



# Saginaw Charter Township

4870 Shattuck Rd., Saginaw, MI 48603  
989.791-9870 989.790-8211 (fax)

*Established 1831*

## Water/Sewer E-Bill Consent Form

Resident's Name:

Water/Sewer Account Number:

Service Address:






Mailing Address (If different from Service Address):

Phone Number:

Email Address:

### Terms and Conditions for E-Bill Consent:

*Please read and acknowledge the important information regarding the delivery method of your water/sewer bill.*

-  By completing this enrollment form, you are choosing to receive your Saginaw Charter Township Water/Sewer Bill electronically and will **NOT** be receiving a bill by mail.
-  Once enrolled in the electronic E-bill program, you are responsible for ensuring receipt of the email. Saginaw Charter Township will email your bill to the email address you provide. Failure to receive the bill does not waive your responsibility to pay or waive any applied penalties. Water bills come quarterly, in the middle of the month. The due date is always the 10<sup>th</sup> of the following month. For example, the bills sent out Mid-January, have a due date of February 10<sup>th</sup>.
-  To ensure Saginaw Charter Township can provide you with accurate billing information, **you must update us with any change in your email address.** Saginaw Charter Township cannot ensure electronic delivery of your water/sewer bill.
-  If you are not receiving your emailed bills, please check your spam folders and filters.
-  You have the right to withdraw this consent at any time by contacting the Water/Sewer department at (989)791-9880.

**I have read and understand the Terms and Conditions, and by typing my name in the signature box below, I authorize Saginaw Charter Township to send utility bills for this water/sewer account to my email address.**

Customer's Signature (Type your full name to sign)

Today's Date

**\*\*\* Save completed form and email it to: [waterdept@saginawtownship.net](mailto:waterdept@saginawtownship.net)**

**or return completed form to Saginaw Charter Township Offices P.O. Box 6400 Saginaw, MI 48608**