SAGINAW COUNTY, MICHIGAN

BUDGET

FOR THE FISCAL YEAR

April 1, 2024 to March 31, 2025

PROPOSED ANNUAL BUDGET

SAGINAW CHARTER TOWNSHIP

for the Fiscal Year Beginning

April 1, 2024

TOWNSHIP BOARD

Timothy J. Braun, Supervisor

Steven G. Gerhardt, Treasurer

Jon R. Howell, Clerk

Lori L. Gorney, Trustee

James S. Kelly, Trustee

Constance Reppuhn, Trustee

Peter C. Ryan, Trustee

TOWNSHIP MANAGER

Brian J. Rombalski, Jr.

DIRECTOR OF FISCAL SERVICES

Heather M. J. Kuebler, CPA, CGFM

SAGINAW CHARTER TOWNSHIP ANNUAL BUDGET
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Saginaw Charter Township

4980 Shattuck Rd. P.O. Box 6400, Saginaw, MI 48608-6400
(989) 791-9800 (989) 791-9815 (fax) *Established 1831*

March, 2024

Dear Members of the Township Board
And To Our Citizens of Saginaw Charter Township:

The attached document represents the proposed annual operating budgets for the Fiscal Year beginning April 1, 2024. The budgets have been prepared with care and remain proactive in response to the demands of the community and achieving the Core Values adopted by the Township Board.

Our Core Values:

- Providing for a Safe Community,
- Promoting a Neat, Clean, Attractive Community with Beautiful Neighborhoods,
- Providing Quality of Life Opportunities
- Maintaining a Professionally Well Run, Efficient Government…One that Provides High Quality Services to its Residents.

Our challenge is to manage wisely and prudently but remain proactive in order to retain Saginaw Township's identity and the quality of life that our community currently enjoys.

Managing any local government in Michigan is a challenge today. We continually attempt to balance the demand for public services with the community's ability to pay. The proposed budgets are conservative, but contain various objectives we hope to achieve in the coming fiscal year. In every Fund, spending has been limited to a minimum with budgets being reconstructed from the bottom up in order to control spending. Limited spending has helped weather the flat line effects of local property tax revenues. Saginaw Charter Township is but one of many Michigan communities facing this challenge.

In the General Fund this coming year, we project that about 22.84% of revenues will actually come from the local property tax levy. We expect that corridor re-development, neighborhood preservation and anti-blight activities will continue to be the focus of this coming year's development activity. We expect our tax base to increase by approximately 4.00% in 2024.

We will, to the best of our ability, seek to carry on the many public services enjoyed by our citizens, such as trash collection, public utilities, police and fire services, aggressive property maintenance enforcement, innovative planning, recreation and library services. The staff of Saginaw Township is dedicated toward ensuring community services are maintained and responsively relevant to today's needs. With all funds considered, we are projecting a total budget for the year of $39,399,827.

General	$	8,895,432
Fire		2,324,838
Police		7,760,353
Other Special Revenue Funds		3,104,504
Enterprise Funds:		
Water Fund		8,102,501
Sewer Fund		9,212,199
Total	$	39,399,827

GENERAL FUND

The General Fund is the principal fund for the general administration of public services such as tax collections, assessing, elections and voter registration, public works, planning and zoning, library, sidewalks, recreation, etc. This year, the General Fund Budget is proposed at $8,895,432.

The General Fund continues its popular and proactive programs developed to maintain and further enhance the quality of life in Saginaw Township, such as property maintenance & blight prevention, recreation improvements, sidewalk development, and road maintenance. See the Saginaw Township website, www.saginawtownship.org for periodic updates on various activities.

FIRE FUND

The Fire Department operates on an evergreen millage (special assessment) of up to 2.5 mills. Currently, the Department levies 2.1 mills. The Department's annual operating budget for the coming year is proposed at $2,324,838. This budget funds programs and services under three general areas: Fire Suppression, Fire Inspection/Prevention/Education, and Fire Administration/Training. The Department participates with other area fire services in joint cooperative training, purchasing, specialized rescue, mutual aid and is active in the Michigan Emergency Management Assistance Compact.

The Fire Capital Improvement Fund is established to replace capital equipment and buildings. For this fiscal year, purchases will include $1.9 million to replace one fire apparatus and one vehicle, along with various projects to improve the fire stations and administrative building.

POLICE FUND

The Police Department will continue to build its fund balance through a 5.5 mill operating levy approved by voters in August 2014. This levy is expected to sustain the department for the next five years. The Police operations budget for this year is proposed at $7,760,353. While many line items were kept stable, wages, fringes and insurances continue to drive expenses upward. Activities of the Police Fund include drug education, crime prevention, school liaison, neighborhood watch, traffic enforcement and investigations. Noteworthy programs are the crime prevention unit, community police officers, retail crime/fraud prevention, the citizens police academy and specialized traffic enforcement. Saginaw Township continues to assist and participate in area wide crime issues and task forces, as needed.

GARBAGE FUND

The Township's trash, recycling and yard waste program is coordinated through the Mid-Michigan Waste Authority. This program continues to be one of the most often modeled programs in Michigan. The Township's high percentage of resident participation in recycling continues to make us the highest volume producer of recyclables and yard waste collected in the County. This year's budget is set at $2,628,119. Most of this amount is used to pay for contracted services with trash haulers, recyclers and yard waste handlers. The Residential User Fee collected in December, 2023 was $197 per household.

ENTERPRISE UTILITIES FUNDS

The water and sewer operating budgets are set at $8,102,501 and $9,212,199, respectively. As enterprise funds, both departments continue to upgrade their systems by replacing old pipes and installing new ones. This year, one water main project is being proposed; the waterline on Passolt will be replaced. Included in the Sewer Fund is our continued participation in the Northwest Utilities Authority. Necessary repairs and maintenance on sewer lines, pump stations, and treatment plant are budgeted for.

CAPITAL PROJECTS

For the coming fiscal year, there are no capital improvement projects planned.

IN RETROSPECT

Saginaw Charter Township will endeavor to maintain its high standards which we have set for ourselves in providing public services. We also remain vigilant toward the outside forces that impede our ability to serve the public good. As always, the Township Board, through its Manager and Staff, stands committed towards serving its residents in the best possible way.

Sincerely,

Brian Rombalski

Township Manager

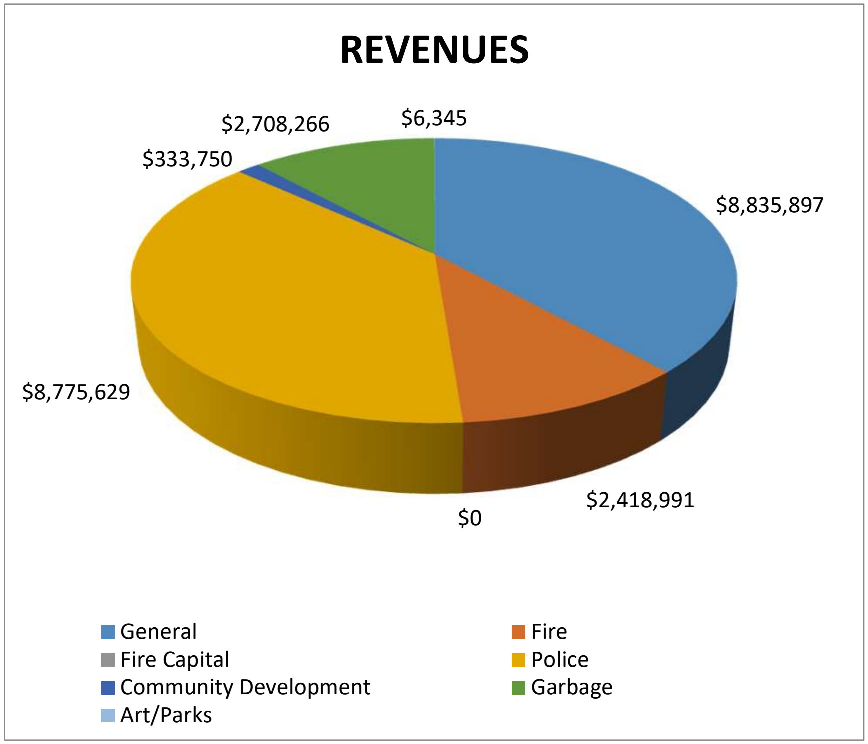
Heather Kuebler, CPA, CGFM

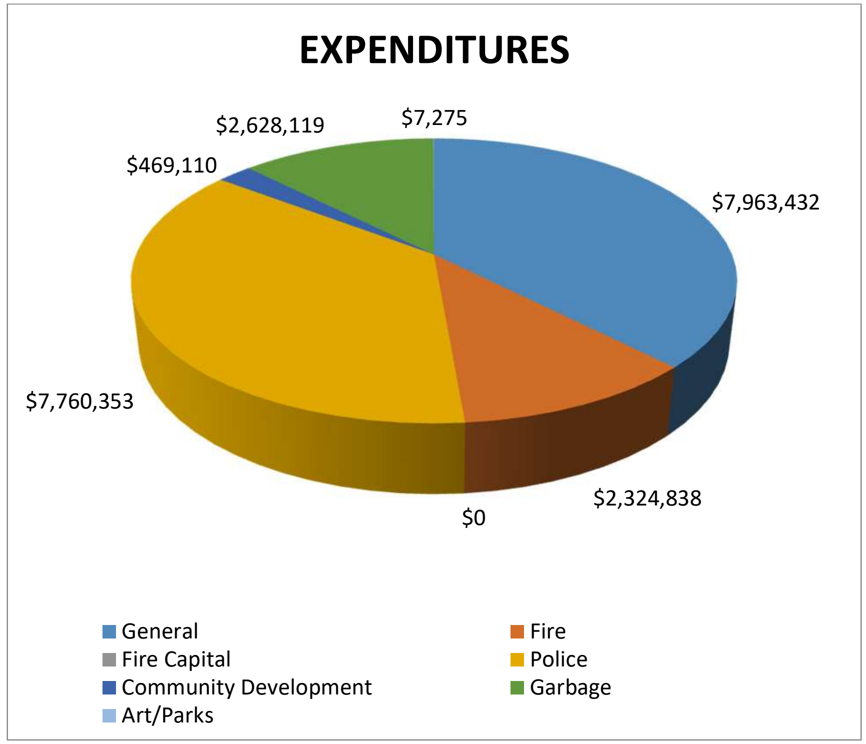
Director of Fiscal Services

SAGINAW CHARTER TOWNSHIP

General and Special Revenue Funds Budget

Fiscal Year 2024-2025





Note: Revenues and Expenditures do not include transfers to/from other funds.

Note: General Fund Revenues of $932,000 will be transferred to the Police Fund. This is to fulfill the Board's commitment to continue General Fund support in addition to the Police Millage approved in 2014.

SAGINAW CHARTER TOWNSHIP BUDGET RESOLUTION 24-16
Fiscal Year 2024-2025

WHEREAS, Michigan Public Act 2 of 1968, as amended, requires an appropriations act adopting budgets for the General and all Special Revenue Funds; and Public Act 621 of 1978, the Uniform Budget Act, requires that responsibility for the budget be designated and that surpluses or deficits be itemized; and

WHEREAS, Michigan Public Act 152 of 2011 limits the amount a public employer may contribute to a medical benefit plan, but allows its governing body, by a 2/3 vote, to exempt the governmental unit from the requirements of the Act for each fiscal year; and

WHEREAS, The Michigan Recodified Tax Increment Financing Act (PA 57 of 2018), Section 125.4325, requires that a development authority such as a Corridor Improvement Authority have its budget approved annually by the local government's legislative body; therefore

BE IT RESOLVED: That the Saginaw Charter Township Board adopts Budgets for the General and Special Revenue Funds, as itemized on pages 6-7 of the Proposed Budget, and the informational summary for the Capital Projects Funds, Debt Service Fund, Enterprise Funds, and the State Street Corridor Improvement Authority as follows:

General and Special Revenue Funds	$	22,085,127
Capital Projects Funds		1,897,743
Debt Service Fund		59,085
Enterprise Funds		17,314,700
State Street Corridor Improvement Authority		97,558
	$	41,454,213

BE IT FURTHER RESOLVED: That the maximum number of mills to be levied be as follows:

General Fund	0.9179	
Police Fund	5.4224	
Fire Fund	2.1000	(Special Assessment of 1.60 Operating/.50 Capital)
TOTAL MILLS	8.4403	

BE IT FURTHER RESOLVED: That the Township Manager be designated as responsible for the Budgets and authorized to make budgetary transfers between departments in amounts not to exceed $7,500 per transfer, with the understanding that under no circumstance may a fund's total budget be changed without prior Board approval.

BE IT FURTHER RESOLVED: That an unrestricted General Fund Balance equal to 40% of the prior year's expenditures with a minimum $3,000,000 be maintained.

BE IT FURTHER RESOLVED: That Saginaw Charter Township, pursuant to Sec. 8(I) of PA 152 of 2011 (MCL 15.568) will comply with the requirements of the Act for its 2024-25 fiscal year.

BE IT FURTHER RESOLVED: That the following itemization of accumulated surpluses be reported:

		SPECIAL REVENUE FUNDS							
	GENERAL FUND	FIRE	POLICE	ART	GARBAGE/ RUBBISH	BUILDING DEPARTMENT	OPIOID SETTLEMENT	STATE ST. IMPR. AUTH.	TOTAL
4-1-23 Unrestricted Fund Balance	$ 13,784,617	$ 1,067,454	$ 7,203,064	$ 3,151	$ 1,963,335	$ 314,299	$ 23,974	$ 72,543	$ 24,432,437
Add 23-24 Estimated Revenue	8,714,105	2,453,952	9,536,092	6,345	2,632,050	333,750	-	60,716	23,737,010
Less 23-24 Estimated Expend	7,651,073	2,115,487	7,415,432	7,325	2,513,888	426,792	-	60,716	20,190,713
Estimated 3-31-24 Fund Balance	$ 14,847,649	$ 1,405,919	$ 9,323,724	$ 2,171	$ 2,081,497	$ 221,257	$ 23,974	$ 72,543	$ 27,978,734
Add 24-25 Revenues Budget	8,835,897	2,418,991	9,707,629	6,345	2,708,266	333,750	-	97,558	24,108,436
Less 24-25 Expenditures Budget	8,895,432	2,324,838	7,760,353	7,275	2,628,119	469,110	-	97,558	22,182,685
Projected 3-31-25 Fund Balance	$ 14,788,114	$ 1,500,072	$ 11,271,000	$ 1,241	$ 2,161,644	$ 85,897	$ 23,974	$ 72,543	$ 29,904,485
Percentage of 24-25 Budget	166.24%	64.52%	145.24%	17.06%	82.25%	18.31%	100.00%	74.36%	134.81%

NOW, THEREFORE BE IT RESOLVED, that the foregoing resolution was adopted by the Township Board, Charter Township of Saginaw, on March 25, 2024.

Timothy J. Braun

Timothy J. Braun, Township Supervisor

Jon R. Howell

Jon R. Howell, Township Clerk

Saginaw Charter Township General and Special Revenue Funds
Budget Summary for
Fiscal Year 2024-2025

REVENUES	GENERAL	FIRE	POLICE	ARTS	GARBAGE	BUILDING DEPARTMENT	OPIOID SETTLEMENT	TOTAL
Taxes	$ 2,010,940	$ 2,363,200	$ 8,421,083	$ -	$ -	$ -	$ -	$ 12,795,223
Special Assessments	520,000	-	-	-	2,668,266	-	-	3,188,266
Licenses and Permits	708,650	500	29,000	-	-	301,500	-	1,039,650
Federal Grants	-	13,000	-	-	-	-	-	13,000
State Grants:							-	-
State Shared Revenues	4,696,230	1,546	1,546	-	-	-	-	4,699,322
Other State Grants	74,000	-	87,500	-	-	-	-	161,500
Charges for Services:							-	-
Use and Admission Fees	320,000	-	-	-	-	-	-	320,000
Fees	54,500	4,000	-	-	-	8,500	-	67,000
Services Rendered	4,800	25	51,500	1,725	-	12,000	-	70,050
Sales	3,600	-	-	-	-	-	-	3,600
Fines and Forfeits	67,500	2,000	2,000	-	-	-	-	71,500
Interest and Rent	241,110	26,720	100,000	120	40,000	8,000	-	415,950
Other Revenues	104,067	4,000	55,000	4,500	-	3,750	-	171,317
Other Financing Sources	30,500	4,000	28,000	-	-	-	-	62,500
TOTAL CURRENT REVENUES	8,835,897	2,418,991	8,775,629	6,345	2,708,266	333,750	-	23,078,878
Transfer from General Fund	-	-	932,000	-	-	-	-	932,000
TOTAL REVENUES	8,835,897	2,418,991	9,707,629	6,345	2,708,266	333,750	-	24,010,878
Approp. (to) / from Fund Balance	59,535	(94,153)	(1,947,276)	930	(80,147)	135,360	-	(1,925,751)
TOTAL BUDGET	$ 8,895,432	$ 2,324,838	$ 7,760,353	$ 7,275	$ 2,628,119	$ 469,110	$ -	$ 22,085,127

EXPENDITURES	GENERAL	FIRE	POLICE	ARTS	GARBAGE	BUILDING DEPARTMENT	OPIOID SETTLEMENT	TOTAL
General Government:								
Township Board	$ 63,462	$ -	$ -	$ -	$ -	$ -	$ -	$ 63,462
Township Supervisor	32,644	-	-	-	-	-	-	32,644
Township Manager	322,834	-	-	-	-	-	-	322,834
Fiscal Services	348,559	-	-	-	-	-	-	348,559
Network	118,170	-	-	-	-	-	-	118,170
Data Processing	33,824	-	-	-	-	-	-	33,824
Assessor's Office	494,328	-	-	-	-	-	-	494,328
Attorney	155,000	-	-	-	-	-	-	155,000
Clerk's Office & Elections	527,827	-	-	-	-	-	-	527,827
Independent Audit	43,135	-	-	-	-	-	-	43,135
Board of Review	4,500	-	-	-	-	-	-	4,500
Treasurer's Office	293,868	-	-	-	-	-	-	293,868
Township Property & Insurance	756,792	-	-	-	-	-	-	756,792
Motor Vehicle Equipment Pool	194,170	-	-	-	-	-	-	194,170
Less: Administration Reimbursement	(988,700)	-	-	-	-	-	-	(988,700)
Employee Benefits	193,850	-	-	-	-	-	-	193,850
Public Safety:								
Police Protection	27,143	-	7,294,605	-	-	-	-	7,321,748
Fire Protection	-	2,193,068	-	-	-	-	-	2,193,068
Building Inspection	-	-	-	-	-	444,110	-	444,110
Public Works:								
Dept. of Public Services	839,149	-	-	-	-	-	-	839,149
Sidewalks	75,250	-	-	-	-	-	-	75,250
Drains-At-Large	143,271	-	-	-	-	-	-	143,271
Roads	176,700	-	-	-	-	-	-	176,700
Street Lighting	492,200	-	-	-	-	-	-	492,200
Rubbish and Landfill	-	-	-	-	2,575,769	-	-	2,575,769
Community and Economic Development:								
Planning & Board of Appeals	733,508	-	-	-	-	-	-	733,508
Economic Development	16,500	-	-	-	-	-	-	16,500
Property Maintenance	95,768	-	-	-	-	-	-	95,768
Recreation and Culture:								
Parks & Recreation	1,558,621	-	-	-	-	-	-	1,558,621
Library	899,059	-	-	-	-	-	-	899,059
Cultural Arts	-	-	-	7,275	-	-	-	7,275
Capital Outlay	-	52,000	261,310	-	-	-	-	313,310
Debt Service	-	-	11,801	-	-	-	-	11,801
Other Financing Uses	312,000	79,770	192,637	-	52,350	25,000	-	661,757
TOTAL EXPENDITURES	7,963,432	2,324,838	7,760,353	7,275	2,628,119	469,110	-	21,153,127
Transfer to Police Fund	932,000	-	-	-	-	-	-	932,000
TOTAL BUDGET	$ 8,895,432	$ 2,324,838	$ 7,760,353	$ 7,275	$ 2,628,119	$ 469,110	$ -	$ 22,085,127

GENERAL FUND
REVENUES SUMMARY

	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
REVENUES					
Taxes	$ 1,822,180	$ 1,878,331	$ 1,888,078	$ 1,938,559	$ 2,010,940
Special Assessments	475,000	421,288	445,000	527,980	520,000
Licenses and Permits	684,650	738,082	713,450	735,250	708,650
Federal Grants	471,065	1,992,603	-	25,876	-
State Grants:					
State Shared Revenues	3,954,135	4,732,485	4,428,844	4,662,484	4,696,230
Other State Grants	20,000	27,635	43,816	27,000	74,000
Charges for Services:					
Use and Admission Fees	278,500	356,597	308,730	308,615	320,000
Fees	42,300	35,969	36,500	48,500	54,500
Services Rendered	10,508	18,415	-	4,800	4,800
Sales	3,600	3,598	3,600	3,580	3,600
Fines and Forfeits	81,000	31,958	67,000	67,500	67,500
Interest and Rent	48,785	243,453	68,385	240,385	241,110
Other Revenues	97,548	104,603	109,364	122,076	104,067
TOTAL REVENUES	$ 7,989,271	$ 10,585,017	$ 8,112,767	$ 8,712,605	$ 8,805,397
Other Financing Sources	25,500	54,442	1,500	1,500	30,500
Total Revenues and Other Financing Sources	8,014,771	10,639,459	8,114,267	8,714,105	8,835,897
Total Expenditures and Transfers to Other Funds	8,246,156	7,314,399	8,658,516	7,651,073	8,895,432
CHANGE IN UNRESTRICTED FUND BALANCE					
Increase (Decrease) in Fund Balance	(231,385)	3,325,060	(544,249)	1,063,032	(59,535)
Decrease (Increase) in reserves	-	(386,913)	-	-	-
Beginning Fund Balance	10,846,470	10,846,470	13,784,617	13,784,617	14,847,649
Estimated Ending Fund Balance	$ 10,615,085	$ 13,784,617	$ 13,240,368	$ 14,847,649	$ 14,788,114

