500
3330	LUBRICANTS/GREASE/OIL	800
3340	TIRES/TUBES	3400
3350	MOTOR VEHICLE REPLACEMENT PARTS	8915
3510	UNIFORM/CLOTHING ALLOTMENTS	2400

3710	SCIENTIFIC SUPPLIES	100
3720	EDUCATIONAL SUPPLIES (I & E SUPPLIES)	400
3900	OTHER MATERIALS & SUPPLIES (RADIO PARTS)	900
3900003	OTHER COMM SUPPLIES	1000
4528	EQUIPMENT - VOICE COMMUNICATION	450
4539	OTHER EQUIP. (RADIOS, PUMPS, REELS, ETC)	100
5120	LICENSES	568
5830	MEMBERSHIP DUES & SUBSCRIPTIONS	100
5840	SERVICE AWARDS	150
5900	OTHER ADMIN. SUPPLIES (PADLOCKS,FLAGGING,REF. TAPE)	200
	SAMPSON COUNTY PROPOSED BUDGET - FISCAL YEAR 2021-2022	
	SUB-TOTALS (2132-5900)	\$64,300.00
4541	TYPE 6 ENGINE INITIAL ATTACK (TRUCK)	\$38,000.00
	GRAND TOTAL (ALL LINE ITEMS)	\$102,300.00

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11347500 FORESTRY					
581040 FORESTRY - COUNTY MATCH	149,483.00	108,455.99	169,881.00	169,881.00	
Total FORESTRY	149,483.00	108,455.99	169,881.00	169,881.00	



NORTH CAROLINA'S
SAMPSON COUNTY
ECONOMIC DEVELOPMENT COMMISSION

March 12, 2021

Mr. Edwin W. Causey
Sampson County Manager
406 County Complex Road
Clinton, NC 28328

RE: EDC Budget Request FY 2021-2022

Mr. Causey,

FY 2020-2021 has been, thus far, a productive year. While we have ongoing conversations and visits with prospects who are considering Sampson County, this year has been one of movement within our Product Development area. The Board of Commissioners' \$2.1M investment in 120 newly available acres of light industrial property is significant and will yield increased activity in our Business Attraction and Recruitment efforts. Subsequently, EDC staff successfully sought a \$1.28M grant in which we will be able to add a new road within the park and extend water and sewer utilities. This grant would never have been afforded to Sampson County if the Board of Commissioners did not make their investment in the available land.

The EDC Advisory Committee has worked on reviving the Revolving Loan Fund Program that supports small business owners. While we have a little over \$100,000 in this fund, currently, it is anticipated that it will help 2-4 small companies grow and expand.

Janice Wood, a longtime Sr. Administrative Support Specialist, retired. Ali Breedlove was subsequently hired for an enhanced role as Economic Development Specialist, focusing mostly on communications and programmatic coordination, with minor administrative activities. This role change is a positive move that will allow our team to raise the bar in each of our primary activities, including product development, business attraction and recruitment, and business retention and expansion.

Moving Forward

EDC staff looks forward to a good year in FY 2021-2022.

Product development will continue to be a significant priority for our team. We will work across the County, and with municipal leaders, to support their future industrial development opportunities, as is feasible.

Existing industry visits will continue, jointly, with state, regional, and training partners.

Targeted business attraction and direct industry recruitment efforts have been an area in which we have expended effort. Moving forward, and with shovel-ready land available, this area will be a top priority for our team.

FY 2021-2022 can be broken down into three primary expenditure categories - Pass-Through, One-Time, and Operational. This excludes salaries and HR expenses.

Pass-Through

The budgeted amount for this category is \$722,760. Pass-Through expenditures include:

- Professional Services – Legal
- Economic Incentive Payments
- Travel Allowance (Director)
- Insurance and Bonds
- Chamber of Commerce
- Southeastern Economic Development Partners (SEDC and NCSE)

One-Time

The budgeted amount for this category is \$56,665. One-time expenditures include:

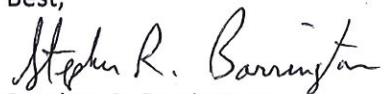
- Sampson Southeast Business Center
 - Demolition¹ of existing structures
 - Entrance signage – lighting and lettering repair and enhancement
- “For Sale” Signage² and Installation
 - 48" x 90" Sampson County land by Enviva (facing I-40)
 - 48" x 90" Hwy 701
 - 48" x 60" Hwy 421 and N. Blvd.
 - 48" x 48" (2) inside the industrial park
 - 48" x 90" Hwy 24 (Roseboro)
- Jackson Family Property
 - Engineering fees

Operational

The budgeted amount for this category is \$71,309. This is an increase of \$7,160 from FY 2020-2021. Of this, \$6,475 is attributed to team members, specifically travel, training, and NCEDA member dues. This is new for our team. In the past, no funds have been allocated for EDC team members, other than the Director. Also, \$4,910 of the budgeted amount will be funded by external sources (\$4,250 will be provided by Utility partners and \$660 will be the final of a three-year CECD training scholarship by NCEDA).

Lastly, our team is grateful for your leadership and support of our efforts.

Best,



Stephen R. Barrington
Executive Director

¹ EDC staff will seek a Demolition grant from NC Commerce. The program manager has estimated a grant award for this project to be \$19,000, 73% of the costs for this work. If awarded, EDC staff will subsequently follow the Budget Amendment process to reduce our budget by the award amount.

² “For Sale” Signage, while a one-time purchase, will be reusable

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449200 ECONOMIC DEVELOPMENT					
512100 SALARIES	123,276.00	114,774.00	126,672.00	157,572.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	1,895.00	0.00	0.00	0.00	
518100 FICA	8,059.00	6,594.08	8,059.00	9,770.00	
518120 MEDICARE FICA	1,885.00	1,542.12	1,885.00	2,285.00	
518200 RETIREMENT	11,278.00	10,215.35	12,759.00	18,042.00	
518300 GROUP INSURANCE	18,576.00	16,100.00	19,320.00	23,328.00	
518400 DENTAL INSURANCE	720.00	582.60	720.00	808.00	
518700 CAFETERIA FEES	0.00	66.00	0.00	72.00	
518901 401K COUNTY CONTRIBUTION	6,259.00	5,007.57	6,259.00	7,879.00	
519100 PROFESSIONAL SERVICES	7,500.00	7,282.80	47,815.00	43,000.00	
519101 PROF SERVICES-EDA GRANT	0.00	0.00	0.00	0.00	
519200 LEGAL PROFESSIONAL SERVICES	2,500.00	0.00	2,500.00	2,500.00	
519500 PROF SERVICES - ENGINEERING	10,000.00	21,602.40	26,350.00	24,000.00	
526100 OFFICE SUPPLIES	3,872.00	710.94	1,500.00	1,500.00	
526200 DEPARTMENTAL SUPPLIES	50.00	2,408.53	6,674.00	6,674.00	
526201 DEPARTMENTAL SUPPLIES - CD	1,500.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449200	ECONOMIC DEVELOPMENT					
529901	ECONOMIC INCENTIVE PYMT	686,623.00	629,826.57	686,623.00	686,623.00	_____
529902	BUILDING REUSE GRANT PYMT	0.00	0.00	0.00	0.00	_____
531100	TRAVEL	16,750.00	2,978.68	20,060.00	19,000.00	_____
531101	EXISTING INDUSTRY PROJECT	3,850.00	0.00	4,250.00	4,250.00	_____
531120	SPECIAL EVENTS	0.00	0.00	3,500.00	3,500.00	_____
531700	TRAVEL ALLOWANCE	4,800.00	4,400.00	4,800.00	4,800.00	_____
532100	TELEPHONE AND POSTAGE	2,800.00	1,388.63	2,100.00	2,100.00	_____
534100	PRINTING	0.00	0.00	1,000.00	1,000.00	_____
535200	MAINT/REPAIR - EQUIPMENT	200.00	212.99	475.00	475.00	_____
537000	ADVERTISING	750.00	3,225.00	750.00	750.00	_____
538100	DATA PROCESSING - PROGRAMMING	588.00	8,500.00	5,450.00	5,450.00	_____
539500	EMPLOYEE TRAINING	2,000.00	430.00	6,090.00	6,090.00	_____
541000	RENTAL FEES - BUILDINGS	650.00	125.00	0.00	0.00	_____
543000	RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000	CONTRACTED SERVICES	0.00	0.00	0.00	20,000.00	_____
545000	INSURANCE AND BONDS	128.00	0.00	128.00	128.00	_____
549100	DUES AND SUBSCRIPTIONS	810.00	1,145.56	1,960.00	1,960.00	_____
549101	CHAMBER SPONSORSHIP	3,000.00	3,000.00	3,000.00	3,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11449200	ECONOMIC DEVELOPMENT					
549400	SOUTHEASTERN EC DEV COMMISSION	25,709.00	25,709.00	25,709.00	25,709.00	_____
549900	MOVING EXPENSES	0.00	8,000.00	0.00	0.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
557000	LAND PURCHASES	0.00	2,155,669.44	0.00	0.00	_____
Total	ECONOMIC DEVELOPMENT	946,028.00	3,031,497.26	1,026,408.00	1,082,265.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Director of Economic Development	49200	81	85,008	90,060
Economic Development Support Specialist	49201	66	40,056	42,060
Asst. Economic Development Director	98610	77	-	25,440
			125,064	157,560

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions		2	2
Total Permanent salaries			157,560
Longevity			1,895
Overtime			
Shift differential			
On-call pay			
Part-time			
Travel & cell phone allowance			4,800
Fringe Benefit Rates:			
FICA	6.20%		10,184
Medicare FICA	1.45%		2,382
Retirement (Regular)	11.40%		18,178
401(k) (Regular)	5.00%		7,973
Group insurance	845.00		20,280
Dental insurance	32.00		768

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Economic Development

		FISCAL YEAR: 2021-2022	
Org & Object Number	Description	Amount	
11449200-519100	Professional Services		
	Marketing design of print and electronic materials for business attraction efforts \$7,500	\$	47,815.00
	<u>Sampson Southeast Business Center</u>		
	Demolition of existing structures \$26,450		
	Sampson SE Business Center: Entrance Signage - lighting and lettering repair \$8,825		
	<u>Signage</u>		
	"For Sale" Signage and Installation - 1. 48" x 90" Sampson County land by Enviva (facing I-40); 2. 48" x 90" Hwy 701; 48" x 60" Hwy 421 and N. Blvd.; 3. 48" x 48" (2) inside the industrial park; and 4. 48" x 90" Hwy 24 (Roseboro) \$5040		
11449200-519200	Professional Services - Legal	\$	2,500.00
	Legal services per business recruitment, existing industry, product development, and other misc. economic development needs		
11449200-519500	Professional Services - Engineering	\$	26,350.00
	Misc. site work (engineering, environmental, site plan, misc. analysis, etc.) \$10,000		
	<u>Jackson Family Property</u>		
	Misc. engineering fees \$16,350		
11449200-526100	Office Supplies	\$	1,500.00
	Office Value (Printer Meter) \$400		
	General Office Supplies \$1,100		
11449200-526200	Department Supplies	\$	6,674.00
	<u>Tools</u>		

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Economic Development

		FISCAL YEAR: 2021-2022	
Org & Object Number	Description	Amount	
	Web site plugin license fees and system updates/backup \$235 Mailchimp \$624 Canva Pro \$120 Adobe Pro and Illustrator \$420 Social Media Management Tool \$600 EDC Advisory Board \$3,000 EDC Advisory Board - Best Practice Tour / Visit \$675 General Department Supplies \$1,000		
11449200-529901	Economic Incentive Payment Five companies will receive a Grant Back Incentive based on 2021 taxes paid and requirements per number of jobs and average wage \$686,623	\$	686,623.00
11449200-531100	Travel <u>Training: Travel & Logistics</u> CEcD Training (Two separate trips) \$3,300 UNC Basic Economic Development Course (Ali) \$850 North Carolina Economic Development Association (NCEDA) - Fall, Spring, and Annual Conferences (Director) \$2,000 North Carolina Economic Development Association (NCEDA) - One Conference each (Team) \$1,310 NC Manufacturing Conference 2021 \$400 Travel Out-of-County \$2,400 Travel (Team) \$1,800 Business / Partner / Work Meetings \$5,000 NCSE / EDPNC Hosted Event(s) \$3,000	\$	20,060.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Economic Development

		FISCAL YEAR: 2021-2022	
Org & Object Number	Description	Amount	
11449200-531101	Existing Industry Sampson County Manufacturing Council - Direct connect with manufacturing leaders \$2,000 Small Business / Entrepreneurship Initiative(s) \$1,000 Business and Industry Surveys, Misc. Other \$1,250 <i>This line item is fully funded by Utility Partners</i>	\$	4,250.00
11449200-531120	Special Events Product Showcase whereby we bring EDPNC professionals and industrial real estate brokers, investors, lenders, builders, and developers to Sampson County for a tour of available buildings and sites \$1,500 Hiring event in collaboration with workforce and training partners \$1,000 New openings, announcements, ground breaking, etc. \$1,000	\$	3,500.00
11449200-531700	Travel Allowance Director's Travel Allowance \$4,800	\$	4,800.00
11449200-532100	Telephone and Postage Phone (landline and mobile) \$1,400 Zoom Platform \$200 Misc. Postage / Mailings \$500	\$	2,100.00
11449200-534100	Printing Misc. printing \$1,000	\$	1,000.00
11449200-535200	Maintenance and Repair - Equipment	\$	475.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Economic Development

		FISCAL YEAR: 2021-2022	
Org & Object Number	Description		Amount
	Warranties - Printer / Laptop \$325 Misc. Needs \$150		
11449200-537000	Advertising The Sampson Independent's Business and Industry edition - We support this edition with an ad \$750	\$	750.00
11449200-538100	Data Processing GIS Planning - online site selection data tools provide comprehensive information to help new, expanding, and relocating businesses better assess our community's assets. This platform also integrates with NCSE and EDPNC's property search capabilities. \$4,000 Executive Pulse - CRM tool developed for economic developers. It allows our team to better share contact data and notes pertaining to existing business and industry, recruitment projects, and recruitment partners \$1,450	\$	5,450.00
11449200-539500	Employee Training CEcD Training (Continued) \$2,185 UNC Basic Economic Development Course (Ali) \$675 North Carolina Economic Development Association (NCEDA) - Fall, Spring, and Annual Conferences (Director) \$1,600 North Carolina Economic Development Association (NCEDA) - One Conference each (Team) \$1,200 NC Manufacturing Conference 2021 \$430 <i>The CEcD training amount reflects a reduced amount by \$1,085 (\$660 NCEDA Scholarship and \$425 credit)</i>	\$	6,090.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Economic Development

		FISCAL YEAR: 2021-2022	
Org & Object Number	Description	Amount	
11449200-545000	Insurance and Bonds Professional liability insurance	\$	128.00
11449200-549100	Dues and Subscriptions <u>Dues:</u> International Economic Development Council (IEDC) \$455 (Director) North Carolina Economic Development Association (NCEDA) \$295 (Director) North Carolina Economic Development Association (NCEDA) \$640 (Team) Clinton 100 \$100 Western Sampson Commerce Group \$100 <u>Subscription</u> Business North Carolina \$65 Our State \$73 Triangle Business Journal \$90 The Sampson Independent \$142	\$	1,960.00
11449200-549101	Chamber of Commerce Annual contribution to the Chamber of Commerce. \$3,000	\$	3,000.00
11449200-549400	Southeastern Economic Development Partners NC Southeast Regional Economic Development Partnership (NCSE) provided active business recruitment and lead generation for Sampson County. In addition, they have supported our department with some research and marketing support. \$20,000 Southeastern Economic Development Commission (SEDC) provides contractual services that include grant writing and administration for Sampson County to the U.S. Economic Development Administration (EDA) \$5,709	\$	25,709.00



MEMORANDUM

TO: Edwin W. Causey, County Manager

FROM: Susan J. Holder, Assistant County Manager

RE: **FY 2021-22 Budget (Industrial Utility)**

Attached is the proposed budget for the Industrial Utility department. We continue to include an allocation for the Economic Development Reserve of \$250,000.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449300 INDUSTRIAL UTILITY					
502500 MISCELLANEOUS PROJECTS	10,000.00	1,589.00	10,000.00	10,000.00	_____
544000 CONTRACTED SERVICES	50,000.00	9,575.00	50,000.00	0.00	_____
557000 LAND PURCHASES	0.00	44,193.00	0.00	0.00	_____
582096 ECONOMIC DEVELOPMENT RESERVE	0.00	0.00	250,000.00	250,000.00	_____
Total INDUSTRIAL UTILITY	60,000.00	55,357.00	310,000.00	260,000.00	_____



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Cooperative Extension budget proposal for FY 2021-2022**. The proposal will increase in the amount of **\$112,584.00**. The increases are listed below.

- Contracted Services
 - Increase from \$11,500.00 to \$81,500.00
 - Beaver Management Assistance Program (BMAP)
 - Increase from \$6,000.00 to \$75,000.00 (\$69,000) to fund one full time position
- Salaries
 - Increase from \$268,564.00 to \$291,318.00 (\$22,754.00)
 - Increase to 2 staff members with NC State University career ladder title promotion 6% each
 - Increase 1 staff member with NC State University career ladder 2-year promotion at 2%
 - Increase county funding from 10% to 17.5% of year 2 for the cost share of our small farm agent position
 - Increase 12 staff members' salaries by 3% projected state increase.
- Miscellaneous Expenses
 - Increase from \$1,200.00 to \$7,825.00 (\$6,625.00)
 - Ag Day revenue generated in FY 2019-2020 that was not expended due to the COVID19 pandemic. The event is rescheduled for FY 2021-2022
- Benefits
 - Increase from \$125,332.00 to \$133,697.00 (\$8,365.00)
 - FICA, Medicare FICA, Retirement, Group Insurance, Dental, Unemployment, 401K
- Departmental Supplies
 - Increase from \$10,100.00 to \$12,500.00 (\$2,400.00)
 - Purchase of hay for livestock sales (will be reimbursed after sale)

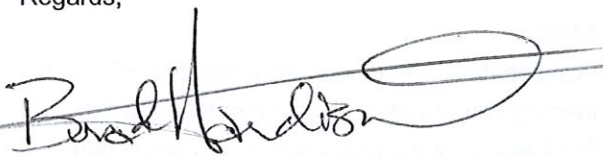
-OVER-



- Maintenance/Repair of Equipment
 - Increase from \$250.00 to \$2,250.00 (\$2,000.00)
 - Miscellaneous repairs estimated at \$2,000.00 per year
- Other miscellaneous expenses totaling \$1,440.00
 - Travel (professional development)
 - Travel Allowance (additional cell phone stipend)
 - Rental Fees – Building (2 meetings)

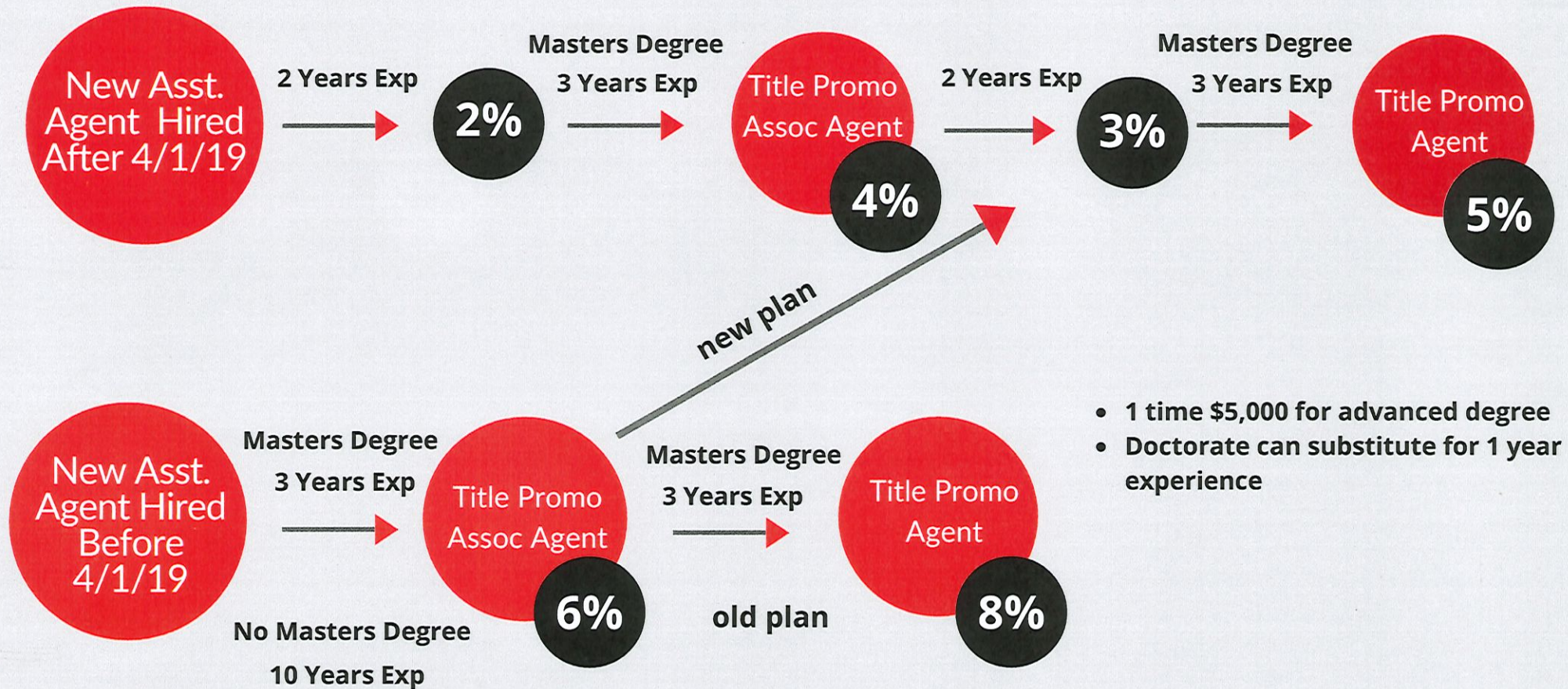
Please see the attached document entitled FY 2021-2022 Cooperative Extension and NCSU Agent Career Ladder that provides further justifications for increases.

Regards,

A handwritten signature in black ink, appearing to read "Brad Hardison", with a long horizontal line extending to the right.

Brad Hardison
Interim County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328
910 592 7161

Agent Career Ladder



<https://policies.ncsu.edu/regulation/reg-05-10-01/>

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449500 N C COOPERATIVE EXTENSION SVC					
512100 SALARIES	268,564.00	217,618.22	291,318.00	291,318.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	2,329.00	644.00	644.00	644.00	_____
518100 FICA	16,885.00	13,408.15	18,069.00	18,069.00	_____
518120 MEDICARE FICA	3,949.00	3,135.89	4,229.00	4,229.00	_____
518200 RETIREMENT	59,111.00	44,953.56	65,281.00	65,281.00	_____
518300 GROUP INSURANCE	40,639.00	31,461.21	40,739.00	40,739.00	_____
518400 DENTAL INSURANCE	450.00	582.80	720.00	720.00	_____
518500 UNEMPLOYMENT INSURANCE	269.00	0.00	282.00	282.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	4,029.00	3,741.00	4,377.00	4,377.00	_____
525100 GAS, OIL AND TIRES	1,100.00	242.91	1,220.00	1,220.00	_____
526200 DEPARTMENTAL SUPPLIES	10,100.00	5,853.22	12,500.00	10,100.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
526261 ROAD SIGNS SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	1,200.00	1,084.87	7,825.00	1,200.00	_____
531100 TRAVEL	2,900.00	220.00	3,350.00	2,900.00	_____
531700 TRAVEL ALLOWANCE	1,440.00	1,320.00	1,920.00	1,920.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449500 N C COOPERATIVE EXTENSION SVC					
532100 TELEPHONE AND POSTAGE	5,200.00	4,004.23	4,850.00	4,850.00	_____
533000 UTILITIES	2,500.00	1,847.80	2,500.00	2,500.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	500.00	1,873.44	500.00	500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	250.00	2,224.00	2,250.00	1,500.00	_____
535300 MAINT/REPAIR - VEHICLES	610.00	325.00	610.00	610.00	_____
541000 RENTAL FEES - BUILDINGS	625.00	0.00	1,250.00	625.00	_____
544000 CONTRACTED SERVICES	11,500.00	31,941.53	81,500.00	81,500.00	_____
545000 INSURANCE AND BONDS	5,100.00	0.00	5,600.00	5,100.00	_____
549100 DUES AND SUBSCRIPTIONS	1,000.00	1,278.95	1,300.00	1,200.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558014 LIVESTOCK PEN CONSTRUCTION	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
Total N C COOPERATIVE EXTENSION SVC	440,250.00	367,760.78	552,834.00	541,384.00	_____

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11449500-525100	Gas, Oil and Tires --Funds to be utilized in conjunction with one county vehicle assigned to the CE Dept. -- 300 miles per month / 15 miles per gallon x \$3 per gallon x 12 months = <u>\$720</u> ; 2 tires @ \$250 each = <u>\$500</u>	1220
11449500-526200	Departmental Supplies - Miscellaneous office/departmental supplies @ \$4500/yr. Average of approximately 5000 color copies/mo @ \$.049 per copy = \$245/mo x 12 months = \$2940; 6000 B/W copies/mo @ \$.015/copy = \$90/mo x 12 months =\$1080 for total cost of \$4020/yr. Unifirst first aid supply kit - 7 month average of \$20/mo x12 months = \$240/yr. CE Supplies from miscellaneous sources...\$1340/yr. Hay purchased for cattle sales at livestock facility = \$2400 (15 bales @ \$40 per bale, 4 sales at \$600 per sale. Will be reimbursed for hay after sale).	12500
11449500-529900	Miscellaneous Expenses - Used for various meetings/educational events not detailed in other budget lines, such as annual Report to People event @ \$600. Replace 4 computer moniters @ \$99 each = \$400; County Advisory Leadership support @ 4 meetings annually @\$200 each = \$800; \$1000 to support specialized advisory committee meetings for agents. Various Ag Day expenses (\$1700 pipe and drape for vendor booths, \$850 rental of Expo Center, \$800 advertising, \$800 entertainment, \$400 food vouchers, \$275 handwashing stations, \$200 shuttle service) = \$5025	7825
11449500-531100	Travel - NC State Extension Advisory Council support @ \$100/year; Extension Agents' Association Professional Conferences - assist 2 agents with expenses incurred at their respective meeting @ \$500 each = \$1000/year; Assist 2 program assistants and 2 secretaries with professional development @ 100 each = \$400; Staff development yearly event for 15 active staff members @ \$60 each = \$900; Chamber of Commerce Leadership Program fee for one participant @ \$600. The remaining \$350 will be used to cover monthly travel expenses incurred by staff members throughout the year.	3350
11449500-531700	Travel Allowance - County cell phone stipend @ \$40/month for 4 employees	1920

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11449500-532100	Telephone & Postage - Phone service and device charges at CE facility; average of \$200 x 12 months = \$2400/year. County provided cell phone usage for 1 staff member @ \$50/month = \$600; mobile hotspot for 3 staff members @\$40/month = \$1440; US postal service stamps - 2 rolls @ \$55 = \$110; The remaining \$300 will be used to offset unexpected expenses, repairs, and rate increases.	4850
11449500-535200	Maintenance/Repair of Equipment - Funds used for probable breakdown of equipment not covered by warranties, such as LCD projectors and kitchen small appliances (\$250). Miscellaneous repairs estimated at \$2000/year.	2250
11449500-535300	Maintenance/Repair of Vehicles - Funds used for expenses incurred for repairs and maintenance of one county vehicle, along with cost of 2 oil changes @ \$45 each = \$90/year, and 8 cleanings per year @ \$40 = \$320/year. Budgeting for further maintenance as needed = \$200.	610
11449500-541000	Rental Fees - Buildings - Rental of facilities for 2 meetings/activities during the year when the number of participants exceeds the capacity at the Sampson County Livestock Facility and/or Extension office 2 x \$625 = \$1250 (generally rental of the Sampson County Agri-Expo Center).	1250
11449500-544000	Contracted Services - Renewal of NCSU Apple computer equipment for 2022-2025 lease term @ \$6200 for 13 computers. Beaver Management Assistance Program implementation @ \$75,000/year. The remaining \$300 will be used to offset any tax increase and/or unexpected expenses.	81500
11449500-545000	Insurance & Bonds - Funds utilized for county vehicle insurance for all county motor vehicles @ \$1500/year, American Income Life insurance fees to cover liabilities associated with Extension sponsored events and activities throughout the year @ \$100 (Ag Day = \$500), and estimated property/liability allocation expenses @ \$3500.	5600

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11449500-549100	Dues & Subscriptions - Southeast District Association Dues: 7 agricultural agents @ \$75/year = \$525, 4-H & Youth Development Agent @ \$110, FCS Agent @ \$157, 2 Program Assistants/Associates @ \$35 = \$70/year, and 2 Admin/Support Staff membership dues @ \$90; Pecan Growers Association Dues @ \$50; Sampson Independent newspaper subscription @ \$150, and annual Friends of Agriculture membership dues @ \$100. The balance of \$48 will offset any increases in fees. Utilities - Funds to provide electricity and gas heating to Extension greenhouse.	1300
1149500-533000	Estimated cost of \$1500/year electricity and \$1000/year gas.	2500
1149500-535100	Maintenance and Repair - Buildings and Grounds - To support any maintenance and repair needs associated with the Extension greenhouse.	500



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
NEW AGRI. BUILDING, 80 COUNTY COMPLEX RD.
SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

March 11, 2021

To: Mr. Ed Causey, County Manager
Mr. David Clack, Finance Officer
Subject: FY 2021 – 2022 Budget Request
From: Melanie M. Harris, Senior Soil Conservationist, Department Head

Sampson Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission, that serve without pay to direct the Sampson program. The staff assigned to carry out the District's mission for the protection of the county's soil, water and related resources include one Senior Soil Conservationist/Department Head, one Soil Conservationist, one Soil and Water District Technician and an Administrative Support Specialist II. One of these positions is partially reimbursed from the State's Agriculture Cost Share Program funds. A Supervisory Soil Conservationist, a Soil Conservationist and a Soil Conservation Technician are provided by USDA-NRCS. Our office operates as a complete unit, meaning all employees are trained in both federal and state cost share programs providing everyone the capability to assist any customer that walks in the door. This allows us the potential to receive more cost share funding working together, which in turn assists the producer.

The Sampson SWCD mission is also supported by several state and federal cost share program funds that assist landowners in Sampson with the cost of installing Best Management Practices (BMPs). For the 2020 program year, these programs funded over \$1 million for practices in Sampson County in the form of direct payments and incentives to farmers and landowners to install on-farm conservation practices to solve natural resource concerns. The cost share is at a rate of ~ 50%, which results in over 2 million being spent in Sampson County. Producers are hiring local contractors and purchasing supplies from local hardware stores to install these BMPs. Sampson SWCD has continued to help with disaster relief efforts for Hurricane Matthew and Florence. With the assistance of the NCDA-Division of Soil and Water Conservation (NCDA-DSWC), the District has been able to secure over \$2 million in state appropriations for stream debris removal in the Great Coharie Creek. For 2020, the NCDA-DSWC has disbursed \$480,184 in payments to the Coharie Tribe and Friends of Sampson County Waterways. As of March 12, 2021, with the assistance of the NCDA-DSWC, our office has paid out over \$560,000 to farmers and landowners through the Disaster Response Program for non-field farm road repairs, disaster related farm irrigation pond and dam repairs, pasture renovation and lagoon management due to the hurricanes Matthew and Florence. Our office has received \$19,000 in disaster technical assistance funds for helping implement this program and we are expecting another payment of \$12,600. Along with state and federal cost share programs, the District participates in programs administered by the NC Foundation for Soil and Water. We are currently scheduled to receive \$1,950 for yearly monitoring of the Market Based Conservation Initiative contracts signed in 2015. We are also assisting with the Feral Swine Eradication and Control Pilot Program. As opportunities arise, we apply for grant monies to provide more funds to implement BMP's in the county. Additional data on resource conservation practices installed and services provided to clients is available upon request. The District is also available to assist local businesses and county departments.

Currently, USDA-NRCS support to our office includes two 4WD vehicles with fuel shared by all field staff members, high speed internet connectivity, including computer hardware, software updates and Information Technology (IT) support for 3 county employees. USDA-NRCS also provides office supplies and materials, survey equipment, as well as office rent paid to the county, postage, and telephone. Due to budget constraints, USDA-NRCS "may" only be able to pay for one computer seat fee, or connection, per District. We are currently operating with three District employee computer connections. It is my understanding that USDA-NRCS intends to continue funding our three connections but cannot make any guarantees.

Historically, the NCDA-Division of Soil and Water Conservation provided support in the form of a partial technical assistance reimbursement of two positions. In July 2017, we received notification that there is not enough funding to meet current mandates in the technical assistance rule and our second full time technical position was moved to the *non-recurring* category. This February, we received notification that our reimbursement was reduced from \$50,000 to \$30,000. Sampson County is one of the few counties that received the maximum allocation. NCDA-DSWC also provides \$3,600 in matching funds annually.

Our budget has no buffers or “padding” and our operating expenses are the minimum we need to operate efficiently and effectively. **I am requesting that we keep our Soil & Water District Technician position.** This position was not filled this year due to COVID-19 concerns. Sampson County is the second largest agriculture producing county in the state. To keep up with the agriculture demand it is necessary to fill this position to manage the workload.

I am requesting computer seat fees (connections) for two employees at the cost of \$3,500 each. This will provide access to conservation planning/engineering tools and software that is only available through a connection to the USDA network. These tools and software are used as a part of daily office/field operations and will severely impact state and federal programs and work provided to Sampson County farmers and landowners if not available. This request has been made the last several years and was not needed as NRCS was able to continue paying for three USDA computer connections. Again, USDA-NRCS intends to continue funding, but cannot make any guarantees. I feel it is better to ask and not need, than to surprise the county with a budget request later in the year. I will continue to ask for these funds each year.

I am requesting an additional \$2,000 for travel. We use these funds to attend required technical trainings for conservation practices or program updates, so we are better equipped to protect and conserve the natural resources of Sampson County. It is also used for four employees to attend classes for professional development and to maintain current certifications. Our office will have a new employee this year who will need to attend several trainings offered only for new employees. We take advantage of all scholarships offered by the Division of Soil and Water for trainings, yet we continue to fall short in this line item the past couple of years. COVID-19 restrictions halted travel for this year and many of our trainings were held virtually.

I am requesting an additional \$100 for departmental supplies to ensure that we continue to meet the needs of our customers.

I am also requesting an additional \$875 for our dues and subscriptions. Membership obligations have increased in the past couple of years. Our support to these national, state and local associations will continue to provide leadership and a voice for natural resource conservation.

As Conservationists, we wear a variety of “hats” every day. Our job requires a working knowledge and integration of many disciplines: agronomy, animal science, engineering, hydrology, conservation, biology, forestry, and soil science. Our office has invaluable employees that should be compensated for their skill and tenure. Thank you for continuing to award conservation employees as they obtain necessary certifications to increase their job knowledge. Salary increases are necessary to retain trained employees. Well trained and experienced personnel are needed to meet the objectives of the Soil and Water District and to continue the quality of service our office provides. A salary increase is necessary to keep them. Our office has lost 11 employees in the past 15 years. One as recent as February 2018 that went to a neighboring Soil and Water Conservation District for \$10,000 more annually.... essentially doing the same job. Our office cannot continue to serve as a training ground for the surrounding counties, the private agricultural sector and the federal government.

Any of our district board members would be willing to meet with you or attend any commission meeting at any time to either justify our requests in person or to provide detailed progress and client services reports.

Sincerely,



Melanie M. Harris, Senior Soil Conservationist, Department Head

Cc: Sampson SWCD Board

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449600 SOIL CONSERVATION					
512100 SALARIES	157,824.00	114,342.00	157,824.00	168,912.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	1,112.00	1,134.00	1,112.00	1,191.00	_____
518100 FICA	9,855.00	6,581.57	9,855.00	10,547.00	_____
518120 MEDICARE FICA	2,305.00	1,539.21	2,305.00	2,467.00	_____
518200 RETIREMENT	14,321.00	11,778.55	14,321.00	19,392.00	_____
518300 GROUP INSURANCE	46,440.00	34,615.00	46,440.00	50,700.00	_____
518400 DENTAL INSURANCE	1,440.00	961.29	1,440.00	1,536.00	_____
518700 CAFETERIA FEES	156.00	132.00	156.00	156.00	_____
518901 401K COUNTY CONTRIBUTION	7,500.00	5,309.68	7,500.00	7,500.00	_____
526200 DEPARTMENTAL SUPPLIES	400.00	282.55	500.00	400.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	4,000.00	1,041.47	6,000.00	6,000.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	3,500.00	0.00	7,000.00	0.00	_____
543000 RENTAL - EQUIPMENT	700.00	78.22	700.00	400.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	260.00	0.00	260.00	260.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449600 SOIL CONSERVATION					
549100 DUES AND SUBSCRIPTIONS	2,000.00	1,812.00	2,875.00	2,000.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	_____
Total SOIL CONSERVATION	251,813.00	179,607.54	258,288.00	271,461.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Approved Salary
Soil Conservationist	49604	69	40,620	44,040
Senior Soil Conservationist	49600	72	50,388	54,768
Administrative Support Specialist II	49601	64	32,112	35,400
Soil & Water District Technician	49602	66	34,704	34,704
			157,824	168,912

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140

Permanent positions		4	4
Total Permanent salaries			168,912
Longevity			1,191
Overtime			
Shift differential			
On-call pay			
Part-time			
Travel & cell phone allowance			
Fringe Benefit Rates:			
FICA	6.20%		10,547
Medicare FICA	1.45%		2,467
Retirement (Regular)	11.40%		19,392
401(k) (Regular)	5.00%		8,506
Group insurance	845.00		50,700
Dental insurance	32.00		1,536

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Soil Conservation

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11449600 526200	Departmental Supplies Miscellaneous Office Supplies \$100, copier/printer paper @ \$50/box =\$200 Batteries for Camera & GPS Equipment= \$44 D batteries @ \$11/box * 3 = \$33, AA Batteries @ \$11/box *3 = \$33 Surveying & Engineering Supplies=grade stakes @ \$50 Cleaning Supplies for Gov't vehicles= \$40	500.00
11449600 531100	Travel Required trainings for new conservation practices, programs & professional development/certifications requiring out of county travel (mileage/meals for 4 employees)=\$1000 4 Day Annual Conservation Employee Training (meals/hotel for 3 employees)=\$2500 3 Day NCASWCD Annual Meeting (meals/hotel/mileage for 3 employees)=\$2500 <i>**When the Division of Soil and Water offers partial scholarships for needed trainings, we will apply. *COVID restrictions may determine fund use</i>	6,000.00
11449600 538100	Data Processing Cost of two computer seats (connections) to the USDA computing network. These seats provide access to conservation planning and engineering tools and software that are not available unless connected to the USDA network. \$3500 x2 connections=\$7000 If this money is not needed for connections, we'd like to purchase a new laptop with docking station (\$1,412.40) and Adobe Pro (\$425.93) to replace our county owned Admin. Support Specialist Computer. Quotes are from IT thru Marketplace Solutions	7,000.00
11449600 543000	Rental-Equipment Copier is on the county's lease agreement. We only pay for copies. \$700 per year for copies .015 for black & white copies and .049 for color copies	700.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Soil Conservation

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
1149600 545000	Insurance & Bonds \$65 x 4 employees	260.00
11449600 549100	Dues & Subscriptions National Association of Conservation Districts Dues= \$663 NC Association of Soil & Water Conservation District (State) Dues= \$557 NC Foundation of Soil and Water pledge= \$500 NC Association of Soil & Water Conservation District (Area VII) Dues = \$175 Soil and Water Conservation Society Dues=\$500 Area 7 Envirothon Dues=\$200 District Employee Association Dues=\$25 x 4 employees & \$10 x 5 supervisors= \$150 Food, Land and People pledge =\$100 EENC Membership Dues= \$30	2,875.00

To: Mr. Edwin Causey, Sampson County Manager

From: Sarah Stroud

Date: March 1, 2021

Re: Maintenance of Effort

The schedule below details the services available through the Eastpointe network to the citizens of Sampson County, as well as the purpose comprising your Maintenance of Effort as required in G.S. 122C - 115.

Please review and indicate if there are requested changes in the purpose of the funds for FY22.

Please return this form to David Bickta, Eastpointe Finance Director, no later than April 16, 2021 at dbickta@eastpointe.net.

Thank you for your continued support of mental health, substance use and intellectual/developmental disability services for the citizens of your county.

Services	FY 21 Requested Amount	FY 22 Requested Amount
	274,680.00	274,680.00
Outpatient Services	64,245.00	
ADVP	61,168.00	
Residential	54,267.00	
Transportation for Crisis Services	90,000.00	
Training	5,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11552100 MENTAL HEALTH ADMINISTRATION						
506800	CONTRIBUTION TO MENTAL HEALTH	219,680.00	216,041.00	274,680.00	241,680.00	_____
Total	MENTAL HEALTH ADMINISTRATION	219,680.00	216,041.00	274,680.00	241,680.00	_____

March 12, 2021

Mr. Edwin Causey, Sampson County Manager
Mrs. Susan Holder, Assistant County Manager
Mr. David Clack, Finance Director
433 Rowan Road, Building C
Clinton, North Carolina 28328

Dear Mr. Causey;

The budget request for the Veterans Service Office for fiscal year 2021-2022 is attached for your review. The increase in the different line items is due to increase in supplies and service. I am asking for the funds to pay the cable bill for the lobby in the Veterans office. I have paid for the cable since the Board of Elections left the building. The Veterans enjoy it and they have commented on it makes it easier to wait. The amount that was budgeted last year is higher than our request this year even with the cable. The other increases are due to increase in prices, we have been very fortunate that our advertising has remained the same for a few years. This year there is a \$100.00 increase. WCLN is a very important tool for advertising our two special programs each year, they announce the events numerous times a day for several days. Contracted Services is increased due to the unknown in the copier cost for printing.

We have to print everything and then scan it in to the computer program to submit electronically. We are submitting all our claim electronically to the VA but it is more time consuming and we still use the same paper. We will be going to the next stage in the near future where we do not make copies. I am working with Chris Rayner, and his staff to make sure we have sufficient ways to retrieve our files manually.

I am asking for you to continue to budget for another VA Action Event. When the VA restarts the program. I want to be ready to present Sampson County as a site for a Veterans Action Event. The Veterans in our county are very fortunate to have the support of Sampson County Government. We strive every day to make sure we are doing all we can for our Veterans and their Dependents.

I am talking to other counties that work through their local Community College to request work Study Students. I want to reach out to Sampson Community College to see how we can possibly get work study students to work at the Veterans Office. We are in need of more support staff, I know the budget is tight due to some of the projects that has already been approved therefore I am looking at other ways to get some help in the office. The case load is high and the time frame has gotten longer.

Thank you and the staff for the support my office has received from the administration. I have always been able to respond when ask if my county appreciated our Veterans, that Sampson County is Veteran Strong.

Mr. Causey, I did not request another employee this year, I would like to have the opportunity to talk to you about this subject in the future.

Again the increase in line items is due to anticipating the increase in some areas. I feel we will see prices increase, especially If our vendors have to start paying \$15.00 an hour for wages.

A heartfelt Thank You for your continued support of our Veterans Programs and the support you give to our office to help these Veterans and their Dependents'.

Sincerely,

Martha Ann G. Knowles, Director
Veterans Service Office

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11558200 VETERANS					
512100 SALARIES	85,584.00	78,598.00	85,584.00	91,392.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	9,100.00	6,285.80	9,100.00	9,100.00	_____
512700 LONGEVITY	2,501.00	2,501.00	2,501.00	2,635.00	_____
518100 FICA	6,026.00	4,979.01	6,026.00	6,394.00	_____
518120 MEDICARE FICA	1,410.00	1,164.41	1,410.00	1,496.00	_____
518200 RETIREMENT	7,937.00	8,358.76	7,937.00	10,720.00	_____
518300 GROUP INSURANCE	18,576.00	17,710.00	18,576.00	20,280.00	_____
518400 DENTAL INSURANCE	720.00	640.86	720.00	768.00	_____
518700 CAFETERIA FEES	24.00	0.00	24.00	24.00	_____
518901 401K COUNTY CONTRIBUTION	4,405.00	4,010.06	4,405.00	4,702.00	_____
526100 OFFICE SUPPLIES	2,825.00	653.79	2,895.00	2,895.00	_____
526200 DEPARTMENTAL SUPPLIES	2,488.00	2,197.18	2,964.00	2,964.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	6,260.00	0.00	6,035.00	5,829.00	_____
531700 TRAVEL ALLOWANCE	0.00	935.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	3,712.00	1,065.85	2,397.00	2,397.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11558200 VETERANS					
535200 MAINT/REPAIR - EQUIPMENT	450.00	0.00	450.00	450.00	_____
537000 ADVERTISING	1,500.00	0.00	2,200.00	2,200.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	2,525.00	2,058.09	2,950.00	2,950.00	_____
544200 VETERANS PROGRAMS	13,500.00	1,200.00	13,500.00	13,500.00	_____
545000 INSURANCE AND BONDS	200.00	0.00	200.00	200.00	_____
549100 DUES AND SUBSCRIPTIONS	425.00	220.00	500.00	500.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total VETERANS	170,168.00	132,577.81	170,374.00	181,396.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Administrative Support Specialist I	58201	62	30,012	32,844
Veterans Service Officer	58200	71	55,572	58,548
			85,584	91,392

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	2	2
Total Permanent salaries		91,392
Longevity		2,635
Overtime		
Shift differential		
On-call pay		
Part-time		9,100
Travel & cell phone allowance		
Fringe Benefit Rates:		
FICA 6.20%		6,394
Medicare FICA 1.45%		1,496
Retirement (Regular) 11.40%		10,720
401(k) (Regular) 5.00%		4,702
Group insurance 845.00		20,280
Dental insurance 32.00		768

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Veterans

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Office Supplies		
11558200-526100	Hanging File folders Legal Size Heavy Duty 5 boxes @20.00 per box	105
	Legal File Folders 1/3 Cut 5 boxes @ 20.00 per box	100
	Rubber Bands size 33lb 3 boxes @ 11.00 per box	33
	Classification Folders 8.5X11 3 boxes @ 64.00	192
	Stationary 1000 to the box 3 boxes @ 181.00	543
	Printed Envelopes return address2000 a box 2 boxes @ 296.00	592
	#10 Plain Envelopes 4 boxes @ 19.00	76
	Correction Tape 4 boxes @ 22.00	88
	Calculator Paper 24 rolls @ 22.00	44
	Staples 1 pack @ 21.00 & Paper Clips Large Size 10 Boxes per pkg. 10 Pks @ 11.00	131
	Manila Envelopes 6X9 100 per box 3 boxes @ 21.00	63
	First Class Mailers Envelopes 10X13 100 per box 3 boxes @ 36.00	108
	First Class Mailers Envelopes 9X12 100 per box 3 boxes @ 36.00	108
	Memo Pads Legal Size 8.5X14 2 packs of 12 @ 24.00	48
	Memo Pads Letter Size 8.5X11 2 packs of 12 @21.00	42
	Memo Pads 5X8 Size 2 packs of 12 per pack @ 20.00	40
	Pilot G-2 05 Blue Pens 5 boxes of 12 @ 14.00	70
	Pilot G-2 05 Black Pens 5 boxes of 12 @ 14.00	70
	Pilot G-2 07 Black Pens 5 boxes of 12 @ 14.00	70
	Binders 1 1/2 inch, 5 binders @ 7.00 each	35
	Binders 2 inch, 3 binders @ 9.00 each	27
	Binders 3 inch, 3 binders @ 12.00 each	36
	Binders 4 inch, 3 binders @ 16.00 each	48
	Post-it-Notes Size 4X6 lined pack of 8 2 packs @ 28.00	56
	Post-it-Notes Size 3X3 lined pack of 6 10 packs @ 14.00	140
TOTAL		2,895

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Veterans

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Departmental Supplies		
11558200-526200	20lb Coy Paper Hammermill 10 pk to a case 10 cases @72.00 per case	720
	Toner and Drum for Fax 2 Ink cartiage @11.00 ea & 1 Drum replace annual @ 110.00	332
	Toner HP Black 2 pk.@100.00 1pk Yellow @103.00 1 ea. magenta and Blue @103.00	500
	Toner HP Printer (desk) 2 pks. @ 330.00 ea	660
	Toner HP Printer (desk) 2 pks. @ 322.00 ea	644
	Planners 3 Desk Planners @ 27.00 each	81
	Desk Pads 3 Desk Pads @9.00 ea,	27
	TOTAL	2,964.00
 Travel		
11558200-531100	Annual Conference for National Association of County Veterans Service Officer American Legion, Disabled American Veterans, Order of Purple Heart Vietnam Veterans, Hotel 1400.00, Registration 350.00. Per Diem 500.00, Mileage 100.00, Air Fares 400.00, & Cab 100.00	2850
	Two State Training Conference to keep CEU's current (2 meeting a year) Per Diem , Mileage X.56 for 2 people	
	Spring Training 1250.00, Fall Training 1298.00 for 2 people (sharing a room)	2525
	Six meetings for Nursing Home, VAMC Advisory Boarad, rapid Appeal Maintenance, PIV Access Winston-Salem, Fayetteville VAMC & Durham VAMC	660
	TOTAL	\$6,035.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Veterans

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Telephone & Postage		
11558200-532100	Star Communication Phone Line \$ 62.35 X 12, Cable bill is\$35.31 per month	1172
	Local Long Distance (NC DIT) \$17.35 X 12	205
	Postage for 12 months	
	Per Diem for Cell Phone \$ 85.00 X 12	1020
	TOTAL	2397
 Main/Repair Equip		
11558200-535200	Typewriter, Computers, Scanners, Fax, Printers	450
	TOTAL	450
 Advertising		
11558200-537000	WCLN Radio	800
	Sampson Independent Newspaper	700
	Sampson Weekly Newspaper	700
	TOTAL	2200
 Contracted Services		
11558200-544000	Vetra-Spec Veterans Data Program (Annual Renewal)	1796
	Johnathan Publishing (Updates for Code of Federal Regulations	350
	Copier Cost for printing	800
	TOTAL	2950

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Veterans

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Veterans Programs		
11558200-544200	Memorial Day Program at Veterans Memorial Park	2050
	300 Carnations for Program, Tent, Chairs, Reception	
	Veterans Day Celebration, Expo Center, Catering, average \$2550.	2950
	Set up for reception \$450	
	Veterans Experience Action Event	
	When VA resumes participation	8500
	TOTAL	13500
Insurance & Bonds		
11558200-545000	TOTAL	200
Dues & Subscriptions		
1158200-549100	Membership for National Association County Veterans Service Officers (3) People	225
	Membership for North Carolina Association of County Veterans Service Officer (3People	75
	Publlication of Benefit Books	200
	TOTAL	500



www.clinton.k12.nc.us

CLINTON CITY SCHOOLS

300 Westover Road

Clinton, NC 28328

Phone: 910-592-3132 Fax: 910-592-2011

Board of Education

Dr. Linda S. Brunson
Chairperson

Mrs. Carol A. Worley
Vice Chairperson

Mr. Jeremy P. Edgerton

Mr. Roscoe A. Emanuel, Jr.

