



Saginaw Charter Township Residents
(Public Notice – Sewer Backups)

All sewer backups should be reported to the Saginaw Charter Township Department of Public Services (DPS). Department personnel will provide assistance in determining the cause and possible solution to your problem. A new Public Act (#222) establishes specific liability criteria involving municipal sewer systems. Pursuant to PA 222, residential and commercial dwellings experiencing a backup resulting in property damage **must** file a written claim within 45 days after the backup is discovered or in the exercise of reasonable diligence should have been discovered. Failure to provide the required notice will prevent any recovery of damages should the Township be found liable. Additional information pertaining to Public Act 222 along with appropriate claim forms are available at the Department of Public Services.

Saginaw Charter Township DPS
4870 Shattuck Rd.
Saginaw, MI 48603
(989) 791-9870



NOTICE OF CLAIM

This Notice of Claim form must be completed in full, and filed with the governmental agency against which you wish to make a claim for property damage or physical injury resulting from a sewage disposal or storm water event. Michigan law requires that you file this written notification within 45 days after the damage or physical injury was discovered, or in the exercise of reasonable diligence should have been discovered. If you fail to file your Notice of Claim timely, your claim will be denied.

NAME: _____

ADDRESS: _____

TELEPHONE: _____

DATE OF LOSS: _____ DATE LOSS DISCOVERED: _____

ADDRESS OF DAMAGED PROPERTY: _____
(if different from above)

OWNER OF DAMAGED PROPERTY: _____
(if different from above)

DESCRIPTION OF SEWER BACKUP: _____

DESCRIPTION OF DAMAGE TO BUILDING AND/OR PERSONAL PROPERTY: _____
(attach damage inventory report)

DESCRIPTION OF ANY PERSONAL INJURIES: _____

RETURN THIS FORM AND DAMAGE INVENTORY REPORT TO:

Saginaw Charter Township
Dept of Public Services
4870 Shattuck Road
Saginaw Mi 48603