GENERAL FUND REVENUES

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
101-000-390.999	FUND BALANCE - UNASSIGNED - BUDGET ONLY	$ 231,385	$ -	$ 544,249	$ -	$ 59,535
101-000-402.000	CURRENT PROPERTY TAXES	1,290,000	1,291,009	1,340,050	1,376,531	1,428,240
101-000-405.000	LESS TAX WRITE DOWN	(4,520)	(541)	(3,672)	(3,672)	(4,000)
101-000-432.000	PAYMENT IN LIEU OF TAXES	1,000	960	900	900	900
101-000-434.000	TRAILER TAX	4,700	4,900	4,800	4,800	4,800
101-000-445.000	PENALTIES & INT ON TAXES	15,000	15,938	10,000	10,000	10,000
101-000-447.000	PROPERTY TAX ADMIN FEE	516,000	566,065	536,000	550,000	571,000
101-000-451.000	SPECIAL ASSESSMENT REVENUE	-	-	-	-	-
101-000-474.000	PENALTIES & INT ON SPECIAL ASSESSMENTS	-	-	-	-	-
101-000-477.000	CABLE TV FRANCHISE FEES	630,000	679,029	650,000	663,600	650,000
101-000-478.000	TELECOMMUNICATION FEES (METRO ACT)	30,000	31,898	31,000	44,000	31,000
101-000-528.000	FEDERAL GRANTS - OTHER	471,065	1,992,603	-	25,876	-
101-000-540.000	STATE GRANTS	-	-	-	-	-
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	20,000	27,635	27,000	27,000	29,000
101-000-574.000	STATE REV SHARING - CONSTITUTIONAL	3,806,847	4,579,309	4,272,719	4,503,215	4,535,392
101-000-574.500	STATE REV SHARING - STATUTORY	147,288	153,176	156,125	159,269	160,838
101-000-607.100	FEES - LIQUOR LICENSE ADMIN FEES	500	300	500	500	500
101-000-626.000	SERVICES RENDERED	10,508	18,415	-	4,800	4,800
101-000-642.000	SALES	-	170	-	-	-
101-000-642.100	SALES - MATERIALS	3,600	3,678	3,700	3,700	3,700
101-000-642.150	SALES - LESS COST OF MATERIALS	-	(250)	(100)	(120)	(100)
101-000-658.200	FINES - CIRCUIT COURT FINES	60,000	10,921	48,000	48,000	48,000
101-000-658.400	FINES - ORDINANCE	1,000	2,785	1,000	1,500	1,500
101-000-665.000	INTEREST EARNINGS	1,500	203,068	28,000	200,000	200,000
101-000-667.000	RENTAL INCOME	47,285	40,385	40,385	40,385	41,110
101-000-667.997	RENTAL INCOME - ALLOWANCE FOR UNCOLLETBL	-	-	-	-	-
101-000-674.000	PRIVATE CONTRIBUTIONS	2,000	2,820	600	1,810	3,800
101-000-676.000	REIMBURSEMENTS	1,000	5,972	1,064	1,064	1,064
101-000-676.100	REIMBURSEMENTS - CELL PHONE USE	209	329	329	329	329
101-000-676.300	REIMBURSEMENTS - WITNESS FEES	100	15	-	105	-
101-000-684.000	MISCELLANEOUS REVENUE	-	721	-	1,185	-
101-000-693.000	SALE OF CAPITAL ASSETS	1,500	30,334	1,500	1,500	30,500
101-000-698.000	BOND/INSURANCE RECOVERIES	24,000	24,108	-	-	-
101-215-476.000	BUSINESS LICENSES - ORD NO 229	23,000	24,265	30,000	25,000	25,000
101-215-481.000	BUSINESS PERMITS	150	980	950	1,150	1,150
101-215-481.100	PEDDLER PERMITS	1,500	1,910	1,500	1,500	1,500
101-255-676.200	REIMBURSEMENTS - SUMMER TAX COLLECTIONS	34,239	34,256	33,750	36,540	38,824

Continued…

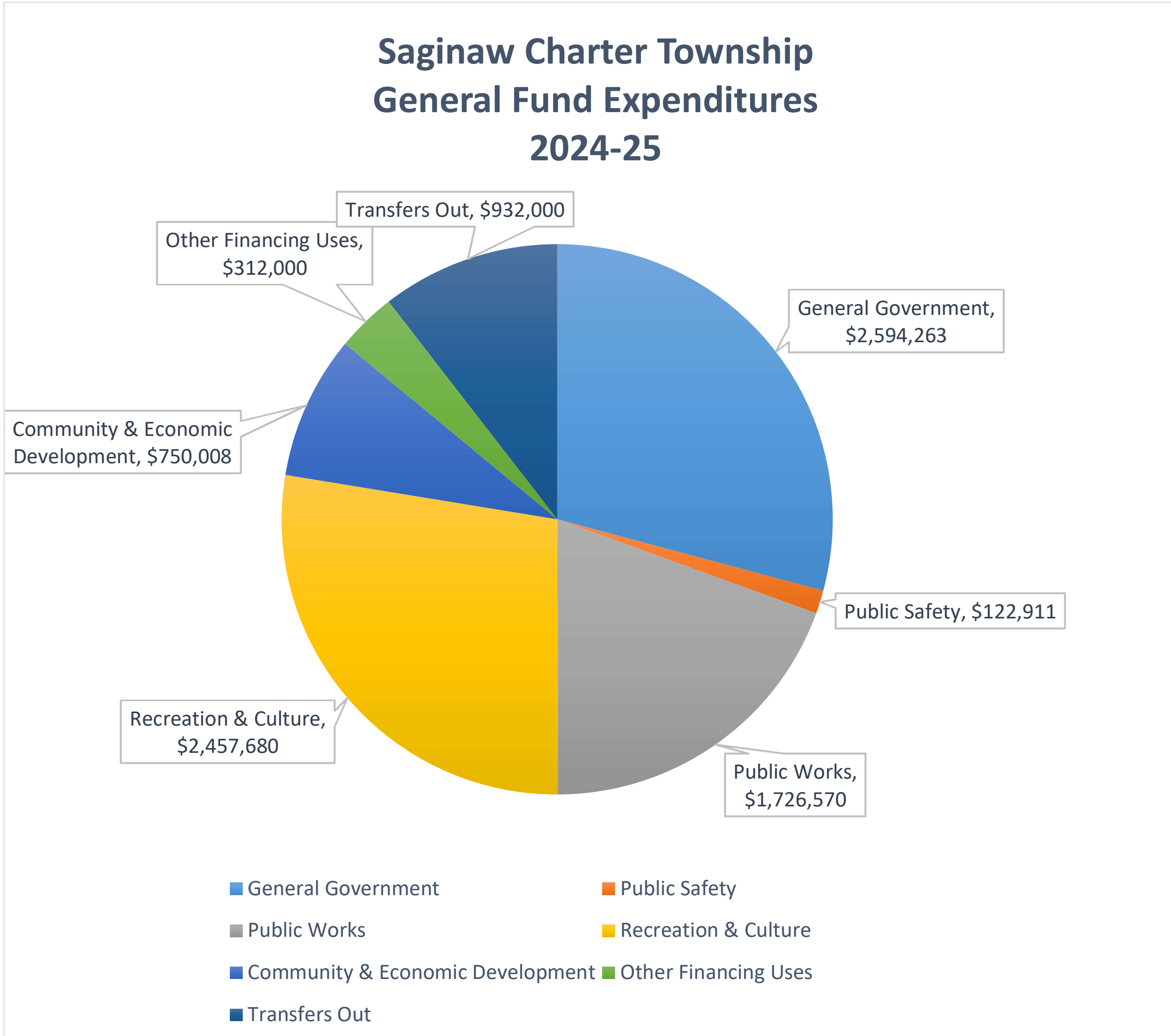
GENERAL FUND REVENUES

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
101-257-626.000	CONTRACT FOR SERVICES	$ -	$ -	$ -	$ -	$ -
101-262-528.000	FEDERAL GRANTS - OTHER	-	-	-	-	-
101-262-576.000	STATE GRANTS - SPECIAL ELECTION REIMB	$ -	$ -	$ 16,816	$ -	$ 45,000
101-262-579.000	STATE CAPITAL GRANTS	-	-	-	-	-
101-262-684.000	MISCELLANEOUS REVENUE	-	440	-	-	-
101-302-658.300	FINES - PARKING FINES	20,000	18,252	18,000	18,000	18,000
101-441-607.400	FEES - WEED CONTROL	-	-	-	-	-
101-448-451.000	SPECIAL ASSESSMENT REVENUE	435,000	390,100	380,000	462,980	450,000
101-701-452.000	PROPERTY MAINTENANCE ASSESSMENTS	40,000	31,188	-	-	-
101-701-607.200	FEES - ZONING FEES	6,800	15,747	20,000	20,000	24,000
101-701-607.300	FEES - SITE REVIEW FEES	35,000	19,922	16,000	28,000	30,000
101-732-452.000	PROPERTY MAINTENANCE ASSESSMENTS	-	-	65,000	65,000	70,000
101-756-653.100	USE AND ADMSN FEES - FOOTBALL FEES	5,000	5,190	5,500	4,905	5,000
101-756-653.200	USE AND ADMSN FEES - BASKETBALL YOUTH	35,000	54,768	40,000	45,000	48,000
101-756-653.300	USE AND ADMSN FEES - BASKETBALL ADULT	20,000	15,815	20,000	12,000	12,000
101-756-653.400	USE AND ADMSN FEES - SOFTBALL YOUTH	12,000	13,180	13,000	14,870	14,000
101-756-653.500	USE AND ADMSN FEES - SOFTBALL MEN	36,000	31,750	33,000	32,440	33,000
101-756-653.600	USE AND ADMSN FEES - SOFTBALL WOMEN	-	-	-	-	-
101-756-653.650	USE AND ADMSN FEES - SOFTBALL COED	16,000	18,840	17,000	13,400	14,000
101-756-653.700	USE AND ADMSN FEES - BASEBALL	-	-	-	-	-
101-756-653.800	USE AND ADMSN FEES - VOLLEYBALL	26,000	47,909	35,000	40,000	42,000
101-756-653.850	USE AND ADMSN FEES - LACROSSE	8,000	7,990	8,000	8,000	9,000
101-756-653.900	USE AND ADMSN FEES - SPECIAL EVENTS	55,500	66,387	61,230	62,000	64,000
101-756-674.300	PRIVATE CONTRIBUTIONS - RECREATION PROG	-	-	1,238	-	-
101-757-651.000	USE AND ADMSN FEES - GYM RENTAL	16,000	17,850	16,000	16,000	17,000
101-757-651.100	USE AND ADMSN FEES - FIELDHS ROOM RENT	14,000	29,200	22,000	22,000	22,000
101-757-651.200	USE AND ADMSN FEES - FIELDHS SPEC ACTIV	25,000	31,367	26,000	26,000	28,000
101-757-651.300	USE AND ADMSN FEES - PUNCH CARD SALES	10,000	16,351	12,000	12,000	12,000
101-757-674.500	PRIVATE CONTRIBUTIONS - BRICKS/WALL	-	50	-	550	50
101-770-674.000	PRIVATE CONTRIBUTIONS	-	-	12,383	20,493	-
101-770-674.400	PRIVATE CONTRIBUTIONS - PLAYSCAPE PARK	-	-	-	-	-
101-770-676.500	REIMBURSEMENTS - SOCCER ASSOCIATION	60,000	60,000	60,000	60,000	60,000
Total Estimated Revenue:		**$ 8,246,156**	**$ 10,639,459**	**$ 8,658,516**	**$ 8,714,105**	**$ 8,895,432**

GENERAL FUND
EXPENDITURES SUMMARY

	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
GENERAL GOVERNMENT:					
Township Board	$ 54,718	$ 42,523	$ 55,246	$ 59,485	$ 63,462
Township Supervisor	31,699	29,408	31,619	31,745	32,644
Township Manager	388,194	353,038	322,247	305,495	322,834
Fiscal Services	358,213	311,952	387,117	370,458	348,559
Elections	319,907	280,548	216,936	202,739	366,439
Network	249,117	225,644	153,500	130,223	118,170
Data Processing	31,024	29,507	32,811	31,708	33,824
Assessors	619,293	592,752	532,766	512,806	494,328
Attorney	184,000	167,941	155,000	155,000	155,000
Clerk's Office	170,729	154,448	164,231	162,088	161,388
Independent Audit	39,361	38,460	40,755	40,710	43,135
Board of Review	4,600	3,498	4,100	4,100	4,500
Treasurer's Office	186,536	181,697	204,191	204,876	217,920
Treasurer's Office - Tax Admin	65,094	62,006	70,214	69,804	75,948
Township Property	264,474	230,830	901,413	311,089	756,792
Motor Vehicle/Equipment Pool	125,640	103,515	107,283	106,733	194,170
Less: Administration Reimbursement	(942,721)	(926,864)	(962,184)	(962,184)	(988,700)
Employee Benefits	229,274	159,422	217,650	173,059	193,850
PUBLIC SAFETY:					
Parking Enforcement	28,576	26,150	28,385	26,525	27,143
Property Maintenance	57,149	43,354	89,930	83,636	95,768
PUBLIC WORKS:					
Dept. of Public Services	794,191	742,667	833,668	831,457	839,149
Sidewalks	75,500	42,851	50,500	50,000	75,250
Drains-At-Large	145,109	112,814	156,519	146,019	143,271
Roads	487,911	413,696	158,150	156,435	176,700
Street Lighting	473,000	433,795	411,200	486,517	492,200

COMMUNITY AND ECONOMIC DEVELOPMENT:					
Planning	$ 698,195	$ 658,349	$ 696,765	$ 714,500	$ 729,595
Board of Appeals	4,056	1,578	3,163	3,163	3,913
Economic Development	10,950	10,931	13,428	24,982	16,500
RECREATION AND CULTURE:					
Recreation	443,132	407,310	482,651	447,026	468,901
Center Courts	295,016	236,388	359,578	282,726	385,794
Parks	683,138	524,849	753,116	689,909	703,926
Library	738,160	687,342	867,923	866,244	899,059
OTHER FINANCING USES:					
Contingency	921	-	186,645	-	312,000
TOTAL EXPENDITURES:	7,314,156	6,382,399	7,726,516	6,719,073	7,963,432
TRANSFERS TO:					
Police Fund	932,000	932,000	932,000	932,000	932,000
TOTAL EXPENDITURES AND OTHER USES:	$ 8,246,156	$ 7,314,399	$ 8,658,516	$ 7,651,073	$ 8,895,432


Saginaw Charter Township
General Fund Expenditures
2024-25
Transfers Out, $932,000
Other Financing Uses, $312,000
General Government, $2,594,263
Community & Economic Development, $750,008
Public Safety, $122,911
Recreation & Culture, $2,457,680
Public Works, $1,726,570
General Government
Public Safety
Public Works
Recreation & Culture
Community & Economic Development
Other Financing Uses
Transfers Out

TOWNSHIP BOARD

Purpose:

The Township's Board consists of seven members. These members are elected by Township residents and include the Supervisor, Treasurer, Clerk, and four trustees. The Township Board budget supports the activities of the Trustees and the Board as a whole. The Township Supervisor, Treasurer, and Clerk each have separate budgets to cover their legal functions.

Current Operation:

This budget continues to support and provide education for the Trustees. It provides for Board sponsored promotional programs for the Township.

Projection:

Current operations are expected to continue.

TOWNSHIP SUPERVISOR

Purpose:

The Supervisor is responsible for the executive operations of the Township that have not been delegated to the Township Manager or the Assessor. The Supervisor works closely with the Manager and Department Heads as they develop strategies for implementing the policy decisions of the Township Board.

Current Operation:

This budget provides the funds for the Supervisor to carry out the statutory duties of the office. The funds assist him in providing leadership within the community to the benefit of the residents.

Projection:

The Supervisor’s goal of enhancing the operations and services the Township government provides its residents will continue throughout the fiscal year.

TOWNSHIP BOARD

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-101-701.725	SALARIES & WAGES - TRUSTEES	$ 24,000	$ 22,876	$ 24,000	$ 27,000	$ 30,000
101-101-715.000	FICA	1,836	541	1,836	2,066	2,295
101-101-717.100	PENSION CONTRIBUTIONS - DC	3,600	3,150	3,600	4,050	4,500
101-101-720.000	LIFE INSURANCE	86	81	104	86	86
101-101-740.000	OPERATING SUPPLIES	375	313	325	325	325
101-101-880.000	COMMUNITY PROMOTION - BROC	4,575	-	4,750	4,750	4,000
101-101-903.000	LEGAL NOTICES	7,621	4,490	7,420	8,000	8,000
101-101-958.000	DUES	8,574	8,345	9,400	9,397	10,276
101-101-960.000	EDUCATION & TRAINING	3,951	2,636	3,811	3,811	3,980
101-101-962.000	MISCELLANEOUS	100	91	-	-	-
Total Appropriations:		**$ 54,718**	**$ 42,523**	**$ 55,246**	**$ 59,485**	**$ 63,462**

TOWNSHIP SUPERVISOR

GL Number	Description	2018-19 Amended Budget	2018-19 Actual	2019-20 Budget	2019-20 PROJECTED	2020-21 REQUESTED
--- Appropriations ---						
101-171-701.701	SALARIES & WAGES	$ 21,216	$ 21,215	$ 21,215	$ 21,134	$ 21,215
101-171-715.000	FICA	1,623	353	1,623	1,892	1,898
101-171-717.100	PENSION CONTRIBUTIONS - DC	3,170	3,168	3,182	3,170	3,182
101-171-719.200	HEALTH BENEFITS - ACTIVE EES -	3,600	3,600	3,600	3,600	3,600
101-171-720.000	LIFE INSURANCE	65	65	65	65	65
101-171-728.000	OFFICE SUPPLIES	50	47	75	75	75
101-171-853.000	COMMUNICATIONS	600	532	700	700	800
101-171-960.000	EDUCATION & TRAINING	1,375	428	1,109	1,109	1,159
101-171-962.000	MISCELLANEOUS	-	-	-	-	150
101-171-975.100	EQUIPMENT - OFFICE	-	-	50	-	500
Total Appropriations:		**$ 31,699**	**$ 29,408**	**$ 31,619**	**$ 31,745**	**$ 32,644**

TOWNSHIP MANAGER

Purpose:

The Manager executes the policies established by the Township Board and serves as an advisor to the Board. He makes recommendations on improving the general administrative operations of the Township Government, and exercises fiscal and administrative direction over all Township Departments. While technical supervision of the Police and Fire Departments is delegated to the qualified and certified personnel who are legally empowered to exercise such control, all other management functions are the responsibility of the Township Manager. Specifically excepted from the Manager's control are those statutory duties defined in state law, such as the Supervisor, Treasurer and Clerk.

Current Operation:

The Manager's Office is staffed by three full time individuals - the Township Manager, Project Manager and Senior Administrative Specialist.

Projection:

Management strives to meet the contemporary needs and expectations of its residents and the community of neighborhoods that make up Saginaw Township. Through leadership, professionalism and technology, Saginaw Township takes pride in playing a progressive role in the provision of the best public services possible. The Manager will continue to analyze opportunities as they present themselves to the Township and seize those fitting of this community.

The role of the Township Manager goes hand-in-hand with that of the Board, to ensure the success and stability of Township government. By promoting the core values of this community, the Manager and the Township Board are able to provide the necessary quality of life measures this community has come to enjoy. The ability of the Manager's office to function productively is directly dependent on the team spirit and mutual sharing of objectives between the Supervisor, Clerk, Treasurer, the Trustees and the Manager.

TOWNSHIP MANAGER

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-172-701.701	SALARIES & WAGES	$ 263,000	$ 262,347	$ 219,720	$ 219,720	$ 234,000
101-172-715.000	FICA	20,500	20,086	20,418	16,779	16,983
101-172-717.100	PENSION CONTRIBUTIONS - DC	22,899	22,858	40,035	32,850	33,300
101-172-719.000	HEALTH BENEFITS - ACTIVE EES -	27,100	26,077	27,456	24,190	22,800
101-172-719.200	HEALTH BENEFITS - ACTIVE EES -	2,700	2,700	2,700	338	-
101-172-720.000	LIFE INSURANCE	650	656	616	670	624
101-172-721.100	SHORT TERM DISABILITY	-	-	1,053	1,053	690
101-172-721.200	LONG TERM DISABILITY	375	381	575	471	478
101-172-728.000	OFFICE SUPPLIES	900	79	100	-	-
101-172-801.000	CONTRACTUAL SERVICES	12,200	9,195	3,000	3,000	3,000
101-172-853.000	COMMUNICATIONS	1,140	521	1,180	1,280	1,080
101-172-930.000	REPAIRS & MAINT - GENERAL	120	51	50	50	50
101-172-960.000	EDUCATION & TRAINING	31,710	4,188	3,594	3,594	7,129
101-172-961.000	MANAGER EXPENSE ACCOUNT	1,200	564	1,200	1,200	1,200
101-172-962.000	MISCELLANEOUS	460	269	300	300	-
101-172-975.100	EQUIPMENT - OFFICE	3,240	3,066	250	-	1,500
Total Appropriations:		**$ 388,194**	**$ 353,038**	**$ 322,247**	**$ 305,495**	**$ 322,834**

Purpose:

The Fiscal Services Department performs the major accounting functions of the Township including payroll, payment of bills, monthly ledgers, annual financial statement, financial projections and budgeting.

Current Operation:

With a staff of three full-time employees and one part-time employee, ledgers and financial statements are maintained for the 20 separate funds of the Township. Year-end closing is performed by this staff including the preparation of all audit work papers and Annual Comprehensive Financial Report (ACFR).

Accounts payable voucher checks and accounts payable distribution lists are prepared for approval by the Board. Using the budget requests submitted by the various departments, the annual budget is compiled for approval by the Township Board and monitored throughout the year.

Payroll is processed bi-weekly for approximately 120 regular full and part-time employees. Numerous temporary and seasonal employees are included in payroll processing throughout the year as well. All employee and retiree benefits, and general liability insurances are handled by this department.

Projection:

To continue current operations with efficiency and keep up-to-date with the laws regarding financial operations, payroll, benefits and reporting.

FISCAL SERVICES

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-191-701.701	SALARIES & WAGES	$ 260,300	$ 221,488	$ 278,116	$ 279,000	$ 263,000
101-191-715.000	FICA	19,997	16,189	21,277	21,619	20,395
101-191-717.100	PENSION CONTRIBUTIONS - DC	32,864	32,901	41,718	38,250	35,636
101-191-719.000	HEALTH BENEFITS - ACTIVE EES -	33,600	31,153	34,032	20,280	14,500
101-191-719.200	HEALTH BENEFITS - ACTIVE EES -	3,600	3,600	3,600	3,600	3,600
101-191-720.000	LIFE INSURANCE	550	518	520	551	528
101-191-721.100	SHORT TERM DISABILITY	-	-	1,580	1,580	1,170
101-191-721.200	LONG TERM DISABILITY	500	476	599	600	565
101-191-728.000	OFFICE SUPPLIES	1,437	698	1,955	1,355	1,355
101-191-853.000	COMMUNICATIONS	850	581	700	700	700
101-191-930.000	REPAIRS & MAINT - GENERAL	120	66	120	80	100
101-191-960.000	EDUCATION & TRAINING	2,485	2,363	2,550	2,493	2,380
101-191-962.000	MISCELLANEOUS	810	842	230	230	230
101-191-975.100	EQUIPMENT - OFFICE	1,100	1,077	120	120	4,400
Total Appropriations:		**$ 358,213**	**$ 311,952**	**$ 387,117**	**$ 370,458**	**$ 348,559**

Purpose:

Oversight of the election process is delegated to the Clerk's Office. An up-to-date listing of all registered voters is maintained and all primary, general, school and special elections are conducted.

Current Operation:

The Township is divided into fifteen (15) voting precincts with a total of 35,020 registered voters.

The department currently employs one full-time Deputy Clerk and one full-time Account Clerk II, with temporary help added for elections. The Township Clerk and Deputy Clerk train over 340 election inspectors to work elections.