Mr. Clark E. Hales

Dr. Oscar A. Rodriguez

Superintendent

Dr. Wesley S. Johnson

Assistant Superintendent

Dr. Kelly Batts
Curriculum & Instruction

Executive Directors

Mrs. Charlene Jones
Finance

Mr. John Lowe
Auxiliary & Technology
Services

Mrs. Sheila Peterson
Human Resources

Schools/Auxiliary Services

L. C. Kerr School
910-592-3066

Butler Avenue School
910-592-2629

Sunset Avenue School
910-592-5623

Sampson Middle School
910-592-3327

Clinton High School
910-592-2067

Auxiliary Services
910-592-8688

March 16, 2021

Mr. Ed Causey, Manager
County of Sampson
406 County Complex Road
Clinton, North Carolina 28328

Dear Mr. Causey:

Please find attached the budget requests for Clinton City Schools. These include the Current Expense and Capital Outlay Budgets. *It has been very difficult for the Board of Education to plan for the coming fiscal year. We have not received any guidance and/or planning allotments from the State along with the uncertainty of the effects of the pandemic. As such we have no information to begin planning and to identify the potential impact of the State budget on our instructional program.*

While planning allotments have not been received, our projected student membership is 2,916. This figure includes the allotted ADM of 2,930 from the Department of Public Instruction minus the 14 out of county students.

Clinton City Schools will continue to focus our goals to attract and retain highly qualified teachers, provide additional support services for students with behavioral/psychological needs, full implementation of our curriculum standards, growth in the math, science, reading, and the technology curricula, and maintenance of our facilities.

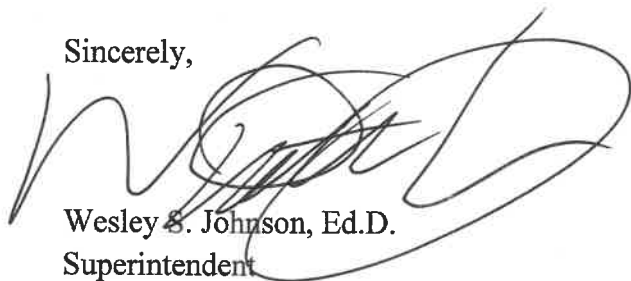
The district is requesting a per pupil allocation increase from \$1,137 to \$1,200. This requested increase is a result of: (1) Possible increases in salary, retirement, and health insurance costs for locally paid positions, 2) The K-3 Class Size requirements, 3) Aging facilities and 4) Escalating utility costs. In addition, this increase would help the county maintain its effort relative to other counties in the State, and to secure low wealth funding for the public schools in Sampson County.

CAPITAL OUTLAY FUNDS

Our Capital Outlay budget focuses primarily on facility improvements for the health and well-being of our students and staff. This budget reflects the need for roof replacements, aging facilities improvements, and transportation in the amount of \$530,000.00.

Thank you for your continued support of public education in Sampson County.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'Wesley S. Johnson', is written over the printed name and title.

Wesley S. Johnson, Ed.D.
Superintendent

**CURRENT EXPENSE BUDGET
2021-2022**

REVENUES

COUNTY APPROPRIATION	\$ 3,499,200.00
COUNTY APPROPRIATION SCE	\$ 1,934,000.00
FINES AND FORFEITURES	\$ 100,000.00
INTEREST	\$ 2,000.00
INDIRECT COST	\$ 200,000.00
FUND BALANCE APPROPRIATED	\$ 231,135.00
TOTAL REVENUES	\$5,966,335.00

BUDGET

TOTAL CLASSROOM TEACHERS	\$925,500.00
TOTAL CENTRAL OFFICE ADMINISTRATION	\$370,756.00
TOTAL NON-CERTIFIED SUPPORT	\$139,671.00
TOTAL SUPPORT SERVICES/ INSTRUCTIONAL	\$243,638.00
TOTAL INSTRUCTIONAL SUPPORT PERSONNEL - CERTIFIED	\$66,485.00
TOTAL EMPLOYEE BENEFITS	\$50,000.00
TOTAL SCHOOL TECHNOLOGY	\$490,700.00
TOTAL STAFF DEVELOPMENT	\$82,787.00
TOTAL CHARTER SCHOOL PAYMENTS	\$5,290.00
TOTAL TRANSPORTATION OF STUDENTS	\$30,089.00
TOTAL CONSOLIDATED ALLOTMENT	\$113,400.00
TOTAL SCHOOL OPERATIONS	\$246,005.00
TOTAL OPERATIONAL SUPPORT SERVICES	\$224,453.00
TOTAL FINANCIAL SERVICES	\$230,920.00
TOTAL HUMAN RESOURCE MANAGEMENT SERVICES	\$15,132.00
TOTAL ACCOUNTABILITY SERVICES	\$7,000.00
TOTAL BOARD OF EDUCATION	\$83,169.00
TOTAL POLICY, LEADERSHIP, AND PUBLIC RELATIONS SERVICES	\$104,600.00
TOTAL PUBLIC UTILITY AND ENERGY SERVICES	\$1,065,000.00
TOTAL CUSTODIAL/HOUSEKEEPING SERVICES	\$212,000.00
TOTAL MAINTENANCE OF PLANT	\$1,234,740.00
TOTAL SAFETY & SECURITY SUPPORT SERVICES	\$8,000.00
TOTAL BAND	\$17,000.00
TOTAL CURRENT EXPENSE BUDGET	\$5,966,335.00

**CLINTON CITY SCHOOLS
CAPITAL OUTLAY BUDGET
2021-2022**

REVENUE

4110.000.000	County Appropriation	\$530,000.00
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TOTAL		\$530,000.00
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**CLINTON CITY SCHOOLS
CAPITAL OUTLAY BUDGET
2021-2022**

CATEGORY I (Buildings and Land)

9010.001.523	System-Wide	\$435,000.00
TOTAL		\$435,000.00

CATEGORY II (Furniture and Equipment)

9020.001.541	System - Wide	\$55,000.00
TOTAL		\$55,000.00

CATEGORY III (Automobiles)

9030.001.541	Vehicles	\$40,000.00
TOTAL		\$40,000.00

GRAND TOTAL		\$530,000.00
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2021- 2022 Capital Outlay Plan

LCK Roof Replacements as recommended by WolfTrail Engineering	\$	100,000.00	Estimate only
LCK Bus Parking Lot Repaving	\$	90,000.00	Estimate only
SAS Water Intrusion Repair on two story section	\$	60,000.00	Estimate only
SAS Additional Student Desks needed due to increasing stsudent population	\$	30,000.00	Estimate only
SMS Roof patching of gymnasium side to get by until we can replace roof	\$	80,000.00	Estimate only
Painting across all facilities as identified by Principals	\$	30,000.00	Estimate only
Procure One Activity Bus together with ABC Funds	\$	40,000.00	Estimate only
Patch Tennis Courts before we lose the only courts in the county usable for NCHSAA mai	\$	75,000.00	Estimate only
School Capital Outlay Allotments at \$8 per ADM	\$	25,000.00	Depending on ADM
	\$	530,000.00	Total Estimated Expenditures

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11659110	CLINTON CITY SCHOOLS					
550000	UNALLOCATED CAPITAL OUTLAY	322,847.00	0.00	530,000.00	447,071.00	_____
555030	C.O. - CATEGORY 1	0.00	493,329.13	0.00	0.00	_____
555031	C.O. - CATEGORY 2	0.00	8,602.69	0.00	0.00	_____
555032	C.O. - CATEGORY 3	0.00	0.00	0.00	0.00	_____
563400	SCHOOLS CURRENT EXPENSE	3,340,506.00	3,169,858.00	3,499,200.00	3,612,924.00	_____
581090	VOC ED/CLK TRANS TO COP DEBT	176,077.00	0.00	176,077.00	176,077.00	_____
Total	CLINTON CITY SCHOOLS	3,839,430.00	3,671,789.82	4,205,277.00	4,236,072.00	_____

2021-2022 Proposed Operating Budget

Program	Amend 5	Amend 6	Change	Notes
301 ROTC	181,170.00	181,170.00	0.00	
305 Medicaid Admin	40,000.00	40,000.00	0.00	
306 Medicaid Fee for Service	175,000.00	175,000.00	0.00	
316 Upward Bound	427,703.64	427,703.64	0.00	
401 NC Pre-K	1,076,780.00	1,076,780.00	0.00	
505 ICS4ALL NSF Grant	9,182.96	9,182.96	0.00	
801 General Admin.	475,000.00	525,000.00	50,000.00	Unfunded State Mandates/Budget Cuts
802 Operation and Maintenance	4,500,000.00	4,525,000.00	25,000.00	Insurance Cost Increase
803 Non-Instructional Support	35,000.00	50,000.00	15,000.00	Mandated Salary and Benefit Increases
804 Power School	56,100.00	56,100.00	0.00	
805 Curriculum	340,300.00	340,300.00	0.00	
807 Instructional Support	423,000.00	475,000.00	52,000.00	Mandated Salary and Benefit Increases
809 Non Contributory Benefits	2,516,040.00	2,584,040.00	68,000.00	Mandated Salary and Benefit Increases
812 Drivers' Ed.	92,846.14	92,846.14	0.00	
813 Workforce Preparedness	22,500.00	22,500.00	0.00	
815 Technology	600,000.00	600,000.00	0.00	
836 Charter School Payments	35,000.00	35,000.00	0.00	
839 SRO / Mental Health Match	100,002.00	100,002.00	0.00	
856 Transportation	295,000.00	295,000.00	0.00	
861 Athletics & Classroom Supplies	665,366.00	665,366.00	0.00	
901 Regular Classroom Teachers	62,350.00	118,155.00	55,805.00	Mandated Salary and Benefit Increases
902 CO Admin.	675,000.00	700,000.00	25,000.00	Mandated Salary and Benefit Increases
905 School Admin.	200,000.00	250,000.00	50,000.00	Mandated Salary and Benefit Increases
Total Local Funds	13,003,340.74	13,344,145.74	340,805.00	

Program	Amend 5	Amend 6	Diff	
County Appropriation	9,358,327.00	9,699,132.00	340,805.00	Request for YR 2022 increase
Fines and Forfeitures	100,000.00	100,000.00	0.00	
NC Pre-K	1,076,780.00	1,076,780.00	0.00	
E-Rate	283,122.00	283,122.00	0.00	
Grants	664,641.34	664,641.34	0.00	
Local Revenues	470,470.40	470,470.40	0.00	
Fund Balance Appropriated	1,050,000.00	1,050,000.00	0.00	
Total	13,003,340.74	13,344,145.74	340,805.00	

Sampson County Schools

Proposed Capital Budget/Expenses 2021-2022

<u>Location</u>	<u>DESCRIPTION</u>	<u>Amount Requested</u>
Systemwide	Asbestos Removal	\$20,000.00
Systemwide	HVAC Contingency	\$10,000.00
Systemwide	Emergency Contingency	\$0.00
Systemwide	Roof & Paint Contingency	\$45,000.00
Systemwide	Wastewater Contingency	\$10,000.00
Systemwide	Chiller Replacement	\$50,000.00
Systemwide	Playground fall protection / Safety	\$11,000.00
Systemwide	Signage to match floor plans	\$3,500.00
Systemwide	Fire Alarm Systems/Safety	\$25,000.00
Systemwide	Technology & M. Hammond - Vehicles	\$70,000.00
Systemwide	Maintenance Fleet Vehicle Replacements	\$70,000.00
Systemwide	Mobile Units - class size	\$50,000.00
Systemwide	Gym Floors redone - HM & MM	\$28,000.00
Systemwide	Central Office/Carpet	\$6,200.00
Systemwide	New tractor with loader & backhoe attachment - maintenance - brand new J. Deere	\$46,976.70
Systemwide	Mini-Excavator - used -maintenance	\$50,000.00
Systemwide	One-man lift for warehouse - can take our old one to PV	\$11,372.81
Systemwide	New square scrub floor machine	\$3,500.00
	<u>Systemwide Total</u>	<u>\$510,549.51</u>
Bus Garage	New HVAC system - 4-ton heat pump	\$12,000.00
	<u>Bus Garage Total</u>	<u>\$12,000.00</u>
Plain View	New outdoor basketball goals	\$2,200.00
	<u>Plain View Total</u>	<u>\$2,200.00</u>
Midway Elem.	Paint all hallways	\$15,000.00
Midway Elem.	Flag poles - Patriotic Enhancement	\$4,500.00
Midway Elem.	New front doors - aluminum	\$16,772.82
Midway Elem.	New Intercom System	\$25,000.00
Midway Elem.	Canopy added to mobile unit	\$17,088.63
Midway Elem.	Demo old buildings out back/remodel	\$18,500.00
	<u>Midway Elem. Total</u>	<u>\$96,861.45</u>

Hargrove	Repave Staff Parking Lot	\$32,000.00
Hargrove	Kindergarten Desks - 3 classrooms	\$5,700.00
Hargrove	2 additional card swipes - security	\$4,000.00
Hargrove	Replace most mini-blinds	\$5,800.00
Hargrove	Replace windows - one classroom cost	
Hargrove	Wants shelter for car rider area	
Hargrove	Hallways painted	\$15,000.00
Hargrove	New storefront windows/doors Cafeteria	\$17,925.00
	Hargrove Elem. Total	\$80,425.00
Hobbton Elem.	Old wing of building painted	\$3,500.00
Hobbton Elem.	Canopy added to mobile unit	\$7,906.22
Hobbton Elem.	School Re-keyed	\$15,000.00
	Hobbton Elem. Total	\$26,406.22
Clement	New Carpet - Media Center	\$8,000.00
Clement	Gutter work/roof repairs	\$76,200.00
Clement	New large screen TV's for cameras	\$3,500.00
Clement	Additional cameras - outside	\$5,000.00
Clement	New Playground, mulch, swings, etc.	\$33,000.00
	Clement Elem. Total	\$125,700.00
Salemburg	Canopy added to mobile unit	\$14,365.29
Salemburg	Additional Mobile Unit	\$20,000.00
Salemburg	New swings for playground	\$7,500.00
Salemburg	Replace some of the old cameras (3)	\$1,168.22
Salemburg	Additional cameras in grade level hallways	\$5,000.00
	Salemburg Total	\$48,033.51
Roseboro Elem.	Fencing added around school	\$20,972.01
Roseboro Elem.	Asphalt outside basketball court - 346 system	\$26,000.00
Roseboro Elem.	Hallways painted	\$11,000.00
Roseboro Elem.	Terrazzo Floor Repair	\$6,500.00
Roseboro Elem.	Digital clocks replaced - 4	\$1,500.00
	Roseboro Elem. Total	\$65,972.01
Union Elem.	New Playground, mulch, swings, etc.	\$33,000.00
Union Elem.	Barracuda Floor Machine - 30" or 36"	\$7,639.57
Union Elem.	Gym Painted	\$6,500.00

Union Elem.	Canopy added to mobile unit	\$19,007.98
Union Elem.	Upgrade cameras - old and add more throughout school	\$12,000.00
	Union Elem. Total	\$78,147.55
Union Int.	Swipes added to front and media	\$6,000.00
Union Int.	Sound System for gym	\$15,000.00
Union Int.	Floor machine - stripper/propane - Barracuda 30"	\$7,639.57
Union Int.	Indoor & Outdoor mats - entire school	\$5,000.00
Union Int.	New furniture - media center	\$9,000.00
Union Int.	Paint Media Center	\$6,000.00
Union Int.	Replace reception area furniture	\$4,500.00
Union Int.	Drop-in ceiling/staff restrooms/front (2) 5x8	\$4,500.00
Union Int.	Fencing added to keep vehicles off grass	\$1,481.00
Union Int.	Demo of old green mobile unit/mold	\$4,000.00
Union Int.	New set of front doors	\$10,130.71
	Union Intermediate Total	\$73,251.28
Midway Middle	New Intercom System	\$25,000.00
Midway Middle	Paint all classrooms and hallways	\$50,000.00
Midway Middle	New carpet for offices	\$7,500.00
Midway Middle	Gravel parking area around gym/remove trees	\$5,000.00
	Midway Middle Total	\$87,500.00
Hobbton Middle	New Floor Machine - burnisher 20"	\$7,000.00
Hobbton Middle	Digital clocks that are broken replaced - 14	\$13,000.00
Hobbton Middle	New mobile unit to replace singlewide	\$27,000.00
Hobbton Middle	New set of motorized bleachers	\$68,000.00
Hobbton Middle	Repair asphalt by entrance to school road	\$8,950.00
Hobbton Middle	School Re-keyed	\$15,000.00
	Hobbton Middle Total	\$138,950.00
Roseboro Middle	New gym windows	\$35,000.00
Roseboro Middle	Canopy at end of 8th grade hall	\$34,512.24
Roseboro Middle	Room 125 Slope in corner	\$6,000.00
	Roseboro Middle Total	\$75,512.24
Union Middle	Bathroom Partitions replaced (3)	\$13,832.45
Union Middle	Media Center Furniture	\$7,000.00
Union Middle	Mobile Unit 202 paint (floor has been done)	\$500.00

Union Middle	New tables for Mobile Unit 202 - STEM	\$4,500.00
Union Middle	7th Grade Ceiling Grid replaced/insulated	\$8,000.00
Union Middle	New fence - back of property	\$13,000.00
Union Middle	Repair asphalt bus parking lot-repave/paint	\$33,349.15
	Union Middle Total	\$80,181.60
Midway High	Furniture for media center	\$9,500.00
Midway High	Parking Lot Restriped	\$4,050.00
Midway High	Stage curtains cleaned, repaired, treated	\$10,830.68
Midway High	Sound system for auditorium	\$4,500.00
	Midway High Total	\$28,880.68
Hobbton High	New carpet for media center	\$8,000.00
Hobbton High	Swipes at back entrance doors	\$4,000.00
Hobbton High	New fence at baseball field	\$10,982.87
Hobbton High	New blinds for front classrooms	\$5,800.00
Hobbton High	Stage curtains cleaned, repaired, treated	\$8,722.24
Hobbton High	New gym windows/ductwork	\$35,000.00
Hobbton High	New set of bleachers - motorized	\$70,000.00
Hobbton High	New Air handlers/front hall/classrooms	\$68,000.00
Hobbton High	Repair asphalt by entrances to school and loop	\$10,000.00
Hobbton High	New gym LED lights	\$5,967.39
	Hobbton High Total	\$226,472.50
Lakewood High	Additional Lighting outside of building	\$4,800.00
Lakewood High	250 padded folding chairs with racks	\$6,500.00
Lakewood High	Gym painted	\$13,000.00
Lakewood High	Fence around mobile units - "Village"	\$13,070.38
Lakewood High	Additional swipes around school - security	\$12,000.00
Lakewood High	School Re-keyed	\$15,000.00
	Lakewood Total	\$64,370.38
Union High	Entry way mats with logo (15)	\$6,937.40
Union High	10 Office/Teacher Chairs	\$1,765.50
Union High	Marquee in front of school - new LED	\$25,000.00
Union High	Stage curtains cleaned, repaired, treated	\$12,134.22
Union High	Repair Terrazzo floor	\$3,500.00
Union High	New fence at baseball field - section	\$3,997.00

Union High	New Riding Scrubber floor machine	\$8,043.75
	<u>Union High Total</u>	<u>\$61,377.87</u>
Early Childhood	New mini-blinds / Telamon	\$4,300.00
	<u>Early Childhood Total</u>	<u>\$4,300.00</u>
CE Perry	New set of doors/rotten	\$8,166.99
	<u>CE Perry Total</u>	<u>\$8,166.99</u>
	<u>GRAND TOTAL</u>	<u>\$1,895,258.79</u>

Passed by majority vote of the Board of Education of Sampson County Schools
on the 20th day of April, 2021



Chair, Board of Education



Secretary, Board of Education

We, the Board of County Commissioners of Sampson County hereby approve
the Capital Outlay Budget Amendment as indicated above and have made entry
of this budget on the minutes of said Board, this ____ day of _____, 2021.

Chairman, Board of Commissioners

County Manager

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11659140 SAMPSON COUNTY SCHOOLS					
550000 UNALLOCATED CAPITAL OUTLAY	867,153.00	0.00	1,895,259.00	1,200,204.00	_____
555030 C.O. - CATEGORY 1	0.00	22,833.95	0.00	0.00	_____
555031 C.O. - CATEGORY 2	0.00	680,062.00	0.00	0.00	_____
555032 C.O. - CATEGORY 3	0.00	89,873.30	0.00	0.00	_____
563400 SCHOOLS CURRENT EXPENSE	9,040,287.00	8,578,467.00	9,699,132.00	9,700,131.00	_____
581090 VOC ED/CLK TRANS TO COP DEBT	499,928.00	0.00	499,928.00	499,928.00	_____
Total SAMPSON COUNTY SCHOOLS	10,407,368.00	9,371,236.25	12,094,319.00	11,400,263.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11659210 SAMPSON COMM COLLEGE - CE					
509700 CONTINGENCY	0.00	0.00	0.00	0.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
563400 SCHOOLS CURRENT EXPENSE	1,465,695.00	1,491,325.75	1,732,055.00	1,620,443.00	
Total SAMPSON COMM COLLEGE - CE	1,465,695.00	1,491,325.75	1,732,055.00	1,620,443.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11659220 SAMPSON COMM COLLEGE-CO					
519500 PROF SERVICES - ENGINEERING	0.00	0.00	0.00	0.00	_____
550000 UNALLOCATED CAPITAL OUTLAY	250,000.00	0.00	5,870,357.00	250,000.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
555010 SCC-CALL BOX	0.00	0.00	0.00	0.00	_____
555011 CAPITAL OUTLAY-CARPETING	0.00	0.00	0.00	0.00	_____
555012 CO OTHER ENTRANCE DOORS	0.00	0.00	0.00	0.00	_____
555015 CO OTHER - SAFETY AND SECURITY	0.00	0.00	0.00	0.00	_____
555072 C.O. - MAINTENANCE EQUIPMENT	0.00	0.00	0.00	0.00	_____
555073 GAS TANK	0.00	0.00	0.00	0.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	420,060.48	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
558255 CAP OUTLAY-REPLACE HVAC	0.00	0.00	0.00	0.00	_____
558256 CAP OUTLAY-REP OF WARREN BLDG	0.00	0.00	0.00	0.00	_____
558257 CAP OUTLAY-KITCHEN HALL	0.00	0.00	0.00	0.00	_____
558258 CONSTRUCTION-NEW ENTRANCE	0.00	0.00	0.00	0.00	_____
558259 DEMOLISH MOBILE UNITS	0.00	0.00	0.00	0.00	_____
558260 CAMPUS DRAINAGE IMP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11659220 SAMPSON COMM COLLEGE-CO					
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO SCC BLDGS CAP PROJ	0.00	0.00	0.00	0.00	_____
Total SAMPSON COMM COLLEGE-CO	250,000.00	420,060.48	5,870,357.00	250,000.00	_____

SAMPSON-CLINTON PUBLIC LIBRARY SYSTEM

217 Graham Street
Clinton, North Carolina 28328
910-592-4153

TO: Edwin Causey, County Manager
David Clack, Finance Officer
FROM: Johnnie Pippin, Library Director
RE: 2021-2022 Budget Proposal
DATE: March 4, 2021
CC: Sampson County Board of Commissioners

Looking ahead into the 2021-2022 fiscal budget year for the Sampson-Clinton Public Library system, we are re-evaluating and reviewing what services can be utilized to best assist, support, and help the citizens of Sampson County.

One of the ways SCPL can help Sampson County citizens is by updating our library's webpages. Some of these updates that we are excited about will provide a more user-friendly, patron-focused site for information, resources, and support. Also, by including more local and community information for patrons to access in one area on our webpage.

Another service we are excited to expand is allowing K-12 students and teachers of Sampson County access to the library's online resources with an electronic library card, or "e-card". This e-card program, called Student Access, is a statewide known program that many North Carolina libraries partner with their school system(s) to allow access to databases, electronic content, e-books, study aids, and other useful information. This program will also help provide teachers with online content and tools for conducting remote and face-to-face learning. Having this program can also benefit the library with its annual Summer Reading Programming agenda. Sampson-Clinton Public Library is currently working to implement this program for Spring-Summer 2021.

After applying for an LSTA NC Cardinal migration grant from the State Library of North Carolina in September 2020, we received word in December that SCPL would be awarded the migration grant and scheduled to be joining the NC Cardinal consortium in Fall 2021. The migration into NC Cardinal will provide SCPL with a new integrated library system (ILS) or online catalog. By joining the consortium, Sampson-Clinton Public Library system will be moving into a new direction for its staff and patrons of Sampson County. Likewise, the consortium's online catalog would provide an alternative to the ILS that has been utilized for over a decade. NC Cardinal, a consortium of public and rural libraries throughout North Carolina, utilizes an open source ILS and is administered via the State Library of North Carolina. Migrating into the consortium can provide avenues of support for our library system, provide over 7 million items for our patrons to get their hands on, and provide a considerable cost savings effort that our current ILS cannot. By joining NC Cardinal, staff will have the ability to communicate to other contiguous libraries adjacent to Sampson County, local support via the State Library for troubleshooting issues, and other avenues to accumulate information for support.

Lastly, Sampson-Clinton Public Library has been picking up steam when it comes to marketing its features via a social media presence. By using Facebook and YouTube, SCPL is beginning to broaden its reach for the future. These platforms are providing library content to be shared throughout the county and to non-library cardholders, which we hope to join up for a library card in the future. Also, these platforms can provide another avenue to expand how our services can benefit both the library and its citizens.

In expenditures the changes for FY 21/22 are as follows:

- In the Audio-Visuals materials section, a decrease for DVD purchases from \$9000 to \$7000 and a decrease for Audiobooks from \$3000 to \$2,500.
- Capital Outlay for Books decreased slightly from last year's budgeted amount.
- Department Supplies Equipment would increase by \$1,000 to provide a more robust and viable replacement schedule for antiquated public and staff workstations. Based off last year's records, staff computers would be replaced every four years, and if feasible, the best of the workstations being replaced will be repurposed as public access computers. Replacement cycle of all public computers in all branches would be every 6-8 years. Public computer access is necessary for library patrons and citizens to maintain and expand their wellbeing. Many individuals do not own a computer, and need to have access to search for a job, create a resume, work on school assignments, and other important everyday tasks. The library would like to schedule a yearly cycle of purchasing new or refurbished public computers to rotate out the oldest and worn down computers that we currently have available.
- Telephone and Postage would increase to \$14,967 due to purchasing 10 mobile wi-fi hotspot service plans (\$39.80 monthly per device totalling \$4,776). SCPL would like to supply each branch with multiple hotspots for circulation towards Summer-Fall 2021, which would allow card holders that do not have wi-fi access normally the ability to connect even for a short amount of time.
- The increase in programming, publicity efforts, outreach, professional development through various sources, and networking in the community has increased the need for travel reimbursements to staff so Travel is \$2,500. Once we are post-pandemic and library workshops and professional development courses are face-to-face again, I would like to start sending staff to workshops and courses so that they can gain the knowledge and skills needed to assist their daily work for the library, to share their experiences and knowledge with the other library staff, and to empower their ability to provide greater customer service.
- Travel and Cell Phone Allowance was added due to the director's cell phone plan (\$540 with \$41 monthly average).
- Normal increases for retained services account for the additional expenditures in the Utilities, Contracted Services.
- Within Dues & Subscriptions, two subscriptions are asked for this year. Ancestry.com (\$2,500) is a genealogy database that the library subscribed to in the past and would be an asset for adult programming, let alone patron usage. We would like to resubscribe to this service. Canva (\$360) is a graphic design platform that allows for social media graphics, presentations, poster creation and other visual content for staff.
- The biggest increase is Cultural Programming, up from \$6,000 to \$10,000 for funding to go directly to meet the community's demand and expansion for more children's and adult programming in all four branches of the library system. In the fall of 2020, I was able to create a new position for the library, Adult Services Associate. This new position was created with goals in mind to act as the adult services coordinator to begin providing programming, and customer support geared towards our adult population.
- Within Maintenance and Repair of Equipment, funding will still need to be present for FY 2021-2022 and beyond to cover the hosting cost of joining NC Cardinal. The LSTA grant is strictly for the migration process.

This budget for the library is proposing an increase of .86% over the current FY 2020-2021 budget. I only ask for what is necessary for the library system to continually evolve and provide the patrons of Sampson County the resources to better themselves, enrich their lives, and cultivate their curiosities. If there are any questions I can answer or assist you in any way, please do not hesitate to call or email me.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761100 LIBRARY					
512100 SALARIES	298,488.00	231,285.20	255,024.00	310,572.00	_____
512600 PART-TIME SALARIES	135,591.00	72,744.86	135,525.00	135,525.00	_____
512700 LONGEVITY	3,400.00	1,323.00	1,323.00	1,389.00	_____
518100 FICA	27,124.00	17,941.26	27,124.00	27,745.00	_____
518120 MEDICARE FICA	6,344.00	4,216.07	6,344.00	6,489.00	_____
518200 RETIREMENT	27,201.00	23,726.06	27,201.00	35,564.00	_____
518300 GROUP INSURANCE	88,236.00	67,620.00	77,280.00	88,728.00	_____
518400 DENTAL INSURANCE	2,520.00	1,864.32	2,200.00	2,688.00	_____
518700 CAFETERIA FEES	144.00	192.00	210.00	210.00	_____
518901 401K COUNTY CONTRIBUTION	14,000.00	10,997.27	14,000.00	13,800.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	11,000.00	6,538.63	9,500.00	9,500.00	_____
525100 GAS, OIL AND TIRES	2,320.00	674.25	2,320.00	2,320.00	_____
526100 OFFICE SUPPLIES	1,500.00	1,009.47	1,500.00	1,500.00	_____
526200 DEPARTMENTAL SUPPLIES	12,000.00	8,814.54	12,000.00	12,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	2,000.00	1,691.00	3,000.00	1,500.00	_____
529900 MISCELLANEOUS EXPENSES	1,000.00	114.43	1,000.00	750.00	_____
531100 TRAVEL	1,000.00	0.00	2,500.00	2,500.00	_____
532100 TELEPHONE AND POSTAGE	9,651.00	11,062.17	14,967.00	12,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761100 LIBRARY					
533000 UTILITIES	15,200.00	10,375.48	15,541.00	15,200.00	_____
534100 PRINTING	1,500.00	0.00	1,000.00	1,000.00	_____
534900 BINDING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	18,259.00	18,776.10	19,149.00	19,149.00	_____
535300 MAINT/REPAIR - VEHICLES	1,000.00	507.50	1,000.00	1,000.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
543200 RENT - DATA PROCESSING EQUIP	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	23,716.00	19,891.41	21,616.00	21,616.00	_____
544040 ST TECH PLAN GRANT - CONT SERV	0.00	0.00	0.00	0.00	_____
544200 CULTURAL PROGRAMS	6,000.00	3,741.13	10,000.00	8,000.00	_____
545000 INSURANCE AND BONDS	2,930.00	0.00	2,930.00	2,930.00	_____
549100 DUES AND SUBSCRIPTIONS	24,000.00	18,203.40	24,354.00	24,354.00	_____
549600 RECURRING SUBSCRIPTIONS	5,440.00	4,048.22	5,300.00	5,300.00	_____
549900 MOVING EXPENSES	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761100 LIBRARY					
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
552010 CAP OUTLAY-DP-LAW LIBRARY	0.00	0.00	0.00	0.00	_____
552020 AUTOMATED SYSTEM GRANT	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
556100 CAPITAL OUTLAY - BOOKS	83,987.00	59,110.54	81,987.00	76,987.00	_____
556150 C.O. BOOKS - LSTA GRANT	0.00	0.00	0.00	0.00	_____
556200 STANDING ORDERS	0.00	0.00	0.00	0.00	_____
556600 LAW LIBRARY BOOKS	0.00	0.00	0.00	0.00	_____
Total LIBRARY	825,551.00	596,468.31	775,895.00	840,816.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Branch Manager	61109	69	41,076	45,252
Information Services Associate	61103	67	36,432	39,012
Branch Manager	61106	69	40,716	44,592
Childrens Librarian	61102	67	36,984	40,260
Branch Manager	61112	69	41,076	45,252
Library Director	61100	78	68,004	72,732
Library Assistant I	61114	58	23,472	23,472
			287,760	310,572

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

7,605

10,140

17,745

Permanent positions

7

7

Total Permanent salaries 310,572

Longevity 1,389

Overtime -

Shift differential 0.00%

On-call pay 0.00%

Part-time 135,525

Fringe Benefit Rates:

FICA 6.20% 27,745

Medicare FICA 1.45% 6,489

Retirement (Regular) 11.40% 35,564

401(k) (Regular) 5.00% 15,599

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Group insurance	845.00			88,725
Dental insurance	32.00			2,688

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761100-525300 Audio-Visual Materials	\$7,000 = DVDs for all branches (100 per branch @ \$15 - \$22 on average) \$2,500 = Audiobooks for all branches (5 monthly @ \$35 on average)	\$9,500
11761100-525100 Gas, Oil, & Tires	\$2,200 = 2,040 miles in outreach and storytimes per month @ \$.09/mile x 12 \$ 120 = 4 oil changes for 2 vans @ \$30	\$2,320
11761100-526100 Office Supplies	\$1,000 = Printer cartridges for staff printers \$ 500 = Batteries, pens, highlighters, pencils, staples, mousepads, folders, paper	\$1,500
11761100-526200 Department Supplies	\$1,300 = 5,000 Patron library cards \$3,700 = Public printer cartridges/toner and paper \$7,000 = Library materials such as audiovisual supplies (binders and display sleeves) book easels and uprights, patron registration cards, archival and book repair supplies, restroom and cleaning supplies, and display signage	\$12,000
11761100-526201 Department Supplies- Equipment	\$3,000 = 6 computers for replacement schedule @ \$500 each	\$3,000
11761100-529900 Miscellaneous	\$850 = NC Department of Revenue sales tax \$150 = Annual Board of Trustee Brunch in January	\$1,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761100-531100 Travel	\$2000= Reimbursement for Director for travel to annual NCPLDA meetings (3 per year) \$500 = Reimbursement for travel to workshops, networking, subs at branches	\$2,500
11761100-532100 Telephone & Postage	\$4,776 = 10 Mobile HotSpots (\$39.80 monthly plan = \$398 x 12 months) \$ 771 = ITS (\$21.40/mth per for 2 phone lines at Clinton elevator & 1 Garland fax) \$7,464 = Star Communications for Internet to 4 libraries @ \$453/mth and VOIP to 4 libraries providing 9 handsets \$5.50 each and 4 phone lines @ \$30 each \$ 416 = PO Boxes at Garland (\$94), Newton Grove (\$116), and Roseboro (\$206) \$1,000 = US Postage for bills and ILL packages \$ 540 = Verizon Work Cell	\$14,967
11761100-533000 Utilities	\$ 1,800 = City of Clinton water averages \$150 per month \$12,746 = Duke Electric averages \$1,062 per month \$ 995 = Waste Industries (6 mths @ \$76.16 & increase in Jan 6 mths @ \$89.65)	\$15,541
11761100-534100 Printing	\$1000 = Envelopes, pens, USB drives, headphones, book bags, shirts	\$1,000
11761100-535200 Maintenance & Repair of Equipment	\$18,699 = Polaris Library Systems (5% increase budgeted) \$ 450 = Network, computer, and security system repairs	\$19,149
11761100-535300 Maintenance & Repair of Vehicles	Older courier van needs minor repairs each year.	\$1,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761100-544000 Contracted Services	\$12,000 = Morrissey (Janitorial services @ Clinton) \$ 7,332 = Just-Rite (Janitorial services @ Garland, Newton Grove, & Roseboro) \$ 700 = Lee Price Enterprises (Microfilming Sampson Independent) \$ 720 = Office Value (Copier services for 4 branches @ \$60 per mth) \$ 864 = Electromatic (Fire alarms for 4 branches @ \$216 per quarter)	\$21,616
11761100-544200 Cultural Programming	\$3,000 = Supplies for children's programming, SRP and storytimes \$3,000 = Supplies for adult programming such as book clubs, tech training, career training, hobby exploration, parenting and adulting classes, granting writing... \$4,000 = Speaker fees and travel expenses, refreshments, grant matching funds	\$10,000
11761100-545000 Insurance & Bonds	Vehicle insurance	\$2,930
11761100-549100 Dues & Subscriptions	\$ 2,500 = Ancestry.com subscription \$ 555 = Malia & NCPLDA memberships \$ 125 = Team Software Solutions (OPAC lockdown software) \$ 866 = Polaris Library Systems (Syndetics for OPAC) \$ 6,074 = Envisionware (time/print management software for public computers) \$15,200 = Overdrive (\$6,000), World Book (\$6,000), NC-Kids (\$100), A-Z USA & A-Z World (\$700) OverDrive Advantage (\$2,000), Canva subscription (\$300)	\$24,354

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761100-549600 Recurring Subscriptions	\$ 500 = Civitas Media (Sampson Independent for 4 libraries @ \$110) \$4,800 = W.T. Cox (magazine & newspaper subscriptions for 4 libraries)	\$5,300
11761100-556100 Capital Outlay - Books	\$ 6,000 = Gale & Centerpoint (large print titles) \$ 2,000 = Independent book publishers \$67,000 = Baker & Taylor and Ingram publisher \$ 6,987 = MARC and processing fees	\$81,987

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Library

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Public Access Computers	6	\$500	\$3,000	3	1,500.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Library

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Books			\$81,987		76,987.00		



Mr. Causey and Sampson County Board of Commissioners:

Attached is the 2021-2022 requested budget for the Parks & Recreation Department.

As you know 2020-2021 was a trying year filled with many obstacles. Two of the greatest obstacles we faced this year were the loss of our inmate service program and the inability to use indoor school facilities.

The loss of the inmate program began in February and has been discontinued indefinitely. This has been a major obstacle for our department with a maintenance department of one. Each year I have enjoyed sharing projects completed in house for countless savings thanks to this program. Sadly, now we are struggling to simply maintain our facilities. For this reason, we are asking for an additional fulltime maintenance assistant. This position would be responsible for helping to maintain over thirty acres of park facilities, preventative maintenance on equipment, and preparing practice and game fields for over 1,100 participants.

With the loss of indoor facilities this year, we expected that our revenues would take a significant decrease. However, with an increase in outdoor facility rentals and creative programming ideas we were able to keep our revenues on track for the year. In fact, tournament rentals are expected to increase to \$12,000 this year. To continue this stream of revenue I am requesting an additional \$17,700 in contracted services. This will allow the completion of phase two of a drainage project at Western District Park. Proper drainage ensures that rentals are rarely cancelled and allows for less maintenance to facilities. Along with this project these funds will renovate the concession area of this facility. Concessions are a requirement for these rentals and an extra source of revenue.

Due to the success of our department we are expecting to see increases in several line items, departmental supplies \$1,500, maintenance repair equipment \$12,000, uniforms \$1,270, utilities \$6,500, and rental fees \$1,950. Maintenance projects are scheduled to install fencing at Clement Ball Park and Hobbton Elementary School. Though you will see a projected increase, this project will be completed in house for a cost savings of \$12,000. All other line items will be increasing due to growing participation. Though not feasible in this budget I would suggest entertaining additions to restroom facilities at Western District Park and Clement Ball Park. These parks have only four bathroom stalls at each location to serve over 300 spectators/participants nightly and 1,000 on rental weekends. In order to meet the needs of our consumers we are currently renting porta johns for \$3,500 per year.

In order to efficiently manage our vehicles and equipment I am requesting to surplus a 2011 Dodge 1500 truck with 222,487 miles. This vehicle has incurred over \$2,200 in repairs this year and needs \$2,500 to keep it viable. Replacement cost of this vehicle is \$30,686. Our final pieces of equipment requiring replacement are two zero turn mowers with over 1,200 hours. These mowers can be replaced with an addition of a bagger, at a cost of \$14,596.

Thank you in advance for your consideration of these additional items and your continued support of our department.

Dana Hall, Director, Parks & Recreation

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761200 RECREATION					
512100 SALARIES	292,020.00	273,899.00	294,708.00	341,094.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	28,500.00	19,620.26	28,500.00	28,500.00	
512601 P/T SALARIES-OFFICIALS	0.00	0.00	0.00	0.00	
512700 LONGEVITY	2,150.00	1,517.00	1,517.00	1,593.00	
518100 FICA	20,349.00	17,950.91	20,735.00	23,312.00	
518120 MEDICARE FICA	4,759.00	4,232.19	4,759.00	5,452.00	
518200 RETIREMENT	24,903.00	28,092.56	30,226.00	39,067.00	
518300 GROUP INSURANCE	58,824.00	57,557.50	62,791.00	62,868.00	
518400 DENTAL INSURANCE	2,340.00	2,082.85	2,340.00	2,388.00	
518600 WORKMEN'S COMPENSATION INS	11,000.00	0.00	11,000.00	11,000.00	
518700 CAFETERIA FEES	200.00	126.00	200.00	200.00	
518901 401K COUNTY CONTRIBUTION	11,235.00	11,753.44	12,623.00	16,000.00	
521300 UNIFORMS	525.00	375.00	525.00	525.00	
525100 GAS, OIL AND TIRES	13,200.00	10,034.12	14,250.00	13,200.00	
526100 OFFICE SUPPLIES	750.00	218.22	750.00	400.00	
526200 DEPARTMENTAL SUPPLIES	2,500.00	1,763.49	4,000.00	2,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761200 RECREATION					
526201 DEPT SUPPLIES EQUIPMENT	1,497.00	1,435.00	2,322.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	450.00	424.40	450.00	450.00	_____
531100 TRAVEL	3,200.00	0.00	3,200.00	2,800.00	_____
531700 TRAVEL ALLOWANCE	4,800.00	4,400.00	4,800.00	4,800.00	_____
532100 TELEPHONE AND POSTAGE	7,400.00	6,692.80	7,700.00	7,700.00	_____
532500 POSTAGE	150.00	165.00	250.00	200.00	_____
534100 PRINTING	500.00	0.00	500.00	500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	11,000.00	7,399.02	23,000.00	15,000.00	_____
535300 MAINT/REPAIR - VEHICLES	2,500.00	2,336.66	2,500.00	2,500.00	_____
537000 ADVERTISING	350.00	0.00	350.00	340.00	_____
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	2,000.00	355.00	2,000.00	2,000.00	_____
543000 RENTAL - EQUIPMENT	2,000.00	272.37	2,000.00	2,000.00	_____
544000 CONTRACTED SERVICES	35,000.00	39,583.00	52,700.00	45,000.00	_____
544001 CONT SVCS- MASTER PLAN	0.00	0.00	0.00	0.00	_____
544003 CONT. SER WEST PARK CONST MGR	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	10,000.00	120.00	10,000.00	10,000.00	_____
549100 DUES AND SUBSCRIPTIONS	4,300.00	3,111.25	4,300.00	4,300.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761200 RECREATION					
550010 CLINTON RECREATION CAP OUTLAY	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	30,767.00	30,767.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	16,918.00	16,918.00	_____
558000 CAPITAL OUTLAY BUILDINGS	0.00	0.00	0.00	0.00	_____
558010 CLINTON REC-MULTIPURPOSE BLDG	0.00	0.00	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559000 CAP OUTLAY - OTHER IMPROVEMENT	0.00	0.00	0.00	0.00	_____
563427 CLINTON RECREATION-CURR EXP	0.00	0.00	0.00	0.00	_____
581001 TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	_____
Total RECREATION	558,402.00	495,517.04	652,681.00	693,374.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761201	RECREATION - PROGRAMS					
521300	UNIFORMS	20,000.00	20,034.15	21,270.00	20,000.00	_____
526215	SPORTS PROGRAMS (RECREATION)	29,000.00	26,342.45	29,000.00	28,000.00	_____
529900	MISCELLANEOUS EXPENSES	500.00	0.00	500.00	500.00	_____
533000	UTILITIES	16,500.00	23,378.32	23,000.00	16,500.00	_____
535100	MAINT/REPAIR - BUILDINGS/GRNDS	13,000.00	10,959.68	13,000.00	13,000.00	_____
535300	MAINT/REPAIR - VEHICLES	2,500.00	2,326.40	2,500.00	2,500.00	_____
537000	ADVERTISING	0.00	0.00	0.00	0.00	_____
541000	RENTAL FEES - BUILDINGS	6,050.00	4,791.59	8,000.00	6,050.00	_____
544000	CONTRACTED SERVICES	18,000.00	8,698.64	18,000.00	15,000.00	_____
544200	CULTURAL PROGRAMS (RECREATION)	500.00	0.00	500.00	100.00	_____
544201	AFTERSCHOOL/SUMMER PROGRAM	0.00	0.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
559010	WATERWAYS - RIVER ACCESS	0.00	0.00	0.00	0.00	_____
559011	GARLAND PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559012	HARRELLS PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559013	TURKEY PARK DEVELOPMENT	0.00	0.00	0.00	0.00	_____
596000	TRANS TO RECREATION PARK PROJ	0.00	0.00	0.00	0.00	_____
Total	RECREATION - PROGRAMS	106,050.00	96,531.23	115,770.00	101,650.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary	Recommended Salary
Recreation Coordinator	61210	68	38,256	41,388
Recreation Coordinator	61203	68	38,712	41,964
Director of Recreation & Parks	61200	76	78,252	58,590
Recreation Manager	61205	73	48,828	53,028
Facilities Maintenance Superintendent	61204	72	50,976	55,260
Administrative Support Specialist II	61201	64	16,428	18,012
Recreation Coordinator	61202	68	38,256	41,388
Facilities Maintenance Mechanic I		64		31,464
			309,708	341,094

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	6.5	6.2
Total Permanent salaries		341,094
Longevity		1,593
Overtime		
Shift differential		
On-call pay		
Part-time		28,500
Travel & cell phone allowance		4,800
Fringe Benefit Rates:		
FICA 6.20%		23,312
Medicare FICA 1.45%		5,452
Retirement (Regular) 11.40%		39,067
401(k) (Regular) 5.00%		17,135
Group insurance 845.00		62,868
Dental insurance 32.00		2,388

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Recreation**

Account Number: **11761200-512100**

Job Title/Classification: **Maintenance Assistant**

Program Area: **Parks & Recreation**

Describe Duties: **Provide assistance to Maintenance Manager in maintaining recreation facilities, vehicles, and equipment**
Routinely operates equipment such as mowers, tractors, field machines. Performs maintenance on trailers,
field equipment, facilities, plumbing fixtures, playgrounds, sports equipment.
Performs landscaping for facilities, overseeds, aerates, sprays chemicals for weeds and insects.
Preps and marks fields for athletic events, senior games, tournament rentals.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
64	2,500.00	30,000.00

Justification: **At this time our maintenance department of one is responsible for maintaining over 30 acres of park facilities.**
This includes mowing, landscaping, overseeding, spraying pesticides/insects, aerating, working on irrigation
pressing washing, maintenace to playgrounds, installing playground surfacing, mulching, fence repair/installation,
maintenance to buildings (plumbing/painting/replacing fixtures), etc. Our maintenance manager also serves as
a mechanic for preventative maintenance to 3 mowers, 3 field machines, 2 tractors, trimmers, edgers, etc.
In addition we maintain 20 baseball/softball fields and 4 football/soccer fields. These fields serve as primary playing
surfaces for over 250 games each year. With a continued increase in participation additional game/practice facilities
and marking for games will be added each year. To continue providing services to all county residents without putting
a cap on participation we are requesting the addition of this position.
With this addition our department will be able to continue to offer the excellent customer service we have been
charged to provide by our board of commissioners.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Recreation

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761200-521300	Staff Uniforms: (6) Fulltime \$275, Parttime and Seasonal Staff \$250	\$525.00
11761200-525100	Gas, Oil, Tires: (7) Vehicles, (3) Mowers, Tractor, Field Machines, Weed Trimmers	\$14,250.00
11761200-526100	Office Supplies: Replacement cost of routinely used supplies	\$750.00
11761200-526200	Departmental Supplies: Replacement cost of ink \$325, copy paper \$300 cleaning supplies \$925, first aid \$500, Bathroom paper products \$1950	\$4,000.00
11761200-529900	Misc: Merchant Fees	\$450.00
11761200-531100	Travel: Staff Training, Conferences, and workshops required for certification	\$3,200.00
11761200-531700	Travel Allowance: Directors travel allowance \$400 mthly	\$4,800.00
11761200-532100	Telephone & Postage: Cellphones \$3850, ITS \$275, Internet/Phone \$3575	\$7,700.00
11761200-532500	Postage: Bulk Mailouts for registration, coaches thank you cards	\$250.00
11761200-534100	Printing: Business Cards, flyers, etc	\$500.00
11761200-535200	Main/Repair Eq: Ballfield light/plumbing/welding/mower/field machine/tractor repair, filters, belts, blades, plugs, etc. Inhouse install of fencing for CBP & HES	\$23,000.00
11761200-535300	Maint/Repair Vehicles: Routine maintenance and repair of vehicles	\$2,500.00
11761200-537000	Advertising: Advertisement for programming/special event promotional items	\$350.00
11761200-539500	Employee Training: Directors conference (\$115), State conference (\$1375), Required Workshops (\$510) pesticides, dixie baseball softball training, SWAC, etc	\$ 2,000.00
11761200-543000	Rental Eq.: Copier Rental, Sod Cutter, Heavy Eq. as needed	\$ 2,000.00
11761200-544000	Contracted Services: Officials-\$70 per game, \$250per league, Total: \$32000 Phase 2 Drainage Repair WDP(\$8500), Mulch/Playground Surfacing (\$2000), Sanitizing cleaning for playgrounds (\$2000), Install Cabinets/replace countertops Western District Park (\$8200)	\$52,700.00
11761200-545000	Insurance & Bonds: Vechile Insurance, workman's comp, player insurance (\$6.25 per)	\$ 10,000.00
11761200-549100	Dues & Subscriptions: CPRP(\$60 per), NRPA (\$170 per), NCRPA (\$225 per 6) Sports Turf Managers(\$150), CYSA (\$100per), RecDesk (\$2650) Franchising Fees	\$ 4,300.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Recreation

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761200-521300	Uniforms-Football (\$3220), Volleyball (\$1340), Basketball (\$3870), Baseball (\$10695) Soccer (\$2145)	\$ 21,270.00
11761201-526515	Sports Programs: Recondition football helmets (\$6400), Sports Eq (\$9100) Turface/Paint/Chalk/Mound Clay/Grass (\$12000) Infield Mix (\$1500)	\$29,000
11761201-535100	Misc Expenses: Incidentals, tournament supplies	\$ 500.00
11761201-533000	Utilities: Duke (\$21500) Area Lights/Ballfield Lights (3) Locations Water/Sewer (\$1500) Clement ballpark, WDP	\$ 23,000.00
11761201-535100	Maint/Repair-Buildings & Grnds-Preventative maintenance (\$7400) Cleggs (\$400), Pesticides/fertilizer/ (\$5200)	\$ 13,000.00
11751201-535300	Maint/Repair: Routine maintenance, tires, etc.	\$ 2,500.00
11761201-541000	Rental Fees-Buildings: GFL (\$4500), Cumberland Septic (\$3500) port a johns	\$ 8,000.00
11761201-544000	Contracted Services: Game Security (\$6200), Maintenance Building WDP (\$7000) Concrete Slab for Building (\$3500), Electric for Building (\$1300)	\$ 18,000.00
11761201-544200	Cultural Programs-Special events supplies, Senior games luncheon	\$ 500.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2021-2022

Department: Recreation

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Dell Latitude 3510 Laptop	2	866	1,732.00	0			
Dell Docking Station	2	175	350.00	0			
Dell Monitor	2	120	240.00	0			
			2,322.00				

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Recreation

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
2021 RAM 1500DT, CREW 4WD HEMI V-8 replacement	1	\$29,317	\$29,317	1	29,317.00		
Taxes/Tags/Title	1	\$700	\$700	1	700.00		
Tool Box/Racks	1	\$750	\$750	1	750.00		
72" Hustler Super Z	2	5666	11,332.00	2	11,332.00		
Hustler Bac-Vac (10 Bushel Bagger)	1	3263.2	3,264.00	1	3,264.00		
			\$45,363				



MEMORANDUM

TO: Edwin W. Causey, County Manager

FROM: Susan J. Holder, Assistant County Manager

RE: **FY 2021-2022 Budget (Special Appropriations)**

Attached is the proposed budget for the Special Appropriations department.

