

**Draft**

**SAGINAW CHARTER TOWNSHIP PLANNING COMMISSION  
SAGINAW CHARTER TOWNSHIP HALL  
APRIL 6, 2011**

Members Present

C. Nolan  
A. Seaver  
B. Gombar  
R. McGraw

Members Absent

P. Brucker  
B. Nelson  
M. Peterson

Others Present

B. Smith, Planner  
C. Edlinger, Recording Secretary  
M. Mahlberg, Attorney

Mr. Nolan called the meeting to order at 7:00 p.m.

**Approval of Minutes:**

Motion by Mr. Gombar, supported by Mr. McGraw, to approve the minutes of March 2, 2011.

**VOTE:        4 YEAS        0 NAYS        3 ABSENT        MOTION CARRIED**  
Brucker  
Nelson  
Peterson

**New Business:**

- A. S-11-07** – Wolgast Design Group, LLC of Freeland, Michigan on behalf of the Department of Public Services, Saginaw Charter Township, Saginaw, Michigan is requesting to construct a 3,453 sq. ft. addition to the existing Department of Public Services building located at 4870 Shattuck Road. (12-4-09-3003-000)

Ms. Smith stated the Public Safety Building, Township Hall, Zauel Library, Grotto Park, George Olsen Park and the Department of Public Services building are all located on a single parcel 24.73 acres in size. The Department of Public Services (DPS) building is located on the southeastern most portion of the parcel. An existing building, totaling 25,419 sq. ft., currently houses the DPS department. The proposed addition is part of a larger project which includes interior renovations to the existing DPS building. The renovations include altering existing office and storage space so that employees are located in one area rather than spread throughout the building. The renovations also provide for adjustment of parking and circulation. The existing drives are to remain the same, however, parking on the west side of the building will be converted to parallel parking for visitors and parking on the east side of the building will be added for staff.