Voter registrations are kept on file in the Clerk's office. We maintain our Township voter registration records via internet connection with the State of Michigan. The Clerk's office has been forced to continually adapt with the evolution of election law and policy with the passage of new proposals. One such proposal in Proposal 22-2, which requires each municipality to offer 9 days of early voting for voters, whether individually or partnering with other neighboring municipalities.

Projection:

It is expected that current operations will continue with the Fiscal Year 2024-2025, anticipating two (2) scheduled elections. The first election will be held August 6, 2024, for the Primary Election, and the second election will be November, 5, 2024, for the General Election. Both of these elections are expected to have historic turnout and will require many additional supplies, such as envelopes and secrecy sleeves. Both elections will also require increased staffing in the office and full staffing (8 workers) in each of the fifteen precincts. The Township will be partnering with Saginaw County to perform the mandated early voting.

ELECTIONS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-262-701.704	SALARIES & WAGES	$ 109,167	$ 108,985	$ 88,176	$ 75,048	$ 95,000
101-262-703.000	FEES & PER DIEMS	54,380	49,735	60,000	60,000	54,000
101-262-715.000	FICA	8,352	8,193	6,746	10,331	11,399
101-262-717.100	PENSION CONTRIBUTIONS - DC	11,794	4,240	6,309	6,682	6,750
101-262-719.000	HEALTH BENEFITS - ACTIVE EES -	6,900	6,855	13,536	11,680	12,200
101-262-719.200	HEALTH BENEFITS - ACTIVE EES -	1,800	900	-	-	-
101-262-720.000	LIFE INSURANCE	156	102	91	91	91
101-262-721.100	SHORT TERM DISABILITY	-	-	369	369	280
101-262-721.200	LONG TERM DISABILITY	169	74	92	96	97
101-262-728.000	OFFICE SUPPLIES	58,759	52,110	13,420	12,545	19,890
101-262-730.000	POSTAGE & METER	34,000	26,370	7,200	5,200	8,450
101-262-801.000	CONTRACTUAL SERVICES	-	-	-	-	137,500
101-262-903.000	LEGAL NOTICES	302	126	1,275	1,275	1,350
101-262-930.000	REPAIRS & MAINT - GENERAL	29,937	18,978	17,792	17,792	17,292
101-262-940.000	RENTAL EXPENSE	1,200	1,033	1,000	1,000	1,000
101-262-960.000	EDUCATION & TRAINING	500	357	60	60	100
101-262-962.000	MISCELLANEOUS	562	562	870	570	1,040
101-262-975.100	EQUIPMENT - OFFICE	1,929	1,928	-	-	-
Total Appropriations:		**$ 319,907**	**$ 280,548**	**$ 216,936**	**$ 202,739**	**$ 366,439**

SERVER NETWORK

Purpose:

The server manages the Administrative building's network.

Current Operation:

The Township contracts with a consultant to administer the network providing necessary technological infrastructure to all Township facilities and personnel.

Projection:

In the 2024-25 budget year we will continue to improve the overall efficiency of our network and day-to-day operations. Our support teams continue to provide high-quality technical support. It is expected that additional funds will be utilized this coming year to replace aged units within the server, which will increase the opperational efficiency of Township technology.

DATA PROCESSING

Purpose:

The data processing function supports shared general computer operations for various departments.

Current Operation:

The Township operates an integrated PC based financial software package that provides data to all departments.

Projection:

Operations will continue as normally anticipated.

SERVER NETWORK

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-228-728.000	OFFICE SUPPLIES	$ 5,150	$ 3,483	$ 7,500	$ 7,500	$ 8,250
101-228-804.000	IT SERVICES	76,763	72,545	81,500	91,823	88,970
101-228-930.000	REPAIRS & MAINT - GENERAL	4,100	850	4,500	900	950
101-228-975.000	EQUIPMENT	163,104	148,766	60,000	30,000	20,000
Total Appropriations:		**$ 249,117**	**$ 225,644**	**$ 153,500**	**$ 130,223**	**$ 118,170**

DATA PROCESSING

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-229-740.000	OPERATING SUPPLIES	$ -	$ -	$ -	$ -	$ -
101-229-853.000	COMMUNICATIONS	10,788	10,382	11,112	10,788	11,112
101-229-930.000	REPAIRS & MAINT - GENERAL	17,186	17,498	18,649	17,870	19,662
101-229-801.000	CONTRACTUAL SERVICES	3,050	1,627	3,050	3,050	3,050
Total Appropriations:		**$ 31,024**	**$ 29,507**	**$ 32,811**	**$ 31,708**	**$ 33,824**

Purpose:

The Assessing Department establishes equitable real and personal property assessments, calculates taxable value and administers a system of ad-valorem taxation in Saginaw Township according to the Constitution of the State of Michigan.

Current Operation:

The Department annually appraises and assesses taxable property ensuring that the mass appraisal methods and procedures employed are in compliance with requirements of the Uniform Standards of Professional Appraisal Practice and the State Tax Commission's Assessor's Manual. The process requires that sales data is processed and analyzed in order to establish the current level of assessment for all economic neighborhoods and to ensure that the taxable value uncapping of property following transfers of ownership is enforced. In addition, our department prepares and maintains the assessment roll, tax roll, property classifications, property descriptions, special act rolls and other assessment records to guarantee that property information and ownership is current and accurate.

Other operations of the department include maintaining and updating the homestead status of residential and agricultural properties, establishing the current assessed value for personal property accounts based on taxpayer filings and personal property canvassing and notifying property owners of changes of assessed and taxable values as well as current homestead status.

The department also develops, maintains and facilitates procedures to enable an orderly process of valuation appeals to be considered by the Board of Review and prepares credible defense evidence to be used for Michigan Tax Tribunal value appeals.

Projection:

The department will continue to comply with changes in the property taxation system that result from numerous constitutional and law revisions and file all required State Tax Commission and equalization forms in a timely manner in accordance with the State Tax Commission calendar and applicable statutes and administrative rules. We will continue with our re-inspection of township properties to comply with the Michigan State Tax Commission recommendation to re-inspect approximately 20% of each class of properties annually to assure accurate and equitable assessments.

ASSESSING

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-257-701.701	SALARIES & WAGES	$ 399,780	$ 386,447	$ 316,638	$ 309,706	$ 285,326
101-257-715.000	FICA	30,576	27,762	24,223	23,693	21,827
101-257-717.100	PENSION CONTRIBUTIONS - DC	51,500	51,415	46,326	45,264	42,799
101-257-719.000	HEALTH BENEFITS - ACTIVE EES ·	83,500	81,384	77,376	67,918	69,100
101-257-720.000	LIFE INSURANCE	778	767	778	670	650
101-257-721.100	SHORT TERM DISABILITY	-	-	2,633	2,633	1,950
101-257-721.200	LONG TERM DISABILITY	838	793	665	649	615
101-257-728.000	OFFICE SUPPLIES	2,660	2,658	3,529	3,125	3,455
101-257-729.000	TAX ROLL SUPPLIES	35,220	34,975	37,673	37,673	48,176
101-257-801.000	CONTRACTUAL SERVICES	-	-	-	-	-
101-257-807.100	PROFESSIONAL CONSULT SVCS ·	10,000	2,503	15,000	15,000	15,000
101-257-853.000	COMMUNICATIONS	540	540	540	540	540
101-257-930.000	REPAIRS & MAINT - GENERAL	700	442	700	700	700
101-257-960.000	EDUCATION & TRAINING	2,661	2,547	4,262	3,435	3,690
101-257-962.000	MISCELLANEOUS	140	127	500	500	500
101-257-975.100	EQUIPMENT - OFFICE	400	392	1,923	1,300	-
Total Appropriations:		**$ 619,293**	**$ 592,752**	**$ 532,766**	**$ 512,806**	**$ 494,328**

Purpose:

The Attorney advises the Township Board and staff in legal matters.

Current Operation:

The Township Board contracts with the firms of Braun Kendrick for general legal services and Masud Labor Law Group for labor relations. In matters that cause a conflict of interest other counsel may be retained. Also, other legal counsel may be retained when certain areas of expertise are required such as sale of bonds or pension matters.

Projection:

Present operations will continue, with an annual review of services provided.

ATTORNEY

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-266-806.100	ATTORNEY	$ 150,000	$ 136,340	$ 125,000	$ 125,000	$ 125,000
101-266-806.200	LABOR CONSULTANT	34,000	31,601	30,000	30,000	30,000
Total Appropriations:		**$ 184,000**	**$ 167,941**	**$ 155,000**	**$ 155,000**	**$ 155,000**

Purpose:

The Clerk maintains custody of all records of Saginaw Charter Township. This includes keeping the financial records and safeguarding the minutes of the board meetings, ordinances, and resolutions adopted by the Township Board.

Current Operation:

By direction of the Township Board the function of financial reporting has been delegated to the Township Manager. This portion of the Clerk's responsibility is budgeted under the fiscal services account. The legal responsibility of its accuracy remains with the Clerk. The payment of funds requires the signature of both the Clerk and the Treasurer.

Proposed minutes of board meetings are posted within eight business days after each meeting and upon adoption are available for public inspection. Summaries of all meetings are published in a local newspaper.

Local businesses and all rental units are required to file business or rental business licenses each year. The purpose of the business and rental business license ordinance is to verify compliance with all Township ordinances and establish a base of information for the various Township departments. We currently have approximately 1,500 licensed businesses and 472 rental businesses in Saginaw Charter Township and all records are kept on file in the Clerk's office. The hope is to increase the fees for these licenses from $10 to $20 in the coming fiscal year.

The annual liquor license renewal process is coordinated by the Clerk's office each year. The review process is initiated in January and completed by March 31st of each year.

The Clerk's office is also the designated "Violations Collection Bureau" which collects fines for civil infractions written by ordinance enforcement officers.

Projection:

We will continue all current operations for Fiscal Year 2024-2025, including preparation of all ordinances and resolutions for the attorney's approval.

CLERK

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-215-701.701	SALARIES & WAGES - ELECTED P	$ 17,640	$ 17,633	$ 17,565	$ 17,565	$ 17,633
101-215-701.703	SALARIES & WAGES	82,640	77,401	78,027	78,121	79,010
101-215-715.000	FICA	7,316	5,877	7,313	7,596	7,669
101-215-717.100	PENSION CONTRIBUTIONS - DC	19,221	11,656	11,705	14,353	14,496
101-215-719.000	HEALTH BENEFITS - ACTIVE EES -	20,500	20,166	26,760	21,690	22,600
101-215-719.200	HEALTH BENEFITS - ACTIVE EES -	2,800	2,700	3,600	3,600	3,600
101-215-720.000	LIFE INSURANCE	363	309	300	300	300
101-215-721.100	SHORT TERM DISABILITY	-	-	685	685	510
101-215-721.200	LONG TERM DISABILITY	238	163	169	168	170
101-215-728.000	SUPPLIES-OFFICE	3,150	3,024	1,600	1,600	1,400
101-215-801.000	CONTRACTUAL SERVICES	9,671	9,084	10,247	10,150	9,250
101-215-930.000	REPAIRS & MAINT - GENERAL	540	306	760	760	750
101-215-960.000	EDUCATION & TRAINING	6,600	6,129	5,500	5,500	4,000
101-215-962.000	MISCELLANEOUS	50	-	-	-	-
101-215-975.100	EQUIPMENT - OFFICE	-	-	-	-	-
Total Appropriations:		**$ 170,729**	**$ 154,448**	**$ 164,231**	**$ 162,088**	**$ 161,388**

Purpose:

This budget provides funding to retain an independent accounting firm to audit all Township financial records on an annual basis.

Current Operation:

Rehmann Robson, LLC has been retained to audit the 2023-2024 financial records. Township personnel close all books and prepare an Annual Comprehensive Financial Report (ACFR), which are then subjected to extensive audit procedures, including compliance with federal and state regulations.

A Certificate of Excellence in financial reporting was received from the Government Finance Officers of America (GFOA) for the Township's Annual Comprehensive Financial Report for the Year ended March 31, 2022 and is expected for the Year ended March 31, 2023 Report.

Projection:

It is our goal for Township Personnel to continue preparing the Township's ACFR in accordance with Generally Accepted Accounting Principles (GAAP).

INDEPENDENT AUDIT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-223-803.000	AUDIT FEES	$ 38,636	$ 37,750	$ 40,020	$ 40,000	$ 42,400
101-223-807.000	CONSULTANT FEES	725	710	735	710	735
Total Appropriations:		**$ 39,361**	**$ 38,460**	**$ 40,755**	**$ 40,710**	**$ 43,135**

BOARD OF REVIEW

Purpose:

The Board of Review annually reviews the assessment roll as prepared by the Saginaw Township Assessing Department, checking the accuracy and uniformity of individual assessed values and legal descriptions. Meeting dates are established as required by state statute for the purpose of hearing individual assessed value appeals followed by the issuance of determination judgments based on the validity and merit of these valuation disputes.

The March Board of Review hears petitions that challenge a decision of the assessor. It is their responsibility to make an independent judgment based on the facts and on law. The July and December Boards of Review correct clerical errors and mutual mistakes as mandated by Section 211.53b of the Michigan Complied Laws (MCL).

Current Operation:

The Board of Review will continue to annually review real and personal property assessments and process local assessment appeals. Per MCL 211.10g, the board will participate in required training to ensure that they are sufficiently trained and are aware of changes in the law that can affect property assessments.

Projection:

The Board of Review will continue with the established review and appeal process as directed by state statute.

BOARD OF REVIEW

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-247-715.000	SOCIAL SECURITY	$ 220	$ 193	$ 220	$ 220	$ 220
101-247-703.000	FEES & PER DIEM	2,880	2,520	2,880	2,880	2,880
101-247-962.000	MISCELLANEOUS	1,500	785	1,000	1,000	1,400
Total Appropriations:		**$ 4,600**	**$ 3,498**	**$ 4,100**	**$ 4,100**	**$ 4,500**

Purpose:

The Treasurer's office serves the citizens of the Saginaw Charter Township by receiving and accounting for all revenues and answering tax collection related questions. The Treasurer invests the revenue to achieve maximum returns while first and foremost preserving the principle. In cooperation with the Clerk, the Treasurer disburses funds as directed by the Township Board.

Current Operation:

The Treasurer collects all property taxes as determined by the assessment roll. The Treasurer contracts with the Saginaw Township Community Schools, Saginaw Intermediate Schools, and Delta College to collect their taxes on the summer tax roll. In addition, the State of Michigan requires the Treasurer to collect the State Education Tax (SET) and Saginaw County taxes.

Taxes are due annually on September 14 and February 14. They are accepted for eight months (July through February), with late payment interest and fees added to the taxes collected after the due dates. Personal property taxes are the sole responsibility of the Treasurer and are collected throughout the year. Each year the Treasurer petitions the Saginaw County Circuit Court to remove delinquent personal property taxes which are five years old and are deemed uncollectable despite due diligence in the collection process.

Other collections include water/sewer bills, dog licenses (December-February) and all fees and fines imposed by other township departments. Further, we assist local law enforcement with their deposits and investment vehicles.

Projection:

"Pure Michigan" Banking Strategy: The majority of our checking and savings, and investment accounts are deposited with banks and credit unions headquartered in Michigan. This strategy has reduced unexpected fees and expenses and increased interest earnings. Interest rates are higher this year, we hope to earn more interest on accounts to help offset the last two years during which rates were extremely low.

TREASURER

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-253-701.701	SALARIES & WAGES - ELECTED P	$ 17,640	$ 17,633	$ 17,565	$ 17,565	$ 17,633
101-253-701.703	SALARIES & WAGES	103,540	103,517	115,275	115,632	121,898
101-253-715.000	FICA	9,040	7,827	10,163	10,190	10,674
101-253-717.100	PENSION CONTRIBUTIONS - DC	16,244	16,392	19,927	19,980	20,930
101-253-719.000	HEALTH BENEFITS - ACTIVE EES -	35,000	32,573	33,300	33,300	38,600
101-253-720.000	LIFE INSURANCE	350	349	312	380	405
101-253-721.100	SHORT TERM DISABILITY	-	-	737	737	820
101-253-721.200	LONG TERM DISABILITY	250	217	248	248	263
101-253-728.000	SUPPLIES-OFFICE	1,255	941	1,250	1,250	1,250
101-253-805.000	BANK SERVICES	250	(5)	100	280	360
101-253-930.000	REPAIRS & MAINT - GENERAL	360	319	500	500	500
101-253-960.000	EDUCATION & TRAINING	2,457	1,934	2,750	2,750	3,287
101-253-962.000	MISCELLANEOUS	150	-	764	764	-
101-253-975.100	EQUIPMENT - OFFICE	-	-	1,300	1,300	1,300
Total Appropriations:		**$ 186,536**	**$ 181,697**	**$ 204,191**	**$ 204,876**	**$ 217,920**

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-255-701.703	SALARIES & WAGES	$ 23,045	$ 22,182	$ 24,631	$ 24,456	$ 26,121
101-255-701.704	SALARIES & WAGES - SUMMER TA	23,045	22,182	24,631	24,456	26,121
101-255-715.000	FICA	3,296	3,255	3,770	3,742	3,997
101-255-717.100	PENSION CONTRIBUTIONS - DC	5,833	5,896	7,390	7,337	7,836
101-255-719.000	HEALTH BENEFITS - ACTIVE EES -	8,200	7,207	7,710	7,710	9,700
101-255-720.000	LIFE INSURANCE	95	94	78	101	120
101-255-721.100	SHORT TERM DISABILITY	-	-	316	316	360
101-255-721.200	LONG TERM DISABILITY	100	93	108	106	113
101-255-728.000	OFFICE SUPPLIES	900	585	500	500	500
101-255-729.000	TAX ROLL SUPPLIES	-	-	500	500	500
101-255-801.000	CONTRACTUAL SERVICES	580	512	580	580	580
Total Appropriations:		**$ 65,094**	**$ 62,006**	**$ 70,214**	**$ 69,804**	**$ 75,948**

Purpose:

The Township Property budget provides for the repair and maintenance of the Township office complex and other Township property that is not being maintained by a specific department.

Current Operation:

The funding supports the general maintenance of the Township office complex and grounds. Purchases of supplies and equipment used by all departments are charged here. In addition, the payment of insurance for casualty and liability insurance and bonds, not directly attributable to a particular department, are accounted for in this line item.

Projection:

Management will progressively work on the development and implementation of a buildings and grounds improvement plan that will increase the efficiency of our operations and our ability to better serve the general public.

TOWNSHIP PROPERTY

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-265-701.711	SALARIES & WAGES - CUSTODIAN	$ 27,738	$ 27,409	$ 37,527	$ 30,757	$ 30,963
101-265-715.000	FICA	2,122	1,915	2,871	2,353	2,369
101-265-717.100	PENSION CONTRIBUTIONS - DC	4,050	4,042	4,149	4,149	4,164
101-265-719.000	HEALTH BENEFITS - ACTIVE EES -	12,300	12,267	12,408	12,160	12,700
101-265-720.000	LIFE INSURANCE	72	68	72	73	73
101-265-721.100	SHORT TERM DISABILITY	-	-	329	329	250
101-265-721.200	LONG TERM DISABILITY	60	58	60	60	60
101-265-728.000	OFFICE SUPPLIES	8,300	7,118	9,200	8,450	10,350
101-265-730.000	POSTAGE & METER	18,190	18,517	19,000	19,000	20,000
101-265-740.000	OPERATING SUPPLIES	9,520	8,644	11,094	11,094	10,744
101-265-801.000	CONTRACTUAL SERVICES	642	-	700	700	700
101-265-853.000	COMMUNICATIONS	15,500	8,880	39,979	39,700	20,979
101-265-802.000	INSURANCE - LIABILITY	66,000	53,895	66,000	66,000	66,000
101-265-920.000	PUBLIC UTILITIES	39,000	35,972	40,600	39,740	41,160
101-265-930.100	REPAIRS & MAINT - BUILDING	50,400	41,812	650,924	70,024	529,780
101-265-930.200	REPAIRS & MAINT - EQUIPMENT	4,030	3,915	4,500	4,500	4,500
101-265-962.000	MISCELLANEOUS	6,550	6,318	2,000	2,000	2,000
101-265-971.000	LAND ACQUISITION	-	-	-	-	-
Total Appropriations:		**$ 264,474**	**$ 230,830**	**$ 901,413**	**$ 311,089**	**$ 756,792**

MOTOR VEHICLE AND EQUIPMENT POOL

Purpose:

The Motor Vehicle and Equipment Pool provides scheduled maintenance and repairs when necessary to vehicles and equipment.

Current Operation:

At the present time the MVEP is responsible for the maintenance and repair of 200 pieces of rolling stock, which includes all police and fire vehicles and equipment. In addition, we maintain and repair trailers, brush cutters, rotary mowers, box scrapers, cultivators, flail mowers, and numerous other attachments for our equipment.

Projection:

The MVEP personnel will continue to provide the professional level of maintenance and repairs that has become the norm of this highly skilled and competent unit of the Department of Public Services. An active management approach, integrated with a computerized record keeping system and the continual updating of employee technical skills, ensures that the Township will have an efficient flexible vehicle and equipment maintenance program.

MOTOR VEHICLE AND EQUIPMENT POOL

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-272-740.000	SUPPLIES-MOTOR POOL	$ 15,500	$ 4,245	$ 15,500	$ 15,500	$ 15,700
101-272-930.300	REPAIRS & MAINT - VEHICLES	7,500	5,244	7,550	7,550	7,570
101-272-860.000	GAS & OIL	25,000	32,960	25,000	25,000	25,000
101-272-861.000	MILEAGE REIMBURSEMENT	500	-	500	500	500
101-272-802.000	INSURANCE - LIABILITY	20,000	17,668	22,000	22,000	24,000
101-272-930.200	REPAIRS & MAINT - EQUIPMENT	6,000	6,175	7,000	7,000	8,000
101-272-962.000	MISCELLANEOUS	1,800	1,500	2,350	1,600	3,400
101-272-975.000	EQUIPMENT	49,340	35,723	27,383	27,583	7,500
101-272-976.000	VEHICLES	-	-	-	-	102,500
Total Appropriations:		**$ 125,640**	**$ 103,515**	**$ 107,283**	**$ 106,733**	**$ 194,170**

PARKING ENFORCEMENT

Purpose:

A Parking Enforcement program ensures that handicap spaces and fire lanes are available for their intended uses.

Current Operation:

The program began in November of 1989 with two civilian employees. Currently, one part time civilian employee patrols Saginaw Charter Township, concentrating on shopping malls, restaurants and local businesses. He monitors handicap and fire lanes to ensure that handicap spaces are available to those with current permits, fire lanes are not used as parking areas, and that drivers do not ignore the "no parking" signs.

Control, scheduling and program administration is under the direction of the police department. The number of citations for handicap and fire lane violations issued by parking enforcement officers is listed below for the corresponding caledar years.