Entities requesting funding this year:

Sampson County History Museum has requested funding in the amount of \$61,500 (of their total budget of \$68,500). This represents a \$11,496 increase in their request from the current allocation.

Mid Carolina RPO – Sampson County's local match of \$6,688 has not changed from the previous year. The annual match for the Rural Transportation Organization is calculated based on funding received from NCDOT. Anticipated total state funds for the upcoming year are \$107,008, making the total local match \$26,752 (80% state, 20% local). This local match is then split evenly between the 4 counties in the RPO (Bladen, Cumberland Harnett, and Sampson).

DOM HCA - As usual, the budget also includes the annual request for funding for travel expenses for the CAC committees (which perform their statutorily prescribed duties visiting nursing and community care homes). This committee has been somewhat dormant given the staff transitions at Mid Carolina Council of Governments and COVID restrictions limiting visits to nursing home and residential facilities. We anticipate the committee's work to resume in the upcoming fiscal year.

**Sampson County History Museum
313 Lisbon St., PO Box 786
Clinton, NC 28329**

March 11, 2021

**Sampson County Board of Commissioner
PO Box 257
Clinton, NC 28329**

Dear Sampson County Board of Commissioners,

On behalf of the Sampson County History Museum Board of Directors we submit the following for FY July 1, 2021 – June 30, 2022:

Proposed Operating Budget (attached)	\$68,500.00
Projected Revenue for Operations (attached)	7,000.00
Total funding request from County	\$61,500.00

Thank you again for your time and consideration of our Board's request. The County's funding is the key to the museum's operation and success. We appreciate all the support we have received from the Sampson County Board of Commissioners over the years.

If additional information is needed, please feel free to contact Joel Rose (Museum Director) at 910-590-0007 or Kay Raynor (Board President) at 910-305-1534.

**Sincerely,
Joel Rose
Director SCHM**

**Kay Raynor
President SCHM Board**

Sampson County History Museum

Proposed Budget Fiscal Year July 1, 2021-June 30, 2022		
ITEMS	DESCRIPTION	AMOUNTS
Insurance	Fire, accident, liability	3,500
Alarm System	Burglary & Fire (ten buildings), outdoor security cameras on the	1,300
Post Office Box	Rental	200
Utilities	Progress Energy (11 buildings)	10,000
Heating	Piedmont Natural Gas - Main building	1,600
	Parker Gas - Holmes House & Wooten Store	800
Internet	Star Communications, Web Page	900
Office	Supplies, photo paper, envelopes, printer ink	500
Postage	Mailing invoices, letters, membership, flyers, etc.	300
Pest Control	Main building & grounds	800
Telephone	Century Link	1,900
	Verizon	600
Supplies	COVID & cleaning supplies, toilet paper, paper towels	500
Artifact Preservation	Acid free folders, storage boxes, cotton gloves, ect.	200
Advertising & Printing	Promoting special events, brochures, newsletter quarterly, Constant Contact, ect.	400
Maintenance	Maintenance of all eleven buildings and structures	5,000
Accounting fees	Rouse & Peterson	3,500
Personnel	Director 24 hours	22,000
	Museum/Administrative Assistant 18 hours	14,100
Professional Memberships		200
Bank Fees		200
	TOTAL	68,500

Sampson County History Museum
Projected Revenue FY July 1, 2021 - June 30, 2022

Contribution from the City of Clinton	\$6,000
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Public Contributions:

Donation Box	500
Individuals	500

Projected revenue for operations:	\$7,000
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*Annual Membership Campaign Estimate: \$9,000

(*Use of these funds from the campaign is restricted to special projects, educational programs, exhibits, guest speakers, and unexpected building repairs.)

Proposed budget for FY July 1, 2021 – June 30, 2022	\$68,500
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Projected funding from City of Clinton + donations	7,000
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Total funding requested from County	\$61,500
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SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761700 SPECIAL APPROPRIATIONS					
506102 MISCELLANEOUS	0.00	6,000.00	0.00	0.00	_____
506103 CLINTON ALL-AMERICA CITY AWARD	0.00	0.00	0.00	0.00	_____
506105 DOM HCA COMMITTEE	300.00	0.00	300.00	300.00	_____
506132 SAMPSON HISTORY MUSEUM	50,004.00	45,837.00	61,500.00	60,000.00	_____
506142 RURAL TRANSP PLANNING ORG (RPO	6,688.00	6,688.00	6,688.00	6,688.00	_____
506148 HARRELLS COMMUNITY CTR	0.00	0.00	0.00	0.00	_____
Total SPECIAL APPROPRIATIONS	56,992.00	58,525.00	68,488.00	66,988.00	_____

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Special Appropriations

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
11761700-506105 DOM HCA COMMIT	Set aside to reimburse travel expenses for members of the Nursing Home CAC and Adult Care Home CAC. These committees are statutory and we are responsible for their work overseeing issues in the county's nursing home facilities. Travel amounts vary each fiscal year. The committee's work ceased during COVID but we included a small amount in the budget assume visits to nursing homes and assisted living facilities will resume.	\$300
117961700-506132 SAMPSON HISTORY MUSEUM	The History Museum requested funding in the amount of \$61,500 (of their total budget of \$68,500 see attached letter).	\$61,500
11761700-506142 RURAL TRANS ORG	This is the annual match for the Rural Transportation Organization, which is calculated based on funding received from NCDOT. After conferring with MCCCOCG, it appears the total state funding will not change and thus the local match would not. This match is split evenly between the 4 counties in the RPO (Bladen, Cumberland Harnett and Sampson). This is the same as last year.	\$6,688

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11891110 DEBT SERVICE					
519201 CLOSING COSTS	0.00	0.00	0.00	0.00	_____
571000 DEBT PAYMENT	515,393.00	1,250.00	1,160,000.00	1,160,000.00	_____
571001 DEBT SVC - CIVIC CTR & SCC	0.00	0.00	0.00	0.00	_____
571002 DEBT SERVICE TOWER	0.00	0.00	0.00	0.00	_____
596000 TRANSFER TO DEBT RESERVE	0.00	0.00	0.00	0.00	_____
Total DEBT SERVICE	515,393.00	1,250.00	1,160,000.00	1,160,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11998110 TRANSFERS OUT					
596012 TR TO PUBLIC WKS DEBT	0.00	0.00	0.00	0.00	_____
596013 CONTRIB HUMAN SVCS BLDG DEBT	0.00	0.00	0.00	0.00	_____
596014 CONTRIB DETENTION CTR DEBT	0.00	0.00	0.00	0.00	_____
596015 TR TO BLDG RENO DEBT SVC	0.00	0.00	0.00	0.00	_____
596050 CONTRIBUTION TO AGING	0.00	0.00	0.00	74,924.00	_____
596051 CONT TO AIRPORT CAPITAL RES	0.00	0.00	0.00	0.00	_____
596053 CONTRIBUTION TO DSS	4,873,459.00	0.00	5,610,495.00	5,962,037.00	_____
596054 CONTRIBUTIO TO HEALTH DEPT	1,298,302.00	0.00	1,298,302.00	1,575,576.00	_____
596055 CONT TO FND 31 DEBT RESERVE	1,155,233.00	0.00	1,255,233.00	1,255,233.00	_____
596056 COOPERATIVE EXT - DEBT SVC	0.00	0.00	0.00	0.00	_____
596057 CONTRIBUTION TO REVALUATION	0.00	0.00	0.00	0.00	_____
596058 CONTRIBUTION TO TAB	0.00	0.00	0.00	0.00	_____
596060 TRANSFER TO WATER DISTRICT II	0.00	0.00	0.00	0.00	_____
596061 TR COUNTY SCH BLDG MANT RES	0.00	0.00	225,000.00	0.00	_____
596062 TR CITY SCH BLDG MAINT RESERVE	0.00	0.00	112,500.00	0.00	_____
596063 TR SCC BLDG MAINT RESERVE	0.00	0.00	112,500.00	112,500.00	_____
596064 CONTRIB TO AGRI-EXPO CENTER	366,482.00	0.00	448,048.00	430,387.00	_____
596065 CONT TO INSURANCE FOR RETIREES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11998110 TRANSFERS OUT					
596068 FUND 32 DEBT RESERVE	3,835,765.00	0.00	3,735,765.00	3,735,765.00	_____
596073 TR TO EDUCATION BLDG RESERVE	0.00	0.00	0.00	0.00	_____
596076 TR COUNTY BLDG MAINT RESERVE	0.00	0.00	0.00	0.00	_____
Total TRANSFERS OUT	11,529,241.00	0.00	12,797,843.00	13,146,422.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11999000 CONTINGENCY					
509700 CONTINGENCY	149,261.00	0.00	300,000.00	531,989.00	_____
509701 SPECIAL CONTINGENCY	0.00	0.00	0.00	0.00	_____
Total CONTINGENCY	149,261.00	0.00	300,000.00	531,989.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11999000	CONTINGENCY					
	Fund Total	61,202,336.00	45,013,917.77	74,148,647.00	69,033,990.00	

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Road, Suite 200
Clinton NC 28328

To: Edwin Causey, County Manager
From: Wanda Robinson, Health Director
Subject: 2021-2022 Budget
Date: March 15, 2021

The budget for Fiscal Year 2021-2022 is being submitted for the Sampson County Health Department. The revenues are very conservative but obtainable.

The total budget for the Health Department is \$3857,382 and Solid Waste, \$1,092,000. Total county contributions requested is \$1,298,302, which is the same amount requested in FY 2019.

Listed below are the issues the health department will be facing in the next fiscal year.

1. This fiscal year has presented a challenge for the health department. Since March 1st 2020, the focus has been COVID-19. This has ranged from testing, contact tracing and now vaccine administration. For Sampson County, the total number of cases reported since March 2020 was 5,238 with 86 deaths. The number of doses of vaccines administered since December 2020 currently stands at 15,566 (last date reported 3/07/21). The state has allocated some funding for public health departments to offset expenses and there will be additional funding provided during the upcoming fiscal year.
2. During this budget year, the health department staff have been able to provide the core public health services such as Child Health, Maternal Health, STDs, WIC and have been able to meet or exceed the requirements of the state. Revenues for these programs have remained consistent and, in some cases, exceeded budgeted amounts. Efforts have been made to control expenses.
3. Medicaid Transformation will be a priority for the upcoming fiscal year. The first phase for roll out is scheduled for July 2021. Beneficiaries will begin selecting providers April 2, 2021. The Department of Health and Human Services is currently assisting health departments with this transition. We are not sure what effects the transition will have on the health department but plan to monitor closely.
4. The Environment Health Department is currently undergoing transition due to staff turnover and program changes. An evaluation was completed for Environmental Health during the fall of 2020. It was noted at the time, there was an increase for

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SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Road, Suite 200
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services even during the pandemic. During the months of August-September, there were staff shortages and increase for services, but the remainder of the staff absorbed those activities as best possible. Services that increased were On-site (new homes), well repairs and well permits. Not included in this count were operational permits which are scheduled daily and involves consulting with contractors and making unscheduled site visits.

As we evaluated our EH department, it was determined that an additional position, Program Specialist was needed. So, A new position-Environmental Health Program Specialist is requested. This person would be authorized in Onsite and Food and lodging and would provide onsite services and other administrative duties. See attachments.

In conclusion, the past year has been a challenge. Efforts have been made to provide mandated services while taking the lead in the COVID-19 Pandemic. Our main priority during the next few months is to focus on Vaccinations for the citizens. The focus of our challenge is to provide outreach, target and immunize our marginalized community such as LatinX, African Americans, Native Americans, the homeless and others. We will also continue to provide our mandated services to receive our state and federal funds. The Health Department continues to be a "safety net" provider which means that we provide access and medical care to those in need without regard to race, creed or the inability to pay.

I do want to express our gratitude for your assistance, support and understanding of public health services.

Attachments:

Position Request for EH Specialist
EH Onsite Table I.
EH Onsite Table 2

March 15, 2021

Proposal for Environmental Health Specialist

1. The Need:

The Sampson County Environmental Health Department is committed to Preserve, Promote, and Protect the health, environment and well-being of the citizens of Sampson County. Eventhough the Health Department offer many services, the Environmental Health Department is an essential service for county government.

The department is currently transitioning due to staff turnover and an increased demand for services. Currently the department is operating with an EH Supervisor (retiring 3/31/2021), EH Specialist, and 2 Environmental Health Interns. We are recruiting an Environmental Health Supervisor II and an Administrative Assistance.

Over the past few months, there have been a significant increase in the number of requests for services. The average number of applications for Onsite services has increased from 40 to 60 per month or greater. Even though we have had issues such as resignations, retirements and increase in request for applications, the staff have been able to provide services in a timely manner.

Due to the changes that are occurring, and the increased demand for services, this request is for an Environmental Health Program Specialist. This position would assist with providing services, carry an active caseload for Onsite and Food and Lodging, and provide some administrative duties for the Environmental Health Supervisor. This position would be supported without any additional county funds.

II. Data:

Attachment # 1 shows the number of services provided for 2019 and 2020 mainly in the Onsite Program, which does not include Food and Lodging. During the year 2020, there was an increase of 113 services for the On- site Division over the same time frame from the previous year. This does not include the request for Operation permits that are scheduled daily with contractors, which is an additional 48 site visits per month.

Attachment #2 shows the revenues per month. You will note that revenue collected met the projected amounts and efforts have been made to control expenses.

IV. Salary and Equipment Needed:

a. EH Specialist- Salary	19,074.00 (projected date of hire 1/22).
b. Fringe-	9,370.32
c. Office supplies	
Desk, chair, etc.	1,000.00
Computer	1,500.00
Car (tax, tag, etc.)	22,000.00
Total	52,944.32

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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535110	GENERAL ADMINISTRATION REVENUE					
403321	JOBS - TRAVEL	0.00	0.00	0.00	0.00	_____
404000	STATE ASSISTANCE	-56,617.00	-42,145.70	-50,506.00	-50,506.00	_____
404079	LOCAL-INSURANCE	0.00	0.00	0.00	0.00	_____
404080	LOCAL - LAB FEES	0.00	0.00	0.00	0.00	_____
404081	LOCAL - OTHER FEES	-6,213.00	0.00	0.00	0.00	_____
404082	LOCAL - HEPATITIS/RABIES FEES	0.00	0.00	0.00	0.00	_____
404083	TXIX - FEES	-17,000.00	-17,000.00	0.00	0.00	_____
404096	TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097	FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099	FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	-3,612.00	-1,805.70	-3,612.00	-3,612.00	_____
409800	FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
Total	GENERAL ADMINISTRATION REVENUE	-83,442.00	-60,951.40	-54,118.00	-54,118.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12535112	SCHOOL NURSE INITIATIVE					
404000	STATE ASSISTANCE	-400,000.00	-280,000.00	-400,000.00	-400,000.00	_____
Total	SCHOOL NURSE INITIATIVE	-400,000.00	-280,000.00	-400,000.00	-400,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535114	BCCCP WISEWOMAN REVENUE					
404000	STATE ASSISTANCE	-6,425.00	-980.00	-6,750.00	-6,750.00	_____
404098	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
Total	BCCCP WISEWOMAN REVENUE	-6,425.00	-980.00	-6,750.00	-6,750.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535115 RURAL HEALTH					
404000 STATE ASSISTANCE	-150,000.00	-150,000.00	0.00	0.00	_____
404099 FUND BALANCE APPROP	-75,000.00	0.00	-75,000.00	-75,000.00	_____
Total RURAL HEALTH	-225,000.00	-150,000.00	-75,000.00	-75,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535123 CARES ACT COVID RESPONSE					
404000 STATE ASSISTANCE	0.00	-198,059.52	0.00	0.00	
Total CARES ACT COVID RESPONSE	0.00	-198,059.52	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535124 ENCHANCING DETECTION COVID					
404000 STATE ASSISTANCE	0.00	-172,164.70	0.00	0.00	
Total ENCHANCING DETECTION COVID	0.00	-172,164.70	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535125 COMMUNICABLE DISEASE REVENEUS					
404000 STATE ASSISTANCE	-38,430.00	-9,259.05	-38,430.00	-38,430.00	_____
404001 STATE ASSISTANCE-TB	-92,465.00	-72,668.74	-92,465.00	-92,465.00	_____
404002 STATE ASSISTANCE-HIV	-500.00	-400.00	-500.00	-500.00	_____
404003 STATE ASSISTANCE-STD	-1,690.00	-1,382.36	-1,690.00	-1,690.00	_____
404079 LOCAL-INSURANCE	-3,188.00	-18,291.64	-22,772.00	-22,772.00	_____
404081 LOCAL - OTHER FEES	-8,006.00	-6,024.50	-8,024.00	-8,024.00	_____
404083 TXIX - FEES	-10,351.00	-26,797.18	-31,816.00	-31,816.00	_____
404084 MEDICAID COST SETTELMENT	-7,130.00	-1,070.00	-1,070.00	-1,070.00	_____
404085 TRI-COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-182,402.00	0.00	-182,402.00	-182,402.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total COMMUNICABLE DISEASE REVENEU	-344,162.00	-135,893.47	-379,169.00	-379,169.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535151 ADULT HEALTH REVENUES					
404000 STATE ASSISTANCE	0.00	0.00	-5,428.00	-5,428.00	_____
404079 LOCAL-INSURANCE	-10,000.00	-4,557.27	-17,900.00	-17,900.00	_____
404081 LOCAL - OTHER FEES	-19,892.00	-16,426.42	-4,390.00	-4,390.00	_____
404083 TXIX - FEES	-6,150.00	-2,714.59	-923.00	-923.00	_____
404084 MEDICAID COST SETTLEMENT	-3,504.00	-923.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-8.00	0.00	0.00	_____
Total ADULT HEALTH REVENUES	-39,546.00	-24,629.28	-28,641.00	-28,641.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535155 HEALTH PROMOTION REVENUES					
404000 STATE ASSISTANCE	-39,235.00	-21,477.67	-34,354.00	-34,354.00	_____
404079 LOCAL-INSURANCE	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	0.00	0.00	0.00	0.00	_____
404086 HLTH - AMERICAN HEART ASSOC.	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-2,500.00	0.00	-2,500.00	-2,500.00	_____
Total HEALTH PROMOTION REVENUES	-41,735.00	-21,477.67	-36,854.00	-36,854.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535156 BREAST & CERVICAL CANCER REV					
404000 STATE ASSISTANCE	-9,945.00	-7,150.00	-12,025.00	-12,025.00	_____
404079 LOCAL-INSURANCE	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-5,000.00	-6,750.00	-7,000.00	-7,000.00	_____
Total BREAST & CERVICAL CANCER REV	-14,945.00	-13,900.00	-19,025.00	-19,025.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535160 IMMUNIZATION ACTION PLAN REV					
404000 STATE ASSISTANCE	-23,061.00	-31,459.77	-18,974.00	-18,974.00	_____
404079 LOCAL-INSURANCE	-27,233.00	-33,895.66	-50,282.00	-50,282.00	_____
404081 LOCAL - OTHER FEES	-6,640.00	-8,302.97	-10,546.00	-10,546.00	_____
404083 TXIX - FEES	-21,519.00	-27,197.54	-33,468.00	-33,468.00	_____
404084 MEDICAID COST SETTLEMENT	-12,921.00	-2,185.00	-2,185.00	-2,185.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-77,121.00	0.00	-77,121.00	-77,121.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total IMMUNIZATION ACTION PLAN REV	-168,495.00	-103,040.94	-192,576.00	-192,576.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535162 INFANT MORTALITY REDUCTION REV					
404000 STATE ASSISTANCE	-63,500.00	-41,322.95	-63,500.00	-63,500.00	_____
Total INFANT MORTALITY REDUCTION REV	-63,500.00	-41,322.95	-63,500.00	-63,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535163 MATERNAL HEALTH REVENUES					
404000 STATE ASSISTANCE	-76,797.00	-96,314.09	-76,797.00	-76,797.00	_____
404003 MCC-STATE	0.00	0.00	0.00	0.00	_____
404079 LOCAL-INSURANCE	-5,951.00	-2,767.04	-4,146.00	-4,146.00	_____
404081 LOCAL - OTHER FEES	-15,292.00	-9,601.47	-10,472.00	-10,472.00	_____
404082 MARCH OF DIMES-GRANT	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-74,777.00	-79,694.75	-110,552.00	-110,552.00	_____
404084 MEDICAID COST SETTLEMENT	-47,837.00	-13,643.00	-13,643.00	-13,643.00	_____
404085 M.O.W. TITLE XIX - FEES	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-439,254.00	0.00	-439,254.00	-439,254.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total MATERNAL HEALTH REVENUES	-659,908.00	-202,020.35	-654,864.00	-654,864.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535164 FAMILY PLANNING REVENUES					
404000 STATE ASSISTANCE	-107,205.00	-103,270.25	-122,479.00	-122,479.00	_____
404079 LOCAL-INSURANCE	-16,745.00	-24,241.17	-28,898.00	-28,898.00	_____
404081 LOCAL - OTHER FEES	-14,584.00	-22,788.68	-20,834.00	-20,834.00	_____
404082 MARCH OF DIMES - GRANT	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-49,720.00	-44,983.43	-63,210.00	-63,210.00	_____
404084 MEDICAID COST SETTLEMENT	-24,866.00	-5,654.00	-5,654.00	-5,654.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-164,452.00	0.00	-164,452.00	-164,452.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total FAMILY PLANNING REVENUES	-377,572.00	-200,937.53	-405,527.00	-405,527.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535165 PREGNANCY CARE MGMT (PCM/OBCM)					
404000 STATE ASSISTANCE	-45,817.00	-41,311.26	-45,817.00	-45,817.00	_____
404083 TXIX - FEES	-183,798.00	-177,999.52	-183,342.00	-183,342.00	_____
404097 FUND BALANCE APPROP - TXIX	-5,132.00	0.00	-60,000.00	-60,000.00	_____
Total PREGNANCY CARE MGMT (PCM/OBC	-234,747.00	-219,310.78	-289,159.00	-289,159.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535167 WIC REVENUES					
404000 STATE ASSISTANCE	-384,680.00	-296,194.74	-356,400.00	-356,400.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total WIC REVENUES	-384,680.00	-296,194.74	-356,400.00	-356,400.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535168 CARE COORD FOR CHILDREN REV					
404000 STATE ASSISTANCE	-16,114.00	-11,510.00	-16,114.00	-16,114.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-174,790.00	-154,834.80	-167,772.00	-167,772.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	-32,705.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
Total CARE COORD FOR CHILDREN REV	-223,609.00	-166,344.80	-183,886.00	-183,886.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535169 CHILD HEALTH REVENUES					
403321 JOBS - TRAVEL	0.00	0.00	0.00	0.00	
404000 STATE ASSISTANCE	-41,326.00	-21,345.36	-41,326.00	-41,326.00	
404079 LOCAL-INSURANCE	-1,321.00	-991.08	-1,576.00	-1,576.00	
404081 LOCAL - OTHER FEES	-1,182.00	-2,342.25	-2,936.00	-2,936.00	
404083 TXIX - FEES	-9,529.00	-11,327.06	-12,788.00	-12,788.00	
404084 MEDICAID COST SETTLEMENT	-10,331.00	-271.00	-271.00	-271.00	
404085 CH-MATERNAL OUTREACH-XIX	0.00	0.00	0.00	0.00	
404087 TXIX - HEALTH CHECK	0.00	0.00	0.00	0.00	
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	
404098 COUNTY CONTRIBUTION	-65,280.00	0.00	-65,280.00	-65,280.00	
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	
Total CHILD HEALTH REVENUES	-128,969.00	-36,276.75	-124,177.00	-124,177.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535181 ENVIRONMENTAL HEALTH REVENUES					
404000 STATE ASSISTANCE	0.00	0.00	0.00	0.00	
404081 LOCAL - OTHER FEES	-114,446.00	-127,450.00	-157,090.00	-157,090.00	
404098 COUNTY CONTRIBUTION	-369,793.00	0.00	-369,793.00	-647,067.00	
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	
Total ENVIRONMENTAL HEALTH REVENUES	-484,239.00	-127,450.00	-526,883.00	-804,157.00	

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535183 FOOD AND LODGING REVENUES					
404000 STATE ASSISTANCE	-11,416.00	-12,020.00	-11,416.00	-11,416.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	-4,805.00	0.00	-8,500.00	-8,500.00	_____
Total FOOD AND LODGING REVENUES	-16,221.00	-12,020.00	-19,916.00	-19,916.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535192 STATE - BIOTERRORISM					
404000 STATE ASSISTANCE	-40,937.00	-17,825.62	-40,937.00	-40,937.00	_____
404001 BIO-TERRORISM COMMUNICATION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
Total STATE - BIOTERRORISM	-40,937.00	-17,825.62	-40,937.00	-40,937.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535192 STATE - BIOTERRORISM					
Fund Total	-3,938,132.00	-2,480,800.50	-3,857,382.00	-4,134,656.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551010 HEALTH SALARY CONTROL					
512100 SALARIES	1,895,808.00	1,649,033.92	1,909,788.00	2,115,048.00	
512200 OVERTIME SALARIES	0.00	568.64	0.00	0.00	
512600 PART-TIME SALARIES	0.00	8,000.00	0.00	0.00	
512700 LONGEVITY	21,500.00	19,954.00	15,272.00	21,500.00	
518100 FICA	118,937.00	97,461.69	119,354.00	132,530.00	
518120 MEDICARE FICA	27,817.00	22,823.14	27,913.00	30,995.00	
518200 RETIREMENT	163,366.00	152,699.95	196,428.00	243,567.00	
518300 GROUP INSURANCE	417,960.00	371,910.00	449,849.00	451,230.00	
518400 DENTAL INSURANCE	15,120.00	11,972.43	15,120.00	16,128.00	
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	
518600 WORKMEN'S COMPENSATION INS	8,000.00	0.00	8,000.00	8,000.00	
518700 CAFETERIA FEES	360.00	264.00	360.00	360.00	
518901 401K COUNTY CONTRIBUTION	73,149.00	57,200.59	95,701.00	95,701.00	
531700 TRAVEL ALLOWANCE	1,020.00	935.00	1,020.00	1,020.00	
545000 INSURANCE AND BONDS	19,139.00	0.00	21,065.00	21,065.00	
Total HEALTH SALARY CONTROL	2,762,176.00	2,392,823.36	2,859,870.00	3,137,144.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551020 HEALTH SALARY ALLOCATION					
512100 SALARIES	-1,895,808.00	-1,507,503.56	-1,909,788.00	-1,909,788.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	-21,500.00	-19,954.00	-15,272.00	-15,272.00	
518100 FICA	-118,937.00	-88,659.39	-119,354.00	-119,354.00	
518120 MEDICARE FICA	-27,817.00	-20,764.53	-27,913.00	-27,913.00	
518200 RETIREMENT	-163,366.00	-140,336.31	-196,428.00	-196,428.00	
518300 GROUP INSURANCE	-417,960.00	-343,735.00	-449,849.00	-449,849.00	
518400 DENTAL INSURANCE	-15,120.00	-10,952.88	-15,120.00	-15,120.00	
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	
518600 WORKMEN'S COMPENSATION INS	-8,000.00	0.00	-8,000.00	-8,000.00	
518700 CAFETERIA FEES	-360.00	-240.00	-360.00	-360.00	
518901 401K COUNTY CONTRIBUTION	-73,149.00	-52,297.04	-95,701.00	-95,701.00	
531700 TRAVEL ALLOWANCE	-1,020.00	-850.00	-1,020.00	-1,020.00	
545000 INSURANCE AND BONDS	-19,139.00	0.00	-21,065.00	-21,065.00	
Total HEALTH SALARY ALLOCATION	-2,762,176.00	-2,185,292.71	-2,859,870.00	-2,859,870.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551100 ADMINISTRATION					
512100 SALARIES	8,121.00	3,959.42	3,766.00	3,766.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	497.00	240.07	233.00	233.00	_____
518120 MEDICARE FICA	117.00	56.13	55.00	55.00	_____
518200 RETIREMENT	626.00	390.55	386.00	386.00	_____
518300 GROUP INSURANCE	2,027.00	1,296.05	2,027.00	2,027.00	_____
518400 DENTAL INSURANCE	81.00	38.73	43.00	43.00	_____
518600 WORKMEN'S COMPENSATION INS	120.00	0.00	120.00	120.00	_____
518700 CAFETERIA FEES	360.00	240.00	360.00	360.00	_____
518901 401K COUNTY CONTRIBUTION	402.00	143.47	188.00	188.00	_____
519300 MEDICAL SERVICES	5,700.00	5,349.99	5,700.00	5,700.00	_____
519920 CONTRACT SERVICES-NURSES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
522100 FOOD PROVISION CONTRACTING	0.00	0.00	0.00	0.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	1,500.00	1,070.40	1,500.00	1,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551100 ADMINISTRATION					
526201 DEPT SUPPLIES EQUIPMENT	5,000.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529800 DENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	5,000.00	841.74	5,000.00	5,000.00	_____
529901 MISC EXPENSE OTHER	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	6,103.00	790.00	0.00	0.00	_____
531700 TRAVEL ALLOWANCE	1,020.00	850.00	1,020.00	1,020.00	_____
532100 TELEPHONE AND POSTAGE	3,500.00	2,216.87	3,000.00	3,000.00	_____
533000 UTILITIES	2,500.00	1,518.42	2,000.00	2,000.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	500.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	14,000.00	13,533.00	14,000.00	14,000.00	_____
539200 LAUNDRY	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	2,306.00	1,455.02	971.00	971.00	_____
544000 CONTRACTED SERVICES	20,462.00	16,738.00	11,274.00	11,274.00	_____
544002 CONTRACT SERVICES-TIRES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	1,500.00	1,100.00	1,100.00	1,100.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551100 ADMINISTRATION					
549100 DUES AND SUBSCRIPTIONS	2,000.00	1,395.00	1,375.00	1,375.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	0.00	0.00	0.00	0.00	_____
Total ADMINISTRATION	83,442.00	53,222.86	54,118.00	54,118.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551120	SCHOOL NURSE INITIATIVE					
544000	CONTRACTED SERVICES	400,000.00	400,000.00	400,000.00	400,000.00	_____
Total	SCHOOL NURSE INITIATIVE	400,000.00	400,000.00	400,000.00	400,000.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551140 BCCCP WISEWOMAN EXPENDITURES					
512100 SALARIES	3,357.00	1,857.29	3,515.00	3,515.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	209.00	103.12	218.00	218.00	_____
518120 MEDICARE FICA	49.00	24.11	51.00	51.00	_____
518200 RETIREMENT	303.00	107.87	360.00	360.00	_____
518300 GROUP INSURANCE	558.00	289.80	558.00	558.00	_____
518400 DENTAL INSURANCE	22.00	10.48	22.00	22.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	128.00	42.20	176.00	176.00	_____
519300 MEDICAL SERVICES	1,413.00	0.00	1,410.00	1,410.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	386.00	0.00	440.00	440.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
Total BCCCP WISEWOMAN EXPENDITURES	6,425.00	2,434.87	6,750.00	6,750.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551150 RURAL HEALTH					
512100 SALARIES	95,134.00	73,311.67	20,000.00	20,000.00	_____
512700 LONGEVITY	168.00	0.00	0.00	0.00	_____
518100 FICA	5,909.00	3,920.33	1,240.00	1,240.00	_____
518120 MEDICARE FICA	1,382.00	922.71	290.00	290.00	_____
518200 RETIREMENT	7,526.00	7,108.06	2,050.00	2,050.00	_____
518300 GROUP INSURANCE	12,818.00	12,840.00	12,818.00	12,818.00	_____
518400 DENTAL INSURANCE	497.00	479.18	497.00	497.00	_____
518901 401K COUNTY CONTRIBUTION	3,636.00	2,353.49	1,000.00	1,000.00	_____
523900 MEDICAL SUPPLIES	26,528.00	2,654.77	18,633.00	18,633.00	_____
526200 DEPARTMENTAL SUPPLIES	1,211.00	567.01	1,211.00	1,211.00	_____
526201 DEPT SUPPLIES EQUIPMENT	12,691.00	0.00	7,691.00	7,691.00	_____
529700 LAB SUPPLIES	1,000.00	0.00	1,000.00	1,000.00	_____
529702 LAB SERVICES	4,000.00	2,520.33	4,000.00	4,000.00	_____
531100 TRAVEL	2,500.00	0.00	2,500.00	2,500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	50,000.00	46,004.29	2,070.00	2,070.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total RURAL HEALTH	225,000.00	152,681.84	75,000.00	75,000.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551230 CARES ACT COVID RESPONSE					
512100 SALARIES	0.00	164,069.73	0.00	0.00	_____
518100 FICA	0.00	10,063.87	0.00	0.00	_____
518120 MEDICARE FICA	0.00	2,353.66	0.00	0.00	_____
518200 RETIREMENT	0.00	14,968.00	0.00	0.00	_____
518300 GROUP INSURANCE	0.00	17,321.00	0.00	0.00	_____
518400 DENTAL INSURANCE	0.00	658.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	0.00	5,251.29	0.00	0.00	_____
523100 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	1,230.68	0.00	0.00	_____
529702 LAB SERVICES	0.00	1,175.73	0.00	0.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	1,094.50	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	417.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	65.00	0.00	0.00	_____
Total CARES ACT COVID RESPONSE	0.00	218,668.46	0.00	0.00	_____

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12551240 ENHANCING DETECTION COVID					
512100 SALARIES	0.00	101,083.50	0.00	0.00	_____
518100 FICA	0.00	6,091.41	0.00	0.00	_____
518120 MEDICARE FICA	0.00	1,424.96	0.00	0.00	_____
518200 RETIREMENT	0.00	8,278.51	0.00	0.00	_____
518300 GROUP INSURANCE	0.00	22,043.50	0.00	0.00	_____
518400 DENTAL INSURANCE	0.00	768.16	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	0.00	4,045.04	0.00	0.00	_____
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	_____
523100 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	4,979.17	0.00	0.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	8,493.09	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529702 LAB SERVICES	0.00	713.97	0.00	0.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	1,626.50	0.00	0.00	_____
537000 ADVERTISING	0.00	500.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	677.08	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551240	ENHANCING DETECTION COVID					
544000	CONTRACTED SERVICES	0.00	47,771.07	0.00	0.00	_____
Total	ENHANCING DETECTION COVID	0.00	208,495.96	0.00	0.00	_____

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12551250 COMMUNICABLE DISEASE					
512100 SALARIES	201,938.00	92,784.02	215,530.00	215,530.00	_____
512700 LONGEVITY	1,875.00	1,938.19	1,755.00	1,755.00	_____
518100 FICA	12,621.00	5,419.27	13,472.00	13,472.00	_____
518120 MEDICARE FICA	2,951.00	1,270.80	3,151.00	3,151.00	_____
518200 RETIREMENT	18,151.00	9,479.43	22,092.00	22,092.00	_____
518300 GROUP INSURANCE	46,068.00	26,371.90	46,068.00	46,068.00	_____
518400 DENTAL INSURANCE	1,659.00	764.07	1,659.00	1,659.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	1,300.00	0.00	1,300.00	1,300.00	_____
518901 401K COUNTY CONTRIBUTION	7,776.00	3,281.81	10,802.00	10,802.00	_____
519300 MEDICAL SERVICES	5,693.00	4,977.55	6,693.00	6,693.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	5,200.00	3,566.11	6,500.00	6,500.00	_____
523901 MEDICAL SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
523902 MEDICAL SUPPLIES - AIDS	500.00	400.00	500.00	500.00	_____
523903 MEDICAL SUPPLIES-STD	1,690.00	1,382.36	1,690.00	1,690.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551250 COMMUNICABLE DISEASE					
525100 GAS, OIL AND TIRES	110.00	0.00	110.00	110.00	_____
526200 DEPARTMENTAL SUPPLIES	1,551.00	1,014.88	2,557.00	2,557.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	1,465.00	500.00	3,565.00	3,565.00	_____
529500 XRAY SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	2,250.00	3,131.46	3,250.00	3,250.00	_____
529701 LAB SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
529702 LAB SERVICES	1,000.00	599.20	4,000.00	4,000.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	3,500.00	557.68	2,512.00	2,512.00	_____
532100 TELEPHONE AND POSTAGE	3,100.00	2,819.92	6,100.00	6,100.00	_____
532101 TELEPHONE POSTAGE ADMIN	0.00	0.00	0.00	0.00	_____
532102 TELEPHONE & POSTAGE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	5,300.00	3,928.80	7,300.00	7,300.00	_____
535200 MAINT/REPAIR - EQUIPMENT	100.00	0.00	100.00	100.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	100.00	50.00	200.00	200.00	_____
543000 RENTAL - EQUIPMENT	4,699.00	2,138.50	4,698.00	4,698.00	_____
544000 CONTRACTED SERVICES	8,500.00	5,610.66	8,500.00	8,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551250 COMMUNICABLE DISEASE					
545000 INSURANCE AND BONDS	3,065.00	1,600.00	3,065.00	3,065.00	_____
549100 DUES AND SUBSCRIPTIONS	2,000.00	1,275.00	2,000.00	2,000.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
Total COMMUNICABLE DISEASE	344,162.00	174,861.61	379,169.00	379,169.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551510 ADULT SERVICES					
512100 SALARIES	19,420.00	3,498.30	19,420.00	19,420.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	1,204.00	213.86	1,204.00	1,204.00	_____
518120 MEDICARE FICA	282.00	50.01	282.00	282.00	_____
518200 RETIREMENT	1,750.00	356.83	1,991.00	1,991.00	_____
518300 GROUP INSURANCE	3,530.00	627.90	3,530.00	3,530.00	_____
518400 DENTAL INSURANCE	137.00	22.73	137.00	137.00	_____
518600 WORKMEN'S COMPENSATION INS	60.00	0.00	60.00	60.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	741.00	174.91	971.00	971.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	1,000.00	52.73	400.00	400.00	_____
523900 MEDICAL SUPPLIES	1,500.00	1,113.15	150.00	150.00	_____
526200 DEPARTMENTAL SUPPLIES	1,000.00	482.36	0.00	0.00	_____
529700 LAB SUPPLIES	2,640.00	1,757.41	106.00	106.00	_____
529702 LAB SERVICES	6,032.00	4,078.73	240.00	240.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551510 ADULT SERVICES					
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	250.00	183.00	150.00	150.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
Total ADULT SERVICES	39,546.00	12,611.92	28,641.00	28,641.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551550 HEALTH PROMOTION					
512100 SALARIES	24,385.00	17,735.00	21,718.00	21,718.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	1,512.00	1,056.03	1,347.00	1,347.00	_____
518120 MEDICARE FICA	354.00	250.09	315.00	315.00	_____
518200 RETIREMENT	1,904.00	1,808.96	2,226.00	2,226.00	_____
518300 GROUP INSURANCE	5,285.00	4,105.50	5,285.00	5,285.00	_____
518400 DENTAL INSURANCE	216.00	148.56	216.00	216.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,219.00	319.83	1,086.00	1,086.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	4,000.00	911.00	3,086.00	3,086.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551550 HEALTH PROMOTION					
531100 TRAVEL	2,289.00	0.00	575.00	575.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	571.00	493.84	1,000.00	1,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total HEALTH PROMOTION	41,735.00	26,828.81	36,854.00	36,854.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551560 BREAST & CERVICAL CANCER					
512100 SALARIES	2,486.00	2,452.67	1,565.00	1,565.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	155.00	136.57	97.00	97.00	_____
518120 MEDICARE FICA	37.00	31.93	23.00	23.00	_____
518200 RETIREMENT	224.00	133.74	160.00	160.00	_____
518300 GROUP INSURANCE	464.00	386.40	464.00	464.00	_____
518400 DENTAL INSURANCE	18.00	13.99	18.00	18.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	95.00	50.34	78.00	78.00	_____
519300 MEDICAL SERVICES	5,000.00	1,294.64	6,706.00	6,706.00	_____
519301 MEDICAL SVCS GRANT	5,000.00	3,845.79	7,000.00	7,000.00	_____
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529702 LAB SERVICES	352.00	224.52	1,800.00	1,800.00	_____
529900 MISCELLANEOUS EXPENSES	1,000.00	250.00	1,000.00	1,000.00	_____
531100 TRAVEL	114.00	0.00	114.00	114.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551560 BREAST & CERVICAL CANCER					
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
Total BREAST & CERVICAL CANCER	14,945.00	8,820.59	19,025.00	19,025.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551600 IMMUNIZATION ACTION PLAN					
512100 SALARIES	66,595.00	35,286.57	67,574.00	67,574.00	_____
512700 LONGEVITY	739.00	744.38	607.00	607.00	_____
518100 FICA	4,172.00	2,035.12	4,227.00	4,227.00	_____
518120 MEDICARE FICA	976.00	477.40	989.00	989.00	_____
518200 RETIREMENT	6,067.00	3,627.20	6,926.00	6,926.00	_____
518300 GROUP INSURANCE	16,346.00	8,758.40	16,346.00	16,346.00	_____
518400 DENTAL INSURANCE	598.00	305.27	598.00	598.00	_____
518600 WORKMEN'S COMPENSATION INS	100.00	0.00	100.00	100.00	_____
518901 401K COUNTY CONTRIBUTION	2,569.00	1,093.18	3,388.00	3,388.00	_____
519300 MEDICAL SERVICES	175.00	194.40	475.00	475.00	_____
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	400.00	535.00	400.00	400.00	_____
523902 MEDICAL SUPPLIES PVT VACCINES	61,726.00	65,882.99	75,000.00	75,000.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	754.00	423.85	200.00	200.00	_____
526201 DEPT SUPPLIES EQUIPMENT	795.00	8,065.55	2,500.00	2,500.00	_____
529700 LAB SUPPLIES	200.00	102.72	500.00	500.00	_____
531100 TRAVEL	500.00	0.00	500.00	500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551600 IMMUNIZATION ACTION PLAN					
532100 TELEPHONE AND POSTAGE	300.00	245.61	1,500.00	1,500.00	_____
533000 UTILITIES	1,211.00	1,168.20	1,811.00	1,811.00	_____
535200 MAINT/REPAIR - EQUIPMENT	100.00	0.00	100.00	100.00	_____
537000 ADVERTISING	0.00	7,230.00	1,000.00	1,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	110.00	50.00	310.00	310.00	_____
543000 RENTAL - EQUIPMENT	619.00	478.60	1,853.00	1,853.00	_____
544000 CONTRACTED SERVICES	2,500.00	1,359.87	3,725.00	3,725.00	_____
545000 INSURANCE AND BONDS	518.00	368.00	1,522.00	1,522.00	_____
549100 DUES AND SUBSCRIPTIONS	425.00	305.00	425.00	425.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total IMMUNIZATION ACTION PLAN	168,495.00	138,737.31	192,576.00	192,576.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551620 INFANT MORTALITY REDUCTION					
512100 SALARIES	30,677.00	28,759.86	30,846.00	30,846.00	_____
512700 LONGEVITY	219.00	0.00	0.00	0.00	_____
518100 FICA	1,916.00	1,635.86	1,912.00	1,912.00	_____
518120 MEDICARE FICA	448.00	383.04	447.00	447.00	_____
518200 RETIREMENT	2,784.00	1,475.12	3,162.00	3,162.00	_____
518300 GROUP INSURANCE	5,573.00	5,200.30	5,573.00	5,573.00	_____
518400 DENTAL INSURANCE	216.00	188.17	216.00	216.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,179.00	471.21	1,542.00	1,542.00	_____
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	20,488.00	9,775.50	19,802.00	19,802.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
529901 MISC-BIO-TERRORISM OUTREACH	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551620 INFANT MORTALITY REDUCTION					
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total INFANT MORTALITY REDUCTION	63,500.00	47,889.06	63,500.00	63,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551630 MATERNAL HEALTH					
512100 SALARIES	341,272.00	257,666.53	346,565.00	346,565.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	2,601.00	2,245.75	1,997.00	1,997.00	_____
518100 FICA	21,447.00	14,620.05	21,586.00	21,586.00	_____
518120 MEDICARE FICA	5,012.00	3,424.33	5,046.00	5,046.00	_____
518200 RETIREMENT	29,536.00	25,040.40	36,078.00	36,078.00	_____
518300 GROUP INSURANCE	91,128.00	70,171.85	101,325.00	101,325.00	_____
518400 DENTAL INSURANCE	2,850.00	1,864.66	2,363.00	2,363.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	2,200.00	0.00	2,200.00	2,200.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	13,023.00	7,450.01	21,255.00	21,255.00	_____
519300 MEDICAL SERVICES	25,358.00	19,805.85	25,358.00	25,358.00	_____
519327 CONTRACTED SERVICES-DELIVERIES	0.00	0.00	0.00	0.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD PROVISION CONTRACTING	0.00	0.00	0.00	0.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	13,164.00	6,128.03	13,164.00	13,164.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551630 MATERNAL HEALTH					
525100 GAS, OIL AND TIRES	400.00	96.58	400.00	400.00	_____
526200 DEPARTMENTAL SUPPLIES	2,033.00	1,754.78	2,033.00	2,033.00	_____
526201 DEPT SUPPLIES EQUIPMENT	4,341.00	9,245.00	4,341.00	4,341.00	_____
529700 LAB SUPPLIES	5,950.00	4,634.24	5,950.00	5,950.00	_____
529702 LAB SERVICES	9,700.00	4,387.10	9,700.00	9,700.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	3,000.00	1,449.95	2,781.00	2,781.00	_____
532100 TELEPHONE AND POSTAGE	3,650.00	4,953.44	3,650.00	3,650.00	_____
533000 UTILITIES	7,500.00	6,576.37	7,500.00	7,500.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	2,500.00	1,224.00	3,177.00	3,177.00	_____
535300 MAINT/REPAIR - VEHICLES	300.00	90.00	300.00	300.00	_____
537000 ADVERTISING	500.00	0.00	500.00	500.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	396.00	0.00	0.00	_____
539200 LAUNDRY	500.00	199.49	500.00	500.00	_____
543000 RENTAL - EQUIPMENT	4,000.00	2,260.97	4,000.00	4,000.00	_____
544000 CONTRACTED SERVICES	55,649.00	20,122.27	26,801.00	26,801.00	_____
545000 INSURANCE AND BONDS	2,294.00	1,794.00	2,294.00	2,294.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551630 MATERNAL HEALTH					
549100 DUES AND SUBSCRIPTIONS	4,000.00	1,904.00	4,000.00	4,000.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	6,000.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total MATERNAL HEALTH	659,908.00	469,505.65	654,864.00	654,864.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551640 FAMILY PLANNING					
512100 SALARIES	220,612.00	177,976.70	242,312.00	242,312.00	_____
512700 LONGEVITY	1,916.00	1,900.23	1,600.00	1,600.00	_____
518100 FICA	13,783.00	10,447.78	15,128.00	15,128.00	_____
518120 MEDICARE FICA	3,223.00	2,447.65	3,538.00	3,538.00	_____
518200 RETIREMENT	17,622.00	17,198.90	24,837.00	24,837.00	_____
518300 GROUP INSURANCE	41,193.00	34,888.70	41,193.00	41,193.00	_____
518400 DENTAL INSURANCE	1,526.00	1,187.93	1,526.00	1,526.00	_____
518600 WORKMEN'S COMPENSATION INS	1,100.00	0.00	1,100.00	1,100.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	8,490.00	5,744.50	9,575.00	9,575.00	_____
519300 MEDICAL SERVICES	3,919.00	3,265.80	3,919.00	3,919.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	28,215.00	27,135.34	30,826.00	30,826.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	600.00	497.47	600.00	600.00	_____
526201 DEPT SUPPLIES EQUIPMENT	5,295.00	5,295.00	5,295.00	5,295.00	_____
529700 LAB SUPPLIES	1,200.00	1,004.73	1,200.00	1,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551640 FAMILY PLANNING					
529702 LAB SERVICES	3,750.00	2,541.13	3,750.00	3,750.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,400.00	320.00	1,400.00	1,400.00	_____
532100 TELEPHONE AND POSTAGE	1,478.00	1,686.91	1,478.00	1,478.00	_____
533000 UTILITIES	3,500.00	3,078.95	3,500.00	3,500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	200.00	122.04	200.00	200.00	_____
543000 RENTAL - EQUIPMENT	1,428.00	952.69	1,428.00	1,428.00	_____
544000 CONTRACTED SERVICES	8,922.00	5,506.12	8,922.00	8,922.00	_____
545000 INSURANCE AND BONDS	1,600.00	1,200.00	1,600.00	1,600.00	_____
549100 DUES AND SUBSCRIPTIONS	600.00	500.00	600.00	600.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	6,000.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551640 FAMILY PLANNING					
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	
Total FAMILY PLANNING	377,572.00	304,898.57	405,527.00	405,527.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551650 PREGNANCY CARE MGMT (PCM/OBCM)					
512100 SALARIES	153,319.00	54,950.80	201,561.00	201,561.00	_____
512700 LONGEVITY	823.00	396.00	396.00	396.00	_____
518100 FICA	9,556.00	3,194.39	12,521.00	12,521.00	_____
518120 MEDICARE FICA	2,235.00	747.92	2,928.00	2,928.00	_____
518200 RETIREMENT	11,871.00	5,088.51	20,660.00	20,660.00	_____
518300 GROUP INSURANCE	25,217.00	10,617.95	25,217.00	25,217.00	_____
518400 DENTAL INSURANCE	1,156.00	384.23	1,156.00	1,156.00	_____
518600 WORKMEN'S COMPENSATION INS	700.00	0.00	700.00	700.00	_____
518901 401K COUNTY CONTRIBUTION	5,881.00	1,887.14	10,084.00	10,084.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	150.00	0.00	150.00	150.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	400.00	0.00	400.00	400.00	_____
525100 GAS, OIL AND TIRES	750.00	270.58	750.00	750.00	_____
526200 DEPARTMENTAL SUPPLIES	914.00	313.26	914.00	914.00	_____
526201 DEPT SUPPLIES EQUIPMENT	2,161.00	1,940.40	1,500.00	1,500.00	_____
531100 TRAVEL	4,473.00	0.00	1,864.00	1,864.00	_____
532100 TELEPHONE AND POSTAGE	1,350.00	1,010.06	350.00	350.00	_____
533000 UTILITIES	1,350.00	1,338.19	350.00	350.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551650	PREGNANCY CARE MGMT (PCM/OBCM)					
535200	MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300	MAINT/REPAIR - VEHICLES	746.00	204.72	746.00	746.00	_____
537000	ADVERTISING	0.00	0.00	0.00	0.00	_____
543000	RENTAL - EQUIPMENT	3,000.00	2,000.00	3,000.00	3,000.00	_____
544000	CONTRACTED SERVICES	7,602.00	2,433.34	1,927.00	1,927.00	_____
545000	INSURANCE AND BONDS	1,093.00	793.00	1,985.00	1,985.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
Total	PREGNANCY CARE MGMT (PCM/OBC	234,747.00	87,570.49	289,159.00	289,159.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551670 WIC-ADMINISTRATION/NUTRITION					
512100 SALARIES	228,850.00	184,513.15	219,305.00	219,305.00	_____
512700 LONGEVITY	4,418.00	4,421.15	3,926.00	3,926.00	_____
518100 FICA	14,460.00	10,848.01	13,840.00	13,840.00	_____
518120 MEDICARE FICA	3,382.00	2,538.84	3,237.00	3,237.00	_____
518200 RETIREMENT	18,218.00	16,868.85	22,479.00	22,479.00	_____
518300 GROUP INSURANCE	55,667.00	47,849.20	55,667.00	55,667.00	_____
518400 DENTAL INSURANCE	2,275.00	1,614.97	2,275.00	2,275.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	11,663.00	6,613.87	11,011.00	11,011.00	_____
522100 FOOD AND PROVISIONS	150.00	0.00	150.00	150.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	509.00	0.00	509.00	509.00	_____
526200 DEPARTMENTAL SUPPLIES	2,292.00	2,926.88	2,064.00	2,064.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	5,804.00	0.00	0.00	_____
529700 LAB SUPPLIES	6,445.00	4,858.86	1,445.00	1,445.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,753.00	0.00	2,753.00	2,753.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551670 WIC-ADMINISTRATION/NUTRITION					
532100 TELEPHONE AND POSTAGE	1,973.00	2,670.27	1,973.00	1,973.00	_____
533000 UTILITIES	7,566.00	7,229.14	7,566.00	7,566.00	_____
535200 MAINT/REPAIR - EQUIPMENT	450.00	0.00	450.00	450.00	_____
537000 ADVERTISING	550.00	4,200.00	550.00	550.00	_____
539200 LAUNDRY	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	4,941.00	1,730.32	4,941.00	4,941.00	_____
544000 CONTRACTED SERVICES	16,022.00	18,192.20	0.00	0.00	_____
545000 INSURANCE AND BONDS	1,996.00	1,596.00	2,159.00	2,159.00	_____
549100 DUES AND SUBSCRIPTIONS	100.00	100.00	100.00	100.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total WIC-ADMINISTRATION/NUTRITION	384,680.00	324,575.71	356,400.00	356,400.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551680 CARE COORD FOR CHILDREN (CC4C)					
512100 SALARIES	143,747.00	71,918.51	120,247.00	120,247.00	_____
512700 LONGEVITY	453.00	118.80	119.00	119.00	_____
518100 FICA	8,940.00	4,154.62	7,770.00	7,770.00	_____
518120 MEDICARE FICA	2,091.00	973.17	1,818.00	1,818.00	_____
518200 RETIREMENT	11,164.00	6,627.95	12,445.00	12,445.00	_____
518300 GROUP INSURANCE	23,917.00	14,353.15	23,917.00	23,917.00	_____
518400 DENTAL INSURANCE	1,088.00	519.38	1,088.00	1,088.00	_____
518600 WORKMEN'S COMPENSATION INS	700.00	0.00	700.00	700.00	_____
518901 401K COUNTY CONTRIBUTION	5,502.00	2,513.23	4,748.00	4,748.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	200.00	0.00	200.00	200.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	405.00	0.00	405.00	405.00	_____
525100 GAS, OIL AND TIRES	750.00	270.58	750.00	750.00	_____
526200 DEPARTMENTAL SUPPLIES	985.00	353.63	985.00	985.00	_____
526201 DEPT SUPPLIES EQUIPMENT	2,252.00	1,494.40	2,252.00	2,252.00	_____
531100 TRAVEL	2,000.00	0.00	2,000.00	2,000.00	_____
532100 TELEPHONE AND POSTAGE	340.00	319.38	340.00	340.00	_____
533000 UTILITIES	800.00	800.00	800.00	800.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551680 CARE COORD FOR CHILDREN (CC4C)					
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
535300 MAINT/REPAIR - VEHICLES	750.00	179.74	750.00	750.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	1,000.00	924.62	1,000.00	1,000.00	
544000 CONTRACTED SERVICES	15,470.00	3,836.67	257.00	257.00	
545000 INSURANCE AND BONDS	1,055.00	701.00	1,295.00	1,295.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	
Total CARE COORD FOR CHILDREN (CC4C)	223,609.00	110,058.83	183,886.00	183,886.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551690 CHILD HEALTH					
512100 SALARIES	75,647.00	35,031.80	72,576.00	72,576.00	_____
512700 LONGEVITY	788.00	785.30	582.00	582.00	_____
518100 FICA	4,736.00	2,046.87	4,500.00	4,500.00	_____
518120 MEDICARE FICA	1,108.00	478.96	1,052.00	1,052.00	_____
518200 RETIREMENT	6,600.00	3,606.08	7,439.00	7,439.00	_____
518300 GROUP INSURANCE	17,508.00	8,846.95	17,508.00	17,508.00	_____
518400 DENTAL INSURANCE	602.00	271.79	602.00	602.00	_____
518600 WORKMEN'S COMPENSATION INS	320.00	0.00	320.00	320.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,917.00	904.24	3,629.00	3,629.00	_____
519300 MEDICAL SERVICES	1,225.00	1,020.80	1,225.00	1,225.00	_____
519600 SCHOOL HEALTH	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	828.00	171.80	828.00	828.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	511.00	471.50	1,511.00	1,511.00	_____
525100 GAS, OIL AND TIRES	150.00	49.04	150.00	150.00	_____
526200 DEPARTMENTAL SUPPLIES	725.00	570.80	1,725.00	1,725.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551690 CHILD HEALTH					
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	500.00	372.03	500.00	500.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,500.00	0.00	1,500.00	1,500.00	_____
532100 TELEPHONE AND POSTAGE	341.00	495.29	1,341.00	1,341.00	_____
533000 UTILITIES	1,948.00	1,036.47	1,948.00	1,948.00	_____
535200 MAINT/REPAIR - EQUIPMENT	200.00	0.00	200.00	200.00	_____
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	100.00	50.00	200.00	200.00	_____
543000 RENTAL - EQUIPMENT	1,200.00	665.84	1,300.00	1,300.00	_____
544000 CONTRACTED SERVICES	2,580.00	1,950.94	2,579.00	2,579.00	_____
545000 INSURANCE AND BONDS	518.00	368.00	545.00	545.00	_____
549100 DUES AND SUBSCRIPTIONS	417.00	356.00	417.00	417.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	6,000.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551690 CHILD HEALTH					
581000 TRANSFER TO STATE AGENCY	0.00	60.62	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total CHILD HEALTH	128,969.00	59,611.12	124,177.00	124,177.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551810 ENVIRONMENTAL HEALTH					
512100 SALARIES	266,924.00	224,902.35	294,612.00	294,612.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	7,130.00	7,166.60	4,052.00	4,052.00	_____
518100 FICA	16,979.00	13,697.79	18,266.00	18,266.00	_____
518120 MEDICARE FICA	3,972.00	3,204.74	4,272.00	4,272.00	_____
518200 RETIREMENT	24,693.00	20,615.03	30,198.00	30,198.00	_____
518300 GROUP INSURANCE	67,524.00	54,514.60	87,894.00	87,894.00	_____
518400 DENTAL INSURANCE	2,186.00	1,471.64	2,531.00	2,531.00	_____
518600 WORKMEN'S COMPENSATION INS	1,400.00	0.00	1,400.00	1,400.00	_____
518901 401K COUNTY CONTRIBUTION	10,456.00	9,754.10	14,731.00	14,731.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	3,982.00	1,901.19	3,982.00	3,982.00	_____
526200 DEPARTMENTAL SUPPLIES	3,500.00	2,810.11	3,500.00	3,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	12,607.00	9,750.93	13,010.00	13,010.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,900.00	800.00	1,900.00	1,900.00	_____
532100 TELEPHONE AND POSTAGE	1,724.00	2,787.92	1,724.00	1,724.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551810 ENVIRONMENTAL HEALTH					
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	4,364.00	2,813.01	3,364.00	3,364.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	5,400.00	3,288.66	5,000.00	5,000.00	_____
544000 CONTRACTED SERVICES	6,500.00	20,944.85	7,447.00	7,447.00	_____
545000 INSURANCE AND BONDS	5,500.00	0.00	5,500.00	5,500.00	_____
549100 DUES AND SUBSCRIPTIONS	1,500.00	900.66	1,500.00	1,500.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	35,998.00	0.00	22,000.00	22,000.00	_____
Total ENVIRONMENTAL HEALTH	484,239.00	381,324.18	526,883.00	526,883.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551830 FOOD AND LODGING					
521300 UNIFORMS	1,032.00	0.00	1,032.00	1,032.00	_____
525100 GAS, OIL AND TIRES	1,500.00	525.35	1,500.00	1,500.00	_____
526200 DEPARTMENTAL SUPPLIES	9,305.00	313.58	9,305.00	9,305.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,220.00	3,695.00	3,695.00	_____
531100 TRAVEL	1,416.00	856.28	1,416.00	1,416.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	2,968.00	0.00	2,968.00	2,968.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
Total FOOD AND LODGING	16,221.00	2,915.21	19,916.00	19,916.00	_____

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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551920 STATE - BIOTERRORISM - MISC.					
512100 SALARIES	28,536.00	16,245.68	28,676.00	28,676.00	_____
512700 LONGEVITY	237.00	237.60	238.00	238.00	_____
518100 FICA	1,784.00	893.13	1,793.00	1,793.00	_____
518120 MEDICARE FICA	418.00	225.56	419.00	419.00	_____
518200 RETIREMENT	2,593.00	1,687.37	2,939.00	2,939.00	_____
518300 GROUP INSURANCE	4,459.00	3,251.85	4,459.00	4,459.00	_____
518400 DENTAL INSURANCE	173.00	92.36	173.00	173.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,098.00	784.86	1,437.00	1,437.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	300.00	0.00	312.00	312.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529702 LAB SERVICES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551920	STATE - BIOTERRORISM - MISC.					
529901	MISC BIO-TERRORISM OUTREACH ED	0.00	0.00	0.00	0.00	_____
531100	TRAVEL	1,339.00	0.00	491.00	491.00	_____
532100	TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
533000	UTILITIES	0.00	0.00	0.00	0.00	_____
537000	ADVERTISING	0.00	0.00	0.00	0.00	_____
543000	RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000	INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total	STATE - BIOTERRORISM - MISC.	40,937.00	23,418.41	40,937.00	40,937.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551920 STATE - BIOTERRORISM - MISC.					
Fund Total	3,938,132.00	3,416,662.11	3,857,382.00	4,134,656.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
FOR LANG INTERP II	51173		35,256	38,472
MED LAB TECHNOL III	51134		52,740	58,032
ACCTG TECH II	51133		30,720	33,444
PHYS EXTENDER II	51139		86,712	92,976
ENV HLTH SPECIALIST	51137		38,148	40,056
PHYS EXTENDER II	51124		90,000	94,500
PUB HLTH NURSE II	51160		51,252	53,820
PAT RELATIONS REP IV	51128		28,356	31,092
MED LAB TECHNICI I	51136		35,604	39,192
PUB HLTH NUR SUPV I	51114		57,192	60,048
PUB HLTH NURSE III	51169		53,820	56,508
SOCIAL WORKER II	51168		41,088	45,264
MED REC ASST V	51150		30,516	32,928
PUB HLTH NURSE II	51131		51,252	53,820
PUB HLTH NURSE III	51012		54,816	60,456
PATIENT REL REP IV	51013		31,668	33,888
FOREIGN LANG INTR II	51117		31,836	34,980
PUB HLTH NURSE II	51144		51,252	53,820
FOR LANG INTERP II	51171		34,932	38,196
ENV HLTH SPECIALIST	51147		38,148	40,056
NUTRITIONIST I	51121		38,004	39,900
ACCTG SPECIALIST I	51118		45,720	49,260
FOREIGN LAN INTR II	51180		33,048	35,760
PUB HLTH NUR DIR I	51141		65,436	70,800
FOR LANG INTERP II	51178		34,932	38,196
FOR LANG INTER II	51146		31,380	32,952
LOCAL HLTH DIRECT I	51010		87,996	96,276
ENV HLTH SPECIALIST	51017		46,368	49,704
FOR LANG INTER II	51015		33,696	36,852

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
PUB HLTH EDUCATOR II	51127		40,920	45,132
ENV HLTH PROG SPEC	51123		58,836	64,680
PUB HLTH NURS SUPV I	51152		56,496	61,356
PUB HLTH NURSE II	51130		51,804	56,424
PUB HLTH NURSE III	51157		53,820	56,508
PATIENT REL REP IV	51142		29,568	32,112
PROCESSING ASST V	51132		31,752	34,308
PUB HLTH NURSE III	51174		53,820	58,236
Public Health Nurse II	51130	74	51,804	51,804
Public Health Nurse III	51157	75	53,820	53,820
Patient Relations Rep IV	51142	61	29,568	29,568
Processing Assistant V	51132	63	31,752	31,752
Public Health Nurse III	51174	75	53,820	53,820
Environmental Health supervisor				44,280
			1,939,668	2,115,048

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

5,070
10,140
10,140
25,350

Permanent positions

42

42

Total Permanent salaries

2,115,048

Longevity

21,500

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Overtime				-
Part-time				-
Travel & cell phone allowance				1,020
Fringe Benefit Rates:				
FICA	6.20%			132,530
Medicare FICA	1.45%			30,995
Retirement (Regular)	11.40%			243,567
401(k) (Regular)	5.00%			106,828
Group insurance	845.00			451,230
Dental insurance	32.00			16,128

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
519300	Medical Services Dr. Tim Smith - Medical Director for Agency - 19800.00 Bonnie Matthews - Pharmacist for Agency - 4000.00 Sampson Regional Contract to perform X-Rays & Mammograms Diagnostic Procedures Clinton Surgical to perform surgical consults Goshen Medical - Physical Contract	\$51,486
519301	Medical Services Grant- United Way Sampson Regional Medical Center to perform Mammogram, Ultrasounds, and other procedures - \$7000 from United Way contribution stipulating we track separately from other Medical Services line item	\$7,000
521300	Uniforms Summer shirts for men - 3 each for 5 @ \$25 per shirt - \$375 Winter shirts for men - 3 each for 5 @ \$29 per shirt - \$435 Jackets for men - 1 each for 5 @ \$44.40 per jacket - \$222	\$1,032
522100	Food & Provisions Child Fatality Meetings State Funding - 828.00 Estimated at \$55 per class for 10 classes - 550 OBCM and CC4C for Quarterly Meeting - 200 WIC for Quarterly Meeting - 150.00	\$1,728

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
523200	Audio Visual-Library Supplies CC4C & OBCM Educational DVD's for use during home visits	\$805
523900	Medical Supplies Bactoban Cream for Diabetic patients \$1000.00 IUD long term contraceptives and supplies (5 years) - \$41949.00 Birth Control Pills, Depo and condoms - \$15500.00 Gloves, Syringes, Table paper, Drapes and basic supplies - \$25889.00 Rhogam, prenatal vitamins, iron tablets, GC chlamidia - \$6648.00	\$90,986
523902	Medical Supplies - HIV State Funds to purchase condoms for HIV prevention - 500.00	\$500
523902	Medical Supplies - PVT Vaccines Hepatitis B, Hepatitis A, Influenza, Pneumovax, Gardasil, Rabies, and Zostavax Vaccines as well as vaccines administered at the schools for students as required by the state to stay enrolled -	\$75,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
523903	Medical Supplies - STD State Funds to purchase STD drugs	\$1,690
525100	Gas, Oil and Tire Estimated cost of gas, oil changes, and basic maintenance for county vehicles such as tire repair and/or replacement, windshield wiper blades, etc.	\$8,151
526200	Department Supplies Toilet paper, Paper Towels, Soap, Copy Paper, and Printing Program manuals Basic office supplies such as pens, pencils, highlighters, file folders, etc. Serve Safe Class Items, Book/Exam Combination, Exam only, Directional Signs, and snacks for classes. SCHD informational brochures in English and Spanish	\$33,557
529700	Lab Supplies Sputum tests Gloves, alcohol pads, vacutainer tubes, band aids, etc Band-aids and stickers for children's vaccines Mailables, PAP smear kits, STD culture kits, etc. Pipets, Coilert Tests, Water Bottles, other basic lab supplies	\$27,401

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
529702	Lab Services Labcorp fees for processing and reading specimens	\$23,490
529900	Miscellaneous Expenses Meals for Board of Health Meetings, Annual Meeting Costs Estimated Monthly cost of \$375.00 for 10 months - \$3750 Allotment for other meetings such as dangerous dog that may occur - \$550 Annual Board of Health Training Meeting - table cloth and decoration rental, food, materials, and printed handouts - \$700 Amount allotted to purchase items needed for BCCCP rally - 1000.00	\$6,000
529901	Miscellaneous Expenses - QI Funds received from the State for Quality Improvement Activities in the Health Department - carry over from year to year to use as needed.	\$0
531100	Travel Funds to cover cost of annual trainings for staff required by Agreement Addendum. Funds to cover training of new staff if needed.	\$28,409

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
531700	Travel Allowance Amount allocated for Health Director use of personal cell phone for County Business	\$1,020
532100	Telephone & Postage Phone lines - \$5720, Postage - \$6357, Courier - \$9046, Certified Mail - \$833	\$21,956
533000	Utilities Power - \$28629, Water - \$2373, Gas - \$2273	\$33,275
535200	M/R Equipment Amount requested to cover office and lab equipment failures - \$2410 Non-stress test machine's annual maintenance - \$1440	\$4,527

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
535300	M/R Vehicles Amount requested to cover needed repairs to County Vehicles	\$8,128
53700	Advertising Newspaper advertisement in The Sampson Independent and The Sampson Weekly Printing of advertisement flyers, brochures and door hangers needed by programs Health Promotion advertising required by agreement addendum	\$3,050
539200	Laundry Cleaning of Lab Coats - based on usage by program - 1410 Cleaning of table cloths used at health fairs and events - 150.00	\$1,560
543000	Rental Equipment Music - \$1142, Postage Machine Support - \$1624, Phone system support - \$2936 Copier support - \$13141, Inout Board - \$600, Cell Phones - \$10083.00	\$29,526

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health Department

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
544000	Contract Services Cable Service - \$600, Website Support - \$600, Janitor - \$50400, Contract Data Entry, Interpreter Services, Contract NP, Nurse and Outreach Staff - \$12253 School Nurse - \$400,000 Citizenserve Computer Service - \$4500 Stericycle - \$6000 NCPH Foundation - \$2100	\$476,453
545000	Insurance & Bonds The Snowden Company - \$10771 County Professional Liability & Crime - \$2792 County Vehicle Insurance - \$7902	\$21,465
549100	Dues & Subscriptions NC Pharmacy and State Lab Dues for Nurse Practitioner NCNA dues for Nurse Practitioner - \$1050, Accreditation fees - \$6382 ANCBH/NCABOH - \$200, American Journal of Nursing \$75, NCACCHO & NCALHS - \$2000, NC Pharmacy/State Lab Dues - \$250, Sampson Independent - \$100, Pharmacy License - \$205, APHA - \$150, Nursing Management - \$85 NCPLHMSSA - \$85, NCPHA - \$75, SRAHEC - \$385	\$11,042
538100	Data Processing - Programming Funds to pay monthly Electronic Health Records clearing house practitioner fees and monthly access to reporting software.	14000

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Health Department

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
12551100-526201 Desk Top computers needed to replace older computers	2	\$1,500	\$3,000	0			
12551100-526201 Label printers to replace outdated equip due to Electronic Medical Rec	2	\$300	\$600	0			
Scanners to replace outdated equip due to Electronic Medical Rec	2	\$700	\$1,400	0			
12551150-526201 Laptops for NPs and clinic staff needed to replace old computers	8	\$1,586	\$12,691	8	12,691.04		
125511250-526201 Desktop computer to replace older computer	1	\$1,465	\$1,465	1	1,465.00		
Laptops for outreach from OBCM program to be shared with CC4C program 12551680-526201	2	\$1,081	\$2,161	2	2,161.00		
Laptops for outreach from CC4C program to be shared with OBCM program 12551650-526201	2	\$1,126	\$2,252	2	2,252.00		
12551600-526201 Desk Top computers needed to replace older computers shared with	1	\$795	\$795	1	795.00		

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Health Department

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
other clinical programs							
12551630-526201 Desk Top computers needed to replace older computers shared with other clinical programs	3	\$1,447	\$4,341	3	4,341.00		
12551640-526201 Desk Top computers needed to replace older computers shared with other clinical programs	4	\$1,324	\$5,295	4	5,295.00		
			\$34,000			\$29,000	

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Health Department

Account Number	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount

Vehicles - Per State Contract - Quote
Included with Budget

12551810-554000							
1 Chevy Malibu 4dr Sdn 2021	1	22000	22,000.00	1	22,000.00		

**MR. EDWIN CAUSEY, COUNTY MANAGER
MR. CLARK WOOTEN AND COUNTY COMMISSIONERS**

SARAH W. BRADSHAW

360 County Complex Rd.
Suite 100
Clinton, NC 28328

Advisory Committee

Ms. Pam McGuirt
(Chair)

Mr. Thaddeus Godwin
(Vice-Chair)

Mr. Jeff Gray

Mr. Dave Richert

Mr. Dave Elmore

SAMPSON COUNTY • 406 COUNTY COMPLEX RD. • CLINTON, NC • 28328

April 23, 2021

Dear Mr. Causey, Mr. Wooten and County Commissioners:

We have completed the proposed DSS budget for FY 2021-2022. The county contribution request for next fiscal year is \$5,610,495. A breakdown of all program fund sources is as follows:

Federal: \$100,377,933; State: \$39,180,020 and County: \$5,610,495.

The main highlights of this proposal include:

- Professional Services: Adjustments due to Attorney and rate changes. Child Support Attorney, Tiffany Naylor, terminated her contracted services as of April 1, 2021 resulting in the Agency proposing to retain the Warrick, Bradshaw and Lockamy Firm for Child Support Services (in addition to the current Child and Adult Services).
- IT: Adjustments for Data Processing and Programming due to forecasted needs related mainly to required software and equipment maintenance and support.
- Foster Care: Adjustments to the County share of certain foster care board payments - full loss of federal reimbursement for new children in congregate care and upon a congregate care placement change (for active cases) after October 1, 2021. This confirmed shift to counties is per the Families First Prevention Services Act (FFPSA) as communicated in our most recent DSS Budget Cover Letters.
- Personnel: 1) Addition of one temporary/contracted child welfare social worker and reallocation of one part-time position to fulltime (Processing Assistant IV to Social Worker IAT) – both deemed necessary to alleviate unhealthy stress, inaccuracies, negative audit findings, unsafe outcomes for children and staff turnover, 2) One position reclassification requested- Administrative Assistant II, grade 67 to Personnel Technician III, grade 70- in order to more effectively manage increased HR

operations while yielding administrative relief to overwhelmed supervisors, 3) While merit requests are not submitted at this time, should they be considered, we would have some submissions, and 4) Requesting an increase in the hourly rate for our Contracted Security Guards due to implementing armed vs. unarmed services.

At this time, full impacts related to matters such as Medicaid Managed Care, the American Rescue Plan and implementation of significantly reduced federal funding related to the Families First Prevention Services Act are not yet able to be determined and, therefore, are not fully reflected in this proposal. Additionally, some of our most challenging circumstances involve an unhealthy and currently sustained pattern of social worker turnover, extreme social work recruitment difficulties and alarming trends involving more complex child and adult services cases. While this proposal does not include a request for multiple fulltime positions, priority consideration has been given to items deemed necessary in order to control our current financial, personnel and performance-related losses. It should be noted that careful analysis of these issues does reveal some significant personnel infrastructure needs that this budget proposal may not adequately address. An effective plan to address a myriad of personnel-related systemic concerns (at all levels) is needed.

Despite our challenges, we do remain focused on consistently following the best internal controls we can in order to accomplish our Agency's overall mission while performing our essential customer services. This budget proposal has been constructed (as prior budgets have) with a main goal being to maximize revenue, reduce county costs and preserve essential customer service outcomes.

The following documents are attached to this cover letter: State Budget Template Summary (Form 1047), State Budget Template Worksheets and annual State Budget Estimates.

We look forward to discussing this proposal if needed and we thank you for your consideration.

Sincerely,



Sarah W. Bradshaw

cc: Sampson County Social Services Advisory Committee
w/Attachments

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
403300 ADMINISTRATION	0.00	0.00	0.00	0.00	_____
403301 STATE/FEDERAL INDIRECT COST	0.00	0.00	0.00	0.00	_____
403302 MEDICAID ADMIN CLAIMING	-130,914.00	-45,863.90	-188,936.00	-188,936.00	_____
403303 FNS ADMINISTRATIVE ARRA FUNDS	0.00	0.00	0.00	0.00	_____
403304 FNS ADMIN FUNDS CONTINGENCY	0.00	0.00	0.00	0.00	_____
403305 WFBG EMPLOYMENT-ARRA	0.00	-523.82	0.00	0.00	_____
403314 SAMPSON CO MEMORIAL HOSPITAL	0.00	0.00	0.00	0.00	_____
403330 CAROLINA ACCESS GRANT	0.00	0.00	0.00	0.00	_____
403331 SMART START SUBSIDY (GRANT)	0.00	0.00	0.00	0.00	_____
403332 CONTRACT - EASTPOINTE	0.00	0.00	0.00	0.00	_____
403352 CHILD WELFARE STATE	0.00	0.00	0.00	0.00	_____
403353 CHILD WELFARE STATE IN HOME	-22,675.00	7,036.19	-22,675.00	-22,675.00	_____
403354 CPS STATE	-5,483.00	-647.40	-5,483.00	-5,483.00	_____
403361 TANF TO SSBG	-118,942.00	-11,242.44	-118,942.00	-118,942.00	_____
403362 IV-E CPS	-97,683.00	-95,080.19	-97,683.00	-97,683.00	_____
403363 ADULT HOME SPECIALIST	-25,281.00	-31,913.14	-25,281.00	-25,281.00	_____
403364 ADULT CARE HOME CASE MGT.	0.00	0.00	0.00	0.00	_____
403365 IV-E FOSTER CARE ADMIN.	-394,718.00	-221,692.86	-396,109.00	-396,109.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
403366 TANF CPS & FC	-29,437.00	-13,377.79	-28,124.00	-28,124.00	_____
403367 CCDF ADMIN	-109,259.00	-89,839.22	-113,373.00	-113,373.00	_____
403368 MEDICAL TRANSP. ADMIN	-243,771.00	-137,140.18	-202,888.00	-202,888.00	_____
403369 MEDICAL TRANSP. SERVICE	0.00	0.00	0.00	0.00	_____
403370 PERMANANCY PLANNING	-16,013.00	-20,918.23	-19,680.00	-19,680.00	_____
403371 SPECIAL PERMANANCY PLANNING	0.00	0.00	0.00	0.00	_____
403372 SSBG	-193,648.00	-101,024.87	-185,066.00	-185,066.00	_____
403373 SMART START ADMIN.	0.00	0.00	0.00	0.00	_____
403374 FS EMPLOYMT & TRAINING	0.00	0.00	0.00	0.00	_____
403375 FOOD STAMP ADMIN.	-982,228.00	-443,730.08	-997,577.00	-997,577.00	_____
403376 ENERGY ADMIN	-56,587.00	-76,963.20	-61,040.00	-61,040.00	_____
403377 MEDICAID ADMIN	-2,188,998.00	-1,135,634.39	-2,446,671.00	-2,798,213.00	_____
403378 SA ADMIN	-55,751.00	-39,253.83	-57,821.00	-57,821.00	_____
403379 HEALTH CHOICE	-101,836.00	-43,902.90	-101,940.00	-101,940.00	_____
403380 MEDICAID EXPANSION	0.00	0.00	0.00	0.00	_____
403381 MEDICAID INTERPRETATION SERV	0.00	0.00	0.00	0.00	_____
403382 IV-D ADMIN.	-920,637.00	-492,188.35	-920,637.00	-920,637.00	_____
403383 FS INCENTIVE	-19,500.00	-2,833.05	-23,017.00	-23,017.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
403384 TANF SPECIAL ADOPTION FUND	0.00	0.00	0.00	0.00	
403385 AFDC/TANF INCENTIVES	-600.00	-96.40	-600.00	-600.00	
403386 IV-D INCENTIVES	-66,087.00	-157,474.00	-66,087.00	-66,087.00	
403387 TANF DOMESTIC VIOLENCE	0.00	0.00	0.00	0.00	
403388 LINKS	-28,547.00	-11,405.99	-17,179.00	-17,179.00	
403389 WORK FIRST BLOCK GRANT	-744,797.00	-230,687.63	-508,020.00	-508,020.00	
403390 IV-D NPA FEES	-15,000.00	-12,999.94	-15,000.00	-15,000.00	
403391 FAMILY REUNIFICATION SVCS	-34,099.00	-21,801.17	-33,071.00	-33,071.00	
403607 STATE - INCENTIVE	0.00	0.00	0.00	0.00	
403629 ACTS PROJ - TEMP HELP	0.00	0.00	0.00	0.00	
404010 MEDICAID FRAUD COLLECTIONS	-17,500.00	-2,232.40	-17,500.00	-17,500.00	
404011 HEALTH CHOICE FEES (LOCAL)	-11,850.00	0.00	-12,259.00	-12,259.00	
404102 LOCAL - OFFICER FEES	0.00	0.00	0.00	0.00	
404103 IV-D NON-AFDC FEES (LOCAL)	-300.00	-226.40	-300.00	-300.00	
404104 IV-D BLOOD TEST FEES (LOCAL)	-3,750.00	-2,302.27	-3,750.00	-3,750.00	
404105 IV-D LEGAL FEES (LOCAL)	-4,200.00	-2,829.93	-4,200.00	-4,200.00	
408900 MISCELLANEOUS REVENUE	-100.00	-81,604.00	-3,500.00	-3,500.00	
409600 COUNTY CONTRIBUTION	-4,873,459.00	0.00	-5,610,495.00	-5,962,037.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
409602 TRANSFER FROM CHILD SUPPORT	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
409901 FUND BAL APPROP-HOME BASED-CBA	0.00	0.00	0.00	0.00	_____
Total SOCIAL SERVICES ADMINISTRATION	-11,513,650.00	-3,520,393.78	-12,304,904.00	13,007,988.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535330 STATE IN HOME					
403305 STATE IN HOME	-10,000.00	-3,366.07	-10,000.00	-10,000.00	_____
403306 STATE ADULT DAY CARE	-2,936.00	0.00	-2,982.00	-2,982.00	_____
403364 ADULT CARE HOME CASE MGT.	0.00	0.00	0.00	0.00	_____
Total STATE IN HOME	-12,936.00	-3,366.07	-12,982.00	-12,982.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535410 AFDC PROGRAM REVENUES					
403308 FSA CHILD DAY CARE	0.00	0.00	0.00	0.00	_____
403311 STATE - AFDC-EA	0.00	0.00	0.00	0.00	_____
403312 IV-E FOSTER CARE	-544,174.00	-356,894.32	-544,864.00	-544,864.00	_____
403326 FOSTER CARE - BASIC NEEDS	0.00	0.00	0.00	0.00	_____
Total AFDC PROGRAM REVENUES	-544,174.00	-356,894.32	-544,864.00	-544,864.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535430 STATE FOSTER CARE					
403309 STATE FOSTER CARE	-192,048.00	-168,719.93	-293,100.00	-293,100.00	_____
403310 IV-D COLLECTIONS FOSTER CARE	-6,000.00	-18,071.10	-6,000.00	-6,000.00	_____
403351 FOSTER CARE ENHANCEMENT	0.00	0.00	-19,125.00	-19,125.00	_____
Total STATE FOSTER CARE	-198,048.00	-186,791.03	-318,225.00	-318,225.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535450 MEDICAID TRANSPORTATION					
403304 TITLE XIX TRANSPORTATION	-137,196.00	-70,416.89	-169,632.00	-169,632.00	_____
Total MEDICAID TRANSPORTATION	-137,196.00	-70,416.89	-169,632.00	-169,632.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535480 CRISIS INTERVENTION					
403313 CRISIS INTERVENTION PROGRAM	-344,555.00	-2,387.19	-321,175.00	-321,175.00	_____
403314 LIEAP	-344,555.00	-569,600.00	-321,175.00	-321,175.00	_____
403315 PROGRESS ENGY-ENERGY NEIGH	-3,915.00	-521.21	-6,085.00	-6,085.00	_____
403316 NCNG - SHARE THE WARMTH	0.00	0.00	0.00	0.00	_____
403317 CIP - STATE	0.00	0.00	0.00	0.00	_____
403318 DUKE ENERGY SETTLEMENT	0.00	0.00	0.00	0.00	_____
Total CRISIS INTERVENTION	-693,025.00	-572,508.40	-648,435.00	-648,435.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13535510 STATE AID TO COUNTY ADMIN					
Fund Total	-13,099,029.00	-4,710,370.49	13,999,042.00	14,702,126.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553100 ADMINISTRATION					
512100 SALARIES	5,894,556.00	5,426,663.01	6,189,494.00	6,820,728.00	
512200 OVERTIME SALARIES	0.00	3,070.67	10,000.00	0.00	
512300 SHIFT DEFERENTIAL PAY	5,500.00	6,606.07	13,000.00	9,000.00	
512400 ON-CALL PAY	20,000.00	22,352.50	23,000.00	21,000.00	
512600 PART-TIME SALARIES	22,000.00	12,540.20	14,000.00	14,000.00	
512700 LONGEVITY	55,800.00	55,173.00	55,800.00	58,000.00	
518100 FICA	371,868.00	319,467.94	390,309.00	426,210.00	
518120 MEDICARE FICA	86,969.00	75,054.33	91,282.00	100,380.00	
518200 RETIREMENT	522,000.00	524,141.28	638,346.00	785,201.00	
518278 LAW ENFORCEMENT RETIREMENT	0.00	0.00	0.00	0.00	
518300 GROUP INSURANCE	1,490,057.00	1,296,143.33	1,564,920.00	1,642,680.00	
518400 DENTAL INSURANCE	53,280.00	43,491.09	53,640.00	56,832.00	
518500 UNEMPLOYMENT INSURANCE	0.00	2,296.56	2,297.00	0.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	2,592.00	2,454.00	2,592.00	0.00	
518900 SUPPLEMENTAL RETIREMENT FUND	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	225,998.00	196,973.97	312,915.00	255,000.00	
519100 PROFESSIONAL SVCS DRUG TESTS	1,440.00	680.00	1,440.00	1,440.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553100 ADMINISTRATION					
519300 MEDICAL SERVICES	16,596.00	10,433.80	16,596.00	16,596.00	_____
519900 OTHER PROFESSIONAL SERVICES	307,265.00	237,990.75	469,848.00	435,000.00	_____
519901 BLOODTEST COSTS	4,250.00	1,650.00	4,250.00	4,250.00	_____
519902 FILING FEES	20,550.00	15,096.00	20,550.00	20,550.00	_____
519903 SERVICE FEES	6,120.00	4,125.26	6,120.00	6,120.00	_____
519904 FAMILY REUNIFICATION	14,400.00	1,350.00	14,400.00	14,400.00	_____
521100 JANITORIAL SUPPLIES	4,800.00	277.10	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	3,750.00	3,750.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	25,646.00	12,751.97	28,654.00	25,000.00	_____
526100 OFFICE SUPPLIES	39,000.00	29,784.25	39,000.00	39,000.00	_____
526200 DEPARTMENTAL SUPPLIES	13,000.00	12,820.46	13,000.00	12,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	5,291.00	-500.56	1,000.00	1,000.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	47,605.00	8,061.16	39,177.00	39,177.00	_____
531300 TRANSPORTATION OF PATIENTS	45,856.00	40,740.40	49,032.00	49,032.00	_____
531700 TRAVEL/PHONE ALLOWANCE	1,020.00	1,785.00	2,040.00	2,040.00	_____
532100 TELEPHONE AND POSTAGE	87,300.00	82,696.84	96,600.00	94,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553100 ADMINISTRATION					
532500 POSTAGE	54,600.00	45,566.50	61,600.00	54,600.00	_____
533000 UTILITIES	76,405.00	52,265.16	64,137.00	64,137.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	1,000.00	300.00	1,000.00	1,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	100.00	0.00	100.00	100.00	_____
535300 MAINT/REPAIR - VEHICLES	5,195.00	10,219.46	13,184.00	12,000.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	162,239.00	127,981.84	203,988.00	200,000.00	_____
539300 CONTRACTED TEMPORARY HELP	367,039.00	217,671.83	425,600.00	367,000.00	_____
539900 ACCOUNT MAINTENANCE FEES	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	1,200.00	330.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	43,760.00	26,456.30	55,638.00	43,760.00	_____
544000 CONTRACTED SERVICES	3,600.00	4,520.01	2,300.00	2,300.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
544021 CONTRACT SERVICES - GROUNDS	1,210.00	1,020.00	1,210.00	1,210.00	_____
544100 IV-D CONTRACTED SERVICES	147,894.00	123,245.00	147,894.00	147,894.00	_____
544101 JUVENILE OFFICER (SHERIFF)	76,884.00	64,070.00	76,884.00	76,884.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,700.00	1,698.00	1,700.00	1,700.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553100 ADMINISTRATION					
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	17,318.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	47,524.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
583100 BUILDING DEPRECIATION	0.00	0.00	0.00	0.00	_____
Total ADMINISTRATION	10,398,427.00	9,121,514.48	11,222,287.00	11,924,971.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553310 ADULT DAY CARE					
512100 SALARIES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	3,360.00	0.00	3,355.00	3,355.00	_____
Total ADULT DAY CARE	3,360.00	0.00	3,355.00	3,355.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553320 IN-HOME SERVICES					
544000 CONTRACTED SERVICES	11,433.00	4,866.38	11,429.00	11,429.00	
Total IN-HOME SERVICES	11,433.00	4,866.38	11,429.00	11,429.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553710 WFBG PROGRAM					
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	0.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	_____
544020 CONT SERVICES TRANSPORTATION	0.00	0.00	0.00	0.00	_____
568420 WFBG - JOBS WORK RELATED	0.00	0.00	0.00	0.00	_____
568421 WFBG - JOBS TRAVEL	900.00	0.00	900.00	900.00	_____
568422 WFBG WORKING 200%	0.00	0.00	0.00	0.00	_____
568423 WFBG - JOBS TRAINING	0.00	0.00	0.00	0.00	_____
568424 JOBS - ON THE JOB TRAINING	0.00	0.00	0.00	0.00	_____
568425 JOBS - DEVELOPMENT & PLACEMENT	1,000.00	0.00	1,000.00	1,000.00	_____
568426 WORK FIRST CROP OVERPAYMENTS	0.00	0.00	1,000.00	1,000.00	_____
568427 WF FUNCTIONAL ASSESSMENT	0.00	0.00	0.00	0.00	_____
Total WFBG PROGRAM	1,900.00	0.00	2,900.00	2,900.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13553770 FOSTER CARE					
568405 FOSTER CARE - BASIC NEEDS	5,000.00	37,387.76	35,000.00	35,000.00	_____
Total FOSTER CARE	5,000.00	37,387.76	35,000.00	35,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13553830	CONTRACT FOOD STAMP ISSUANCE					
544000	CONTRACTED SERVICES	18,597.00	10,871.97	16,984.00	16,984.00	_____
Total	CONTRACT FOOD STAMP ISSUANCE	18,597.00	10,871.97	16,984.00	16,984.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13553840	CONTRACT WORK NUMBER FEES					
544000	WORK NUMBER FEES	3,975.00	2,649.00	3,974.00	3,974.00	_____
Total	CONTRACT WORK NUMBER FEES	3,975.00	2,649.00	3,974.00	3,974.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13553900	IVE ADOPTION ASSISTANCE					
536000	ADOPTION ASSISTANCE	130,908.00	116,648.81	114,636.00	114,636.00	_____
536001	ADOPT ASSISTANCE (GRANDFATHER)	0.00	0.00	21,215.00	21,215.00	_____
536020	VENDOR PAY - ADOPTION ASSIST	0.00	0.00	0.00	0.00	_____
Total	IVE ADOPTION ASSISTANCE	130,908.00	116,648.81	135,851.00	135,851.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13554120 WFBG-EA (AFDC-EA)					
568400 CHILD DAY CARE SERVICES	0.00	0.00	0.00	0.00	_____
568401 FOSTER CARE SERVICES	0.00	0.00	0.00	0.00	_____
568403 WFBG-EA (AFDC-EA)	1,000.00	0.00	0.00	0.00	_____
568417 IV-E FOSTER CARE	646,381.00	458,868.39	617,664.00	617,664.00	_____
Total WFBG-EA (AFDC-EA)	647,381.00	458,868.39	617,664.00	617,664.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554210	AA-AD-AB SAA - REST HOMES					
568438	AA-AD-AB SAA REST HOMES	615,720.00	334,899.00	564,445.00	564,445.00	_____
Total	AA-AD-AB SAA - REST HOMES	615,720.00	334,899.00	564,445.00	564,445.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13554310 STATE FOSTER CARE					
568401 FOSTER CARE SERVICES	384,096.00	414,384.07	586,200.00	586,200.00	_____
Total STATE FOSTER CARE	384,096.00	414,384.07	586,200.00	586,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554360	LINKS (INDEPENDENT LIVING)					
529923	LINKS (INDEPENDENT LIVING)	8,000.00	3,225.00	8,000.00	8,000.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total	LINKS (INDEPENDENT LIVING)	8,000.00	3,225.00	8,000.00	8,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554510 CONTRACTED SVCS-TRANSPORTATION						
544020	CONT SERVICES TRANSPORTATION	120,600.00	48,856.40	120,600.00	120,600.00	_____
Total	CONTRACTED SVCS-TRANSPORTATION	120,600.00	48,856.40	120,600.00	120,600.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554520 MEDICAID MATCH					
568435 MEDICAID	16,450.00	1,186.63	12,450.00	12,450.00	_____
568436 MEDICAID MATCH SHARE PAYABLE	0.00	0.00	0.00	0.00	_____
Total MEDICAID MATCH	16,450.00	1,186.63	12,450.00	12,450.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13554610 AID TO THE BLIND					
568404 AID TO THE BLIND	6,157.00	5,749.77	5,868.00	5,868.00	
Total AID TO THE BLIND	6,157.00	5,749.77	5,868.00	5,868.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554710	STATE ADOPTION ASSISTANCE					
536030	SPECIAL CHILDREN ADOPTION FUND	30,000.00	1,696.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total	STATE ADOPTION ASSISTANCE	30,000.00	1,696.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13554810 CRISIS INTERVENTION					
568413 CRISIS INTERVENTION PROGRAM	344,555.00	2,735.08	321,175.00	321,175.00	_____
568414 LIEAP	344,555.00	651,500.00	321,175.00	321,175.00	_____
568415 DUKE ENERGY SETTLEMENT	0.00	0.00	0.00	0.00	_____
Total CRISIS INTERVENTION	689,110.00	654,235.08	642,350.00	642,350.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554910	PROGRESS ENERGY- NEIGHBOR					
568415	PROGRESS ENGY-ENERGY NEIGH	3,915.00	1,441.87	6,085.00	6,085.00	_____
568416	NCNG-SHARE THE WARMTH	0.00	0.00	0.00	0.00	_____
568417	CRISIS INTERVENTION PROG-STATE	0.00	0.00	0.00	0.00	_____
Total	PROGRESS ENERGY- NEIGHBOR	3,915.00	1,441.87	6,085.00	6,085.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13555800	GENERAL ASSISTANCE					
568499	GENERAL ASSISTANCE	4,000.00	1,193.71	4,000.00	4,000.00	_____
Total	GENERAL ASSISTANCE	4,000.00	1,193.71	4,000.00	4,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13555800	GENERAL ASSISTANCE					
	Fund Total	13,099,029.00	11,219,674.32	13,999,442.00	14,702,126.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
INCOME MAINT CW II	53191		34,584	37,896
FOR LANG INTERP II	53200		33,936	37,356
PROCESSING ASST IV	53171		27,948	30,756
SOCIAL WORKER III	53250		41,568	44,904
HUMAN SVCS EVAL I	53163		50,784	53,964
INCOME MAINT CW II	53239		33,696	37,152
PROCESSING ASST IV	53621		27,192	29,532
INCOME MAINT CW II	53189		32,892	35,748
INCOME MAINT SUPV II	53109		40,920	45,132
INCOME MAINT CW II	53149		33,048	35,904
SOCIAL WORKER IAT	53232		49,320	51,792
SOCIAL WORKER IAT	53183		48,816	53,124
INCOME MAINT CW II	53242		33,696	37,152
SOCIAL WORKER III	53150		51,864	55,416
LEAD CH SUPP AGENT	53623		41,868	45,168
INCOME MAINT CW II	53249		33,600	36,564
INCOME MAINT CW III	53157		37,080	40,584
CHILD SUPP SUPV I	53622		42,132	46,152
INCOME MAINT CW II	53248		33,696	37,152
CO SOC SVCS DIRECTOR	53100		90,900	98,712
INCOME MAINT CW III	53112		36,432	39,432
CH SUPPORT AGENT II	53161		36,432	38,256
SOCIAL WORK SUPV III	53113		56,508	59,328
PROCESSING ASST IV	53620		28,356	30,960
SOCIAL WORKER IAT	53206		48,216	52,104
SOCIAL WORK SUPV III	53226		56,508	60,552
SOCIAL WORKER III	53156		52,548	55,992
ADMIN OFFICER II	53118		46,488	48,816
INC MAINT INVEST I	53138		32,892	34,536

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
ACCTG TECHNICIAN III	53151		33,936	37,356
INCOME MAINT CW II	53185		33,048	35,760
PROCESSING ASST IV	53116		29,844	32,340
SOCIAL WORKER IAT	53114		48,828	52,632
SOCIAL WORKER III	53131		42,072	44,172
SOCIAL WORKER III	53251		48,816	51,252
INCOME MAINT CW II	53216		33,804	37,248
SOCIAL WORK SUPV III	53141		56,508	59,328
INCOME MAINT CW II	53142		35,256	38,472
FOR LANG INTER II	53219		34,584	37,896
INCOME MAINT CW II	53210		34,272	37,644
INCOME MAINT CW III	53168		37,080	40,908
INCOME MAINT CW III	53130		37,080	40,908
ADM ASSISTANT II	53121		38,076	41,736
SOCIAL WORKER IAT	53129		48,816	52,152
INCOME MAINT CW II	53238		33,048	35,844
INCOME MAINT CW II	53221		33,504	36,324
INCOME MAINT SUPV II	53164		40,620	44,232
SW PROG MANAGER	53134		58,980	64,548
SOCIAL WORKER III	53144		48,816	51,252
SOCIAL WORKER IAT	53186		48,816	52,476
INCOME MAINT CW II	53240		33,600	37,068
HUMAN SVC DEP DIRECT	53154		65,436	70,800
LEAD CH SUPP AGENT	53612		39,756	43,320
PARALEGAL I	53195		42,492	46,440
INCOME MAINT CW II	53215		33,936	37,356
INCOME MAINT CW II	53228		33,600	36,564
INCOME MAINT CW II	53223		33,048	35,760
INCOME MAINT CW II	53153		33,048	35,760

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
SOCIAL WORKER IAT	53176		48,216	51,912
INCOME MAINT CW II	53205		33,600	36,564
INCOME MAINT CW II	53173		34,812	37,644
SOCIAL WORKER III	53143		48,816	51,252
SW 1 WA SW II WA SW	53111		41,568	43,644
SOCIAL WORKER III	53194		52,800	56,208
INCOME MAINT CW II	53211		35,088	38,316
INCOME MAINT SUPV II	53115		40,620	44,232
INCOME MAINT SUPV II	53178		40,164	43,620
PARALEGAL I	53106		42,492	44,616
CHILD SUPP AGENT II	53615		36,984	40,260
SW PROGRAM MANAGER	53108		60,384	63,408
SOCIAL WORKER III	53158		47,784	51,684
SOCIAL WORKER III	53133		49,320	52,728
CO SOC SVC PROG ADM	53124		51,900	56,844
CHILD SUPP AGENT II	53611		38,616	42,192
SOCIAL WORKER III	53125		49,788	53,052
INCOME MAINT CW II	53190		33,600	37,068
INCOME MAINT CW II	53247		30,780	32,316
COMPUTING TECH II	53218		34,284	37,368
SW SUPERVISOR III	53147		56,508	60,744
INCOME MAINT CW II	53244		33,048	35,760
INCOME MAINT CW III	53174		37,704	41,424
INCOME MAINT CW III	53120		36,984	40,260
INCOME MAINT CW II	53132		33,504	36,324
INCOME MAINT CW II	53166		33,048	34,704
PROCESSING ASST IV	53160		28,356	31,092
SOCIAL WORKER III	53122		49,272	51,732
OFFICE ASST IV	53104		33,600	35,508

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
INCOME MAINT CW II	53101		33,504	36,324
INCOME MAINT CW III	53123		36,888	40,176
SOCIAL WORK SUPV III	53212		56,988	61,356
INCOME MAINT CW II	53175		33,504	36,480
CHILD SUPP AGENT II	53625		36,432	38,256
COMP SYS ADMIN II	53107		49,068	53,664
INCOME MAINT CW II	53241		33,048	34,704
SW II	53162		40,164	43,452
COMPUTING TECH II	53236		31,380	32,952
CHILD SUPP AGENT II	53617		37,188	40,440
INCOME MAINT CW III	53172		36,888	40,176
SOCIAL WORKER III	53196		49,524	51,996
INCOME MAINT CW II	53182		33,504	36,480
SOCIAL WORKER IAT	53170		49,392	53,352
SOCIAL WORKER IAT	53220		49,296	53,256
SOCIAL WORK SUPV III	53119		54,468	61,212
HUM SVC COORD III	53201		42,180	44,292
SOCIAL WORKER IAT	53233		48,816	51,252
SOCIAL WORKER II WA	53203		48,216	51,912
INCOME MAINT CW II	53245		33,048	35,844
SOCIAL WORK SUPV III	53117		53,820	57,936
SOCIAL WORKER III	53125		48,816	52,476
INCOME MAINT CW II	53229		33,048	35,844
SOCIAL WORKER IAT	53243		48,816	51,252
FOR LANG INTER II	53213		33,696	37,152
INCOME MAINT ADMIN I	53179		53,376	58,128
CHILD SUPP AGENT II	53626		36,984	40,260
INCOME MAINT CW II	53159		34,116	37,512
PROCESSING ASST IV	53197		28,752	31,440

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
SOCIAL WORKER III	53208		49,320	52,860
HUMAN SVCS EVAL II	53126		46,488	50,304
SOCIAL WORKER III	53193		50,100	53,940
SW PROGRAM MANAGER	53614		59,316	62,280
SOCIAL WORKER III	53192		49,368	51,840
SOCIAL WORKER III	53207		48,816	51,252
INCOME MAINT CW II	53246		34,440	37,776
INCOME MAINT CW II	53152		36,096	39,168
CHILD SUPP AGENT II	53618		36,984	40,260
SW II WA SW IAT	53167		48,816	51,252
SW SUPERVISOR III	53110		56,508	59,328
ACCT CLERK IV	53140		29,016	31,656
INCOME MAINT CW II	53165		33,600	36,564
SOCIAL WORKER III	53128		44,928	49,188
SOCIAL WORKER IAT	53136		49,296	53,064
INCOME MAINT SUPV II	53103		40,620	44,868
INCOME MAINT CW II	53188		34,116	37,512
CHILD SUPP AGENT I	53146		37,344	41,136
SOCIAL WORKER III	53217		46,764	51,132
INCOME MAINT CW III	53613		36,888	40,176
CHILD SUPP AGENT II	53619		36,888	39,996
PROCESSING ASST IV	53169		27,192	29,412
INCOME MAINT CW II	53127		36,756	39,732
SOCIAL WORKER III	53105		45,444	50,016
INCOME MAINT CW II	53202		34,596	37,908
PROCESS UNIT SUPVR V	53102		30,420	32,844
SOCIAL WORK SUPV III	53234		56,508	59,328
INCOME MAINT CW II	53227		31,380	32,952
various			403,248	403,248

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
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			6,354,456	6,820,728
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Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

10,140

141,960

Permanent positions

141

148

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Total Permanent salaries				6,820,728
Longevity				58,000