	CITATIONS	REVENUES
2013	1,525	$ 26,827
2014	1,216	23,880
2015	1,055	19,485
2016	900	19,615
2017	915	18,980
2018	947	19,336
2019	1,029	22,510
2020	431	12,420
2021	676	19,420
2022	739	18,105
2023	828	18,252

The command structure for the Parking Enforcement program is as follows:
Chief of Police
Patrol Operations Lieutenant
Parking Enforcement Officer

Projection:

The Program has worked well in the past and will continue in its present form.

PARKING ENFORCEMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-302-701.701	SALARIES & WAGES	$ 18,231	$ 17,344	$ 19,168	$ 18,834	$ 19,408
101-302-715.000	FICA	1,395	1,327	1,467	1,441	1,485
101-302-740.000	OPERATING SUPPLIES	250	-	250	250	250
101-302-860.000	GAS & OIL	3,200	2,979	3,500	3,000	3,000
101-302-930.300	REPAIRS & MAINT - VEHICLES	5,000	4,500	3,500	2,500	2,500
101-302-930.000	REPAIRS & MAINT - GENERAL	250	-	250	250	250
101-302-975.000	EQUIPMENT	250	-	250	250	250
Total Appropriations:		**$ 28,576**	**$ 26,150**	**$ 28,385**	**$ 26,525**	**$ 27,143**

CODE ENFORCEMENT AND PROPERTY MAINTENANCE

Purpose:

The Code Enforcement and Property Maintenance programs are intended to ensure health, safety and welfare via the establishment and enforcement of minimum maintenance standards for residential and commercial properties in Saginaw Charter Township.

The Code Enforcement and Property Maintenance programs are operated under the direction of the Community Development Department. The expectations of property owners place demands on the staff to maintain an elevated standard for a quality community with attractive neighborhoods.

Four **"Core Values"** were established to provide direction in achieving these expectations. All programs, budgets, and efforts, use these ideals as a foundation. It is the goal of each department to provide the citizens and residents of Saginaw Township the following.

- A safe community.
- A neat, clean, attractive community with beautiful neighborhoods.
- Quality of life amenities.
- A professional, well-run, efficient government that provides high quality services for its residents.

Current Operation:

Code Enforcement inspections are completed on a daily basis covering the entire Township approximately every two to three weeks. During the calendar year of 2023, Code Enforcement staff worked on approximately 6,305 cases. About 80.8% of the cases involve the care of personal vehicles, the care of yards and property, and the accumulation of brush, junk, and debris. This is slightly less than the 83% during the 2022 season and nearly identical to the 80% during the 2021 season.

Projection:

Code enforcement staff will be expecting a similarly busy year in 2024 as our community demands continued protection of its property values.

CODE ENFORCEMENT AND PROPERTY MAINTENANCE

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-732-701.702	SALARIES & WAGES	$ 15,550	$ 11,302	$ 16,224	$ 10,400	$ 16,700
101-732-715.000	FICA	1,189	865	1,241	796	1,278
101-732-853.000	COMMUNICATIONS	210	212	240	240	2,540
101-732-930.000	REPAIRS & MAINT - GENERAL	40,000	30,875	72,000	72,000	75,000
101-732-962.000	MISCELLANEOUS	200	100	225	200	250
Total Appropriations:		**$ 57,149**	**$ 43,354**	**$ 89,930**	**$ 83,636**	**$ 95,768**

Purpose:

The objective of the Planning Division through its staff, the Planning Commission, Zoning Board of Appeals, and Sign Board of Appeals is to provide direction and guidance for land use, development, and zoning ordinance administration for both the current and future needs of our community.

Current Operation:

Development during the past year was similar to the previous year. Twenty-nine (29) site plan applications were received, four (4) rezonings, and one (1) text amendment were heard by the Planning Commission or addressed by staff review. The Board of Appeals considered six (6) variance requests, over three (3) separate cases.

The Department reviews all business licenses, proposed changes of use, home occupations, site plans for commercial, industrial and multi-family residential development, subdivisions and site condominiums, rezonings, conditional rezonings, and Planned Unit Developments with respect to their compliance with the Zoning Ordinance and other applicable Township codes and policies. The staff administratively processes small scale changes to sites/projects and reviews and makes recommendations to the Planning Commission and Township Board as applicable for larger scale projects, rezonings, Planned Unit Developments, and Special Land Uses. Staff also makes recommendations to the Planning Commission and Township Board on all amendments as well as processes and presents interpretation and variance petitions to the Board of Appeals.

Projection:

During the course of the next year, the Planning Department anticipates several projects and tasks, including:

- Continue to update of the Zoning Ordinance, including adding to provisions, re-organizing, improving usability, and updating code requirements
- Continue to coordinate review meetings with local road agencies, utility providers and engineers on re-developments and new developments as applicable
- Update the Master Plan and Zoning Ordinance to address issues that arise
- Work on activities to implement the Master Plan (Mall redevelopment, transitional areas, mixed use areas)
- Provide business support and development assistance and implement tools to finance and improve the commercial corridors of the township
- Encourage reuse of existing buildings and sites (amend codes to be more flexible when appropriate)

PLANNING

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-701-701.701	SALARIES & WAGES	$ 378,200	$ 375,051	$ 399,989	$ 399,378	$ 405,800
101-701-701.714	SALARIES & WAGES - PER DIEM	480	-	-	-	-
101-701-703.000	FEES & PER DIEMS	5,000	3,375	5,000	4,000	5,000
101-701-715.000	FICA	28,570	26,376	30,982	30,858	31,426
101-701-717.100	PENSION CONTRIBUTIONS - DC	55,608	53,497	58,799	58,737	59,700
101-701-719.000	HEALTH BENEFITS - ACTIVE EES -	98,800	97,615	100,080	107,200	111,600
101-701-720.000	LIFE INSURANCE	855	853	843	843	843
101-701-721.100	SHORT TERM DISABILITY	-	-	2,896	2,896	2,140
101-701-721.200	LONG TERM DISABILITY	810	801	845	842	856
101-701-728.000	OFFICE SUPPLIES	4,760	2,156	4,650	4,800	5,250
101-701-740.000	OPERATING SUPPLIES	1,700	1,183	1,900	1,250	1,450
101-701-801.000	CONTRACTUAL SERVICES	6,550	3,610	4,151	1,550	1,700
101-701-801.100	CONTRACTUAL SERVICES - GIS A	25,304	25,298	30,000	28,000	30,000
101-701-821.000	ENGINEERING SERVICES	35,000	23,073	25,000	30,000	36,000
101-701-853.000	COMMUNICATIONS	2,700	2,160	2,700	2,700	2,700
101-701-903.000	LEGAL NOTICES	7,000	6,689	7,000	7,000	9,000
101-701-930.200	REPAIRS & MAINT - EQUIPMENT	500	24	500	500	500
101-701-960.000	EDUCATION & TRAINING	8,140	7,532	10,405	9,280	12,330
101-701-962.000	MISCELLANEOUS	100	-	250	250	250
101-701-807.200	PROFESSIONAL CONSULT SVCS -	28,118	17,930	-	14,322	-
101-701-975.100	EQUIPMENT - OFFICE	10,000	11,126	10,775	10,094	13,050
Total Appropriations:		**$ 698,195**	**$ 658,349**	**$ 696,765**	**$ 714,500**	**$ 729,595**

BOARD OF APPEALS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-704-701.714	SALARIES & WAGES	$ 180	$ -	$ -	$ -	$ -
101-704-715.000	FICA	96	79	83	83	83
101-704-703.000	FEES & PER DIEMS	1,080	1,120	1,080	1,080	1,080
101-704-903.000	LEGAL NOTICES	2,400	379	1,500	1,500	1,200
101-704-960.000	EDUCATION & TRAINING	300	-	500	500	1,500
101-704-962.000	MISCELLANEOUS	-	-	-	-	50
Total Appropriations:		**$ 4,056**	**$ 1,578**	**$ 3,163**	**$ 3,163**	**$ 3,913**

Purpose:

The Department of Public Services provides quality services to the residents of Saginaw Charter Township through the use of innovative management techniques, sound fiscal practices, new technology, team work, and public participation.

Current Operation:

The Department of Public Services provides for the operation, maintenance, and processing of Township utilities. It provides for the maintenance and repair of Township buildings, grounds, all Township owned vehicles and equipment. Township parks are maintained for summer and winter use. Administrative compliance with all Federal and State regulations is monitored.

Projection:

For the budget year 2024-25, the Department of Public Services will continue to maintain and improve the level of service provided through current operations by introducing new programs, providing new equipment and training to our personnel to insure the most efficient use of Township dollars.

DEPARTMENT OF PUBLIC SERVICES

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-441-701.701	SALARIES & WAGES - ADMIN	$ 130,000	$ 129,249	$ 137,478	$ 137,714	$ 135,000
101-441-701.702	SALARIES & WAGES - UNION	398,275	367,566	423,204	423,203	426,772
101-441-701.706	SALARIES & WAGES - REIMB FOR	(40,000)	(37,151)	(30,000)	(35,000)	(35,000)
101-441-715.000	FICA	40,146	36,350	42,931	43,007	43,072
101-441-717.100	PENSION CONTRIBUTIONS - DC	81,000	80,088	84,178	83,332	83,459
101-441-719.000	HEALTH BENEFITS - ACTIVE EES -	128,000	127,194	128,472	130,580	135,000
101-441-719.200	HEALTH BENEFITS - ACTIVE EES -	2,880	2,272	1,260	1,260	1,260
101-441-719.400	HEALTH BENEFITS - ACTIVE EES -	2,560	2,612	2,730	2,740	2,790
101-441-720.000	LIFE INSURANCE	1,030	987	1,031	1,037	1,031
101-441-721.100	SHORT TERM DISABILITY	-	-	4,002	4,002	2,960
101-441-721.200	LONG TERM DISABILITY	1,200	1,154	1,202	1,202	1,205
101-441-728.000	SUPPLIES-OFFICE	1,000	835	1,000	1,500	1,500
101-441-740.000	SUPPLIES-OPERATING	12,000	10,096	12,000	12,000	12,000
101-441-740.300	OPERATING SUPPLIES - TRAFFIC	-	-	-	-	3,000
101-441-744.000	SUPPLIES-UNIFORMS	8,800	7,526	8,360	8,860	9,080
101-441-801.000	CONTRACTUAL SERVICES	14,000	1,878	1,770	1,770	1,770
101-441-801.200	CONTRACTUAL SERVICES - ANIM/	7,950	7,050	7,950	8,250	8,250
101-441-828.000	MEDICAL SERVICES	2,500	2,349	3,100	3,000	3,000
101-441-853.000	COMMUNICATIONS	1,850	1,961	2,000	2,000	2,000
101-441-960.000	EDUCATION & TRAINING	500	170	500	500	500
101-441-962.000	MISCELLANEOUS	500	481	500	500	500
Total Appropriations:		**$ 794,191**	**$ 742,667**	**$ 833,668**	**$ 831,457**	**$ 839,149**

Purpose:

Sidewalks: To construct sidewalks along all roads designated under the Saginaw Township Sidewalk Ordinance. Sidewalk projects are designed to provide a network of pedestrian walkways which link residential areas to schools, parks and commercial developments. Pathways (multi-use facilities) designated under the Saginaw Township Pedestrian Facilities Ordinance may be constructed. These facilities are designed to serve recreational purposes and offer an alternative route of transportation.

Drains: To share the cost of construction of drains with the property owners and County Department of Public Works to the extent they benefit all residents.

Current Operation:

Sidewalks: The Community Development Department administers the day-to-day aspects of the sidewalk and pathway program with the Department of Public Services overseeing the maintenance. An advisory committee consisting of public citizens and Board representatives reviews a variety of possible project sites and other sidewalk issues. Their recommendations are then taken to the Township Board for approval.

Currently, the Township oversees the construction of new sidewalks each year while maintaining a sidewalk replacement program for all primary and secondary roads. The Township maintains over 70 miles worth of sidewalks and continues to create desired connections along main roads.

Drains: The Saginaw County Department of Public Works office will continue to maintain its drains with the Township contributing a portion of the cost of new construction. The Township will also share in the cost of operating the Saginaw/Zilwaukee Drain pumping station, the Universal Drain pumping station and fund its share of mandated storm runoff improvements as a member of the Saginaw Area Storm Water Authority.

Projection:

Sidewalks: Sidewalk construction and repair will continue to the extent that the General Fund budget allows.

Drains: For budget year 2024-25, the Saginaw Area Storm Water Authority (SASWA) shall continue to work on the compliance elements of our National Pollutant Discharge Elimination System (NPDES) Permit with special focus on public education, watershed management planning, and illicit discharge elimination. The County Drain Commission Office is also proposing a new drain in the Northwest portion of Saginaw Township.

Additional drainage measures include the maintenance and enforcement of the Township’s restrictor program and Storm Water Management Plan.

SIDEWALKS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-444-930.000	REPAIRS & MAINT - GENERAL	$ 50,000	$ 42,851	$ 25,000	$ 25,000	$ 25,000
101-444-962.000	MISCELLANEOUS	500	-	500	-	250
101-444-972.200	LAND IMPRV - SIDEWALK CONSTF	25,000	-	25,000	25,000	50,000
Total Appropriations:		**$ 75,500**	**$ 42,851**	**$ 50,500**	**$ 50,000**	**$ 75,250**

DRAINS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-445-801.000	CONTRACTUAL SERVICES	$ 11,732	$ 11,731	$ 14,053	$ 14,053	$ 13,211
101-445-955.100	DRAINS EXPENSE - AT LARGE	59,440	27,146	70,500	60,000	60,000
101-445-955.200	DRAINS EXPENSE - PUBLIC BENE	73,937	73,937	71,966	71,966	70,060
Total Appropriations:		**$ 145,109**	**$ 112,814**	**$ 156,519**	**$ 146,019**	**$ 143,271**

ROAD COMMISSION

Purpose:

Funds are provided for the sharing of costs for construction of road and road-related improvements under the auspices of the Saginaw County Road Commission as required by State of Michigan Statutes and the policies of the Road Commission.

Current Operation:

Saginaw Township owns no road right-of-ways and has no jurisdictional responsibility for the construction and maintenance of roadways in the Township but nevertheless, attempts to facilitate road improvement projects within the Township. It also participates by funding a share of the costs for certain improvements. Generally, the Township pays 65% of improvement costs for what are designated as “Local Roads”, except for subdivision streets, where property owners are assessed for the entire “local share” of improvements. The Township pays for its designated share “At-Large” out of the General Fund. The Township’s share of construction costs on what are designated as “Primary Roads” is 50%, unless all or a portion is funded by federal or state assistance through the Road Commission.

Projection:

As in prior years, a county road fund for road rehabilitation has been discounted due to the County practice of billing its costs of Chapter XX drains to the Road Commission. The Road Commission recoups this cost by displacing funds which would ordinarily be applied to road reconstruction in the Township. Hence, while the Road Commission spends large sums of money on Township road right-of-ways; very little of it is actually spent improving or fixing the road surface itself. As Chapter XX drain assessments are retired, our spendable road allotment will begin to grow again.

ROAD COMMISSION

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-446-740.000	OPERATING SUPPLIES	$ 750	$ -	$ -	$ -	$ -
101-446-930.000	REPAIRS & MAINT - GENERAL	1,200	-	1,200	1,200	1,200
101-446-967.000	PROJECT COSTS - VARIOUS	1,000	-	-	-	-
101-446-967.200	PROJECT COSTS - 50% CONCRET	50,000	50,000	25,000	50,000	50,000
101-446-989.100	CAPITAL OUTLAY - CARDINAL SQU	-	1,071	2,450	735	7,500
101-446-967.300	PROJECT COSTS - CHIP & SEAL	434,961	362,625	129,500	104,500	118,000
Total Appropriations:		**$ 487,911**	**$ 413,696**	**$ 158,150**	**$ 156,435**	**$ 176,700**

STREET LIGHTING

Purpose:

The Street Lighting budget provides funding for street lights on major roads at Township expense and street lights in subdivisions at the subdivision's expense when requested by its residents. A policy has been established stating the Board's systematic approach to funding new street lights at Township expense.

Current Operation:

Lights are installed in new subdivisions under construction and the utility bills are paid for existing lights. The total cost for 2023-2024 is estimated to be $486,517 including the installation of any new lighting. Lights are being converted to LED over time. However, rate increases have outpaced the cost savings expected from the conversion, resulting in overall increases in costs.

Projection:

Current operations will continue and new street lighting projects will be pursued as determined in the context of the Board's street lighting policy.

STREET LIGHTING

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-448-920.000	PUBLIC UTILITIES	$ 473,000	$ 433,795	$ 411,200	$ 486,517	$ 492,200
Total Appropriations:		**$ 473,000**	**$ 433,795**	**$ 411,200**	**$ 486,517**	**$ 492,200**

Purpose:

The Recreation Department is dedicated to enhancing quality of life opportunities by providing first class facilities and programs for our community. We are committed to offering a wide variety of active and passive activities for all ages.

Current Operation:

The Recreation Department promotes, organizes and implements recreational activities for adults and youth. This department coordinates indoor and outdoor recreation programs including basketball, volleyball, softball, football and lacrosse. Maintaining a healthy, active community is an important value and our goal is to encourage this through our activities and events.

Projection:

Provide and promote recreational activities that appeal to and accommodate the current and future needs of our citizens. To ensure this is accomplished we will continue to improve our current services and explore additions to our existing programs.

RECREATION

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-756-701.701	SALARIES & WAGES	$ 190,100	$ 190,049	$ 199,418	$ 199,438	$ 202,300
101-756-701.704	SALARIES & WAGES - POOL	16,192	10,693	15,000	10,300	15,000
101-756-701.705	SALARIES & WAGES - GROUNDS MA	27,730	18,874	34,180	34,180	34,180
101-756-703.000	FEES & PER DIEMS	2,460	1,895	2,460	2,460	2,460
101-756-703.200	FEES & PER DIEMS - PROGRAM SUI	3,406	3,306	3,600	3,600	3,600
101-756-703.300	FEES & PER DIEMS - GAME OFFICIA	55,000	42,879	50,000	45,000	50,000
101-756-715.000	FICA	21,706	19,836	23,306	23,234	23,802
101-756-717.100	PENSION CONTRIBUTIONS - DC	28,362	28,328	29,913	29,916	30,345
101-756-719.000	HEALTH BENEFITS - ACTIVE EES - H	38,200	38,181	38,688	38,000	39,600
101-756-719.200	HEALTH BENEFITS - ACTIVE EES - C	3,600	3,600	3,600	3,600	3,600
101-756-720.000	LIFE INSURANCE	324	324	324	324	324
101-756-721.100	SHORT TERM DISABILITY	-	-	1,580	1,580	1,170
101-756-721.200	LONG TERM DISABILITY	407	409	430	429	435
101-756-728.000	OFFICE SUPPLIES	1,700	1,235	1,500	1,500	1,500
101-756-741.000	PROGRAM SUPPLIES	19,900	19,426	20,958	20,000	20,000
101-756-741.200	PROGRAM SUPPLIES - LACROSSE	6,000	3,963	6,000	6,000	6,000
101-756-801.000	CONTRACTUAL SERVICES	15,470	13,015	28,700	15,550	16,300
101-756-805.000	BANK SERVICES	2,000	1,839	2,000	2,000	2,200
101-756-920.000	PUBLIC UTILITIES	8,100	8,012	9,396	8,000	8,600
101-756-930.200	REPAIRS & MAINT - EQUIPMENT	1,000	480	1,000	500	1,000
101-756-940.000	RENTAL EXPENSE	525	316	1,225	425	475
101-756-960.000	EDUCATION & TRAINING	750	450	900	890	990
101-756-962.000	MISCELLANEOUS	200	200	100	100	100
101-756-975.100	EQUIPMENT - OFFICE	-	-	8,373	-	4,920
Total Appropriations:		**$ 443,132**	**$ 407,310**	**$ 482,651**	**$ 447,026**	**$ 468,901**

CENTER COURTS

Purpose:

Center Courts provides active and passive indoor recreation activities and events for the entire community.

Current Operation:

Center Courts facilitates programs that promote health and wellness for citizens of all ages. We offer two full size basketball courts that can be divided into four quarter size basketball courts or four volleyball courts. In addition, we have an overhead walking/jogging track, an exercise studio and a community room that host programs, meetings and parties.

Projection:

Center Courts will strive to increase revenues from programs and continue to implement innovative activities for our citizens.

CENTER COURTS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-757-701.702	SALARIES & WAGES	$ 42,620	$ 42,458	$ 48,155	$ 49,100	$ 50,200
101-757-701.711	SALARIES & WAGES - CUSTODIANS	66,553	38,741	74,161	36,161	36,765
101-757-703.400	FEES & PER DIEMS - INSTRUCTORS	17,000	14,009	17,000	17,000	17,000
101-757-715.000	FICA	9,346	7,285	7,980	7,823	7,953
101-757-717.100	PENSION CONTRIBUTIONS - DC	578	576	923	615	630
101-757-719.000	HEALTH BENEFITS - ACTIVE EES - HC	405	401	1,070	1,070	1,200
101-757-719.200	HEALTH BENEFITS - ACTIVE EES - OP	180	113	-	-	-
101-757-720.000	LIFE INSURANCE	58	58	59	59	59
101-757-721.100	SHORT TERM DISABILITY	-	-	26	26	20
101-757-721.200	LONG TERM DISABILITY	8	8	14	9	10
101-757-740.000	OPERATING SUPPLIES	10,500	7,749	10,500	10,500	10,500
101-757-741.000	PROGRAM SUPPLIES	1,000	988	1,000	1,000	1,000
101-757-744.000	UNIFORMS	2,100	1,134	1,500	1,500	1,500
101-757-801.000	CONTRACTUAL SERVICES	2,542	3,366	2,652	2,580	2,711
101-757-853.000	COMMUNICATIONS	3,876	4,289	4,468	4,468	3,976
101-757-854.000	CELLULAR PHONE SERVICE	-	-	-	-	-
101-757-880.000	COMMUNITY PROMOTION - BROCHUI	4,200	1,992	4,000	4,000	4,000
101-757-920.000	PUBLIC UTILITIES	61,000	60,715	63,900	60,000	62,250
101-757-930.000	REPAIRS & MAINT - GENERAL	73,050	52,506	118,665	86,815	186,020
101-757-975.000	EQUIPMENT	-	-	3,505	-	-
101-757-975.100	EQUIPMENT - OFFICE	-	-	-	-	-
Total Appropriations:		**$ 295,016**	**$ 236,388**	**$ 359,578**	**$ 282,726**	**$ 385,794**

Purpose:

The Parks budget provides funds to construct, repair and provide maintenance for Township parks, playgrounds, ball fields, and other facilities which are used for Township recreational activities.

Current Operation:

We currently maintain grounds and equipment at 15 parks and 11 softball and baseball fields.