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Overtime				
Shift differential				9,000
On-call pay				21,000
Part-time				14,000
Travel & cell phone allowance				2,040
Fringe Benefit Rates:				
FICA	6.20%			429,210
Medicare FICA	1.45%			100,380
Retirement (Regular)	11.40%			785,201
401(k) (Regular)	5.00%			344,387
Group insurance	845.00			1,642,680
Dental insurance	32.00			56,832

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

		FISCAL YEAR: 2021-2022
<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
13553100-519100	New hire and random drug testing of employees	\$1,440
Prof. Serv./Drug Test	Random: 2 monthly x \$40 X 12 months = \$960 New employee: 1 monthly x \$40 x 12 months = \$480	
13553100-519300	Drug testing - child welfare clients	\$16,596
Medical Services	Labcorp - 2/month X \$40 X 12 months = \$600 Health Dept - 33/month x \$40 x 12 months = \$10,216 Clinton Urgent Care - 11/month x \$40 x 12 months = \$5,280	
13553100-519900	Services Attorney 1700 hours x \$150/hour = \$255,000	\$469,848
Other Professional S	Child Support Attorney 710 hours x \$100/hour = \$71,000 County Attorney (25 hours X \$115. per hour) = \$2,875. K & A Morrissey Cleaning Services, Inc. 4200/month x 12 months = \$50,400 Expert Testimony (1 per month X \$800. each X 12 months) = \$9,600. Speakwrite Services \$1500 x 12 months = \$18,000 LexisNexis \$430/month x 12 months = \$5,160 Telelanguage Services 925 minutes/month x .95/minute x 12 months = \$10,545 Bank Verifications 25 x \$15 each x 12 months = \$4,500 Certified Birth Certificates (8 certificates X \$10. each X 12 months) = \$960. Multifactor Authentication for Child Support 15 users x \$1.50/month x 12 months = \$270 FBI Fingerprinting & Criminal Background Check fro Child Support Agents 2 x \$59 = \$118 Weiser Security 50hrs/week x \$18.96/hr x 50 weeks x 80% = \$38420 Drake Maynard Personnel Consulting and Training 40 hours x \$7/hour = \$3,000	
13553100-519901	Child Support paternity testing	\$4,250
Blood Test Costs	(170 test per year X \$25.00 each) = \$4,250.	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
13553100-519902 Filing Fees	Clerk of Court fees 135 civil suits x \$150 each = \$20,250 50 voluntary support x \$6 each = \$300	\$20,550
13553100-519903 Service Fees	Fees paid to Sheriff Departments and Process Servers in other states to serve civil summons. Rates vary from \$25. - \$200. depending on the individual state. (Estimated 17 in-state summons per month x \$30. x 12 months) = \$6,120.	6120
13553100-519904 Family Reunification	Provide family counseling and testing services to assist in reunifying families with children in foster care. Contract with Carolina Care & Counseling (8 tests X \$1,800. = \$14,400).	\$14,400
13553100-521100 Janitorial Supplies	now provided by contract vendor	\$0
13553100-521300 Uniforms	work shirts for employees 150 x \$25 = \$3750	\$3,750
13553100-525100 Gas, Oil & Tires	Fuel and regular oil changes for 12 fleet vehicles and tires as needed Sampson Bladen Oil - Fuel (728 gallons per month X \$2.60/gallon X 12 months) = \$22,714. B & W Auto Repair - Oil Change and tire rotations 12 vehicles X 6 changes x \$30 = \$2,160 Black's Tire - Tires plus Mounting Charge (6 sets X \$630.00 per set) = \$3,780	\$28,654

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
13553100-526100	500 cases copy paper X \$35. per case = \$17,500.	\$39,000
Office Supplies	Toner Cartridges for Postage Meter & Fax Machine (2 per month X \$220. X 12 months) = \$5,280 Various other office supplies (pens, highlighters, note pads, steno pads, legal pads, file folders, staples, paper clips, microwave, etc. = \$16,220	
13553100-526200	100 cases toilet tissue X \$58. per case = \$5,800.	\$13,000
Departmental Supplies	100 cases paper towels X \$50. per case = \$5,000. 20 cases antibacterial soap X \$50. per case = \$1,000. Unifirst first Aid Corp. first aid supply refill \$150 x 6 months = \$900 Various other supplies -= \$300	
13553100-526201	Refridgerator (replacement)	\$1,000
Departmental Supplies- Equipment		
13553100-531100	Compensate employees for using personal vehicle on County business.	\$39,177
Travel	Travel 4745 miles/month x .56/mile x 12 months = \$31,887 Lodging (trainings/conferences - 3 x 3 days x \$120/day x 6 months = \$5,940 Registration fees (3 per month X \$100. each X 6 months) = \$1,350	
13553100-531300	Reimburse Medicaid clients for travel to medical appointments	\$49,032
Transportation of Paytd	as of 2/28/21 annualized: \$32,686.92 / 8 = \$4086 x 12 = \$49,032 (federal funds)	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
13553100-531700	Cell phone stipend for employees using personal Smartphone for business purposes Travel/Phone Allowance (2 employees x \$85/month x 12 = \$2,040)	\$2,040
13553100-532100 Telephone	Information Technology-monthly phone service (\$1595/month X 12 months) = \$19,140 CenturyLink-monthly alarm line (\$45./month X 12 months) = \$540. Star Telephone-monthly phone service (\$1,210. X 12 months) = \$14,520. Verizon-Iphones & data for Social Workers & Adm(\$5200/month X 12 months)= \$62,400	\$96,600
13553100-532500 Postage	Charges for mailings required in the Medicaid, Child Support, Health Choice and Services programs by US Mail or Courier. US Mail AVG: 5,900 pieces per month X .85 per piece X 12 months = \$60,180. NC Dept. of Admin-Courier AVG: 55 pieces per month X \$1.51 per piece X 12 months = \$996. Po Box Fee = \$212 2x annually = \$424	\$61,600
13553100-533000 Utilities	ytd 2/28/28 annualized for City of Clinton monthly water, Duke Energy and Piedmont Natural Gas: \$63,692 Star Comm.-cable for lobby TV (\$35. per month X 12 months) = \$420. Starvision - annual domain fee = \$25.	\$64,137
13553100-535100 Maint/Repair-Buildings	Minor building repairs for such purposes as increased security	\$1,000
13553100-535200 Maint/Repair-Equipment	Repairs as needed to older equipment not under maintenance contract (ice machine, copiers not under lease and other equipment)	\$100

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

		FISCAL YEAR: 2021-2022
<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
13553100-535300	Management of fleet vehicles as needed (towing, repairs, cleaning, etc.) Maint/Repair-Vehicle ytd 2/28/21 annualized \$8789/8 x 12months = \$13,184	\$13,184
13553100-538100	iiReception application software to maintain client logs at front desk = \$16,068 Data Processing and Information Inc.-annual automated daysheet maintenance & support = \$4,854. ChronoSolutions-foster care licensing software renewal = \$600. Southern Computer-Microfocus annual maint & support for CSE 15 users X \$103. = \$1950 NC CORELS (State 1571 software) = \$1,881. In/Out Board-annual maintenance & support = \$1,000. Microsoft 365-host email (170 emails@ \$240 each) = \$40,800) TeamViewer license (multi user \$1,500) Tru-IP - Camera monitoring fees (\$4,500) SHI - Microsoft Windows Virtual Desktop Access (\$5884) DNS - VDI Essentials Support (liquidware) \$3,600) DNS - Microsoft virtual renewal = \$21,520. DNS - Professional services on virtual network - \$10,000 DNS - NetApp Maintenance - \$6000 DNS - Liquidware (profile unity) \$8,000 DNS - VMware Renewal = \$20,000 Cisco Smartnet Server Maintenance = \$8,500. Cisco Renewal = (\$1276) MCCI--annual laser fiche software maintenance & support = \$15,245 Adobe Prof. License 18 x \$20/month x 12 months = \$4,320 CTS--Medicaid Transportation software maintenance & support (\$450. X 12 months)= \$5,400. DNS - Neuss \$2400 Palo Alto Network Cyber Security annual software maintenance & support = \$8,220.	\$203,938

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
	Meraki annual license renewal (185 licenses X \$52. each) = \$9,620. Proximity Cards = \$800	
13553100-539300	Continue contract with temporary personnel agencies for temporary staff needed Contracted Temp Help 10 clerical staff 40hr/wk x \$16.38/hr x 50 weeks = \$327600 2 social worker 28 hr/wk x \$35/hour x 50 weeks = \$98000	\$425,600
13553100-543000	Pitney Bowes-postage meter lease & property tax (\$443/month X 12) = \$5,316 Rental Fees - Equipment Office Value - cost per copy for 10 copiers & 2 fax 86,745 copies/mo x .0198/copy x 12= \$24,288 Office Value - cost per copy for 155 printers 104,000 copies/mo x .0198/copy = \$24,710	\$54,314
13553100-544000	Shred It-contracted shredding service (\$150./month X 12 months) = \$1,800 Contracted Services Futrell Heating & Air (ice machine service contract) = \$500.	\$2,300
13553100-544021	Cleggs Pest Control (\$80. per month X 12 months) = \$960. Contracted Services 1 infestation service call (fleas, ants, etc.) = \$250. Grounds	\$1,210
13553100-544100	Continue contract with Sheriff Dept. for Child Support Services IV-D Contracted Services (\$12,324.50/month x 12 months = \$147,894 (1.5 detectives)	\$147,894
13553100-544101	Continue contract with Sheriff Dept for juvenile officer services Juvenile Officer \$6,407/month x 12 months = \$76,884 (2 officers)	\$76,884

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

		FISCAL YEAR: 2021-2022
<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
13553100-549100 Dues & Subscription	NCACDSS-annual director dues = \$1,400. NCACDSS-annual advisory committee dues = \$300	\$1,700
13553310-544000 Adult Day Care Contracted Service	Contract with Dept. of Aging to provide adult day health care services for qualified at-risk adults. Currently serving 1 adult. 87.5% Federal and State funding. *per State Estimate	\$3,355
13553320-544000 In-Home Services Contracted Service	Contract with Sampson Home Health to provide in-home services for qualified at-risk adults. Currently serving 2 adults. 87.5% Federal funding. *per State Estimate	\$11,429
13553710-568421 WFBG - Jobs Travel	Reimburse Work First clients for miles traveled while seeking employment Reimbursed at .30 a mile with a monthly maximum of \$75. (250 miles per month X .30 per mile X 12 months) = \$900.	\$900
13553710-568425 Jobs- Development	Provide job-related assistance for eligible WorkFirst Employment Services clients	\$1,000
13553710-568426 Work First CROP Overpayments	Contingency funds to cover repayment of Work First client benefits when error is deemed "County Responsible"	\$1,000
13553770-568405 Foster Care Basic	Various uses include: Supplies such as clothing for children taken into foster care; foster care medical/counseling service; other non-funded needs for individuals (est. \$14,084)	\$35,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Needs	Also, county cost of Guardianship Assistance monthly payments for 2 children (634x2x12 = \$15,216). Assistance monthly payment for 1 child (475 x 12= \$5,700)	
13553830-544000	Per State Estimate = \$9,597 (EBT Issuance) and \$7,387 (EBT Call Center)	\$16,984
Food Stamp Issuance	State drafted-50% of cost to issue Food and Nutrition benefits to EBT cards and 50% of the cost for the Call Center answering Sampson County FNS recipients calls.	
13553840-544000	YTD as of 2/28/21 annualized: \$2,649/8 x 12 = \$3,974	\$3,974
Work Number Fees	State drafted-Cost to provide DSS workers with the resource needed to verify client statements of employment and income with real-time evidence, manage resources and provide an elevated level of effective and efficient service delivery.	
13553900-536000	*See State-supplied worksheet	\$114,636
IV-E and IV-B	IV-E Adoption Assistance - county share \$97,995 (IV-E) and \$16,641 (IV-B)	
Adoption Assistance	Provide funding to adoptive families on behalf of eligible special needs children placed in eligible adoptive homes in the best interest of the child.	
13554120-568403	Program Inactive	\$0.00
WFBG-EA		
13554120-568417	*See State-supplied worksheet	\$617,664
IV-E Foster Care	Board payments for IV-E eligible foster children.	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
13553900-536001	Guardianship Assistance - IVE IVE Guardianship Assistance *Per State Estimate	\$21,215
13554210-568438	Provide payment to aged and disabled adults who require assistance with their activities of daily living (ADLs) - This is the county share. AA-AD-AB SAA Res Homes *Per State Estimate	\$564,445
13554310-568401	*See State-supplied worksheet State Foster Care Board payments for State eligible foster children. This is total cost. (50% reimbursed)	\$586,200
13554360-529923	Provide transitional living services for youth in foster care and those who recently aged out. Links 100% federal/state funded	\$8,000
13554510-544020	Provide NEMT Services for riders/attendants to accompany eligible Medicaid recipients to Medicaid approved appointments-contract with Sampson Area Transportation Contract Services Transportation (45,000 miles X \$2.68 contract rate) = \$120,600. *No current managed care-related reduction anticipated	\$120,600
13554520-568435	State drafted-County share of Medicaid overpayments collected locally Medicaid Match	\$12,450
13554610-568404	Contract with the NC Division of Services for the Blind for a social worker that provides rehabilitation counselor services to all eligible visually impaired clients. Aid to the Blind	\$5,868

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
	Per Budget provided by vendor	
13554710-536030 Special Children Adoption Fund	Funds received for exceeding the State's adoption baseline for Sampson County. These funds can only be used to promote future adoptions and are carried forward until exhausted. Current balance/anticipated carryforward: \$4,263. No new funds currently anticipated.	\$4,263
13554810-568413 Crisis Intervention Program	Assist low-income persons with a heating or cooling related crisis. The maximum assistance amount is \$600. annually. 100% Federal funding - Per State Estimate	\$321,175
13554810-568414 LIEAP	Assist low-income households with the cost of heating expenses. The target population is persons age 60 and over and disabled persons receiving a service through the Division of Aging and Adult Services. The program runs from December 1st through March 31st each fiscal year. 100% Federal funding - Per State Estimate	\$321,175
13554910-568415 Progress Energy- Energy Neighbor	The Energy Neighbor program is designed to assist low-income Progress Energy customers in a heat or cooling related crisis. The maximum benefit is \$600. 100% funding from Duke Energy Progress - Per State Estimate	\$6,085
13555800-568499 General Assistance	Provide emergency assistance to at-risk County residents in need. Examples of assistance: purchase life sustaining medications until client is covered by Medicaid, purchase bus ticket for homeless or domestic violence victim to get back to their family, purchase food for client waiting for Food Nutrition benefits to be loaded	\$4,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dept. of Social Services

FISCAL YEAR: 2021-2022

<u>Org & Object Number</u>	<u>Description</u>	<u>Amount</u>
	on EBT card, etc. Estimated \$4,000.	

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Ronald Bass, Emergency Services Director
DATE: March 15, 2021
SUBJECT: **Proposed 2021-2022 911 Budget**

First and foremost, thank you to the Board of Commissioners and county administration for their dedicated service to our county. We at the 911 Center are very grateful for everything you do for us and the citizens we serve. The following items will only continue to improve the services we provide.

The computer monitors are in use 24 hours a day in the 911 center, we are requesting 3 new monitors at \$125/each. Also, we are requesting 4 monitor arms at 247.50/each for our overflow position for peak times in the center. We are also requesting replacement parts for employee headsets which are used daily to communicate with responders.

Our center transitioned to the ESInet in 2019, all bills and contracts from AT&T are going direct to the 911 Board for payment. The funds still come from our 911 funds but save us the trouble of ensuring everything is current. We switched our landlines to Star Telephone to be able to communicate and transfer calls throughout the Emergency Management building.

Thank you again for time and consideration of our requests. Everything we have requested will be utilized to improve the services we provide to the citizens and first responders of Sampson County.

CB/RB

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
15232556 NC 911 PSAP REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-627,768.00	0.00	0.00	0.00	_____
420000 NC 911 PSAP	-240,995.00	-130,821.12	-133,883.00	-133,883.00	_____
Total NC 911 PSAP REVENUES	-868,763.00	-130,821.12	-133,883.00	-133,883.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
15243256 NC 911 PSAP EXPENDITURES					
526200 DEPARTMENTAL SUPPLIES	4,395.00	0.00	4,156.00	4,156.00	
526201 DEPT SUPPLIES EQUIPMENT	7,208.00	0.00	990.00	990.00	
526261 ROAD SIGNS SUPPLIES	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	114,720.00	22,858.37	38,663.00	38,663.00	
534100 PRINTING	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	6,000.00	0.00	6,000.00	6,000.00	
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	10,000.00	220.00	10,000.00	10,000.00	
539501 EE TRAINING - VISIONS IT	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	
544000 CONTRACTED SERVICES	94,922.00	56,351.59	74,074.00	74,074.00	
544001 CONTRACT SVCS-MAPPING	0.00	0.00	0.00	0.00	
544002 CONTRACT SERVICES-TIRES	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	32,000.00	25,686.00	0.00	0.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	599,518.00	0.00	0.00	0.00	
582096 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15243256	NC 911 PSAP EXPENDITURES					
Total	NC 911 PSAP EXPENDITURES	868,763.00	105,115.96	133,883.00	133,883.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: NC 911 PSAP

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
15243256 526200 DEPARTMENTAL SUPPLIES	Wireless headsets- last year we transitioned to wireless headsets and they have proved to be an asset in our center. Requesting funds to purchase headsets for new employees and parts that need to be replaced periodically.-1,500.00 24" Monitors for consoles 125.00 each x 3= 375.00 Replacement battery for wireless headsets to have on hand in case the original batteries malfunction. 6 batteries x 32.00 each = 188.00 Replacement Remote Unit. 4 units x 159.00 each = 636.00 Plantronics CA12CD Console Interface Cable for the consoles. 2 cables x 47.00 each = 94.00 Starset Voice Tube Headset and Controller/Dispatch for wired headsets to have on hand in case one of the wireless headsets happen to malfunction. 5 console controllers x 66.00 each = 330.00 Supra Plus Monaural Wideband wired headsets to have on hand in case one of the wireless headsets happen to malfunction. 5 headsets x 65.00 each = 325.00Recording CD's for the logging recorder at the main 911 Center and the Back-Up Center. Phone and Radio Audio is recorded and kept on the premises for 120 days. 1 fifty count pack (50) = 708.00	\$4,156.00
15243256 532100 TELEPHONE AND POSTAGE	Anticipated Monthly Recurring Fees for 911 Wireless Carriers 2171.27.00 per month x 12 months = 26,055.24 Recurring monthly cost for new phone lines and night switches at the Backup Center at Clinton PD. 911.00 per month x 12 months = 10,932.00 Current monthly recurring fees for E-911 land line service. Total for 5 lines \$334.68 x 5 = 1675.80	\$38,663.04
15243256 535200 MAINT/REPAIR EQUIPMENT	Funds requested for the repair of various E-911 equipment for the service of equipment. = 6,000.00	\$6,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: NC 911 PSAP

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
15243256 539500 EMPLOYEE TRAINING	Initial and recertification costs for certifications held by telecommunicators. =10,000.00	\$10,000.00
15243256 544000 CONTRACTED SERVICES	Maintenance Contract for Recording Equipment at 911 Center (Carolina Recording Systems) = 10,100.00 Maintenance Contract for UPS system 4/15/20 - 4/14/21 = 1,806.00 Maintenance Contract for UPS system 4/15/21 - 6/30/21 = 301.00 ProQA ESP (G) M License Renewal, Service & Support = 4,800.00 AQUA ESP M License Renewal, Service & Support = 225.00 Intrstar Backup 250.00 per month x 12 months = 3,000.00 Century Link Centurion Maintenance Monthly Recurring Charge 1,270.00 each month x 12 months = 15,240.00 Southern Software Maintenance for 12 months = 21,636.00 Stratus Annual Maintenance on Servers = 7,404.00 PSAware from Southern Software allows unlimited users in Public Safety and Emergency Services to have access to CAD calls and other unit locations = 9,787.00	\$74,074.00
15243256 526201 DEPARTMENTAL SUPPLIES EQUIP	Fully articulating monitor arm- 1 247.50 x 4 = 990.00	990



SAMPSON AREA TRANSPORTATION
311 COUNTY COMPLEX RD.
BUILDING H
CLINTON, NC 28328
PHONE: (910) 299-0127

ROSEMARIE OATES MOBLEY, DIRECTOR
Email: roates@sampsonnc.com

February 22, 2021

Mr. E. Causey, County Manager
Sampson County
408 County Complex Rd.
Clinton, NC 28328

RE: Requested Budget FY22
Fund 16-Transportation

Dear Mr. Causey,

Attached you will find the budget request for FY22. The total budget request is \$1,816,562.00.

When reviewing the budget for SAT, you may notice that our collected revenues are less than the previous year. There are several factors that can be attributed to the lost revenue. SAT was forced to limit services during the pandemic, higher than average number of transit vehicles were placed into service each day to enable social distancing for the riders and drivers, SAT chose to temporarily suspend rider fare collection, and many riders canceled medical appointments. I am happy to report that, although we are not doing the volume of rides that we were doing before the pandemic, ride requests are steadily increasing.

Listed below are the line items that I am requesting an increase in:

- Part Time Salary: I am requesting that 6 part time positions be increased from less than 1,000 hours per year, to less than 1,500 hours per year. The remaining 13 part time positions would stay at less than 1,000 hours per year. Line item increased by \$21,549. (This request is carried over from our current fiscal year).
- Professional Services: increase to cover the cost of required pre-employment and random Drug and Alcohol testing and required background checks. Line item increased by \$847. This line item is reimbursable at 85% through the CTP grant.
- Department supplies: increase to cover the cost of necessary office supplies such as paper, ink, toner, etc. Line item increased by \$500.
- Advertising: increase to minimum requirement of CTP grant. Line item increased by \$707. This line item is reimbursable at 85% through the CTP grant.

-Insurance and Bonds: increase to cover cost of vehicle insurance. Line item increased by \$7870. This line item is reimbursable at 85% through the CTP grant.

Line items that have been decreased are:

- Overtime Salaries: fulltime drivers are now receiving compensatory time rather than paid overtime. Line item reduced by \$16,000.
- Gas, Oil, and Tires: line item reduced by \$37,010.
- Travel Allowance: line item reduced by \$1825.
- Telephone and Postage: line item reduced by \$2,387.
- Maintenance/Repair-Vehicles: line item reduced by \$22,000.

I have requested 2 replacement vehicles (\$130,000) and a new surveillance camera system (\$51,251) for the transit vehicles on the FY22 state grant application. (The grant application was approved by the Board of Commissioners at their meeting in September 2020). These items are reimbursable at 90% through the state capital grant.

I have also applied for a separate federal capital grant in the amount of \$330,000. If this grant is awarded, the funds will be used to purchase 5 transit vans, to replace those that were purchased by Sampson County in 2017. (The grant application was approved by the Board of Commissioners at their meeting in September 2020). These vehicles are reimbursable at 80% through the federal capital grant. I have been advised that expansion vehicles are not often funded through this grant and that there is only a small chance of this grant being approved. If this grant is not approved, I will need to look for other means to replace the county purchased vehicles. Of the five vehicles, four are in fair condition and one is in good condition. However, they have all exceeded the “useful service life” mileage threshold that FTA follows.

Please let me know if you need any further information.

Thank you for any consideration given.

Respectfully,

Rosemarie Oates Mobley

Rosemarie Oates Mobley
Director, Sampson Area Transportation

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16134500	SAMPSON AREA TRANSPORTATION RV					
403201	MILEAGE FEES (OTHER AGENCIES)	-1,426,481.00	-703,894.82	-1,426,481.00	-1,426,481.00	_____
403203	RURAL GRANT - RIDER FEE	-8,909.00	-8,549.00	-8,909.00	-8,909.00	_____
403204	EDTAP-RIDER FEE	-7,245.00	-4,131.00	-7,245.00	-7,245.00	_____
403611	STATE ARRA GRANT	0.00	-603,921.00	0.00	0.00	_____
403612	STATE - TRANSP FUNDS (VEHICLE)	-54,000.00	0.00	-130,000.00	-130,000.00	_____
403613	STATE - DEVELOP FNDS (SALARY)	-195,276.00	-18,829.00	-192,666.00	-192,666.00	_____
403643	ST DOT TECHNOLOGY GRANT-TIER I	0.00	0.00	0.00	0.00	_____
403645	STATE - NC DOT - WORK FIRST	-16,772.00	0.00	0.00	-16,772.00	_____
403653	STATE - TRANS FUND (FURN/EQUIP	0.00	0.00	-51,261.00	-51,261.00	_____
403654	STATE GRANT - BLDGS & IMPVMT	0.00	0.00	0.00	0.00	_____
403655	STATE TRANSP - OTHER EQUIPMENT	0.00	0.00	0.00	0.00	_____
403701	MATCH - DUPLIN/SAMPSON M H	0.00	0.00	0.00	0.00	_____
403702	MATCH - CLINTON/SAMPSON RECR	0.00	0.00	0.00	0.00	_____
403703	STATE - TRANSPORTATION E&D	-73,071.00	0.00	0.00	-73,071.00	_____
403704	STATE FUNDS - RURAL GEN PUBLIC	-93,484.00	0.00	0.00	-93,484.00	_____
404500	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408400	PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408900	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16134500 SAMPSON AREA TRANSPORTATION RV					
408901 ADVERTISING FUNDS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409604 TRANSFER FROM AGING)	0.00	0.00	0.00	0.00	_____
409605 TRANSFER FROM GF - TAB - CDC	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	-316,278.00	_____
Total SAMPSON AREA TRANSPORTATION F	-1,875,238.00	-1,339,324.82	-1,816,562.00	-2,316,167.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16145000 SAMPSON AREA TRANSPORTATION EP					
512100 SALARIES	362,904.00	308,878.71	362,904.00	359,760.00	_____
512200 OVERTIME SALARIES	26,600.00	183.99	26,600.00	26,600.00	_____
512400 ON-CALL PAY	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	203,451.00	103,147.43	203,451.00	210,000.00	_____
512601 P/T SALARIES-KEEP SAMPSON	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	795.00	0.00	795.00	0.00	_____
518100 FICA	37,055.00	24,870.59	37,055.00	37,101.00	_____
518120 MEDICARE FICA	8,666.00	5,818.66	8,666.00	8,677.00	_____
518200 RETIREMENT	35,166.00	31,314.40	35,166.00	44,046.00	_____
518300 GROUP INSURANCE	122,292.00	88,550.00	122,292.00	111,540.00	_____
518400 DENTAL INSURANCE	4,320.00	3,524.73	4,320.00	4,224.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	1,970.39	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	45,940.00	45,940.00	_____
518700 CAFETERIA FEES	72.00	0.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	19,515.00	9,179.11	19,515.00	13,000.00	_____
519100 PROFESSIONAL SERVICES	1,953.00	1,721.50	2,800.00	2,800.00	_____
521300 UNIFORMS	140.00	0.00	140.00	140.00	_____
525100 GAS, OIL AND TIRES	180,994.00	115,233.21	143,984.00	143,984.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16145000 SAMPSON AREA TRANSPORTATION EP					
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	4,500.00	4,015.90	5,000.00	5,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	2,116.00	0.00	0.00	_____
526202 DEPT SUPPLIES-STATE CAPITAL IT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	45.00	0.00	0.00	_____
531100 TRAVEL	3,500.00	0.00	3,500.00	3,500.00	_____
531700 TRAVEL ALLOWANCE	3,865.00	1,870.00	2,040.00	2,040.00	_____
532100 TELEPHONE AND POSTAGE	12,387.00	10,596.23	10,000.00	10,000.00	_____
533000 UTILITIES	3,709.00	2,516.00	3,709.00	3,709.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	4,995.00	321.00	4,853.00	4,853.00	_____
535300 MAINT/REPAIR - VEHICLES	70,000.00	28,041.75	52,000.00	52,000.00	_____
535301 VEHICLE MAINTENANCE ARRA	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	5,918.00	3,118.12	6,625.00	6,625.00	_____
538100 DATA PROCESSING - PROGRAMMING	18,900.00	17,325.00	18,900.00	18,900.00	_____
539400 JANITORIAL SERVICES	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	500.00	0.00	500.00	500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16145000 SAMPSON AREA TRANSPORTATION EP					
543000 RENTAL - EQUIPMENT	62,636.00	302.34	62,636.00	62,636.00	_____
544000 CONTRACTED SVCS-RGP	0.00	0.00	0.00	0.00	_____
544001 CONT SVCS-COMPUTER TECH ASST	0.00	0.00	0.00	0.00	_____
544015 SPECIAL CONTRACT - WORK FIRST	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	11,952.00	0.00	19,822.00	38,000.00	_____
549100 DUES AND SUBSCRIPTIONS	500.00	450.00	500.00	500.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
551001 COUNTY MATCH - OFFICE C.O.	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
552001 COUNTY MATCH-DATA PROCESS	0.00	0.00	0.00	0.00	_____
554001 C O VEHICLE - STATE	54,000.00	237,104.18	381,000.00	381,000.00	_____
554002 C O VECH - COUNTY MATCH	6,000.00	34,272.22	79,000.00	79,000.00	_____
554003 C O VECH - CLINTON/SAMPSON REC	0.00	0.00	0.00	0.00	_____
554004 C O VECHILE - AGING	0.00	0.00	0.00	0.00	_____
554005 C O VECHILE - TAB	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	19,184.00	0.00	46,126.00	46,126.00	_____
555010 COUNTY MATCH - OTHER EQUIP	0.00	0.00	5,125.00	5,125.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16145000	SAMPSON AREA TRANSPORTATION EP					
558200	CAP OUTLAY-BUILDINGS & IMPVMTS	0.00	0.00	0.00	0.00	_____
559000	CAP OUTLAY - OTHER IMPROVEMENT	0.00	0.00	0.00	0.00	_____
559005	LOCAL MATCH-CO OTHER IMPRVMTS	0.00	0.00	0.00	0.00	_____
581000	TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
596050	CONTRIBUTION TO AGING	588,769.00	0.00	588,974.00	588,769.00	_____
Total	SAMPSON AREA TRANSPORTATION E	1,875,238.00	1,036,486.46	2,304,010.00	2,316,167.00	_____

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
ADMIN SUPPORT SPEC I	45003		28,548	30,900
TRANSP DRIVER	45012		23,268	25,524
TRANSP DRIVER	45010		22,380	23,496
TRANSP DRIVER	45013		22,380	24,300
ADMIN OFFICE ASSIST	45004		29,004	30,456
TRANSP DRIVER	45015		22,380	24,216
TRANSP DRIVER	45014		22,836	24,828
TRANSPORT DIRECTOR	45000		65,184	70,008
ADMIN SUPP SPEC II	45005		31,464	33,036
TRANS SVCS SUPERVISR	45001		44,280	47,928
TRANSP DRIVER	45011		22,932	25,068
			334,656	359,760

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount

Permanent positions	11	11
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**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Total Permanent salaries				359,760
Longevity				-
Overtime				26,600
Shift differential				
On-call pay				-
Part-time				210,000
Travel & cell phone allowance				2,040
Fringe Benefit Rates:				
FICA	6.20%			37,101
Medicare FICA	1.45%			8,677
Retirement (Regular)	11.40%			44,046
401(k) (Regular)	5.00%			19,318
Group insurance	845.00			111,540
Dental insurance	32.00			4,224

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sampson Area Transportation

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
16145000-519100 Professional Services	SAT is required to have drug and alcohol testing performed and reviewed by a Medical Review Officer. We are required to perform pre-employment testing, quarterly random testing, reasonable suspicion and and post-accident testing on all safety sensitive employees.	\$2,800
16145000-521300 Uniforms	For uniforms we use safety vests with the county identification tag sewn on the front. For replacement vests in case of damage or for new employees. 10 X \$14	\$140
16145000-525100 Gas, Oil, & Tires	Based on averages for FY 19-20 Tires/labor 92 X \$200.00 = \$18,400.00 Oil changes 170 X \$42 = \$7140 Fuel cost estimated at \$9299/month X 12 = \$111588 (+ 5% increase = \$117,172)	\$143,984
16145000-526200 Depqrtmental Supplies	Estimated cost of supplies for the department for copier paper (8 cases X \$30 = \$240, ink cartridges (8 X \$70 = \$560, 4 X \$85 = \$340), vehicle cleaning supplies = \$360 (windex, Lysol spray, Lysol wipes, car wash, paper towels) and misc office supplies such as notebooks, pencils/pens, file folders, markers, adding machine tape, envelopes calendars, etc.	\$5,000
16145000-531100 Travel	Estimated cost for annual NCDOT/PTD Fall Conference (Hotel \$400, Mileage \$100) Estimated cost for NCPTA 4 day Conference (Registration \$275, Hotel \$600, Per Diem for meals \$153, mileage 150 X .58 = \$87. Two employees = \$2230.). Two regional day meetings estimated cost of mileage and meals tickets \$270.00. Misc travel-purchase supplies, investigate accidents, pick up repaired vans	\$3,500
16145000-531700 Travel Allowance	Estimated cost for Director and Transportation Supervisor cell phone allotment \$85/month x 2 x 12=\$2040	\$2,040
16145000-532100 Telephone & Postage	Two phone lines and one fax line cost an average of \$80.88 per month X 12 - \$971 Estimated Postage for the year = \$100 Monthly cost for tablets for each vehicle 21 - \$392.95 X 12 = \$4,716 8 cell phones for driver to check out each day (replaces radios) \$193 X 12 = \$2316	\$10,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sampson Area Transportation

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
16145000-533000 Utilities	Electric service \$263 X 12 = \$3157; Water service \$46 X 12 = \$552	\$3,709
16145000-535200 M/R-Equipment	Inspections on wheelchair lifts - \$3023; Repairs on wheelchair lifts 1 @ \$500; Inspections for fire extinguishers 29 X \$13.10 = \$380 Funds to move camera systems from old to new vans 1 X \$500 = \$500.00 and system service twice per year for all vehicles \$450.00.	\$4,853
16145000-535300 M/R-Vehicles	Estimated cost. These repairs include preventative maintenance such as rotating tires, lubricating chassis, inspection of belts and filters, changing brake pads, checking fluids, etc., as scheduled for us by the NCDOT software AssetWorks. Also included are unforeseen repairs that will arise. M/R on 20 vehicles.	\$52,000
16145000-537000 Advertising	Advertising & outreach is required by NCDOT when receiving CTP grant funds. \$5000 (Must be at minimum, 2% of requested CTP funds.) \$1200 for promotional items. \$425 is for legal advertisement (A English & Spanish public hearing announcement for the CTP grant must be in local newspaper.) Reimbursable at 85%	\$6,625
16145000-538100 Data Processing	SAT uses Tripmaster software that provides automated scheduling, passenger call reminders, billing, reporting, mapping, tablet interface so that we can make on-time changes to routes. \$1575 X 12 = \$18,900	\$18,900
16145000-539500 Employee Training	Anticipated Safety, Drug and Alcohol Program, & ADA Training	\$500
16145000-543000 Rental Equipment	Copier rental \$106 X 12 = \$1,272.00; Vehicle Debt Payment (new vehicles - new Medicaid Contract) \$62,636.	\$62,636
16145000-545000 Insurance & Bonds	Vehicle insurance for 20 vehicles \$19822	\$19,822
16145000-549100 Dues and Subscriptions	Dues for membership to the North Carolina Public Transportation Association.	\$500

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Sampson Area Transportation

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
16145000-554001 (State Reimbursement)	2	\$65,000	\$130,000	2	130,000.00		
16145000-554002 (County Match)	2	\$6,500	\$13,000	2	13,000.00		
Replace 2 transit vehicles							
Reimbursable at 90%							
16145000-555000 (State Reimbursement)	1	51,251	\$51,251	1	46,126.00		
16145000-555010 (County Match)	1	\$5,125	\$5,125	1	5,125.00		
Replace on-board cameras/surveilliance equipment (20 vehicles)							
Reimbursable at 90%							
16145000-554001 (State Reimbursement)	5	66,000	\$330,000	4	251,000.00		
16145000-554002 (County Match)	5	\$13,200	\$66,000	4	66,000.00		
Expansion vehicles to replace 5 previously purchased by Sampson County							
Reimbursable at 80%							

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
19932320 1/2 CT SALES TAX REVENUES					
403240 SALES TAX (ARTICLE 40 1983)	-1,190,000.00	-900,673.06	-1,190,000.00	-1,190,000.00	_____
403242 SALES TAX (ARTICLE 42 1986)	-1,480,000.00	-1,145,606.62	-1,480,000.00	-1,480,000.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total 1/2 CT SALES TAX REVENUES	-2,670,000.00	-2,046,279.68	-2,670,000.00	-2,670,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
19959110 CLINTON CITY SCHOOLS					
582096 TRANSFER TO GENERAL FUND	322,847.00	0.00	322,847.00	322,847.00	_____
596071 TRANSFER TO COLLEGE ST RENOVAT	0.00	0.00	0.00	0.00	_____
596073 TRANS TO COLLEGE ST DEBT (32)	0.00	0.00	0.00	0.00	_____
Total CLINTON CITY SCHOOLS	322,847.00	0.00	322,847.00	322,847.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19959120	SCHOOLS CAPITAL OUTLAY					
550000	UNALLOCATED CAPITAL OUTLAY	0.00	0.00	0.00	0.00	_____
596071	TRANS TO 1999 REVENUE DEBT(32)	1,480,000.00	0.00	1,480,000.00	1,480,000.00	_____
Total	SCHOOLS CAPITAL OUTLAY	1,480,000.00	0.00	1,480,000.00	1,480,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
19959140	SAMPSON COUNTY SCHOOLS					
582096	TRANSFER TO GENERAL FUND	867,153.00	0.00	867,153.00	867,153.00	_____
596000	INTERFUND LOAN CE PERRY CP	0.00	0.00	0.00	0.00	_____
596071	TRANSFER TO COP DEBT SVC (32)	0.00	0.00	0.00	0.00	_____
596072	TRANS TO SCHOOL ROOF DEBT (32)	0.00	0.00	0.00	0.00	_____
596073	TRANS TO COLLEGE ST DEBT (32)	0.00	0.00	0.00	0.00	_____
Total	SAMPSON COUNTY SCHOOLS	867,153.00	0.00	867,153.00	867,153.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19959140	SAMPSON COUNTY SCHOOLS					
	Fund Total	2,670,000.00	0.00	2,670,000.00	2,670,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21034260 COUNTY BLDGS MAINTENANCE REV					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409601 TRANS FRM CLOSED CAP PROJECT	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	-100,000.00	-100,000.00	_____
Total COUNTY BLDGS MAINTENANCE REV	0.00	0.00	-100,000.00	-100,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21934125 AIRPORT REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	-10,000.00	-10,000.00	_____
409620 TRANS FR AIRPORT CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total AIRPORT REVENUES	0.00	0.00	-10,000.00	-10,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21934950 RESERVE FOR LIVESTOCK ARENA					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 TRANS FRM LIVESTK CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-2,000.00	0.00	-2,000.00	-2,000.00	_____
Total RESERVE FOR LIVESTOCK ARENA	-2,000.00	0.00	-2,000.00	-2,000.00	_____

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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21935922	COMMUNITY COLLEGE REVENUES					
404500	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600	COUNTY CONTRIBUTION	0.00	0.00	-112,500.00	-112,500.00	_____
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	COMMUNITY COLLEGE REVENUES	0.00	0.00	-112,500.00	-112,500.00	_____

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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21935922 COMMUNITY COLLEGE REVENUES					
Fund Total	-2,000.00	-4.20	-224,500.00	-224,500.00	

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21142600	COUNTY BLDGS MAINTENANCE EXP					
582011	RESERVE	0.00	0.00	0.00	0.00	_____
582096	RESERVE	0.00	0.00	0.00	0.00	_____
582097	TRANS TO GENERAL FUND	0.00	0.00	100,000.00	100,000.00	_____
Total	COUNTY BLDGS MAINTENANCE EXP	0.00	0.00	100,000.00	100,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21941250 AIRPORT					
582096 RESERVE	0.00	0.00	10,000.00	10,000.00	_____
596020 TRANS TO AIRPORT CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
596021 TRANS TO R/W 24 LAND OBSTRUCTN	0.00	0.00	0.00	0.00	_____
596022 TRANSFER TO AIR 21 PROJECTS	0.00	0.00	0.00	0.00	_____
596051 CONT TO AIRPORT CAPITAL PROJ.	0.00	0.00	0.00	0.00	_____
Total AIRPORT	0.00	0.00	10,000.00	10,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21949500 RESERVE FOR LIVESTOCK ARENA					
596000 TRANS TO G/F FOR LIVESTK ARENA	2,000.00	0.00	2,000.00	2,000.00	_____
Total RESERVE FOR LIVESTOCK ARENA	2,000.00	0.00	2,000.00	2,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21959220 SAMPSON COMM COLLEGE-CO					
582096 RESERVE	0.00	0.00	112,500.00	112,500.00	
Total SAMPSON COMM COLLEGE-CO	0.00	0.00	112,500.00	112,500.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
21959220 SAMPSON COMM COLLEGE-CO					
Fund Total	2,000.00	0.00	224,500.00	224,500.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043410 COHARIE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-176,100.00	-180,274.15	-181,700.00	-181,700.00	_____
414000 AD VALOREM TAXES - PRIOR	-8,500.00	-7,175.98	-7,500.00	-7,500.00	_____
418000 PENALTIES AND INTEREST	0.00	-115.54	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	-15,000.00	0.00	0.00	0.00	_____
Total COHARIE FIRE DISTRICT	-199,600.00	-187,565.67	-189,200.00	-189,200.00	_____

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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043411	FRANKLIN FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-185,000.00	-181,357.79	-222,910.00	-222,400.00	_____
414000	AD VALOREM TAXES - PRIOR	-5,600.00	-5,307.41	-6,500.00	-6,500.00	_____
418000	PENALTIES AND INTEREST	0.00	-123.38	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	FRANKLIN FIRE DISTRICT	-190,600.00	-186,788.58	-229,410.00	-228,900.00	_____

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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043412	GODWIN-FALCON FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-22,600.00	-31,500.60	-36,800.00	-31,700.00	_____
414000	AD VALOREM TAXES - PRIOR	-200.00	-216.68	0.00	-200.00	_____
418000	PENALTIES AND INTEREST	0.00	-6.37	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	GODWIN-FALCON FIRE DISTRICT	-22,800.00	-31,723.65	-36,800.00	-31,900.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043413 HALLS FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-148,800.00	-151,548.77	-155,400.00	-155,400.00	_____
414000 AD VALOREM TAXES - PRIOR	-3,900.00	-3,424.04	-4,000.00	-4,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-138.70	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	-7,000.00	0.00	0.00	0.00	_____
Total HALLS FIRE DISTRICT	-159,700.00	-155,111.51	-159,400.00	-159,400.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
23043414	HERRING FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-150,000.00	-149,633.59	-151,600.00	-151,600.00	_____
414000	AD VALOREM TAXES - PRIOR	-5,200.00	-4,201.11	-5,500.00	-5,500.00	_____
418000	PENALTIES AND INTEREST	0.00	-97.67	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	HERRING FIRE DISTRICT	-155,200.00	-153,932.37	-157,100.00	-157,100.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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23043415 HONEYCUTT/SALEMBURG FIRE DIST						
412000	AD VALOREM TAXES - CURRENT	-188,800.00	-188,110.87	-193,100.00	-193,100.00	_____
414000	AD VALOREM TAXES - PRIOR	-7,300.00	-5,596.03	-6,500.00	-6,500.00	_____
418000	PENALTIES AND INTEREST	0.00	-176.97	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	HONEYCUTT/SALEMBURG FIRE DIST	-196,100.00	-193,883.87	-199,600.00	-199,600.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043416 NEWTON GROVE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-102,700.00	-98,471.01	-100,500.00	-100,500.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,000.00	-2,043.57	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-87.96	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	-7,910.00	0.00	0.00	0.00	_____
Total NEWTON GROVE FIRE DISTRICT	-112,610.00	-100,602.54	-100,500.00	-100,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043417	PINEY GROVE FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-99,800.00	-101,226.76	-103,000.00	-103,000.00	_____
414000	AD VALOREM TAXES - PRIOR	-1,400.00	-1,816.75	-2,000.00	-2,000.00	_____
418000	PENALTIES AND INTEREST	0.00	-51.25	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	-2,141.00	0.00	0.00	0.00	_____
Total	PINEY GROVE FIRE DISTRICT	-103,341.00	-103,094.76	-105,000.00	-105,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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23043418	PLAIN VIEW FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-278,400.00	-276,891.99	-284,400.00	-284,400.00	_____
414000	AD VALOREM TAXES - PRIOR	-4,600.00	-5,277.87	0.00	0.00	_____
418000	PENALTIES AND INTEREST	0.00	-172.95	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	-13,400.00	0.00	0.00	0.00	_____
Total	PLAIN VIEW FIRE DISTRICT	-296,400.00	-282,342.81	-284,400.00	-284,400.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043419 SPIVEY'S CORNER FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-175,400.00	-180,562.93	-183,600.00	-183,600.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,400.00	-1,826.82	-2,400.00	-2,400.00	_____
418000 PENALTIES AND INTEREST	0.00	-126.84	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	-9,017.00	0.00	0.00	0.00	_____
Total SPIVEY'S CORNER FIRE DISTRICT	-186,817.00	-182,516.59	-186,000.00	-186,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043420 TURKEY FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-157,600.00	-152,817.39	-155,200.00	-155,200.00	_____
414000 AD VALOREM TAXES - PRIOR	-3,800.00	-4,534.88	-5,000.00	-5,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-94.46	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	-30,000.00	0.00	0.00	0.00	_____
Total TURKEY FIRE DISTRICT	-191,400.00	-157,446.73	-160,200.00	-160,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043421	VANNS FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-87,800.00	-87,057.98	-87,900.00	-87,900.00	_____
414000	AD VALOREM TAXES - PRIOR	0.00	-1,163.65	-1,400.00	-1,400.00	_____
418000	PENALTIES AND INTEREST	0.00	-41.50	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	VANNS FIRE DISTRICT	-87,800.00	-88,263.13	-89,300.00	-89,300.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043422	CLINTON FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-532,800.00	-522,211.58	-534,200.00	-534,200.00	_____
414000	AD VALOREM TAXES - PRIOR	-12,000.00	-10,519.39	-12,000.00	-12,000.00	_____
418000	PENALTIES AND INTEREST	0.00	-548.95	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	-30,000.00	0.00	0.00	0.00	_____
Total	CLINTON FIRE DISTRICT	-574,800.00	-533,279.92	-546,200.00	-546,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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23043423	CLEMENT FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-238,400.00	-220,607.90	-255,328.00	-255,328.00	_____
414000	AD VALOREM TAXES - PRIOR	-6,100.00	-5,045.43	-6,000.00	-6,000.00	_____
418000	PENALTIES AND INTEREST	0.00	-231.60	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	CLEMENT FIRE DISTRICT	-244,500.00	-225,884.93	-261,328.00	-261,328.00	_____

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23043424	AUTRYVILLE FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-124,900.00	-131,975.59	-134,900.00	-134,900.00	_____
414000	AD VALOREM TAXES - PRIOR	-2,900.00	-2,123.15	-1,750.00	-1,750.00	_____
418000	PENALTIES AND INTEREST	0.00	-111.97	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	-14,428.00	0.00	0.00	0.00	_____
Total	AUTRYVILLE FIRE DISTRICT	-142,228.00	-134,210.71	-136,650.00	-136,650.00	_____

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Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043425	GARLAND FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-150,300.00	-145,762.60	-150,300.00	-150,300.00	_____
414000	AD VALOREM TAXES - PRIOR	-3,000.00	-4,816.39	-3,000.00	-3,000.00	_____
418000	PENALTIES AND INTEREST	0.00	-80.35	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	GARLAND FIRE DISTRICT	-153,300.00	-150,659.34	-153,300.00	-153,300.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
23043426	TAYLORS BRIDGE FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-362,600.00	-353,071.12	-361,800.00	-361,800.00	_____
414000	AD VALOREM TAXES - PRIOR	-2,500.00	-3,230.47	0.00	0.00	_____
418000	PENALTIES AND INTEREST	0.00	-127.95	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	-17,500.00	0.00	0.00	0.00	_____
Total	TAYLORS BRIDGE FIRE DISTRICT	-382,600.00	-356,429.54	-361,800.00	-361,800.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043427 TAYLORS BRIDGE SERV DISTRICT					
412000 AD VALOREM TAXES - CURRENT	0.00	0.00	0.00	0.00	_____
414000 AD VALOREM TAXES - PRIOR	0.00	-28.61	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	0.00	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total TAYLORS BRIDGE SERV DISTRICT	0.00	-28.61	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
23043428	GOSHEN (FAISON) DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-56,400.00	-54,886.53	-72,280.00	-55,300.00	_____
414000	AD VALOREM TAXES - PRIOR	-500.00	-295.82	0.00	-300.00	_____
418000	PENALTIES AND INTEREST	0.00	-6.67	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	-14,500.00	0.00	0.00	0.00	_____
Total	GOSHEN (FAISON) DISTRICT	-71,400.00	-55,189.02	-72,280.00	-55,600.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043429	JORDANS CHAPEL FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-4,254.00	-7,333.87	-7,200.00	-7,200.00	_____
414000	AD VALOREM TAXES - PRIOR	0.00	0.00	0.00	0.00	_____
418000	PENALTIES AND INTEREST	0.00	-2.40	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	JORDANS CHAPEL FIRE DISTRICT	-4,254.00	-7,336.27	-7,200.00	-7,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043430	SMITH CHAPEL FIRE DISTRICT					
412000	AD VALOREM TAXES - CURRENT	-6,200.00	-7,208.75	-8,500.00	-7,000.00	_____
414000	AD VALOREM TAXES - PRIOR	0.00	0.00	0.00	0.00	_____
418000	PENALTIES AND INTEREST	0.00	-1.06	0.00	0.00	_____
445000	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total	SMITH CHAPEL FIRE DISTRICT	-6,200.00	-7,209.81	-8,500.00	-7,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23043430 SMITH CHAPEL FIRE DISTRICT					
Fund Total	-3,481,650.00	-3,293,500.36	-3,444,168.00	-3,420,578.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23243410 FIRE DISTRICTS					
501800 FIRE TRUCK RESERVE FUND	0.00	0.00	0.00	0.00	
581010 ROSEBORO (COHARIE) FIRE DEPT	199,600.00	302,121.00	189,200.00	189,200.00	
581011 HARRELLS FIRE DEPT (FRANKLIN)	190,600.00	284,845.58	229,410.00	228,900.00	
581012 GODWIN-FALCON FIRE DEPT	22,800.00	27,744.00	36,800.00	31,900.00	
581013 HALLS FIRE DEPARTMENT	159,700.00	180,288.00	159,400.00	159,400.00	
581014 HERRING FIRE DEPARTMENT	155,200.00	175,433.13	157,100.00	157,100.00	
581015 SALEMBURG(HONEYCUTT) FIRE DEPT	196,100.00	246,228.04	199,600.00	199,600.00	
581016 NEWTON GROVE FIRE DEPARTMENT	112,610.00	138,335.36	100,500.00	100,500.00	
581017 PINEY GROVE FIRE DEPARTMENT	103,341.00	142,101.00	105,000.00	105,000.00	
581018 PLAIN VIEW FIRE DEPARTMENT	296,400.00	335,064.36	284,400.00	284,400.00	
581019 SPIVEY'S CORNER FIRE DEPT	186,817.00	210,211.00	186,000.00	186,000.00	
581020 TURKEY FIRE DEPARTMENT	191,400.00	233,489.91	160,200.00	160,200.00	
581021 VANNS FIRE DEPARTMENT	87,800.00	121,623.00	89,300.00	89,300.00	
581022 CLINTON FIRE DEPARTMENT	574,800.00	733,817.42	546,200.00	546,200.00	
581023 CLEMENT FIRE DEPARTMENT	244,500.00	379,662.51	261,328.00	261,328.00	
581024 AUTRYVILLE FIRE DEPARTMENT	142,228.00	164,774.00	136,650.00	136,650.00	
581025 GARLAND FIRE DEPARTMENT	153,300.00	207,048.38	153,300.00	153,300.00	
581026 TAYLOR'S BRIDGE FIRE DEPT	382,600.00	421,570.67	361,800.00	361,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
23243410 FIRE DISTRICTS					
581027 TAYLOR'S BRIDGE SVC DISTRICT	0.00	17,983.00	0.00	0.00	_____
581028 GOSHEN (FAISON) DISTRICT	71,400.00	119,004.44	72,280.00	55,600.00	_____
581029 JORDANS CHAPEL FIRE DEPARTMENT	4,254.00	4,254.00	7,200.00	7,200.00	_____
581030 SMITH CHAPEL FIRE DISTRICT	6,200.00	6,200.00	8,500.00	7,000.00	_____
Total FIRE DISTRICTS	3,481,650.00	4,451,798.80	3,444,168.00	3,420,578.00	_____

FISCAL YEAR: 2021-2022			District:	
	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
TOTALS	-	-	-	

Autryville Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	145,460,631
Total Value	145,460,631
1 Cent (at Collection Rate)	14,203
Collection rate	97.64%
Current Tax Rate	0.0950
Amount Current Tax Rate Would Generate	134,900
Estimated Prior Year Taxes	1,750
Fund Balance * (Total Amt.) 06/30/20	22,546
PAID OUT for FY 20-21	<u>22,546</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	-
Aerial Platform Supplement	-
<i>Proposed Water Rescue assistance</i>	<i>6,000</i>

Equipment Breakdown

[illegible]

Clement Volunteer Fire Department, Inc.

Ark Matthews, Chief
Larry Yaw, Chairman

3384 Maxwell Road Autryville, N.C. 28318(910) 567-2609

Ryan Lockamy, Deputy Chief
Bruce Jackson, Vice Chairman

To whom it may Concern,

The Clement Fire Department's Board of Directors and Officers have been working for some time on a plan to provide the Community with a new fire station. The need to replace the current facility built in 1974 and the need to maintain a high level of service to the Clement and surrounding communities have identified several areas we will need to address and funding these projects will be a vital part of our strategic goals.

During the past fiscal year, Clement Fire Department achieved an ISO Public Protection Classification level of Five (5). By achieving this rating our citizens will see a significant reduction in property insurance rates. This level is an improvement of the previous rating of Seven (7) and demonstrates the dedication we have to improving the safety and service delivery for our citizens.

When the above mentioned group began working on a plan to build the new Clement station we realized the need to plan for fiscal stability and at the current tax rate it will present a challenge, as it has already during this current year with a projected short fall in projected budget money in the range of \$7,000 to \$9,000.

The Clement Fire Department is requesting the tax levy be increased from the current 9 cents per 100 dollars of value to 10 cents per \$100 value. Listed below are a few points on the need for a levy increase:

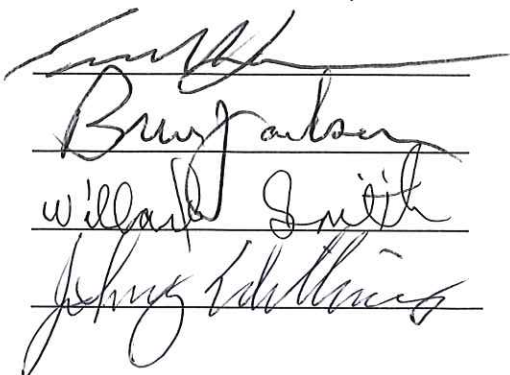
1. Assist with the cost of mortgage payment on a new station. Projected cost of the building is between \$1.3 and \$1.5 million. The current station has no room for expansion and with increased traffic our current practice of backing in from the roadway is a safety concern.
2. Replacement or addition of a new fire apparatus. The newest pumping apparatus we currently have is a 2000 year model. The cost of a new one will be near \$300,000. This is noted in the proposed budget as Truck Fund.
3. The need to make up for the lost revenue from the current fiscal year. This loss currently challenges our ability to fund current needs on operating expenses and would slow and Capital improvements.

The Clement Community is experiencing growth in both development and increased vehicle traffic and it is the intent of Clement Fire Department to maintain and enhance the level of protection provided. Your approval of our funding request would be a major step in helping us achieve these goals. Thanks for your consideration.

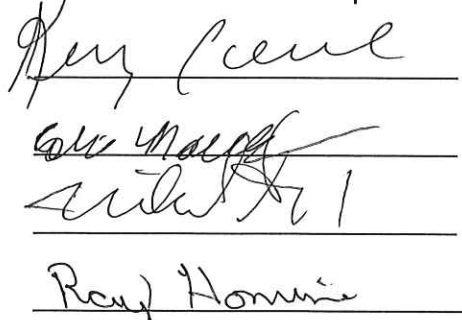
Respectfully,



Ark Matthews, Chief
Clement Volunteer Fire Department



Larry Yaw, President
Clement Volunteer Fire Department



2021-2022 Budget Clement Volunteer Fire Department

Category	Cost	Insurance	\$ 25,670.00	Explanation of need
Worker's Comp	\$ 3,800.00	Worker's Comp		Hopefully this will not increase.
Accident/Disability	\$ 1,900.00	AD&D		FF Recruitment and Retention
Term Life Insurance	\$ 1,450.00	Term Life		Life insurance on all Firefighters and Medics Recruitment and Retention
Umbrella Policy (VFIS)	\$ 18,520.00	Umbrella		Insurance with new New Building Included
FF Supplies		FF Supplies	\$ 2,000.00	
Misc unbudgeted Items	\$ 500.00	Tool Replacement, reciprocating saw blades, Couplings, Etc...		
SCBA Mask for firefighters	\$ 750.00	SCBA Masks		When a firefighter certified he receives a mask (Recruitment & Retention)
SCBA Maintenance	\$ 1,300.00	SCBA Flow Test		This is a required annual test
Training		Training	\$ 2,000.00	
Gas, Food, Lodging	\$ 1,500.00			Travel for specialized training/overnight stay and meals.
Props	\$ 500.00			Training Props
ERT		ERT	\$ 2,000.00	
Combi tools, spreaders, cutters, rams	\$ 1,100.00	Maintenance		Annual maintenance on Hydraulic and Edraulic equipment
Water rope, Floatation devices,	\$ 500.00	Water Rescue Equipment		Equipment that becomes out of date
Harnesses, pullies, MTD. Bear Claws	\$ 400.00	High Angle equipment		Equipment that becomes out of date
		Fire Medic	\$ 5,280.00	
Defib	\$ 500.00	Maintenance		Replace Batteries for Defib Units
NC, O2, NRB, Masks,Tape,Gauze etc...	\$ 4,780.00	Supplies		We run more medic calls than any Fire Medic in Sampson County
		FF Grant	\$ 30,000.00	
Radios	\$ 30,000.00	FF Safety		Old Radios will be no good in 2025. get new ones before the prices go up
		Rescue Grant	\$ 12,500.00	
Rescue equipment	\$ 12,500.00			DOI 50\50 grant
		AFG	\$ 6,350.00	New turnout gear for everyone to have two sets each. To be within the cancer
Turnout Gear for everyone (our part)	\$ 6,350.00			initiative. This is our part of the FEMA Grnt if we are awarded. All stations
		Operational Expenses	\$ 7,650.00	are asked to conform to the cancer initiative. The cancer rate for firefighters
Bookkeeping	\$ 3,300.00			is far higher than any other segment of the population.
Copy Paper	\$ 150.00			
Ink & Toner	\$ 300.00			
Co pay for insurance claims	\$ 2,000.00			If we get a new building the co pay will go up to make the insurance less
Janitorial & Kitchen Supplies	\$ 150.00			expensive.
Fire Awareness Week	\$ 250.00			
Bathroom Supplies	\$ 150.00			
Stamps & Certified Mail	\$ 200.00			
Ice Machine	\$ 600.00			
Quicken Books Program	\$ 550.00			This progrm has to be replaced annually
		Salaries, Taxes & Bonuses	\$ 36,860.00	
Ark Matthews	\$ 11,900.00			Ark's Salary including taxes Thru October 29, 2021 (Retirement)
New paid employees	\$ 24,960.00	\$9 hourly for part time employees		to man station 10 after Ark's Retirement.
		Building & Grounds	\$ 2,150.00	
Fire Extinguisher testing and Maint.	\$ 900.00			Required annually
Termite & Pest Control	\$ 1,250.00			Required for new building

		Utilities	\$ 9,000.00	
Water	\$ 700.00			
Electricity	\$ 4,800.00			
Telephone, Cable & Internet	\$ 2,500.00			
LP Gas	\$ 1,000.00			
		Fuel	\$ 6,000.00	
Fuel	\$ 5,900.00			Fuel prices are going up
Generators, Chain saws, Fans etc.	\$ 100.00			
		Dues	\$ 1,900.00	
NC Fire Association	\$ 800.00			
NC Rescue Association	\$ 600.00			
Sampson Fire Association	\$ 100.00			
Sampson Rescue Association	\$ 100.00			
Sampson Benevolence	\$ 300.00			
		Electronics	\$ 5,700.00	
Pagers	\$ 5,000.00			Old pagers being Phased out due to no service from Motorola
Batteries for Pagers	\$ 300.00			10 Minitor V & Minitor VI pager batteries @15.00 each
Batteries for Tools	\$ 400.00			Batteries for sawsalls, flash lights, drills, Edraulic tools
		Pension	\$ 12,268.00	Pension that was not paid for one reason or another
Pension Annual Fee	\$ 2,400.00			This is to pay new eligible Members
Pensions in arrears	\$ 9,868.00			For whatever the reason some firefighter pensions were not started correctly
				this is to help catch them up
		Vehicle Maintenance	\$ 22,180.00	
Annual Pump Service Test (3 Pumps)	\$ 580.00			Many of the required parts are back ordered and are more expensive when
1021 repairs	\$3,000.00			they arrive. Older vehicles are going to require more maintenance.
1031 repairs	\$6,100.00			Many times we need to take from the budget of one truck and use it on another
1032 repairs	\$6,100.00			Truck. Our 1988 Pearce Arrow is starting to give problems and there are not
1033 repairs	\$6,100.00			many aftermarket replacement parts around due to it's age. (33 years old)
1071 Maintenance	\$300.00			
		Building/Truck Fund	\$ 90,000.00	
Building Payment	\$ 70,000.00			
Truck Fund	\$ 20,000.00			
		Total Budget	\$ 279,508.00	
Projected 2021-2022 Revenue				
Property Tax Revenue 0.10	\$ 255,328.00			
Estimated Prior Year Taxes	\$ 6,000.00			
Fire Medic Supplement	\$ 5,280.00			
R/T	\$ 6,000.00			
Fire Supplement	\$ 6,900.00			
Total income	\$ 279,508.00		\$ 279,508.00	

Clement Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	261,557,567
Total Value	261,557,567
1 Cent (at Collection Rate)	25,528
Collection rate	97.60%
Current Tax Rate	0.0900
Amount Current Tax Rate Would Generate	229,800
Estimated Prior Year Taxes	6,000
Fund Balance * (Total Amt.) 06/30/20	153,778
PAID OUT for FY 20-21	<u>153,778</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	5,280
Aerial Platform Supplement	-

FISCAL YEAR: 2021-2022			District:	Clinton Fire Department
	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Fire district tax	\$546,200			
General Fund Appropriation	\$6,900			
RT Supplement	\$12,000			
TOTALS	\$565,100 -	-	-	

Faison Fire and Rescue, Inc.
PO Box 758
Faison, NC 28341

March 31st, 2021

Sampson County Board of County Commissioners
406 County Complex Rd
Clinton, NC 28328

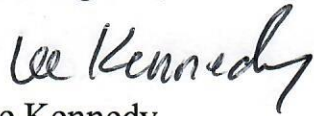
Request for Goshen Fire Tax rate increase

Chairman Wooten,

I hope this letter finds you well. Faison Fire and Rescue, Inc. wishes to have our fire tax for the Goshen Fire District to be raised to 0.065 to match our fire tax in our Duplin County Fire Tax District. In 2013 when our tax rate was set, it was at 0.07 but went down to 0.04 in 2018. Since that time the Enviva Pellet Plant has began total operation in our district that has increased our call volume and also hazards associated with the facility. With the increase in income of the rate is increased we will combine the money with our Duplin County money to increase our part-time staffing to ensure adequate response of personnel. In 2020 we decreased our ISO rating from a 6 to a 4, which was partially due to part-time staffing. Being a ISO rating inspector for the state I see where part-time staffing greatly increases responses on calls for departments and helps with everyday operation. We also have the need to purchase confined space equipment, mostly for the Enviva plant which has multiple confined space areas. Lastly in the next 2 years we hope to build a substation in our Sampson County district to help citizens on the Pine Ridge Rd that are outside our 5 mile rated district. While the area is in a class 9E area, meaning they get a 9 rating, this new station will put the homes in a rated class 4 insurance district. This could lower homeowners insurance by as much as \$300 per year.

Thank you for your consideration for this increase, we greatly appreciate your support as well as the support of the rest of the Sampson County Board of Commissioners!

Best Regards,

A handwritten signature in black ink that reads "Lee Kennedy". The signature is written in a cursive style with a large, stylized "L" and "K".

Lee Kennedy

Chief

Faison Fire and Rescue, Inc.

FISCAL YEAR: 2021-2022			District:	Goshen
	Fire Department	Faison	COMING YEAR 2021-22	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Operating Expenses Insurance Dues	\$ 37,000.00			
Truck Loans	\$ 60,000.00			
Grants	\$ 25,000.00			
Facilities	\$ 15,000.00			
Accounting	\$ 2,000.00			
Fire + Personnel Supplies	\$ 20,000.00			
Maintenance	\$ 35,000.00			
Fundraiser	\$ 11,000.00			
Staff Devel + Training	\$ 3,500.00			
Utilities	\$ 10,500.00			
Part-Time Staffing	\$ 55,006.40			
TOTALS	274,006.40	-	-	

Statement of Budget, Income & Expense

Fire Department Name: Faison Fire and Rescue, Inc.

Fiscal Year: July 1, 2021 through June 30, 2022

<u>Operating Income</u> <u>Description</u>	<u>Budget for Next Fiscal Year</u>
<u>Duplin County</u>	<u>\$26,054.40</u>
<u>District Tax</u>	<u>\$54,672.00</u>
<u>Sales Tax</u>	<u>\$54,000.00</u>
<u>Donations</u>	<u>\$12,000.00</u>
<u>Sampson County</u>	<u>\$72,280.00</u>
<u>Town of Faison</u>	<u>\$30,000.00</u>
<u>Fundraiser</u>	<u>\$25,000.00</u>
<u>Total Income</u>	<u>\$274,006.40</u>

<u>Operating Expense</u> <u>Description</u>	<u>Budget for Next Fiscal Year</u>
<u>Operating Expenses</u> <u>(Insurance, Dues, Office,</u> <u>Fuel)</u>	<u>\$37,000.00</u>
<u>Truck Loans</u>	<u>\$60,000.00</u>
<u>Grants</u>	<u>\$25,000.00</u>
<u>Facilities</u>	<u>\$15,000.00</u>
<u>Accounting</u>	<u>\$2,000.00</u>
<u>Fire & Personnel Supplies</u>	<u>\$20,000.00</u>
<u>Maintenance</u>	<u>\$35,000.00</u>
<u>Fundraiser</u>	<u>\$11,000.00</u>
<u>Staff Development/Training</u>	<u>\$3,500.00</u>
<u>Utilities</u>	<u>\$10,500.00</u>
<u>Part-Time Staffing</u>	<u>\$55,006.40</u>
<u>Total Expenses</u>	<u>\$274,006.40</u>

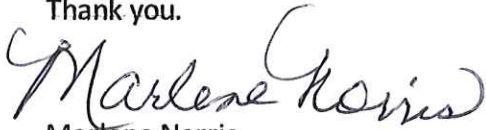
<u>Total Amount and</u> <u>Percentage Gain/Loss</u>	<u>0.00</u>
--	-------------

Certified Correct (Signature/Title): Lee Kennedy / Chief 3-31-21

To: Sampson County Finance Officer
From: Garland Vol. Fire & Rescue Department, Inc.
Re: 2021-2022 Budget Request
Date: March 29, 2021

Enclosed is the Budget Request from Garland Fire Department. We have budgeted above the proposed budget from the County as we have included the cost of a paid firefighter that can be paid out into no more than \$26,000.00 this FY. We will also be requesting matching funds from the Town of Garland for \$26,000. also.

Thank you.



Marlene Norris

Bookkeeper

FISCAL YEAR: 2021-2022			District:	Garland Vol. Fire & Rescue Dept., Inc.
	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Bldg. Payment	41,000.			
Truck Payment	20,000.			
Record Keeping	3,000.			
Utilities	10,000.			
Maint. & Repair	15,000.			
Ins. & Bonds	20,000.			
Gas & Oil	5,000.			
Lawn Maint.	1,500.			
Fire & Rescue Grants	12,000.			
Dept. Supplies	10,000.			
Propane	1,000.			
Retirement	6,000.			
Paid Fireman (1)	26,000.			
TOTALS	170,500.00	-	-	

Garland Vol. Fire & Rescue Dept.,
2021-2022 Inc.

650

Garland Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	153,763,923
Total Value	153,763,923
1 Cent (at Collection Rate)	15,029
Collection rate	97.74%
Current Tax Rate	0.1000
Amount Current Tax Rate Would Generate	150,300
Estimated Prior Year Taxes	3,000
Fund Balance * (Total Amt.) 06/30/20	56,390
PAID OUT for FY 20-21	<u>56,390</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	-
Aerial Platform Supplement	-

GODWIN-FALCON FIRE DEPARTMENT, INC.

Established 1970

7793 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766



2/13/2021

TO: Sampson County Commissioners

RE: Fire Tax Increase to .15

Good day I hope this letter finds you safe and well, I would like to introduce myself. I am Keith Matthews the Fire Chief of the Godwin-Falcon Fire Department, I am writing you to inform you of a tax increase we are asking for in the Godwin-Falcon Fire District in Sampson County. On 1/01/2020 the commissioners of Cumberland County raised the Fire Tax from .10 cents to .15 cents across the board for all county departments. At the time I was elected the new Chief and had a lot going on with my duties. I failed to get in touch with Sampson County to make them aware of the increase. I am asking you to match the .15 cents increase that went into effect last year so all of our taxpayers are paying the same percentage. We strive to do the best job we can to protect life and property of our citizens, we not only provide

fire protection but a medium rescue squad as well. We are members of the Sampson Chief's association as well as the Sampson Fire Fighters association and attend the meetings every Quarter. Our current contract with the you state that the tax rate cannot exceed .15 cents so we should be good leaving the contract as it is. Thank you for attention in this matter and if you need to contact me all my information is at the bottom of the page.

Thanks again!

A handwritten signature in black ink, appearing to read "Keith Matthews", written over a horizontal line.

Keith Matthews Chief

919-820-1554 cell

Gffd1701@nc.rr.com e-mail

Clinton, North Carolina 28328

or such other address or place as may be designated in writing by the County to the Fire Department.

12.3. Any notice required to be made to the Fire Department shall be sent and addressed to the following:

12.3.1. CHARLES M. STARLING

Chief Executive Officer
Board of Directors
Godwin-Falcon Fire Department, Inc. P. O. Box 23
Godwin, North Carolina 28344

12.3.2. James McIntyre, Fire Chief
Godwin-Falcon Fire Department, Inc. P.O. Box 82
Godwin, North Carolina 28344

or such other address or place as may be designated in writing by the Fire Department to the County.

12.4. Any notice that is sent other than personal delivery shall be inclusively deemed to have been received upon deposit in the United States Postal Service correctly addressed as the address which is on file with the sender.

13. NON-APPROPRIATION OF FUNDS. In the event the County does not assess, levy, and appropriate funds for the use and benefit of the Fire Department in the annual budget ordinance, then this contract shall terminate at the end of the existing fiscal year to which an appropriation was made and the County will no longer be liable under this contract.

14. TERMINATION FOR CAUSE. If the Fire Department fails and refuses to provide fire protection as contemplated in this contract and after an investigation by the Emergency Management Department certifies to the County Manager that the Fire Department has failed and refused to provide services contemplated in this contract, then and in such event, this contract can be terminated for cause and the Fire Department will be liable to the County for all funds appropriated and paid to it during the fiscal year to which the termination is effected. If the Fire Department fails to comply with the terms and conditions of this contract as to the reports required of it to make any Federal, State, or local authority, such failure shall be grounds for termination for cause by the County.

15. MUTUAL AID AGREEMENT. As a part of this contract and a requirement for compliance on the part of the Fire Department, it shall enter into and be bound by a mutual aid agreement between all other Fire Departments located in Sampson County and the failure to enter into such contract

have the opportunity to participate in the affairs of the corporation.

6. INSURANCE. The Fire Department shall keep all of its equipment insured with some suitable Insurance Company authorized to do business in the State of North Carolina in an amount of the fair market value of said equipment or the replacement value thereof. In addition, the Fire Department shall carry liability insurance including errors and omissions on its equipment and personnel of limits not less than \$100,000 per person and \$300,000 per occurrence or such other greater amount as the Fire Department may elect to secure and maintain.

7. HAZARDOUS MATERIALS AND WASTE. The Fire Department shall keep its property and equipment free of any hazardous materials or waste which would be in violation of any Federal, State, or local law, rule, or regulation pertaining to hazardous materials or environmental laws.

8. COMPLIANCE AND PROVIDING SERVICE. The Fire Department shall operate and maintain its department in compliance with all Federal, State and local laws, ordinances and regulations as from time to time may be enacted or implemented. The Fire Department shall provide services which may from time to time be required of it in compliance with all Federal, State, and local law ordinances and regulations.

9. SITUS OF LAW. This contract shall be interpreted in accordance with the laws of the State of North Carolina.

10. AMENDMENTS AND MODIFICATIONS. This contract may be amended or modified only with the agreement with the County and Fire Department in writing and executed by both parties.

11. TERMINATION. This contract may be terminated by the County or the Fire Department at the end of any fiscal year by giving ninety (90) days written notice to the other of its intent to terminate by delivery of a copy of such notice by registered or certified mail, by hand delivery, or personal delivery to the Chief Executive Officer of the Board of Directors.

12. NOTICES. Any notice required to be made to the County shall be sent and addressed to the following:

12.1. County Manager
East Rowan Road, Box 313
Clinton, North Carolina 28328

12.2. Sampson County Emergency Management Department
Sampson County Courthouse
P. O. Box 8

County either by a special tax or other appropriation shall be only spent for budgeting items in the Fire Department's budget and shall be spent exclusively on the lawful and authorized budgetary items in providing fire protection and legitimate fire protection expenses including but not limited to principal and interest on loans for fire protection equipment, repairs and maintenance, fire protection equipment, training and educating personnel, telephone, electric and other utilities, insurance premiums, supplies, and together with such other necessary expenses needed in providing fire protection.

5. COMPLIANCE BY FIRE DEPARTMENT. The Fire Department shall do the following:

5.1. Keep and maintain a true and correct copy of the Articles of Incorporation together with all amendments thereto in the office of the County Manager and its principal office.

5.2. Keep and maintain a true and correct copy of the Bylaws of the Corporation together with all amendments thereto in the office of the County Manager and its principal office.

5.3. Keep and maintain a true and correct copy of the Minutes of the Board of Directors Meetings and Members Meetings in the office of the County Manager and its principal office.

5.4. Keep and maintain a true and correct copy of the Reports required to be filed with the office of the Secretary of State, the Department of Insurance, or any other State or Federal reporting agency in its principal office and file a copy thereof in the office of the Emergency Management Department.

5.5. Keep on file in its principal office and in the office of the Emergency Management Department, the following:

5.5.1. A true and correct copy of all its firemen together with their names, addresses, and telephone numbers.

5.5.2. A true and correct copy of its Board of Directors, Officers, Fire Chief, Assistant Fire Chief, or other Officers setting forth their names, addresses, titles, and telephone numbers.

5.6. Publish in a newspaper in general circulation of its district at least 3 times over a period of not less than 3 nor more than 22 days in a display ad of the notice of its annual meeting of members at which its Board of Directors are elected so that the citizens in the fire district shall

property it is authorized to tax which is located in the fire district and will collect said tax as a part of the ad valorem taxes of the County beginning with the next fiscal year. The amount levied annually shall be based on the needs projected in the budget estimate submitted by the Fire Department to the County and approved by the County Commissioners. A special or separate fund shall be maintained by the County for funds collected as a result of said special tax. As said taxes are collected by the County, the same shall be paid to the Fire Department on or before the 15th day of each month during the fiscal year and any delinquent taxes collected for the prior fiscal year(s) will be paid to the Fire Department by the County at least quarterly. The County may retain from the taxes collected a reasonable sum determined from time to time for its costs in the collection of such special taxes, if the County elects to make a charge for collection.

2. RESPONSIBILITY OF FIRE DEPARTMENT. The Fire Department shall provide all necessary equipment and at least the minimum personnel for furnishing adequate fire protection in its district as determined by the North Carolina Department of Insurance, Fire and Rescue Division, and will furnish said fire protection free of charge to all persons, firms, and entities located in its fire district in an efficient, workmanlike, quick response, and in such other manner as may be directed through the regulations from time to time implemented by the Emergency Management Department of the County.

3. REPORTS, RECORDS, AND REQUESTS BY THE FIRE DEPARTMENT. The Fire Department shall maintain and keep on file reports and records which are reasonably requested from time to time by the Emergency Management Department of the County or other County Departments of Government. It shall submit during the periods as required by the County its budget request of needs on such forms and detail as may be required by the County from time to time. The books and records of the Fire Department shall remain open at all times and unencumbered access to them by the County, its Emergency Management Department, its Auditors, its Attorneys, its Department Heads, its Manager, or any other designated agent from time to time made by the County. At least annually and not later than October 15 of each subsequent fiscal year, the Fire Department shall provide to the County an annual audit of all its revenues and expenditures received during the preceding fiscal year and said audit shall be performed by an independent certified public accountant. Said audit shall be without exception and any exceptions shall be corrected within sixty (60) days after the audit has been delivered to the Fire Department.

4. USE OF FUNDS PROVIDED TO THE FIRE DEPARTMENT BY THE COUNTY. All funds received by the Fire Department from the

NORTH CAROLINA
SAMPSON COUNTY

CONTRACT FOR COUNTY FIRE
SERVICE WITH GODWIN-FALCON
FIRE DEPARTMENT, INC.

THIS CONTRACT made and entered into this 17th day of May, 1990, by and between SAMPSON COUNTY, a body politic of the State of North Carolina, whose mailing address is East Rowan Road, Box 313, Clinton, North Carolina 28328, hereinafter referred to and designated as "County" and GODWIN-FALCON FIRE DEPARTMENT, INC., a non-profit corporation, whose mailing address is Godwin, North Carolina 28344, hereinafter referred to and designated as "Fire Department."

W I T N E S S E T H:

WHEREAS, Chapter 69 of the North Carolina General Statutes provides the codification of fire protection laws in the State of North Carolina and Chapter 69 is incorporated herein by reference and the same becomes a part of this agreement.

AND WHEREAS, Chapter 159 of the North Carolina General Statutes provides the codification of the local government finance laws for the State of North Carolina and the same is incorporated herein by reference and the same becomes a part of this agreement.

AND WHEREAS, Chapter 153A of the North Carolina General Statutes codifies the authority of the County to provide fire protection, contracting, levying, and assessing taxes to provide the funds for fire protection and other related protection for citizens of the County and said Chapter 153A is incorporated herein by reference and the same becomes a part of this agreement.

AND WHEREAS, the County and Fire Department deem it to be in the best interest of each of the parties hereto and to the citizens of the County for them to enter into this agreement and contract as hereinafter set forth.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, agreements, promises, understandings, monetary consideration and other considerations running from each to the other which each of the parties hereto recognize as a valuable consideration, the County and Fire Department have agreed and do hereby agree to do and perform the following:

1. ASSESS, LEVY, AND COLLECT SPECIAL TAXES. The County agrees that it will cause to be assessed or levied a special fire tax of not less than .01 cents nor more than 15 cents per \$100.00 evaluation on all real and personal

with all other departments shall be cause to terminate this Contract by the County.

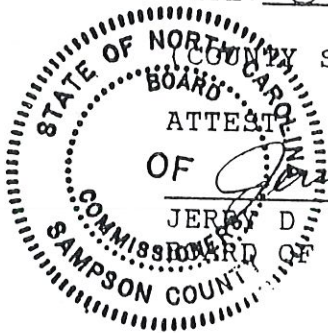
16. EFFECTIVE. This Contract is effective as of May 1, 1990 and shall continue in force from July 1 to June 30 of each fiscal year hereafter unless terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have executed this contract, all by authority duly had and obtained, on the date set opposite their respective names.

SAMPSON COUNTY

DATE: 6-13-90

BY: Kermit D. Williamson
KERMIT D. WILLIAMSON, CHAIRMAN
OF THE BOARD OF COMMISSIONERS



ATTEST
Jerry D. Hobbs
JERRY D. HOBBS, CLERK TO THE
BOARD OF COMMISSIONERS

GODWIN-FALCON FIRE DEPARTMENT,
INC.

DATE: JUNE 7, 1990

BY: Charles M. Starling
PRESIDENT
CHARLES M. STARLING

(CORPORATE SEAL)

ATTEST
John M. Hubbard
SECRETARY
JOHN M. HUBBARD

GODWIN-FALCON FIRE DEPARTMENT, INC.

Established 1970

7793 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766



2/13/2021

TO: Sampson County Commissioners

RE: Fire Tax Increase to .15

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fire protection but a medium rescue squad as well. We are members of the Sampson Chief's association as well as the Sampson Fire Fighters association and attend the meetings every Quarter. Our current contract with the you state that the tax rate cannot exceed .15 cents so we should be good leaving the contract as it is. Thank you for attention in this matter and if you need to contact me all my information is at the bottom of the page.

Thanks again!

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Keith Matthews Chief

919-820-1554 cell

Gffd1701@nc.rr.com e-mail

GODWIN-FALCON FIRE DEPARTMENT, INC.

7723 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766

1/15/2021

Budget

	Budget:	Requested:
Tax Income Cumberland	\$ 368,136.00	\$ 368,136.00
Tax Income Sampson	\$ 36,800.00	\$ 36,800.00
Tax Income Harnett	\$ 5,500.00	\$ 5,500.00
Town Of Falcon Tax Income	\$ 8,404.00	\$ 8,404.00
Town Of Godwin Tax Income	\$ 12,000.00	\$ 12,000.00
Grants (Hope To Get)	\$ 86,500.00	\$ 86,500.00
Interest	\$ 3,200.00	\$ 3,200.00
Other	\$ 5,000.00	\$ 5,000.00
Total Budget:	\$ 525,540.00	Total Requested: \$ 525,540.00

Thank You
Keith Matthews
Fire Chief
Godwin-Falcon Fire Department
Station 17

GODWIN-FALCON FIRE DEPARTMENT, INC.

7723 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766

1/15/2021

Expenses

Salaries	\$ 165,200.00
Utilities	\$ 28,000.00
Licenses, Permits, & Taxes	\$ 4,840.00
Vehicle Fuel	\$ 14,000.00
Insurance	\$ 31,500.00
Subscription, Dues	\$ 2,500.00
Vehicle Maintenance	\$ 14,500.00
Supplies	\$ 13,000.00
Professional Services/ Book Keeping	\$ 12,500.00
Contract Maintenance	\$ 15,000.00
Radios/Pagers	\$ 6,500.00
Pension Fund	\$ 4,200.00
Other Expenses	\$ 12,500.00
Fire Fighter Gear PPE	\$ 86,500.00

Loan Payment Includes Reserve Account	\$ 65,000.00
New Fire Truck Fund	\$ 50,000.00
Total	\$ 525,540.00
Total Budget	\$ 525,540.00

Thank You
 Keith Matthews
 Fire Chief
 Godwin-Falcon Fire Department
 Station 17

Godwin-Falcon Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	32,004,720
Total Value	32,004,720
1 Cent (at Collection Rate)	3,172
Collection rate	99.12%
Current Tax Rate	0.1000
Amount Current Tax Rate Would Generate	31,700
Estimated Prior Year Taxes	200
Fund Balance * (Total Amt.) 06/30/20	4,944
PAID OUT for FY 20-21	<u>4,944</u>
Net available fund balance for appropriation	-
General Fund Appropriation	2,300
RT Supplement	1,200
Fire Medic Supplement	-
Aerial Platform Supplement	-

			Sampson County					
	Annual Budget Estimate – Capital Outlay Request							
		Fiscal Year 2021-2022						
		Halls Fire & Rescue						
Items	Cost							
Insurance	\$20,000							
Utilities (Elect,Phone, Water)	\$5,000							
Fuel (Trucks & Station)	\$8,000							
Grounds/Lawn Care	\$5,000							
Pay Per Call	\$20,000							
Grants	\$20,000							
Dues & Subscription	\$4,000							
Fire Station Payment	\$48,000							
Truck Payment	\$39,600							
Equipment Test	\$1,500							
Vehicle Maintenance	\$1,200							
Total	\$172,300							

Halls Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	227,300,728
Total Value	227,300,728
1 Cent (at Collection Rate)	22,198
Collection rate	97.66%
Current Tax Rate	0.0700
Amount Current Tax Rate Would Generate	155,400
Estimated Prior Year Taxes	4,000
Fund Balance * (Total Amt.) 06/30/20	20,588
PAID OUT for FY 20-21	<u>20,588</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	-
Aerial Platform Supplement	-



HARRELLS

Volunteer Fire Department, Inc.

Post Office Box 95 Harrells, North Carolina 28444

March 30, 2021

Harrells Fire District Tax rate for Fiscal year 2021-2022

Mr. Ed Causey
Sampson County Manager

Dear Mr. Causey,

This Letter is in regards to increasing the Harrells Fire district rate of, taxation to 10 cents. This increase in taxation would be a tremendous help to our area and surrounding areas. Within the last year the Harrells Fire Department has successfully improved our ISO rating to a Class 5, saving our community in insurance premiums. We have also built a third station that will save our homeowners and business owners thousands on insurance. We also have recently purchased a new engine and tanker to better fit the need for our district. With this increase we will be able to maintain and possible lower our ISO rating, update, replace, and add equipment to our trucks. We will be also looking to replace our outdated Jon Boat, with a Zodiac swift water boat due, to the increase in flooding over the past few years. We will also be able to add to our training budget to insure that our members are getting the acquired training to perform the job adequately and professionally. We will also be able to improve our stations to improve look and comfortability. Also we will be working toward expanding our rescue capabilities. We have also put together a committee to put together a plan, establish SOG's, budget, job

FISCAL YEAR: 2021-2022			District:	HERRING
HERRING	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
CAPITAL OUTLAY	28000.00			
OPERATIONS	3600.00			
GAS, UTILITIES	27100.00			
REPAIRS, MAINT	12000.00			
NOTE PAYMENTS	67840.00			
INSURANCE	20000.00			
STATE PENSION	1560.00			
TRAINING/CONVEN	1500.00			
TRUCK FUND	5000.00			
MEDIC / RT SUPPLE	11280.00			
TOTALS	\$177,880.00 -	-	-	

Herring Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	186,653,811
Total Value	186,653,811
1 Cent (at Collection Rate)	18,137
Collection rate	97.17%
Current Tax Rate	0.0850
Amount Current Tax Rate Would Generate	154,200
Estimated Prior Year Taxes	5,500
Fund Balance * (Total Amt.) 06/30/20	21,501
PAID OUT for FY 20-21	<u>21,501</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	5,280
Aerial Platform Supplement	-

Total: \$177,880.00

Jordans Chapel Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	12,333,783
Total Value	12,333,783
1 Cent (at Collection Rate)	1,199
Collection rate	97.23%
Current Tax Rate	0.0600
Amount Current Tax Rate Would Generate	7,200
Estimated Prior Year Taxes	-
Fund Balance * (Total Amt.) 06/30/20	-
PAID OUT for FY 20-21	-
Net available fund balance for appropriation	-
General Fund Appropriation	2,601
RT Supplement	-
Fire Medic Supplement	-
Aerial Platform Supplement	-

Wayne Co.	\$91,252,843	88%
Sampson Co.	\$12,333,783	12%
	<u>\$103,586,626</u>	<u>100%</u>

9801

FISCAL YEAR: 2021-2022			District:	Jordan's Chapel / Wayne Co.
	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Acting Legal	82.00			
Duest Assessments	103.00			N.C. State / Wayne Co. Firemen's Assoc.'s
Brotherhood	303.00			
Notes Payable	2208.00			2007 Pierce Tanker (Tri County Electric)
Insurance (All)	11690.00			
Pension Fund	158.00			
Supplies Office Exp.	276.00			
Training	100.00			
Utilities	700.00			
Repairs/Testing	2711.00			
New Equip/Radios	1490.00			Matching Funds / NCD Insurance
Turn Out Gear				\$26,638.52 Total
The above figures represent approx. 12% of the Budget Total - Based on Tax valuations				from Sampson Co and Wayne County.
TOTALS	9901.00	-	-	

Respectfully / Ed Williams / Treasurer
Wayne County 3-30-21

Newton Grove Fire Rescue
2021 - 2022 Expenditures

Object Expense Account	Itemized Expenditures	Budgeted Expenditures	Adjusted Budget	Year-To-Date Expenditures	Balance Remaining	% Spent	Due
<u>VOLUNTEER EXPENSES</u>							
Health & Accident Insurance		\$22,000.00			\$22,000.00	0.00%	YRLY
Group Accident & Sickness Insurance	\$3,000.00						
VFIS Life Insurance	\$2,400.00						
Building & Property Liability, VFIS package	\$15,000.00						
Workmen's Compensation Insurance		\$3,600.00			\$3,600.00	0.00%	YRLY
Benevolence Brotherhood		\$832.00			\$832.00	0.00%	
(40) Active Firefighters X \$2.00 X 8 Assessments	\$640.00						
(12) Retired Firefighters X \$2.00 X 8 Assessments	\$192.00						
Firefighter's Pension Fund		\$3,240.00			\$3,240.00	0.00%	YRLY
(27) Volunteer Firefighters X \$120.00	\$3,240.00						
Sampson County Fire Association		\$100.00			\$100.00		
Annual Dues	\$100.00						
Part-Time & Pay-Per Call	\$19,000.00	\$19,000.00			\$19,000.00		
EXPENSE SUB-TOTAL		\$48,772.00				0.00%	
<u>DEPARTMENTAL OPERATIONS</u>							
Departmental/Office Supplies		\$3,000.00			\$3,000.00	0.00%	
Office Supplies	\$1,500.00						
Departmental Supplies	\$1,500.00						
Computer Software		\$3,000.00			\$3,000.00	0.00%	
Fire House Software (Incident Reports)	\$2,500.00						
Additional Software	\$500.00						
Building Repairs/ Maintenance		\$4,000.00			\$4,000.00	0.00%	
Miscellaneous Repairs	\$4,000.00						
Apparatus Fuel & Gas		\$7,000.00			\$7,000.00	0.00%	
12 months X \$600.00	\$7,000.00						

Newton Grove Fire Rescue
2021 - 2022 Expenditures

Object Expense Account	Itemized Expenditures	Budgeted Expenditures	Adjusted Budget	Year-To-Date Expenditures	Balance Remaining	% Spent	Due
Truck/Apparatus Repairs		\$5,500.00			\$5,500.00	0.00%	
Engine & Pump Service (5) Apparatus	\$3,000.00						
General Repairs	\$2,500.00						
Equipment Maintenance		\$2,180.00			\$2,180.00	0.00%	
Annual Service & Repairs	\$2,180.00						
Generators, PPV fans etc.							
Heating and Utilities		\$7,820.00			\$7,820.00	0.00%	
Progress Energy X 12 months X \$ 415.00	\$4,980.00						
LP Gas for station heaters & meeting room	\$2,000.00						
Town of Newton Grove (water & trash)	\$840.00						
Radio Repairs & Supplies		\$1,875.00			\$1,875.00	0.00%	
VHF pager repair	\$175.00						
VHF pager batteries	\$250.00						
VHF radio maintenance	\$175.00						
New VHF Pagers 3/ year	\$1,275.00						
Telephone/Computer Services/Cable		\$1,600.00			\$1,600.00	0.00%	
(12) Months X \$130.00	\$1,600.00						
Conferences, Training, & Schools		\$1,750.00			\$1,750.00	0.00%	
Training Schools & Drills	\$1,500.00						
Station Reference Manuals	\$250.00						
Hazardous Materials Containment		\$1,000.00			\$1,000.00	0.00%	
Absorbent Materials (Oil Dry)	\$500.00						
Class A & B Foam (5 gal. buckets)	\$500.00						

Newton Grove Fire Rescue
2021 - 2022 Expenditures

Object Expense Account	Itemized Expenditures	Budgeted Expenditures	Adjusted Budget	Year-To-Date Expenditures	Balance Remaining	% Spent	Due
					\$ -	#DIV/0!	
Rescue/ RT Equipment		\$8,000.00			\$8,000.00	0.00%	
Water/Rope & Extrication Equipment	\$8,000.00						
Firefighting Equipment & Adapters		\$8,000.00			\$8,000.00	0.00%	
	\$8,000.00						
Firefighting Turnout Gear (complete sets)		\$5,000.00			\$5,000.00	0.00%	
2 complete sets / year	\$5,000.00						
Medical Supplies		\$750.00			\$750.00	0.00%	
EMS Supplies for Rescue	\$750.00						
Truck Insurance		\$8,000.00			\$8,000.00	0.00%	
(6) Apparatus	\$8,000.00						
Postage		\$200.00			\$200.00	0.00%	
Post Office Box Rent	\$40.00						
Stamps	\$160.00						
Fire Prevention		\$1,000.00			\$1,000.00	0.00%	
Fire Prevention & Storm Safety Materials	\$1,000.00						
Dues & Subscriptions (NC/County/NFPA)		\$1,800.00			\$1,800.00	0.00%	
(40) Active Members X \$25.00 (NCSFA)	\$1,000.00						
(10) Retired Members X \$25.00 (NCSFA)	\$280.00						

Newton Grove Fire Rescue
2021 - 2022 Expenditures

Object Expense Account	Itemized Expenditures	Budgeted Expenditures	Adjusted Budget	Year-To-Date Expenditures	Balance Remaining	% Spent	Due
(40) Active Members X \$12.00 (NCAREMS)	\$480.00						
(1) Department Fee / year (NCAREMS)	\$40.00						
EXPENSE SUB-TOTAL		\$120,247.00			\$120,247.00	0.00%	
<u>CONTRACT SERVICES</u>		\$7,490.00					
SCBA Flow Testing	\$1,000.00						
Ladder Testing (15) Ladders	\$450.00						
(8) Hydrostatic Testing of SCBA Bottles	\$200.00						
Fire Extinguisher Maintenance	\$300.00						
Hurst Tool Maintenance	\$1,600.00						
Pest Control Services	\$540.00						
Bookeeping/Payroll Services	\$900.00						
Generator Service	\$600.00						
Pump Service Testing	\$900.00						
Lawn Care	\$1,000.00						
EXPENSE SUB-TOTAL		\$7,490.00	\$ -		\$ -	0.00%	
<u>CAPITAL OUTLAYS</u>							

Newton Grove Fire Rescue
2021 - 2022 Expenditures

Object Expense Account	Itemized Expenditures	Budgeted Expenditures	Adjusted Budget	Year-To-Date Expenditures	Balance Remaining	% Spent	Due
EXPENSE SUB-TOTAL		\$127,737.00	\$ -		\$ 127,737.00	0.00%	
FIRE OPERATIONS SUB-TOTAL		\$127,737.00				0.00%	
LIABILITIES							
New Building Remod./ Addition Payment	\$28,693.00	\$28,693.00			\$28,693.00	0.00%	
Truck Payment	\$20,000.00	\$20,000.00			\$20,000.00	0.00%	
EXPENSE SUB-TOTAL		\$48,693.00			\$48,693.00	0.00%	
TOTAL FIRE DEPARTMENT BUDGET		\$176,430.00				0.00%	
		\$ 176,430.00	Expenses				
	Subtract	\$176,430.00	Revenues				
BETWEEN REVENUE & EXPENDITURE		\$ -					

Newton Grove Fire Rescue 2021 - 2022 Projected Revenues

Revenues	Itemized Revenues	Budgeted Revenues
Sampson County Fire Tax District Allocation	\$100,500.00	\$100,500.00
Johnston County Fire Tax District Allocation	\$18,722.00	\$18,720.00
Sampson County Fire General Fund	\$6,900.00	\$6,900.00
Sampson County Rescue (RT) Allocation	\$6,000.00	\$6,000.00
Town of Newton Grove Allocation	\$44,310.00	\$44,310.00
Total Estimated Revenue		\$176,430.00

Piney Grove Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	139,545,173
Total Value	139,545,173
1 Cent (at Collection Rate)	13,738
Collection rate	98.45%
Current Tax Rate	0.0750
Amount Current Tax Rate Would Generate	103,000
Estimated Prior Year Taxes	2,000
Fund Balance * (Total Amt.) 06/30/20	38,760
PAID OUT for FY 20-21	38,760
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	-
Fire Medic Supplement	-
Aerial Platform Supplement	-

EXPENSE BUDGET

3/31/2021

PINEY GROVE VOL FIRE DEPARTMENT OF SAMPSON COUNTY

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
SUPPLIES	Operating	\$ 10,000.00	\$ 10,618.00	\$ (618.00)	-6%
GAS, OIL, TELEPHONE	Operating	\$ 8,000.00	\$ 8,658.00	\$ (658.00)	-8%
REPAIRS & MAINTANCE	Operating	\$ 25,000.00	\$ 25,191.00	\$ (191.00)	-1%
INSURANCE	Operating	\$ 18,000.00	\$ 18,513.00	\$ (513.00)	-3%
STATE PENSION	Operating	\$ 1,900.00	\$ 1,930.00	\$ (30.00)	-2%
TRAINING	Operating	\$ 1,000.00	\$ 595.00	\$ 405.00	41%
NOTE PAYMENTS	Operating	\$ 12,224.00	\$ 12,224.00	\$ -	0%
NEW ERQUIPMENT ON NCDOI GRANT	Operating	\$ 27,000.00	\$ 25,932.00	\$ 1,068.00	4%
SubStation Expenses	Operating	\$ 8,000.00	\$ 8,239.00	\$ (239.00)	-3%
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Operating			\$ -	
	Personal			\$ -	
	Personal			\$ -	
	Personal			\$ -	
Total Expenses		\$ 111,124.00	\$ 111,900.00	\$ (776.00)	-0.70%

FISCAL YEAR: 2020-2021 ²⁰²¹⁻²⁰²²			District:	Piney Grove
	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Loan Payments	12,224. ⁰⁰			
Supplies	10,618. ⁰⁰			
Gas, Oil, Phone	8,658. ⁰⁰			
Repairs & Maint	25,191. ⁰⁰			
Insurance	18,513. ⁰⁰			
Pension	1,930. ⁰⁰			
Training	595. ⁰⁰			
New Equipment	25,932. ⁰⁰			
Substation	8,239. ⁰⁰			
Expense				
TOTALS	<u>\$111,900.⁰⁰</u>	-	-	

Equipment Breakdown

Items/Remarks			Department Requested		Administration Recommend		Board Approved	
			Quantity	Cost	Quantity	Cost	Quantity	Cost
AC System for meeting Room			1	3000 ⁰⁰				
Air Pucks			2	7000. ⁰⁰				
Spare Bottles			4	3356. ⁰⁰				
New Radios			4	12,576 ⁰⁰				
Total				25932 ⁰⁰				

PINEY GROVE FIRE DEPARTMENT
STATEMENT OF FINANCIAL POSITION
ARISING FROM CASH TRANSACTIONS - UNAUDITED

June 30, 2020

ASSETS

Cash	
Checking	\$ 100,984
Savings	81,574
Savings - Local Relief Fund	20,680
Property and equipment, at cost	<u>1,273,299</u>
	<u>\$ 1,476,537</u>

LIABILITIES AND NET ASSETS

Notes payable	\$ 105,644
Net Assests (Restricted):	
Equity in cash	20,680
Net Assets (Unrestricted):	
Equity in cash	182,558
Equity in other assets	<u>1,167,655</u>
	<u>\$ 1,476,537</u>

STATEMENT OF ACTIVITIES
ARISING FROM CASH TRANSACTIONS - UNAUDITED
For the Year Ended June 30, 2020

Cash July 1, 2019	\$ 213,963
Cash Receipts	
State assistance	25,932
Sampson County assistance	6,900
Property taxes	92,151
Fund raising and local donations	1,734
Interest income	37
Other receipts	100
Total cash receipts	<u>126,854</u>
Cash Disbursements	
Capital outlay	47,373
Operational supplies	10,618
Gas, oil, utilities, and telephone	8,658
Repairs and maintenance	25,191
Note payments	12,224
Insurance	18,513
State pension fund contributions	1,930
Conventions and squad training	595
Other disbursements	12,477
Total cash disbursements	<u>137,579</u>
Cash receipts under cash disbursements	<u>(10,725)</u>
Other Financing Sources and (Uses)	
Indirect assistance from Sampson County	900
Used for general operations	<u>(900)</u>
Other financing sources over (under) other uses	-
Decrease in cash	<u>(10,725)</u>
Cash June 30, 2020	<u>\$ 203,238</u>

Preliminary

The above is an excerpt from the combined financial statements of the Sampson County Fire Departments.
For internal use only.

**Plain View Fire Department
budget request
2021-2022**

Object of Expenditures	Requested	Capital Outlay	Requested
Bulding Repairs and Main.	\$15,000.00	Truck Payment 932	\$34,000.00
Dues	\$2,000.00	Training Equipment	\$6,000.00
Electricity	\$13,500.00	Part Time Employee Pay **	\$123,000.00
Heating/Gas	\$16,000.00	Vol. Incentive pay	\$10,000.00
Insurance	\$23,000.00	Turn out Gear 2 sets	\$8,100.00
Meeting/Training	\$3,000.00		
Office Supplies	\$4,000.00		
Radio Repair/Main	\$6,000.00		
Telephone/Internet	\$3,500.00	Total	\$181,100.00
Truck Gas & Oil	\$19,000.00		
Truck Repair & Main.	\$16,000.00		
Pump test and service	\$6,000.00		
Total	\$127,000.00		
		Expenditures	\$127,000.00
		Capital Outlay	\$181,100.00
		Total requested	\$308,100.00
Taxes Generated	\$284,400.00		
General Fund Appropriation	\$6,900.00		
County EMS lease \$900.00 x 12	\$10,800.00		
RT Supplement	\$ 6,000.00		
Total	\$308,100.00		

Plain View Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	322,850,233
Total Value	322,850,233
1 Cent (at Collection Rate)	31,597
Collection rate	97.87%
Current Tax Rate	0.0900
Amount Current Tax Rate Would Generate	284,400
Estimated Prior Year Taxes	5,500
Fund Balance * (Total Amt.) 06/30/20	39,322
PAID OUT for FY 20-21	<u>39,322</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	-
Aerial Platform Supplement	-
	1,572,667

requirements, and duties to potentially put in paid staff, by July 1, 2022 if not before committee dependent this committee was established to insure smooth transition to put in day time paid staff. This increase will open many doors for the Harrells Fire Department, with that thank you for your continued support and consideration.