BERBEROVICH PARK - 5419 Lessandro
BRIARWOOD PARK - 4200 Clement
BURKHAVEN PARK - 5200 Vanalleo
CAN-AMERA PARK - 4000 Weiss
GEORGE OLSON COMPLEX - 3120 N Center
  Wading Pool
  Concession Building
  Gotto Park
HARVEY RANDALL WICKES COMPLEX WEST - 7431 McCarty
HARVEY RANDALL WICKES COMPLEX EAST - 3599 Hospital
  18-Hole Disc Golf Course
LATHRUP PARK
NORTH LITTLE LEAGUE PARK - 2760 N Center
RUDY ZAUEL PARK - 4540 Augustine
  Restrooms - 4501 Clunie
WEST MICHIGAN PARK - 5700 W. Michigan
LEONARD BOERS III BOAT LAUNCH - 1928 S Center
SOCCER COMPLEX - 3577 McCarty
SAND HILL PARK - 1221 Vincent
PLAYSCAPE - Lawndale
CENTER COURTS - 3320 N. Center

Projection:

We expect to continue the excellent quality of maintenance that has become associated with the township parks, playgrounds and ball fields. We strive to improve new facilities through practical planning, prudent expenditures, and good construction practices.

PARKS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-770-701.701	SALARIES & WAGES - ADMIN	$ 67,000	$ 66,692	$ 71,087	$ 71,177	$ 70,530
101-770-701.703	SALARIES & WAGES - GROUNDS I	-	-	-	-	-
101-770-701.704	SALARIES & WAGES - PARKS MAII	139,968	124,751	155,443	156,450	159,150
101-770-701.500	SALARIES & WAGES - SOCCER C(	45,000	42,753	41,000	41,000	41,000
101-770-715.000	FICA	19,500	17,459	20,853	20,853	20,904
101-770-717.100	PENSION CONTRIBUTIONS - DC	22,000	21,591	26,418	26,432	26,705
101-770-719.000	HEALTH BENEFITS - ACTIVE EES -	30,100	30,069	30,480	29,430	30,200
101-770-719.200	HEALTH BENEFITS - ACTIVE EES -	2,760	2,760	3,960	3,960	3,960
101-770-719.400	HEALTH BENEFITS - ACTIVE EES -	500	502	733	740	780
101-770-720.000	LIFE INSURANCE	315	312	341	350	350
101-770-721.100	SHORT TERM DISABILITY	-	-	1,501	1,501	1,110
101-770-721.200	LONG TERM DISABILITY	350	342	380	379	385
101-770-740.000	OPERATING SUPPLIES	16,000	15,363	15,000	15,000	16,000
101-770-744.000	UNIFORMS	1,700	1,608	2,200	1,700	1,800
101-770-801.000	CONTRACTUAL SERVICES	-	-	-	-	-
101-770-853.000	COMMUNICATIONS	1,020	903	1,020	1,020	1,020
101-770-930.300	REPAIRS & MAINT - VEHICLES	36,000	33,496	36,000	36,000	36,000
101-770-920.500	PUBLIC UTILITIES - SOCCER COM	45,200	45,041	52,300	51,000	54,420
101-770-920.000	PUBLIC UTILITIES	15,425	11,591	12,620	14,230	14,787
101-770-930.500	REPAIRS & MAINT - SOCCER COM	95,000	24,520	104,000	44,567	48,100
101-770-930.000	REPAIRS & MAINT - GENERAL	106,300	48,561	164,980	164,980	168,300
101-770-930.200	REPAIRS & MAINT - EQUIPMENT	2,500	1,301	3,500	2,500	2,500
101-770-940.000	RENTAL EXPENSE	5,900	6,295	5,900	5,925	5,925
101-770-960.000	EDUCATION & TRAINING	600	-	600	715	-
101-770-975.000	EQUIPMENT	-	-	2,800	-	-
101-770-989.500	CAPITAL OUTLAY - SOCCER COMI	30,000	28,939	-	-	-
Total Appropriations:		**$ 683,138**	**$ 524,849**	**$ 753,116**	**$ 689,909**	**$ 703,926**

ECONOMIC DEVELOMENT

Purpose:

To develop resources to be utilized in the advertisement of Township business and residential corridors. Information will then be given to site selectors in order to better market the Township.

Current Operation:

Market analyses have been performed to get the statistical data needed to for an economic development program. The economic development functions of the Township will be to focus on commercial corridors and vacant properties within the Township for further development, and redevelopment.

Projection:

This fund will help create development informational packets and allow employees in the Manager's Office and Community Development to seek economic development training.

ECONOMIC DEVELOPMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-728-801.000	CONTRACTUAL SERVICE	$ -	$ -	$ -	$ -	$ 5,000
101-728-801.800	CONTRACTUAL SERVICES - BROADBAND	950	946	2,500	14,055	-
101-728-962.000	MISCELLANEOUS	10,000	9,985	10,928	10,927	11,500
Total Appropriations:		**$ 10,950**	**$ 10,931**	**$ 13,428**	**$ 24,982**	**$ 16,500**

Purpose:

The Library provides a full range of modern services for Saginaw Township residents.

Current Operation:

A contract with the Public Libraries of Saginaw provides administration and staffing of Zauel Memorial Library, with the Township providing the building and building maintenance. The majority of the expenditure in this budget has been the allocation to the Public Libraries of Saginaw for Library Service.

Projection:

Current operations are expected to continue.

LIBRARY

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-790-701.711	SALARIES & WAGES - CUSTODIAN	$ 28,845	$ 27,230	$ 30,315	$ 30,315	$ 30,489
101-790-715.000	FICA	2,207	1,939	2,319	2,319	2,332
101-790-717.100	PENSION CONTRIBUTIONS - DC	4,020	4,015	4,148	4,148	4,165
101-790-719.000	HEALTH BENEFITS - ACTIVE EES -	13,400	13,291	13,560	13,320	13,900
101-790-720.000	LIFE INSURANCE	71	65	72	73	73
101-790-721.100	SHORT TERM DISABILITY	-	-	329	329	250
101-790-721.200	LONG TERM DISABILITY	58	58	60	60	60
101-790-740.000	OPERATING SUPPLIES	7,500	6,258	7,500	7,500	7,500
101-790-801.000	CONTRACTUAL SERVICES	597,459	597,459	707,000	707,000	707,000
101-790-920.000	PUBLIC UTILITIES	29,100	29,204	29,120	29,120	30,230
101-790-930.100	REPAIRS & MAINT - BUILDING	55,500	7,823	73,500	72,060	103,060
Total Appropriations:		**$ 738,160**	**$ 687,342**	**$ 867,923**	**$ 866,244**	**$ 899,059**

EMPLOYEE BENEFITS

Purpose:

Establishes funding for General Fund employee benefits.

Current Operation:

Employee benefits are provided as cost effectively as possible. Health benefits are provided through the Township Self-Funded Plan which maintains an administrative service contract with Blue Cross Blue Shield as a third party administrator. Health Savings Accounts and a Flexible Benefit Plan are available to employees allowing for pre-tax deposits to pay for qualified medical expenses or dependent care. Beginning in fiscal 2022-23, benefit costs are accounted for by department to the extent possible.

Projection:

Current operations will continue.

EMPLOYEE BENEFITS

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
101-271-715.000	FICA	$ (23,782)	$ (17,149)	$ (10,000)	$ (15,000)	$ (10,000)
101-271-719.100	HEALTH BENEFITS - ACTIVE EES -	23,091	23,091	20,550	20,550	19,350
101-271-719.300	HEALTH BENEFITS - RETIREES- IN	150,000	150,000	150,000	150,000	150,000
101-271-721.100	SHORT TERM DISABILITY	4,865	4,865	-	-	-
101-271-717.100	PENSION CONTRIBUTIONS - DC	-	(35,291)	-	-	-
101-271-724.000	UNEMPLOYMENT	600	2,886	600	3,000	3,000
101-271-725.000	OTHER FRINGE BENEFITS	1,500	530	1,500	1,509	1,500
101-271-722.000	WORKERS COMPENSATION	73,000	47,677	55,000	30,000	30,000
101-271-722.100	LESS WORKERS COMPENSATION	-	(17,187)	-	(17,000)	-
Total Appropriations:		**$ 229,274**	**$ 159,422**	**$ 217,650**	**$ 173,059**	**$ 193,850**

CONTINGENCIES

GL Number	Description		2022-23 Amended Budget		2022-23 Actual		2023-24 Budget		2023-24 PROJECTED		2024-25 REQUESTED
--- Appropriations ---											
101-988-701.999	SALARIES & WAGES - BUDGET ON	$	-	$	-	$	35,945	$	-	$	122,000
101-988-969.999	CONTINGENCY - BUDGET ONLY		921		-		150,700		-		190,000
Total Appropriations:		**$**	**921**	**$**	**-**	**$**	**186,645**	**$**	**-**	**$**	**312,000**

TRANSFER TO OTHER FUNDS

GL Number	Description		2022-23 Amended Budget		2022-23 Actual		2023-24 Budget		2023-24 PROJECTED		2024-25 REQUESTED
--- Appropriations ---											
101-966-995.207	TRANSFERS (OUT) - POLICE FUNI	**$**	**932,000**	**$**	**932,000**	**$**	**932,000**	**$**	**932,000**	**$**	**932,000**

BUILDING DEPARTMENT

Purpose:

The Building Inspection Department provides the administrative support and base of operations for: Building Construction Plan Review & Field Inspections. Additionally, the department covers the Floodplain Management program and the Community Rating System.

Through administration and enforcement of the State Construction Codes, the Building Inspection Department endeavors to apply the required minimum standards to safeguard life, health, and public welfare by regulating the design, construction, quality of materials, use/occupancy, and location of all buildings and structures within Saginaw Charter Township.

Current Operation:

For the calendar year ending December 31, 2023, the Building Inspection Department has been involved with approximately $19 million of construction. This includes 18 new residential single-family homes, 1 duplex condominium buildings, 2 duplex buildings and various commercial projects.

Projection:

Residential construction projects decreased by approximately $1 million in 2023 as compared to 2022. Compared with 2022, overall commercial construction values in 2023 were down approximately $4 million. The average single–family home starts in the last 10 years is 24. For comparison, 2023 saw just 18 single-family home starts. This is partially due to high interest rates, labor and material cost / availability. I expect 2024 new home starts to be similar. Judging from the 10-year trend, I expect 2024 to see between $10 million and $12 million of commercial construction.

BUILDING DEPARTMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
249-371-495.100	NON-BUS PERMIT FEES - ELECTRICAL	$ 60,000	$ 73,021	$ 55,000	$ 50,000	$ 50,000
249-371-495.300	NON-BUS PERMIT FEES - PLUMBING	30,000	44,386	25,000	20,000	20,000
249-371-495.400	NON-BUS PERMIT FEES - BUILDING	185,000	173,391	165,000	150,000	150,000
249-371-495.500	NON-BUS PERMIT FEES - MECHANICA	95,000	104,376	85,000	80,000	80,000
249-371-495.600	NON-BUS PERMIT FEES - SEWER CON	2,000	1,600	1,500	1,500	1,500
249-371-615.000	FEES - PLAN REVIEW FEES	10,000	8,457	7,500	8,500	8,500
249-371-626.000	SERVICES RENDERED	9,000	9,773	6,000	12,000	12,000
249-371-665.000	INTEREST EARNINGS	300	6,218	2,500	8,000	8,000
249-371-676.000	REIMBURSEMENTS	-	1	-	-	-
249-371-676.400	REIMBURSEMENTS - ENGINEER REVI	7,150	6,551	3,750	3,750	3,750
249-000-385.999	FUND BALANCE - ASSIGNED - BUDGE	41,510	-	89,453	-	135,360
Total Estimated Revenue:		**$ 439,960**	**$ 427,774**	**$ 440,703**	**$ 333,750**	**$ 469,110**

BUILDING DEPARTMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
249-371-701.702	SALARIES & WAGES	$ 248,510	$ 245,983	$ 259,492	$ 259,305	$ 263,670
249-371-715.000	FICA	22,611	17,683	19,852	19,837	20,171
249-371-716.000	BENEFITS - NON-SPECIFIC	24,509	24,119	-	-	-
249-371-717.100	PENSION CONTRIBUTIONS - DC	31,139	31,080	32,924	32,705	33,159
249-371-719.000	HEALTH BENEFITS - ACTIVE EES - HOSPTL	48,878	41,613	39,720	39,010	41,000
249-371-719.100	HEALTH BENEFITS - ACTIVE EES - MEDIGAP	-	-	1,500	1,500	1,500
249-371-719.300	HEALTH BENEFITS - RETIREES - INSURANCE	-	-	20,000	20,000	20,000
249-371-720.000	LIFE INSURANCE	324	324	324	324	324
249-371-721.100	SHORT TERM DISABILITY	-	-	1,316	1,316	980
249-371-721.200	LONG TERM DISABILITY	456	448	476	450	476
249-371-722.000	WORKERS COMPENSATION	-	-	2,500	1,000	1,000
249-371-722.100	LESS WORKERS COMPENSATION DIVIDEND	-	-	-	(500)	-
249-371-728.000	OFFICE SUPPLIES	2,000	1,206	3,200	1,000	3,200
249-371-740.000	OPERATING SUPPLIES	250	116	250	250	250
249-371-801.000	CONTRACTUAL SERVICES	2,675	1,530	2,851	2,851	2,918
249-371-801.400	CONTRACTUAL SERVICES - CONTR INSPECTIONS	3,333	3,333	-	-	-
249-371-821.000	ENGINEERING SERVICES	7,150	6,434	3,750	3,750	3,750
249-371-853.000	COMMUNICATIONS	1,080	1,308	1,080	1,350	1,350
249-371-930.200	REPAIRS & MAINT - EQUIPMENT	1,800	1,398	2,000	2,000	2,000
249-371-930.300	REPAIRS & MAINT - VEHICLES	11,000	10,661	8,000	8,000	12,000
249-371-960.000	EDUCATION & TRAINING	2,810	2,810	3,500	3,100	4,250
249-371-962.000	MISCELLANEOUS	190	102	200	200	200
249-371-965.000	ADMIN ALLOCATION EXPENSE	29,445	27,810	29,344	29,344	30,812
249-371-975.100	EQUIPMENT - OFFICE	-	-	1,100	-	1,100
249-988-701.999	SALARIES & WAGES - BUDGET ONLY	-	-	-	-	16,200
249-988-969.999	CONTINGENCY - BUDGET ONLY	1,800	-	7,324	-	8,800
Total Appropriations:		**$ 439,960**	**$ 417,958**	**$ 440,703**	**$ 426,792**	**$ 469,110**

Purpose:

The Fire Department strives to enhance the performance, safety and service capabilities of our career and on-call personnel. The Department is intent upon continuing existing programs. Those programs focus on the maintenance and improvement of our capital assets, protection of our emergency personnel, and compliance with industry standards and governmental requirements while being fiscally responsible. The Operating and Capital Improvement Budget requests remain in line with the current mission and objectives adopted by the department.

Current Operation:

The fire department operates as a “combination” organization, employing a full time staff consisting of the chief, an assistant chief of fire prevention, an assistant chief of fire operations, two fire inspectors, an administrative assistant/dispatcher, a part time training and readiness officer, and a part-time clerk. This staff provides administration, fire education, inspections, training, and investigation services to our community. In cooperation with regular staff, approximately 60 paid on-call firefighters provide emergency response service out of three fire stations that includes fire suppression, hazardous materials response, water rescue, trench rescue, and high angle rescue capabilities to the community.

The 2024-2025 Operating Expenditures Budget represents a continuation of efforts to expand the protection of our emergency responders. We annually replace items such as turnout gear, boots, gloves, foam, hose, nozzles, computers, etc. This practice allows us to make smaller purchases each year, while keeping our equipment current, safe, and ultimately maintenance free. To further address safety efforts, the department forms committees to specifically look at operational and equipment functionality. We continue to improve our inspection, reporting, training, and apparatus capabilities through technology. In the areas of supplies, utilities, fuel, insurance, training, and services, the budget is essentially a continuation of requests found in previous years. We continue to pursue grant opportunities as they become available. In the past, we have been successful securing grants for apparatus computers, technical rescue and hazardous materials equipment, and training.

Projection:

The Operating and Capital Improvement Budget figures are based upon a combined millage of 2.1 mills with 1.60 to be allocated to operations and .5 to capital improvements.

FIRE DEPARTMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
206-336-402.000	CURRENT REAL PROPERTY TAXE	$ 1,838,000	$ 1,873,020	$ 2,219,992	$ 2,284,162	$ 2,369,200
206-336-405.000	LESS TAX WRITE DOWN	(6,800)	21	(6,000)	(6,000)	(6,000)
206-336-445.000	PENALTIES & INT ON TAXES	-	-	-	-	-
206-336-481.200	OPERATIONAL PERMITS	500	325	500	500	500
206-336-505.000	FEDERAL GRANTS - PUBLIC SAFE	-	-	-	-	-
206-336-528.000	FEDERAL GRANTS - OTHER	43,812	46,229	126,604	127,015	13,000
206-336-543.000	STATE GRANTS - PUBLIC SAFETY	-	-	10,000	10,000	-
206-336-574.500	STATE REV SHARING - STATUTOI	-	-	-	1,030	1,546
206-336-626.100	SERVICES RENDERED - COPIES/F	50	63	50	25	25
206-336-615.000	FEES - PLAN REVIEW FEES	4,000	3,162	4,000	4,000	4,000
206-336-658.100	FINES - ALARM VIOLATIONS	2,000	2,650	2,000	2,000	2,000
206-336-665.000	INTEREST EARNINGS	100	5,184	2,000	20,000	20,000
206-336-667.000	RENTAL INCOME	6,720	5,800	6,720	6,720	6,720
206-336-693.000	SALE OF CAPITAL ASSETS	1,000	-	1,000	1,000	4,000
206-336-674.700	PRIVATE CONTRIBUTIONS - EXPL	1,500	1,500	-	1,500	2,000
206-336-684.000	MISCELLANEOUS REVENUE	-	400	-	-	-
206-336-676.000	REIMBURSEMENTS	41,480	2,336	-	-	-
206-336-674.000	PRIVATE CONTRIBUTIONS	2,000	-	4,713	2,000	2,000
206-336-698.000	BOND/INSURANCE RECOVERIES	-	40,480	-	-	-
206-000-375.999	FUND BALANCE - RESTRICTED - E	71,229	-	(146,130)	-	(94,153)
Total Estimated Revenue:		**$ 2,005,591**	**$ 1,981,170**	**$ 2,225,449**	**$ 2,453,952**	**$ 2,324,838**

FIRE DEPARTMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
206-336-701.710	SALARIES & WAGES	$ 508,053	$ 505,895	$ 573,463	$ 563,932	$ 571,860
206-336-701.711	SALARIES & WAGES - CUSTODIAN	11,820	11,816	12,127	12,127	12,205
206-336-701.712	SALARIES & WAGES - PART-TIME I	-	-	45,000	43,200	179,280
206-336-704.000	REGULAR OVERTIME	2,000	245	2,000	2,000	2,000
206-336-701.713	SALARIES & WAGES - FLASHOVEF	1,000	-	1,000	1,000	1,000
206-336-715.000	FICA	70,006	71,027	75,254	79,084	91,355
206-336-719.200	HEALTH BENEFITS - ACTIVE EES -	3,600	3,600	3,600	3,600	3,600
206-336-719.000	HEALTH BENEFITS - ACTIVE EES -	90,300	90,256	107,976	106,050	110,500
206-336-719.100	HEALTH BENEFITS - ACTIVE EES -	3,005	3,005	3,750	3,750	3,750
206-336-719.300	HEALTH BENEFITS - RETIREES- IN	5,000	5,000	5,000	5,000	5,000
206-336-720.000	LIFE INSURANCE	900	882	936	937	937
206-336-721.100	SHORT TERM DISABILITY	-	-	3,291	3,291	2,440
206-336-717.100	PENSION CONTRIBUTIONS - DC	73,850	60,681	72,151	75,872	76,963
206-336-717.300	PENSION CONTRIBUTIONS - 457	59,507	38,858	53,541	53,541	57,664
206-336-721.200	LONG TERM DISABILITY	1,200	975	1,179	1,064	1,080
206-336-703.100	FEES & PER DIEMS - VOLUNTEER	392,235	392,235	407,924	407,924	424,240
206-336-725.500	VOLUNTEER FIREFIGHTER DUES	15,000	15,000	15,000	15,000	15,000
206-336-728.000	OFFICE SUPPLIES	4,500	3,412	4,500	4,500	4,500
206-336-730.000	POSTAGE & METER	-	-	450	45	90
206-336-880.000	COMMUNITY PROMOTION - BROCI	10,700	8,113	6,000	6,000	10,700
206-336-740.000	OPERATING SUPPLIES	25,000	19,129	23,550	24,000	24,000
206-336-740.200	OPERATING SUPPLIES - FLASHOV	800	785	800	800	800
206-336-744.000	UNIFORMS	48,894	47,972	54,395	54,000	48,550
206-336-801.000	CONTRACTUAL SERVICES	4,292	4,292	610	610	6,567
206-336-828.000	MEDICAL SERVICES	4,000	4,279	9,400	9,400	20,000
206-336-804.000	IT SERVICES	8,807	7,115	17,417	15,917	11,900
206-336-930.400	REPAIRS & MAINT - RADIOS	1,500	1,445	500	1,400	1,500
206-336-853.000	TELEPHONE SERVICE	4,320	3,954	6,460	5,460	5,460
206-336-853.110	TELEPHONE SERVICE - STATN #1	2,500	2,438	2,575	2,460	2,460
206-336-853.220	TELEPHONE SERVICE - STATN #2	2,200	2,289	2,392	2,400	2,400
206-336-853.330	TELEPHONE SERVICE - STATN #3	2,200	1,998	2,436	2,184	2,184
206-336-930.300	REPAIRS & MAINT - VEHICLES	26,500	25,968	32,000	25,000	25,000
206-336-860.000	GAS & OIL	30,000	23,616	24,000	24,000	24,000
206-336-802.000	INSURANCE - LIABILITY	74,500	74,137	78,000	78,200	82,200
206-336-722.000	WORKERS COMPENSATION	$ 76,000	$ 54,968	$ 60,000	$ 35,000	$ 35,000
206-336-722.100	LESS WORKERS COMPENSATION	-	(19,652)	-	(20,000)	-

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
206-336-920.000	PUBLIC UTILITIES	6,700	6,523	6,730	6,800	7,075
206-336-920.110	PUBLIC UTILITIES - STATN #1 SHA	24,600	23,989	25,060	26,050	27,021
206-336-920.220	PUBLIC UTILITIES - STATN #2 MCC	30,600	30,427	31,510	31,600	32,722
206-336-920.330	PUBLIC UTILITIES - STATN #3 N CE	18,950	18,540	18,940	19,126	19,835
206-336-930.000	REPAIRS & MAINT - GENERAL	9,280	8,180	7,220	7,220	7,140
206-336-930.110	REPAIRS & MAINT - STATN #1 SHA	90,545	85,441	21,550	21,146	21,146
206-336-930.220	REPAIRS & MAINT - STATN #2 MCC	17,000	15,449	19,050	17,922	18,922
206-336-930.330	REPAIRS & MAINT - STATN #3 N CE	17,500	14,056	23,280	19,832	19,922
206-336-930.200	REPAIRS & MAINT - EQUIPMENT	19,000	16,377	18,500	18,500	19,300
206-336-940.000	RENTAL EXPENSE	1,000	774	1,100	800	1,000
206-336-960.000	EDUCATION & TRAINING	9,000	7,471	15,713	13,000	12,000
206-336-960.100	EDUCATION & TRAINING - FIREFIG	18,200	16,829	23,273	23,300	25,300
206-336-962.000	MISCELLANEOUS	2,500	1,094	1,000	1,000	1,000
206-336-962.700	MISCELLANEOUS - EXPLORER PR	1,500	588	1,090	1,000	2,000
206-336-965.000	ADMIN ALLOCATION EXPENSE	103,733	101,947	107,143	107,143	112,500
206-901-975.000	EQUIPMENT	29,524	21,801	37,118	26,400	37,100
206-901-975.100	EQUIPMENT - OFFICE	2,000	1,262	2,000	2,000	2,000
206-901-975.110	EQUIPMENT - STATN #1 SHATTUC	19,772	19,772	39,500	39,500	2,500
206-901-975.220	EQUIPMENT - STATN #2 MCCARTY	4,500	4,049	39,500	39,500	2,500
206-901-975.330	EQUIPMENT - STATN #3 N CENTE	2,500	2,423	39,500	39,500	2,500
206-901-975.600	EQUIPMENT - RADIO	1,000	741	3,900	5,400	5,400
206-988-701.999	SALARIES & WAGES - BUDGET ON	-	-	29,491	-	35,130
206-988-969.999	CONTINGENCY - BUDGET ONLY	11,998	-	4,605	-	44,640
Total Appropriations:		**$ 2,005,591**	**$ 1,863,466**	**$ 2,225,450**	**$ 2,115,487**	**$ 2,324,838**

Purpose:

The Saginaw Township Police Department is committed to providing professional, effective and efficient law enforcement services to all citizens, residents and nonresidents alike. With safety of the community being our primary responsibility, we continually strive to improve the quality and level of services we provide.

Current Operation:

Patrol Division - The Patrol Division consists of 20 officers and four sergeants who are assigned as shift supervisors. All officers and sergeants in the Patrol Division are under the direction of the Patrol Operations Lieutenant. Civilian personnel in the Records Section are also under the command of the Patrol Operations Lieutenant.

Investigations Division - The Investigations Division, commanded by a Detective Lieutenant, consists of the Detective Unit and the Crime Prevention Unit.

The Detective Unit is made up of four permantely assigned general investigative detectives, one detective is "plain clothes" that is assigned to the unit for a four year rotation, and one detective sergeant who supervises the unit. Three of the four general detectives are assigned to a specific patrol district and investigate all cases that originate in that district. Additionally, one detective is assigned to the M.S.P. Computer Crimes attachment who serves as a financial crimes investigator, one detective is now assigned to the FBI Safe Streets Task Force to investigate violent crimes and another detective is assigned to B.A.Y.A.N.E.T. who handles narcotics cases.

The Crime Prevention Unit consists of three crime prevention officers (one assigned to each patrol district), one school resource officer assigned to oversee Heritage High & Valley Lutheran High schools and one school resource officer assigned to W.P.M.S. The unit is commanded by a detective sergeant. Two civilians are assigned to the Investigative Lieutenant, one assigned to the Property Room and the other assigned to Records.

Community Policing - The three Crime Prevention Officers work with area businesses to combat a variety of common business crimes such as shoplifting, credit card fraud, etc. In addition, the CPOs meet with area Neighborhood Watch Programs and spend time promoting the Rental Community Partnership program in district apartment complexes. The CPOs are active in the area schools teaching the TEAM program (Teaching, Educating, and Mentoring). The CPO’s partner with the Township’s three Code Enforcement Officers and Fire Inspectors (Trident) to assist with maintaining the quality of life throughout our community.

Projection:

Members of Saginaw Township Police Department are committed to providing the best service possible to ensure a safe community. Proactively, members will focus on preventing and deterring criminal activity from occurring within Saginaw Township. Through the use of a statewide records management system, the department shares information with many law enforcement agencies throughout the state of Michigan, including all agencies in Saginaw County. Our personnel interact frequently with other law enforcement personnel in an effort to apprehend individuals involved in criminal activity. Since crime knows no boundaries, our detectives meet weekly with detectives regionally to discuss ongoing investigations and develop information on suspects committing crimes throughout the Great Lakes Bay Region.

The Crime Prevention Officer program continues to work with retail businesses, area schools, Neighborhood Watch programs and the managers of our apartment complexes. This past year the Crime Prevention Officers developed the Community Partnership Program which now encompasses all of the programs that they offer. Business and citizen response to the program has been excellent. The Program offers crime prevention services to the managers of our apartment complexes; business community through the Business Watch program; the Shoplifter Task Force program which works closely with loss prevention officers in order to deter retail theft at our businesses and crime prevention seminars and site security surveys to educate our citizens and business owners. The Crime Prevention Officers work closely with the three Code Enforcement Officers and the Fire Inspectors in an effort to address environmental concerns that are occurring within the neighborhoods and apartment complexes. Together they are striving to maintain a high quality of life for our residents to enjoy.

The Citizen's Police Academy has been extremely successful and was offered again this year with 19 participants. Participating citizens get a firsthand look at how the police department operates. The citizens continue to give the instructors and the academy program very high ratings. Upon graduation, many of these citizens become our ambassadors within their neighborhoods and the community. They promote the department and quite often recruit new participants for the next academy. All of them have found the Citizen Police Academy to be a most rewarding experience.

Traffic safety will continue to be a primary focus of the department. Patrol officers will monitor traffic and major intersections to ensure that motorists obey the traffic laws and are able to safely drive throughout the community. Speed monitoring devices will record traffic speeds and patterns in neighborhoods so that officers can give attention where and when needed to reduce citizen complaints. Patrol officers will identify high traffic crash locations and initiate pro-active measures to reduce crashes and injuries.

During the fiscal year of 2023 - 2024 the the agency has been hard at work with the accreditation process. Nearly all policies have been re-written or newly developed to bring the agency within national industry standards. The goal is to be rewared accreditation by June of 2024 through the Michigan Association of Chief of Police Accreditation process. The Administrative Lieutenant along with his team have been working tirelessly to complete these tasks.

POLICE DEPARTMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
207-301-402.000	CURRENT REAL PROPERTY TAXE	$ 7,627,849	$ 7,620,875	$ 7,916,950	$ 8,131,715	$ 8,437,183
207-301-405.000	LESS TAX WRITE DOWN	(26,720)	(3,200)	(21,690)	(21,690)	(22,000)
207-301-432.000	PAYMENT IN LIEU OF TAXES	5,800	5,672	5,400	5,400	5,400
207-301-445.000	PENALTIES & INT ON TAXES	350	371	500	500	500
207-301-476.100	LIQUOR LICENSE FEE	22,000	29,388	29,000	29,000	29,000
207-301-528.000	FEDERAL GRANTS - OTHER	212,500	212,500	-	-	-
207-301-543.100	STATE GRANTS - PS - DRUG ENF(	-	4,199	10,000	10,000	10,000
207-301-543.200	STATE GRANTS - PS - STATE TRA	6,000	5,067	15,000	5,000	7,500
207-301-543.400	STATE GRANTS - PS - OHSP GRAI	-	-	-	-	-
207-301-573.000	LOCAL COMMUNITY STABILIZATIC	62,000	67,807	66,000	66,000	70,000
207-301-574.500	STATE REV SHARING - STATUTOF	-	-	-	1,030	1,546
207-301-607.500	FEES - BIKE REGISTRATIONS	-	6	-	-	-
207-301-626.100	SERVICES RENDERED - COPIES/F	9,000	9,610	10,000	10,000	10,000
207-301-626.200	SERVICES RENDERED - WITNESS	1,600	2,098	1,500	1,500	1,500
207-301-626.300	SERVICES RENDERED - VEHICLE	-	675	-	-	-
207-301-626.400	SERVICES RENDERED - CONTRA(	32,805	30,923	33,600	38,600	40,000
207-301-658.100	FINES - ALARM VIOLATIONS	1,000	2,155	1,500	1,500	1,500
207-301-659.200	FORFEITURES - STATE (DRUGS)	-	-	-	-	-
207-301-659.300	FORFEITURES - NON-DRUG	-	2,269	500	500	500
207-301-665.000	INTEREST EARNINGS	1,500	77,630	20,000	200,000	100,000
207-301-674.000	PRIVATE CONTRIBUTIONS	15,961	20,092	2,750	47,200	-
207-301-674.600	PRIVATE CONTRIBUTIONS - TEAI	35,000	33,167	35,000	35,000	35,000
207-301-676.000	REIMBURSEMENTS	-	-	-	18,237	20,000
207-301-684.000	MISCELLANEOUS REVENUE	6,000	5,791	-	-	-
207-301-693.000	SALE OF CAPITAL ASSETS	10,500	13,280	18,000	18,000	28,000
207-301-698.000	BOND/INSURANCE RECOVERIES	51,000	94,410	1,585	6,600	-
207-931-699.101	INTERFUND TRANSFERS IN - GEN	932,000	932,000	932,000	932,000	932,000
207-000-375.999	FUND BALANCE - RESTRICTED - E	(817,495)	-	(1,343,506)	-	(1,947,276)
Total Estimated Revenue:		**$ 8,188,650**	**$ 9,166,785**	**$ 7,734,089**	**$ 9,536,092**	**$ 7,760,353**

POLICE DEPARTMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
207-301-701.701	SALARIES & WAGES - ADMIN	$ 401,200	$ 398,363	$ 414,247	$ 412,782	$ 420,700
207-301-701.702	SALARIES & WAGES - POAM/COA	3,067,095	2,920,480	2,977,470	2,977,470	3,009,070
207-301-701.704	SALARIES & WAGES - SECRETAR	283,120	272,421	282,797	281,571	273,340
207-301-701.706	SALARIES & WAGES - CROSSING	45,195	34,836	42,000	42,000	44,000
207-301-701.708	SALARIES & WAGES - COURT TIM	45,000	27,770	40,000	20,000	30,000
207-301-701.710	SALARIES & WAGES - EST	4,000	4,730	10,000	12,000	12,000
207-301-701.711	SALARIES & WAGES - CUSTODIAI	23,640	23,650	24,252	24,252	24,400
207-301-704.000	REGULAR OVERTIME	140,000	125,471	140,000	140,000	142,000
207-301-705.000	CONTR OVERTIME	29,775	30,212	30,000	38,500	40,000
207-301-715.000	FICA	310,685	285,876	305,693	304,874	308,961
207-301-717.100	PENSION CONTRIBUTIONS - DC	76,000	52,758	59,984	55,626	54,171
207-301-717.200	PENSION CONTRIBUTIONS - DB	475,000	476,108	490,000	490,000	505,000
207-301-719.000	HEALTH BENEFITS - ACTIVE EES	690,000	685,440	717,288	721,000	764,000
207-301-719.100	HEALTH BENEFITS - ACTIVE EES	33,116	33,116	15,900	15,900	15,900
207-301-719.200	HEALTH BENEFITS - ACTIVE EES	41,850	41,850	43,200	43,200	43,200
207-301-719.300	HEALTH BENEFITS - RETIREES- II	100,000	100,000	100,000	100,000	100,000
207-301-719.310	HEALTH BENEFITS - RETIREES- U	290,000	290,000	290,000	290,000	290,000
207-301-719.400	HEALTH BENEFITS - ACTIVE EES	30,000	28,990	33,441	31,790	34,130
207-301-720.000	LIFE INSURANCE	6,400	6,324	6,276	6,400	6,405
207-301-721.100	SHORT TERM DISABILITY	3,953	3,953	25,010	25,010	18,870
207-301-721.200	LONG TERM DISABILITY	7,500	7,280	7,965	7,900	7,900
207-301-722.000	WORKERS COMPENSATION	145,000	113,335	120,000	60,000	60,000
207-301-722.100	LESS WORKERS COMPENSATION	-	(39,911)	-	(35,000)	-
207-301-724.000	UNEMPLOYMENT	-	216	-	-	-
207-301-728.000	OFFICE SUPPLIES	3,000	1,781	3,200	3,200	3,200
207-301-730.000	POSTAGE & METER	-	-	2,150	3,600	3,600
207-301-740.000	OPERATING SUPPLIES	40,000	23,273	38,423	40,000	37,000
207-301-744.000	UNIFORMS	57,000	55,154	66,720	66,720	62,300
207-301-801.000	CONTRACTUAL SERVICES	43,560	33,068	49,421	34,561	32,013
207-301-801.818	CONTRACTUAL SERVICES - INVE	500	280	2,921	2,921	7,175
207-301-801.600	CONTRACTUAL SERVICES - TEAN	$ 35,000	$ 30,454	$ 35,000	$ 35,000	$ 35,000
207-301-801.300	CONTRACTUAL SERVICES - WITN	500	-	500	500	500
207-301-828.000	MEDICAL SERVICES	2,500	2,476	2,000	2,000	2,500

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
207-301-853.000	TELEPHONE SERVICE	11,400	12,221	13,420	12,820	12,060
207-301-860.000	GAS & OIL	96,000	92,388	120,000	90,000	90,000
207-301-802.000	INSURANCE - LIABILITY	180,000	170,413	180,000	180,000	180,000
207-301-920.000	PUBLIC UTILITIES	11,700	11,191	12,150	10,380	11,000
207-301-930.100	REPAIRS & MAINT - BUILDING	447,640	446,572	6,000	6,058	6,220
207-301-974.000	BUILDING IMPRV	-	-	-	-	26,600
207-301-930.200	REPAIRS & MAINT - EQUIPMENT	4,320	4,311	6,360	3,120	3,390
207-301-930.300	REPAIRS & MAINT - VEHICLES	98,000	98,848	71,585	70,000	70,000
207-301-930.400	REPAIRS & MAINT - RADIOS	30,000	28,500	28,500	28,500	28,500
207-301-960.200	EDUCATION & TRAINING - P.A. 30	6,000	5,773	15,000	14,891	7,500
207-301-960.000	EDUCATION & TRAINING	17,100	12,510	30,000	30,000	30,000
207-301-962.000	MISCELLANEOUS	10,000	7,155	12,750	10,000	10,000
207-301-963.100	FORFEITURES EXPENSE - FEDER	-	-	-	-	-
207-301-959.000	CONTRIBUTIONS TO OTHER GOV	50,000	50,000	-	-	-
207-301-965.000	ADMIN ALLOCATION EXPENSE	432,000	432,000	432,000	432,000	432,000
207-301-975.100	EQUIPMENT - OFFICE	35,000	34,611	3,850	1,200	5,400
207-301-975.300	EQUIPMENT - WEAPONS	1,476	1,476	6,725	6,725	12,000
207-301-975.400	EQUIPMENT - COMPUTER	16,893	14,084	58,658	58,660	52,910
207-301-975.500	EQUIPMENT - VEHICLE	32,800	27,454	22,500	22,500	27,000
207-301-976.000	VEHICLES	165,200	165,196	173,000	173,000	164,000
207-301-994.000	INTEREST EXPENSE	23,454	14,301	11,801	11,801	11,801
207-988-701.999	SALARIES & WAGES - BUDGET OI	-	-	15,339	-	42,637
207-988-969.999	CONTINGENCY - BUDGET ONLY	89,078	-	138,593	-	150,000
Total Appropriations:		**$ 8,188,650**	**$ 7,698,758**	**$ 7,734,089**	**$ 7,415,432**	**$ 7,760,353**

ART IN PUBLIC PLACES

Purpose:

Art in Public Places sponsors Art Exhibitions and Shows to foster art appreciation and add art to the Township collection on exhibit in various Township Buildings.

Current Operation:

This budget provides funds to co-sponsor an Art Show with the Art in Public Places Committee. Much of the expense of running an art show is underwritten by donations and artist registration fees.

Projection:

This fund will continue to support fine arts and add to the Township Art Collection.

ART IN PUBLIC PLACES

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
225-792-626.000	SERVICES RENDERED	$ 2,125	$ 2,386	$ 1,725	$ 1,725	$ 1,725
225-792-665.000	INTEREST EARNINGS	3	65	24	120	120
225-792-674.000	PRIVATE CONTRIBUTIONS	5,000	3,700	4,500	4,500	4,500
225-000-375.999	FUND BALANCE - RESTRICTED - E	897	-	1,076	-	930
Total Revenue:		**$ 8,025**	**$ 6,151**	**$ 7,325**	**$ 6,345**	**$ 7,275**
--- Appropriations ---						
225-792-728.000	OFFICE SUPPLIES	$ 400	$ 47	$ 200	$ 400	$ 200
225-792-730.000	POSTAGE & METER	300	267	300	300	400
225-792-956.000	AWARDS	5,000	4,023	4,850	4,500	4,500
225-792-900.000	PRINTING AND PUBLISHING	450	220	450	450	450
225-792-742.000	REFRESHMENTS	1,200	802	800	1,000	1,000
225-792-880.000	COMMUNITY PROMOTION - BROC	100	85	100	100	100
225-792-801.000	CONTRACTUAL SERVICES	325	255	375	325	375
225-792-962.000	MISCELLANEOUS	250	200	250	250	250
Total Appropriations:		**$ 8,025**	**$ 5,899**	**$ 7,325**	**$ 7,325**	**$ 7,275**

GARBAGE AND RUBBISH COLLECTION FUND

Purpose:

The Garbage and Rubbish Collection Fund collects special assessments from all single family residences and duplexes and uses those funds to contract with a commercial garbage company to provide Township-wide garbage service to those dwellings. In addition, the Township operates a leachate collection system for the landfill, closed in 1983.

Current Operation:

The Solid Waste Management Program for Saginaw Township includes the weekly pick up of trash, yard waste and recyclables from 13,137 households. Trash is taken to the Tay Ban landfill in Birch Run Township, yard waste is delivered to TDE Enterprises Compost Site in Buena Vista, and recyclables are delivered to a Saginaw transfer facility and processed at a Materials Recovery Facility (MRF) in Traverse City, MI.

In 2022, the Mid-Michigan Waste Authority, representing thirty-four municipal communities in Saginaw County, negotiated a ten (10) year Collection Agreement with WM (Waste Management) of Michigan with an execution date of January 1st, 2023, and expiration date of December 31st, 2032. In 2023, trash and reycling collection changed from manual to cart collection.

Our current Landfill operations include the collection and treatment of leachate at our Landfill by means of a wetland treatment process. Treated leachate is then discharged into the Township sewer system and receives additional treatment at our Wastewater Treatment Facility located at 5790 W. Michigan Ave. Our wastewater treatment plant personnel oversee the operation and maintenance of our Wetland Treatment Process adjacent to the landfill.

Projection:

Beginning in January 2024, the special assessment for garbage collection and disposal will be increased from $191 per single family residence to $197 to accommodate the cost increases in the contract.

GARBAGE AND RUBBISH COLLECTION FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
226-528-451.000	SPECIAL ASSESSMENT REVENUE	$ 2,489,570	$ 2,509,231	$ 2,504,774	$ 2,590,550	$ 2,668,266
226-528-451.100	SPECIAL ASSESSMENT REVENUE	1,500	1,274	1,500	1,500	-
226-528-528.000	FEDERAL GRANTS - OTHER	-	6,144	-	-	-
226-528-642.000	SALES	-	-	-	-	-
226-528-665.000	INTEREST EARNINGS	1,072	14,083	5,000	40,000	40,000
226-528-684.000	MISCELLANEOUS REVENUE	-	109,138	-	-	-
226-000-693.000	SALE OF CAPITAL ASSETS	-	12,503	-	-	-
226-000-375.999	FUND BALANCE - RESTRICTED - E	88,455	-	75,290	-	(80,147)
Total Estimated Revenue:		**$ 2,580,597**	**$ 2,652,373**	**$ 2,586,564**	**$ 2,632,050**	**$ 2,628,119**

Landfill

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
226-526-701.703	SALARIES & WAGES	$ 3,500	$ 3,078	$ 3,500	$ 3,500	$ 3,500
226-526-715.000	FICA	268	231	268	268	268
226-526-719.400	HEALTH BENEFITS - ACTIVE EES -	-	-	-	-	-
226-526-740.000	SUPPLIES-OPERATING	-	-	-	-	-
226-526-801.000	CONTRACTUAL SERVICES	-	-	-	-	-
226-526-821.000	ENGINEERING	-	-	-	-	-
226-526-853.000	TELEPHONE	-	-	-	-	-
226-526-920.000	PUBLIC UTILITIES	3,500	1,580	2,600	2,000	2,060
226-526-930.000	REPAIRS & MAINT - GENERAL	5,000	3,635	37,000	33,291	20,500
226-526-962.000	MISCELLANEOUS	-	-	-	-	-
		12,268.00	8,524.00	43,368.00	39,059.00	26,328.00

Rubbish Collection

--- Appropriations ---

226-528-701.701	SALARIES & WAGES	$ 12,716	$ 12,718	$ 13,503	$ 13,503	$ 13,730
226-528-701.702	SALARIES & WAGES - BRUSHSITE	1,000	-	1,000	1,000	1,000
226-528-715.000	FICA	1,110	1,042	1,178	1,119	1,127
226-528-717.100	PENSION CONTRIBUTIONS - DC	1,892	1,894	2,026	2,025	2,060
226-528-719.000	HEALTH BENEFITS - ACTIVE EES -	-	-	1,523	1,523	1,850
226-528-719.200	HEALTH BENEFITS - ACTIVE EES -	900	900	112	113	-
226-528-720.000	LIFE INSURANCE	32	32	33	33	33
226-528-721.100	SHORT TERM DISABILITY	-	-	150	150	100
226-528-721.200	LONG TERM DISABILITY	27	27	30	30	30
226-528-740.000	SUPPLIES-OPERATING	1,000	306	14,548	1,000	1,000
226-528-817.000	MMWA REFUSE	1,211,861	1,200,427	1,190,556	1,193,702	1,228,560
226-528-817.010	MMWA RECYCLING	688,609	622,884	638,564	640,386	661,724
226-528-817.020	MMWA YARD WASTE	392,519	381,785	455,385	446,580	464,706
226-528-817.030	MMWA ADMIN FEE	78,619	81,571	132,190	133,547	132,571
226-528-817.090	SOLID WASTE DISPOSAL - OTHEF	83,204	63,966	-	-	-
226-528-930.000	REPAIRS & MAINT - GENERAL	46,000	25,035	43,500	33,500	34,000
226-528-965.000	TRANSFER TO GENERAL FUND-AI	4,267	3,168	6,618	6,618	6,950
226-988-701.999	SALARIES & WAGES - BUDGET ON	-	-	15	-	850
226-988-969.999	CONTINGENCY - BUDGET ONLY	44,573	-	42,265	-	51,500
		2,568,329.00	2,395,755.00	2,543,196.00	2,474,829.00	2,601,791.00
Total Appropriations:		**$ 2,580,597**	**$ 2,404,279**	**$ 2,586,564**	**$ 2,513,888**	**$ 2,628,119**

FIRE CAPITAL IMPROVEMENT

Purpose:

This capital improvement budget is intended to support two primary activities: Major expenditures to fund improvements, major repairs or additions to fire department buildings and grounds, and the acquisition of new apparatus and staff vehicles to meet the needs of Saginaw Township citizens for emergency services.