Gregory Shelton James
Deputy Fire Chief/ President of the Board
Harrells Volunteer Fire Department

Harrells Vol. Fire Dept Budget
FY 2021-2022

INCOME:

Sampson County Fire Tax	222,910
Sampson County Prior Years Tax	6,500
Sampson County Gen. Fund Approx	20,700
Sampson RT Supplement	6,000
Duplin County Fire and Sales Tax	68,662
Donations:	400
	325,172

We Request to go to 10 Cent

Fiscal Year 2021-2022			District	Franklin
	Fire Department			
Expenditure		Administration	Board	
Description	Requested Budget	Recommended	Approved	Comments:
Utilities	14,400	16,500		
Gas/Fuel	7,800	9,800		
Insurance	39,600	41,600		
Building R&M	15,000	40,520		Increased to update stations
Truck R&M	28,500	34,500		
Office Supplies	3,000	3,000		
New Equipment	20,000	34,000		Including State & Rescue Grant
Pension	3,000	3,000		
Equipment R&M	8,000	8,000		
Training	13,500	15,500		
Dues	4,500	4,500		
Travel/Meals	6,000	7,500		
Book Keeper	3,600	3,600		New Treasurer
MISC.	10,000	11,000		
Building Payment	26,856	31,160		Station 1B
Truck Payments	48,282	48,282		New Engine and Tanker
Paid Per Call	6,392	12,800		increased to 10 \$ Paid Per Call
Total:	258,430	325,262		Including Duplin County Funds
Requesting to go to 10 cents				

	2021/2022	2021/2022	2021/2022
	Final	Budgeted	Projected
Chiefs Salary			\$8,920
Part-Time Pay			\$25,000
Call Pay			\$12,000
Professional Services			\$1,500
FICA			\$4,000
Training and Certification			\$1,000
Telephone and Postage			\$3,000
Utilities			\$6,500
Maint. Of Bldg and Grounds			\$2,000
Maint. Of Equipment			\$20,000
Auto Maint. And Repair			\$12,000
ESC Wage Tax			\$0
Small Tools and Equipment			\$10,000
Advertisements			\$1,000
Fuel			\$6,000
Dept Supplies			\$4,000
Uniforms			\$3,000
Contract Services			\$5,000
Dues and Subscriptions			\$1,000
Insurance			\$20,000
Miscellaneous			\$1,000
Helipad Expenses			\$750
Fire Hydrants			\$6,000
Equipment Rental			\$600
Turn Out Gear			\$4,000
Capital Outlay Grant Equipment			\$15,000
Capital Outlay Items			\$33,000
Fire Truck Loan Payment			\$33,030
Employee Appreciation			\$3,000
*NEW Travel			\$2,000
Total Projected this year (2020/2021)			\$244,300

Total Spent:

Coharie Fire Tax			\$181,700.00
Estimated Prior Year Taxes			\$7,500.00
County Fire Assistance			\$6,900.00
OSFM/Forestry Grant			\$7,500.00
FD Misc Revenue			\$500.00
Donations			\$200.00
Town Money			\$40,000.00
Total Projected Revenue			\$244,300.00
Request from fund balance			\$0.00

FISCAL YEAR: 2021-2022			District: Honeycutt Salemburg		
	Fire Department		COMING YEAR		
EXPENDITURE		ADMINISTRATION	BOARD		
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS	
County Tax Revenues					
21-22 Tax District	\$193,100.00				
Prior Year Tax	\$6,500.00				
Fund Balance	\$0.00				
County Contributions					
County Assist General Fund	\$6,900.00				
RT Supplement	\$6,000.00				
Town And State Assist					
Town of Salemburg	\$15,000.00				
NC Justice Academy	\$4,689.00				
Fund Raisers and Donations	\$6,000.00				
TOTALS	\$238,189.00	-	-		-

Equipment Breakdown						
Items/Remarks	Department Requested		Administration Recommend		Board Approved	
Utilities:	Quantity	Cost	Quantity	Cost	Quantity	Cost
Lights, Telephone, Internet Service,		\$12,400.00				
Heating/Generator Gas						
Note Payments:		\$74,000.00				
Station, Truck						
Insurance, Legal, Contract Labor:		\$89,589.00				
Life, Accident, Vehicles,						
Station Package, Workers Comp.						
Member benefits and Dues						
Contract Labor, Part-time Payroll						
Operating Expenses:		\$45,200.00				
Truck Maintenance and Repairs, Fuel						
Station Maintenance and Repairs,						
Equipment Testing and Maint.						
(ie Airpaks, Aerial and Ladders,						
Air Compressor, Generator)						
State Fire Grant		\$5,000.00				
State Rescue Grant		\$0.00				
AFG Grant		\$12,000.00				
Total						
Total		\$238,189.00				



WAYNE COUNTY
THE GOOD LIFE. GROWN HERE.

SMITH CHAPEL

242

REVENUES:

Income from Wayne County (thru 02/28/21)

Ad Valorem & Vehicle Tax

Sales Tax

Appropriation

Income from State of North Carolina

Fund Raising and Donations

Interest Income

Pension Reimbursements

Rent Income

Other Income *Sampson County*

Sale of Assets

Insurance Proceeds

Loan Proceeds

Sales Tax Refund

TOTALS

EXPENDITURES:

Accounting and Legal

Bank Charges *Fuel*

Dues and Assessments

Brotherhood

Notes Payable(equipment,building,etc.)

Insurance

Pension Fund

Repairs and Maintenance

Supplies and Office Expenses

Training

Uniforms

Utilities and Telephone

Meals

New Equipment

Public Relations

TOTALS

FIRE COMMISSIONER

FIRE COMMISSIONER

FIRE COMMISSIONER

**If an increase in funding is requested resulting in a tax rate increase, forward a second page narrative, along with line item justifications.*

CURRENT
2020-2021

REQUEST
2021-2022

\$47,479.00

* \$52,402.00

\$16,472.00

\$21,520.00

4,010.06

2,275.00

3,000.00

480.00

5,864.82

8,500.00

9,351.17

500.00

85,932.05

85,922.00

1,000.00

1,000.00

2,116.49

3,000.00

1,000.00

1,000.00

18,553.07

2,500.00

12,922.00

27,918.07

14,000.00

12,525.86

10,000.00

1,157.98

2,000.00

4,139.28

7,400.00

1,797.00

2,000.00

6,872.50

13,603.93

1,500.00

61,690.18 \$0.00

85,922.00 \$0.00

FISCAL YEAR: 2021-2022			District:	Spivey's Corner
	Fire Department		COMING YEAR	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Capital Outlay	10,000			
BUILDING RENT RENT	6,000			
TRUCK NOTES	50,820			
INSURANCE	27,089			
PENSION	2,040			
DUES	4,346			
UTILITIES	7,120			
OPERATIONAL	5,593			
FUEL TIRES	4800			
TRUCK REPAIRS	8,600			
TESTING	6,000			
GRANT OBLIGATIONS	47,800			
BUILDING REPAIRS	4,371			
PAYROLL	14,324			
TOTALS	198,900 -	-	-	

Equipment Breakdown

[illegible]

Spivey's Corner Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	187,293,660
Total Value	187,293,660
1 Cent (at Collection Rate)	18,359
Collection rate	98.02%
Current Tax Rate	0.1000
Amount Current Tax Rate Would Generate	183,600
Estimated Prior Year Taxes	2,400
Fund Balance * (Total Amt.) 06/30/20	23,394
PAID OUT for FY 20-21	<u>23,394</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	-
Aerial Platform Supplement	-



Taylors Bridge Fire Department 2021-2022

Summary Sheet

Fire Chief: Alan Williams

Expenditures

2021/2022

New Station note	\$40,200.00
Building Addition Note	\$25,696.00
Apparatus 1631	\$60,771.00
Insurance	\$35,078.00
Pension	\$4,200.00
Repairs & Maintenance	\$21,000.00
Vehicle Fuel	\$8,337.00
Utilities	\$24,788.00
Paid Daytime Personnel	\$108,752.00
Equipment/RT/Matching Grant	\$10,000.00
Training	\$3,000.00
Fire Prevention	\$2,000.00
General Fund	\$15,910.00
Quick Response Vehicle note	\$11,208.00
Allocation	\$3,760.00

\$374,700.00

Income

Tax Rate

Service District Revenue	\$361,800.00	\$0.10
County Assistance - Fire	\$6,900.00	
County Assistance - Rescue	\$6,000.00	
Other Income	\$0.00	
Fund Balance	\$0.00	

\$374,700.00

Taylors Bridge Board of Directors Approval

Ronald Peterson-President

3/30/21

Authorization Signature & Position

Date

Alan Williams- Fire Chief



**Taylors Bridge Fire Department
2021/2022 Budget Worksheet**

Annual Budget Estimate - Capital Outlay Request

Items	Category	Remarks	Quantity	U/M	Cost ea.	Extended					
400 - Operations - Equipment	Equipment - Fire	Hose, Portable Equip., etc..	1	allocated	\$5,000.00	\$5,000.00					
	Equipment - Rescue	Air Bags, Hose Reels, etc..	1	allocated	\$5,000.00	\$5,000.00					
405 - Vehicle Fuel	Vehicle Fuel	Vehicle Fuel	12	month	\$694.75	\$8,337.00					
410 - Utilities	Utilities	Telephone	12	month	\$330.00	\$3,960.00					
	Utilities	Interoperability/data	12	month	\$40.00	\$480.00					
	Utilities	Ice Machine	12	month	\$60.00	\$720.00					
	Utilities	Satellite TV	12	month	\$286.00	\$3,432.00					
	Utilities	L.P. Gas	12	month	\$375.00	\$4,500.00					
	Utilities	Electric	12	month	\$578.00	\$6,936.00					
	Utilities	Lawn/spaying	1	each	\$200.00	\$200.00					
	Utilities	Cleaning Supplies	12	month	\$200.00	\$2,400.00					
	Utilities	Pest Control	12	month	\$80.00	\$960.00					
	Utilities	Bookkeeping	1	each	\$1,200.00	\$1,200.00					
420 - Insurance	Insurance	Workers Compensation Volunteer	25	each	\$65.00	\$1,625.00					
	Insurance	Workers Compensation part time	15	each	\$402.50	\$6,037.00					
	Insurance	Building/Trucks/Equipment	1	each	\$19,056.00	\$19,056.00					
	Insurance	Supplement Accident	1	each	\$1,390.00	\$1,390.00					
	Insurance	Supplement Life	1	each	\$6,970.00	\$6,970.00					
425 - Note/Apparatus Payments	Building	Building Addition	10 year	each	\$25,696.00	\$25,696.00					
	Apparatus	Apparatus 1631	10 year	each	\$60,771.00	\$60,771.00	\$511,755.00				
	Building	New Building	10 year	each	\$40,200.00	\$40,200.00	\$350,000.00				
	Apparatus	Quick Response Vehicle	5 year	each	\$11,208.00	\$11,208.00	\$52,000.00				
435 - Repairs & Maintenance	Repairs & Maint.	Radio Equipment/Maintenance	1	allocated	\$4,000.00	\$4,000.00					
	Repairs & Maint.	Truck Repair/Maintenance	1	allocated	\$15,000.00	\$15,000.00					
	Repairs & Maint.	Building Maintenance	1	allocated	\$2,000.00	\$2,000.00					
440 - Pension Contributions	Pension	Retirement	35	each	\$120.00	\$4,200.00					
445 - Conventions & Training	Training	Training	1	allocated	\$3,000.00	\$3,000.00					
	Fire Prevention	Fire Prevention - Public Safety	1	allocated	\$2,000.00	\$2,000.00					
Paid Part Time Personnel	Fire/Rescue services	Paid Daytime Personnel	15	allocated	\$7,250.13	\$108,752.00					
450 - Other Expense	General Fund	Christmas	1	allocated	\$6,000.00	\$6,000.00					
	General Fund	Department Meals	10	allocated	\$200.00	\$2,000.00					
	General Fund	Firefighter Clothing / Uniforms	1	allocated	\$5,000.00	\$5,000.00					
452 - Dues/Subscriptions	General Fund	Sampson County	1	allocated	\$100.00	\$100.00					
	General Fund	Eastern Carolina Association	1	allocated	\$10.00	\$10.00					
	General Fund	North Carolina Assoc. Fire Chiefs	1	allocated	\$100.00	\$100.00					
	General Fund	North Carolina Firemen's Assoc.	1	allocated	\$750.00	\$750.00					
	General Fund	North Carolina Rescue Assoc.	1	allocated	\$750.00	\$750.00					
Benevolent Fund	General Fund	Sampson County/ NC Rescue	1	allocated	\$1,000.00	\$1,000.00					
Conference	General Fund	NCSFA Fire Conference	1	allocated	\$200.00	\$200.00					
Firehouse Reporting	Allocation	Fire Report Software	1	allocated	\$2,600.00	\$2,600.00					
Active 911	Allocation	Paging system	30	allocated	\$14.00	\$420.00					
Drug Screening	Allocation	Drug Screening	1	allocated	\$740.00	\$740.00					
						\$374,700.00					

FISCAL YEAR: 2021-2022			District: Turkey	
	Fire Department	Turkey Vol Fire Dept	COMING YEAR 2021-2022	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
training	3,500.00			
Station maintenance	4,464.00			
Office Supplies	1,405.00			
50% state grant	15,000.00			
expendable equip.	1,500.00			
fire hose & nozzles	6,240.38			
pump, hose, ladder				
year cert. tests	4,200.00			
yearly Airtest	2,500.00			
fire extinguisher	250.00			
Expendable equip	1,950.00			
Medic Supplies	1,500.00			
County beverage fund	800.00			
Workmans Comp.	38000.00			
TOTALS	173,100.00	-	-	

FISCAL YEAR: 2021-2022			District: Turkey	
	Fire Department	Turkey Vol. Fire Dept Inc	COMING YEAR 2021-2022	
EXPENDITURE		ADMINISTRATION	BOARD	
DESCRIPTION	REQUESTED BUDGET	RECOMMENDED	APPROVED	COMMENTS
Elect.	3,300.00			
Water trash	480.00			
Internet, Tablets, phone	6,000.00			
Heat (propane)	3,000.00			
Diesel fuel & gas	10,250.00			
Truck maintenance	10,000.00			
Associations dues	1,650.00			
Book keeping	4,800.00			
Fire maps retirement	2,940.00			
Truck payment 832	29,780.54			
Truck payment 851	17,445.08			
851 Rescue equip	6,500.00			
Insurance stationer	25,000.00			
State fire & rescue dues	1,460.00			
Emergency fire reporting	3,890.00			
TOTALS	-	-	-	

2021-2022 TURKEY FIRE DEPARTMENT BUDGET

Elect. \$275 per month X 12	\$3300.00 /
Water & trash approx.. \$40.00 per month X 12	\$480.00 /
Internet , truck tablets, land line \$500.00 per month X 12	\$ 6,000.00 /
Propane Gas (heat) \$3000.00 based on last year + 10%	\$3000.00 /
Diesel and gasoline based on last year + 20%	\$10,250.00 /
Truck maintenance tires, preventive maintenance, breakage	\$10,000.00 /
Assoc. dues State firemans assos. \$750.00 State rescue \$420.00	
Sampson county \$100.00, chiefs assoc.	\$1650.00 /
Bookkeeping \$400.00 per month X12	\$4800.00 /
Fire mans retirement \$120.00 per member per year	\$ 2,940.00
Truck payment truck #832 yearly	\$29,780.54 /
Truck payment truck # 851 \$8722.54 semi annual	\$17,445.08 /
Rescue equipment payment	\$6,500.00 /
Insurance Vehicles, building, liability, accident sickness , life	\$25,000.00 /
Emergency fire reporting soft wear lease (yearly)	\$3,890.00 /
Training registrations, lodging, materials, travel and related costs	\$3,500.00 /
Station Maintenance building repairs, painting, septic system, etc.	\$ 4,464.00
Office supplies , paper, printer cart.,computer maintence ,etc.	\$1,400.00 /
Matching state grant 50%	\$15,000 /
Expendable equipment tools, air compressors, cleaning tools, etc.	\$1,500.00 /
Fire hose and nozzles replace items that wear out from use or fail	\$ 6,240.38
Annual truck pump tests, hose tests, ladder tests certification	\$4,200.00 /

Annual breathing air system certification and repair	\$2,500.00
Annual fire extinguisher certification and refill	\$250.00
Replacement of expendable turn out gear, hoods ,gloves, boots ,etc.	\$1,950.00
Medic supplies replace used supplies as needed	\$1,500.00
Contributions to county benevolent fund by member deaths (approx.)	\$300.00
Rescue AND ASSOC. ANNUAL DUES.	\$1,460.00 ✓
Workman's comp. insurance (yearly)	\$3,800.00

\$ 173,100

173,100

Turkey Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	226,698,314
Total Value	226,698,314
1 Cent (at Collection Rate)	22,178
Collection rate	97.83%
Current Tax Rate	0.0700
Amount Current Tax Rate Would Generate	155,200
Estimated Prior Year Taxes	5,000
Fund Balance * (Total Amt.) 06/30/20	46,044
PAID OUT for FY 20-21	<u>46,044</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	-
Aerial Platform Supplement	-

FIRE DEPARTMENT: VANN CROSSROADS FIRE DEPT

EXPENDITURE	DESCRIPTION	REQUESTED BUDGET		ADMINISTRATION RECOMMENDED		BOARD APPROVED		COMMENTS
100. Loan Payment / Saving	Payment / Savings for a NEW PUMPER TANKER	\$26,000.00		\$26,000.00				20 Year payment to replace 30 year old fire truck
200. Paid Part time Personnel	(1) Part Time Person Monday Through Friday \$10 per Hr, 8 hrs a day	\$21,880.00		\$21,880.00				Part time day person to respond to fire and ems rsponses, ADP program for taxes, W2 & Direct Deposits, Scheduleing Program App
300. Insurance and Dues	Building, VFIS, SC Benevolent Fund, SC FF Association, NC State Dues, Active 911 Cad Page, NC Rescue Association Dues, Life Insuracne for Members	\$20,429.00		\$20,429.00				Required Insurance
400. Utilities & Building and Grounds	Station Utliies, Cleaning Supplies, Ground and Building Maintenance	\$9,000.00		\$9,000.00				Utliies cost have gone up from last year
500. Office Supplies	Paper, Pens, Copier Supplies, Etc.	\$384.00		\$384.00				
600. Truck & Equipment Maintenance	Fuel for Trucks, Pump Service Testing, Truck Maintenance, FF Equipment Purchase, Equipment	\$7,600.00		\$7,600.00				Fuel Costs have increased
700. Training / FF Awards Recognition	Annual Dinner & Weekend Colleges	\$1,450.00		\$1,450.00				
800. Pension Fund	7 Members @ \$120.00 per member	\$840.00		\$840.00				
900. Nc Matching Grants	VCFD Portion Payout	\$8,889.00		\$8,889.00				\$17,778 total matching funds for NC Fire and Rescue Grants. 50/50 mtach. Our portion \$8889.00
1000. Fire Medic	Supplies, Equipment, Operations. (Note: truck maintenace & fuel listed under Line item 600)	\$1,500.00		\$1,500.00				
1100. Contingency Fund	Vol. Incentive Reimbursement, Uniforms / T-Shirts / 2% of Budget towards unexpected expenses	\$8,108.00		\$8,108.00				\$5 Vol reimbursment for answered call if a Volunteer meets the criteria.
Total		\$106,080.00		\$106,080.00				

Vann's Crossroads Fire Department
Budget Information
Fiscal Year 2021-2022

Real, Personal, Business Property, & Motor Vehicles	90,076,510
Total Value	90,076,510
1 Cent (at Collection Rate)	8,793
Collection rate	97.62%
Current Tax Rate	0.1000
Amount Current Tax Rate Would Generate	87,900
Estimated Prior Year Taxes	1,400
Fund Balance * (Total Amt.) 06/30/20	33,823
PAID OUT for FY 20-21	<u>33,823</u>
Net available fund balance for appropriation	-
General Fund Appropriation	6,900
RT Supplement	6,000
Fire Medic Supplement	5,280
Aerial Platform Supplement	-

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
25134141 REVALUATION REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-116,000.00	0.00	0.00	0.00	_____
412000 AD VALOREM TAXES - CURRENT	0.00	0.00	-122,000.00	-122,000.00	_____
Total REVALUATION REVENUES	-116,000.00	0.00	-122,000.00	-122,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
25141410 REVALUATION					
519400 PROF SVCS - REAPPRAISAL	0.00	0.00	122,000.00	122,000.00	_____
Total REVALUATION	0.00	0.00	122,000.00	122,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
26031840	AD VALOREM TAXES					
412000	AD VALOREM TAXES - CURRENT	-1,909,000.00	-1,919,361.97	-1,909,000.00	-1,909,000.00	_____
414000	AD VALOREM TAXES - PRIOR	-25,000.00	-30,918.63	-25,000.00	-25,000.00	_____
415000	50% REVENUE LOSS ELDERLY EXEMP	0.00	0.00	0.00	0.00	_____
418000	PENALTIES AND INTEREST	0.00	-1,085.85	0.00	0.00	_____
431000	INVENTORY TAX REIMBURSEMENT	0.00	0.00	0.00	0.00	_____
Total	AD VALOREM TAXES	-1,934,000.00	-1,951,366.45	-1,934,000.00	-1,934,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
26659100 TRANSFER OF SUPPLEMENTAL C E					
581001 TRANSFER OF FUNDS	1,934,000.00	1,951,989.19	1,934,000.00	1,934,000.00	_____
Total TRANSFER OF SUPPLEMENTAL C E	1,934,000.00	1,951,989.19	1,934,000.00	1,934,000.00	_____



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
NEW AGRI. BUILDING, 80 COUNTY COMPLEX RD.
SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

March 12, 2021

To: Mr. Ed Causey, County Manager
Mr. David Clack, Finance Officer
Subject: FY 2021 – 2022 Budget Request
From: Melanie M. Harris, Senior Soil Conservationist, Department Head

Sampson Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission, that serve without pay to direct the Sampson program. The staff assigned to carry out the District's mission for the protection of the county's soil, water and related resources include one Senior Soil Conservationist/ Department Head, one Soil Conservationist, one Soil and Water District Technician and an Administrative Support Specialist II. One of these positions are partially reimbursed from the State's Agriculture Cost Share Program funds. A Supervisory Soil Conservationist, Soil Conservationist and a Soil Conservation Technician are provided by USDA-NRCS. Our office operates as a complete unit, meaning all employees are trained in both federal and state cost share programs providing everyone the capability to assist any customer that walks in the door. This allows us the potential to receive more cost share funding working together, which in turn assists the producer.

The NCDA-Division of Soil and Water provides \$3,600 in matching funds for each local district program, annually, as available. The county match must be at least the amount that is requested from the state as matching funds (typically \$3,600 per year). These funds are used to supplement our growing educational program, travel funds and departmental supplies. We also use this fund to purchase filter cloth to resell to farmers and landowners at cost.

Any of our district board members would be willing to meet with you or attend any commission meeting at any time to either justify our requests in person or to provide detailed progress and client services reports.

Sincerely,

A handwritten signature in black ink that reads "Melanie M. Harris".

Melanie M. Harris, Senior Soil Conservationist, Department Head

Cc: Sampson SWCD Board

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
28334961	CONSERVATION DISTRICT REVENUES					
356803	LOCAL - DIST OTHER FUNDS	0.00	0.00	0.00	0.00	
403609	STATE - DIST MATCHING FUNDS	-3,600.00	-3,600.00	-3,600.00	-3,600.00	
404081	LOCAL-OTHER FEE-RESALE NETTING	-1,000.00	-137.50	-1,000.00	-1,000.00	
404500	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
404501	STATE - INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
409600	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	
409900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
409909	FUND BALANCE APPROP - STATE	0.00	0.00	0.00	0.00	
Total	CONSERVATION DISTRICT REVENUES	-4,600.00	-3,737.50	-4,600.00	-4,600.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
28334961 CONSERVATION DISTRICT REVENUES					
Fund Total	-4,600.00	-3,737.50	-4,600.00	-4,600.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
28349610 CONSERVATION DISTRICT EXPENSES					
523100 EDUCATIONAL SUPPLIES	450.00	64.18	450.00	450.00	
526200 DEPARTMENTAL SUPPLIES	1,000.00	528.69	1,000.00	1,000.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529900 MISC EXP - POSTER CONTEST, ETC	0.00	0.00	0.00	0.00	
529902 LOCAL - MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	
531100 TRAVEL	0.00	0.00	0.00	0.00	
531109 TRAVEL - DIST MATCHING FUNDS	2,000.00	0.00	2,000.00	2,000.00	
532100 TELEPHONE AND POSTAGE	150.00	0.00	150.00	150.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	
588100 PURCHASE FOR RESALE	1,000.00	0.00	1,000.00	1,000.00	
Total CONSERVATION DISTRICT EXPENSES	4,600.00	592.87	4,600.00	4,600.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
28349610 CONSERVATION DISTRICT EXPENSES					
Fund Total	4,600.00	592.87	4,600.00	4,600.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Soil Conservation Dist.

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
28349610 523100	Educational Supplies Materials/refreshments for educational presentations and meetings hosted by the district Conservation booklets and education materials to pass out to students or loan from library =\$450 <i>*COVID restrictions may determine fund use</i>	\$450
28349610 526200	Departmental Supplies Copier/Printer Paper 10 boxes @ \$50 ea= \$500 Desk Calendars 8 ea @ \$6 ea = \$48 12 Month Planners 8 ea @ \$10 ea =\$80 Hanging File Folders 1 box @\$20/box \$ = \$20 Black/Blue Pens \$18/doz @ 8 doz = \$144 4x6 Post-It \$37/pack @ 1 pk =\$37 4x4 Post-It \$13/pack @ 2pk =\$26 Mailing Labels \$8/pack @ 4pk =\$32 Correction Tape \$15/box @ 2 boxes =\$30 Sharpies \$15/box @ 1 box =\$15 Mechanical Pencils \$15/box @ 2 boxes= \$30 Envelopes 1 box @ \$25=\$25, 9x12 envelopes \$13/box	\$1,000
28349610 531109	Travel-Dist Matching Funds Reimbursement for 2 Sampson County high school students to attend the Resource Conservation Workshop in Raleigh, NC at NCSU. \$600 x 2 students +\$1200 Reimbursement for 1 employee to attend the Conservation Employee Training (includes 3 nights lodging, meals and mileage)= \$800 <i>*COVID restrictions may determine fund use</i>	\$2,000
28349610 532100	Telephone and Postage 2 rolls of 100 Forever Stamps = \$110 40-\$1 stamps = \$40	\$150

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Soil Conservation Dist.

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
28349610 588100	Purchase for Resale Filter cloth (includes shipping costs, netting and staples) or excelsior matting 2 rolls x \$500 = \$1000 Filter cloth is purchased and sold to clients at cost. *This line item is difficult to predict. It all depends on the types of practices that clients want to install.*	\$1,000

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
31839112 2017 LOBs DEBT SERVICE					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
408601 RENT INCOME - ASCS OFFICE	-46,365.00	-38,637.50	-46,365.00	-46,365.00	
408602 RENT INCOME - SOIL CONSERV	-3,214.00	-3,240.00	-3,214.00	-3,214.00	
408603 RENT INCOME - FmHA	0.00	0.00	0.00	0.00	
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	
409600 COUNTY CONTRIBUTION	-1,155,233.00	0.00	-1,255,233.00	-1,255,233.00	
409609 TRANS FR FND 10 - BFI FEES	-142,788.00	0.00	-142,788.00	-142,788.00	
409900 FUND BALANCE APPROPRIATED	-2,662.00	0.00	-686,166.00	-686,166.00	
Total 2017 LOBs DEBT SERVICE	-1,350,262.00	-41,877.50	-2,133,766.00	-2,133,766.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
31891100 DEBT ADMINISTRATION					
512100 SALARIES	43,500.00	35,616.35	43,500.00	43,500.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	735.00	1,040.23	735.00	735.00	_____
518100 FICA	2,743.00	2,093.94	2,743.00	2,743.00	_____
518120 MEDICARE FICA	642.00	496.74	642.00	642.00	_____
518200 RETIREMENT	3,986.00	3,738.96	3,986.00	3,986.00	_____
518300 GROUP INSURANCE	6,132.00	5,434.33	6,132.00	6,132.00	_____
518400 DENTAL INSURANCE	240.00	196.68	240.00	240.00	_____
518700 CAFETERIA FEES	72.00	1.20	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	2,212.00	1,406.88	2,212.00	2,212.00	_____
Total DEBT ADMINISTRATION	60,262.00	50,025.31	60,262.00	60,262.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
31891112 2017 LOBs DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	405,000.00	421,600.00	918,334.00	918,334.00	_____
572100 INTEREST ON PRINCIPAL	880,000.00	856,566.25	1,150,170.00	1,150,170.00	_____
575100 DEBT SERVICE CHARGE	5,000.00	700.00	5,000.00	5,000.00	_____
Total 2017 LOBs DEBT SERVICE	1,290,000.00	1,278,866.25	2,073,504.00	2,073,504.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
31891112	2017 LOBs DEBT SERVICE					
	Fund Total	1,350,262.00	1,328,891.56	2,133,766.00	2,133,766.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
32839110 DEBT SERVICE REVENUES					
403102 SALES TAX REFUND	0.00	0.00	0.00	0.00	
403620 STATE ADM FUNDS	0.00	0.00	0.00	0.00	
403668 STATE LOTTERY COUNTY SCHOOLS	-585,452.00	0.00	-585,452.00	-585,452.00	
403669 STATE LOTTERY CITY SCHOOLS	-213,477.00	0.00	-213,477.00	-213,477.00	
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
404529 INV EARNINGS-COPS/1999 REV BND	0.00	0.00	0.00	0.00	
409100 LOAN PROCEEDS-COPS ISSUE	0.00	0.00	0.00	0.00	
409600 COUNTY CONTRIB PROPERTY TAX	-3,835,765.00	0.00	-3,735,765.00	-3,735,765.00	
409608 TRANS FRM SCH CAP PROJECT	0.00	0.00	0.00	0.00	
409609 TRANS FR FND 10 - BFI FEES	-496,000.00	0.00	-496,000.00	-496,000.00	
409610 TRANS FR CITY VOC ED/CLK	-176,077.00	0.00	-176,077.00	-176,077.00	
409611 TRANS FR CO SCH VOC ED/CLK	-499,928.00	0.00	-499,928.00	-499,928.00	
409612 TRANS FR 1/2 CT SALES TAX RES	-1,480,000.00	0.00	-1,480,000.00	-1,480,000.00	
409613 TRANS FR 1/2 CT - SCH ROOF	0.00	0.00	0.00	0.00	
409616 TRANS FRM-1/2 CT COLLEGE ST	0.00	0.00	0.00	0.00	
409627 TRANSFER FRM GEN FUND (911)	0.00	0.00	0.00	0.00	
409900 FUND BALANCE APPROPRIATED	-17,600.00	0.00	-17,600.00	-17,600.00	
Total DEBT SERVICE REVENUES	-7,304,299.00	0.00	-7,204,299.00	-7,204,299.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
32891100 DEBT ADMINISTRATION					
512100 SALARIES	45,477.00	41,180.15	45,477.00	45,477.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	814.00	1,237.53	814.00	814.00	_____
518100 FICA	2,871.00	2,440.43	2,871.00	2,871.00	_____
518120 MEDICARE FICA	672.00	577.80	672.00	672.00	_____
518200 RETIREMENT	4,171.00	4,326.69	4,171.00	4,171.00	_____
518300 GROUP INSURANCE	6,636.00	6,319.83	6,636.00	6,636.00	_____
518400 DENTAL INSURANCE	264.00	228.69	264.00	264.00	_____
518700 CAFETERIA FEES	72.00	1.80	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	1,742.00	1,493.33	1,742.00	1,742.00	_____
571100 PRINCIPAL & INTEREST	0.00	0.00	0.00	0.00	_____
575100 COST OF ISSUANCE	0.00	0.00	0.00	0.00	_____
Total DEBT ADMINISTRATION	62,719.00	57,806.25	62,719.00	62,719.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
32891110	COPS/1999 REVENUE BONDS					
571100	PRINCIPAL ON DEBT SERVICE	995,000.00	980,000.00	995,000.00	995,000.00	_____
572100	INTEREST ON PRINCIPAL	246,000.00	203,875.00	246,000.00	246,000.00	_____
575100	DEBT SERVICE CHARGE	5,000.00	0.00	5,000.00	5,000.00	_____
Total	COPS/1999 REVENUE BONDS	1,246,000.00	1,183,875.00	1,246,000.00	1,246,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
32891111	CLINTON SCHOOLS QZAB					
571100	PRINCIPAL ON DEBT SERVICE	103,580.00	103,572.41	103,580.00	103,580.00	_____
572100	INTEREST ON PRINCIPAL	0.00	0.00	0.00	0.00	_____
575100	DEBT SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
Total	CLINTON SCHOOLS QZAB	103,580.00	103,572.41	103,580.00	103,580.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
32891112 2017 LOBs DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	782,000.00	818,400.00	782,000.00	782,000.00	_____
572100 INTEREST ON PRINCIPAL	1,698,000.00	1,662,746.25	1,698,000.00	1,698,000.00	_____
575100 DEBT SERVICE CHARGE	5,000.00	700.00	5,000.00	5,000.00	_____
Total 2017 LOBs DEBT SERVICE	2,485,000.00	2,481,846.25	2,485,000.00	2,485,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
32891113	COUNTY SCHOOLS QZAB					
571100	PRINCIPAL ON DEBT SERVICE	145,000.00	145,000.00	145,000.00	145,000.00	_____
572100	INTEREST ON PRINCIPAL	10,000.00	4,473.33	10,000.00	10,000.00	_____
575100	DEBT SERVICE CHARGE	2,000.00	0.00	2,000.00	2,000.00	_____
Total	COUNTY SCHOOLS QZAB	157,000.00	149,473.33	157,000.00	157,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
32891115 2006 COPS DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	1,511,000.00	1,490,000.00	1,511,000.00	1,511,000.00	_____
572100 INTEREST ON PRINCIPAL	1,734,000.00	1,669,731.26	1,634,000.00	1,634,000.00	_____
575100 DEBT SERVICE CHARGE	5,000.00	1,500.00	5,000.00	5,000.00	_____
Total 2006 COPS DEBT SERVICE	3,250,000.00	3,161,231.26	3,150,000.00	3,150,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
32891115	2006 COPS DEBT SERVICE					
	Fund Total	7,304,299.00	7,137,804.50	7,204,299.00	7,204,299.00	

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

L.E. Reynolds, P.E.
Public Works Director

February 10, 2021

RE: 2021-2022 Public Works (Water Dept.) Proposed Budget

The Public Works Water budget for fiscal year 2020/2021 was approved last year for \$3,583,145. The Department held the line on expenditures amid the uncertainty caused by the pandemic. The department continues to grow with additional water projects being completed, new upcoming projects and new taps.

The 2021/2022 proposed budget includes an increase of \$27,660 which is an adjustment on a total of eight items as listed. The remainder of the line items are unchanged from last year.

Gas, Oil and Tires have increased in from \$42,000 to \$45,000 for an increase of \$3,000. The department has added two additional employees with trucks to the fleet. The additions were needed to serve the Johnston County interconnection and to meet additional testing requirements.

Departmental Supplies have increased from \$335,000 to \$410,000 for water materials. This is an increase of \$75,000 and is justified by additional chemicals needed for the interconnection and the price of brass increasing by 8 percent. The cost of meters is a major item in this line item and have increased eight percent.

Travel expenses have increased from \$5,000 to \$7,500 per year. The existing truck used by the Assistant Director was needed by an employee for daily work. The engine failed on the old truck driven by the employee and justification for repair was not warranted. The Director asked the Assistant if he would consider using his private vehicle for company events instead of ordering a new truck which would cost \$34,000 along with months for replacement. He agreed and the transfer was made.

Utilities have been increased from \$105,000 to \$165,000 for an increase of \$60,000. We feel this increase is needed to cover the additional expense for the new treatment systems, new well and the new booster pumps.

Bulk Water Purchases have been increased from \$430,000 to \$450,000 for an increase of \$20,000. We feel the increase is due to the additional customers added annually in the Plain View area. Most of our new taps are in this region and all the water is purchased from Dunn.

Maint/Repair-Equipment have been increased from \$90,000 to \$132,000 for an increase of \$42,000. The additional funding is needed to service or repair the additional equipment that has been added to the system for the Johnston County interconnection. We have added two generators, pumps, filtering systems and large meters.

Contracted Services have been increased from \$315,238 to \$339,884 for an increase of \$24,636. This increase is needed due to the additional service needed for the new equipment that is being added to the system.

Capital Outlay-Vehicles has been decreased from \$92,000 to \$45,000 for a decrease of \$47,000. The department needs to replace one truck that is 9 years old and has over 150,000 miles on it. The repair cost to maintain this truck is beginning to increase yearly and it is being used all over the county for line locations. It will cost \$45,000 to purchase the utility truck with accessories.

Capital Outlay-Other Equipment has been decreased from \$212,000 to \$60,000 for a decrease of \$152,000. The \$60,000 is requested to upgrade the drive thru window and shelter at the office. The drive thru drawer is too low and customers are exiting their vehicles to place items in the sliding drawer. The current shelter is too narrow and the customers are getting wet during rain events. Traffic at the window increased during the pandemic and most customers are utilizing the drive thru window.

The overall budget for revenues this year are ahead of schedule and should meet our target by a slim margin. Some line items such as miscellaneous revenues will be under target due to the Ex. Order 0124 that prevented us from collecting late fees and penalties. The sales of the water during E.O. 0124 took a hit but have since been collected through a six-month payment plan that was approved statewide by the governor.

Water sales are the high light of the budget. The projects of sales should have a 3.2% increase above the budgeted projections which are impressive during a pandemic.

The long-term goal I would prefer is to finish the existing projects and review our returns on investment. The only project on the horizon needed now is an additional well in the Keener area to supplement our water system.

This concludes the 2021/2022 water budget requests. Please consider our request as we continue to expand our sales and infrastructure.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Z. R. M.", is written over a horizontal line.

Sampson County Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61937100 SAMPSON CO PUBLIC WORKS REV.					
402602 FARMERS HOME ADMINISTRATION	0.00	0.00	0.00	0.00	
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
405100 WATER SALES	-3,140,545.00	-2,660,653.49	-3,241,305.00	-3,241,305.00	
405199 WATER SALES - CONTRACTORS	-123,600.00	0.00	-157,500.00	-157,500.00	
405200 TAP FEES	-7,000.00	-8,300.00	-7,000.00	-7,000.00	
405201 TAP FEES - WATER DIST II	-70,000.00	-61,700.00	-60,000.00	-60,000.00	
405800 PENALTY DELINQUENT ACCOUNTS	-50,000.00	-46,005.45	-55,000.00	-55,000.00	
408900 MISCELLANEOUS REVENUE	-90,000.00	-66,351.00	-90,000.00	-90,000.00	
408901 BFI	0.00	0.00	0.00	0.00	
408902 LIQUIDATED DAMAGES SETTLEMENT	0.00	0.00	0.00	0.00	
409100 BOND PROCEEDS	0.00	0.00	0.00	0.00	
409101 PROCEEDS FROM COUNTY LOAN	0.00	0.00	0.00	0.00	
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	
409602 TRANS INT PYMT FR WTR CAP PROJ	0.00	0.00	0.00	0.00	
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	
409900 FUND BALANCE APPROPRIATED	-102,000.00	0.00	-70,100.00	-70,100.00	
Total SAMPSON CO PUBLIC WORKS REV.	-3,583,145.00	-2,843,009.94	-3,680,905.00	-3,680,905.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61971000 SAMPSON COUNTY PUBLIC WORKS					
512100 SALARIES	491,418.00	459,150.00	491,418.00	546,900.00	_____
512120 SUPPLEMENT	0.00	0.00	0.00	0.00	_____
512200 OVERTIME SALARIES	0.00	1,214.75	0.00	0.00	_____
512400 ON-CALL PAY	5,500.00	4,279.00	5,500.00	5,500.00	_____
512600 PART-TIME SALARIES	0.00	1,040.44	0.00	0.00	_____
512700 LONGEVITY	2,227.00	2,901.00	2,227.00	1,850.00	_____
518100 FICA	30,947.00	26,821.33	30,947.00	34,364.00	_____
518120 MEDICARE FICA	7,238.00	6,281.43	7,238.00	8,037.00	_____
518200 RETIREMENT	50,963.00	46,397.76	50,693.00	63,185.00	_____
518300 GROUP INSURANCE	139,320.00	127,995.00	139,320.00	152,100.00	_____
518400 DENTAL INSURANCE	5,040.00	4,340.37	5,040.00	5,376.00	_____
518600 WORKMEN'S COMPENSATION INS	15,030.00	0.00	15,030.00	15,030.00	_____
518700 CAFETERIA FEES	130.00	264.00	0.00	130.00	_____
518901 401K COUNTY CONTRIBUTION	24,958.00	17,107.45	0.00	27,713.00	_____
519200 LEGAL PROFESSIONAL SERVICES	5,000.00	0.00	5,000.00	5,000.00	_____
519201 CLOSING COSTS	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	12,636.00	5,711.64	12,636.00	12,636.00	_____
525100 GAS, OIL AND TIRES	42,000.00	33,267.46	45,000.00	45,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61971000 SAMPSON COUNTY PUBLIC WORKS					
526100 OFFICE SUPPLIES	5,000.00	3,415.86	5,000.00	5,000.00	_____
526200 DEPARTMENTAL SUPPLIES	335,000.00	293,012.02	410,000.00	410,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	6,283.34	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	300.00	200.43	300.00	300.00	_____
531100 TRAVEL	5,000.00	4,634.91	7,500.00	7,500.00	_____
531700 TRAVEL ALLOWANCE	2,040.00	1,870.00	2,040.00	2,040.00	_____
532100 TELEPHONE AND POSTAGE	15,724.00	6,307.56	15,724.00	15,724.00	_____
533000 UTILITIES	105,000.00	61,666.79	165,000.00	165,000.00	_____
533400 BULK WATER PURCHASES	430,000.00	412,941.17	450,000.00	450,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	90,000.00	41,471.71	132,000.00	132,000.00	_____
535300 MAINT/REPAIR - VEHICLES	20,000.00	16,525.63	20,000.00	20,000.00	_____
535400 MAINT/REPAIR WATER LINES	100,000.00	0.00	100,000.00	100,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	5,000.00	2,155.36	5,000.00	5,000.00	_____
539500 EMPLOYEE TRAINING	5,000.00	2,694.00	5,000.00	5,000.00	_____
539900 BANKING SERVICE CHARGE	4,800.00	5,250.00	4,800.00	4,800.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	315,238.00	162,945.16	339,884.00	339,884.00	_____
545000 INSURANCE AND BONDS	12,636.00	0.00	12,636.00	12,636.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61971000	SAMPSON COUNTY PUBLIC WORKS					
549000	ALLOWANCE FOR UNCOLLECTABLES	0.00	0.00	0.00	0.00	_____
549100	DUES AND SUBSCRIPTIONS	1,700.00	1,406.95	1,700.00	1,700.00	_____
551000	CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000	CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000	CAPITAL OUTLAY - VEHICLES	92,000.00	67,716.16	45,000.00	45,000.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	212,000.00	186,820.09	60,000.00	60,000.00	_____
587900	BAD DEBTS	10,000.00	0.00	10,000.00	10,000.00	_____
596000	TR TO CAPITAL PROJECT	0.00	0.00	0.00	0.00	_____
596051	TRANS TO WATER DIST 1 DEBT	0.00	0.00	0.00	0.00	_____
596060	TRANSFER TO WATER DISTRICT I	0.00	0.00	0.00	0.00	_____
596067	TRANSFER TO WATER DIST II DEBT	0.00	0.00	0.00	0.00	_____
Total	SAMPSON COUNTY PUBLIC WORKS	2,598,845.00	2,014,088.77	2,601,633.00	2,714,405.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61991050 WATER DISTRICT 1 DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	35,000.00	0.00	35,500.00	35,500.00	_____
572100 INTEREST ON PRINCIPAL	33,500.00	0.00	32,000.00	32,000.00	_____
575100 DEBT SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
Total WATER DISTRICT 1 DEBT SERVICE	68,500.00	0.00	67,500.00	67,500.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
61991051	WATER DISTRICT 2 DEBT SERVICE					
571100	PRINCIPAL ON DEBT SERVICE	456,100.00	459,697.31	458,500.00	458,500.00	_____
572100	INTEREST ON PRINCIPAL	459,700.00	456,184.61	440,500.00	440,500.00	_____
575100	DEBT SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
Total	WATER DISTRICT 2 DEBT SERVICE	915,800.00	915,881.92	899,000.00	899,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61991051 WATER DISTRICT 2 DEBT SERVICE					
Fund Total	3,583,145.00	2,929,970.69	3,568,133.00	3,680,905.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Utility Service Mechanic	71203	63	30,420	32,724
Administrative Officer II	71205	72	49,548	53,160
Water Quality Technician	71209	65	34,224	36,972
Utility Service Crew Leader I	71207	66	35,256	38,364
Administrative Support Specialist I	71202	62	29,004	31,428
Utility Service Crew Leader II	42611	67	42,756	45,444
Utility Service Mechanic	42608	63	31,908	34,092
Utility Customer Service Specialist	71201	63	30,420	32,724
Utility Service Mechanic	71208	63	31,008	33,696
Utility Service Mechanic	71213	63	31,920	34,584
Utility Service Mechanic	71212	63	29,964	31,464
Water Production Operator II	71206	67	45,408	47,856
Asst. Public Works Director	42610	75	58,044	62,184
Utility Service Mechanic	71210	63	29,964	32,208
			421,836	546,900

Budgeted salary amounts are subject to review and may be increased or decreased.

Annual Amount
10,140

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary Rate	Recommended Salary
Permanent positions			14	14
Total Permanent salaries				546,900
Longevity				1,850
Overtime				
Shift differential				
On-call pay				5,500
Part-time				
Travel & cell phone allowance				
Fringe Benefit Rates:				
FICA	6.20%			34,364
Medicare FICA	1.45%			8,037
Retirement (Regular)	11.40%			63,185
401(k) (Regular)	5.00%			27,713
Group insurance	845.00			152,100
Dental insurance	32.00			5,376

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
61971000-519200 LEGAL FEES	Estimated for legal fees.	5,000.00
61971000-521300 UNIFORMS	Uniforms for staff of 11 Safety work boots. 175.00 x 11 = \$1,925	10,711.00 1,925.00 12,636.00
61971000-525100 GASOLINE	Gasoline usage for staff of 11	45,000.00
61971000-526100 OFFICE SUPPLIES	Misc office supplies- incl ribbons, receipt tape etc. Printing - brochures, regulations, envelopes	2,500.00 2,500.00 5,000.00
61971000-526200 DEPARTMENTAL SUPPLIES	Estimated supplies such as chemicals, meters, meter boxes, seeding, other supplies. Vendors advising 7% price increase on materials. Chemical costs & associated supplies for new I40 well & 2 new treatment systems.	410,000.00
61971000-529900 MISCELLANEOUS SUPPLIES	Miscellaneous expenses	300.00
61971000-531100 TRAVEL	Estimated travel for any classes taken . Each employee with certiification has to take continuing education hours each year to maintain certification. Mileage reimbursement	7,500.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
61971000-531700 TRAVEL ALLOWANCE	Phone Stipend for Mark and Devin	2,040.00
61971000-532100 TELEPHONE AND POSTAGE	Phone services - Century Link \$85 x 12 = \$1020 Phone services - Verizon \$565 x 12 = \$6,780 Phone services - Star \$107 x 12 = \$1,284 Mail permit, box rental, postage, bulk mailings	1,020.00 6,780.00 1,284.00 6,640.00 15,724.00
61971000-533000 UTILITIES	Duke Progress - power for existing wells, meter vaults and tanks. New well at I40 due to size will avg. \$5,000/mth for \$60,000 annual cost. Sampson Booster for Johnston County avg. \$500/mth for \$6,000 annual cost	99,000.00 60,000.00 6,000.00 165,000.00
61971000-533400 BULK WATER PURCHASES	Estimated purchases for existing customers. Purchases from Clinton for southern portion in order to support new JC connection. Additional 30+ customers Green Path/Godwin Lake -will be purchased water	450,000.00
61971000-535200 MAINT/REPAIR-EQUIPMENT	Maintenance contract for inspection, repair and painting of 4 tanks. Maintenance costs for wells, pumps, booster, scada, etc. Maintenance for generators, treatment systems.	132,000.00
61971000-535300 MAINT/REPAIR - VEHICLES	Requested for routine maintenance on county vehicles.	20,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
61971000-535400 MAINT/REPAIR - WATER LINES	Repairs to existing lines as needed.	100,000.00
61971000-538100 DATA PROCESSING	Program changes / software for water department.	5,000.00
61971000-539500 EMPLOYEE TRAINING	Request funds for training	5,000.00
61971000-539900 BANKING CHARGES	BB&T monthly lockbox payments \$400 x 12	4,800.00
61971000-543000 RENTAL EQUIPMENT		

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
61971000-544000	Emergency outside contractor services	70,000.00
CONTRACTED SERVICES	Testing monthly/annually for wells/distribution system	50,000.00
	NC811 Service	2,500.00
	Logics - Monthly Maintenance	15,174.00
	Dude Solutions - Mobile 311	10,400.00
	Mueller - Service contract meter software	1,950.00
	Significant Digits - Service contract handhelds	550.00
	Kamstrup - Annual license for new radio read meters	3,000.00
	Dewberry - Engineering Services	45,000.00
	Hach Chemical	12,000.00
	On call generator services	16,000.00
	Pearson Pumps - service contract for well pumps	8,000.00
	Brent Baggett - Mowing tank/well sites 18 x \$900=\$16,200 + \$3,400 (2 new sites)	20,000.00
	Permits for operating water system	6,910.00
	South Data billing services \$3100 x 12 = \$37,200	38,400.00
	Contract for test well exploration at Enoch Rd/Hwy 701	40,000.00
		339,884.00
61971000-545000	Professional liability insurance	12,636.00
INSURANCE AND BONDS		
61971000-549100		
DUES AND SUBSCRIPTIONS	Subscriptions & Dues to AWWA, etc	1,700.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Water Districts

Account Number 61971000 Item Description 555000	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Drive thru window upgrades and shelter extension			\$60,000		60000		
2500 Full Cab 4WD Truck	1		\$45,000		45000		
Total							

8 March 2021



Mr. Ed Causey, County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

Attached you will find the Sampson County Exposition Center Budget Request for Fiscal 2021-2022. I am submitting this information to you, David Clack, Sampson County CFO, and the Sampson County Board of Commissioners for review, consideration, and approval.

As you are aware, the COVID 19 Pandemic has severely impacted the use of the Sampson County Exposition Center by its rental clients. Since March 14, 2020, only a handful of events have been held at the facility that have generated revenue. These events have mainly been drive-thru fundraising events for several of the community's non-profit organizations. Additionally, since March 14, 2020, over 350 public and private events have been cancelled or rescheduled. While the Exposition Center has remained "dark" for its rental clients, there have been numerous ways that the facility and staff have served Sampson County's residents. Although there have been a very limited number of events held inside the building, the Exposition Center has served as the host site for numerous community-wide events including: COVID-19 Testing by the Sampson County Health Department, USDA Food Distribution (over 35 weeks of food distribution, on average 2,400 boxes of food per week), AMEXCAN Food Distribution Events (serving the County's Latino population), Second Harvest Food Bank, and most recently as a designated Mass Vaccination Site in support of the Sampson County Health Department's COVID-19 vaccination program.