Current Operation:

The Fire Department operates out of three fire stations and a headquarters building. Station one has two engines, a squad, a pickup truck, and a heavy rescue that transports our hazardous materials and special rescue equipment. Station two has a 100-foot aerial platform truck, one engine, one squad and a utility vehicle. Station three has a 78-foot Quint, one engine, a squad, and a utility vehicle.

The Fire Department is recommending the purchase of one inspector’s vehicle, one 100 foot aerial platform truck and capital improvements at each of our three stations based on our facilities study for budget year 2024-25. These items have been included in the Capital Plan and budget.

It is the policy of the Township to replace engines, quints, heavy rescues, and squads at a minimum of fifteen years and a maximum of eighteen years. Aerial trucks shall be replaced at a minimum of twenty years and a maximum of twenty-three years. Engines, quints, heavy rescues, and squads will be evaluated in their thirteenth year of service and aerial trucks in their eighteenth year of service. Based on the evaluation, the Chief will recommend to the Manager the year of replacement for each apparatus.

Projection:

The Fire Department Administration is proposing that the amount designated in the millage rate established by the Township Board be set at .5 mills for fire capital improvements.

FIRE CAPITAL IMPROVEMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
406-336-402.000	CURRENT REAL PROPERTY TAXE	$ 531,300	$ 528,541	$ 693,200	$ 713,800	$ 740,375
406-336-405.000	LESS TAX WRITE DOWN	(1,960)	6	(2,000)	(2,000)	(2,000)
406-336-665.000	INTEREST EARNINGS	200	19,837	3,000	40,000	40,000
406-336-693.000	SALE OF CAPITAL ASSETS	6,000	157	101,000	10,000	86,000
406-000-375.999	FUND BALANCE - RESTRICTED - E	(459,240)	-	882,364	-	1,030,968
Total Estimated Revenue:		**$ 76,300**	**$ 548,541**	**$ 1,677,564**	**$ 761,800**	**$ 1,895,343**
--- Appropriations ---						
406-901-975.000	EQUIPMENT	**$ 76,300**	**$ 38,136**	**$ 1,677,564**	**$ 131,700**	**$ 1,895,343**

BUILDING CAPITAL IMPROVEMENT

Purpose:

The Building Capital Improvement Fund receives transfers from the various funds to be used for renovations to Township owned buildings.

Current Operation:

There are no capital projects planned for the upcoming fiscal year.

Projection:

The Township will continue projects to maintain existing buildings to the extent funds are available.

BUILDING CAPITAL IMPROVEMENT

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
421-000-626.000	SERVICES RENDERED	$ 8,000	$ 8,322	$ 8,000	$ 8,000	$ -
421-000-665.000	INTEREST EARNINGS	20	1,692	300	2,400	2,400
Total Estimated Revenue:		**$ 8,020**	**$ 10,014**	**$ 8,300**	**$ 10,400**	**$ 2,400**
--- Appropriations ---						
421-000-989.999	CAPITAL OUTLAY	**$ 8,020**	**$ -**	**$ 8,300**	**$ 8,300**	**$ 2,400**

Purpose:

The Parks Capital Fund was established to construct park improvements using proceeds from the sale of land adjacent to Harvey Randall Wickes Recreational Complex.

Current Operation:

This budget supports construction of park improvements using proceeds from the sale of land adjacent to Harvey Randall Wickes Recreational Complex. There are no Parks projects planned for the upcoming fiscal year.

Projection:

Funds will be used to purchase park land or construct park improvements.

PARKS CAPITAL (established by 1994-95 budget resolution)

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
422-000-665.000	INTEREST EARNINGS	$ 5	$ 215	$ 40	$ 320	$ 320
422-000-385.999	FUND BALANCE - ASSIGNED - BUI	(5)	-	(40)	-	(320)
Total Estimated Revenue:		**$ -**	**$ 215**	**$ -**	**$ 320**	**$ -**
--- Appropriations ---						
422-000-972.000	LAND IMPRV	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SPECIAL ASSESSMENT REVOLVING FUND

Purpose:

This fund was established by the 1985-86 budget resolution to receive transfers from the general fund consisting of balances on closed out water and sewer special assessment debt service funds. These monies are used to finance construction of public improvements supported by special assessments.

Current Operation:

Based upon an increased number of special assessment road projects having successfully been undertaken in recent years, projects are currently being completed with the aid of special assessment bond funding for all large cost projects. Contributions from Saginaw Township and the Saginaw County Road Commission will remain the same.

Projection:

In the future, additional special assessment bonds will be issued as deemed necessary to finance special assessment projects due to cash flow restraints. For Fiscal Year 2024-25, there are no projects confirmed to be financed through the Special Assessment Revolving Fund at this time. Projects will be added as they are confirmed.

SPECIAL ASSESSMENT REVOLVING FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
805-446-474.000	PENALTIES & INT ON SPECIAL ASSESS	$ 19,186	$ 18,900	$ 15,553	$ 15,553	$ 13,407
805-446-665.000	INTEREST EARNINGS	200	2,787	600	10,000	10,000
805-446-451.000	SPECIAL ASSESSMENT REVENUE	99,208	111,352	98,618	98,618	98,617
805-000-380.999	FUND BALANCE - COMMITTED - BUDGE	21,656	-	(70,505)	-	(122,024)
Total Estimated Revenue:		**$ 140,250**	**$ 133,039**	**$ 44,266**	**$ 124,171**	**$ -**
--- Appropriations ---						
805-446-977.000	S/A PROJECT	**$ 140,250**	**$ 106,844**	**$ 44,266**	**$ 44,266**	**$ -**

SPECIAL ASSESSMENT DEBT SERVICE FUND

Purpose:

This fund was established in fiscal year 2019-20 to account for the collection of special assessment principal and interest payments designated for repayment of special assessment debt issued, as well as the related debt service expenses.

Current Operation:

2019 Special Assessment Bonds were issued on December 19, 2019 to partially finance the Cambridge Village Subdivision Resurfacing Project and are scheduled to be repaid over 12 years.

Projection:

In the future, additional special assessment bonds will be issued as deemed necessary to finance special assessment project.

SPECIAL ASSESSMENT DEBT SERVICE FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
852-000-474.000	PENALTIES & INT ON SPECIAL ASS	$ 17,789	$ 17,757	$ 15,813	$ 15,813	$ 13,835
852-000-451.000	SPECIAL ASSESSMENT REVENUE	49,415	53,666	49,415	49,415	49,415
852-000-375.999	FUND BALANCE - RESTRICTED - B	(5,246)	-	(5,021)	-	(4,165)
Total Estimated Revenue:		**$ 61,958**	**$ 71,423**	**$ 60,207**	**$ 65,228**	**$ 59,085**
--- Appropriations ---						
852-906-991.000	PRINCIPAL	$ 52,000	$ 52,000	$ 51,000	$ 51,000	$ 51,000
852-906-994.000	INTEREST EXPENSE	9,958	10,292	9,207	9,207	8,085
Total Appropriations:		**$ 61,958**	**$ 62,292**	**$ 60,207**	**$ 60,207**	**$ 59,085**

HEALTH BENEFIT INTERNAL SERVICE FUND

Purpose:

This fund was created in 1981 to account for the receipt of revenues from the various operating funds of the Township to be used for payment of employee health benefits, short-term disability income, third party processing costs and reinsurance.

Current Operation:

The Township offers health and dental insurance to eligible active employees and retirees through self-insured Blue Cross/Blue Shield plans. Retiree benefits are currently paid for out of this internal service fund. In addition, the Township will make annual contributions to a Retiree Health Trust Fund for future retiree health costs as deemed necessary.

Projection:

Management will continue to monitor and evaluate the health benefit plans offered in order to provide the best benefit at a cost that is manageable for both the Township and its employees.

HEALTH BENEFIT INTERNAL SERVICE FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
677-000-399.999	NP - UNRESTRICTED - BUGDET ONLY	$ 377,795	$ -	$ (330,627)	$ -	$ (345,464)
677-000-628.500	SVCS RENDERED TO ACTIVE EES - FLE	-	-	-	-	-
677-000-629.000	SVCS RENDERED TO RETIREES - RETI	271,365	103,963	134,649	105,570	81,591
677-000-629.100	SVCS RENDERED TO RETIREES - ER S	728,008	657,000	657,000	657,000	657,000
677-000-629.200	SVCS RENDERED TO RETIREES - MEDI	-	70,928	52,950	52,950	52,200
677-000-665.000	INTEREST EARNINGS	20	17,661	500	38,000	38,000
677-271-628.100	SVCS RENDERED TO ACTIVE EES - HE	376,414	579,672	584,324	561,671	718,262
677-271-628.200	SVCS RENDERED TO ACTIVE EES - LIF	5,702	-	-	-	-
677-271-628.300	SVCS RENDERED TO ACTIVE EES - STI	5,603	5,727	19,349	19,352	14,660
677-301-628.100	SVCS RENDERED TO ACTIVE EES - HE	398,685	699,094	692,915	707,454	910,616
677-301-628.200	SVCS RENDERED TO ACTIVE EES - LIF	6,066	-	-	-	-
677-301-628.300	SVCS RENDERED TO ACTIVE EES - STI	3,953	3,953	25,010	25,010	18,870
677-336-628.100	SVCS RENDERED TO ACTIVE EES - HE	52,726	91,831	75,837	107,702	136,892
677-336-628.200	SVCS RENDERED TO ACTIVE EES - LIF	701	-	-	-	-
677-336-628.300	SVCS RENDERED TO ACTIVE EES - STI	-	-	3,291	3,291	2,440
677-536-628.100	SVCS RENDERED TO ACTIVE EES - HE	72,069	154,419	158,799	142,547	181,068
677-536-628.200	SVCS RENDERED TO ACTIVE EES - LIF	1,239	-	-	-	-
677-536-628.300	SVCS RENDERED TO ACTIVE EES - STI	341	341	4,923	4,923	3,640
677-537-628.100	SVCS RENDERED TO ACTIVE EES - HE	145,260	256,006	256,807	248,025	319,701
677-537-628.200	SVCS RENDERED TO ACTIVE EES - LIF	1,837	-	-	-	-
677-537-628.300	SVCS RENDERED TO ACTIVE EES - STI	1,486	1,486	8,503	8,503	5,910
677-931-699.737	INTERFUND TRANSFERS IN - RET HLTI	-	-	46,230	46,230	-
Total Estimated Revenue:		**$ 2,449,270**	**$ 2,642,081**	**$ 2,390,460**	**$ 2,728,228**	**$ 2,795,386**

--- Appropriations ---

677-271-719.000	HEALTH BENEFITS - ACTIVE EES - HOS	$ 618,625	$ 609,192	$ 584,324	$ 695,835	$ 718,262
677-271-720.000	LIFE INSURANCE	6,100	-	-	-	-
677-271-721.100	SHORT TERM DISABILITY	19,697	17,398	19,349	19,349	14,660
677-271-874.100	RETRMT BENEFITS (TO RETIREES) - H	114,421	117,746	120,814	116,635	72,856
677-271-874.110	RETRMT BENEFITS (TO RETIREES) - O	-	-	-	7,033	5,267
677-271-874.200	RETRMT BENEFITS (TO RETIREES) - M	20,917	15,993	23,142	23,142	35,974
677-301-719.000	HEALTH BENEFITS - ACTIVE EES - HOS	672,700	738,518	692,915	869,794	910,616
677-301-720.000	LIFE INSURANCE	6,500	-	-	-	-
677-301-721.100	SHORT TERM DISABILITY	24,125	12,009	25,010	25,010	18,870
677-301-874.100	RETRMT BENEFITS (TO RETIREES) - H	283,664	347,491	263,539	386,500	216,512
677-301-874.200	RETRMT BENEFITS (TO RETIREES) - M	56,315	32,702	57,855	57,855	79,453
677-336-719.000	HEALTH BENEFITS - ACTIVE EES - HOS	121,849	97,010	75,837	130,469	136,892
677-336-720.000	LIFE INSURANCE	900	-	-	-	-
677-336-721.100	SHORT TERM DISABILITY	3,118	-	3,291	3,291	2,440
677-336-874.100	RETRMT BENEFITS (TO RETIREES) - H	-	27,942	21,829	14,322	11,051
677-336-874.200	RETRMT BENEFITS (TO RETIREES) - M	1,609	-	1,653	1,653	3,646
677-536-719.000	HEALTH BENEFITS - ACTIVE EES - HOS	123,375	163,127	158,799	173,959	181,068
677-536-720.000	LIFE INSURANCE	1,000	-	-	-	-
677-536-721.100	SHORT TERM DISABILITY	3,661	1,036	4,923	4,923	3,640
677-536-874.100	RETRMT BENEFITS (TO RETIREES) - H	89,397	42,483	45,055	47,171	16,478
677-536-874.110	RETRMT BENEFITS (TO RETIREES) - O	-	-	-	215	350
677-536-874.200	RETRMT BENEFITS (TO RETIREES) - M	11,263	5,048	8,265	8,265	17,137
677-537-719.000	HEALTH BENEFITS - ACTIVE EES - HOS	243,250	270,443	256,807	304,428	319,701
677-537-720.000	LIFE INSURANCE	1,900	-	-	-	-
677-537-721.100	SHORT TERM DISABILITY	7,545	4,514	8,503	8,503	5,910
677-537-874.100	RETRMT BENEFITS (TO RETIREES) - H	12,512	34,630	10,285	14,322	13,250
677-537-874.110	RETRMT BENEFITS (TO RETIREES) - O	-	-	-	108	50
677-537-874.200	RETRMT BENEFITS (TO RETIREES) - M	4,827	9,669	8,265	8,265	11,303
677-966-995.737	TRANSFERS (OUT) - RETIREE HLTH TR	-	-	-	-	-
Total Appropriations:		**$ 2,449,270**	**$ 2,546,951**	**$ 2,390,460**	**$ 2,921,047**	**$ 2,795,386**

Purpose:

This enterprise fund was established to operate the Township sewer system. The waste water collection system is divided into four districts: Northeast Sewer District (4,419 customers), Weiss St. Sewer District (2,923 customers), Southwest and Center Rd. Sewer Districts (7,789 customers). Waste water collected from the Northeast and Weiss St. Sewer Districts is processed and treated at the City of Saginaw Waste Water Treatment Facility. The Northwest Utilities Authority is responsible for the distribution and processing of waste water in the Northeast Sewer District. The waste water collected from the Southwest and Center Rd. Sewer Districts is processed and treated at the Saginaw Charter Township Waste Water Treatment Facility. Saginaw Township provides treatment services to the community of Thomas Township which contributes 25% of the total flow and operating costs at the Saginaw Charter Township Waste Water Treatment Facility.

Current Operation:

The operation and maintenance of the Township's wastewater collection system and treatment plant are performed by the employees of the Department of Public Services. Personnel who are certified in wastewater collection and treatment operate and maintain nine pumping facilities (lift stations), a 6.0 MG combined-sewer-overflow facility, and a 6.5 MGD extended aeration wastewater treatment facility. DPS utility personnel perform normal maintenance and repair to the township's wastewater collection system. Approximately 15 miles of priority sewer lines are cleaned annually by DPS personnel. In addition, outside sewer cleaning contractors are hired to perform special cleaning and televising of sewer mains in various sections of the Township sewer system.

Projection:

For the 2024-25 budget year, we will continue to improve the efficiency of our wastewater treatment plant (WWTP) and collection system pump stations by replacing older deteriorated processing equipment and incorporating modern technology. The WWTP will be undergoing a substantial expansion for the purpose of treating additional wastewater from expansions in Thomas and Richland Townships.

SEWER FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
590-000-399.999	NP - UNRESTRICTED - BUDGET ONL\`	$ 392,730	$ -	$ 847,192	$ -	$ 844,651.00
590-537-451.000	SPECIAL ASSESSMENT REVENUE	1,301	846	1,301	2,863	-
590-537-528.000	FEDERAL GRANTS - OTHER	-	1,995	-	-	-
590-537-540.000	STATE GRANTS	-	-	-	-	1,200,000
590-537-581.000	CONTRIBUTIONS FROM THOMAS TW	440,000	439,111	350,000	350,000	350,000
590-537-607.800	FEES - SYSTEM DEVELOPMENT	75,000	34,510	50,000	50,000	50,000
590-537-643.100	UTILITY SALES - COMMODITY CHAR(	3,105,118	3,067,146	2,988,463	3,022,690	3,139,642
590-537-643.200	UTILITY SALES - REDINESS TO SERV	3,240,532	3,263,386	3,337,094	3,313,032	3,445,605
590-537-645.000	SALES - PENALTIES	36,000	46,743	37,000	40,000	40,000
590-537-665.000	INTEREST EARNINGS	19,301	44,465	16,801	211,801	59,301
590-537-665.100	INTEREST EARNINGS - REPLACEMEI	-	167	-	-	-
590-537-673.100	RECEIPTS FROM SALE OF ASSETS	-	14,320	-	-	-
590-537-675.706	CONTRIBUTED CAPITAL - PRVT FINA	-	107,085	-	-	-
590-537-676.100	REIMBURSEMENTS - CELL PHONE U:	-	-	-	-	-
590-537-684.000	MISCELLANEOUS REVENUE	-	83,205	83,000	83,000	83,000
590-537-698.000	BOND/INSURANCE RECOVERIES	-	1,580	4,600	-	-
Total Estimated Revenue:		**$ 7,309,982**	**$ 7,104,559**	**$ 7,715,451**	**$ 7,073,386**	**$ 9,212,199**

SEWER FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
Admin & Billing						
590-537-673.000	GAIN/LOSS ON SALE OF ASSETS	$ -	$ (9,687)	$ -	$ -	$ -
590-537-701.701	SALARIES & WAGES	61,500	61,207	65,837	66,030	62,640
590-537-715.000	FICA	4,654	4,486	5,038	5,079	4,820
590-537-717.100	PENSION CONTRIBUTIONS - DC	9,099	9,098	9,876	9,905	9,396
590-537-718.000	ACCRUED VACATION CHANGES	-	21,956	-	-	-
590-537-719.000	HEALTH BENEFITS - ACTIVE EES -	12,524	12,524	12,720	11,300	10,500
590-537-719.100	HEALTH BENEFITS - ACTIVE EES -	-	-	-	-	450
590-537-719.200	HEALTH BENEFITS - ACTIVE EES -	360	360	360	360	360
590-537-719.350	HEALTH BENEFITS - RETIREES- IN	-	(101,212)	-	-	-
590-537-720.000	LIFE INSURANCE	110	110	111	116	111
590-537-721.100	SHORT TERM DISABILITY	-	-	395	395	300
590-537-721.200	LONG TERM DISABILITY	130	131	143	142	135
590-537-730.000	POSTAGE & METER	-	-	16,000	17,000	17,510
590-537-801.000	CONTRACTUAL SERVICES	43,903	35,580	10,600	6,800	7,100
		132,280	34,553	121,080	117,127	113,322
Contractual Treatment Service						
590-538-819.100	CONTR SEWER TREATMENT - CIT	744,000	744,000	744,000	744,000	900,000
590-538-819.200	CONTR SEWER TREATMENT - NW	1,050,000	902,986	1,050,000	1,050,000	1,050,000
		1,794,000	1,646,986	1,794,000	1,794,000	1,950,000
Center CSO						
590-539-701.702	SALARIES & WAGES	22,942	17,006	20,000	20,000	20,000
590-539-715.000	FICA	1,914	1,263	1,530	1,530	1,530
590-539-719.400	HEALTH BENEFITS - ACTIVE EES -	10	-	-	-	-
590-539-743.000	CHEMICALS	2,000	-	4,800	3,100	3,500
590-539-821.000	ENGINEERING SERVICES	9,000	8,790	34,000	12,000	-
590-539-853.000	TELEPHONE SERVICE	480	493	480	480	480
590-539-920.000	PUBLIC UTILITIES	37,263	26,492	37,263	32,263	33,523
590-539-930.000	REPAIRS & MAINT - GENERAL	246,400	197,057	15,000	15,000	15,000
590-539-931.100	SEWER REPAIRS & MAINT - CSO L	5,000	-	5,000	5,000	5,000
590-539-989.999	CAPITAL OUTLAY - BUDGT ONLY	-	-	211,000	36,000	187,500
		325,009	251,101	329,073	125,373	266,533

Continued…

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
W Michigan Plant						
590-541-701.701	SALARIES & WAGES - ADMIN	$ 41,000	$ 40,123	$ 42,839	$ 42,690	$ 43,700
590-541-701.702	SALARIES & WAGES - OPERATOR	701,520	674,678	689,960	723,965	729,620
590-541-715.000	FICA	54,095	52,960	56,426	59,126	59,751
590-541-717.100	PENSION CONTRIBUTIONS - DC	111,000	110,717	114,642	114,650	115,688
590-541-719.000	HEALTH BENEFITS - ACTIVE EES -	126,500	126,144	127,560	129,200	139,000
590-541-719.100	HEALTH BENEFITS - ACTIVE EES -	4,869	4,869	5,040	5,040	4,440
590-541-719.200	HEALTH BENEFITS - ACTIVE EES -	5,040	4,702	4,140	6,240	7,740
590-541-719.300	HEALTH BENEFITS - RETIREES- IN	29,000	29,000	29,000	29,000	29,000
590-541-719.400	HEALTH BENEFITS - ACTIVE EES -	1,600	1,584	1,634	1,640	1,650
590-541-720.000	LIFE INSURANCE	1,250	1,238	1,238	1,217	1,238
590-541-721.100	SHORT TERM DISABILITY	897	897	4,949	4,949	3,270
590-541-721.200	LONG TERM DISABILITY	1,600	1,595	1,644	1,644	1,660
590-541-722.000	WORKERS COMPENSATION	23,000	15,055	16,000	7,000	7,000
590-541-722.100	LESS WORKERS COMPENSATION	-	(5,350)	-	(4,000)	-
590-541-724.000	UNEMPLOYMENT	250	-	250	250	-
590-541-728.000	OFFICE SUPPLIES	1,500	943	1,500	1,500	1,500
590-541-740.000	OPERATING SUPPLIES	62,000	64,609	67,500	67,500	72,500
590-541-743.000	CHEMICALS	191,650	179,588	247,600	247,600	275,200
590-541-744.000	UNIFORMS	9,800	8,780	9,050	9,050	9,250
590-541-745.000	GENERATOR FUEL	1,500	1,688	1,500	1,500	1,500
590-541-801.000	CONTRACTUAL SERVICES	4,185	1,883	2,100	2,200	2,200
590-541-802.000	INSURANCE - LIABILITY	33,000	30,949	33,000	33,000	33,000
590-541-818.100	WWTP CONTR SERVICES - SAMPI	11,250	13,027	13,600	13,600	15,000
590-541-818.200	WWTP CONTR SERVICES - P.A. 29	10,000	4,179	10,000	10,000	10,000
590-541-818.300	WWTP CONTR SERVICES - WAST	27,000	17,862	23,000	20,000	20,000
590-541-818.400	WWTP CONTR SERVICES - SLUD(	135,000	99,000	135,000	135,000	137,000
590-541-821.000	ENGINEERING SERVICES	41,500	32,169	62,500	32,500	25,000
590-541-853.000	TELEPHONE SERVICE	850	4,330	4,460	5,244	5,244
590-541-920.000	PUBLIC UTILITIES	272,000	264,577	272,000	282,000	291,000
590-541-930.200	REPAIRS & MAINT - EQUIPMENT	70,000	47,757	39,600	35,000	37,000
590-541-930.300	REPAIRS & MAINT - VEHICLES	20,000	16,783	20,000	20,000	20,000
590-541-931.200	SEWER REPAIRS & MAINT - PLAN	514,000	25,877	160,650	30,650	88,150
590-541-960.000	EDUCATION & TRAINING	4,700	4,673	4,500	4,500	5,000
590-541-962.000	MISCELLANEOUS	6,200	6,250	6,200	6,200	6,250
590-541-975.000	EQUIPMENT	-	-	-	-	-
590-541-975.700	EQUIPMENT - WWTP REPLACEME	38,500	790	110,500	110,500	131,000
590-541-989.999	CAPITAL OUTLAY - BUDGT ONLY	-	-	705,000	55,000	1,884,000
		2,556,256	1,883,926	3,024,582	2,245,155	4,213,551