As you are aware, the Sampson County Exposition Center has been serving the community since 1997 and is currently in its 24th year of service to the residents of Sampson County. Currently, it is uncertain when the facility may be able to fully reopen for public and private events that are considered "mass gatherings"; however, we remain confident that once the COVID 19 Pandemic subsides our clients and guests will return.

I have worked to submit a budget that continues to meet your directives and the goals and objectives established by the BOC. The attached budget reflects continued efforts in managing operational costs and protecting Sampson County's investment. Management and staff's top priority remains focused on providing our clients, guests and partners with exceptional customer service and experiences.

There are several items that I would like to bring to your attention that will impact the proposed budget for FY 2021-2022, which include: (1) Reduced Revenues - With the uncertainty of when the facility may be allowed to fully reopen, and the uncertainty of when the public may feel safe in attending large events, this budget reflects a 50% decrease in rental revenue and a 50% decrease in bar sales. These anticipated reductions are projected to reduce overall revenue by \$77,500; (2) Personnel and Other Services - This includes contract services, specifically, Event Managers, Security Personnel and Service Providers including Caterers and Decorators. These respective line items have been reduced both on the revenue and expense side of the budget, creating a net zero effect on revenue; (3) Software/Server Upgrade - In January 2021, notification was received from Siemens Technologies that the software which controls the facilities HVAC systems will no longer be supported as of February 1, 2022. The current software is the second generation of software since the system was purchased and installed in 1997. Siemens has provided a quote of \$19,000 to upgrade and migrate the control system to the newest software generation. This upgrade will require the replacement of the current HVAC Server at a cost of \$4,600. On a positive note, according to IT Director, Chris Rayner, the existing HVAC

server can be used to replace the facility's "shared files" server, which stores all the Exposition Center's files and data. The current "shared files" server is approximately 10 years old; (4) Newsletter/Survey Software - In keeping with the Customer Service Initiatives set forth by the BOC and Administration, you will find a request to purchase software that will allow staff the ability to direct market to the community, our rental clients, and partners through an online e-newsletter. The software will also allow staff to follow up online with rental clients regarding their experiences by collecting feedback at the conclusion of their event. (5) Restroom Upgrades - \$50,000 is budgeted, in both the income, and expense line items. This is for the potential remodeling of the Heritage Hall and Expo Room Restrooms. The projected revenue would be from a potential Grant opportunity with the Sampson County CVB. Should this grant not be awarded no expenditures will be incurred; (6) \$13,650 is requested to clear the property line and ditches located behind the Expo Center. Additional details and information for these and all other line items is included in the attached budget justifications.

Included within this Budget Request is the Special Events Budget. The Special Event Budget request does not require nor receive any direct County funding. The Special Events budget allows staff the ability to present the Class Acts-Sampson CenterStage for Students Series. There has been no change in the request for this budget over the past several fiscal years. The Class Acts Series for fiscal year's 2019-2020 and 2020-2021 were cancelled due to the COVID-19 Pandemic. Staff is currently working with Artists and School Administrators to reschedule the series for the Spring of 2022.

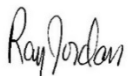
This is a manageable budget; it provides the necessary funding to ensure that the Exposition Center is properly and adequately maintained. Our primary objective and ongoing goal is to ensure that Sampson County's investment is maintained in a manner that reflects well on the citizens of Sampson County and that will meet the needs of future clients. Staff will continue to work diligently to seek ways to improve the facility and its operations, while keeping customer satisfaction as a top priority.

Attached you will find two Proposed Facility Rate Schedules for your consideration and approval. One is for FY 2021-2022, the other is for FY 2022-2023. In addition, you will find the proposed Bar Services Rate Schedules, which are also provide for your consideration and approval.

I would like to thank you, the Board of Commissioners, and my fellow Department Heads for the support provided to the Sampson County Exposition Center; as well as, to me and my staff. I thank you for your dedication and service to the citizens of Sampson County and for the support you provide my fellow County employees who work diligently to make our County a great place to live, conduct business, and raise our families.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,



Ray Jordan
Executive Director

A: 2021-2022 Exposition Center Budget Request
2021-2022 Proposed Rate Schedule
2022-2023 Proposed Rate Schedule
5 Year Capital Outlay Data (Provided to SC Public Works)
Bar Services Rate Schedules (Cash Bar, Open Bar and Bar Corkage Fee)

8 March 2021

Mr. Ed Causey
County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328



Dear Mr. Causey:

Realizing the importance of the role the Exposition Center has within the community, it is important to continually access all areas of operations including both the facility and its grounds. As you are aware, there will always be ongoing maintenance and repair issues for any property. All public and private facilities require capital improvement projects over time to assist in keeping a facility in an excellent state of repair and appearance. It is one of my main objectives to continually ensure that the Exposition Center be the top-choice event venue in Sampson County.

Per your ongoing instruction, I am providing the information below as a supplement to the 2021-2022 Fiscal Year Budget Request. It provides information on various areas of the facility that will require consideration in future budget planning. In the information below, you will find several areas that I would like to make you and the BOC aware of that will provide insight in planning for the future. Many of these items have been presented for several years and we have had significant discussion on several of the topics. This is an updated list of items and the estimated costs for making improvements. While each item needs consideration, I have attempted to place them in the order of most importance.

1. Upgrades to Restrooms for Heritage Hall and Public Restrooms adjacent to the Expo Room.
(Currently working with Lin Reynolds, Director of Sampson County Public Works to obtain pricing for potential upgrades in 2021-2022.)

These restrooms are original to the building and were constructed when the facility was built as a sewing factory in the late 1950's. These restrooms ARE NOT handicap (ADA) accessible and should be upgraded to provide accessibility for handicap patrons and to ensure that the facility is ADA Compliant. Mr. Reynolds has visited and examined the restrooms. We are currently working to obtain estimates for the upgrades. Last year we approached The Wooten Company regarding a price for engineering work. Based upon their quote, we sought other options and worked with T&P Construction to obtain a cost estimate to perform the work. One thing that must also be considered with this potential project is the construction time needed to complete any renovation and the dates that would have to be allocated or marked off the booking calendar to minimize losses in rental revenue. During the COVID Pandemic would have been an opportune time to perform this work since there was very little use of these restrooms.

2. The parking lots of the Exposition Center are now 24 years in age. While the parking lots have been swept and seal-coated twice over their life. Future planning should include the grinding and resurfacing of the parking lots. This is especially true of the Heritage Hall and Rear Parking areas. These areas have significant spidering and cracks that allow the penetration of water and it is this water and its subsequent freezing and heavy traffic that causes the parking areas to become more deteriorated. While the overall appearance of the parking lots appears good, they have deteriorated quite a bit over the past two years. There is the potential that we will face potholes in the coming year. Hopefully, this can be addressed soon to avoid a total replacement of the parking lots, which would greatly increase costs. We are fortunate that the Prestage Hall Parking lot has excellent slope for the removal of water. This side is in much better shape than the Heritage Hall and southern parking areas, which will soon need repairs.

3. During FY 2014-2015, the seven main components that made up the overall control system of the Prestage Hall sound system were replaced due to system failure. As you recall, the original sound system was purchased with funds donated by the Prestage Family in 1997. The remaining three (3) components (groups) are now approaching 24 years old. The three components (groups) consist of the following: (1) Amplifiers; (2) Speakers; and (3) FOH sound console and snake. Should component (1) the amplifiers fail they can be replaced at one time without possibly affecting the current speakers. However, if component number (2) the speakers continue to fail the resulting repairs would necessitate a complete speaker replacement and this could very likely create the need for the amplifiers to also be replaced at that time due to power requirements. (The current speakers (1997) were custom made with components that are no longer available. Should component (3) FOH sound console or snake fail it would require a total rewiring from the stage to the FOH position. All these components were installed in 1997 and are past or exceeding their expected useful life. The main control components that were installed in 2015, (Now six years old) were installed with equipment that is expandable and should continue to be able to accommodate both the future replacement of the remaining three component (groups). NOTE: Even though this is not ranked as the highest priority, it is important to note that the sound system should be considered as a HIGHLY critical component, and should it fail, action would need to be taken immediately to avoid the high daily costs associated with bringing in an outside sound company for events that are currently booked.
4. Replacement of all the Facility's Chairs: When the Expo Center opened it had a beginning inventory of approximately 1,600 chairs for use in Prestage Hall and Heritage Hall. Due to normal wear and tear over the past 24 years this number is down to just above 1,400. In addition, there have been events for which we have had to rent chairs to meet the needs of our clients. Also, while the remaining chairs are in decent condition, there are quite a few that are missing stacking blocks, which make staking and storing the chairs more difficult, or that have lost the pins that hold the plastic seat to the frame. Two years ago, we purchased the remaining inventory of parts from the original manufacturer. I am surprised that the parts inventory were available for such a long time period. Regarding cost estimates and based upon a quick review of chair types, I would anticipate the cost to replace the 1,600 chairs could range from \$75 to \$125 per chair. In addition, we have been notified by the Sampson County Fire Marshall's Office that the facility's chairs should be interlocking. This was not a concern until recently, when fire codes across the State were changed.
5. The Small Kitchen does not currently have an Exhaust Hood with Fire System over the stove/oven. An exhaust hood with Fire suppression System should be installed. Old Hickory BBQ provided a quote in 2015 of \$7,500 to install a used Hood with Fire Suppression System. It is most likely these costs have increased in the range of at least 30-40% since 2015. The lack of cooking ability in this kitchen limits options for clients needing to cook and prepare food onsite in the Small Kitchen

Please let me know if you have specific questions regarding this information.

Sincerely,



Ray Jordan
Executive Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62939861 SAMPSON CO. AGRI-EXPO CTR REV.					
404010 BAR SALES	-47,000.00	0.00	-23,500.00	-23,500.00	_____
404011 BAR GRATUITY	-2,000.00	0.00	-1,500.00	-1,500.00	_____
404012 BAR CORKAGE FEE	-2,000.00	-110.00	-1,000.00	-1,000.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
405300 SPEC CHGS- NON-REFUNDABLE DEP	-1,000.00	0.00	-1,000.00	-1,000.00	_____
405301 PRODUCTION TECH REVENUE	0.00	0.00	0.00	0.00	_____
405302 SECURITY PERSONNEL	-19,000.00	-627.00	-9,500.00	-9,500.00	_____
405303 HOUSE MANAGER REVENUE	-13,000.00	-528.50	-6,500.00	-6,500.00	_____
408304 BOX OFFICE STAFF	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	-50,000.00	-50,000.00	_____
408600 LEASE/RENTAL FEES	-105,000.00	-5,424.50	-52,500.00	-52,500.00	_____
408601 RENT INC - GATE RECEIPTS	0.00	0.00	0.00	0.00	_____
408606 EQUIPMENT RENTAL	-3,500.00	0.00	-1,750.00	-1,750.00	_____
408900 MISCELLANEOUS REVENUE	-8,925.00	-576.53	-8,925.00	-8,925.00	_____
408902 INSURANCE SETTLEMENT	0.00	0.00	0.00	0.00	_____
408903 SERVICES	-7,500.00	0.00	-7,000.00	-7,000.00	_____
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-366,482.00	0.00	-448,048.00	-430,387.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62939861	SAMPSON CO. AGRI-EXPO CTR REV.					
409601	CONTRI FROM EXPO CAPITAL PROJ	0.00	0.00	0.00	0.00	
409602	TRANS FRM COMM DEV (FUND 10)	0.00	0.00	0.00	0.00	
409800	FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	
438330	CONTRIBUTION EXPO COMMITTEE	0.00	0.00	0.00	0.00	
438331	CHAMBER OF COMMERCE CONTRIB.	-4,800.00	-4,800.00	-4,800.00	-4,800.00	
499900	FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
Total	SAMPSON CO. AGRI-EXPO CTR REV.	-580,207.00	-12,066.53	-616,023.00	-598,362.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62939862 EXPO SPECIAL EVENTS					
405105 AD SALES	0.00	0.00	0.00	0.00	
405106 BUSINESS SHOWCASE RECEIPTS	0.00	0.00	0.00	0.00	
405300 SPEC CHGS- NON-REFUNDABLE DEP	0.00	0.00	0.00	0.00	
405301 SECURITY & PRODUCTION TECHS	0.00	0.00	0.00	0.00	
408401 DONATIONS	0.00	0.00	0.00	0.00	
408410 CLASS ACTS REVENUES	-15,000.00	0.00	-15,000.00	-15,000.00	
408415 CLASS ACT FUND RAISING	-29,000.00	0.00	-29,000.00	-29,000.00	
408416 DINERS CLUB REVENUE	0.00	0.00	0.00	0.00	
408600 LEASE/RENTAL FEES	-1,200.00	0.00	-1,200.00	-1,200.00	
408601 TICKET SALES	-15,000.00	0.00	-15,000.00	-15,000.00	
408606 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	
408950 CONCESSION REVENUES	0.00	0.00	0.00	0.00	
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
Total EXPO SPECIAL EVENTS	-60,200.00	0.00	-60,200.00	-60,200.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62939862 EXPO SPECIAL EVENTS					
Fund Total	-640,407.00	-12,066.53	-676,223.00	-658,562.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998610 SAMPSON CO. AGRI-EXPO CTR EXP.					
512100 SALARIES	99,804.00	64,056.08	99,804.00	101,484.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	2,100.00	2,116.00	2,100.00	4,237.00	_____
518100 FICA	6,542.00	4,228.50	6,542.00	6,778.00	_____
518120 MEDICARE FICA	1,530.00	988.96	1,530.00	1,586.00	_____
518200 RETIREMENT	9,182.00	6,749.55	9,182.00	12,053.00	_____
518300 GROUP INSURANCE	18,576.00	9,126.77	18,576.00	20,280.00	_____
518400 DENTAL INSURANCE	720.00	330.26	720.00	768.00	_____
518600 WORKMEN'S COMPENSATION INS	425.00	0.00	425.00	425.00	_____
518700 CAFETERIA FEES	0.00	2.03	0.00	12.00	_____
518901 401K COUNTY CONTRIBUTION	5,100.00	3,234.62	5,100.00	5,287.00	_____
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
522101 LIQUOR	4,500.00	0.00	2,250.00	2,250.00	_____
522102 BEER & WINE	12,500.00	0.00	6,250.00	6,250.00	_____
526100 OFFICE SUPPLIES	1,980.00	-34.69	2,030.00	1,980.00	_____
526200 DEPARTMENTAL SUPPLIES	33,220.00	13,183.95	12,069.00	12,069.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	2,782.98	4,600.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998610 SAMPSON CO. AGRI-EXPO CTR EXP.					
526202 ABC BEVERAGE SUPPLIES	5,000.00	0.00	2,500.00	2,500.00	_____
529900 MISCELLANEOUS EXPENSES	3,450.00	2,799.69	3,500.00	3,450.00	_____
529901 ABC MISCELLANEOUS COSTS	1,000.00	0.00	500.00	500.00	_____
531100 TRAVEL	2,600.00	44.51	2,600.00	2,600.00	_____
531700 TRAVEL ALLOWANCE	3,600.00	3,300.00	3,600.00	3,600.00	_____
532100 TELEPHONE AND POSTAGE	9,177.00	4,354.53	9,265.00	8,000.00	_____
533000 UTILITIES	89,880.00	57,916.81	90,680.00	90,680.00	_____
534100 PRINTING	7,450.00	968.96	7,450.00	6,000.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	37,850.00	17,799.72	27,400.00	27,400.00	_____
535200 MAINT/REPAIR - EQUIPMENT	40,137.00	33,370.97	42,137.00	42,137.00	_____
535201 MAINT/REPAIR-RENTAL EQUIP	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	1,700.00	439.00	1,700.00	1,700.00	_____
538100 DATA PROCESSING - PROGRAMMING	3,300.00	902.39	25,275.00	25,275.00	_____
539900 BANKING SERVICE CHARGE	1,500.00	881.59	1,500.00	1,500.00	_____
543000 RENTAL - EQUIPMENT	15,450.00	13,267.06	15,450.00	15,450.00	_____
543200 ABC EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	105,689.00	90,210.13	108,676.00	108,676.00	_____
544001 CONTRACT SERV-PRODUCTION TECH	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998610 SAMPSON CO. AGRI-EXPO CTR EXP.					
544002 CONT SERV-SECURITY PERSONNEL	17,620.00	0.00	8,810.00	8,810.00	_____
544003 CONTRACTED SVCS-HOUSE MANAGER	12,000.00	483.00	6,000.00	6,000.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
544006 CONTRACT SVCS BARTENDER	0.00	0.00	0.00	0.00	_____
544007 CONTRACT SVCS WAIT STAFF	15,000.00	0.00	7,500.00	7,500.00	_____
544008 CONTRACTED SERVICES - OTHER	7,500.00	0.00	7,000.00	7,000.00	_____
545000 INSURANCE AND BONDS	1,400.00	979.00	1,400.00	1,400.00	_____
549100 DUES AND SUBSCRIPTIONS	2,725.00	2,506.51	2,895.00	2,725.00	_____
549990 SALES & USE TAX	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	50,000.00	50,000.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558018 LANDSCAPING	0.00	0.00	0.00	0.00	_____
Total SAMPSON CO. AGRI-EXPO CTR EXP.	580,207.00	336,988.88	597,016.00	598,362.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998620 EXPO SPECIAL EVENTS					
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	1,450.00	0.00	1,450.00	1,450.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
526202 TICKET SUPPLIES EXPENSES	13,000.00	0.00	13,000.00	13,000.00	_____
526250 CONCESSION PURCHASES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	500.00	0.00	500.00	500.00	_____
529910 CLASS ACTS SPECIAL EVENT	20,000.00	0.00	20,000.00	20,000.00	_____
531100 TRAVEL	750.00	0.00	750.00	750.00	_____
532100 TELEPHONE AND POSTAGE	1,000.00	0.00	1,000.00	1,000.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
534100 PRINTING	1,500.00	0.00	1,500.00	1,500.00	_____
534101 PRINTING - PLAY BILL	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535201 MAINT/REPAIR-RENTAL EQUIP	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	1,000.00	0.00	1,000.00	1,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539800 BUSENESS SHOWCASE EXPENDITURES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998620	EXPO SPECIAL EVENTS					
539900	BANKING SERVICE CHARGE	2,000.00	315.00	2,000.00	2,000.00	_____
544000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
544100	CLASS ACTS EXPENDITURES	19,000.00	250.00	19,000.00	19,000.00	_____
544101	DINERS CLUB EXPENDITURES	0.00	0.00	0.00	0.00	_____
545000	INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100	DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
549990	SALES & USE TAX	0.00	0.00	0.00	0.00	_____
555000	CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total	EXPO SPECIAL EVENTS	60,200.00	565.00	60,200.00	60,200.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998620 EXPO SPECIAL EVENTS					
Fund Total	640,407.00	337,553.88	657,216.00	658,562.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2020 - 2021**

Job Title	Position Number	Grade	Current Salary	Recommended Salary
Exposition Center Director	98610	77	78,600	59,316
Exposition Manager	98611	69	40,164	42,168
			118,764	101,484

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	2	2
Total Permanent salaries		101,484
Longevity		4,237
Overtime		
Shift differential		
On-call pay		
Part-time		
Travel & cell phone allowance		3,600
Fringe Benefit Rates:		
FICA 6.20%		6,778
Medicare FICA 1.45%		1,586
Retirement (Regular) 11.40%		12,053
401(k) (Regular) 5.00%		5,287
Group insurance 845.00		20,280
Dental insurance 32.00		768

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
62998610-522101	Anticipated Purchases of liquor products for resale though bar services. - This is a projection and will be directly related to sales volume. (Reduced by 50% of past full year)	2,250.00
62998610-522102	Anticipated purchases of beer and wine for resale through bar services. (Reduced by 50% of past full year.)	6,250.00
62998610-526100	File Storage Boxes	30.00
	Miscellaneous Paper and Pads	90.00
	Pencils, Pens and assorted markers	70.00
	2 - 5160 Avery Removable Labels	70.00
	1 Box 5160 STD. Labels	35.00
	24 Cases Copy Paper	850.00
	4 HP 400 Laser Printer Cartridges (Director's Office)	400.00
	1 HP M601 (Assistants Office)	400.00
	File Folders	25.00
	2 Boxes Hanging Folders	60.00
62998610-526100	Total	2,030.00
62998610-526200	40 Cases Trashcan Liners (Reduced by 10)	1,416.00
	15 Cases of Mr. Clean Ready to Use \$39.23	589.00
	25 Cases Enmotion Roll Towels	1,950.00
	25 Cases Large Bulk Rolls of Toilet Tissue (Reduced by 5)	1,100.00
	3 Cases 2ply Toilet Tissue	125.00
	8 Cases GOJO Hand Soap \$138/Case 4/2300ml/case (Reduced by 2)	1,104.00
	30 Mop Heads (Reduced by 10)	147.00
	8 Finish Mop Heads (Wax)	60.00
	Gaffers Tape & Carpet Tape	450.00
	CINTAS (First Aid Supplies) Quarterly fee plus replacement supplies	350.00
	10 Gal. Carpet Cleaner (Reduced by 5)	100.00
	2-5 Gal Pails of Dishwasher Soap (Reduced by 1)	234.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
	2- Cases Econo Rinse Dishwasher Rinse Additive.	200.00
	5-5 Gal Pails Wax Stripper \$61.20/Pail	306.00
	6-5 Gal. Pails I Shine Floor Wax \$93.40	565.00
	1-30 Gallon Barrel of SNB-130 Cleaner	250.00
	1- 4 gallon case of Laundry Soap	105.00
	6 Straw Booms and Standup Dust Pans	250.00
	Kitchen Sanitizer (Sani T)	50.00
	4 cases DMQ Neutral Cleaner	188.00
	J & D Sports (House Manager replacement shirts)	350.00
	2 Gal. Sparta Guard Carpet Protector (Reduced by 3)	100.00
	2 Cases Poly Scrub Pads for Floor Machine	250.00
	3 Cases Window Cleaner	70.00
	2 Cases Stainless Steel Cleaner	80.00
	1 dozen Vacuum Bags	30.00
	4 cases Tough Duty Heavy Duty degreaser	180.00
	20 dozen urinal deodorant blocks	300.00
	1-case (4x1g) Super Spray Buff	70.00
	10 cases Hand Sanitizer for entrance doors	600.00
	Miscellaneous Batteries (for microphone, soap, faucet and hand towel dispensers)	500.00
62998610-526200	Total	12,069.00
62998610-526201	New: One new Dell Server to replace HVAC Server that will be required with new software for HVAC Controls Software as listed under Data Processing. The current HVAC server will then be used to replace the Expo Center's Shared Files Server, which is approximately 8-9 years old.	4,600.00
62998610-526202	Projection of miscellaneous bars supplies including pourers, bar towels, knives, mixers, disposable glassware and beverage in a box from Coca Cola, salt, fruit and other beverage garnishments (Reduced by 50% of last full year of operations)	2,500.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
62998610-529900	NC ABC Permit Renewal (This is the renewal rate dased on NCABC Commission website as of 3-2-21)	2,600.00
	NC Department of Labor (Boiler and Chillers Inspections)	250.00
	NC Department of Labor (Elevator Lift Inspection)	75.00
	*Monte Alto, LLC - *(Property Taxes for Parking Lot adjacent to Heritage Hall currently owned by Monte Alto, LLC. This is covered in the agreement between the County and Landowner for lifetime use of Parking Lot between the old Fussell 's Restaurant property and Heritage Hall.) This increased slightly. Amount Paid in 2020 was \$565 based on tax bill submitted to Expo Center for reimbursement.)	575.00
62998610-529900	Total	3,500.00
	ABC Miscellaneous: Miscellaneous Bar Supplies (Reduced by 50% of last year of full operations	500.00
62998610-529901	Advisory Board Meetings	975.00
62998610-531100	Estimated Mileage (Out of County travel)	625.00
	Conference Registration Fees	1,000.00
62998610-531100	Total	2,600.00
62998610-531700	Travel Allowance (is included in Salary Sheet, but not duplicated)	3,600.00
62998610-532100	Phone Service (Star Communications and Verizon Wireless)	3,640.00
	Telephone Book Listings (Slight Increase over 2019-2020)	525.00
	Postage	1,500.00
	Phone Service (Elevator-State Mandate)	600.00
	Postage (for in/out postage by Chamber, CVB and SAC) This is offset by revenues in miscellaneous revenue account. These three organizations will be invoiced monthly and this portion of the account does not impact county contribution.	3,000.00
62998610-532100	Total	9,265.00
62998610-533000	Piedmont Natural Gas 12 month average	13,680.00
	Progress Energy (CP&L) Facility, Power and Parking Lot Lighting. 12 Month Average	64,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
	City of Clinton (Water, Sewer and Tipping Fees including Fire Tap Fee) 12 month Average	13,000.00
62998610-533000	Total	90,680.00
62998610-534100	Printing - includes per copy fees per copy printed and miscellaneous printing including letterhead, envelopes, outsourced printing and receipt books. This has increased due to the Expo Center joining the Office Value Contract and paying per copy. The increase is offset by the elimination of the former copier annual lease payments. Printing costs associated with printing for printing copies made by Chamber, CVB and SAC. This expense is offset by revenue in the miscellaneous revenue line item. (in/out)	4,950.00
		2,500.00
62998610-534100	Total	7,450.00
62998610-535100	Repairs to Fire Sprinkler System (replacement of issues identified annual during inspection)	1,000.00
	Repairs to Fire Alarm System	1,250.00
	Clear property line between MHC Trucking and Smithfield Property. This is to include removal of all trees on property line, haul off of debris and cleanout ditches. There have been homeless people living in this area. Project is anticipated to help with drainage of 3.5 acre parcel located behind Expo Center.	14,000.00
	Flag Replacement Sets (Four Sets/Year)	900.00
	Pine Straw	1,500.00
	Labor and Paint for repainting all exterior doors.	2,200.00
	Plants and flowers for plant bed at PH	150.00
	Plumbing Repairs (Labor)	2,000.00
	Hardware (Miscellaneous)	1,000.00
	Replacement of Emergency Exit Light Batteries & Bulbs	400.00
	Miscellaneous Electrical Supplies	1,000.00
	City Electric/Lowes/Farmers Hardware Plumbing Supplies	2,000.00
62998610-535100	Total	27,400.00
62998610-535200	HVAC Filters	2,257.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	The facility has 12 HVAC units that require monthly filter changes. Listed below are the requirements for all of the units by filter size.	
	16x25x1 Polyester Filters = 3/month x 12 months x \$1.65 = 59.40	
	20x25x1 Polyester Filters = 1/month x 12 months x \$1.65 = 19.80	
	20x25x2 Polyester Filters = 20/month 12 months x \$1.95 = 468.00	
	16x20x2 40% Pleated Filters = 21/month x 12 months x \$3.25 = 819.00	
	16x25x2 40% Pleated Filters = 16/month x 12 months x \$3.65 = 700.80	
	20x25x2 40% Pleated Filters = 4/month x 12 months x \$3.95 = 189.00	
	Siemens Technologies - The contract for 2020-21 increased by \$250. This was as stated in the FY 19-20 request This is the service contract for HVAC control systems of the facility. This system controls the operation of the HVAC systems. The system includes a considerable number of relays, TEC's and sensors that must function in order for the system to function properly. This covers bi-annual inspections of the controls and is comprehensive in that it covers the labor and materials for 11 TEC controllers, sensors and the RBC (Computer Brain). It also provides for emergency service Seven Days per week 24 Hours per day. Siemens has provided the following pricing for the next three fiscal years: FY 22-23 (11,000); 2023-2024 (\$11,330); and 2024-2025 (11,670).	10,300.00
	Piano Tuning (Two Pianos once per year)	400.00
	Star Communications: This represents a change from CenturyLink to Star Communications and covers the annual seat charges and annual maintenance of the telephone sets within the facility.	880.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
	Brady Trane (This line item has increased by \$1,500. This increase is due to adding three Variable Frequency Drives VFD's to the contract. The VFD's were added two years ago and will be out of warranty this year.) This covers the Total Maintenance Contract for maintenance of all HVAC systems including: the 100 ton Trane Chiller Tower installed in 2019; Boiler and Boiler Systems (Age 24 years); five Trane Air Handling Units (Age 24 years); one Trane Heat pump installed in 2019; and six Trane roof top units (Age 14 years). Fee includes four scheduled preventive maintenance inspections during the year for all equipment. Contract also covers all replacement parts and labor to the HVAC mechanical systems. (Ex: Should a compressor fail, contact Brady Trane and the parts and repair will be made with no additional costs to the County). This includes a two-hour response time, seven days a week, 365 days per year, 24-hours per day. The following prices have also been provided for the continued Full Maintenance & Repair contract by Brady Services: FY , 22-23 (\$21,588); FY 23-24 (\$21,588); and FY 2024-2025 (\$21,588). The contract provides for continuous service and preventative maintenance.	21,000.00
	Audio and Light, Inc. - Annual service contract for the four sound systems as well as the stage lighting systems located within the facility. This includes on site service and or training as needed.	4,000.00
	Allocation for Potential repairs of AED Device (fund brought forward from FY 20-21 due to donation from Eagle Scout Project.)	800.00
	Ice Maker Service Contracts (Covers two ice machines annual cleaning & service)	1,000.00
	Annual Service of Forklift	750.00
	Liftavator (Repairs to Handicap Elevator in Prestage Hall)	750.00
62998610-535200	Total	42,137.00
62998610-537000	General Media Advertising	1,200.00
	Constant Contact (Email newsletter online software that allows promotion of events at the Exposition Center)	500.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022	
Org & Object Number	Description		Amount
62998610-537000		Total	1,700.00
62998610-538100	Star Vision (Internet Access & Cable Service)		1,500.00
	Conspirion Technogym (Domain hosting)		250.00
	Website Updates and Annual Expenses (Expo Center Site)		1,000.00
	Amadeus Hospitality (Annual software support) annual software support plan for room diagram software		600.00
	Tockify-online calendar for Expo Center Website annual renewal		150.00
	Micros Technologies - Maintenance Contract covering Bar Point-of-Sale system (No increase over previous year. This line item was previously in the contract services line item and I have moved to Data Processing since it is support for Point of Sale computer software system)		1,875.00
	NEW: Siemens - This is a one-time expense to replace HVAC Controls Software. On January 26, 2021, we received notification that the current HVAC software called "INGISHT" will be retired and no longer supported after February 1, 2022. The new operating system software is called Apogee DesigoCC. This is proprietary software and the proposal received is for the software, installation and training.		19,000.00
	NEW: Survey Monkey Subscription. This software will allow staff to survey clients post event regarding their customer service experience with the staff and facility. Cost is \$75/month payable annually.		900.00
62998610-538100		Total	25,275.00
62998610-539900	Covers bank fees associated with credit card charges by customers. We currently accept MasterCard, Visa and American Express. (Reflects an increase due to more individuals paying via credit or debit cards.		1,500.00
62998610-543000	Universal Leasing Services (Lease and Maintenance Contract for Facility marquee)		9,670.00
	Independent Mailing Services (lease payment and maintenance of Pitney Bowes Envelope printer)		2,380.00
	Postage Meter Purchase Lease and Property Tax		1,900.00
62998610-543000		Total	15,450.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
62998610-544000	BFPE International Fire & Safety - Annual Inspection of Fire Sprinkler System (Required per NC Fire Code) (No increase fees over last year)	550.00
	Valley Proteins (By-products Dumpster)	450.00
	CINTAS, Inc. (No increase over past three FY's)	4,925.00
	Turning Leaves, Inc. - This is based upon the contract that was entered into in FY 19-20, which provided three year pricing. 2021-2022 will mark the last fiscal year of the three year contract. We will negotiate for three additional years once the new FY	8,750.00
	Liftavator, Inc. (Annual Inspection) Annual Inspection of Handicap Lift-Required by	550.00
	BFPE International: This includes inspection of approximately 132 devices including; smoke detectors, alarms, 911 contact systems, heat detection and pull station.	1,025.00
	Required by our insurance carrier. (No Increase over last year)	
	Temporary Agency- This line item provides for the custodian who to provides cleaning services from 8 am to 5 pm, Monday through Friday. This includes payroll taxes, workman's comp fee, unemployment fee, drug testing, background checks. The amount allocated is being increased to \$13.50/hour for the team member which results in a total cost of \$19.31 per hour.	40,165.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
	<p>Janitorial Services/Set-Up Services - This line item remains the same as in FY 2020-21. Morrissey Cleaning Services has provided cleaning and "Set-Up and Strike/Tear Down" services to the Expo Center for the past 24.5 years. (They have worked for the building for over 34 years including the time before County took over operations) This expense is for setting up tables, chairs and other items related to Set-up/Load-in and tear down (Strike) of facility before and after every single event. This contract also provides for general cleaning services of the facility centering around events held at the facility. This contract is for services for 363 days per year. The services provided by Morrissey Cleaning Services most often involves 3-5 employees and the work performed is most often performed at very odd time schedules, i.e....very early or very late depending upon the event schedule Set-up and Strike is required after each event along with the general cleaning services to keep the facility in a good state of repair and appearance. Mr. Morrissey is approaching retirement age. The Exposition Center has been fortunate to have such a dedicated long time "employee." it is likely that Mr. Morrissey may soon retire. There have been discussions with Kelvin Morrissey to assume this contract. This is a critical component to operations. This contract does not include any payroll taxes, insurance or any health benefits, which would greatly affect the cost of these services if they were performed in-house.</p>	48,000.00
	<p>King's Fire and Safety - Price submitted reflects NO increase over last seven years. This contract is for servicing of the fire extinguishers in the facility. It also provides for bi-annual inspection of the fire extinguishing system on the hood and for annual cleaning, degreasing and service to the gas stove.</p>	950.00
	<p>Lisbon Maintenance - This contract provides for the monthly sweeping of the parking lot and spraying of Round Up along parking lot edge as needed per season.</p>	1,416.00
	<p>Bug Out - Annual termite Inspection.</p>	800.00
	<p>Bug Out- Monthly Maintenance Contract for Pest Control (There is an increase due to price increase from new owners that purchased from State Pest Control)</p>	720.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
	BPFE International - Fire Alarm monitoring contract for Security Central which monitors alarm notifications from the Fire Alarm System. This expense is required via NC and Sampson County Fire Codes. (\$50 Increase over last year)	375.00
62998610-544000		
62998610-544002	Security Personnel - This line item is used to pay for contract personnel to provide security services for client's events. When a client is required security they pay the county for this service and the security officer is working for us. The income from Security Personnel pays for this particular line item. This account will not cost the county money and serves as a small profit center. (Reduced by 50% of full year operations budget.)	8,810.00
62998610-544003	Event Managers - Fees collected from clients to offset this expenditure. The line item allows us to have "Event Managers" available to work events after normal business hours and on Saturdays and Sundays. This procedure has worked extremely well with virtually no complaints from people renting space in the facility. This account does not cost the county money and serves as a small profit center. (Reduced by 50% of full year operations budget.)	6,000.00
62998610-544007	Anticipated bartender and wait staff payroll for FY 20-21. These individuals serve as wait staff, bartenders and work ID stations during alcohol events. (Reduced by 50% of last full year of operations.)	7,500.00
62998610-544008	Services Other - This line item is to pay for services such as linens and meals where the Expo Center provides "Turn-Key" services to clients. This line item is a clearing/profit line item as we collect fees from clients for services. (Reduced by 50% of full year operations budget.)	7,000.00
62998610-545000	Host Liquor Liability Insurance is being reduced since there have been no changes in the past two fiscal years. The Finance office handles purchase of insurance. As of today, we have not been provided that there will be any increase in Premiums.	1,000.00
62998610-545000	Professional Liability Insurance - Finance Office handles purchasing this insurance.	400.00
	Total	1,400.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
62998610-549100	The Sampson Independent (Subscription)	160.00
	NC Presenters Consortium (Dues)	375.00
	ARTSNC (Dues)	60.00
	Dynamic Media (Annual Dues)	400.00
	Clinton 100 Committee (Dues)	100.00
	Sampson Arts Council (Required as part of receiving grant funding. Received \$2000 in FY 20-21.)	250.00
	BMI - This covers ALL county departments that may play or broadcast any type of recorded music. (This line item increases approximately 2-3% annually.)	775.00
	ASCAP - This covers ALL county departments that may play or broadcast any type of recorded music. (This line item increases approximately 2-3% annually.)	775.00
	BMI AND ASCAP, both increase annually.	
62998610-549100	Total	2,895.00
62998620-526200	Lighting Gel, Gaffers Tape, Spike Tape, or other items specific to presenting Class Acts Performances.	1,450.00
62998620-526202	This line item is used to provide payment to clients for their tickets sale income for events where the Box Office provides ticket sales services	13,000.00
62998620-529910	This line item covers for catering, linens and other expenses associated with producing other events.	19,000.00
62998620-529900	Miscellaneous Expenses: This line item will cover any miscellaneous expenses associated with the Class Act Season for the student performances.	500.00
62998620-531100	Anticipated travel expenses related with producing special events including or other travel expenses associated with the Class Acts Series.	750.00
62998620-532100	This will cover postage related to fundraising campaigns and the Class Acts Series.	1,000.00
62998620-534100	This will cover printing costs associated with and related to fundraising campaigns and the Class Acts Series.	1,500.00
62998620-537000	Advertising	1,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Expo Center

		FISCAL YEAR: 2021-2022
Org & Object Number	Description	Amount
62998620-539900	Banking and credit card fees for Box Office Services provided to clients This line item will cover expenses for artist fees and other costs associated with the annual Class Acts-Sampson CenterStage for Students Series... Season includes eight grade levels offering free performances to students in Clinton City Schools and	2,000.00
62998620-544100	Sampson County Schools.	20,000.00
	Total	63,095.00

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: Expo Center

Account Number: 62998610-526201 Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
New: One new Dell Server to replace HVAC Server that will be required with new software for HVAC Controls Software as listed under Data Processing. The current HVAC server will then be used to replace the Expo Center's Shared Files Server, which is approximately 8-9 years old. Price estimate was provide by IT staff on 3-8-21.	1	\$ 4,600.00	4,600.00	0			

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2021-2022

Department: Expo Center

Account Number: 558000	Requested			Recommended		Approved	
Item Description	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Construction costs associated with remodeling the Heritage Hall Men's and Women's Restrooms. This expense will not occur should the Expo Center not be awarded a capital improvement grant from the Sampson County CVB.	1	\$ 50,000.00	50,000.00	1	50,000.00		
New: One new Dell Server to replace HVAC Server that will be required with new software for HVAC Controls Software as listed under Data Processing. The current HVAC server will then be used to replace the Expo Center's Shared Files Server, which is approximately 8-9 years old. Price estimate was provide by IT staff on 3-8-21.	1	\$ 4,600.00	4,600.00	0			

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description		Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
72035400	HOSPITALIZATION REVENUES					
404500	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
408900	MISCELLANEOUS REVENUE	0.00	-42,539.65	0.00	0.00	
481000	EMPLOYEE CONTRIBUTION	-997,500.00	-825,668.00	-1,000,000.00	-1,000,000.00	
481001	EMPLOYER CONTRIBUTION	-4,500,000.00	-4,439,791.00	-5,000,000.00	-5,000,000.00	
481002	PRIVATE PAY (COBRA & RETIREES)	-480,000.00	-424,275.01	-480,000.00	-480,000.00	
481003	EMPLOYEE WITHHOLDING	0.00	0.00	0.00	0.00	
499900	FUND BALANCE APPROPRIATED	-2,327,500.00	0.00	0.00	0.00	
Total	HOSPITALIZATION REVENUES	-8,305,000.00	-5,732,273.66	-6,480,000.00	-6,480,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>		<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
72154000	HOSPITALIZATION EXPENDITURES					
526201	DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
545100	ADMINISTRATION/CLAIMS PAID	8,305,000.00	5,596,122.43	6,480,000.00	6,480,000.00	
Total	HOSPITALIZATION EXPENDITURES	8,305,000.00	5,596,122.43	6,480,000.00	6,480,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
75034310 SHERIFF-SPEC SEP ALLOWANCE					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
481001 EMPLOYER CONTRIBUTION	-37,500.00	0.00	-37,500.00	-37,500.00	_____
499900 FUND BALANCE APPROPRIATED	-239.00	0.00	-239.00	-239.00	_____
Total SHERIFF-SPEC SEP ALLOWANCE	-37,739.00	0.00	-37,739.00	-37,739.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
75243100 SHERIFF - SPEC SEPARATION ALLW					
512600 SPECIAL SEPARATION ALLOWANCE	34,128.00	27,093.22	34,128.00	34,128.00	_____
518100 FICA	2,116.00	1,611.50	2,116.00	2,116.00	_____
518120 MEDICARE FICA	495.00	376.96	495.00	495.00	_____
529900 MISCELLANEOUS EXPENSES	1,000.00	877.50	1,000.00	1,000.00	_____
Total SHERIFF - SPEC SEPARATION ALLW	37,739.00	29,959.18	37,739.00	37,739.00	_____



**Sampson County Convention & Visitors Bureau
414 Warsaw Road
Clinton, NC 28328**

March 17, 2021

Mr. Ed Causey
County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

Attached you will find the Approved Budget for Fiscal year 2021-2022 for the Sampson County Tourism and Development Authority, dba/Sampson County Convention & Visitors Bureau (CVB) budget. This was approved at the CVB Board meeting held March 16, 2021.

On behalf of the CVB Board of Directors, I am submitting this information to you, Mr. David Clack, Sampson County CFO, and the Sampson County Board of Commissioners for review for inclusion in the county's overall budget. As you are aware, the County of Sampson by NC Statue, maintains the financial records of the CVB. The CVB does not currently receive any direct funding from the Board of Commissioners; however, the Sampson County Finance Office maintains the financial records and issues checks on behalf of the CVB.

2019-2020 marked the 12th anniversary of the Sampson County Convention and Visitors Bureau, and we have worked hard in our efforts to promote and market Sampson County, especially during COVID-19. The CVB has worked with businesses and organizations during the past year. New partnerships have been created, which enhanced continued growth of travel and tourism.

During the past year, we worked with VisitNC and were awarded funding from the Cares Act Grant for three grant opportunities. The CVB staff and Board of Directors worked to promote travel and tourism throughout Sampson County with projects and incentives. The SCCVB has served not only the visitors to our community, but also its many industry partners that offer and provide lodging, leisure activities, food and other goods and services needed by both business and recreational travelers.

Domestic visitors to and within Sampson County spent \$56.77 million in 2019, an increase of 6.50% from 2018. The Travel and Tourism industry directly employees more than 310+ in

Sampson County. Total payroll generated by the tourism industry in Sampson County was \$7.85 million in 2019. State tax revenue generated in Sampson County totaled \$3.16 million through state sales and excise taxes, and taxes on personal and corporate income. About \$1.80 million in local taxes were generated from sales and property tax revenue from travel-generated and travel-supported businesses.

The Visit NC Farm Application was implemented, which is a mobile app and opportunity to connect to local Sampson businesses, through visitor travels through the county. Developed by the NC Department of Agriculture and Consumer Services, the purpose of this app is to connect residents and visitors to farmers and local food from across the state. It is a way to explore North Carolina's diverse offering of farms, products and destinations. Currently, this is a free marketing mobile application that everyone can participate in. The CVB will continue to absorb the cost of the monthly maintenance for this application for the second year.

I have in the budget to design and print a 2021 Visitors Guide. Also, in our advertising and marketing account, we will continue to work with Front Row Communications to continue to implement new advertising and marketing ideas.

I am excited and look forward to the new upcoming fiscal year.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, reading "Sheila G. Barefoot". The signature is written in a cursive, flowing style.

Sheila Barefoot
Executive Director, Sampson County Tourism

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
84036180 SCVB REVENUES					
404500 INVESTMENT EARNINGS	0.00	-3.74	0.00	0.00	_____
405105 AD SALES	-1,600.00	0.00	-15,000.00	-15,000.00	_____
408900 MISCELLANEOUS REVENUE	-8,500.00	-22,302.50	-2,000.00	-2,000.00	_____
427000 LOCAL OCCUPANCY TAX 6%	-95,930.00	-110,454.10	-130,000.00	-130,000.00	_____
428000 PENALTIES & INTEREST	-50.00	-179.89	-50.00	-50.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	-7,500.00	-7,500.00	_____
Total SCVB REVENUES	-106,080.00	-132,940.23	-154,550.00	-154,550.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
84036181 CVB CAPITAL GRANT PROGRAM					
427000 ROT GRANT	-46,194.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	-36,200.00	0.00	0.00	0.00	_____
Total CVB CAPITAL GRANT PROGRAM	-82,394.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84036181 CVB CAPITAL GRANT PROGRAM					
Fund Total	-188,474.00	-132,940.23	-154,550.00	-154,550.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
84761800 SCVB EXPENDITURES					
512100 SALARIES	46,279.00	39,430.00	48,355.00	48,355.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	2,869.00	2,444.65	3,000.00	3,000.00	_____
518120 MEDICARE FICA	671.00	571.73	700.00	700.00	_____
519100 PROFESSIONAL SERVICES	3,400.00	3,156.00	3,500.00	3,500.00	_____
526100 OFFICE SUPPLIES	2,550.00	526.24	2,100.00	2,100.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	1,500.00	1,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	1,500.00	1,500.00	_____
529900 MISCELLANEOUS EXPENSES	6,000.00	2,654.79	13,500.00	13,500.00	_____
529902 FESTIVAL SPORT EVENT GRANT	3,000.00	0.00	3,000.00	3,000.00	_____
531100 TRAVEL	1,500.00	0.00	1,500.00	1,500.00	_____
531500 MEETING/CONFERENCE EXPEND	7,184.00	1,023.01	5,900.00	5,900.00	_____
532100 TELEPHONE AND POSTAGE	4,200.00	1,477.13	4,710.00	4,710.00	_____
532500 POSTAGE	0.00	0.00	0.00	0.00	_____
534100 PRINTING VISITORS GUIDE	5,100.00	487.20	12,550.00	12,550.00	_____
537000 ADVERTISING	7,012.00	16,980.00	22,240.00	22,240.00	_____
538100 DATA PROCESSING - PROGRAMMING	885.00	975.83	1,315.00	1,315.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
84761800 SCVB EXPENDITURES					
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	1,500.00	1,500.00	1,500.00	1,500.00	_____
544000 CONTRACTED SERVICES	12,000.00	23,062.00	25,995.00	25,995.00	_____
544001 CONT SVCS-WEB DESIGN	0.00	0.00	0.00	0.00	_____
544002 CONTRACT SVCS-PRINT DESIGN	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	250.00	0.00	250.00	250.00	_____
549100 DUES AND SUBSCRIPTIONS	1,680.00	1,485.00	1,435.00	1,435.00	_____
Total SCVB EXPENDITURES	106,080.00	95,773.58	154,550.00	154,550.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
84761810 CVB CAPITAL GRANT PROGRAM					
555000 CAPITAL GRANTS	82,394.00	0.00	0.00	0.00	_____
Total CVB CAPITAL GRANT PROGRAM	82,394.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2021 - 2022

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84761810 CVB CAPITAL GRANT PROGRAM					
Fund Total	188,474.00	95,773.58	154,550.00	154,550.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: SCVB

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
Org & Object Number	Description	Amount
84761800-512100	Salaries	\$48,355
84761800-518100	FICA (x6.2%)	\$3,000
84761800-518120	Medicare FICA (1.45%)	\$700
84761800-519100	Professional Services	\$3,500
	Financial Audit - W Greene, PLLC	\$2,500
	Biz Tools (website hosting, backups, security upgrades, tech support, reporting, etc) secure certificate for site traffic and misc)	\$1,000
84761800-526100	Office Supplies	\$2,100
	General Office Supplies	\$600
	Ink Cartridges Printer	\$1,500
84761800-526200	Departmental Supplies	\$1,500
	Office Chair	\$500
	Rack Card Displays	\$1,000
84761800-526201	Departmental Supplies - Non Depreciable Assets	\$1,500
	See attached Equipment Request	\$1,500
84761800-529900	Miscellaneous Expenses	\$13,500
	Barn Quilt Expenses (Preparing or Replacing barn quilts)	\$3,000
	Barn Quilt Promotions	\$3,000
	Ag Day Entertainment	\$7,500
84761800-529902	Festival, Event & Sports Grants	\$3,000
	Festival Marketing Grant	\$3,000
84761800-531100	Travel	\$1,500
	Travel Reimbursement	\$1,500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: SCVB

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
84761800-531500	Meeting / Conference Expenses	\$5,900
	CVB Board Meetings	\$1,500
	Visit 365 Conference - Conference Registration & Lodging - Director	\$1,300
	Tourism Marketing Workshop (by Chris Cavanaugh)	\$1,300
	NCAF& E Registration Fee for Displaying at Event - Showfest	\$900
	Event and Consortium Meetings and NC Coast Host Meetings	\$900
84761800-532100	Telephone Service & Postage	\$4,710
	White Page Listing (Yadtel)	\$250
	Verizon Celluar	\$660
	Postage	\$2,500
	Postage Meter Lease	\$300
	Ink Spot (Bulk Ship Visitor Guides / Brochures / Rack Cards to Welcome Centers)	\$1,000
84761800-534100	Printing	\$12,550
	Annual Report	\$350
	Miscellaenous Copy Printing Exp.	\$1,000
	Rack Card Printing (4 @ \$300)	\$1,200
	International Minute Press - Printing / Shipping Visitor Guides	\$10,000
84761800-537000	Advertising & Marketing	\$22,240
	Magazine Ads & other print	\$2,500
	Rack Card Program (Hughes Publishing)	\$895
	Carolina Traveler (Heritage Guide Ad)	\$995
	Carolina Traveler (Day Trips Magazine)	\$1,500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: SCVB

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	Visit NC Advertising - (Marketing opportunities)	\$4,050
	NC Coast Host Advertising - 2 times a year	\$1,000
	Visit NC Farm App Maintenance Annual	\$3,600
	Maintenance for the mobile app is \$300/mth x 12 months.	
	Visitors can use the app to explore farms, farmers markets and local restaurants that feature NC or home grown products and services in Sampson County.	
	BQ Capital Advertising (ie: Billboard, mural painting, sign, DOT sign)	\$3,000
	Coasters - Barn Quilt	\$1,100
	Facebook Ads - Social Media Budget	\$2,600
	Barn Quilt Key Chains - Sampson County The Barn Quilt Capital of North Carolina	\$1,000
84761800-538100	Data Processing	\$1,315
	Quickbooks Annual Upgrade and Payroll Update	\$1,000
	Canva Software	\$315
84761800-541000	Rental Fee	\$1,500
	Office Space	\$1,500
84761800-544000	Contracted Services	\$25,995
	Front Row Communications (Advertising and Marketing Plan)	\$12,000
	The Hype Effect - Design Services (2022 Visitors Guide)	\$5,000
	Tew Barn Quilts	\$2,000
	Two Photo Shoots	\$3,600
	Barn Quilt Brochure	\$2,000
	Annual Report Design	\$395
	Intern Contract Services	\$1,000
84761800-544001	Contract Services-Web Design	\$0
84761800-545000	Insurance & Bonds	\$250

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: SCVB

FISCAL YEAR: 2021-2022

Org & Object Number	Description	Amount
	Workers Compensation	\$250
84761800-549100	Dues and Subscriptions	\$1,435
	Destination Marketing Association of North Carolina (DMANC) (NCTIA)	\$495
	Sampson Arts Council	\$275
	NCAF &E Membership	\$175
	NC Coast Host	\$350
	Clinton Sampson Chamber of Commerce	\$140
	Total Expenses	\$154,550

SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
 (Use for items that cost between \$1,000 and \$2,499)

Fiscal Year: 2021-2022

Department: SCVB

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
PC Tower with Display w/ camera	1	1500.00	1,500.00	1	1,500.00		