Continued…

SEWER FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
Collection System						
590-542-701.702	SALARIES & WAGES	$ 510,519	$ 477,615	$ 531,908	$ 531,908	$ 534,570
590-542-715.000	FICA	38,896	34,559	40,691	40,691	40,895
590-542-717.100	PENSION CONTRIBUTIONS - DC	65,500	63,645	73,521	64,291	64,541
590-542-719.000	HEALTH BENEFITS - ACTIVE EES -	114,552	114,544	116,064	114,000	119,000
590-542-719.100	HEALTH BENEFITS - ACTIVE EES -	3,192	3,192	3,600	3,600	3,600
590-542-719.300	HEALTH BENEFITS - RETIREES- IN	28,000	28,000	28,000	28,000	28,000
590-542-719.400	HEALTH BENEFITS - ACTIVE EES -	-	-	-	-	-
590-542-720.000	LIFE INSURANCE	780	778	778	778	778
590-542-721.100	SHORT TERM DISABILITY	589	589	3,159	3,159	2,340
590-542-721.200	LONG TERM DISABILITY	920	917	922	942	945
590-542-722.000	WORKERS COMPENSATION	6,000	2,427	4,000	5,000	5,000
590-542-722.100	LESS WORKERS COMPENSATION	-	-	-	(2,500)	-
590-542-724.000	UNEMPLOYMENT	250	-	250	250	-
590-542-744.000	UNIFORMS	6,500	6,017	7,200	7,600	7,750
590-542-801.000	CONTRACTUAL SERVICES	1,932	-	-	-	-
590-542-802.000	INSURANCE - LIABILITY	38,000	35,245	38,000	38,000	38,000
590-542-821.000	ENGINEERING SERVICES	68,500	70,517	37,500	37,500	42,500
590-542-853.000	COMMUNICATIONS	-	5,833	5,950	5,640	5,640
590-542-920.000	PUBLIC UTILITIES	50,550	47,952	46,550	52,550	54,152
590-542-930.200	REPAIRS & MAINT - EQUIPMENT	-	-	-	-	-
590-542-930.300	REPAIRS & MAINT - VEHICLES	50,000	32,900	41,537	42,000	35,000
590-542-931.300	SEWER REPAIRS & MAINT - LINES	431,400	162,889	50,000	60,000	70,000
590-542-931.400	SEWER REPAIRS & MAINT - PUMP	315,500	17,828	25,600	25,600	26,000
590-542-941.200	LEASE EXPENSE - RR CROSSINGS	1,187	1,187	1,275	1,274	1,370
590-542-962.000	MISCELLANEOUS	250	8	250	250	250
590-542-975.000	EQUIPMENT	-	-	55,500	50,000	-
590-542-989.999	CAPITAL OUTLAY - BUDGT ONLY	-	-	374,000	380,832	577,000
		1,733,017	1,106,642	1,486,255	1,491,365	1,657,331
Other						
590-543-968.000	DEPRECIATION	-	924,247	-	-	-
590-544-965.000	ADMIN ALLOCATION EXPENSE	247,428	240,719	252,131	252,131	264,738
590-906-991.000	PRINCIPAL	344,677	-	448,272	448,272	449,006
590-906-993.100	BOND ISSUANCE COSTS - PAYING	750	500	500	500	500
590-906-994.000	INTEREST EXPENSE	161,877	125,031	147,307	147,307	130,118
590-988-701.999	SALARIES & WAGES - BUDGET ON	-	-	2,963	-	12,100
590-988-969.999	CONTINGENCY - BUDGET ONLY	14,688	-	109,288	-	155,000
		769,420	1,290,497	960,461	848,210	1,011,462
Total Appropriations:		**$ 7,309,982**	**$ 6,213,705**	**$ 7,715,451**	**$ 6,621,230**	**$ 9,212,199**

Concluded.

WATER FUND

Purpose:

This enterprise fund was established to finance the construction, maintenance and operation of a public water distribution system for the benefit of the residents of Saginaw Charter Township. This system also provides for fire protection throughout the Township.

Current Operation:

Saginaw Charter Township currently has over 258 miles of water mains serving our customers. Township personnel provide the required maintenance to the water distribution system which also includes 2,908 water main control valves and 2,614 fire hydrants. Finished potable water is purchased from the City of Saginaw and distributed to over 15,131 residential and commercial customers in the Township.

Projection:

We will continue to maintain a healthy Fund balance. For budget year 2024-25, we will be forgoing a water distribution infrastructure improvement project to concentrate on the replacement of meters. We are also planning to purchase an excavator to replace one of our two aging backhoes.

We will continue to exercise mainline valves and flush and maintain hydrants. We plan to make necessary improvements to our facilities to ensure that they remain in good condition and that they will be available for many years.

WATER FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
591-000-399.999	NP - UNRESTRICTED - BUDGET ON	$ 982,146	$ -	$ 1,524,053	$ -	$ (521,298)
591-536-528.000	FEDERAL GRANTS - OTHER	-	99	-	-	-
591-536-607.800	FEES - SYSTEM DEVELOPMENT	60,000	84,720	60,000	60,000	60,000
591-536-626.000	SERVICES RENDERED	-	565	-	-	-
591-536-626.400	SERVICES RENDERED - CONNECT	115,000	122,221	75,000	75,000	75,000
591-536-643.100	UTILITY SALES - COMMODITY CHA	3,710,401	3,699,597	3,741,234	3,830,113	4,118,301
591-536-643.200	UTILITY SALES - REDINESS TO SEI	2,601,892	2,653,322	2,796,707	2,803,052	3,013,301
591-536-643.300	UTILITY SALES - SPRINKLER	1,202,020	990,488	945,822	1,117,024	1,201,861
591-536-643.400	UTILITY SALES - FIRE LINE	83,245	85,926	89,075	80,036	80,036
591-536-643.500	UTILITY SALES - W/O METER	7,300	7,415	7,300	7,300	7,300
591-536-645.000	SALES - PENALTIES	40,000	53,154	40,000	40,000	40,000
591-536-665.000	INTEREST EARNINGS	15,581	14,662	7,000	28,000	28,000
591-536-673.000	GAIN/LOSS ON SALE OF ASSETS	-	-	-	-	-
591-536-673.100	RECEIPTS FROM SALE OF ASSETS	-	22,997	-	-	-
591-536-675.706	CONTRIBUTED CAPITAL - PRVT FII	-	98,805	-	-	-
591-536-684.000	MISCELLANEOUS REVENUE	-	21,795	-	-	-
Total Estimated Revenue:		**$ 8,817,585**	**$ 7,855,766**	**$ 9,286,191**	**$ 8,040,525**	**$ 8,102,501**

WATER FUND

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
591-536-701.701	SALARIES-ADMINISTRATIVE	$ 112,000	$ 111,513	$ 119,093	$ 119,366	$ 115,050
591-536-701.702	SALARIES-MAINTENANCE	514,776	431,539	515,057	508,792	519,424
591-536-701.703	SALARIES-OFFICE	102,287	100,756	109,164	106,195	108,690
591-536-715.000	SOCIAL SECURITY	54,992	47,652	56,178	56,178	56,852
591-536-717.100	PENSION CONTRIBUTION	81,000	79,522	86,021	86,025	87,000
591-536-718.000	ACCRUED VACATION/OPEB	-	6,568	-	-	-
591-536-719.000	HOSPITALIZATION	158,000	152,244	159,432	140,300	146,000
591-536-719.100	MEDIGAP FUNDING	2,008	2,008	2,610	2,610	3,210
591-536-719.200	MEDICAL OPT OUT	8,280	5,243	4,680	4,680	4,680
591-536-719.300	ACCRUED OPEB ALLOCATION	-	(57,165)	-	-	-
591-536-719.350	RETIREE INSURANCE FUNDING	35,000	35,000	35,000	35,000	35,000
591-536-719.400	HCSP CONTRIBUTIONS	4,800	4,630	5,186	4,480	4,630
591-536-720.000	LIFE INSURANCE	1,240	1,191	1,217	1,208	1,250
591-536-721.100	SHORT TERM DISABILITY	341	341	4,923	4,923	3,640
591-536-721.200	LONG TERM DISABILITY	1,200	1,135	1,235	1,240	1,255
591-536-722.000	WORKERS COMPENSATION	16,000	13,922	16,000	9,000	9,000
591-536-722.100	LESS WORKER COMP DIVIDEND	-	(5,151)	-	(5,500)	-
591-536-724.000	UNEMPLOYMENT	600	-	600	600	-
591-536-728.000	SUPPLIES-OFFICE	17,500	16,918	1,500	2,000	2,000
591-536-730.000	POSTAGE & METER	-	-	15,500	17,500	17,850
591-536-740.000	SUPPLIES-OPERATING	27,500	24,901	20,000	20,000	35,000
591-536-744.000	SUPPLIES-UNIFORMS	7,200	7,553	8,150	8,550	8,900
591-536-769.100	WATER PURCHASES	4,977,872	4,427,911	4,890,422	4,709,642	4,935,210
591-536-801.000	SERVICE-CONTRACTUAL	4,220	4,080	4,800	4,800	4,800
591-536-802.000	INSURANCE-LIABILITY	56,000	53,131	58,000	58,000	60,000
591-536-820.100	SERVICE-DATA BILLINGS	25,903	22,069	9,600	5,800	6,100
591-536-820.200	SERV-WATER QUALITY REPORT	530	528	550	418	550
591-536-820.300	SERVICE-CITY WATER CONTRAC	30,252	30,252	31,160	31,159	32,095
591-536-820.400	SERVICE-PUBLIC ACT 165	12,400	12,366	14,000	13,147	14,000
591-536-820.500	CONNECTION EXPENSE	105,000	105,616	60,000	60,000	60,000
591-536-821.000	SERVICE-ENGINEERING	37,500	17,684	37,500	17,500	17,500
591-536-853.000	TELEPHONE	4,700	5,666	5,220	5,852	6,590
591-536-920.000	PUBLIC UTILITIES	39,100	37,855	37,850	39,008	40,260
591-536-930.200	REPAIR & MAINT-EQUIPMENT	7,000	3,767	7,000	7,000	8,000
591-536-930.300	REPAIRS & MAINT.-VEHICLES	70,000	65,839	87,070	87,070	65,000
591-536-932.100	TOWER EXPENSE	255,780	153,409	1,500	-	-
591-536-932.200	WAREHOUSE EXPENSE	26,400	18,516	30,000	30,000	15,000
591-536-932.300	REPAIR & MAINT-MAINS	190,000	175,762	230,000	230,000	200,000

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Appropriations ---						
591-536-932.400	WATER PLANT EXPENSE	$ 14,500	$ 10,786	$ 20,000	$ 20,000	$ 125,000
591-536-932.600	METER REPAIR	359,320	199,290	432,904	432,904	650,500
591-536-941.200	RENTALS	1,575	827	900	868	925
591-536-960.000	EDUCATION & TRAINING	4,516	4,410	5,580	5,580	5,690
591-536-962.000	MISCELLANEOUS	4,000	2,157	3,100	3,120	10,700
591-536-965.000	TRANSFER TO GEN FD -ADMIN	125,848	121,220	134,948	134,948	141,700
591-536-968.000	DEPRECIATION	-	824,945	-	-	-
591-901-975.000	EQUIPMENT PURCHASES	101,995	220	197,648	205,825	372,500
591-901-975.100	OFFICE EQUIPMENT EXPENSE	3,450	3,221	1,500	1,500	3,150
591-901-989.999	CAPITAL OUTLAY	1,215,000	-	1,644,000	1,644,000	-
591-988-701.999	SALARIES & WAGES - BUDGET ON	-	-	5,393	-	13,800
591-988-969.999	CONTINGENCY	-	-	174,000	-	154,000
Total Appropriations:		**$ 8,817,585**	**$ 7,281,847**	**$ 9,286,191**	**$ 8,871,288**	**$ 8,102,501**

STATE STREET CORRIDOR IMPROVEMENT AUTHORITY

Purpose:

The objective of the State Street Corridor Improvement Authority (CIA) is to provide a mechanism for local officials to address the need for economic development in this business district, as provided for under the Recodified Tax Increment Financing Act (Act 57 of 2018). The CIA was originally created under the Corridor Improvement Authority Act (Act 280 of 2005), which was repealed by the above-noted Recodified Tax Increment Financing Act.

Current Operation:

The State Street CIA, established in 2013, for many years did not capture any revenue via its approved Tax Increment Financing plan. Due primarily to the sale of several significant taxable properties within the district during 2019, which uncapped and thus increased their taxable value, the CIA received some tax capture during FY 2020/21 for the first time. More recently, redevelopment has been occurring with the addition of Jolt Credit Union, Tommy's Car Wash, Isabella Bank, and BWW Go. The CIA Board anticipates an increase in revenue in FY 2024/25 due in part to the recent development/redevelopment. Historically the CIA board has worked to promote various cleanup days and an annual holiday event with donations.

Projection:

During the course of the next fiscal year, the State Street CIA anticipates the following projects and tasks:

- Improve the State Street district Facebook page
- Create an email list and outreach program for district property owners and businesses
- Begin to implement business improvements to corridor and regulation changes as may be needed/desired
- Review the CIA development plan to consider mid- and long-term capital improvement project opportunities for the district
- Implement identity and corridor improvement activities (e.g. flower pots, benches)

STATE STREET CORRIDOR IMPROVEMENT AUTHORITY

GL Number	Description	2022-23 Amended Budget	2022-23 Actual	2023-24 Budget	2023-24 PROJECTED	2024-25 REQUESTED
--- Estimated Revenue ---						
247-728-402.000	CURRENT PROPERTY TAXES	$ 25,000	$ 47,203	$ 49,000	$ 60,716	$ 97,558
247-000-375.999	APPROPRIATION FROM FD BAL	(22,600)	-	400	-	-
Total Revenue:		**$ 2,400**	**$ 47,203**	**$ 49,400**	**$ 60,716**	**$ 97,558**
--- Appropriations ---						
247-728-730.000	POSTAGE & METER	$ 400	$ -	$ 400	$ 400	$ 450
247-728-740.000	SUPPLIES-OPERATING	2,000	19	49,000	60,316	82,108
247-728-801.000	CONTRACTUAL SERVICES	-	-	-	-	15,000
Total Appropriations:		**$ 2,400**	**$ 19**	**$ 49,400**	**$ 60,716**	**$ 97,558**

DEPARTMENTAL POSITIONS BUDGETED

(Seasonal and elected positions excluded)

DEPARTMENT	2023-24 ACTUAL	2024-25 REQUESTED	CHANGE
Township Supervisor	-	-	-
Manager	2.75	2.75	-
Fiscal Services	3.60	3.60	-
Assessing	4.29	4.00	(0.29)
Clerk's Office/Elections	2.00	2.00	-
Treasurer's Office	3.00	3.00	-
Township Property	0.70	0.70	-
Parking Enforcement	0.69	0.69	-
Property Maintenance	0.60	0.60	-
Planning	5.50	5.50	-
Community Development	2.50	2.50	-
Dept. of Public Services	7.60	7.60	-
Recreation/Center Courts	4.70	4.70	-
Parks Maintenance	2.85	2.85	-
Library	0.60	0.60	-
Police/Golfside	48.44	48.44	-
Fire	7.56	7.56	-
Garbage	0.25	0.25	-
Water	9.58	9.58	-
Sewer	15.15	15.15	-
	122.35	122.06	(0.29)
Total (part-time converted to decimal equivalent of full-time)			
Full time	116.00	116.00	-
Part time	6.35	6.06	(0.29)

APPENDIX B

GENERAL FUND REVENUES - COMPARATIVE YEARS AND REQUESTED FISCAL YEAR

	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 PROJECTED	2024-25 REQUESTED
REVENUES								
Taxes, Property & Fees	$ 1,587,426	$ 1,647,511	$ 1,687,371	$ 1,754,038	$ 1,782,851	$ 1,878,331	$ 1,938,559	$ 2,010,940
Licenses and Permits	769,028	762,970	750,871	760,461	904,202	738,082	735,250	708,650
Grants	-	151,550	-	531,392	1,724,635	2,020,238	52,876	74,000
State Shared Revenue	3,468,444	3,620,213	3,802,994	3,760,195	4,418,921	4,732,485	4,662,484	4,696,230
Charges for services:								
Fees	59,664	49,734	38,557	20,285	43,619	35,969	48,500	54,500
Sales	2,618	3,104	3,309	3,101	5,712	3,598	3,580	3,600
Recreation Fees	307,423	298,739	286,940	171,172	337,997	356,597	308,615	320,000
Services Rendered	6,362	885	1,030	250	656	18,415	4,800	4,800
Fines and Forfeits	98,773	108,380	100,063	53,314	68,860	31,958	67,500	67,500
Interest Earnings and Rent	77,632	125,581	134,918	54,158	49,308	243,453	240,385	241,110
Special Assessments	468,463	542,876	451,670	433,005	446,129	421,288	527,980	520,000
Sale of Assets	1,140	20,500	8,600	2,550	22,009	54,442	1,500	30,500
Refunds/Reimbursements	148,969	158,006	154,353	190,898	112,190	104,603	122,076	104,067
TOTAL REVENUES:	$ 6,995,942	$ 7,490,048	$ 7,420,676	$ 7,734,819	$ 9,917,089	$ 10,639,459	$ 8,714,105	$ 8,835,897
LESS EXPENDITURES AND OTHER USES:	$ 6,350,100	$ 7,040,515	$ 7,392,702	$ 6,725,458	$ 6,640,416	$ 7,314,399	$ 7,651,073	$ 8,895,432
Surplus (Deficit)	$ 645,842	$ 449,533	$ 27,974	$ 1,009,361	$ 3,276,673	$ 3,325,060	$ 1,063,032	$ (59,535)

GENERAL FUND EXPENDITURES - COMPARATIVE YEARS AND REQUESTED FISCAL YEAR

	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 PROJECTED	2024-25 REQUESTED
GENERAL GOVERNMENT								
Township Board	$ 40,213	$ 39,877	$ 49,762	$ 40,468	$ 36,543	$ 42,523	$ 59,485	$ 63,462
Township Supervisor	21,557	21,692	22,783	21,827	22,089	29,408	31,745	32,644
Township Manager/Fiscal Services	447,449	490,841	521,069	515,276	604,078	664,990	675,953	671,393
Elections	47,395	357,206	99,207	226,709	58,722	280,548	202,739	366,439
Network/Data Processing	49,186	51,730	94,911	87,858	104,959	255,151	161,931	151,994
Assessors	371,927	368,189	376,489	355,900	396,102	592,752	512,806	494,328
Attorney	92,069	82,328	126,689	121,838	153,559	167,941	155,000	155,000
Clerk	98,509	106,304	106,666	104,714	118,261	154,448	162,088	161,388
Independent Audit	25,535	25,835	27,010	33,210	37,860	38,460	40,710	43,135
Board of Review	2,076	2,343	2,352	4,777	3,333	3,498	4,100	4,500
Treasurer	140,633	144,006	153,847	154,661	154,912	243,703	274,680	293,868
Township Property/Ins.	295,664	300,156	878,134	276,342	210,825	230,830	311,089	756,792
Motor Equipment Pool	110,978	153,029	87,029	103,497	88,194	103,515	106,733	194,170
Less: Administrative Reimbursement	(787,510)	(808,445)	(870,701)	(856,341)	(875,686)	(926,864)	(962,184)	(988,700)
Employee Benefits	1,055,369	1,114,961	1,057,365	1,103,581	1,088,256	159,422	173,059	193,850
	2,011,050	2,450,051	2,732,612	2,294,317	2,202,007	2,040,325	1,909,934	2,594,263
PUBLIC SAFETY								
Public Safety Support	19,822	19,655	22,973	23,892	24,455	26,150	26,525	27,143
Property Maintenance	27,614	54,180	47,917	36,461	29,309	43,354	83,636	95,768
	47,436	73,835	70,890	60,353	53,764	69,504	110,161	122,911
PUBLIC SERVICES								
Dept. of Public Services	462,980	455,489	532,739	495,068	537,916	742,667	831,457	839,149
Sidewalks	15,568	67,022	12,675	6,000	-	42,851	50,000	75,250
Drains-Public Benefit	107,873	209,687	171,431	103,519	113,845	112,814	146,019	143,271
Road Construction	164,267	79,408	234,940	253,149	76,210	413,696	156,435	176,700
Street Lighting	484,430	523,596	430,759	435,344	452,733	433,795	486,517	492,200
Transit/Other Functions	7,472	9,168	9,127	9,051	-	-	-	-
	1,242,590	1,344,370	1,391,671	1,302,131	1,180,704	1,745,823	1,670,428	1,726,570
COMMUNITY AND ECONOMIC DEVELOPMENT								
Planning & Bd. of Appeals	344,261	376,497	404,135	465,415	481,184	659,927	717,663	733,508
Economic Development	-	-	-	-	88,136	10,931	24,982	16,500
	344,261	376,497	404,135	465,415	569,320	670,858	742,645	750,008
RECREATION AND CULTURE								
Parks & Recreation	981,884	1,065,202	1,075,934	797,298	988,946	1,168,547	1,419,661	1,558,621
Library	790,879	798,559	785,460	773,944	713,675	687,342	866,244	899,059
	1,772,763	1,863,761	1,861,394	1,571,242	1,702,621	1,855,889	2,285,905	2,457,680
OTHER FINANCING USES								
Contingencies	-	-	-	-	-	-	-	312,000
Transfer to Other Funds	-	-	-	100,000	-	-	-	-
Transfer to Police	932,000	932,000	932,000	932,000	932,000	932,000	932,000	932,000
	932,000	932,000	932,000	1,032,000	932,000	932,000	932,000	932,000
TOTAL EXPENDITURES AND TRANSFERS:	$ 6,350,100	$ 7,040,515	$ 7,392,702	$ 6,725,458	$ 6,640,416	$ 7,314,399	$ 7,651,073	$ 8,895,432